



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

AGENDA

Board Room
10055 Slater Avenue
Fountain Valley, CA

February 11, 2016

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
 2nd ___
 V ___

STUDY SESSION

1. BOOKSTUDY: *THE ADVANTAGE*

Superintendent, Mark Johnson, Ed.D., will lead the Board of Trustees through a fifth session focused on a study of *The Advantage* by Patrick Lencioni.

- PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

- OPEN SESSION: 7:00PM
- PLEDGE OF ALLEGIANCE will be led by Troop 567.

SPECIAL PRESENTATIONS

2. RECOGNITION OF MIDDLE SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from each of our middle schools: Fulton Middle School, Masuda Middle School and Talbert Middle School.

3. RECOGNITION OF MIDDLE SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Fulton Middle School, the Board shall recognize and thank Trish Rintoul and Michael diDonato. From Masuda Middle School, the Board shall recognize and thank Dao Tran and Debby Falcon. And from Talbert Middle School the Board shall recognize and thank Mike Smith and Sandra Ellison.

4. APPRECIATION FOR SCHOOL COUNSELORS NICOLE AGNES AND ALLYSON MCFERRAN

The Board of Trustees would like to join our community in saluting our counselors, Nicole Agnes and Allyson McFerran, during National School Counseling Week, February 1-5, 2016, and avows its appreciation for their ongoing commitment to the emotional health and wellbeing of our children.

- RECESS

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC HEARINGS

5. PUBLIC HEARING FOR THE AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND FOUNTAIN VALLEY EDUCATION ASSOCIATION (FVEA)

A public hearing shall be held for the purpose of receiving public comment on the agreement between the Fountain Valley School District and FVEA for the 2015-16

school year. Public input is welcomed.

6. PUBLIC HEARING FOR THE AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER #358

A public hearing shall be held for the purpose of receiving public comment on the agreement between the Fountain Valley School District and CSEA, Chapter #358 for the 2015-16 school year. Public input is welcomed.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

*** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

LEGISLATIVE SESSION

7. PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND FOUNTAIN VALLEY EDUCATION ASSOCIATION (FVEA) FOR THE 2015-16 SCHOOL YEAR

M ___

2nd ___
V ___

Attached is the Public Disclosure of Collective Bargaining Agreement between the Fountain Valley School District and FVEA for the 2015-16 year.

Superintendent's Recommendation: It is recommended that Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and FVEA for the 2015-16 school year.

8. PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION (CSEA), CHAPTER #358 FOR THE 2015-16 SCHOOL YEAR

M ___

2nd ___
V ___

Attached is the Public Disclosure of Collective Bargaining Agreement between the Fountain Valley School District and CSEA, Chapter #358 for the 2015-16 year.

Superintendent's Recommendation: It is recommended that Board of Trustees approves the updated Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and CSEA, Chapter #358 for the 2015-16 school year.

9. DISCLOSURE OF MANAGEMENT AND CONFIDENTIAL EMPLOYEES SALARY INCREASE M ____

2nd ____
V ____

Attached is the Disclosure of Management and Confidential Employees' Salary Increases for the 2015-16 year.

Superintendent's Recommendation: It is recommended that Board of Trustees approves the Disclosure of Management and Confidential Employees Salary Increase for the 2015-16 school year.

10. TENTATIVE AGREEMENT BETWEEN FOUNTAIN VALLEY EDUCATION ASSOCIATION (FVEA) AND FOUNTAIN VALLEY SCHOOL DISTRICT M ____

2nd ____
V ____

On December 18, 2015, the Fountain Valley School District and FVEA reached a Tentative Agreement on all matters subject to collective bargaining for the contract year July 1, 2015 through June 30, 2016. On January 20, 2016, the Association notified the District that their members ratified these changes to the collective bargaining agreement. With the FVSD Board of Trustee's ratification, these changes will become part of the 2015-16 Certificated Agreement.

Superintendent's Recommendation: It is recommended the Board of Trustee approves this agreement between FVSD and FVEA dated December 18, 2015.

11. TENTATIVE AGREEMENT BETWEEN CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION (CSEA), CHAPTER #358 AND FOUNTAIN VALLEY SCHOOL DISTRICT M ____

2nd ____
V ____

On September 24, 2015, FVSD and CSEA, Chapter #358 reached an agreement for 2015-16. As a result of the agreement reached with the certificated bargaining unit, FVSD and CSEA, Chapter #358 met again on January 22, 2016, and reached a Tentative Agreement on all matters subject to collective bargaining for the 2015-16 year. CSEA ratified this agreement on February 5, 2016.

Superintendent's Recommendation: It is recommended the Board of Trustee approves this Tentative Agreement dated January 22, 2016.

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS M ____

2nd ____

V _____

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 11-A.** Board Meeting Minutes from January 14 regular meeting
- 11-B.** Board Meeting Minutes from January 28 special meeting
- 11-C.** Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 11-D.** Donations
- 11-E.** Warrants
- 11-F.** Purchase Order Listing
- 11-G.** Budget Adjustments
- 11-H.** Resolution 2016-13: Compensation to Board Member Ian Collins for missed special meeting on January 28th due illness

Consent Items**11-I. REVISIONS TO CONFIDENTIAL POLICIES**

Superintendent's Comments: It is recommended that the Board of Trustees receives and approves the District's Confidential Policies as revised.

11-J. RATIFICATION OF CONTRACT FOR DELIVERY OF SERVICE BETWEEN COURREGES ELEMENTARY SCHOOL AND THE GREAT BOOKS FOUNDATION

Superintendent's Comments: It is recommended that the Board of Trustees ratifies the contract entered into by and between Courreges School and The Great Books Foundation for the purpose of purchasing professional learning services for all K-5 teachers at Courreges School.

11-K. ACCEPT AND AWARD RFP #10 TO PARAGON SYSTEMS, INC., IN THE AMOUNT OF \$84,485.50 TO INSTALL CAT6 WIRING IN CLASSROOMS

Superintendent's Comments: It is recommended that the Board of Trustees accepts and awards RFP #10 to Paragon Systems, Inc., in the amount of \$84,485.50 for the installation of CAT6 wiring in classrooms.

11-L. ACCEPT AND AWARD RFP #11 TO DATALINK, INC., IN THE AMOUNT OF \$326,606.34 TO SUPPLY AND INSTALL WIRELESS ACCESS POINTS DISTRICTWIDE

Superintendent's Comments: It is recommended that the Board of Trustees accepts and awards RFP #11 to DataLink Inc., in the amount of \$326,606.34 for the installation of Wireless Access Points in every classroom district wide.

11-M. CONTRACT FOR PROFESSIONAL DEVELOPMENT SERVICES WITH TERI MALPASS

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract for professional development services with Teri Malpass.

11-N. CONSOLIDATED APPLICATION – WINTER 2015 DATA COLLECTION

Superintendent's Comments: It is recommended that the Board of Trustees approves transmittal of the Consolidated Application Winter Release 2015 Data Collection to the California State Department of Education.

11-O. SPECIAL EDUCATION SETTLEMENT AGREEMENT

Superintendent's Comments: It is recommended that the Board of Trustees approves the Special Education Settlement Agreement covering the compensatory education services and the attorney fees.

11-P. APPROVAL OF CONTRACT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND MIND RESEARCH INSTITUTE TO PROVIDE ST MATH TO OKA SCHOOL'S EEK PROGRAM

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract between Fountain Valley School District and Mind Research Institute to provide ST Math to Oka's Early Entry Kindergarten (EEK) program.

11-Q. CONTRACT FOR ADAM MENDOZA

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract for Mr. Adam Mendoza to create new mascots for the seven elementary schools.

11-R. CALIFORNIA HEALTHY KIDS SURVEY MOU

Superintendent's Comments: It is recommended that the Board of Trustees approves the MOU agreement between the FVSD and WestEd.

11-S. NON-PUBLIC AGENCY CONTRACTS

Superintendent's Comments: Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public

school/agency contracts be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Non-Public School/Agency	100% Contract Cost	Effective Dates
Susanne M. Smith, Inc.	\$1500	1/14/16-6/30/16

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, March 10, 2016 at 7:00pm

A copy of the Board Meeting agenda is posted on the District’s web site). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent’s Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or call 714.843.3255 during normal business hours.

Regular Board meeting proceedings are tape recorded.

Reasonable Accommodation for any Individual with a Disability: *Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent’s office: 10055 Slater Avenue, Fountain Valley, CA 92708 or call (714) 843-3255 or FAX (714) 841-0356.*

Board meeting of February 11, 2016



SO 2015-16/B16-34
Fountain Valley School District
Superintendent's Office

M E M O R A N D U M

TO: Board of Trustees
FROM: Mark Johnson, Ed.D., Superintendent
SUBJECT: **BOOK STUDY: *THE ADVANTAGE***
DATE: February 5, 2016

Background:

Superintendent, Mark Johnson, Ed.D., will lead the Board of Trustees through a fifth session focused on a study of *The Advantage* by Patrick Lencioni.



Fountain Valley School District
Curriculum/Instruction

MEMORANDUM

TO: Board of Trustees
FROM: Steve McLaughlin, Ed.D., Assistant Superintendent, Instruction
SUBJECT: **STUDENT RECOGNITION PROGRAM: FULTON, MASUDA, TALBERT**
DATE: February 5, 2016

Background:

One of the interests of the Board of Trustees is to broaden their recognition program to include students demonstrating improvement in a variety of areas and levels. Each elementary school will recognize one student per grade level and each middle school two students per grade level. Students will be selected by their principal and teachers based on the following criteria:

- extraordinary effort
- achievement
- improvement

At the Board Meeting on February 11, 2016, the following six students from **Fulton, Masuda and Talbert Schools** will be recognized:

	<u>Fulton Middle School</u>	<u>Masuda Middle School</u>	<u>Talbert Middle School</u>
6 th Grade	Fletcher Patterson	Alycia Paradise	Kammy Garcia O'Brien
6 th Grade	Lauren Moon	John Klug	Ian Weiss
7 th Grade	Weston Stockard	Dana Abascal	Erin Johnson
7 th Grade	Ava Wallace	Benjamin P. Nguyen	Lexie Wiltfong
8 th Grade	Sean Okawa	Margarita Diaz Cortes	Areana Day
8 th Grade	Grace Peterson	Alvin Duong	Benjamin Armstrong



SO 15-16/B16-33
Fountain Valley School District
Superintendent's Office

MEMORANDUM

TO: Board of Trustees
FROM: Mark Johnson, Ed.D., Superintendent
SUBJECT: **RECOGNITION OF PARENT VOLUNTEERS: MIDDLE SCHOOLS**
DATE: February 5, 2016

Background:

It is an interest of the Board of Trustees to acknowledge parent volunteers from all our school sites. At this board meeting, two volunteers from each of our middle schools will be recognized.

Volunteers are selected by the principal and/or Parent Teacher organization at the school and are honored for their diligent and loyal commitment to students and staff. Any of the following criteria may be considered when a school selects its volunteers for recognition by the Board of Trustees:

- The person selected has shown a consistent commitment to the school.
- The person selected is dependable.
- The person selected has performed acts of service which genuinely aid school staff such as serving as room parent, performing bookkeeping or tallying for fund raising activities, serving as a volunteer for music, art or theater presentations, assisting in a classroom, the library or student store, or serving as a chaperone for school activities.
- The person selected can be counted on to see a project through to its conclusion.
- The person selected has regularly performed a service that provides special mentoring, support or motivation to one or more students.

I am proud to name our middle school outstanding and deserving volunteers:

Fulton Middle School: ♥ Trish Rintoul ♥ Michael diDonato
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Masuda Middle School: ♥ Dao Tran ♥ Debby Falcon

Talbert Middle School: ♥ Mike Smith ♥ Sandra Ellison
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Board meeting of February 11, 2016



SO2015-16/B16-35
Fountain Valley School District
Department

MEMORANDUM

TO: Board of Trustees
FROM: Mark Johnson, Ed.D.
SUBJECT: **APPRECIATION FOR SCHOOL COUNSELORS NICOLE AGNES
AND ALLYSON MCFERRAN**
DATE: February 5, 2016

Background:

National School Counseling Week, February 1-5, 2016, provides us the opportunity to celebrate our school counselors and all that they do for the students of the Fountain Valley School District. Our school counselors, Nicole Agnes and Allyson McFerran, have earned the admiration of our teachers, administrators, students, parents and the Board of Trustees; and have proven themselves to be advocates for all children through their dedication to the students of our district.

The Board of Trustees would like to join our community in saluting our counselors for their compassion and skill, and avows its appreciation for their ongoing commitment to the emotional health and wellbeing of our children.

Thank you, Nicole Agnes and Allyson McFerran for your dedication to our district.

NOTICE OF PUBLIC HEARING

FOUNTAIN VALLEY SCHOOL DISTRICT

AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND FOUNTAIN VALLEY EDUCATION ASSOCIATION (FVEA)

Notice is hereby given that the Board of Trustees of the Fountain Valley School District, at its meeting to be held on February 11, 2016 at 7:00 p.m. in the Board Room located at 10055 Slater Avenue, Fountain Valley, CA, will conduct a public hearing on the proposed agreement for the 2015-16 year between the District and the Fountain Valley Education Association (FVEA).

FOUNTAIN VALLEY SCHOOL DISTRICT

By: Mark Johnson, Ed.D., Superintendent

NOTICE OF PUBLIC HEARING

FOUNTAIN VALLEY SCHOOL DISTRICT

AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 358 (CSEA)

Notice is hereby given that the Board of Trustees of the Fountain Valley School District, at its meeting to be held on February 11, 2016 at 7:00 p.m. in the Board Room located at 10055 Slater Avenue, Fountain Valley, CA, will conduct a public hearing on the proposed agreement for the 2015-16 year between the District and the California School Employees Association, Chapter 358 (CSEA).

FOUNTAIN VALLEY SCHOOL DISTRICT

By: Mark Johnson, Ed.D., Superintendent



Fountain Valley School District

MEMORANDUM

TO: Christine Fullerton, Assistant Superintendent, Business Services
FROM: Isidro Guerra, Director, Fiscal Services
SUBJECT: Public Disclosure of Collective Bargaining Agreement between Fountain Valley School District and Fountain Valley Education Association for the 2015-16 School Year
DATE: February 5, 2016

BACKGROUND

On January 20, 2016, the Fountain Valley Education Association (FVEA) ratified a "Tentative Agreement" between FVEA and the Fountain Valley School District. As required by Government Code Section 3547.5, a public hearing on the costs contained in the proposed agreement shall be held to allow members of the public the opportunity for comment.

Attached is the Public Disclosure of Collective Bargaining Agreement in accordance with **AB 1200 (Chapter 1213/1991), GC 3547.5 and CCR, Title V, Section 15449**, for the agreement between Fountain Valley School District and FVEA.

IMPACT

As of January 20, 2016 FVEA has agreed to a four and a quarter percent (4.25%) increase to the salary schedule and a one-time, one and a quarter percent (1.25%) off-schedule payment. In addition, there is a one percent (1%) guaranteed increase to the salary schedule in 2016-17 as well as an additional one percent (1%) increase for Column I, Step 1 & Column III, Step 24 salaries. The total increase in compensation for certificated bargaining unit members will be \$1,535,449 in 2015-16 and \$306,970 in 2016-17. Details of the impact are included in the attached "Disclosure of Collective Bargaining Agreement." The agreement also calls for the Health and Welfare benefit cap to be increased to \$9,000 for full-time employees and \$4,500 for part-time employees. This is equivalent to a one percent (1%) increase for the certificated bargaining unit and will be funded out of the 2016 Insurance Fund balance. The impact to the insurance fund is \$304,162. This agreement will be effective for the period from July 1, 2015 thru June 30, 2016.

RECOMENDATION

It is recommended that Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and FVEA for the 2015-16 school year.

**Orange County Department of Education
District Fiscal Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Fountain Valley Elementary School District - Fountain Valley Education

School District - Bargaining Unit: Association (FVEA)

Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: July 1, 2015 and ending: June 30, 2016
(date) (date)

The Governing Board will act upon this agreement on: February 11, 2016
(date)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 2015/16	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 2015/16	Year 2 Increase/(Decrease) FY 2016/17	Year 3 Increase/(Decrease) FY 2017/18
1 Salary Schedule Increase (Decrease)	\$ 25,259,737	\$ 1,033,596	\$ 267,729	\$ -
		4.09%	1.06%	0.00%
2 Step and Column Increase (Decrease) Due to movement plus any changes due to settlement	\$ -	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
3 Other Compensation - Increase (Decrease) (Stipends, Bonuses, Longevity, Overtime, etc.) Description of other compensation	\$ -	\$ 303,999	\$ -	\$ -
		0.00%	0.00%	0.00%
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.	\$ -	\$ 197,854	\$ 39,241	\$ -
		0.00%	0.00%	0.00%
5 Health/Welfare Plans	\$ -	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 25,259,737	\$ 1,535,449	\$ 306,970	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	268	268	268	268
8 Total Compensation <u>Average</u> Cost per Employee	\$ 94,253	\$ 5,729	\$ 1,145	\$ -
		6.08%	1.22%	0.00%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

The total certificated salary increase for 2015-16 is 5.5% and is comprised of a 4.25% on-schedule increase (retroactive to 7/1/2015) and a one-time 1.25% off-schedule payment. In addition, the agreement calls for a 1.0% increase to the salary schedule for 2016-17 and a 1% additional increase for column I, Step 1 & column III, step 24 salaries, effective on 7/1/2016. The health and welfare cap was increased by \$1,000 for each bargaining unit FTE and a pro-rata increase for part-time members. The impact of this agreement on the general fund in 2015-16 is \$1,535,449 and \$306,970 in 2016-17. The impact of the increase to the health and welfare cap is \$304,162 in 2015-16 and will be funded out of the insurance fund balance.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

None.

11. Please include comments and explanations as necessary.

None.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

If yes, please describe the cap amount.

The cap under this agreement would increase from \$8,000 per full-time employee to \$9,000. For part-time members, the increase will be pro-rated for those working at least 50%, but less than 75%. This increase will be funded from the 2016 insurance fund balance.

- B. Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None.

- C. What are the specific impacts on instructional and support programs to accommodate the settlement?**

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None.

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

None.

E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

This agreement does not create "deficit financing". Increased salaries are financed through increased LCFF funding.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None.

G. Source of Funding for Proposed Agreement

1. Current Year

Additional revenues gained under the Local Control Funding Formula.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

On going costs will be funded by on going LCFF revenues.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Additional LCFF revenues.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: **Fountain Valley Education Association (FVEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 07/01/2015)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Sources (8010-8099)	\$ 45,185,227	\$ -	\$ -	\$ 45,185,227
Remaining Revenues (8100-8799)	\$ 4,500,019	\$ -	\$ -	\$ 4,500,019
TOTAL REVENUES	\$ 49,685,246	\$ -	\$ -	\$ 49,685,246
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 20,545,264	\$ 1,083,452	\$ -	\$ 21,628,716
Classified Salaries (2000-2999)	\$ 5,840,526	\$ -	\$ 295,457	\$ 6,135,983
Employee Benefits (3000-3999)	\$ 7,083,048	\$ 160,262	\$ 59,540	\$ 7,302,850
Books and Supplies (4000-4999)	\$ 1,163,911	\$ -	\$ -	\$ 1,163,911
Services, Other Operating Expenses (5000-5999)	\$ 2,080,712	\$ -	\$ -	\$ 2,080,712
Capital Outlay (6000-6599)	\$ 50,000	\$ -	\$ -	\$ 50,000
Other Outgo (7100-7299) (7400-7499)	\$ 155,141	\$ -	\$ -	\$ 155,141
Direct Support/Indirect Cost (7300-7399)	\$ (121,112)	\$ -	\$ -	\$ (121,112)
Other Adjustments				
TOTAL EXPENDITURES	\$ 36,797,490	\$ 1,243,714	\$ 354,997	\$ 38,396,201
OPERATING SURPLUS (DEFICIT)	\$ 12,887,756	\$ (1,243,714)	\$ (354,997)	\$ 11,289,045
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -		\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 880,464	\$ -	\$ -	\$ 880,464
CONTRIBUTIONS (8980-8999)	\$ (6,984,161)	\$ -	\$ -	\$ (6,984,161)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 5,023,131	\$ (1,243,714)	\$ (354,997)	\$ 3,424,420
BEGINNING BALANCE	\$ 4,321,194			\$ 4,321,194
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 9,344,325	\$ (1,243,714)	\$ (354,997)	\$ 7,745,614
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 135,000	\$ -	\$ -	\$ 135,000
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 2,630,655		\$ -	\$ 2,630,655
Reserve for Economic Uncertainties (9789)	\$ 1,565,335	\$ 62,453	\$ -	\$ 1,627,788
Unassigned/Unappropriated (9790)	\$ 5,013,335	\$ (1,243,714)	\$ (354,997)	\$ 3,414,624

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: **Fountain Valley Education Association (FVEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 07/01/2015)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 7,087,707	\$ -	\$ -	\$ 7,087,707
TOTAL REVENUES	\$ 7,087,707	\$ -	\$ -	\$ 7,087,707
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 4,714,473	\$ 254,143	\$ -	\$ 4,968,616
Classified Salaries (2000-2999)	\$ 3,355,537	\$ -	\$ 159,090	\$ 3,514,627
Employee Benefits (3000-3999)	\$ 2,092,975	\$ 37,592	\$ 32,219	\$ 2,162,786
Books and Supplies (4000-4999)	\$ 1,014,426	\$ -	\$ -	\$ 1,014,426
Services, Other Operating Expenses (5000-5999)	\$ 2,768,280	\$ -	\$ -	\$ 2,768,280
Capital Outlay (6000-6599)	\$ 114,538	\$ -	\$ -	\$ 114,538
Other Outgo (7100-7299) (7400-7499)	\$ 417,331	\$ -	\$ -	\$ 417,331
Direct Support/Indirect Cost (7300-7399)	\$ 22,318	\$ -	\$ -	\$ 22,318
Other Adjustments				
TOTAL EXPENDITURES	\$ 14,499,878	\$ 291,735	\$ 191,309	\$ 14,982,922
OPERATING SURPLUS (DEFICIT)	\$ (7,412,171)	\$ (291,735)	\$ (191,309)	\$ (7,895,215)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 6,984,161	\$ -	\$ -	\$ 6,984,161
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (428,010)	\$ (291,735)	\$ (191,309)	\$ (911,054)
BEGINNING BALANCE	\$ 1,603,936			\$ 1,603,936
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 1,175,926	\$ (291,735)	\$ (191,309)	\$ 692,882
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted Reserves (9740)	\$ 1,175,926	\$ -	\$ -	\$ 1,175,926
Stabilization Arrangements (9750)				
Other Commitments (9760)				
Other Assignments (9780)				
Reserve for Economic Uncertainties (9789)				
Unassigned/Unappropriated (9790)				

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: **Fountain Valley Education Association (FVEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 07/01/2015)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 45,185,227	\$ -	\$ -	\$ 45,185,227
Remaining Revenues (8100-8799)	\$ 11,587,726	\$ -	\$ -	\$ 11,587,726
TOTAL REVENUES	\$ 56,772,953	\$ -	\$ -	\$ 56,772,953
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 25,259,737	\$ 1,337,595	\$ -	\$ 26,597,332
Classified Salaries (2000-2999)	\$ 9,196,063	\$ -	\$ 454,547	\$ 9,650,610
Employee Benefits (3000-3999)	\$ 9,176,023	\$ 197,854	\$ 91,759	\$ 9,465,636
Books and Supplies (4000-4999)	\$ 2,178,337	\$ -	\$ -	\$ 2,178,337
Services, Other Operating Expenses (5000-5999)	\$ 4,848,992	\$ -	\$ -	\$ 4,848,992
Capital Outlay (6000-6599)	\$ 164,538	\$ -	\$ -	\$ 164,538
Other Outgo (7100-7299) (7400-7499)	\$ 572,472	\$ -	\$ -	\$ 572,472
Direct Support/Indirect Cost (7300-7399)	\$ (98,794)	\$ -	\$ -	\$ (98,794)
Other Adjustments				
TOTAL EXPENDITURES	\$ 51,297,368	\$ 1,535,449	\$ 546,306	\$ 53,379,123
OPERATING SURPLUS (DEFICIT)	\$ 5,475,585	\$ (1,535,449)	\$ (546,306)	\$ 3,393,830
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -		\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 880,464	\$ -	\$ -	\$ 880,464
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 4,595,121	\$ (1,535,449)	\$ (546,306)	\$ 2,513,366
BEGINNING BALANCE	\$ 5,925,130			\$ 5,925,130
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 10,520,251	\$ (1,535,449)	\$ (546,306)	\$ 8,438,496
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 135,000	\$ -	\$ -	\$ 135,000
Restricted Reserves (9740)	\$ 1,175,926	\$ -	\$ -	\$ 1,175,926
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 2,630,655	\$ -	\$ -	\$ 2,630,655
Reserve for Economic Uncertainties (9789)	\$ 1,565,335	\$ 62,453	\$ -	\$ 1,627,788
Unassigned/Unappropriated (9790)	\$ 5,013,335	\$ (1,243,714)	\$ (354,997)	\$ 3,414,624

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: **Fountain Valley Education Association (FVEA)**

	2015-16	2016-17	2017-18
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$ 45,185,227	\$ 45,827,264	\$ 48,115,054
Remaining Revenues (8100-8799)	\$ 11,587,726	\$ 8,036,044	\$ 8,066,441
TOTAL REVENUES	\$ 56,772,953	\$ 53,863,308	\$ 56,181,495
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 26,597,332	\$ 27,115,179	\$ 27,589,695
Classified Salaries (2000-2999)	\$ 9,650,610	\$ 9,714,213	\$ 9,850,212
Employee Benefits (3000-3999)	\$ 9,465,636	\$ 10,278,216	\$ 10,792,127
Books and Supplies (4000-4999)	\$ 2,178,337	\$ 2,243,828	\$ 1,443,828
Services, Other Operating Expenses (5000-5999)	\$ 4,848,992	\$ 4,696,227	\$ 4,771,227
Capital Outlay (6000-6999)	\$ 164,538	\$ 241,365	\$ 247,969
Other Outgo (7100-7299) (7400-7499)	\$ 572,472	\$ 466,969	\$ 460,368
Direct Support/Indirect Cost (7300-7399)	\$ (98,794)	\$ (124,265)	\$ (124,899)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 53,379,123	\$ 54,631,732	\$ 55,030,526
OPERATING SURPLUS (DEFICIT)	\$ 3,393,830	\$ (768,424)	\$ 1,150,969
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 880,464	\$ 286,510	\$ 292,240
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 2,513,366	\$ (1,054,934)	\$ 1,150,969
BEGINNING BALANCE	\$ 5,925,130	\$ 8,438,496	\$ 7,383,562
CURRENT-YEAR ENDING BALANCE	\$ 8,438,496	\$ 7,383,562	\$ 8,534,531
COMPONENTS OF ENDING BALANCE:			
Nonspendable Reserves (9711-9719)	\$ 135,000	\$ 135,000	\$ 135,000
Restricted Reserves (9740)	\$ 1,175,926	\$ 495,738	\$ 247,920
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 2,630,655	\$ 135,641	\$ 135,641
Reserve for Economic Uncertainties (9789)	\$ 1,627,788	\$ 1,647,547	\$ 1,659,683
Unassigned/Unappropriated (9790)	\$ 3,414,624	\$ 4,969,636	\$ 6,356,287

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2015-16	2016-17	2017-18
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 54,259,587	\$ 54,918,242	\$ 55,322,766
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 1,627,788	\$ 1,647,547	\$ 1,659,683

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 1,627,788	\$ 1,647,547	\$ 1,659,683
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 3,414,624	\$ 4,969,636	\$ 6,356,287
c.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)	\$	\$	\$
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$	\$	\$
g.	Total Available Reserves	\$ 5,042,412	\$ 6,617,183	\$ 8,015,970
h.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2015-16	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2017-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below:

N/A

6. Please include any additional comments and explanations of Page 4 as necessary:

None.

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of the Fountain Valley School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the CSEA Bargaining Unit, during the term of the agreement from July 01, 2015 to June 30, 2016.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u>_____</u>
<u>Expenditures/Other Financing Uses</u>	<u>\$ 1,842,418.81</u>
<u>Ending Balance Increase (Decrease)</u>	<u>\$ (1,842,418.81)</u>

N/A _____ (No budget revisions necessary)

<u>_____</u> District Superintendent (Signature)	<u>1/29/2016</u> Date
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<u>_____</u> Chief Business Officer (Signature)	<u>1/29/2016</u> Date
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L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

_____	2/11/2016
District Superintendent (or Designee)	Date
(Signature)	

_____	2/11/2016
President or Clerk of Governing Board	Date
(Signature)	

Christine Fullerton	714-843-3200
_____	_____
Contact Person	Phone



Fountain Valley School District

MEMORANDUM

TO: Christine Fullerton, Assistant Superintendent, Business Services
FROM: Isidro Guerra, Director, Fiscal Services
SUBJECT: Public Disclosure of Collective Bargaining Agreement between Fountain Valley School District and California School Employee Association, Chapter # 358 for the 2015-16 School Year
DATE: February 5, 2016

BACKGROUND

On October 14, 2015, the California School Employees Association, Chapter #358 (CSEA) ratified the "Tentative Agreement" between CSEA and the Fountain Valley School District. As required by Government Code Section 3547.5, a public hearing on the costs contained in the proposed agreement was held to allow members of the public the opportunity for comment. The agreement contains a "me too" clause which guarantees CSEA a salary increase at least equal to that of the Fountain Valley Education Association (FVEA). As of January 20, 2016 FVEA has ratified a four and a quarter percent (4.25%) increase to the salary schedule and a one-time, one and a quarter percent (1.25%) payment. In addition, there is a one percent (1.0%) guaranteed increase to the salary schedule in 2016-17. The Public Disclosure of Collective Bargaining Agreement for CSEA has been updated to include the additional increases; all other aspects of the agreement remain in effect and unchanged.

Attached is the Public Disclosure of Collective Bargaining Agreement in accordance with **AB 1200 (Chapter 1213/1991), GC 3547.5 and CCR, Title V, Section 15449**, for the agreement between Fountain Valley School District and CSEA.

IMPACT

The Board of Trustees previously approved a two percent (2%) increase to the classified salary schedule, as well as a restructuring of the classified salary schedule equivalent to a 2% salary increase and an increase in the Health and Welfare benefit at the November 12, 2015 meeting. The additional compensation, due to the "me-too" clause, totals \$142,991 in 2015-16 and \$106,189 in 2016-17. Details of the impact are included in the attached "Disclosure of Collective Bargaining Agreement." This agreement will be effective for the period from July 1, 2015 thru June 30, 2016.

RECCOMENDATION

It is recommended that Board of Trustees approves the updated Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and CSEA, Chapter #358 for the 2015-16 school year.

**Orange County Department of Education
District Fiscal Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Fountain Valley Elementary School District - California School Employees

School District - Bargaining Unit: Association, Chapter 358 (CSEA)

Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2015 and ending: June 30, 2016
(date) (date)

The Governing Board will act upon this agreement on: February 11, 2016
(date)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 2015/16	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 2015/16	Year 2 Increase/(Decrease) FY 2016/17	Year 3 Increase/(Decrease) FY 2017/18
1 Salary Schedule Increase (Decrease)	\$ 9,196,063.00	\$ 356,730	\$ 88,379	\$ -
		3.88%	0.96%	0.00%
2 Step and Column Increase (Decrease) Due to movement plus any changes due to settlement	\$ -	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
3 Other Compensation - Increase (Decrease) (Stipends, Bonuses, Longevity, Overtime, etc.) Description of other compensation	\$ -	\$ 104,921	\$ -	\$ -
		0.00%	0.00%	0.00%
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.	\$ -	\$ 93,032	\$ 17,810	\$ -
		0.00%	0.00%	0.00%
5 Health/Welfare Plans	\$ -	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 9,196,063	\$ 554,683	\$ 106,189	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	211	211	211	211
8 Total Compensation <u>Average</u> Cost per Employee	\$ 43,583	\$ 2,629	\$ 503	\$ -
		6.03%	1.15%	0.00%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

The total on-going salary increase for 2015-16 is four and a quarter percent (4.25%). CSEA had previously settled for a four percent (4%) on -schedule salary increase, but had a "me too" clause in their agreement which entitles them to the additional 0.25% on-schedule increase (retroactive to 7/1/2015) and the one-time 1.25% off-schedule payment that FVEA settled for. All other aspects of the CSEA agreement approved at the November 12th Board meeting remain in effect and unchanged, including the health and welfare cap increase of \$1,000 for each bargaining unit FTE and a pro-rata increase for part-time members. The impact of this agreement on the general fund in 2015-16 is \$554,683 and \$106,189 in 2016-17. The impact of the increase to the health and welfare cap is \$128,931 in 2015-16 and will be funded out of the insurance fund balance.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

None.

11. Please include comments and explanations as necessary.

None.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

If yes, please describe the cap amount.

The cap under this agreement would increase from \$8,000 per full-time employee to \$9,000. For part-time members, the increase will be pro-rated for those working at least 50%, but less than 75%. This increase will be funded from the 2016 insurance fund balance.

- B. Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None.

- C. What are the specific impacts on instructional and support programs to accommodate the settlement?**

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

None.

E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

This agreement does not create "deficit financing". Increased salaries are financed through increased LCFF funding.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None.

G. Source of Funding for Proposed Agreement

1. Current Year

Additional revenues gained under the Local Control Funding Formula.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

On going costs will be funded by on going LCFF revenues.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Additional LCFF revenues.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 358 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 07/01/2015)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 45,185,227	\$ -	\$ -	\$ 45,185,227
Remaining Revenues (8100-8799)	\$ 4,500,019	\$ -	\$ -	\$ 4,500,019
TOTAL REVENUES	\$ 49,685,246	\$ -	\$ -	\$ 49,685,246
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 20,545,264	\$ -	\$ 1,083,452	\$ 21,628,716
Classified Salaries (2000-2999)	\$ 5,840,526	\$ 295,457	\$ -	\$ 6,135,983
Employee Benefits (3000-3999)	\$ 7,083,048	\$ 59,540	\$ 160,262	\$ 7,302,850
Books and Supplies (4000-4999)	\$ 1,163,911	\$ -	\$ -	\$ 1,163,911
Services, Other Operating Expenses (5000-5999)	\$ 2,080,712	\$ -	\$ -	\$ 2,080,712
Capital Outlay (6000-6599)	\$ 50,000	\$ -	\$ -	\$ 50,000
Other Outgo (7100-7299) (7400-7499)	\$ 155,141	\$ -	\$ -	\$ 155,141
Direct Support/Indirect Cost (7300-7399)	\$ (121,112)	\$ -	\$ -	\$ (121,112)
Other Adjustments				
TOTAL EXPENDITURES	\$ 36,797,490	\$ 354,997	\$ 1,243,714	\$ 38,396,201
OPERATING SURPLUS (DEFICIT)	\$ 12,887,756	\$ (354,997)	\$ (1,243,714)	\$ 11,289,045
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -		\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 880,464	\$ -	\$ -	\$ 880,464
CONTRIBUTIONS (8980-8999)	\$ (6,984,161)	\$ -	\$ -	\$ (6,984,161)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 5,023,131	\$ (354,997)	\$ (1,243,714)	\$ 3,424,420
BEGINNING BALANCE	\$ 4,321,194			\$ 4,321,194
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 9,344,325	\$ (354,997)	\$ (1,243,714)	\$ 7,745,614
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 135,000	\$ -	\$ -	\$ 135,000
Restricted Reserves (9740)				
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 2,630,655	\$ -	\$ -	\$ 2,630,655
Reserve for Economic Uncertainties (9789)	\$ 1,565,335	\$ 62,453	\$ -	\$ 1,627,788
Unassigned/Unappropriated (9790)	\$ 5,013,335	\$ (354,997)	\$ (1,243,714)	\$ 3,414,624

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 358 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 07/01/2015)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 7,087,707	\$ -	\$ -	\$ 7,087,707
TOTAL REVENUES	\$ 7,087,707	\$ -	\$ -	\$ 7,087,707
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 4,714,473	\$ -	\$ 254,143	\$ 4,968,616
Classified Salaries (2000-2999)	\$ 3,355,537	\$ 159,090	\$ -	\$ 3,514,627
Employee Benefits (3000-3999)	\$ 2,092,975	\$ 32,219	\$ 37,592	\$ 2,162,786
Books and Supplies (4000-4999)	\$ 1,014,426	\$ -	\$ -	\$ 1,014,426
Services, Other Operating Expenses (5000-5999)	\$ 2,768,280	\$ -	\$ -	\$ 2,768,280
Capital Outlay (6000-6599)	\$ 114,538	\$ -	\$ -	\$ 114,538
Other Outgo (7100-7299) (7400-7499)	\$ 417,331	\$ -	\$ -	\$ 417,331
Direct Support/Indirect Cost (7300-7399)	\$ 22,318	\$ -	\$ -	\$ 22,318
Other Adjustments				
TOTAL EXPENDITURES	\$ 14,499,878	\$ 191,309	\$ 291,735	\$ 14,982,922
OPERATING SURPLUS (DEFICIT)	\$ (7,412,171)	\$ (191,309)	\$ (291,735)	\$ (7,895,215)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 6,984,161	\$ -	\$ -	\$ 6,984,161
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (428,010)	\$ (191,309)	\$ (291,735)	\$ (911,054)
BEGINNING BALANCE	\$ 1,603,936			\$ 1,603,936
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 1,175,926	\$ (191,309)	\$ (291,735)	\$ 692,882
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted Reserves (9740)	\$ 1,175,926	\$ -	\$ -	\$ 1,175,926
Stabilization Arrangements (9750)				
Other Commitments (9760)				
Other Assignments (9780)				
Reserve for Economic Uncertainties (9789)				
Unassigned/Unappropriated (9790)				

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 358 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 07/01/2015)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 45,185,227	\$ -	\$ -	\$ 45,185,227
Remaining Revenues (8100-8799)	\$ 11,587,726	\$ -	\$ -	\$ 11,587,726
TOTAL REVENUES	\$ 56,772,953	\$ -	\$ -	\$ 56,772,953
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 25,259,737	\$ -	\$ 1,337,595	\$ 26,597,332
Classified Salaries (2000-2999)	\$ 9,196,063	\$ 454,547	\$ -	\$ 9,650,610
Employee Benefits (3000-3999)	\$ 9,176,023	\$ 91,759	\$ 197,854	\$ 9,465,636
Books and Supplies (4000-4999)	\$ 2,178,337	\$ -	\$ -	\$ 2,178,337
Services, Other Operating Expenses (5000-5999)	\$ 4,848,992	\$ -	\$ -	\$ 4,848,992
Capital Outlay (6000-6599)	\$ 164,538	\$ -	\$ -	\$ 164,538
Other Outgo (7100-7299) (7400-7499)	\$ 572,472	\$ -	\$ -	\$ 572,472
Direct Support/Indirect Cost (7300-7399)	\$ (98,794)	\$ -	\$ -	\$ (98,794)
Other Adjustments				
TOTAL EXPENDITURES	\$ 51,297,368	\$ 546,306	\$ 1,535,449	\$ 53,379,123
OPERATING SURPLUS (DEFICIT)	\$ 5,475,585	\$ (546,306)	\$ (1,535,449)	\$ 3,393,830
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -		\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 880,464	\$ -	\$ -	\$ 880,464
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 4,595,121	\$ (546,306)	\$ (1,535,449)	\$ 2,513,366
BEGINNING BALANCE	\$ 5,925,130			\$ 5,925,130
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 10,520,251	\$ (546,306)	\$ (1,535,449)	\$ 8,438,496
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 135,000	\$ -	\$ -	\$ 135,000
Restricted Reserves (9740)	\$ 1,175,926	\$ -	\$ -	\$ 1,175,926
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 2,630,655	\$ -	\$ -	\$ 2,630,655
Reserve for Economic Uncertainties (9789)	\$ 1,565,335	\$ 62,453	\$ -	\$ 1,627,788
Unassigned/Unappropriated (9790)	\$ 5,013,335	\$ (354,997)	\$ (1,243,714)	\$ 3,414,624

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: **California School Employees Association, Chapter 358 (CSEA)**

	2015-16	2016-17	2017-18
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$ 45,185,227	\$ 45,827,264	\$ 48,115,054
Remaining Revenues (8100-8799)	\$ 11,587,726	\$ 8,036,044	\$ 8,066,441
TOTAL REVENUES	\$ 56,772,953	\$ 53,863,308	\$ 56,181,495
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 26,597,332	\$ 27,115,179	\$ 27,589,695
Classified Salaries (2000-2999)	\$ 9,650,610	\$ 9,714,213	\$ 9,850,212
Employee Benefits (3000-3999)	\$ 9,465,636	\$ 10,278,216	\$ 10,792,127
Books and Supplies (4000-4999)	\$ 2,178,337	\$ 2,243,828	\$ 1,443,828
Services, Other Operating Expenses (5000-5999)	\$ 4,848,992	\$ 4,696,227	\$ 4,771,227
Capital Outlay (6000-6999)	\$ 164,538	\$ 241,365	\$ 247,969
Other Outgo (7100-7299) (7400-7499)	\$ 572,472	\$ 466,969	\$ 460,368
Direct Support/Indirect Cost (7300-7399)	\$ (98,794)	\$ (124,265)	\$ (124,899)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 53,379,123	\$ 54,631,732	\$ 55,030,526
OPERATING SURPLUS (DEFICIT)	\$ 3,393,830	\$ (768,424)	\$ 1,150,969
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 880,464	\$ 286,510	\$ 292,240
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 2,513,366	\$ (1,054,934)	\$ 1,150,969
BEGINNING BALANCE	\$ 5,925,130	\$ 8,438,496	\$ 7,383,562
CURRENT-YEAR ENDING BALANCE	\$ 8,438,496	\$ 7,383,562	\$ 8,534,531
COMPONENTS OF ENDING BALANCE:			
Nonspendable Reserves (9711-9719)	\$ 135,000	\$ 135,000	\$ 135,000
Restricted Reserves (9740)	\$ 1,175,926	\$ 495,738	\$ 247,920
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 2,630,655	\$ 135,641	\$ 135,641
Reserve for Economic Uncertainties (9789)	\$ 1,627,788	\$ 1,647,547	\$ 1,659,683
Unassigned/Unappropriated (9790)	\$ 3,414,624	\$ 4,969,636	\$ 6,356,287

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2015-16	2016-17	2017-18
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 54,259,587	\$ 54,918,242	\$ 55,322,766
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 1,627,788	\$ 1,647,547	\$ 1,659,683

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 1,627,788	\$ 1,647,547	\$ 1,659,683
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 3,414,624	\$ 4,969,636	\$ 6,356,287
c.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)	\$	\$	\$
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$	\$	\$
g.	Total Available Reserves	\$ 5,042,412	\$ 6,617,183	\$ 8,015,970
h.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2015-16	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2017-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below:

N/A

6. Please include any additional comments and explanations of Page 4 as necessary:

None.

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of the Fountain Valley School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the CSEA Bargaining Unit, during the term of the agreement from July 01, 2015 to June 30, 2016.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u></u>
<u>Expenditures/Other Financing Uses</u>	<u>\$660,872</u>
<u>Ending Balance Increase (Decrease)</u>	<u>(\$660,872)</u>

N/A ____ (No budget revisions necessary)

_____ District Superintendent (Signature)	1/29/2016 _____ Date
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_____ Chief Business Officer (Signature)	1/29/2016 _____ Date
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L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

2/11/2016

Date

President or Clerk of Governing Board
(Signature)

2/11/2016

Date

Christine Fullerton

Contact Person

714-843-3200

Phone



Fountain Valley School District

MEMORANDUM

TO: Christine Fullerton, Assistant Superintendent, Business Services
FROM: Isidro Guerra, Director, Fiscal Services
SUBJECT: Disclosure of Management and Confidential Employees Salary Increases
DATE: February 5, 2016

BACKGROUND

Management and confidential employees in the Fountain Valley School District are not represented by a bargaining unit. Historically these District employees have received the same salary increase, or furlough days, as the other District bargaining units. In the current year, both the certificated and classified bargaining units have agreed to a four and a quarter percent (4.25%) increase to the salary schedule, a one-time, one and quarter percent (1.25%) payment, a one percent (1%) guaranteed increase to the salary schedule in 2016-17 as well as an increase in the Health and Welfare benefit cap to \$9,000 for full-time employees and \$4,500 for part-time employees. These same increases will be applied to the District's confidential employees. Management employees will receive a four percent (4.0%) increase to the salary schedule and the increase in the Health and Welfare benefit.

IMPACT

The impact of the increases outlined above are detailed in the following table:

<i>Description</i>	<i>Budget Impact</i>
Salaries	\$191,820
Statutory Benefits	\$31,124
Total	\$222,943

RECOMENDATION

It is recommended that the Board of Trustees approves the Disclosure of Management and Confidential Employees Salary Increases for the 2015-16 school year.



Fountain Valley School District
Personnel Department

MEMORANDUM

TO: Board of Trustees
FROM: Cathie Abdel, Assistant Superintendent, Personnel
SUBJECT: Agreement between FVEA and FVSD
DATE: January 28, 2016

Background:

On December 18, 2015, the Fountain Valley Education Association (FVEA) and the Fountain Valley School District (FVSD) reached a "Tentative Agreement" on all matters subject to collective bargaining for the contract year July 1, 2015 through June 30, 2016. The agreement includes a 5.5% salary increase which consists of a one-time 1.25% off schedule salary increase based on the employee's step and column placement as of July 1, 2015; 4.25% increase to the 2014-2015 certificated salary schedule, effective July 1, 2015; an increase of \$1000 to health and welfare benefits, increasing the District's contribution to health and welfare from \$8000 to \$9000, effective January 1, 2016. In addition, a 1% salary increase to the 2015-16 certificated salary schedule effective July 1, 2016, and an additional 1% salary increase to Column I, Step 1 and Column III, Step 24 of the 2015-16 certificated salary schedule, for a total of 2% to Column I, Step 1 and Column II, Step 24, effective July 1, 2016. The attached contract language was also added/revised.

On Wednesday, January 20, 2016, the Association notified the District their members ratified these changes to the collective bargaining agreement. With the Fountain Valley School District's Board of Trustee's ratification, these changes become part of the 2015-2016 Certificated Agreement.

Recommendation:

It is recommended that the Board of Trustees approves this agreement between the FVSD and FVEA dated December 18, 2015.

**Tentative Agreement Between
Fountain Valley School District and
Fountain Valley Education Association
December 17, 2015**

The Fountain Valley Education Association (FVEA) and the Fountain Valley School District (FVSD) agree to the following:

1. A total of a 5.5% salary increase for 2015-16 which consists of:
 - a. A one-time 1.25% off schedule salary increase.
 - b. A 4.25 % salary increase to the 2015-16 certificated salary schedule retroactive to July 1, 2015.
2. A 1% salary increase to the 2015-16 certificated salary schedule effective July 1, 2016.
3. An additional 1 % salary increase to Column I, Step 1 and Column III, Step 24 of the 2015-16 certificated salary schedule, for a total of 2% to Column I, Step 1 and Column III, Step 24, effective July 1, 2016.
4. An increase of \$1000 to health and welfare benefits, increasing the District's contribution to \$9000 for each full-time certificated bargaining unit member and a pro-rata amount of the \$9000 for part-time certificated bargaining unit members who work at least 50% but less than 75% effective January 1, 2016.
5. **CONTRACT LANGUAGE ADDITIONS/CHANGES**

ARTICLE IV: EMPLOYEE RIGHTS

C. STAFF LOUNGES

The District shall provide each school with a staff lounge *designated by the site for adult use only*. The staff lounge shall include adequate tables and chairs for the staff, a bulletin board for certificated notices, and an Association bulletin board. ~~Each staff lounge shall be designated for staff only as determined and posted by each site staff.~~

D. RESTROOMS

During working hours, each school shall provide restrooms, separate from the nurse's office, for adult use only. Restrooms shall be well ventilated. ~~Women's restrooms shall have feminine hygiene supplies available.~~

E. ~~REST AREA~~

~~Where possible, each school shall provide a rest area, designated by the site administrator, separate from the nurse's office, for adult use only.~~

E. F. STUDENT DISCIPLINE

Each staff shall develop a well-defined procedure for student discipline which shall be cooperatively implemented. ~~and reviewed every four years.~~ The site administrator shall have final approval of this procedure.

ARTICLE VI: HOURS OF EMPLOYMENT

B. PLANNING/STAFF DEVELOPMENT/MODIFIED DAY

1. Yearly required instructional minutes shall be distributed to provide for modified days, which shall be placed on the negotiated calendar as follows:

- a. Every Thursday school is in session
- b. ~~One~~ **Four** additional during fall conferences
- c. ~~Four~~ **Two** additional during spring conferences
- d. Two additional during the last week school is in session

G. INSTRUCTIONAL MINUTES

Bargaining Unit Members shall not be required to provide instruction for more than the following number of minutes per year (exclusive of lunch, breaks, etc.):

Level ~~TK/K~~ 43,200 **50,400** Minutes

Levels 1-2 50,400 Minutes

Levels 3-8 55,800 Minutes

~~*Kindergarten instructional minutes will comply with Class Size Reduction Option II(SB~~

~~-1777). Should funding for Class Size Reduction be eliminated, instructional minutes shall be~~

~~43,200 per year.~~

J. LIBRARY HOURS

School libraries shall remain open for use *under the supervision of the Bargaining Unit Member* through the Friday proceeding the last instructional week for *activities that do not require the use of library books.* ~~the following activities, under the supervision of the Bargaining Unit Member.~~

1. ~~Research Encyclopedias, almanacs, atlas, dictionaries, maps, globes, periodicals.~~

2. ~~Other reading activities that do not require the use of other library books.~~

ARTICLE VII: WAGES

W. STIPENDS

1. The following positions shall receive the established stipends listed below:

Activities Director	-	\$2000 total per school year/per school
BTSA/Induction Support Provider	-	\$1500 per beginning teacher serviced
Cheer Advisor	-	\$1000 per school year/per school
Coaches	-	\$250 total team per sport
ELAP Lead Teacher	-	\$1000 per school year
504 Coordinator	-	\$1000 per school year/per school
Intern Peer Coach	-	\$500.00 per assignment
Site Prevention Coordinator	-	\$1000 per school year/per school
Technology Coordinator	-	\$750 \$1500 per school year/per school
TEST Coordinator	-	\$1,000 total per school year/per school (\$250.00 STAR Test Coordinator and \$750.00 Benchmark Coordinator)
Arts Coordinator	-	\$2000 per coordinator/per year
Science Works Coordinator	-	\$4000 total per school year

Year-long stipend positions will be paid in 9 equal installments or 3 equal installments at the end of the following months: November, March and June.

Coaching stipends will be paid at the end of each tournament season on the next available payroll cycle.

ARTICLE VIII: HEALTH AND WELFARE BENEFITS

E. DURATION OF BENEFITS

2. Bargaining Unit Members who complete the school year and work at least seventy-five (75%) percent of the school year and subsequently are not reemployed **or** take a leave of absence, ~~retire, or resign,~~ shall be provided benefits through the last day of August of the following school year.

J. PHYSICAL EXAMINATIONS

Tuberculosis skin patch tests *Risk Assessments* shall be provided for ~~administered to~~ *each* Bargaining Unit Members by the District *nurse every four years except those with documentation of a positive test for tuberculosis infection followed by an x-ray.* For those employees who *have identified risk factors a TB skin patch or chest x-ray or any other test recommended by the Federal Centers for Disease Control (CDC) will be provided.* ~~react positively to the skin patch test, a chest x-ray will be provided.~~

ARTICLE IX: LEAVES

A. TERMS

4. Bargaining Unit Members will be eligible for paid and unpaid leaves as provided for in state and federal law.

~~4-5.~~ Bargaining Unit Members shall be entitled to return to the same or similar position which was held immediately before commencement of the leave when possible. If the leave concludes at the end of a school year, assignment shall be determined in the same manner as other Bargaining Unit Members.

~~5-6.~~ Bargaining Unit Members may withdraw a request to take a leave of absence until such time as the Board of Trustees officially takes action on such request.

B. SICK LEAVE

13. Bargaining unit members may use up to three days per year from their available sick leave for the following reasons:

(1) Diagnosis, care, or treatment of an existing health condition of, or preventive care for, an employee or an employee's family member. The term 'family member', for purposes of this section B. 13 only, shall mean a biological, adopted, or foster child, step-child, legal ward, or a child to whom the employee stands in loco parentis, regardless of age or dependency status. Family member shall also mean a biological, adoptive, or foster parent, step-parent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child. Family members shall also include a spouse, a registered domestic partner, a grandparent, a grandchild, or a sibling.

(2) For an employee who is a victim of domestic violence, sexual assault, or stalking (Labor Code section 230(c) and 230.1(a))."

ARTICLE XI: CLASS SIZE

A. STUDENT/TEACHER DISTRICT STAFFING RATIO

1. A student/teacher District staffing ratio of 29:1 *at each school site* will be utilized for assigning regular classroom teachers in Grade Levels TK-3, and a student/teacher District staffing ratio of 31:1 will be utilized for assigning regular classroom teachers in Grade Levels 4-8.
2. *For the purpose of Grade Span Adjustment Funding for grades TK-3, this shall constitute a collectively bargained alternative ratio as described in Education Code 44238.02.*
3. *The Parties agree this collectively bargained alternative ratio is intended to meet the exemption requirements for Education Code section 42238.02. In the event this collectively bargained language is deemed insufficient for this purpose by a responsible regulatory agency for the District to receive the corresponding funding, the parties agree to immediately meet to negotiate successor language to meet the exemption requirements.*
4. The District and Association agree to consider future sources of revenue as a possible vehicle to reduce the District student/teacher ratio from the existing contract level. As the Board of Trustees annually reviews the impact of revenue and expenditures, Board of Trustees will review the District's student/teacher staffing ratio.

ARTICLE XVI: EFFECTS OF LAYOFF


A. TERMS AND CONDITIONS OF EMPLOYMENT

1. Fringe Benefits – All benefits for Bargaining Unit Members subjected to reduction in force (RIF) shall continue through ~~September 30~~ *August 31st* of the following school year.

Executed this day of December 17, 2015.



Jill Richards, President FVEA



Cathie Abdel, Asst. Superintendent, Personnel



Fountain Valley School District
Personnel Department

MEMORANDUM

TO: Board of Trustees
FROM: Cathie Abdel, Assistant Superintendent, Personnel
SUBJECT: **Agreement between CSEA Chapter #358 and FVSD**
DATE: February 5, 2016

Background:

On September 24, 2015, FVSD and CSEA Chapter #358 reached an agreement for 2015-2016. The agreement included a re-opener regarding compensation in the event the certificated bargaining unit settled for a total compensation increase greater than 4%. As a result of the agreement reached with the certificated bargaining unit, FVSD and CSEA Chapter #358 met again on January 22, 2016, and agreed to the following additions to the 2015-16 classified bargaining unit agreement.

- 1) An additional .25% increase to the already agreed upon 2% increase to the classified salary schedule for a total increase of 2.25% to the classified salary schedule effective July 1, 2015.
- 2) A one-time 1.25% off schedule salary increase based on an employee's range and step placement, excluding longevity and professional growth, as of July 1, 2015, for all bargaining unit members employed as of September 24, 2015. The amount to be calculated on the 2014-15 salary schedule before the 2.25% adjustment for 2015-2016.
- 3) A 1% salary increase to the 2015-16 classified salary schedule effective July 1, 2016.

Recommendation:


It is recommended that the Board of Trustees approves this agreement between the FVSD and CSEA Chapter #358 dated January 22, 2016.

Tentative Agreement Between
Fountain Valley School District and
California School Employees Association and its Chapter #358
July 1, 2015– June 30, 2016
January 22, 2016

The Fountain Valley School District (FVSD) and the California School Employees Association (CSEA) and its Chapter #358 reached an agreement on all matters of bargaining for the 2015-16 contract year on September 24, 2015. The agreement included a re-opener regarding compensation in the event the certificated bargaining unit settled for a total compensation increase greater than 4%. As a result of the agreement reached with the certificated bargaining unit, FVSD and CSEA Chapter #358 met again on January 22, 2016 and agreed to the following additions to the 2015-16 classified bargaining agreement:

- 1) An additional .25% increase to the already agreed upon 2% increase to the classified salary schedule for a total increase of 2.25% to the classified salary schedule effective July 1, 2015.
- 2) A one-time 1.25% off schedule salary increase based on an employee's range and step placement, excluding longevity and professional growth, as of July 1, 2015, for all bargaining unit members employed as of September 24, 2015. The amount to be calculated on the 2014-15 salary schedule before the 2.25% adjustment for 2015-2016.
- 3) A 1% salary increase to the 2015-16 classified salary schedule effective July 1, 2016.

Executed this 22nd day of January, 2016.



Gordon Llanos, President CSEA #358



Amy Gonzales, CSEA LRR



Cathie Abdel, Assistant Superintendent, Personnel

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

January 14, 2016

MINUTES

President Galindo called the regular meeting of the Board of Trustees to order at 6:00pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo	President
Sandra Crandall	President Pro Tem
Lisa Schultz	Clerk
Jim Cunneen	Member
Ian Collins	Member

Motion: Mr. Collins moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mrs. Galindo announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

- **Public Employee Performance Evaluation:**
Government Code 54957 & 54957.1
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

The public portion of the meeting resumed at 7:00pm.

PLEDGE OF ALLEGIANCE

Boy Scout Troop 567 led the Pledge of Allegiance.

SPECIAL PRESENTATION

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Oka School including: Ryan Cortez (K), Leah Delio (1st), Kalea Black (2nd), Daniela Sevilla (3rd), Molly Ehrlich (4th), and Enzo Vivanco (5th). The Board joined staff and parents in celebrating these students and their accomplishments.

RECOGNITION OF STUDENTS FROM OKA SCHOOL

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Tamura School including: Cali Marstella (K), Ava Daley (1st), Dane Zisko (2nd), Landon Cao (3rd), Will Cao (4th), and Scott Peshke (5th). The Board joined staff and parents in celebrating these students and their accomplishments.

RECOGNITION OF STUDENTS FROM TAMURA SCHOOL

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Oka School, the Board recognized and thanked Saleem Aaron and Heidie Burgess. The Board joined Principal Erik Miller, members of the PTO and staff in thanking these parents for their dedication to Oka.

RECOGNITION OF PARENT VOLUNTEERS FROM OKA SCHOOL

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Tamura School, the Board recognized and thanked Laurie Zearth and Christie Araiza. The Board joined Principal Kathy Davis, members of the PTO and staff in thanking these parents for their dedication to Tamura.

RECOGNITION OF PARENT VOLUNTEERS FROM TAMURA SCHOOL

Following the special presentations, the Board took a brief recess for cookies and photos. The regular meeting resumed at 8:05pm.

BOARD REPORTS AND COMMUNICATIONS

Mr. Collins' activities since the last meeting included: reading of the SARC's, which he thanked our principals and Dr. Hoefer for their excellence in composing; Polar Day at Talbert; DO Holiday Breakfast; FVSF meeting, noting that April 23rd is the Taste of Fountain Valley and October 10th will be the 2nd Annual Marc Ecker Golf Tournament; the HB Assistance League Operation School Bell presentation; and FV Rotary functions.

Mr. Cunneen's activities since the last meeting included: winter concert at Masuda with Cox and Plavan students, ACE meeting, FV Rotary Most Improved Student award presentation, reading of CSBA and OCDE updates and *The Advantage*, and attending the Anaheim City School District board meeting.

Mrs. Schultz' activities since the last meeting included: Polar Day at Talbert; DO Holiday Breakfast; FVSF meeting, noting that Taste of Fountain Valley tickets are available online; and the ACE meeting, noting that 5 representatives will be attending the upcoming Sacramento Safari to advocate for students in our district.

Mrs. Crandall thanked all of our parents for keeping our students safe during the holiday break. Her activities since the last meeting included: Polar Day, holiday concerts presented by the students from Masuda, Gisler, Newland, Oka and Tamura, holiday breakfasts at both Talbert and the District Office, Nurse Elaine Schubin's memorial, the holiday card presentation by Plavan students to Carmel Village, Masuda Middle School's choir presentation at the FV Historical Society event, and the third evening training for CGI by Teri Malpass.

Mrs. Galindo's activities since the last meeting included: Polar Day, winter concert at Courreges School, Holiday breakfast at the DO, and writing the Board's *School News* article. She thanked her fellow trustees for her election as Board President, noting that she looks forward to the opportunity.

PUBLIC COMMENTS

There was one request to address the Board. A parent addressed the Board regarding air conditioning.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Crandall moved to approve the Consent Calendar.

**CONSENT
CALENDAR/**

**ROUTINE ITEMS OF
BUSINESS**

Second: Mrs. Schultz

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from the December 10th annual organizational meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Adjustments
- Williams Quarterly Report for Second Quarter 2015-16
- School Accountability Report Cards (SARCs)
- Approval of the Contract with LPA, Inc. to Complete Fountain Valley School District's Facilities Master Plan
- Resolution 2016-09: Authorization of Signatures on Replacement Warrants
- Resolution 2016-10: Authorization of Signatures
- 2016-11: Authorization of Approval of Vendor Claims/Orders
- Authorization of Signatures—Facsimile Signatures (Bank of America)
- Increased CSPP Contract Amount

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Welcomed back our students, staff and families from a wonderful holiday break. He noted the volume and quality of collaboration occurring in the district through professional development including work with: Kate Kinsella, Kathy Baumgartner, Teri Malpass, and Dr. McLaughlin and Dr. Hoefer's leading of grade level collaboration days for K-2 teachers. He commended the work of our teachers and the leadership efforts of Dr. McLaughlin and Dr. Hoefer. He noted upcoming professional development opportunities with Carol Jago for English teachers, and Sandra Kaplan for Depth and Complexity at Tamura. He noted the facilities meetings with LPA, and the steering committee's work building the larger vision. He explained that next week they will meet with

the Facilities Committee, and following this will be a Board workshop on 1/28 to allow the Board to provide input, prior to LPA going out to school sites for teachers, staff and parents to provide input. He commended Mrs. Fullerton on her phenomenal work on these efforts. And he congratulated Mrs. Galindo on her leadership of her first meeting and noted looking forward to working with her as President this year.

ADJOURNMENT

Motion: Mrs. Schultz moved to adjourn the meeting at 8:35pm.

Second: Mr. Cunneen

Vote: Unanimously approved

/rl

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

January 28, 2016

MINUTES

President Galindo called the special meeting of the Board of Trustees to order at 3:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo	President
Sandra Crandall	President Pro-Tem
Lisa Schultz	Clerk
Jim Cunneen	Member

Absent:

Ian Collins	Member
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Motion: Mr. Cunneen moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Crandall

Vote: 3-0

Mrs. Crandall led the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE

There were no requests to address the Board.

PUBLIC COMMENTS

Mrs. Schultz arrived at 3:40pm.

FACILITIES MASTER
PLAN WORKSHOP

Assistant Superintendent Christine Fullerton was joined by Don Pender and Jomay Liao from architectural firm LPA, Inc., to review and discuss facilities with the Board as it relates to the creation of the Fountain Valley School District Facilities Master Plan.

Mrs. Fullerton welcomed everyone to the workshop, commended the work of the Facilities Committee to this point and thanked the Board for their support during this process. She explained that this is the Board's first opportunity, but certainly not the last between now and May, to provide input to LPA regarding the development of the Facilities Master Plan. She turned the

workshop over to Don Pender and Jomay Liao. Topics discussed included an overview of the Facilities Master Plan (FMP) process including: committees and stakeholder engagement; proposed schedule and facilities committee agenda; past facilities programs at each of our sites including the District's 1998 projects and 2003-06 projects; a discussion regarding defining success; summary of Facilities Committee Meeting #1; a leadership vision roundtable; and elements of a FMP. In addition, Mr. Pender reviewed the challenges facing the District regarding the FMP. He also noted several elements being taken into consideration in the development of the FMP including the TTC HVAC report, Tru North Community poll, and visits to our facilities as well as others. He reviewed the roll of the FVSD mission statement and the 2015-16 district priorities as a part of our District community in facilitating the FMP process.

Ms. Liao led the group through discussions regarding the most unique thing about FVSD; what could make FVSD better, the most important factor to consider in planning for the future of FVSD, and how the existing facilities compromise implementation of FVSD's educational vision. She also summarized the ideas that came out of the first Facilities Committee meeting related to these same questions. In addition, she shared the outcomes of the small group activities during the meeting. Following this, Mr. Pender facilitated a discussion of those things most important to the Board regarding the development of the FMP. Mr. Pender reviewed as well possible ways to organize preliminary priorities. In closing, he reviewed the characteristics of a successful FMP including: people driven, research informed, learner centered, exploratory, transparent, implement-able, and long range.

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked LPA for the engaging dialogue and our Board, staff and senior managers for their attendance this evening.

ADJOURNMENT

Motion: Mrs. Crandall moved to adjourn the meeting at 5:09pm.

Second: Mrs. Schultz

Vote: Unanimously approved

/rl

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL ITEMS FOR APPROVAL
February 11, 2016**

1.0 EMPLOYMENT FUNCTIONS:

- 1.1 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE CERTIFICATED AND SPEECH & LANGUAGE, SALARY SCHEDULES, REFLECTING A 4.25% SALARY INCREASE TO THE 2015-2016 SALARY SCHEDULES, EFFECTIVE 07/01/2015 (see attachments).
- 1.2 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE CERTIFICATED MANAGEMENT AND PSYCHOLOGIST SALARY SCHEDULES, REFLECTING A 4.00% SALARY INCREASE TO THE 2015-2016 SALARY SCHEDULES, EFFECTIVE 07/01/2015 (see attachments).
- 1.3 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE CONTRACTED MANAGEMENT SALARY INCREASE REFLECTING A 4.00% SALARY INCREASE TO THE 2015-2016 SCHOOL YEAR, EFFECTIVE 07/01/2015.
- 1.4 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE HOURLY RATE OF PAY \$29.06 FOR ADDITIONAL DUTY FOR ALL CERTIFICATED PERSONNEL FOR THE 2015-2016 SCHOOL YEAR.

1.5 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING CERTIFICATED LEAVES OF ABSENCE:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
1.4.1	Shute, Jaymee	Courreges	Kindergarten	Maternity	02/07/2016
1.4.2	Witkamp, Hong	Masuda	Special Educ.	Maternity	02/12/2016

1.6 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF NEW CERTIFICATED EMPLOYEE MELISSA COYLE AT OKA SCHOOL, ON TEMPORARY CONTRACT EFFECTIVE 01/27/2016 ENDING 06/23/2016.

1.7 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING CERTIFICATED CHANGE OF STATUS, EFFECTIVE THE FIRST DAY OF THEIR WORK YEAR 2015-2015 SCHOOL YEAR.

	<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>LOCATION</u>	<u>FROM</u>	<u>TO</u>	<u>EFFECTIVE</u>
1.7.1	Ciasto, Ariel	Elementary Music	Courreges/ Gisler/Oka Newland	Temporary	Prob I	09/04/2015
1.7.2	Coleman, Kelly	Kindergarten	Oka	Temporary	Prob I	09/04/2015
1.7.3	Crowe, Megan	4 th Grade	Newland	Temporary	Prob II	09/04/2015
1.7.4	Curran, Christie	ELA/Social Science	Masuda	Temporary	Prob II	09/04/2015
1.7.5	Eller, Nan	Speech & language	Oka	Prob I	Prob II	09/04/2015
1.7.6	Engel, Caitlin	School/Readiness Nurse	DO	Temporary	Prob I	09/04/2015
1.7.7	Gibson, Erica	Speech & Language	Plavan	Prob I	Prob II	09/04/2015
1.7.8	Holliday, Suzannah	1 st Grade	Newland	Temporary	Prob II	09/04/2015
1.7.9	Hughes, Sara	Elementary Music	Cox/Plavan Tamura	Temporary	Prob I	09/04/2015
1.7.10	Huynh, Nikki	Special Education	Masuda	Temporary	Prob I	09/04/2015
1.7.11	Kendzierski, Kerrie	Speech & Language	Courreges	Prob I	Prob II	09/04/2015
1.7.12	LaMantia, Jeremy	Music	Fulton	Temporary	Prob I	09/04/2015
1.7.13	LaRoche, Natalie	5 th Grade	Newland	Temporary	Prob II	09/04/2015

1.7.14	Miali, Carla	1 st Grade	Oka	Temporary	Prob II	09/04/2015
1.7.15	Muldorf, Jennifer	3 rd Grade	Tamura	Temporary	Prob II	08/27/2014
1.7.16	Porzio, Michael	ELA/Social Science	Masdua	Temporary	Prob II	09/04/2015
1.7.17	Schultz, Kelly	School Nurse	DO	Prob I	Prob II	09/04/2015
1.7.18	Shofstall, Whitney	5 th Grade	Gisler	Temporary	Prob II	09/04/2015
1.7.19	Stadlman, Kristy	1 st Grade	Tamura	Temporary	Prob II	09/04/2015
1.7.20	Von Iderstein, Chelsea	Special Education	Talbert	Temporary	Prob I	09/04/2015
1.7.21	Voss, Lauren	Kindergarten	Plavan	Temporary	Prob II	09/04/2015
1.7.22	Wilson, Tara	ELAC/Reading	Masuda	Temporary	Prob II	09/04/2015

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL ITEMS FOR APPROVAL
February 11, 2016**

2.0 EMPLOYMENT FUNCTIONS

2.1 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING CLASSIFIED LEAVES OF ABSENCE:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
2.1.1	Marsey, Roberta	Newland	IA SH/PH	Medical	01/04/2016
2.1.2	Dennis, Ashley	Courreges	IA SH/PH	Maternity	02/12/2016

2.2 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS THE APPROVAL OF THE FOLLOWING NEW CLASSIFIED EMPLOYEE:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
2.2.1	Paberzis, Ursulina	Transportation	Bus Driver	02/02/2016

2.3 ASSISTANT SUPERINTENDENT, PERSONNEL HAS ACCEPTED THE RESIGNATION OF THE FOLLOWING CLASSIFIED EMPLOYEE:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
2.3.1	Slusher, Julie	Oka	Behavior Intervention Asst.	01/19/2016

2.4 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE PLACEMENT OF THE NEW CLASSIFICATION OF FIELD SUPPORT HELP DESK TECHNICIAN AT RANGE 45 ON THE CLASSIFIED SALARY SCHEDULE.

2.5 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE RESTRUCTURED CLASSIFIED AND CONFIDENTIAL SALARY SCHEDULES, EACH REFLECTING A 2.25% SALARY INCREASE TO THE 2015-2016 SALARY SCHEDULE, EFFECTIVE 07/01/2015 (see attachments).

2.6 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE CLASSIFIED MANAGEMENT SALARY SCHEDULE, REFLECTING A 4.0 % SALARY INCREASE TO THE 2015-2016 SALARY SCHEDULE, EFFECTIVE 07/01/2015 (see attachment).

3.0 WORKSHOP/CONFERENCE ATTENDANCE:

	<u>NAME</u>	<u>ATTENDING</u>	<u>LOCATION</u>	<u>COST</u>	<u>BUDGET</u>	<u>DATES</u>
3.1	Guerra, Isidro	CASBO Annual Conference	Pasadena, Ca	Actual & Necessary	012849380 -5210	April 13-16, 2016
3.2	Hessler, Ross	SCPMA HR Conference	Alhambra, Ca	Actual & Necessary	012819771 -5210	March 10, 2016

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL ITEMS FOR APPROVAL**

February 11, 2016

INSTRUCTION

4.0 **CONFERENCE/WORKSHOP ATTENDANCE**

	<u>NAME</u>	<u>ATTENDING</u>	<u>LOCATION</u>	<u>COST</u>	<u>BUDGET</u>	<u>DATE</u>
4.1	O'ROURKE, Paige (Cox)	Thinking Maps ~ Write from the Beginning...and Beyond TOT	Brea, CA	\$1,950.00	010113255-5210	Jan 26-28 & March 1-3, 2016

REASON FOR LATE SUBMITTAL: Information received too late for approval at January 14, 2016 Board Meeting.

4.2	MELENDEZ, Estafania WELLCOME, Lisa (Childcare Programs)	Preschool GLAD Training	Magnolia School District	\$750/each	120086198-5210	April 11-15, 2016
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FOUNTAIN VALLEY SCHOOL DISTRICT

**CERTIFICATED SALARY SCHEDULE (185 Days)
2015-2016**

STEP	COLUMN S1	COLUMN S2	COLUMN I	COLUMN II	COLUMN III
	BA	BA + 15	BA + 30	MA or BA +45	BA + 60
1	44,394	47,515	50,603	53,724	56,832
2	46,194	49,945	53,273	56,512	59,722
3	48,831	52,386	55,930	59,278	62,615
4	51,272	54,824	58,603	62,056	65,516
5	53,273	57,269	61,267	64,831	68,411
6	55,499	59,719	63,925	67,608	71,311
7	57,698	62,160	66,588	70,388	74,192
8			69,257	73,451	77,112
9			71,925	75,934	80,005
10			74,580	78,712	82,900
11					85,798
12				81,465	88,781
15				84,317	93,545
18					96,824
21					98,319
24					101,289

Board Approved: _____
Effective Date: 07-01-2015

Hourly Rate \$29.06

FOUNTAIN VALLEY SCHOOL DISTRICT

CERTIFICATED SALARY SCHEDULE 2015-2016
Speech Language/School Nurse (195 days)

STEP	COLUMN S1	COLUMN S2	COLUMN I	COLUMN II	COLUMN III
	BA	BA + 15	BA + 30	MA or BA +45	BA + 60
1	46,794	50,084	53,337	56,629	59,904
2	48,690	52,644	56,154	59,567	62,949
3	51,470	55,217	58,954	62,481	66,000
4	54,044	57,787	61,771	65,410	69,057
5	56,154	60,364	64,579	68,336	72,109
6	58,497	62,946	67,382	71,262	75,165
7	60,817	65,520	70,185	74,192	78,202
8			73,002	77,421	81,280
9			75,813	80,039	84,328
10			78,611	82,967	87,381
11					90,435
12				85,869	93,581
15				88,876	98,602
18					102,059
21					103,633
24					106,763

Board Approved: _____
 Effective: 07-01-2015

Hourly Rate \$29.06

FOUNTAIN VALLEY SCHOOL DISTRICT
CERTIFICATED MANAGEMENT SALARY SCHEDULE
PSYCHOLOGISTS
2015-2016

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
A	85,645	92,255	98,838	105,756	111,083	116,640
B	43,481					

RANGE A Psychologist (192 Days)

RANGE B Psychologist Intern (192 Days)

NOTE: Step advancement is contingent upon serving at least 50% of the previous year. An additional \$500 on an annual basis is awarded to an earned doctorate. Following the 5th, 10th, 15th, 20th, 25th, 30th and 35th year of employment in the District, a cumulative stipend in the amount of \$500, not to exceed \$3,500 in the 35th year, is awarded.

Board Approved: _____
 Effective Date: 07-01-2015

FOUNTAIN VALLEY SCHOOL DISTRICT
CERTIFICATED MANAGEMENT SALARY SCHEDULE

2015-2016

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
15	96,263	101,077	106,130	111,436	117,007	122,859
16	101,009	106,058	111,362	116,930	122,776	128,916
17	104,954	110,204	115,712	121,498	127,574	133,952
18	107,514	112,889	118,535	124,461	130,684	137,219
18A	108,831	114,272	119,985	125,986	132,283	138,898
19	114,272	119,985	125,986	132,283	138,898	145,843

RANGE 15 Assistant Principal; Science Coordinator, Program Specialist, Autism Specialist (210 Days)

RANGE 17 Elementary Principal (210 Days)

RANGE 18 Middle School Principal (215 Days)

RANGE 18A Director, Support Services; Director, Assessment/Accountability (245 Days)

RANGE 19 Executive Director, Personnel, (245 Days)

NOTE: Step advancement is contingent upon serving at least 50% of the previous year. An additional \$3,000 on an annual basis is awarded to an earned doctorate. The 245 days include a maximum of 24 vacation days. Following the 5th, 10th, 15th, 20th, 25th, 30th and 35th year of employment (including outside and in the District), a cumulative stipend in the amount of \$500, not to exceed \$3,500 in the 35th year is awarded.

Board Approved: _____
Effective Date: 07-01-2015

FOUNTAIN VALLEY SCHOOL DISTRICT
2015-16 Salary Schedule
Classified Employees

Range	Step 1		Step 2		Step 3		Step 4		Step 5	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
1	13.28	2302.22	13.94	2415.64	14.64	2537.93	15.38	2665.54	16.15	2798.46
2	13.44	2328.80	14.11	2445.77	14.82	2568.06	15.56	2697.44	16.33	2830.36
3	13.62	2360.70	14.30	2479.45	15.03	2605.28	15.77	2732.89	16.55	2869.35
4	13.71	2376.65	14.40	2495.40	15.11	2619.46	15.87	2750.61	16.67	2888.85
5	13.88	2405.01	14.57	2525.53	15.30	2651.36	16.06	2784.28	16.87	2924.29
6	13.99	2424.51	14.68	2545.02	15.42	2672.63	16.20	2807.32	17.00	2947.33
7	14.15	2452.86	14.86	2575.15	15.60	2704.53	16.39	2841.00	17.20	2981.01
8	14.28	2475.90	15.00	2599.96	15.76	2731.11	16.54	2867.58	17.36	3009.36
9	14.46	2506.03	15.18	2631.86	15.94	2763.01	16.74	2901.25	17.58	3046.58
10	14.59	2529.07	15.32	2654.90	16.07	2786.05	16.89	2927.84	17.74	3074.94
11	14.73	2553.88	15.47	2681.49	16.25	2816.18	17.07	2957.97	17.91	3105.07
12	14.89	2580.47	15.63	2709.85	16.42	2846.31	17.24	2988.10	18.11	3138.74
13	15.03	2605.28	15.78	2734.66	16.56	2871.12	17.39	3014.68	18.27	3167.10
14	15.15	2626.55	15.91	2757.70	16.71	2895.94	17.54	3039.49	18.42	3191.91
15	15.34	2658.45	16.10	2791.37	16.92	2933.16	17.76	3078.48	18.65	3232.67
16	15.45	2677.94	16.23	2812.64	17.05	2954.42	17.89	3101.52	18.79	3257.49
17	15.63	2709.85	16.42	2846.31	17.24	2988.10	18.11	3138.74	18.93	3276.24
18	15.80	2738.20	16.60	2876.44	17.43	3021.77	18.30	3172.42	19.21	3330.15
19	15.95	2764.79	16.76	2904.80	17.60	3050.13	18.49	3204.32	19.40	3362.05
20	16.12	2794.92	16.93	2934.93	17.78	3082.03	18.66	3234.45	19.60	3397.50
21	16.29	2823.27	17.11	2965.06	17.97	3113.93	18.87	3269.89	19.82	3434.72
22	16.42	2846.31	17.25	2989.87	18.11	3138.74	19.02	3296.48	19.97	3461.30
23	16.63	2881.76	17.45	3025.31	18.32	3175.96	19.23	3333.69	20.19	3500.29
24	16.75	2903.03	17.59	3048.35	18.47	3200.77	19.39	3360.28	20.37	3530.42
25	16.93	2934.93	17.78	3082.03	18.66	3234.45	19.60	3397.50	20.57	3565.87
26	17.10	2963.28	17.97	3113.93	18.85	3268.12	19.80	3431.17	20.79	3603.08
27	17.27	2993.41	18.14	3144.06	19.04	3300.02	19.99	3464.85	21.00	3640.30
28	17.46	3027.09	18.33	3177.73	19.24	3335.47	20.20	3502.06	21.22	3677.52
29	17.61	3051.90	18.50	3206.09	19.42	3365.60	20.39	3533.96	21.41	3711.19

FOUNTAIN VALLEY SCHOOL DISTRICT
2015-16 Salary Schedule
Classified Employees

Range	Step 1		Step 2		Step 3		Step 4		Step 5	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
30	17.82	3089.12	18.70	3241.54	19.64	3404.59	20.62	3574.73	21.65	3751.96
31	18.00	3119.25	18.90	3275.21	19.85	3440.03	20.83	3610.17	21.88	3792.72
32	18.14	3144.06	19.05	3301.79	20.00	3466.62	21.00	3640.30	22.06	3822.85
33	18.35	3181.28	19.28	3342.56	20.24	3507.38	21.25	3682.84	22.31	3867.16
34	18.54	3213.18	19.46	3372.69	20.44	3542.83	21.46	3720.06	22.54	3906.15
35	18.69	3239.76	19.63	3402.81	20.61	3572.96	21.63	3748.41	22.71	3936.28
36	18.87	3269.89	19.81	3432.94	20.81	3606.63	21.85	3787.40	22.94	3977.04
37	19.07	3305.34	20.02	3470.16	21.03	3645.62	22.08	3826.39	23.18	4017.80
38	19.28	3342.56	20.24	3507.38	21.25	3682.84	22.31	3867.16	23.43	4060.34
39	19.47	3374.46	20.45	3544.60	21.46	3720.06	22.54	3906.15	23.66	4101.10
40	19.67	3409.90	20.65	3580.04	21.70	3760.82	22.78	3948.68	23.92	4145.41
41	19.89	3447.12	20.88	3619.04	21.91	3798.04	23.02	3989.45	24.16	4187.94
42	20.06	3477.25	21.07	3652.71	22.12	3833.48	23.23	4026.66	24.40	4228.71
43	20.27	3512.70	21.28	3688.15	22.33	3870.70	23.45	4063.88	24.63	4269.47
44	20.47	3548.14	21.49	3725.37	22.58	3913.24	23.69	4106.42	24.88	4312.00
45	20.66	3581.82	21.71	3762.59	22.79	3950.46	23.93	4147.18	25.13	4356.31
46	20.88	3619.04	21.91	3798.04	23.02	3989.45	24.16	4187.94	25.37	4397.07
47	21.09	3656.25	22.15	3838.80	23.25	4030.21	24.42	4232.25	25.64	4444.93
48	21.31	3693.47	22.37	3877.79	23.49	4070.97	24.67	4276.56	25.90	4489.23
49	21.52	3730.69	22.60	3916.78	23.72	4111.73	24.92	4319.09	26.17	4535.31
50	21.74	3767.91	22.82	3955.77	23.97	4154.27	25.16	4361.63	26.42	4579.62
51	21.97	3808.67	23.07	3998.31	24.22	4198.58	25.44	4409.48	26.70	4627.47
52	22.18	3844.12	23.29	4037.30	24.46	4239.34	25.69	4452.02	26.95	4671.78
53	22.40	3883.11	23.52	4076.29	24.70	4281.87	25.93	4494.55	27.23	4719.63
54	22.64	3923.87	23.76	4118.82	24.96	4326.18	26.22	4544.18	27.53	4771.03
55	22.86	3962.86	24.00	4159.59	25.20	4368.72	26.46	4586.71	27.79	4817.11
56	23.07	3998.31	24.22	4198.58	25.44	4409.48	26.70	4627.47	28.04	4859.64
57	23.31	4040.84	24.47	4241.11	25.70	4453.79	26.97	4675.33	28.33	4911.04
58	23.54	4079.83	24.70	4281.87	25.95	4498.10	27.24	4721.41	28.61	4958.89

FOUNTAIN VALLEY SCHOOL DISTRICT
2015-16 Salary Schedule
Classified Employees

Range	Step 1		Step 2		Step 3		Step 4		Step 5	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
59	23.76	4118.82	24.96	4326.18	26.22	4544.18	27.53	4771.03	28.91	5010.29
60	23.98	4156.04	25.18	4365.17	26.43	4581.39	27.75	4810.02	29.14	5051.05
61	24.24	4202.12	25.46	4413.03	26.74	4634.56	28.08	4866.73	29.47	5107.77
62	24.49	4244.66	25.72	4457.33	27.00	4680.64	28.35	4914.59	29.78	5160.94
63	24.74	4288.96	25.99	4505.18	27.29	4730.27	28.65	4965.98	30.08	5214.10
64	24.99	4331.50	26.24	4547.72	27.55	4774.57	28.93	5013.83	30.37	5263.73
65	25.21	4370.49	26.48	4590.26	27.80	4818.88	29.19	5059.91	30.64	5311.58
66	25.48	4416.57	26.75	4636.33	28.09	4868.51	29.49	5111.31	30.96	5366.52
67	25.73	4459.10	27.01	4682.41	28.36	4916.36	29.79	5162.71	31.28	5421.46
68	26.00	4506.96	27.30	4732.04	28.66	4967.75	30.10	5217.65	31.61	5478.18
69	26.25	4549.49	27.57	4778.12	28.95	5017.38	30.38	5265.50	31.90	5529.57
70	26.51	4595.57	27.84	4825.97	29.23	5067.00	30.69	5318.67	32.23	5586.29
71	26.80	4645.20	28.14	4877.37	29.54	5120.17	31.02	5377.16	32.58	5646.55
72	27.06	4689.50	28.41	4923.45	29.82	5168.02	31.32	5428.55	32.88	5699.71
73	27.30	4732.04	28.66	4967.75	30.10	5217.65	31.61	5478.18	33.19	5752.88
74	27.58	4779.89	28.95	5017.38	30.40	5269.05	31.91	5531.35	33.52	5809.60
75	27.85	4827.74	29.25	5070.55	30.73	5325.76	32.25	5589.83	33.87	5869.86
76	28.13	4875.60	29.56	5123.72	31.04	5380.70	32.59	5648.32	34.22	5931.89
77	28.42	4925.22	29.84	5171.57	31.33	5430.32	32.90	5703.26	34.54	5986.83
78	28.69	4973.07	30.12	5221.19	31.64	5483.49	33.21	5756.43	34.88	6045.31
79	29.00	5026.24	30.45	5277.91	31.97	5541.98	33.57	5818.46	35.26	6110.89
80	29.26	5072.32	30.73	5325.76	32.26	5591.60	33.87	5869.86	35.57	6165.83
81	29.57	5125.49	31.04	5380.70	32.60	5650.09	34.22	5931.89	35.94	6229.63
82	29.86	5175.11	31.35	5433.87	32.92	5706.80	34.57	5992.14	36.30	6291.66
83	30.15	5226.51	31.67	5488.81	33.24	5761.74	34.91	6050.63	36.66	6353.69
84	30.47	5281.45	31.98	5543.75	33.59	5822.00	35.27	6112.66	37.02	6417.50
85	30.78	5334.62	32.31	5600.47	33.93	5880.49	35.62	6174.69	37.40	6483.07
86	31.08	5387.79	32.65	5658.95	34.27	5940.75	35.98	6236.72	37.79	6550.42

FOUNTAIN VALLEY SCHOOL DISTRICT
2015-16 Salary Schedule
Classified Employees

Range	Step 1		Step 2		Step 3		Step 4		Step 5	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
87	31.39	5440.96	32.96	5712.12	34.60	5997.46	36.33	6296.98	38.14	6610.68
88	31.70	5494.13	33.28	5768.83	34.94	6055.95	36.69	6359.01	38.53	6678.02
89	32.01	5549.07	33.61	5825.55	35.29	6116.20	37.06	6422.81	38.92	6745.37
90	32.34	5605.78	33.95	5884.03	35.64	6178.24	37.43	6488.39	39.30	6812.72
91	32.46	5627.05	34.29	5944.29	36.01	6242.04	37.79	6550.42	39.69	6880.07
92	32.78	5681.99	34.62	6001.01	36.37	6304.07	38.19	6619.54	40.09	6949.19
93	33.12	5740.48	34.99	6064.81	36.72	6364.33	38.56	6683.34	40.48	7016.53
94	33.47	5800.74	35.33	6123.29	37.11	6431.67	38.96	6752.46	40.91	7090.97
95	33.79	5857.45	35.69	6185.32	37.47	6495.48	39.34	6818.04	41.31	7160.09

FOUNTAIN VALLEY SCHOOL DISTRICT
2015-16 Salary Schedule
Confidential Employees

Range	Step 1		Step 2		Step 3		Step 4		Step 5	
	Month	Annual	Month	Annual	Month	Annual	Month	Annual	Month	Annual
29	4,062	48,745	4,257	51,085	4,468	53,616	4,686	56,232	4,913	58,954
38	4,433	53,190	4,651	55,806	4,877	58,528	5,113	61,357	5,365	64,377
40	4,523	54,275	4,744	56,933	4,975	59,698	5,219	62,633	5,475	65,696
55	5,209	62,505	5,462	65,547	5,730	68,758	6,013	72,161	6,309	75,713

Range 29: Payroll Technician

Range 38: Senior Payroll Technician, Insurance Benefits Technician

Range 40: Senior Administrative Secretary, Certificated and Classified Personnel Technician

Range 55: Executive Assistant

Note: Following the 5th, 10th, 15th, 20th, 25th, 30th, and 35th years of employment in the District, a cumulative stipend in the amount of \$600, not to exceed \$4,200 in the 35th year, is awarded.

Revised 2/2/16

**FOUNTAIN VALLEY SCHOOL DISTRICT
2015-16 Salary Schedule
Classified Mangement**

Range	Step A		Step B		Step C		Step D		Step E		Step F	
	Month	Annual	Month	Annual	Month	Annual	Month	Annual	Month	Annual	Month	Annual
06A	4,920	59,043	5,162	61,938	5,413	64,958	5,678	68,141	5,957	71,485	6,256	75,067
07	5,990	71,885	6,283	75,392	6,592	79,098	6,913	82,955	7,253	87,036	7,616	91,391
7A	5,162	61,938	5,413	64,958	5,677	68,128	5,957	71,485	6,250	75,005	6,562	78,749
08	5,413	64,958	5,677	68,128	5,957	71,485	6,250	75,005	6,554	78,649	6,884	82,605
12	6,556	78,674	6,878	82,530	7,217	86,599	7,572	90,867	7,946	95,347	8,343	100,115
14	7,228	86,736	7,583	90,992	7,956	95,472	8,349	100,189	8,760	105,119	9,198	110,373
17	8,337	100,040	8,750	104,994	9,178	110,136	9,631	115,577	10,111	121,331	10,615	127,383

- Range 6A Supervisor Grounds
- Range 07 Director Food Services
- Range 7A Energy Conservation Manager, Custodial Supervisor
- Range 08 Supervisor Maintenance, Supervisor Transportation
- Range 12 Information Technology Supervisor
- Range 14 Director Child Care Program
- Range 17 Director Fiscal Services, Director Human Resources

Note: Following the 5th, 10th, 15th, 20th, 25th, 30th and 35th years of employment in the District, a cumulative stipend in the amount of \$500, not to exceed \$3,500 in the 35th year, is awarded.

Revised 2/2/16

FOUNTAIN VALLEY SCHOOL DISTRICT
DONATIONS

BOARD APPROVAL DATE: 2/11/2016

SCHOOL	DONOR	AMOUNT	DESCRIPTION / INTENDED USE
COX			
	Cox PTO	\$2,295.00	Classroom enhancement
	HB Asst. League-Patrick Ham	\$500.00	Links to Learning Award. For classroom enhancement
FULTON			
	Fulton PTA	\$161.15	Misc. Sports tournament expenses
	Scholarship America Target Filed Trip Grants Program	\$600.00	STEM Program
	Fulton PTA	\$2,556.31	Clubs, Sports coaches, release time
MASUDA			
	Brandon Pham	\$500.00	Principal's discretion - Restitution of lost assembly time. Student pulled fire alarm.
NEWLAND			
	HB Asst. League-Ashley Jones	\$500.00	Links to Learning Award. For purchase of iPad Air Wifi
	HB Asst. League-Terry Johnston	\$500.00	Links to Learning Award. For purchase of iPad Air Wifi
	HB Asst. League-Suzannah Holiday	\$500.00	Links to Learning Award. For purchase of iPad Air Wifi
	HB Asst. League-Kristen Barnes	\$500.00	Links to Learning Award. For purchase of iPad Air Wifi
	HB Asst. League-Kelly Blanchard	\$450.98	Links to Learning Award. For purchase of iPad Mini
TALBERT			
	Talbert PTO	\$2,600.55	School clubs, sports stipends and release time, math lab, hw help

TAMURA			
	Merck Foundation	\$23.10	Prinipal's discretion
	Merck Foundation	\$23.10	Prinipal's discretion

**FOUNTAIN VALLEY SCHOOL DISTRICT
BOARD MEETING FEBRUARY 11, 2016**

To: Christine Fullerton
From: Mino Nhek
Subject: Warrant Listing
Warrant Numbers: 71576 - 71830
Dates: 1/5/2016 - 1/28/2016

Fund 01	General Fund	291,954.00
Fund 12	Child Development	15,655.50
Fund 13	Cafeteria	48,375.89
Fund 14	Deferred Maintenance	-
Fund 25	Capital Facilities	17,216.29
Fund 40	Special Reserves	267.75
Fund 68	Worker Comp	75,567.88
Fund 69	Insurance	59,013.66
TOTAL		\$ 508,050.97

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 02/11/2016

FROM 12/30/2015

TO 02/02/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4164	CITY OF FOUNTAIN VALLEY	1,000.00	1,000.00	012869390 5860	Maintenance / Permits & Fees
J20M4165	METRO BUSINESS SOLUTIONS INC.	345.56	345.56	012869390 4325	Maintenance / Office Supplies
J20M4166	PRECISION FLOOR COVERING INC.	7,975.00	7,975.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4168	GRUETT TREE COMPANY INC	8,890.00	8,890.00	012899390 5645	Gardening / Outside Srvs-Repairs & Mainten
J20M4169	EWING IRRIGATION PRODUCTS	4,000.00	4,000.00	012899390 4343	Gardening / Gardening Supplies
J20M4170	HUNTINGTON BEACH UNION HSD	671.00	671.00	016919295 4349	7240 SpEd Transportaion-Fuel / Transportation Supplies
J20M4207	NORTHSTAR AV	1,626.48	1,626.48	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4209	REFRIGERATION SUPPLIES DISTRIB	1,006.55	1,006.55	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4210	TOMARK SPORTS	283.41	283.41	012879390 4347	Vandalism / Repair & Upkeep Equip Supplies
J20M4211	GANAHL LUMBER COMPANY	121.44	121.44	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4212	DIGITAL NETWORKS GROUP INC.	540.00	540.00	014869390 5645	STAR Building DO-Routine Maint / Outside Srvs-Repairs &
J20M4213	DAVE BANG ASSOCIATES	1,861.60	1,861.60	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4214	OMEGA INDUSTRIAL SUPPLY INC.	360.00	360.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4215	ALLIED REFRIGERATION INC.	361.00	361.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4216	HOME DEPOT MAINTENANCE	1,845.83	922.92	012869390 4440	Maintenance / RPLC Equip \$500-\$5000
			922.91	016929395 4440	7230 Home-to-Sc Transportation / RPLC Equip \$500-\$5000
J20M4217	REFRIGERATION CONTROL COMPANY	537.02	537.02	012879390 5645	Vandalism / Outside Srvs-Repairs & Mainten
J20M4218	SR PRODUCTS	1,115.00	1,115.00	012869390 4345	Maintenance / Maintenance Supplies
J20M4219	DIGITAL NETWORKS GROUP INC.	388.96	388.96	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4220	ABC SCHOOL EQUIPMENT INC	1,253.60	1,253.60	010099276 4410	Instrumental Music-Insurance / Fixed Assets \$500-\$5000
J20M4221	REFRIGERATION CONTROL COMPANY	937.42	937.42	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4222	ALLIED REFRIGERATION INC.	322.66	322.66	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4223	SHIFFLER EQUIPMENT SALES INC.	329.30	329.30	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4224	WEST LITE SUPPLY CO INC	137.16	137.16	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4225	TIME AND ALARM SYSTEMS INC.	1,750.00	1,750.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4226	CRANDALL'S PLUMBING INC.	5,675.00	5,675.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4227	REFRIGERATION SUPPLIES DISTRIB	30.05	30.05	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4228	WALTERS WHOLESALE ELECTRIC CO	110.18	110.18	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4229	GRAINGER INC.	190.92	190.92	012899390 4343	Gardening / Gardening Supplies
J20M4230	MENDTRONIX INC.	650.00	650.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20R0944	GRAINGER INC.	261.62	196.21	012849380 4399	Fiscal Services / Equipment Under \$500
J20R0945	AMAZON.COM LLC	27.00	27.00	012849380 4325	Fiscal Services / Office Supplies
J20R0946	PTM DOCUMENT SYSTEMS INC.	42.54	42.54	012849380 4325	Fiscal Services / Office Supplies

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 02/11/2016

FROM 12/30/2015 TO 02/02/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0947	BARNES AND NOBLE	850.50	850.50	010050075 4310	Common Core Suppl-Tchr Collab / Instructional Supplies
J20R0948	CERTIFIED TRANSPORTATION BUS C	1,092.00	1,092.00	010014789 5811	PTA Donations - Courreges / Transportation Outside Agency
J20R0950	EAGLE SOFTWARE INC.	600.00	600.00	012109078 5210	Tech/Media Office Operation / Travel, Conference, Workshop
J20R0951	AMAZON.COM LLC	131.70	131.70	015104960 4310	Special Ed. - Masuda SDC / Instructional Supplies
J20R0952	CERTIFIED TRANSPORTATION BUS C	4,960.80	4,960.80	010014789 5811	PTA Donations - Courreges / Transportation Outside Agency
J20R0953	CASBO	745.00	745.00	012849380 5210	Fiscal Services / Travel, Conference, Workshop
J20R0954	GREAT BOOKS FOUNDATION	55.03	55.03	010114055 4310	Title I - Plavan / Instructional Supplies
J20R0955	THINKING MAPS INC.	11,542.50	11,542.50	010113255 4310	Title I - Cox / Instructional Supplies
J20R0956	ORANGE COUNTY DEPARTMENT OF ED	97.47	97.47	015999860 5813	Special Ed - Administration / Consultant
J20R0957	BARNES AND NOBLE	283.50	283.50	010050075 4310	Common Core Suppl-Tchr Collab / Instructional Supplies
J20R0959	AMAZON.COM LLC	83.81	83.81	010143889 4311	Donations - Talbert / Elective Supplies
J20R0960	GST	7,425.26	7,425.26	010143838 4399	Sch Site Instr - Talbert / Equipment Under \$500
J20R0961	SOUTHWEST SCHOOL AND OFFICE SU	54.00	54.00	016099275 4310	6761 Arts, Music & PE / Instructional Supplies
J20R0963	AMAZON.COM LLC	34.30	34.30	012109078 4325	Tech/Media Office Operation / Office Supplies
J20R0964	TANDY LEATHER	483.12	483.12	010142989 4311	Donations - Fulton / Elective Supplies
J20R0965	NEW MANAGEMENT	118.80	118.80	010014089 4310	Donations - Plavan / Instructional Supplies
J20R0967	ATKINSON ANDELSON LOYA RUDD &	25,000.00	25,000.00	015659860 5830	Special Ed. - Legal Services / Legal Fees
J20R0968	ORANGE COUNTY DEPARTMENT OF ED	900.00	300.00	010013131 5210	Sch Site Instr - Gisler / Travel, Conference, Workshop
			600.00	011239275 5210	Common Core Implementation-Ins / Travel, Conference,
J20R0971	CDWG	81.27	81.27	015999860 5826	Special Ed - Administration / Licensing/Software,Maint/Supp
J20R0972	LAKESHORE LEARNING MATERIALS	150.00	150.00	010013232 4310	Sch Site Instr - Cox / Instructional Supplies
J20R0973	ORANGE COUNTY SANITATION DISTR	8,916.86	8,916.86	012869390 5570	Maintenance / Sanitation Fees
J20R0976	CERTIFIED TRANSPORTATION BUS C	602.16	602.16	010013289 5811	Donations - Cox / Transportation Outside Agency
J20R0977	CERTIFIED TRANSPORTATION BUS C	602.16	602.16	010013289 5811	Donations - Cox / Transportation Outside Agency
J20R0978	GUITAR CENTER INC.	1,005.61	1,005.61	010099276 4310	Instrumental Music-Insurance / Instructional Supplies
J20R0979	VARIDESK LLC	426.60	426.60	012719165 4399	Superintendent / Equipment Under \$500
J20R0980	A1GM	207.36	207.36	010014089 4310	Donations - Plavan / Instructional Supplies
J20R0983	AWARDS & TROPHIES	81.00	81.00	012719380 4325	Business Department / Office Supplies
J20R0984	STAPLES	100.00	100.00	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
J20R0985	PESI INC	399.98	399.98	010019961 5210	Medi-Cal Billing-Instructional / Travel, Conference, Worksho
J20R0986	MERRIAM, BOB	997.92	997.92	010142989 4311	Donations - Fulton / Elective Supplies
J20R0987	MAGENTA COMPUTER CENTER	4,589.00	4,589.00	012109078 5826	Tech/Media Office Operation /
J20R0989	HEINEMANN	8,775.00	8,775.00	011239275 4120	Common Core Implementation-Ins / Supplementary Textbook
J20R0990	AMAZON.COM LLC	27.12	27.12	010143889 4311	Donations - Talbert / Elective Supplies

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND

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J20R0991	LAKESHORE LEARNING MATERIALS	50.00	50.00	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
J20R0992	STAPLES	100.00	100.00	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
J20R0993	WENGER	1,981.40	1,981.40	010099276 4310	Instrumental Music-Insurance / Instructional Supplies
J20R0994	WENGER	1,049.20	1,049.20	010099276 4310	Instrumental Music-Insurance / Instructional Supplies
J20R0995	WENGER	1,981.40	1,981.40	010099276 4310	Instrumental Music-Insurance / Instructional Supplies
J20R0996	AMAZON.COM LLC	1,522.51	1,522.51	010099276 4310	Instrumental Music-Insurance / Instructional Supplies
J20R0998	AMAZON.COM LLC	140.82	140.82	010142929 4399	Sch Site Instr - Fulton / Equipment Under \$500
J20R0999	FOUNTAIN VALLEY CHAMBER OF COM	15.00	15.00	012719165 5210	Superintendent / Travel, Conference, Workshop
J20R1000	FOUNTAIN VALLEY CHAMBER OF COM	75.00	25.00	012719165 5210	Superintendent / Travel, Conference, Workshop
			50.00	012719166 5210	Board of Trustees / Travel, Conference, Workshop
J20R1001	FOUNTAIN VALLEY CHAMBER OF COM	50.00	25.00	012719165 5210	Superintendent / Travel, Conference, Workshop
			25.00	012719166 5210	Board of Trustees / Travel, Conference, Workshop
J20R1003	STAPLES	150.00	150.00	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
J20R1004	ACHIEVEMENT EQUITY INC.	2,000.00	2,000.00	012719166 5813	Board of Trustees / Consultant
J20R1005	LEADERSHIP ASSOCIATES	1,250.00	1,250.00	012719165 5813	Superintendent / Consultant
J20R1006	AMAZON.COM LLC	302.31	302.31	010143889 4311	Donations - Talbert / Elective Supplies
J20R1007	PRO ED INC.	153.35	153.35	015643160 4310	Special Ed. - Gisler S&L / Instructional Supplies
J20R1008	ARIEL SUPPLY INC.	289.39	289.39	012723131 4325	Sch Site Admin - Gisler / Office Supplies
J20R1009	ARIEL SUPPLY INC.	157.63	157.63	010013131 4310	Sch Site Instr - Gisler / Instructional Supplies
J20R1010	CURRICULUM ASSOCIATES INC.	96.24	96.24	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
J20R1011	AMAZON.COM LLC	89.06	89.06	012539961 4310	Tobacco-Use-OCDE Administrative / Instructional Supplies
J20R1012	ROYER STUDIOS, INC.	14,925.00	14,925.00	012539962 5813	Tobacco-Use-OCDE Instructional / Consultant
J20R1014	STAPLES	145.00	145.00	010011010 4310	Sch Site Instr - Tamura / Instructional Supplies
J20R1015	STAPLES	192.00	151.20	010028255 4325	Intervention-Administrative / Office Supplies
			40.80	012109078 4325	Tech/Media Office Operation / Office Supplies
J20R1017	BARNES AND NOBLE	84.58	84.58	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
J20R1018	OFFICE DEPOT	267.58	267.58	012724949 4325	Sch Site Admin - Masuda / Office Supplies
J20R1019	LAKESHORE LEARNING MATERIALS	86.72	86.72	015103760 4310	Special Ed. - Oka SDC / Instructional Supplies
J20R1020	SCPMA-HR	79.00	79.00	012819771 5210	Personnel Commission / Travel, Conference, Workshop
J20R1021	THINKING MAPS INC.	1,950.00	1,950.00	010113255 5210	Title I - Cox / Travel, Conference, Workshop
J20R1022	QUICKMEDICAL	74.52	74.52	012733737 4327	Health Supplies - Oka / Health Supplies
J20R1023	METRO BUSINESS SOLUTIONS INC.	2,836.54	62.62	010143838 4310	Sch Site Instr - Talbert / Instructional Supplies
			2,773.92	010143838 4410	Sch Site Instr - Talbert / Fixed Assets \$500-\$5000
J20R1024	STAPLES	300.00	300.00	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 02/11/2016

FROM 12/30/2015 TO 02/02/2016

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J20R1025	PENN STATE INDUSTRIES	501.90	501.90	010142989 4311	Donations - Fulton / Elective Supplies
J20R1026	CRAFT SUPPLIES USA	246.27	246.27	010142989 4311	Donations - Fulton / Elective Supplies
J20R1027	LEGO BRAND RETAIL INC.	105.60	105.60	010142989 4311	Donations - Fulton / Elective Supplies
J20R1030	WILLIAMS WOOD WORKS INC.	732.70	732.70	010142989 4311	Donations - Fulton / Elective Supplies
J20R1031	FORUM MUSIC FESTIVAL	75.00	75.00	010143889 5812	Donations - Talbert / Admission Costs
J20R1032	HOUGHTON MIFFLIN HARCOURT	599.72	599.72	010013289 4310	Donations - Cox / Instructional Supplies
J20R1034	MODEL ME KIDS LLC	93.30	93.30	015643260 4310	Special Ed. - Cox S&L / Instructional Supplies
J20R1036	LAKESHORE LEARNING MATERIALS	198.00	198.00	015103160 4310	Special Ed. - Gisler SDC / Instructional Supplies
J20R1037	AMAZON.COM LLC	116.57	116.57	010142929 4310	Sch Site Instr - Fulton / Instructional Supplies
J20R1038	LEARNING A-Z	135.28	135.28	012334055 5826	Title III-LEP-Plavan / Licensing/Software,Maint/Supp
J20R1039	NASCO	1,185.25	1,185.25	010142929 4310	Sch Site Instr - Fulton / Instructional Supplies
J20R1041	ARIEL SUPPLY INC.	373.68	373.68	010019961 4320	Medi-Cal Billing-Instructional / Computer Supplies
J20R1042	ARIEL SUPPLY INC.	157.63	157.63	010028255 4325	Intervention-Administrative / Office Supplies
J20R1043	SOUTHWEST SCHOOL AND OFFICE SU	19.34	19.34	012589860 4325	Discrete Trial Training / Office Supplies
J20R1044	GREAT BOOKS FOUNDATION	4,750.00	4,750.00	010014747 5813	Sch Site Instr - Courreges / Consultant
J20R1045	FLINN SCIENTIFIC	7,656.42	7,656.42	010142929 4310	Sch Site Instr - Fulton / Instructional Supplies
J20R1046	HOME SCIENCE TOOLS	1,083.12	1,083.12	010142929 4310	Sch Site Instr - Fulton / Instructional Supplies
J20R1047	MENTORING MINDS L.P.	32.90	32.90	010019961 4310	Medi-Cal Billing-Instructional / Instructional Supplies
J20R1048	HAWTHORNE EDUCATIONAL SERVICES	147.96	147.96	010019961 4310	Medi-Cal Billing-Instructional / Instructional Supplies
J20R1049	NERDS INC.	277.00	277.00	010142929 4310	Sch Site Instr - Fulton / Instructional Supplies
J20R1050	SOUTHWEST SCHOOL AND OFFICE SU	1,824.12	1,824.12	010013131 4410	Sch Site Instr - Gisler / Fixed Assets \$500-\$5000
J20R1051	LAKESHORE LEARNING MATERIALS	75.00	75.00	010013232 4310	Sch Site Instr - Cox / Instructional Supplies
J20R1052	STAPLES	75.00	75.00	010013232 4310	Sch Site Instr - Cox / Instructional Supplies
J20R1053	STAPLES	200.00	200.00	015512960 4310	Special Ed. - Fulton RSP / Instructional Supplies
J20R1054	STAPLES	200.00	200.00	015512960 4310	Special Ed. - Fulton RSP / Instructional Supplies
J20R1055	STAPLES	150.00	150.00	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
J20R1056	PC & MAC EXCHANGE	1,877.04	1,877.04	010142989 4410	Donations - Fulton / Fixed Assets \$500-\$5000
J20R1057	GUITAR CENTER INC.	226.71	226.71	010143838 4310	Sch Site Instr - Talbert / Instructional Supplies
J20R1058	GST	21,954.29	21,954.29	010142989 4399	Donations - Fulton / Equipment Under \$500
J20R1061	OCSBA	224.00	35.00	012719165 5210	Superintendent / Travel, Conference, Workshop
			189.00	012719166 5210	Board of Trustees / Travel, Conference, Workshop
J20R1064	SOUTHWEST SCHOOL AND OFFICE SU	20.00	20.00	015101060 4310	Special Ed. - Tamura SDC / Instructional Supplies
J20R1065	CERTIFIED TRANSPORTATION BUS C	564.72	564.72	010144949 5811	Sch Site Instr - Masuda / Transportation Outside Agency
J20R1066	AMAZON.COM LLC	35.63	35.63	012109078 4320	Tech/Media Office Operation / Computer Supplies

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 02/11/2016**

FROM 12/30/2015 TO 02/02/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R1067	CDWG	193.36	193.36	012109078 4399	Tech/Media Office Operation / Equipment Under \$500
J20R1068	AMAZON.COM LLC	376.42	376.42	010014789 4347	PTA Donations - Courreges / Repair & Upkeep Equip
J20R1069	LAKESHORE LEARNING MATERIALS	190.00	190.00	011533275 4310	Cotsen Foundation - Cox / Instructional Supplies
J20R1070	STAPLES	150.00	150.00	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
J20R1072	OFFICE DEPOT	190.18	190.18	012719165 4325	Superintendent / Office Supplies
J20R1073	CERTIFIED TRANSPORTATION BUS C	942.24	942.24	010014089 5811	Donations - Plavan / Transportation Outside Agency
J20R1075	LAKESHORE LEARNING MATERIALS	54.00	54.00	016099275 4310	6761 Arts, Music & PE / Instructional Supplies
J20R1076	LAKESHORE LEARNING MATERIALS	54.00	54.00	016099275 4310	6761 Arts, Music & PE / Instructional Supplies
J20R1078	STAPLES	118.79	118.79	010142929 4399	Sch Site Instr - Fulton / Equipment Under \$500
J20R1079	KI	124.20	124.20	012719385 4325	Purchasing / Office Supplies
J20R1080	HILLYARD / LOS ANGELES	5,233.98	5,233.98	012889390 4410	Custodial / Fixed Assets \$500-\$5000
J20R1081	BUSWEST	31,405.82	31,405.82	016919395 6420	7240 Special Ed Transportation / Equipment-Machinery,
J20S8031	WAXIE	5.51	5.51	011000000 9320	Revenue Limit - State Revenues / STORES
J20S8032	GRAINGER INC.	281.98	281.98	011000000 9320	Revenue Limit - State Revenues / STORES
J20S8033	WEST LITE SUPPLY CO INC	1,924.56	1,924.56	011000000 9320	Revenue Limit - State Revenues / STORES
J20S8034	EMPIRE CLEANING SUPPLY	3,456.00	3,456.00	011000000 9320	Revenue Limit - State Revenues / STORES
Fund 01 Total:		249,075.57	249,010.16		

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 02/11/2016**

FROM 12/30/2015 TO 02/02/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4167	SIGNATURE FLOORING INC.	8,250.00	8,250.00	122866098 5645	ESP-Building/Site Improvement / Outside Srvs-Repairs &
J20M4208	WAXIE	81.11	81.11	120336098 4340	Extended School Administration / Custodial Supplies
J20R0949	ORIENTAL TRADING COMPANY	21.60	21.60	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0958	ARIEL SUPPLY INC.	872.64	872.64	120336098 4325	Extended School Administration / Office Supplies
J20R0966	DISCOUNT SCHOOL SUPPLY	2,052.00	2,052.00	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0969	LAKESHORE LEARNING MATERIALS	108.00	108.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R0970	SURPLUS TWO WAY RADIOS	173.88	173.88	120016098 4399	Extended School Instructional / Equipment Under \$500
J20R0974	SURPLUS TWO WAY RADIOS	173.88	173.88	120016098 4399	Extended School Instructional / Equipment Under \$500
J20R0975	SURPLUS TWO WAY RADIOS	90.00	90.00	120016098 5645	Extended School Instructional / Outside Srvs-Repairs & Maint
J20R0981	LAKESHORE LEARNING MATERIALS	54.00	54.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R0982	TOYS R US	108.00	108.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R1013	SURPLUS TWO WAY RADIOS	173.88	173.88	120016098 4399	Extended School Instructional / Equipment Under \$500
J20R1028	LAKESHORE LEARNING MATERIALS	162.00	162.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R1029	TOYS R US	108.00	108.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R1033	CONSTRUCTIVE PLAYTHINGS	108.00	108.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R1035	LAKESHORE LEARNING MATERIALS	108.00	108.00	120016798 4310	Child Dev Cox Preschool-Instr / Instructional Supplies
J20R1059	ORANGE COUNTY DEPARTMENT OF ED	1,620.00	1,620.00	120016198 5210	State Preschool Instructional / Travel, Conference, Workshop
J20R1060	SURPLUS TWO WAY RADIOS	198.88	198.88	120016098 4399	Extended School Instructional / Equipment Under \$500
J20R1062	LAKESHORE LEARNING MATERIALS	378.00	378.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R1063	TOYS R US	540.00	540.00	120016098 4310	Extended School Instructional / Instructional Supplies
Fund 12 Total:		15,381.87	15,381.87		

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 02/11/2016**

FROM 12/30/2015 TO 02/02/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0962	CALIFORNIA DEPARTMENT OF EDUCA	174.20	174.20	133207380 4710	Cafeteria Fund / Food
J20R1071	APPLE COMPUTER ORDER DEPARTMEN	1,302.48	1,302.48	133207380 4410	Cafeteria Fund / Fixed Assets \$500-\$5000
J20R1077	REFRIGERATION CONTROL COMPANY	507.11	507.11	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
	Fund 13 Total:	1,983.79	1,983.79		

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 02/11/2016**

FROM 12/30/2015 TO 02/02/2016

<u>PO NUMBER</u>	<u>VENDOR</u>		<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0944	GRAINGER INC.		261.62	65.41	682719470 4399	Workers Comp Admin / Equipment Under \$500
		Fund 68 Total:	261.62	65.41		

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 02/11/2016**

FROM 12/30/2015 TO 02/02/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
Total Account Amount:			266,441.23		

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND

BOARD OF TRUSTEES

02/11/2016

FROM 12/30/2015 TO 02/02/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4008	NAPA AUTO PARTS	7,500.00	+1,500.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4012	GRAINGER INC.	9,500.00	+2,000.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4014	HOME DEPOT	14,000.00	+1,500.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4016	MCMaster CARR SUPPLY CO	7,500.00	+2,500.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4027	SMARDEN SUPPLY COMPANY	13,500.00	+2,000.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20R0059	AWARDS & TROPHIES	2,000.00	+800.00	012719470 4325	Personnel Department / Office Supplies
J20R0236	CASBO	560.00	-445.00	012719380 5210	Business Department / Travel, Conference, Workshop
			+305.00	012849380 5210	Fiscal Services / Travel, Conference, Workshop
J20R0278	ARIEL SUPPLY INC.	1,250.00	+250.00	012723838 4325	Sch Site Admin - Talbert / Office Supplies
J20R0366	SOUTHWEST SCHOOL AND OFFICE SU	4,000.00	+1,000.00	010142929 4310	Sch Site Instr - Fulton / Instructional Supplies
J20R0765	LAKESHORE LEARNING MATERIALS	553.32	+67.48	010113255 4310	Title I - Cox / Instructional Supplies
J20R0832	AMAZON.COM LLC	429.56	+110.96	012719470 4325	Personnel Department / Office Supplies
Fund 01 Total:			+11,588.44		

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND

BOARD OF TRUSTEES 02/11/2016

FROM 12/30/2015 TO 02/02/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0041	P & A ADMINISTRATIVE SERVICES	160,000.00	-47,000.00	695019470 3701	Insurance Health/Welfare-Retir / RETIREE
			-43,000.00	695019470 3702	Insurance Health/Welfare-Retir / RETIREE
	Fund 69 Total:		-90,000.00		

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND

BOARD OF TRUSTEES

02/11/2016

FROM 12/30/2015 TO 02/02/2016

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>CHANGE</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
Total Account Amount:			-78,411.56		

FOUNTAIN VALLEY SD

Reference #:

Adjustment of Funds

2016 27

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

Fund: 0101 GENERAL FUND

Object	Description	FROM	TO
1100	TEACHERS' SALARIES		8,755.00
3101	STRS-CERTIFICATED POSITIONS		940.00
3313	MEDICARE-CERTIFICATED		127.00
3353	ARP-CERTIFICATED		33.00
3501	SUI-CERTIFICATED		4.00
3601	WORKERS'COMP-CERTIFICATED		204.00
4200	BOOKS OTHER THAN TEXTBOOKS		107.00
4300	MATERIALS & SUPPLIES		1,959.00
5800	PROF/CONS SERV & OPER EXPENSE		1,399.00
8500	STATE INCOME		7,975.00
8600	LOCAL INCOME		52,270.00
9740	RESTRICTED BALANCE		38,528.00
9780	OTHER ASSIGNMENTS		7,975.00
9790	UNASSIGNED/UNAPPROPRIATED		214.00
Subfund Total:		0.00	120,490.00

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, February 11, 2016.

AYES: _____

NOES: _____

ABSENT: _____

Secretary, Board of Trustees

The above adjustment was approved on the ____ day of _____, 200__.

APPROVED: Superintendent of Schools, County of Orange: _____
Deputy

FOUNTAIN VALLEY SD

Reference #:

Transfer of Funds

2016 26

It has been resolved to make the budget transfers as listed below per Education Code 42600.

Fund: 0101 GENERAL FUND

Object	Description	FROM	TO
1100	TEACHERS' SALARIES	13,245.00	24,729.00
2100	INSTRUCTIONAL AIDES' SALARIES		550.00
2200	CLASSIFIED SUPPORT	227.00	800.00
2400	CLERICAL & OFFICE SALARIES		1,539.00
3101	STRS-CERTIFICATED POSITIONS	72.00	1,154.00
3201	PERS-CERTIFICATED		14.00
3202	PERS-CLASSIFIED	27.00	131.00
3313	MEDICARE-CERTIFICATED	12.00	179.00
3314	MEDICARE-CLASSIFIED	4.00	45.00
3353	ARP-CERTIFICATED	64.00	10.00
3354	ALTERNATIVE RETIRE-CLASSIFIED		1.00
3355	OASDI-CERTIFICATED		7.00
3356	OASDI-CLASSIFIED	15.00	177.00
3501	SUI-CERTIFICATED		9.00
3502	SUI-CLASSIFIED	1.00	5.00
3601	WORKERS'COMP-CERTIFICATED	15.00	290.00
3602	WORKERS'COMP-CLASSIFIED	6.00	70.00
4200	BOOKS OTHER THAN TEXTBOOKS	1,607.00	
4300	MATERIALS & SUPPLIES	16,860.00	98,995.00
4400	NONCAPITALIZATION EQUIPMENT		45,809.00
5200	TRAVEL & CONFERENCES		6,379.00
5600	RENTAL,LEASE,REPAIR & NON CAP		40,735.00
5800	PROF/CONS SERV & OPER EXPENSE	175,812.00	53,749.00
9790	UNASSIGNED/UNAPPROPRIATED	67,571.00	161.00
Subfund Total:		275,538.00	275,538.00

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, February 11, 2016.

AYES: _____

NOES: _____

ABSENT: _____

Secretary, Board of Trustees

The above transfer was approved on the ____ day of _____, 200__.

APPROVED: Superintendent of Schools, County of Orange: _____
Deputy



Fountain Valley School District

RESOLUTION NUMBER 2016-13

Resolution of the Board of Trustees of the Fountain Valley School District, pursuant to Education Code Section 35120, Board Compensation.

BE IT RESOLVED, that pursuant to Education Code Section 35120, Board Member Ian Collins is entitled to be compensated for missing the special Board meeting of January 28th due to illness. *Education Code 1090, 35120*

The foregoing Resolution was duly and regularly adopted by the Fountain Valley School District Board of Trustees at its meeting held on February 11, 2016 and received the following vote:

PASSED AND ADOPTED By the Governing Board on February 11, 2016 by the following vote:

Ayes: _____
Nays: _____
Abstentions: _____

STATE OF CALIFORNIA)
) ss
COUNTY OF ORANGE)

I, Lisa Schultz, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 11th day of February, 2016.

Clerk of the Governing Board

cf: Board Bylaw 9250

Board meeting of February 11, 2016



Fountain Valley School District
Personnel Department

MEMORANDUM

TO: Board of Trustees
FROM: Cathie Abdel, Assistant Superintendent, Personnel
SUBJECT: **Revisions to Confidential Policies**
DATE: February 5, 2016

Background:

The Confidential Policies were last revised in 2008. This past fall, we met with the Confidential employees to review and update these policies. Revisions and updates have been added.

Recommendation:

It is recommended that the Board of Trustees approves the District's Confidential Policies as revised.

Fountain Valley School District

**Confidential Employee
POLICIES**



Revised: December 1, 2015

Board approved:

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Fountain Valley School District

RESOLUTION NO. 2009-15

POLICIES FOR CONFIDENTIAL EMPLOYEES

- WHEREAS** the Rodda Act of 1975 provides public school employees the right to collectively bargain with their employer; and
- WHEREAS** confidential employees are agents of the Governing Board who stand ready to uphold the best interests of the school district and the children and Community it serves; and
- WHEREAS** confidential employees, who are excluded from bargaining with their employer, should have a separate body of policies specifically designed to fit their working conditions.

THEREFORE, BE IT RESOLVED that the Governing Board of the Fountain Valley School District establishes confidential employee positions for the purpose of fulfilling its legal responsibility.

Confidential employee positions:

- Executive Assistant to the Superintendent
- Certificated Personnel Technician
- Classified Personnel Technician
- **Senior** Administrative **Assistant Secretary**, Business Services
- **Senior** Administrative **Assistant Secretary**, Instruction
- Senior Payroll Technician
- Insurance Benefits ~~Coordinator~~ **Technician**

PASSED AND ADOPTED THIS ~~11th day of December 2008~~ **February 11, 2016**, by the Governing Board of Fountain Valley School District of Fountain Valley, Orange County, California.

ARTICLE I: TERMS AND CONDITIONS OF EMPLOYMENT

HEALTH AND WELFARE BENEFITS

A. TAX-SHELTERED ANNUITIES

Each Confidential employee of the District is given the opportunity of effecting a reduction in the salary paid to the Confidential employee through purchase of a District approved tax-sheltered annuity.

B. INSURANCE

The District shall provide all eligible confidential personnel and their eligible dependents the insurance plans that were in effect through ~~June 30~~ **December 31** of the preceding year. Eligible personnel are those working a minimum of six hours per day.

C. HEALTH INSURANCE FUND

1. The District shall place in a restricted health insurance fund the amount of the negotiated insurance benefits cap for each Confidential employee who qualifies for health benefits. If the Confidential employee chooses a plan that requires out-of-pocket payment, the employee shall sign the appropriate district forms.
2. The District shall provide each Confidential employee with the long-term disability plan currently in effect.
3. The District will continue to provide liability insurance of \$5,000,000 worth of coverage against personal liability for damage, death of a person, injury to a person, or damage or loss of property caused by the negligence of the Confidential employee acting within the scope of his/her employment. Such insurance policy shall also cover all reasonable expenses incurred by the Confidential employee in connection with his/her defense, including all expenses which are relevant to defense of a civil action or proceeding brought against him/her in his/her employment while acting within the scope of his/her employment.
4. Confidential employees who retire shall be able to purchase the District's group medical plan provided for retirees as specified in Article V: Voluntary Early Retirement Program.

LEAVE POLICIES

A. SICK LEAVE

1. Full-time Confidential employees shall be allowed one day per month sick leave plus two additional days annually for purposes of personal illness or injury. There is no limit to the number of sick days that may be accumulated. If a Confidential employee is employed on a part-time basis, sick leave will be awarded on a proportional basis.
2. A new Confidential employee must be employed on or before the 15th day of the month in order for that month to be counted in computing sick leave.
3. Each Confidential employee shall be advanced six days of sick leave upon initial employment with the District. Part-time Confidential employees shall be advanced the proportional equivalent. On the first day of the calendar month commencing after the completion of six months of service, the employee shall be credited for the number of days of sick leave equivalent to the number of months remaining to the end of the fiscal year. Thereafter, each permanent Confidential employee will be credited with 14 days (or the proportional equivalent for part-time) for the next calendar year beginning July 1.
4. Upon termination, any days taken in excess of sick leave days earned will be deducted in the last salary payment.
5. When a Confidential employee leaves the District, there will be no cash reimbursement for unused accumulated sick leave. Accumulated sick leave cannot be taken as personal leave, except as provided hereafter.
6. A release to return to work from the Confidential employee's physician may be requested by Personnel when an illness exceeds six consecutive work days.
7. If, over a three month period of time, a confidential employee is habitually absent for periods of less than six days, Personnel, at District expense, may require a full report of the illness from a physician.
8. All personnel joining the District will be authorized to transfer accumulated sick leave credit from the previously employing public school district or public school agency if prior service was for twelve months or more. Employment must have been accepted within one year of his/her termination from the other district or public school agency. Each Confidential employee will be responsible for making the request from the previously employing organization.
9. Any sick leave earned, but unused, on the date of retirement shall be converted to retirement credit in accordance with Government Code Section 20862 and Education Code Section 45191.
10. A Confidential employee shall contact his/her, supervisor or the Personnel Office as soon as the need to be absent is known.
11. Employees who utilize three days or less of sick leave, excluding donations to the sick leave bank, for a fiscal year, shall receive an additional day of sick leave credit.

B. EXTENDED ILLNESS LEAVE

1. A Confidential employee shall be entitled to extended illness leave for a period not to exceed **100 non-cumulative work days per school fiscal year, exclusive of all sick time, for extended family illness or injury leave. Confidential employees shall be compensated at not less than 50% of their regular salary when on extended illness leave. In cases of extended illness or injury leave extending into the next school year, the employee shall be entitled to a new 100 days.** ~~five calendar months. The five month period shall begin when the Confidential employee's sick leave has been exhausted.~~
2. ~~If a Confidential employee has utilized all accumulated sick leave and is still absent from regular duties as a result of extended illness or accident during his period of five months or less, the amount of salary deducted in any month shall be no more than 50% of the salary due him/her during the period of absence.~~
2. If the Confidential employee's leave continues for more than six weeks, the Confidential employee's physician will be required to present a ~~detailed~~ medical explanation for the extended leave on a form provided by the District.
3. A medical release shall be required of a Confidential employee on extended illness leave by the District prior to being permitted to return to work.

C. SICK LEAVE BANK

1. The District shall establish a Sick Leave Bank to which Confidential employees may irrevocably donate. This bank may be drawn upon by the employees who have used up all sick leave as a result of an illness. The amount of sick leave drawn from the bank by a specific applicant shall be approved by the *Assistant* Superintendent.

D. INDUSTRIAL ACCIDENT AND ILLNESS LEAVE

1. A Confidential employee, upon the first day of service, shall be entitled to an industrial accident and illness leave of absence (in addition to sick leave provided in LEAVE POLICIES - A). This industrial accident and illness leave shall not exceed 100 working days in any one fiscal year for the same accident.
2. An industrial accident or illness leave shall commence on the first day of absence and shall be reduced by one day for each day of authorized absence. When such leave overlaps into the next fiscal year, the Confidential employee shall be entitled to only the amount of unused leave due for the same illness or injury.
3. A Confidential employee absent from duty as a result of an industrial accident or illness shall be paid such portion of the salary due him/her for any month in which the absence occurs as when added to the temporary disability indemnity will result in a payment to him/her of not more than his/her full salary.
4. Upon termination of the industrial accident and illness leave, a Confidential employee shall be entitled to the benefits provided in SICK LEAVE - A & B, and for the purpose of this section

his/her illness leave of absence shall be deemed to have commenced on the date of termination of the industrial accident leave.

5. Provided the Confidential employee continues to receive temporary disability indemnity after 100 working days, he/she is entitled to take only as much of his/her accumulated sick leave which, when added to his/her temporary disability indemnity, will result in payment to him/her of not more than his/her full salary.
6. A Confidential employee receiving the benefits of such leave shall, during periods of injury or illness, remain within the State of California unless he/she gives advance written notification to the district.
7. Allowable industrial accident and illness leave shall not be accumulated from year to year.
8. When a dispute arises regarding an industrial accident or illness, leave shall be granted until a determination has been made regarding the case by the State Compensation Office or the Appeals Board. If the award is granted in favor of the District, the Confidential employee will have the appropriate amount of sick leave salary and/or benefits during the leave deducted from his/her accumulated total.
9. When all available leaves of absence, paid or unpaid, have been exhausted, and if the Confidential employee is not medically able to assume the duties of his/her position, he/she shall, if not placed in another position, be terminated and placed on a reemployment list for a period of 39 months, and shall be employed in a vacant position in the class of his/her previous assignment, over all other available candidates if he/she meets necessary qualifications of the job, except for a reemployment list established because of lack of work or funds in which he/she shall be listed in accordance with seniority regulations. If a vacancy does not exist in the Confidential employee's former class, the Confidential employee may request a voluntary demotion to a class with a lower maximum salary rate in which he or she has tested and qualified until such time as a position in the Confidential employee's former class becomes vacant. A Confidential employee who has been placed on a reemployment list, as provided herein, and who has notified the District of a medical release for return to duty, and who fails to accept an appropriate assignment, shall be removed from the reemployment list.

E. PERSONAL NECESSITY LEAVE

1. *Each Confidential employee shall have a maximum of seven (7) days per year for reasons of personal necessity. Six (6) days are deducted from sick leave and one (1) day from a District Leave Account. The first personal necessity day is charged to the District Leave Account. If no personal necessity is used, then one (1) day from the District Leave Account will be added to the accumulated sick leave of the employee for the following year.*
- ~~1. Each Confidential employee shall receive one additional non-cumulative sick day, which shall be used as his/her first personal necessity day. Seven additional personal necessity days shall be allowed each Confidential employee's accumulated sick leave.~~
2. The Confidential employee shall not be required to provide advance notification for leave taken for any of the following reasons:

- Death or serious illness of a member of his or her immediate family.
 - Accident, involving his or her person or property, or the person or property of a member of his or her immediate family.
 - Required court appearance as a litigant, party, or witness under subpoena or other order. (Ed. Code 45207)
3. Personal necessity may also be used for an emergency situation or set of circumstances which cannot be disregarded and which requires the attention of the Confidential employee during working hours. In this instance, the employee must provide advance notification to their supervisor prior to taking personal necessity.
 4. In the event that a Confidential employee has exhausted all accumulated sick leave and qualifies for the use of personal necessity leave, the Confidential -employee will be granted up to four days per year.
 5. Allowable personal necessity leave is not cumulative from year to year.

F. EMERGENCY LEAVE

1. An employee who has used all accumulated sick leave shall be granted paid leave for up to four days per year at the rate that equals the difference between the employee's regular daily rate and the daily rate paid the substitute if one is employed. This leave is not cumulative.
2. Upon return to work, an employee must submit within five working days to Personnel a physician's certificate of illness for emergency sick leave days.
3. Failure to comply will result in absence being charged to leave without pay.

G. BEREAVEMENT LEAVE

1. Each Confidential employee is entitled to seven days of absence for death of any member of his/her immediate family, or any person who has been under the care of the employee and living in the same household. Up to two additional days of leave shall be granted when travel out of state or in excess of 300 miles is necessary in connection with the bereavement. This leave shall not be deducted from sick leave.
2. Immediate family is defined as *spouse, significant other (defined as a person in a primary relationship with the employee and living in the same household), or domestic partner. The following relatives of the employee, their spouse, their significant other, or their domestic partner shall also be defined as immediate family: son, son-in-law, daughter, daughter-in-law, stepchildren, mother, father, stepparents, brother, sister, aunt, uncle, cousin, niece, nephew, grandparent and grandchild. Permission to use this provision for other persons because of extenuating circumstances may be granted by the District.*

~~Mother, mother in law, step mother, father, father in law, step father, grandmother, grandfather, grandchild, spouse, son, son in law, daughter, daughter in law, brother, brother in law, sister, sister in law, aunt, uncle, first cousin, niece, or nephew of employee. Significant others shall be defined by mutual agreement as the person in primary relationship with employee and living in~~

~~the same household. Permission to use the provision for other persons because of extenuating circumstances may be granted by the District.~~

3. Up to ~~six~~ *seven* days of sick leave is authorized after use of bereavement leave.

H. **ABSENCE DUE TO CRITICAL ILLNESS IN FAMILY**

1. For absence due to critical illness in the immediate family, three days shall be authorized for each instance or occurrence and are not cumulative. This provision shall not affect the cumulative personal sick leave of the individual. Critical illness is one that is deemed by the physician to be life threatening. The Confidential employee ~~will~~ *may* be required to submit a statement of verification completed by the attending physician.
2. Up to two days of additional leave shall be granted when travel out of state or in excess of 300 miles is necessary in connection with the critical illness.

I. **ABSENCE DUE TO CRITICAL ILLNESS IN FAMILY (UNPAID)**

1. To be eligible for Unpaid Leave for Critical Illness in the Family (as defined in Section G of this article), an employee must have worked continuously for the District for over 12 months for a minimum of 1,250 hours, and qualify for participation in the District's group health insurance plan.
2. Upon request and compliance with District procedures, an employee shall be granted a maximum of 12 workweeks within a 12-month period of unpaid leave for reasons of caring for a member of the household who is critically ill.
3. Critical illness is defined as an illness, injury, impairment, or physical or mental conditions that involves inpatient care in a hospital, hospice, or residential medical care facility, or continuing treatment by a health care provider.
4. Medical certification, signed by a licensed health care provider, is required that states:
 - The date on which the serious health condition commenced.
 - The probable duration of the condition.
 - An estimate of the amount of time the employee needs to take off to care for the member of the household, and
 - a statement that the serious health condition warrants the participation of The employee to provide care during a period of treatment or supervision of the sick member of the household.
5. Intermittent leave may be taken when a physician states in writing that it is medically necessary.
6. The amount of any paid leave taken for reasons of caring for a member of the ~~household~~ *immediate family* who is critically ill will be subtracted from available Unpaid Leave for Critical Illness in the Family.

7. The District will maintain health benefits during 12 weeks of this leave. At the conclusion of 12 weeks, the employee then has the option to continue health benefits by paying the full premium for the remainder of the leave.
8. The employee shall be entitled to return to the same location and position as before the Unpaid Leave for Critical Illness in the Family was taken.
9. If an employee decides not to return to work and terminates, then the entire amount of the health insurance premium the District paid for the employee during the leave shall be paid back by the employee. This does not apply if a doctor's certification states the employee is medically unable to return to work.

J. FAMILY ILLNESS

1. Confidential employees may use accumulated sick leave for the purpose of caring for a member of the ~~household~~ *immediate family* who is ill.

K. PATERNITY AND ADOPTIVE PARENT LEAVE

1. Up to five days leave without loss of salary will be granted to Confidential employees when the birth or adoption of a child necessitates the Confidential employee being absent from his/her assignment. This leave may be taken before, during, or within a reasonably immediate period following the child's birth, or in the case of adoptive parenthood, the arrival of the child in the home. Additional leave may be granted if the adoption agency so stipulates. Following Adoptive Parent Leave, a six week unpaid leave shall be granted if the employee so requests.

L. ADOPTIVE PARENT LEAVE (UNPAID)

1. To be eligible for unpaid Adoptive Parent Leave, an employee (mother or father) must have worked continuously for the District for over 12 months for a minimum of 1,250 hours and qualify for participation in the District's group health insurance plan.
2. Upon request and compliance with District procedures, an employee shall be granted a maximum of 12 workweeks within a 12-month period of unpaid leave for reasons of adoption or foster care.
3. Leave per couple, both of whom are employed by the Fountain Valley School District, is a combined maximum of 12 weeks in a 12-month period.
4. The amount of any paid leave taken for adoption or foster care will be subtracted from the unpaid Adoptive Parent Leave available.
5. The District will maintain health benefits during 12 weeks of this leave. At the conclusion of 12 weeks, the employee then has the option to continue health benefits by paying the full premium for any additional leaves granted.
6. The employee shall be entitled to return to the same location and position as before the unpaid Adoptive Parent Leave was taken.

7. If an employee decides not to return to work and terminates, then the entire amount of the health insurance premium the District paid for the employee during the leave shall be paid back by the employee. This does not apply if a doctor's certification states the employee is medically unable to return to work.

M. BIRTH AND CHILD CARE LEAVE (UNPAID)

1. To be eligible for Unpaid Birth and Childcare Leave, an employee (mother or father) must have worked continuously for the District for 12 months for a minimum of 1,250 hours and qualify for participation in the District's group health insurance plan.
2. Upon request and compliance with District procedures, an employee shall be granted a maximum of 12 workweeks within a 12-month period of unpaid leave for reasons of birth and childcare.
3. Leave per couple, both of whom are employed by the Fountain Valley School District, is a combined maximum of 12 weeks in a 12-month period.
4. The amount of any paid leave taken for birth and childcare will be subtracted from the amount of Unpaid Birth and Childcare Leave available.
5. The District will maintain health benefits during 12 weeks of this leave. At the conclusion of 12 weeks, the employee then has the option to continue health benefits by paying the full premium for the remainder of the leave.
6. The employee shall be entitled to return to the same location and position as before the Unpaid Birth and Childcare Leave was taken.
7. If an employee decides not to return to work and terminates, then the entire amount of the health insurance premium the District paid for the employee during the leave shall be paid back by the employee. This does not apply if a doctor's certification states the employee is medically unable to return to work.

N. PREGNANCY DISABILITY LEAVE

1. The Pregnancy Disability Leave policy shall conform to applicable State and Federal laws.
2. Employees who must be absent from duty because of disability as a result of pregnancy or convalescence following childbirth or miscarriages are eligible for pregnancy disability leave, which shall be taken from cumulative sick leave. Under no circumstances is this leave to be utilized for purposes of childcare.
3. The length of the leave of absence, including the date on which the leave shall commence and the date on which the management employee shall resume duties, shall be determined by the employee's physician.
 - Accrued sick leave benefits shall commence upon certification by a physician that the employee is disabled because of pregnancy or convalescence from childbirth or miscarriage.

- Cumulated sick leave benefits shall end when the physician certifies that the employee's disability no longer exists.
4. If the employee's leave continues for more than six calendar weeks beyond childbirth, the employee's physician shall be required to present a ~~detailed~~ medical explanation for the extended leave on a form provided by the District. If the explanation is not adequate in the opinion of the District, the School District may require, at District expense, a second physical examination of the employee by a physician of the employee's choice other than an associate of the original certifying physician ~~to verify the degree of disability and~~ to determine whether or not she continues to be eligible for this leave.
 5. The employee shall have the right to utilize extended illness leave provided for in this Article, for absences necessitated by pregnancy, miscarriage, or childbirth.
 6. If the employee's job performance is deemed by the District to be impaired by the pregnancy, miscarriage, or childbirth recovery, the District may require an examination report on the District form by her physician. Upon advice of her physician that the employee is not sufficiently able to carry on job responsibilities because of pregnancy-related disabilities, the District may require the employee to initiate the use of this leave immediately to extend until such time as her physician certifies the disability no longer exists. If the explanation is not adequate in the opinion of the District, the School District may require, at District expense, a second physician of the employee's choice ~~to verify the degree of disability~~ to determine whether or not she continues to be eligible for this leave.
 6. In the event of conflicting medical opinions, the second opinion shall be controlling.

O. SUBPOENA LEAVE

1. Subpoena leave is provided when an employee is absent because of a mandatory court appearance as a witness, in response to a subpoena duly served. A Confidential employee shall suffer no monetary loss by reason of this service, but shall receive that portion of his or her salary which represents the difference between fees paid by the court, or by the party requiring the appearance, and his/her regular salary.
2. In order to qualify for this leave, a copy of the subpoena or a certificate of the clerk of the court must be filed with the absence report, together with a report of fees received exclusive of mileage to the Personnel Division.

P. JURY DUTY

1. The District agrees to grant to Confidential employees regularly called for jury duty in the manner provided by law, leave of absence without loss of pay for time the employee is required to perform jury duty during the employee's regularly assigned working hours. Confidential employees so called for jury duty must notify the District of service date(s) upon receiving said notice from officers of the court. The District shall pay the employee the difference between the employee's regular rate of pay and the amount received for jury duty, less meals, travel, and parking allowances. Confidential employees are required to return to work during any day or portion thereof in which jury duty services are not required. The District may require verification of jury duty time prior to or subsequent to providing jury duty compensation.

Q. MILITARY LEAVE

1. Confidential employees shall be granted any military leave to which they are entitled, under law, as Classified school employees. Employees shall be required to request military leaves in writing and upon request to supply the District with "orders" and status reports.

R. ABSENCE DUE TO QUARANTINE

1. When a Confidential employee is quarantined by City or County Health Departments because of another's illness, provisions listed under the Personnel Emergency Categories shall be used for compensation purposes. A Confidential employee will be granted full salary payment under these conditions when certification by a doctor or public official is provided to the Personnel Office. This leave is in excess of granted sick leave.

S. LEAVE OF ABSENCE

1. Upon written request, the Board may grant an unpaid leave for a period not to exceed twelve months.
2. No benefits of any kind shall accrue during a leave of absence. Disallowed "benefits" include but are not limited to job rights, wage rights, fringe benefits, seniority, sick leave. Exception: Any Confidential employee on an unpaid leave shall have the option of continuing his/her health, dental, and life insurance package upon the assumption of the monthly cost of the premium.
3. For personal absences of five working days or less, the Confidential employee shall submit the request described herein to his/her immediate supervisor for District consideration not less than five working days prior to the beginning date of the leave. The District may exercise its option to waive the five day advance notice requirement if, in the opinion of the supervisor, it is warranted by extenuating circumstances. The decision of the District for approval or denial of these requests shall be final.
4. For personal absence in excess of five working days, the Confidential employee shall submit the request described herein to the Superintendent through the immediate supervisor for recommendation and presentation to the Board of Trustees for approval or denial. A Confidential employee requesting a personal leave of absence up to 12 months shall submit the request at least 30 working days preceding the leave dates for the District's consideration. The District may exercise its option to waive the 30-day advance notice requirement if, in the opinion of the District, extenuating circumstances warrants it.
5. Leaves shall not be granted for the purpose of accepting gainful employment while on personal leave of absence.
6. Intent to Return:
 - a. Those Confidential employees planning to return to the District at the termination of their leave as specified under Section N, Item 4, must -notify the Personnel Office at least 30 days preceding the expiration of the leave, of their intent to return. If no letter of intent has been

filed with the Personnel Office as described above, a Confidential employee shall be deemed to have abandoned his/her position and shall be officially terminated.

T. **TRANSFER POLICIES**

1. A transfer refers to any District action, either Confidential employee initiated or District initiated, which results in the movement of a Confidential employee from the position he/she holds immediately preceding such action to another position within the same job classification but at a different work site. The District shall have the final prerogative of placing Confidential employees according to the needs of the District.
2. A permanent Confidential employee who transfers to a position in a class where he/she has not previously completed a probationary period shall be considered probationary in this class for a period of six calendar months. At any time during the probationary period, he/she may be returned (transferred) to his/her former class without right of appeal.

- Transfer shall be made without change in salary rate, anniversary date, accumulated illness leave, and accumulated vacation credit.

3. Voluntary Transfers

- A Confidential employee desiring a voluntary transfer shall discuss his/her interest with his/her immediate supervisor.
- Subsequent to the initial discussion with the immediate supervisor, the Confidential employee will submit in duplicate the voluntary transfer form to the Personnel Office. Both copies of the Confidential employee's request for transfer shall bear the signature of the Confidential Employee's present supervisor. Upon presentation, both copies shall be stamped, dated, and initialed by the Assistant Superintendent or his/her designee. One stamped copy shall become the property of the requesting Confidential employee.
- If a vacancy becomes available, the hiring supervisor shall establish an interview time with the Confidential employee requesting a transfer to that location.
- The Personnel Office shall notify individuals interviewed for a specific vacant position of the decision regarding the transfer request based upon the hiring supervisor's recommendation within 10 days of final action.

4. Involuntary Transfers

Transfers of Confidential employees on a temporary or permanent basis may be initiated by the District management at any time such transfer is in the best interest of the District, as defined by the District management. A Confidential employee affected by such transfer shall be given notice as soon as the supervisor deems it practicable, and a conference will be held between the appropriate management person and the Confidential employee to discuss the reasons for the transfer.

U. EVALUATION PROCEDURES

1. The evaluation of Confidential employees is the responsibility of their line supervisor.
2. Every Confidential employee will be evaluated annually in writing on a standard evaluation form provided by the Personnel Office no later than June 30.
3. Probationary employees will be evaluated on the second and fifth months during their probationary period of employment. Recommendation for permanency will be made at the second evaluation.
4. The following procedures shall be utilized in giving a notice of unsatisfactory work to a Confidential employee:
 - Such notice shall state the date, incident, or incidents showing cause and must be signed by the Confidential employee, immediate supervisor, and department head, or witnesses as to the refusal of the Confidential employee to sign the notice. The notice shall become a part of the Confidential employee's personnel file and a copy shall be forwarded to the Personnel Office.
 - A permanent Confidential employee receiving two such notices within a 12 month period shall be subject to disciplinary action up to and including suspension and dismissal.

ARTICLE II: SALARY PLACEMENT, ADVANCEMENT, AND ADJUSTMENT

SALARY PROGRAM AND SCHEDULE

- A. Confidential employees shall be paid according to the District's established salary schedule and regulations.
- B. The District shall offer Confidential employees the opportunity to participate in the Professional Growth Program. (Exhibit B from CSEA contract attached)
- C. Payroll deductions for 12 month Confidential employees shall be on a ~~12~~**10** month basis for insurance premiums.
- D. The current salary schedule is attached to these Policies.

LONGEVITY

A \$600 stipend is awarded following the 5th, 10th, 15th, 20th, 25th, 30th and 35th year of employment as an employee, and accumulates to \$1,200, \$1,800, \$2,400, \$3,000, \$3,600 and a maximum of \$4,200 after each five year anniversary. This additional amount is added to salary and paid out over the course of the work year. Part-time employees will receive a prorated amount based on their work year and hours.

SALARY PLACEMENT, ADVANCEMENT, AND ADJUSTMENT

- A. Salary ranges for all classes of positions are established by the District. Entering salaries are on the first step of the salary range, except when credit for prior experience is granted.
 - 1. Advanced assignment for one step on the salary schedule will be given for each two years above the minimum requirement of full-time experience which is definitely of a similar nature, but no assignment for experience will exceed the third step. Credit will be given only for experience acquired during the immediately preceding six year period.
 - 2. Upon initial employment, advanced assignment for one step on the salary schedule will be given for each two years of satisfactory work from an accredited college, university, or technical school (30 semester hours per year), but no assignment for education will exceed the third step. One additional step, to exceed the third step, may be granted only when major supervisory responsibilities are part of the job requirements.
 - 3. Confidential employees who have worked at least 50% of the year shall be advanced annually on their anniversary date to the next highest step on the salary schedule.
 - 4. Upon promotion to a higher salaried position, the Confidential employee will be placed on the lowest step of the latest salary schedule that will result in at least a 5% increase over his/her former position, retaining his/her original anniversary date. However, such promotional placement shall not be at a lower step than if the employee were to apply and be selected from outside the District.

5. Promotion concurrent with the July 1 fiscal date will be processed in the following steps:
 1. advancement to the new salary schedule for the anniversary step increase, and
 2. a promotional salary increase.
6. If a promotion to a higher paying position occurs on an anniversary date, processing will be as follows: advancement on the salary schedule for the anniversary step increase and then a promotional salary increase.
7. If a promotion to a higher paying position occurs on an anniversary date which also coincides with a change in the salary schedule, processing will be as follows: advancement on the salary schedule for the anniversary step increase, adjustment to the new salary schedule, and then a promotional salary increase.
8. If a Confidential employee is unsuccessful at a new classification and if he/she is reassigned to another position in the same or lower classification than the one held previously, he/she shall retain his/her salary classification at the time before he/she was selected for advancement regardless whether his/her reassignment is of equal or lower salary.

PAY PERIOD

A pay period consists of one full month, including holidays and vacations. Payment will be made on the 10th and 25th of the month. If pay day falls on a weekend or holiday, a salary check will be received on the working day prior to the holiday. The mid-month payment on the 25th is considered an advancement of funds for the monthly salary and cannot exceed one-third (1/3) of the monthly salary.

ARTICLE III: HOURS

A. **WORK YEAR**

1. The District shall establish the number of paid days in the work year for Confidential employees according to the needs of the District.

B. **WORK WEEK**

1. The District shall establish the Confidential employee work week as being 40 hours of work served over a seven day period. The Board shall designate the normal workweek as being eight hours per day, Monday through Friday. In exceptional circumstances, the District may assign employees to non-consecutive workdays at any time during the seven day period when necessary.

C. **WORK DAY**

1. The length of the workday, exclusive of the lunch period, shall be established by the District relative to the needs of the District.
2. The lunch period shall be established with the approval of the supervisor and shall be not less than 30, nor more than 60 minutes when the work period is at least five hours long.
3. An opportunity shall be provided for two 15 minute break periods during an eight hour day.

D. **SALARY DEDUCTIONS FOR ABSENCE**

1. Employees absent from work without authorization shall incur loss of pay for that period of time and shall be subject to disciplinary action.

E. **OVERTIME**

1. A Confidential employee can only be compensated for overtime when it is authorized in advance by the District. Overtime will be compensated on a time-and-one-half basis for any time required to be worked in excess of eight hours in any one day, *and compensated on a two times basis for any time required to be worked in excess of twelve hours in any one day*, or in excess of 40 hours in any calendar week.
2. Payment for overtime may be taken in the form of compensatory time off. Scheduling this compensatory time off is subject to the prior approval of the immediate supervisor.
3. The District may give salary payment for overtime when properly authorized in advance.
4. Any Confidential employee requested by the District to return to work during off-duty hours shall be paid for a minimum of three hours. This applies only to emergency situations when the Confidential employee has not had notification before the close of the regular working day that such overtime would be requested.

F. **PART-TIME CONFIDENTIAL EMPLOYEES**

1. As required to meet District needs, part-time Confidential employees shall make themselves available for additional work hours when requested by their supervisor whenever possible.
2. Any additional hours worked by the part-time Confidential employee must be authorized in advance by the District and be compensated on the basis of the regular hourly rate or compensatory time off. Scheduling of this compensatory time must have prior approval by the District.

G. **TRANSPORTATION ALLOWANCE**

1. A Confidential employee requested by management/supervisor to use a private vehicle in the performance of assigned work shall be reimbursed at the per mile rate established by the Board of Trustees.

H. **VACATIONS**

1. Upon initial-employment with the District as a Confidential employee, Confidential employees shall be granted six days' vacation with pay, in addition to the one day per month vacation with pay granted each full-time employee, for a total of 18 days per year.
2. After five full years of service, four days of vacation will be added annually to *the original 18 days* for a total of 22 days per year.
3. After 10 full years of service, six days of vacation will be added annually to *the original 18 days* for a total of 24 days per year.
4. Vacations shall be taken only after each day is accrued, accumulated monthly except the additional vacation days upon initial employment and annually thereafter, and anniversary vacation days granted after the 5th and 10th.
5. Vacation periods and compensatory time shall be requested by the employee during the employee's work year. Scheduling should be mutually agreed upon so that there will be no negative impact on the District's operations or functions. Should the employee not be permitted to utilize the full vacation entitlement, the employee must carry over up to the full entitlement year, then all excess shall be paid off.
8. A new Confidential employee must be employed on or before the 15th day of the month in order for that month to be counted in computing vacation leave.
9. Vacation allowance for Confidential employees who work less than the normal eight hour day shall be on a pro-rated basis, using the ratio of actual time served as it relates to the equivalent full-time Confidential employee's work period.
10. Vacation periods are exclusive of Saturdays, Sundays, and approved holidays. If a holiday falls within a scheduled vacation period, the holiday is not counted as a day of vacation.

11. In case of authorized unpaid personal leave of absence, Confidential employees may take their vacation benefits before leaving.
12. On separation from service, the Confidential employee shall be paid a lump sum compensation for all earned and unused vacation. Exception: Education Code Section 45197(e).
13. A Confidential employee may use his/her accumulated vacation as sick leave upon written request and approval of the District.
14. Sick leave is not authorized during a vacation period except as provided in the following item.
15. A vacation, once having commenced, can be terminated by the employee returning to work, being laid off, being terminated from employment, emergency hospitalization, or subsequently becoming ill or bereaved before the vacation period has been completed.
16. *Confidential employees can access the OCDE Employee Information System to find information pertaining to his/her* ~~Notification of accumulated sick leave and vacation leave. will be presented to the Confidential employee by January 31 of each year.~~

I. HOLIDAYS

1. Confidential employees will be entitled to payment at normal salary rate for District authorized holidays, provided they were in a paid status during any portion of the working day immediately preceding or succeeding the holiday. Legal holidays include:
 - New Years Day
 - Martin Luther King Day
 - Lincoln's Birthday
 - ~~Washington's Birthday~~ Presidents' Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Admission Day
 - Veterans Day
 - Thanksgiving Day
 - Christmas Day
2. Local holidays shall be determined and scheduled by the Board of Trustees and will include:
 - One day after Thanksgiving
 - Two days during winter recess
 - One day on Friday during spring recess
3. A Confidential employee assigned to work by management/supervisor on a Saturday will receive one and one-half times regular rate of pay. A Confidential employee assigned to work on Sundays or holidays, as enumerated in E.1 & E.2, shall be paid their regular salary plus one and one-half times regular rate of pay. In lieu of pay, equivalent compensatory time may be taken.

J. IN-LIEU DAY

1. Each Confidential employee shall receive one non-accumulative day off which shall be scheduled by the Confidential employee with the approval of the supervisor responsible for the Confidential employee.

ARTICLE IV: PROBLEM-SOLVING PROCEDURE

A. DEFINITIONS

1. A problem is a formal written allegation by a Confidential employee that he/she has been adversely affected by a violation of Personnel Commission rules or regulations, District policy, District administration procedure, or portions of the Education Code.
2. Complainant may be any Confidential employee.
3. Day is any day on which the central administrative office of the Fountain Valley School District is open for business except winter and spring recesses.
4. Immediate supervisor is the lowest level administrator having jurisdiction over the complainant.

B. TIME LIMITS

1. Within 30 working days after the occurrence of the act or omission giving rise to the problem, the complainant must present the problem in writing on the appropriate District form to the immediate supervisor.

C. STEP 1

1. Before filing a formal written statement of the problem, the complainant should attempt to resolve it by an informal conference with the immediate supervisor.
2. In the event that the problem is with an administrator other than the immediate supervisor, the complainant shall first discuss the problem with his/her immediate supervisor and then discuss the problem with that administrator.

D. STEP 2

1. If the problem has not been resolved at the informal level, the complainant shall present a statement of the problem in writing on the appropriate District form to the immediate supervisor and (if one) the administrator named in the problem. The statement of the problem shall clearly and concisely identify the specific section of Personnel Commission rules and regulations, District policy, District administrative procedure, or portions of the Education Code allegedly to have been violated, the circumstances involved, the decision rendered at the informal conference, and the specific remedy sought. At this level, a conferee may be requested by the employee.
2. The supervisor or the administrator named in the problem statement shall communicate his/her decision to the complainant in writing within 10 days after receiving the complaint. If the supervisor/administrator does not respond within the time limits, the complainant may appeal to the next level.

E. STEP 3

1. In the event the complainant is not satisfied with the decision at Step 2, he/she may appeal the decision on the appropriate District form to the Classified Personnel Director within 45 working days. The Superintendent or his/her designee may be requested to participate in this meeting.
2. This statement should include a copy of the original problem, the decision rendered, and a clear and concise statement of the reasons for the appeal.
3. The Classified Personnel Director shall communicate the decision within 10 days after receiving the appeal. Either the complainant or the Classified Personnel Director may request and shall be granted a personal conference within the above time limits. If the Classified Personnel Director does not respond within the time limits, the complainant may appeal to the next level.

F. STEP 4

1. If the complainant is not satisfied with the decision at Step 3, he/she may, within 10 days, appeal the decision on the appropriate District form to the Superintendent or his/her designee or the Personnel Commission, wherein the responsibility lies.
2. This statement shall include a copy of the original problem and appeal, the decisions rendered, and a clear and concise statement of the reasons for the appeal.
3. The Superintendent or his/her designee or the Personnel Commission shall communicate the decision to the complainant on the appropriate District form and this decision shall be final and binding.

G. GENERAL PROVISIONS

1. Processing of the problem through this procedure shall be outside of the normal work day except when agreed to by the employee and the District.
2. The employee, if a full-time employee, and a conferee, if one is selected, shall be provided release time without loss of pay or benefits for presentation of a problem in the hearing with the designated management representative in Steps 2, 3, and 4.
3. This process shall be considered completely private between the parties involved.
4. Conferees may be present only at formal levels.

ARTICLE V. CONFIDENTIAL EMPLOYEES' VOLUNTARY EARLY RETIREMENT PROGRAM

A. DEFINITION OF PROGRAM

The District shall provide a voluntary early retirement benefit for eligible retirees. This benefit shall include District paid continuation of the employee's health benefits to the established cap at the time of retirement *for seven years or to age 65 whichever is less*. The level of coverage offered shall be the same as offered to active employees.

B. QUALIFICATIONS

1. Employees requesting voluntary early retirement must meet the following criteria:

- Minimum: 55 years of age
- Minimum 10 years of service during which time the employee was eligible for health benefits
- Provide verification they are retiring from PERS
- *Must remain retired while receiving benefits (cannot be employed by a PERS covered agency for more than 960 hours per fiscal year)*

C. BENEFITS

A maximum employer contributions amount of \$9,000 effective January 1, 2016 shall be provided annually toward the retiree's purchase of these benefits.

D. OPTIONS

Given financial resources and at the employee's choice, an option to having health coverage could be to have PERS service credit or a retirement incentive for employees meeting the above criteria. No option can result in a cost to the District.

E. NOTIFICATION

Employees wishing to utilize early retirement must notify the Director, Human Resources, of their interest and intent to retire. Each employee's request to retire will be reviewed individually. The District will notify the employee within 60 days of the request as to the availability of this benefit.

F. APPROVAL

The Board of Trustees has authority and responsibility for the approval of requests for voluntary early retirement.

G. CESSATION OF BENEFITS

When a retiree becomes eligible for Medicare, health benefits as provided for in this agreement shall cease.

EXHIBIT B

PROFESSIONAL GROWTH PROGRAM

Introduction

The attitude of the Fountain Valley School District shall be to encourage Professional Growth Program activities for classified employees. The District will budget \$5,000 per fiscal year. Any unused funds will be rolled over to the next year up to a maximum of \$10,000.

The Professional Growth Program is designed to:

- provide professional growth for the employee
- provide an activity that will reflect increased skills, training, and knowledge for the employee's job
- provide monetary award

An employee is eligible to enter the Professional Growth Program at any time after becoming a permanent employee of the school district (after a six-month probationary period).

If an employee has successfully completed a stage in the former "Growth in Service Program" then they are ineligible to participate in the new "Professional Growth Program." However, eligible employees who have points earned in Stage One of the Growth In Service Program may elect to complete that stage (by June 30, 2006) or they may opt to transfer those earned points to the Professional Growth Program. Points earned in the Growth In Service Program will be converted to earned credit in the Professional Growth Program (see the "Earning Points" section of this exhibit).

To enter the Professional Growth Program, the employee, together with their supervisor, shall complete the Declaration of Intent form that outlines a tentative plan of the program to be followed. Forms are available in the Personnel Office. The Declaration of Intent is then submitted to the Assistant Superintendent, Personnel, for approval. These plans may be changed from time to time by mutual agreement of the employee, his supervisor, and the Assistant Superintendent, Personnel. The Declaration of Intent form should be completed in triplicate and distributed as follows:

- one copy to the supervisor
- one copy to the employee
- one copy to Personnel for the employee's file.

Program Stages

There are four stages to the program. Each stage consists of 10 points. One stage can be awarded each fiscal year, per employee. There is a lifetime cap of \$2,200 per employee. Completion of each stage will result in a stipend awarded as outlined below:

First Stage	\$400
Second Stage	\$500
Third Stage	\$600
Fourth Stage	\$700

Monetary awards will be on a first-come, first-served basis. If the cap is reached, no more awards will be given during that fiscal year. Those requests will be held over to the next fiscal year and will be awarded first.

Qualifying Coursework/Training

Courses may be taken at universities, colleges, junior colleges, trade schools, and adult education. College work shall be taken at accredited educational institutions approved by the Western Association of Schools, Colleges, and Universities. Course work will be related to improvement of job performance and/or professional growth and will include, but not be limited to the following skill areas:

- communication skills (speech, writing, English, or other related subjects)
- inter-personal relation skills (management, psychology, operation of an organization or other related subjects)
- management skills (accounting, bookkeeping, business administration, economics, or other related subjects)
- technical skills (shorthand, carpentry, data processing, bookkeeping, or other related subjects).

Earning Points

One point for each full semester unit taken at a community college or university. College units shall be considered to be semester units. Quarter system units will be converted to semester units on a 2/3 of a point basis. One point for each ten hours of classroom instruction for ROP, adult education, or trade school classes where college equivalent units are not granted. One point for each ten hours of attendance at job-related lectures, training programs, seminars, and District workshops.

Activities are not eligible for credit if the District pays any required fees for the individual employee's participation or if the employee attends during his/her working hours. If the activity is scheduled during working hours, the employee may use vacation or compensatory time to attend with prior approval of their supervisor.

Verification Requirements

It is the responsibility of the employee to provide verification for points completed. This verification must be submitted to the Assistant Superintendent, Personnel, to be recorded on the permanent record of the employee. After a stage of the program is completed, the Assistant Superintendent, Personnel, shall authorize payment for

the stage completed as stated in the preceding paragraphs. Payment of the stipend will be made as soon as possible after completion of the stage is verified.

A new Declaration of Intent must be filed after completion of each stage. Additional points earned during any one stage of the program may be carried over to the next stage.

Verification of coursework shall consist of a transcript, grade card, or certificate from the school attended, indicating a grade of "C" or better. If the course was not awarded unit credit, the employee must provide verification of the number of hours attended and that the course was satisfactorily completed.

Verification of training sessions, lectures, seminars and workshops shall consist of a fee statement, program of activities or registration receipt and shall be presented to the Assistant Superintendent, Personnel, within three months after the completion of the activity.

Confidential Salary Schedule – 2015-16

<u>Range</u>	<u>Step 1</u>		<u>Step 2</u>		<u>Step 3</u>		<u>Step 4</u>		<u>Step 5</u>	
	<u>Month</u>	<u>Annual</u>	<u>Month</u>	<u>Annual</u>	<u>Month</u>	<u>Annual</u>	<u>Month</u>	<u>Annual</u>	<u>Month</u>	<u>Annual</u>
24	3,670	44,040	3,848	46,176	4,033	48,396	4,234	50,808	4,440	53,280
25	3,703	44,436	3,885	46,620	4,074	48,888	4,269	51,228	4,477	53,724
26	3,742	44,904	3,923	47,076	4,115	49,380	4,315	51,780	4,526	54,312
27	3,777	45,324	3,959	47,508	4,152	49,824	4,354	52,248	4,567	54,804
28	3,814	45,768	4,002	48,024	4,196	50,352	4,401	52,812	4,616	55,392
29	3,850	46,200	4,036	48,432	4,236	50,832	4,442	53,304	4,657	55,884
30	3,892	46,704	4,079	48,948	4,278	51,336	4,484	53,808	4,705	56,460
31	3,927	47,124	4,120	49,440	4,320	51,840	4,532	54,384	4,754	57,048
32	3,967	47,604	4,157	49,884	4,361	52,332	4,572	54,864	4,796	57,552
33	4,004	48,048	4,198	50,376	4,405	52,860	4,620	55,440	4,843	58,116
34	4,042	48,504	4,240	50,880	4,450	53,400	4,664	55,968	4,892	58,704
35	4,083	48,996	4,284	51,408	4,492	53,904	4,710	56,520	4,939	59,268
36	4,122	49,464	4,321	51,852	4,533	54,396	4,755	57,060	4,986	59,832
37	4,162	49,944	4,363	52,356	4,577	54,924	4,802	57,624	5,035	60,420
38	4,202	50,424	4,409	52,908	4,624	55,488	4,847	58,164	5,086	61,032
39	4,241	50,892	4,448	53,376	4,665	55,980	4,893	58,716	5,133	61,596
40	4,288	51,456	4,498	53,976	4,716	56,592	4,947	59,364	5,189	62,268
41	4,328	51,936	4,539	54,468	4,759	57,108	4,991	59,892	5,235	62,820
42	4,348	52,176	4,559	54,708	4,784	57,408	5,017	60,204	5,265	63,180
43	4,389	52,668	4,604	55,248	4,827	57,924	5,065	60,780	5,312	63,744
44	4,433	53,196	4,648	55,776	4,877	58,524	5,114	61,368	5,364	64,368
45	4,476	53,712	4,693	56,316	4,923	59,076	5,164	61,968	5,418	65,016
46	4,519	54,228	4,738	56,856	4,969	59,628	5,214	62,568	5,468	65,616
47	4,565	54,780	4,788	57,456	5,022	60,264	5,268	63,216	5,525	66,300
48	4,609	55,308	4,836	58,032	5,070	60,840	5,322	63,864	5,581	66,972
49	4,654	55,848	4,883	58,596	5,120	61,440	5,371	64,452	5,633	67,596
50	4,699	56,388	4,930	59,160	5,170	62,040	5,423	65,076	5,689	68,268
51	4,744	56,928	4,976	59,712	5,219	62,628	5,476	65,712	5,742	68,904
52	4,790	57,480	5,024	60,288	5,271	63,252	5,529	66,348	5,798	69,576
53	4,838	58,056	5,073	60,876	5,323	63,876	5,584	67,008	5,858	70,296
54	4,886	58,632	5,125	61,500	5,376	64,512	5,641	67,692	5,919	71,028
55	4,937	59,244	5,178	62,136	5,432	65,184	5,700	68,400	5,980	71,760

- Range 29: Payroll Technician
- Range 38: Sr. Payroll Technician, Insurance Benefits Technician
- Range 40: Senior Administrative Asst., Certificated and Classified Personnel Technician
- Range 55: Executive Assistant

Note: Following the 5th, 10th, 15th, 20th, 25th, 30th, and 35th years of employment in the District, a cumulative stipend in the amount of \$600, not to exceed \$4,200 in the 35th year, is awarded.



Fountain Valley School District
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees
FROM: Steve McLaughlin, Assistant Superintendent, Instruction
SUBJECT: ***APPROVAL OF CONTRACT FOR DELIVERY OF SERVICE
BETWEEN COURREGES ELEMENTARY SCHOOL AND
THE GREAT BOOKS FOUNDATION***
DATE: February 5, 2016

Background:

Professional learning services provided by The Great Books Foundation for Courreges Elementary K-5 teachers took place on January 29, 2016. This information came through too late for approval at the January 14, 2016 Board meeting.

The Blended Shared Inquiry Essentials Course covers the following:

- Course includes 1 day (5 hours) of live instruction and 10 hours of web-based instruction for 26 participants.
- Participants who complete both portions of this course will be eligible for a certificate of completion, and continuing education credit may be available, subject to the approval of the governing institution.

Fiscal Impact:

The Courreges PTA has already purchased the books associated with this course. The cost of the Blended Shared Inquiry Essentials Course for Courreges K-5 teachers is \$4,750. All expenses associated with this purchase will be covered by Courreges School, with Curriculum and Instruction to reimburse the school \$1,750 in future months.

Recommendation:

It is recommended that the Board of Trustees ratifies the contract entered into by and between Courreges School and The Great Books Foundation for the purpose of purchasing professional learning services for all K-5 teachers at Courreges School.



The Great Books Foundation

Contract for Delivery of Service by the Great Books Foundation

Tax identification 36-2182034

TO: Chris Christensen, Principal

FROM: The Great Books Foundation

SUBJECT: Great Books Professional Learning Services

THIS CONTRACT is entered into by and between **Roch Courreges Elementary** herein after referred to as the "Customer" and The Great Books Foundation, hereinafter referred to as "GBF", for the purpose of purchasing professional learning services.

This contract must be completed and returned to GBF by the deadline noted below to secure the date for this course.

Contracted Service:

Blended Shared Inquiry Essentials Course \$4,750.00

- Course includes 1 day (5 hours) of live instruction and 10 hours of web-based instruction for 26 participants.
- Participants who complete both portions of this course will be eligible for a certificate of completion, and continuing education credit may also be available, subject to the approval of the governing institution.

Course Date: January 29, 2016.

Total Amount Due \$4,750.00

Purchase Order/Payment Deadline January 22, 2016

We **must** receive full registration information for all participants (including email address) and either payment or a purchase order by the payment deadline.

Cancellation Policy

The course detailed above is subject to a rescheduling fee. An administrative charge of 10% will be assessed if the customer cancels this course within three weeks of its scheduled date. This course must take place within 12 months of the original purchase date. If this course is not held within 12 months of the original purchase date, payment will be considered forfeited and nonrefundable. GBF reserves the right to cancel or reschedule this course due to unforeseeable circumstances.



The Great Books Foundation

Please be advised that GBF submission of this rate does not imply either acceptance or rejection of individual contracts for services either by GBF or by the Customer.

It is expressly understood and agreed by GBF and the Customer hereto, that GBF is acting in the capacity of an Independent Contractor.

Both parties understand and agree that in no way is GBF to be considered an Employee or agent of the Customer and GBF shall not be eligible for any insurance benefits, workers' compensation coverage, or participation in the retirement fund of the Customer.

This contract shall not be modified or amended except in writing, duly executed by both Parties.

MINORITY STATUS

The Great Books Foundation is a nonprofit organization and as such, is not owned by any one individual. GBF strictly adheres to EEOC guidelines and encourages minority employment. GBF has in place a policy to maintain contracts with a certain percentage of minority-owned vendors.

The parties hereto represent that they have reviewed the agreement and have sought legal Advice concerning the legal significance and ramifications of the provisions contained herein.

1-21-2016 _____
 Date GBF Representative

 Date Principal/Department Head

 Date Area/Assistant Superintendent

 Date Superintendent

Contract number _____



The Great Books Foundation

35 E Wacker Dr #400
Chicago, IL 60601-2105
Ph: 800-222-5870
Fax: 312-407-0224

Sales Quote

Quote # : Q-102302
Quote Date : 01/21/2016
Valid up to : 01/28/2016

Bill to :

Courreges Elementary
18313 Santa Carlotta St
Fountain Valley, California 92708
United States

Ship to :

Courreges Elementary
18313 Santa Carlotta St
Fountain Valley, California 92708
United States

Item	Description	Unit	Quantity	Unit Price	Amount
T-110	Blended Shared Inquiry Essentials Course (1 Day + Online)	EA	1	\$4750.00	\$4,750.00 T
				SUBTOTAL	\$4,750.00
				TOTAL	\$4,750.00

Sales Tax: The law requires the Great Books Foundation to collect sales tax in Arizona, California, Colorado, the District of Columbia, Florida, Georgia, Illinois, Maryland, Michigan, Missouri, New York, North Carolina, Ohio, Pennsylvania, Texas, Utah, Virginia, and Washington. Only nonprofit organizations with a tax-exempt ID number can claim tax-exempt status. Schools in Arizona, California, North Carolina, and Washington are not tax-exempt and are therefore subject to sales tax. We are required by state law to calculate tax on shipping in Colorado, Florida, Georgia, Michigan, New York, North Carolina, Ohio, Pennsylvania, Texas, Utah, Virginia, and Washington. Tax-exempt organizations in states that are subject to sales tax should contact customer service at customer.service@greatbooks.org or 800-222-5870 before placing their first order.



Fountain Valley School District
Information Technology

MEMORANDUM

TO: Board of Trustees
FROM: Parham Sadegh, Information Technology Supervisor
SUBJECT: **ACCEPT AND AWARD RFP #10 TO PARAGON SYSTEMS, INC.
IN THE AMOUNT OF \$84,485.50 TO INSTALL CAT6 WIRING IN
CLASSROOMS**
DATE: February 5, 2016

Background:

The District issued a Request for Proposal (RFP) to solicit proposals from qualified contractors to install CAT6 wiring in classrooms, to be partially funded by Category Two E-Rate (E-Rate 2.0). The District received six proposals from qualified contractors. All proposals were reviewed by the District team, and the final selection was awarded to the proposal which resulted in the best value. The determination of best value was based on the objective criteria of price, ability to deliver services within desired timeframe, understanding of needs, and past successful E-Rate experience.

Fiscal Impact:

The scope of work outlined in the contract will be partially funded through E-Rate 2.0 as well as 2015-2016 IT budget.

Recommendation:

It is recommended that the Board of Trustees accepts and awards RFP #10 to Paragon Systems, Inc., in the amount of \$84,485.50 for the installation of CAT6 wiring in classrooms.



Fountain Valley School District
Information Technology

MEMORANDUM

TO: Board of Trustees
FROM: Parham Sadegh, Information Technology Supervisor
SUBJECT: **ACCEPT AND AWARD RFP #11 TO DATALINK, INC.
IN THE AMOUNT OF \$326,606.34 TO SUPPLY AND INSTALL
WIRELESS ACCESS POINTS DISTRICWIDE**
DATE: February 5, 2016

Background:

The District issued a Request for Proposal (RFP) to solicit proposals from qualified contractors, to supply and install Wireless Access Points (AP) in every classroom districtwide, to be partially funded by Category Two E-Rate (E-Rate 2.0). The District received five proposals from qualified contractors. All proposals were reviewed by the District team, and the final selection was awarded to the proposal which resulted in the best value. The determination of best value was based on the objective criteria of price, ability to deliver services within desired timeframe, understanding of needs, and past successful E-Rate experience.

Fiscal Impact:

The scope of work outlined in the contract will be partially funded through E-Rate 2.0 as well as 2015-2016 IT budget.

Recommendation:

It is recommended that the Board of Trustees accepts and awards RFP #11 to DataLink Inc., in the amount of \$326,606.34 for the installation of Wireless Access Points in every classroom district wide.



Fountain Valley School District
Curriculum/Instruction

MEMORANDUM

TO: Board of Trustees
FROM: Steve McLaughlin
SUBJECT: **CONTRACT FOR PROFESSIONAL DEVELOPMENT SERVICES
WITH TERI MALPASS**
DATE: February 5, 2016

Background:

To support effective implementation for Cognitively Guided Instruction (CGI) for Fountain Valley School District 3rd - 5th grade, teachers will receive professional development in model lessons, coaching on creating five part CGI lessons that incorporate Math Expressions and facilitating collaboration among all 3-5 teachers. Training is a three part series that teachers can attend voluntarily but will be compensated for. There will be six evening sessions, which will allow teachers several dates to choose from to attend.

Professional development services will be provided by Teri Malpass, a teacher and CGI consultant.

Fiscal Impact:

All expenses associated with the training will be covered with funds allocated in the District's Local Control Accountability Plan to support the implementation of CGI for 3rd - 5th grade teachers.

Recommendation:

It is recommended that the Board of Trustees approves the contract for professional development services with Teri Malpass.

CONSULTING AGREEMENT

THIS AGREEMENT IS MADE AND ENTERED INTO THIS 1st DAY OF March, 2016 BETWEEN Teri Malpass HEREINAFTER REFERRED TO AS "CONSULTANT" AND THE FOUNTAIN VALLEY SCHOOL DISTRICT, HEREINAFTER REFERRED TO AS "DISTRICT".

WHEREAS, THE DISTRICT IS IN NEED OF SPECIAL SERVICES AND ADVICE IN FINANCIAL, ECONOMIC, ACCOUNTING, ENGINEERING OR ADMINISTRATIVE MATTERS; AND

WHEREAS, SUCH SERVICES AND ADVICE ARE NOT AVAILABLE AT NO COST FROM PUBLIC AGENCIES; AND

WHEREAS, CONSULTANT IS SPECIALLY TRAINED, EXPERIENCE AND COMPETENT TO PROVIDE THE SPECIAL SERVICES AND ADVICE REQUIRED; AND

WHEREAS, SUCH SERVICES ARE NEEDED ON A LIMITED BASIS:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. SERVICES TO BE PROVIDED BY CONSULTANT:

Professional development services to support effective implementation of Cognitively Guided Instruction (CGI) for FVSD 3rd – 5th grade teachers.

2. THE CONSULTANT WILL COMMENCE PROVIDING SERVICES UNDER THIS AGREEMENT ON **March 1, 2016** AND WILL DILIGENTLY PERFORM AS REQUIRED AND COMPLETE PERFORMANCE BY **May, 2016**. THE CONSULTANT WILL PERFORM SAID SERVICES AS AN INDEPENDENT CALLING AND NOT AS AN EMPLOYEE OF THE DISTRICT. CONSULTANT SHALL BE UNDER THE CONTROL OF THE DISTRICT AS TO THE RESULT TO BE ACCOMPLISHED AND NOT AS TO THE MEANS OR MANNER BY WHICH SUCH RESULT IS TO BE ACCOMPLISHED.

3. THE DISTRICT WILL PREPARE AND FURNISH TO THE CONSULTANT UPON REQUEST SUCH INFORMATION AS IS REASONABLY NECESSARY TO THE PERFORMANCE OF THE CONSULTANT TO THIS AGREEMENT.

4. THE DISTRICT SHALL PAY THE CONSULTANT THE TOTAL CONTRACT PRICE OF **not to exceed seven thousand and no/100 (not to exceed \$7,000.00)** FOR SERVICES RENDERED PURSUANT TO THIS AGREEMENT.

5. THE DISTRICT MAY AT ANY TIME FOR ANY REASON TERMINATE THIS AGREEMENT AND COMPENSATE CONSULTANT ONLY FOR SERVICES RENDERED TO THE DATE OF TERMINATION. WRITTEN NOTICE BY THE DISTRICT SUPERINTENDENT SHALL BE SUFFICIENT TO STOP FURTHER PERFORMANCE OF SERVICES BY CONSULTANT. THE NOTICE SHALL BE DEEMED GIVEN WHEN RECEIVED OR NO LATER THAN THREE (3) DAYS AFTER THE DAY OF MAILING, WHICHEVER IS SOONER.

6. CONSULTANT AGREES TO AND SHALL HOLD HARMLESS AND INDEMINFY THE DISTRICT, ITS OFFICERS, AGENTS AND EMPLOYEES FROM EVERY CLAIM OR DEMAND MADE AND EVERY LIABILITY OR LOSS, DAMAGE OR EXPENSE OF ANY NATURE WHATSOEVER, WHICH MAY BE INCURRED BY REASON OF: (A) LIABILITY FOR DAMAGES FOR DEATH OR BODILY INJURY TO PERSON, INJURY TO PROPERTY, OR ANY OTHER LOSS, DAMAGE OR EXPENSE SUSTAINED BY THE CONSULTANT OR ANY PERSON, FIRM OR CORPORATION EMPLOYED BY THE CONSULTANT UPON OR IN CONNECTION WITH THE SERVICES CALLED FOR IN THIS AGREEMENT EXCEPT FOR LIABILITY FOR DAMAGES REFERRED TO ABOVE WHICH RESULT FROM THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE DISTRICT, ITS OFFICERS, EMPLOYEES OR AGENTS; (B) ANY INJURY TO OR DEATH OF PERSONS OR DAMAGE TO PROPERTY SUSTAINED BY ANY PERSONS, FIRM OR CORPORATION, INCLUDING THE DISTRICT, ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THE SERVICES COVERED BY THIS AGREEMENT, WHETHER SAID INJURY OR DAMAGE OCCURS EITHER ON OR OFF SCHOOL DISTRICT PROPERTY, EXCEPT FOR LIABILITY FOR DAMAGES WHICH RESULT FROM THE SOLE NEGLIGENCE OR WILLFULL MISCONDUCT OF THE DISTRICT, ITS OFFICERS, EMPLOYEES OR AGENTS. THE CONSULTANT, AT CONSULTANT'S EXPENSE, COST AND RISK, SHALL DEFEND ANY AND ALL ACTIONS, SUITS OR OTHER PROCEEDING THAT MAY BE BROUGHT OR INSTITUTED AGAINST THE DISTRICT, ITS OFFICERS, AGENTS OR EMPLOYEES ON ANY SUCH CLAIM, DEMAND OR LIABILITY AND SHALL PAY OR SATISFY ANY JUDGEMENT THAT MAY BE RENDERED AGAINST THE DISTRICT, ITS OFFICERS, AGENTS OR EMPLOYEES IN ANY ACTION, SUIT OR OTHER PROCEEDINGS AS A RESULT THEREOF.

7. THIS AGREEMENT IS NOT ASSIGNABLE WITHOUT WRITTEN CONSENT OF THE PARTIES HERETO.

8. CONSULTANT SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES INCLUDING WORKER'S COMPENSATION.

9. CONSULTANT, IF AN EMPLOYEE OF ANOTHER PUBLIC AGENCY, CERTIFIES THAT CONSULTANT WILL NOT RECEIVE SALARY OR REMUNERATION, OTHER THAN VACATION PAY, AS AN EMPLOYEE OF ANOTHER PUBLIC AGENCY FOR THE ACTUAL TIME IN WHICH SERVICES ARE ACTUALLY BEING PERFORMED PURSUANT TO THIS AGREEMENT.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE EXECUTED.

(MUST BE SIGNED PRIOR TO DISTRICT SIGNATURE)
CONSULTANT:

(CONSULTANT SIGNATURE)
21701 Bahama Ln
(ADDRESS)
Huntington Beach, CA 92646
(CITY, STATE, ZIP CODE)

(DATE)

(BOARD APPROVAL REQUIRED PRIOR TO SIGNATURE)

FOUNTAIN VALLEY SCHOOL DISTRICT:

BY _____
DIRECTOR, BUSINESS SERVICES

(DATE)
February 11, 2016
(DATE OF BOARD APPROVAL)

DISTRIBUTION: Forward three (3) copies of contract (signed by Consultant) to Business Services for signature. Only one (1) copy of fully executed contract will be returned to Consultant.



DFS/15-16 - 116
Fountain Valley School District
BUSINESS SERVICES DIVISION

MEMORANDUM

TO: Board of Trustees
FROM: Christine Fullerton, Assistant Superintendent Business Services
Isidro Guerra, Director of Fiscal Services
SUBJECT: **CONSOLIDATED APPLICATION - Winter 2015 Data Collections**
DATE: January 26, 2016

Background:

Notification has been received from the California State Department of Education with regard to funding under the 2015-16 Consolidated Application winter release. The Consolidated Application is used by the California Department of Education to distribute categorical funds from various state and federal programs to school districts throughout California. The winter release of the application is submitted in February of each year and contains the district's entitlements for each funded program.

Fiscal Impact:

2015-16 Federal categorical program funds administered through the Consolidated Application:

- Title I, Part A - \$363,316. These funds will be used to serve Title I students at Cox Elementary School, Oka Elementary, Plavan Elementary, and Masuda Middle School.
- Title II, Part A (Teacher Quality) - \$127,191. Funds have been allocated for Class Size Reduction and professional development expenditures.
- Title III, Part A Immigrant - \$10,410. These funds will be used to pay for enhanced instructional opportunities to immigrant students and their families.
- Title III, Part A LEP - \$73,017. Funds have been allocated to provide supplementary programs and services to limited English proficient students.

Total Consolidated Application funding for 2015-16 will be \$573,934. The 2015-16 expenditure budgets have been adjusted to reflect the new funding entitlements.

Recommendation:

It is recommended that the Board of Trustees approves transmittal of the Consolidated Application Winter Release 2015 Data Collection to the California State Department of Education.

2015-16 Federal Transferability

Federal transferability is governed by Title VI in ESEA Section 6123. An LEA may transfer a maximum of 50% of any program to other programs. This transferability is not the same as Title VI Subpart 1 REAP Flexibility governed by ESEA Section 6211.

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

This data collection is not applicable, program funds cannot be transferred out as the LEA is in Program Improvement year 3.

*****Warning*****

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2015-16 Title I, Part A LEA Allocation

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

CDE Program Contact:

Jane Liang, District Innovation and Improvement Office, jliang@cde.ca.gov, 916-319-0259
 Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905

2015-16 Title I, Part A entitlement	\$363,316
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$363,316
Note: In order for the 2014-15 Allowable Carryover amount to be pre-populated, the 2014-15 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2014-15 Allowable Carryover (Allowable values are the 12 month 2014-15 carryover amount or, whichever is less either the 15 month 2014-15 carryover amount or 15% of the 2014-15 entitlement plus transfers-in amount)	\$103,250
Repayment of funds	
2015-16 Total allocation	\$466,566
Indirect cost reservation	\$16,647
Administrative reservation	\$47,188
2015-16 Title I, Part A adjusted allocation	\$402,731
Indirect Cost and Administration Calculation Tool To help determine allowable indirect cost and administration reserves, based on your Approved Indirect Cost Rate as defined on http://www.cde.ca.gov/fg/ac/ic/ , below are recommended values.	
2015-16 Approved indirect cost rate	3.70%
Maximum allowable indirect cost reservation	\$16,647
Recommended administration reservation	\$53,337

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2015-16 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

Nonprofit Private School Equitable Services Percentage Calculation

Total participating nonprofit school low income students	4
Total participating attendance area low income students	779
Percent of nonprofit private school low income students for equitable service calculations	0.51%

Required Reservations

Title I Part A adjusted allocation	\$402,731
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Parental Involvement

Parental involvement (1% of the entitlement plus transfers-in if greater than \$500,000.)	\$0
Supplemental parental involvement (Optional: Additional discretionary set-aside.)	\$0
Nonprofit private school parental involvement set-aside	\$0
Amount remaining	\$0
Public school parental involvement	\$0
Balance available for LEA parental involvement activities	\$0

Direct and Indirect Services

Direct or indirect services to homeless children, regardless of their school of attendance	\$4,666
Homeless services provided (Maximum 500 characters)	We will meet the basic needs of (clothing, supplies, health) of homeless students and reach out to parents in homeless situations.
Local neglected institutions Does the LEA have local institutions for neglected children or children currently classified as neglected?	No
Direct or indirect services in local institutions for neglected children	
Local delinquent institutions Does the LEA have local institutions for delinquent children?	No

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2015-16 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

Other neglected or delinquent services	
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Program Improvement (PI)

The following reservations are required if the LEA is in Program Improvement, or has one or more schools in Program Improvement.

Program Improvement (PI) Professional Development

Professional development funds	Yes
Will the LEA use PI school-level professional development funds to help meet the LEA 10% minimum professional development requirement?	
PI professional development (Minimum 10% of the entitlement plus transfers in.)	\$36,332
2014-15 PI professional development carryover	\$0
Total PI professional development	\$36,332

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2015-16 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

Allowed Reservations

Professional Development for Highly Qualified Teachers and Paraprofessionals

Professional development for highly qualified teachers and paraprofessionals	
Nonprofit private school equitable services	\$0
Professional development reserved for public schools	\$0

District-wide Instructional Programs

District-wide instructional programs (Non-PI activities)	
Nonprofit private school equitable services	\$0
District-wide instructional programs for Title I public schools	\$0

Other School Programs

Other school programs Including summer school or intersession programs or before and after school programs.	
Nonprofit private school equitable services	\$0
Other school programs reserved for public schools	\$0

Other Allowable Reservations

Salary differentials	
Preschool programs	
Capital expenses for nonprofit private schools	

Program Improvement Activities

Teacher incentives and rewards (Maximum 5% of entitlement after transfers.)	
Professional development of highly qualified teachers	
Technical assistance to schools	
Summer school, intersession programs or before and after school programs	

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2015-16 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Rina DeRose, Title I Policy and Program Guidance Office, RDeRose@cde.ca.gov, 916-323-0472

Reservation Summary

Adjusted Allocation	\$402,731
Total required reservations	\$40,998
Total allowed reservations	\$0
Allocations after reservations	\$361,733
Total nonprofit private school set-aside	\$0
Private nonprofit school Parental Involvement set-aside	\$0
Public school Parental Involvement set-aside	\$0
Amount available for Title I, Part A school allocations	\$361,733

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2015-16 Title II, Part A LEA Allocations and Reservations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II Part A Teacher & Principal Training & Recruiting, and to report required reservations.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflommer@cde.ca.gov, 916-324-5689

Juan J. Sanchez, Section 2141 Contact, jsanchez@cde.ca.gov, 916-323-5264

2015-16 Title II Part A entitlement	\$127,191
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$127,191
Repayment of funds	
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2015-16 Allocation	\$127,191
Administrative and indirect costs	\$86
2015-16 Title II, Part A adjusted allocation	\$127,105

*****Warning*****

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2015-16 Title III, Part A Immigrant LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III Part A Immigrant, and to report required reservations.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838

2015-16 Title III, Part A Immigrant entitlement	\$10,410
Repayment of funds	
2015-16 Allocation	\$10,410
Administrative and indirect costs	\$204
2015-16 Adjusted allocation	\$10,206
General comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Title III, Part A Immigrant YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through December 31, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2015-16 Title III, Part A Immigrant entitlement	\$10,410
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$1
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$1
2015-16 Unspent funds	\$10,409
General comment (Maximum 500 characters)	

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2015-16 Title III, Part A LEP LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III Part A LEP, and to report required reservations.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838

2015-16 Title III, Part A LEP entitlement	\$73,017
Repayment of funds	
2015-16 Allocation	\$73,017
Administrative and indirect costs	\$1,432
2015-16 Adjusted allocation	\$71,585

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2015-16 Title III, Part A LEP YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through December 30, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.
 Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2015-16 Title III, Part A LEP entitlement	\$73,017
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$17,527
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$4,623
4000-4999 Books and supplies	\$2,900
5000-5999 Services and other operating expenditures	\$4,098
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$29,148
2015-16 Unspent funds	\$43,869
General comment (Maximum 500 characters)	

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2015-16 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Teacher Quality) SACS Code 4035	No
Title III (Immigrant Students) SACS Code 4201	No
Title III (LEP Students) - 2% maximum SACS Code 4203	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

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2015-16 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269

Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 04/30/2015)	SIG Approval Date (ex. 04/30/2015)	Poverty Level %
Courreges (Roch) Elementary	6094635				
Cox (James H.) Elementary	6066922				
Fulton (Harry C.) Middle	6027916				
Gisler (Robert) Elementary	6027973				
Masuda (Kazuo) Middle	6094627				
Newland (William T.) Elementary	6027999				
Oka (Isojiro) Elementary	6068605				
Plavan (Urbain H.) Elementary	6085278				
Talbert (Samuel E.) Middle	6071096				
Tamura (Hisamatsu) Elementary	6027924				

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2015-16 Title I, Part A Nonprofit Private School Participation

The LEA shall provide, on an equitable basis, special educational services or other benefits to nonprofit private school eligible children.

CDE Program Contact:

Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472
Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

The LEA must offer to provide equitable services that address the needs of nonprofit private school students and staff under the programs listed below. The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information filed in the Private School Affidavit is not verified, and the CDE takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify nonprofit status and the accuracy of student enrollment data if it is being used for the purpose of providing equitable services.

Note:

The LEA of residence is responsible for providing Title I Part A services to all eligible students who reside in the LEA's Title I attendance area but attend a private non-profit school. This includes students who attend nonprofit private schools outside the LEA's boundaries.

School Name	School Code	Enrollment	Participating	Affirmation On File	Low Income Student Count	Direct Services	Contract Services	School Added
Huntington Valley Preschool and Kindergarten	6206346	14	N	Y		N	N	N
Orange Crescent	6929780	264	Y	Y	4	N	Y	Y
Shoreline Christian School	6988240	175	N	Y		N	N	N
The Pegasus School	7005853	529	N	Y		N	N	N

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2015-16 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to be allocated to eligible public schools and equitable services to students in nonprofit private schools.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Nancy Bodenhausen, Title I Policy and Program Guidance Office, NBodenhausen@cde.ca.gov, 916-445-4904

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- c - Funded by Other Allowable Sources
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opted In
- i - CORE Waiver Eligible High School

Low income measure	FRPM
Group Schools by Grade Span	Yes
District-wide low income %	22.63%
Available Title I, Part A school allocation	\$361,733
Available public school parental involvement reservation	\$0
Available nonprofit private school set-asides	\$0
Available nonprofit private school parental involvement reservation	\$0

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	\$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
Plavan (Urbain H.) Elementary	6085278	1	522	159	30.46	368.69	\$24,642				83263.71		N	N	
Cox (James H.) Elementary	6066922	1	734	221	30.11	368.69					81480.49		N	N	

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2015-16 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to be allocated to eligible public schools and equitable services to students in nonprofit private schools.

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	\$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
Oka (Isojiro) Elementary	6068605	1	415	119	28.67	368.69	\$49,881				93755.11		N	N	
Tamura (Hisamatsu) Elementary	6027924	1	626	131	20.93	0.00					0.00		N	N	
Gisler (Robert) Elementary	6027973	1	533	104	19.51	0.00					0.00		N	N	
Courreges (Roch) Elementary	6094635	1	670	99	14.78	0.00					0.00		N	N	
Newland (William T.) Elementary	6027999	1	486	71	14.61	0.00					0.00		N	N	
Masuda (Kazuo) Middle	6094627	2	853	276	32.36	368.69					101758.44		N	N	
Talbert (Samuel E.) Middle	6071096	2	709	122	17.21	0.00					0.00		N	N	
Fulton (Harry C.) Middle	6027916	2	820	139	16.95	0.00					0.00		N	N	
Orange Crescent	6929780	P	0	4		368.69					1474.76		N	N	

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2014-15 Title I Part A Carryover

Report only expenditures for fiscal year 2014-15 allocation to determine funds to be carried over to fiscal year 2015-16.

CDE Program Contact:

Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789
 Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

2014-15 Carryover Calculation

2014-15 Title I Part A Entitlement	\$350,924
Transferred in	\$0
Title I Part A available allocation	\$350,924
Expenditures and obligations from July 1, 2014 through June 30, 2015 (12 Months)	\$247,674
Carryover as of June 30, 2015	\$103,250
Carryover percent as of June 30, 2015	29.42%
Expenditures and obligations from July 1, 2014 through September 30, 2015 (15 Months)	\$350,924
Carryover as of September 30, 2015	\$0
Carryover percent as of September 30, 2015	0.00%

*****Warning*****

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2014-15 Title III, Part A Immigrant YTD Expenditure Report, 18 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2014 through December 31, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-
 (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;

(B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;

(C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth

(D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2014-15 Title III, Part A Immigrant entitlement	\$9,389
2014-15 Title III, Part A supplemental Immigrant entitlement	\$2,801
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$6,355
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$1,630
4000-4999 Books and supplies	\$2,628
5000-5999 Services and other operating expenditures	\$45
Administrative and indirect costs	\$222
Total year-to-date expenditures	\$10,880
2014-15 Unspent funds	\$1,310
General comment (Maximum 500 characters)	

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2014-15 Title III, Part A LEP YTD Expenditure Report, 18 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2014 through December 30, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.
 Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2014-15 Title III, Part A LEP entitlement	\$76,910
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$37,235
2000-2999 Classified personnel salaries	\$12,605
3000-3999 Employee benefits	\$12,116
4000-4999 Books and supplies	\$9,973
5000-5999 Services and other operating expenditures	\$3,831
Administrative and indirect costs	\$1,150
Total year-to-date expenditures	\$76,910
2014-15 Unspent funds	\$0
General comment (Maximum 500 characters)	

*****Warning*****

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2013-14 Title I, Part A Closeout Report

Report fiscal year expenditures to determine 2013-14 Title I, Part A unspent funds.

CDE Program Contact:

Rina DeRose, Title I Policy and Program Guidance Office, RDeRose@cde.ca.gov, 916-323-0472
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

2013-14 Reported 15 Month Carryover

2013-14 Title I, Part A Entitlement	\$307,093
Transferred in	\$0
Title I, Part A available allocation	\$307,093
Expenditures and obligations from July 1, 2013 through September 30, 2014 (15 Months)	\$262,674
Reported carryover as of September 30, 2014	\$44,419
Carryover adjustment amount (Funds invoiced by CDE)	\$0
Adjusted carryover amount	\$44,419

2013-14 Final Expenditure Reporting

Carryover spent through September 30, 2015	\$44,419
Unspent funds to be returned to the CDE	\$0
Note: CDE will invoice the LEA to return the unused 2013-14 funds.	

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2013-14 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2013 through September 30, 2015.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflommer@cde.ca.gov, 916-324-5689

2013-14 Title II, Part A final entitlement	\$128,115
2013-14 Title II, Part A total apportionment issued	\$128,115

Professional Development Expenditures

Professional development for teachers	\$2,548
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	\$125,451
Administrative and indirect costs	\$116
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$128,115
2013-14 Unspent Funds	\$0
Note: CDE will invoice the LEA for the amount of 2013-14 unspent funds.	
General Comment (Maximum 500 characters)	

*****Warning*****

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2013-14 Title III, Part A Immigrant YTD Expenditure Report, 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2013 through September 20, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2013-14 Title III, Part A Immigrant entitlement	\$8,399
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$6,408
2000-2999 Classified personnel salaries	\$181
3000-3999 Employee benefits	\$1,735
4000-4999 Books and supplies	\$44
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$31
Total year-to-date expenditures	\$8,399
2013-14 Unspent funds	\$0
Note: CDE will invoice the LEA for the amount of 2013-14 unspent funds.	
General comment (Maximum 500 characters)	

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2013-14 Title III, Part A LEP YTD Expenditure Report, 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2013 through September 30, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.
 Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2013-14 Title III, Part A LEP entitlement	\$65,421
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$47,241
2000-2999 Classified personnel salaries	\$7,049
3000-3999 Employee benefits	\$3,194
4000-4999 Books and supplies	\$3,958
5000-5999 Services and other operating expenditures	\$3,247
Administrative and indirect costs	\$732
Total year-to-date expenditures	\$65,421
2013-14 Unspent funds	\$0
Note: CDE will invoice the LEA for the amount of 2013-14 unspent funds.	
General comment	

*****Warning*****

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2013-14 Title III, Part A LEP YTD Expenditure Report, 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2013 through September 30, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

(Maximum 500 characters)

*****Warning*****

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Fountain Valley School District
Support Services

MEMORANDUM

TO: Board of Trustees
FROM: Cara Robinson, Director, Support Services
SUBJECT: **SPECIAL EDUCATION SETTLEMENT AGREEMENT**
DATE: February 5, 2016

Background:

According to the Settlement Agreement fully executed on January 5, 2016, between Parents and the Fountain Valley School District, it was agreed upon that the District fund 60 hours of compensatory education services (i.e tutoring services) for the student. This will be funded at a rate of \$50.00 per hour. District also agrees to pay the sum of \$4,500.00 for attorney's fees. The term of this settlement agreement is December 7, 2015 thru February 5, 2016.

Fiscal Impact:

Total fiscal impact to be \$7,500.00.

Recommendation:

It is recommended that the Board of Trustees approves the Special Ed Settlement Agreement covering the compensatory education services and the attorney fees.



Fountain Valley School District
Curriculum/Instruction

MEMORANDUM

TO: Board of Trustees
FROM: Steve McLaughlin, Assistant Superintendent, Instruction
SUBJECT: ***APPROVAL OF CONTRACT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND MIND RESEARCH INSTITUTE TO PROVIDE ST MATH TO OKA SCHOOL'S EEK PROGRAM***
DATE: February 5, 2016

Background:

Currently, ST Math is active at eight school sites within the District. Initial funding and set up for the first seven sites was covered by a series of grants received from Hyundai over a number of years. The final site, Tamura, was mainly funded using supplemental monies as outlined in the 2014-2015 LCAP. Ongoing license fees vary by site and are based on the number of student users. Prior to 2014-2015, license fees were paid for by the school sites using either Title 1 funds or donations. Beginning in 2014-2015, approximately \$10,000 of supplemental funding was used to pay one-half of the annual renewal fees at five sites.

Fiscal Impact:

Based on expressed interest by the principal and EEK teacher at Oka for ST Math, the District will support the initial cost of the program and future costs will continue to be split funded between the sites and the District.

The cost to add ST Math to Oka School's EEK program is \$3,000 for up to 1-2 classes of TK. The ongoing renewal is included in the regular renewal for ST Math TK-5 and should not increase the amount. Training for the EEK teacher at Oka is included in the cost to purchase the program. Training involves 3-4 hours of onsite training along with ongoing support as needed by phone, email and if necessary, site visits.

Recommendation:

It is recommended that the Board of Trustees approves the contract between Fountain Valley School District and Mind Research Institute to provide ST Math to Oka's Early Entry Kindergarten (EEK) program.



MIND

Research Institute

111 Academy Drive, Suite 100
 Irvine, CA 92617
 949-345-8700
 866-569-7014
 www.mindresearch.org

Quote

Date: 1/28/2016
 Quote #: 1419059
 Expires: 2/27/2016
 Partnership Manager: Debora Stacker
 E-mail:
 Phone:

Bill To	Ship To
ACCOUNTS PAYABLE FOUNTAIN VALLEY SCHOOL DIST 10055 SLATER AVE FOUNTAIN VLY CA 92708	ISOJIRO OKA ELEMENTARY SCH... 9800 YORKTOWN AVE HUNTINGTN BCH CA 92646

Item	Qty	Description	Rate	Amount	Tax Rate
TK ADD: 1-2 CLASSES	1	Add-on TK Site License for School Site with 1-2 TK Classes. <ul style="list-style-type: none"> • ST Math TK Software License for up to two (2) TK Classes at school site (am/pm classes count as 1 class each). • Includes One (1) Set of ST Math: TK Materials per TK teacher at school site (up to two sets) <ul style="list-style-type: none"> o Teacher Manual – Part A o Teacher Manual – Part B o JiJi to the Top (Large Book) o Poster Set Additional Full TK Materials Sets may be purchased for \$199. If you do not need additional full sets, additional components of the set may be purchased for \$17-\$199, depending upon the materials. Please contact your Education Partnerships Manager for additional information.	3,000.00	3,000.00	

SubTotal	3,000.00
Tax	0.00
Total	\$3,000.00



Fountain Valley School District

MEMORANDUM

TO: Board of Trustees
FROM: Julianne Hoefler, Director Assessment & Accountability
SUBJECT: **CONTRACT FOR ADAM MENDOZA**
DATE: February 5, 2016

Background:

During the redesign of the school websites, it became apparent that our elementary schools did not have consistent, original artwork for school mascots. After months of input and research, it was determined that using a business with pre-designed mascots would not fit our needs. The overall goal of creating a cohesive look and feel for our elementary school mascots, while still keeping the familiarity of the existing mascots, led us to search for someone with whom we could commission the creation of unique mascots. Mr. Adam Mendoza has an extensive background of creating custom artwork for a variety of schools in California and Arizona.

Fiscal Impact:

\$100 for each mascot for a total of \$700.

Recommendation:

It is recommended that the Board of Trustees approves the contract for Mr. Adam Mendoza to create new mascots for the seven elementary schools.

CONSULTING AGREEMENT

THIS AGREEMENT IS MADE AND ENTERED INTO THIS 4 DAY OF FEB, 2016 BETWEEN ADAM MENDOZA, HEREINAFTER REFERRED TO AS "CONSULTANT" AND THE FOUNTAIN VALLEY SCHOOL DISTRICT, HEREINAFTER REFERRED TO AS "DISTRICT".

WHEREAS, THE DISTRICT IS IN NEED OF SPECIAL SERVICES AND ADVICE IN FINANCIAL, ECONOMIC, ACCOUNTING, ENGINEERING OR ADMINISTRATIVE MATTERS; AND

WHEREAS, SUCH SERVICES AND ADVICE ARE NOT AVAILABLE AT NO COST FROM PUBLIC AGENCIES; AND

WHEREAS, CONSULTANT IS SPECIALLY TRAINED, EXPERIENCE AND COMPETENT TO PROVIDE THE SPECIAL SERVICES AND ADVICE REQUIRED; AND

WHEREAS, SUCH SERVICES ARE NEEDED ON A LIMITED BASIS:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. SERVICES TO BE PROVIDED BY CONSULTANT:

A total 7 custom designed full bodied mascot, one pose each, with finalized digital files in vector form.

2. THE CONSULTANT WILL COMMENCE PROVIDING SERVICES UNDER THIS AGREEMENT ON FEB 5 AND WILL DILIGENTLY PERFORM AS REQUIRED AND COMPLETE PERFORMANCE BY APRIL 4TH. THE CONSULTANT WILL PERFORM SAID SERVICES AS AN INDEPENDENT CALLING AND NOT AS AN EMPLOYEE OF THE DISTRICT. CONSULTANT SHALL BE UNDER THE CONTROL OF THE DISTRICT AS TO THE RESULT TO BE ACCOMPLISHED AND NOT AS TO THE MEANS OR MANNER BY WHICH SUCH RESULT IS TO BE ACCOMPLISHED.

3. THE DISTRICT WILL PREPARE AND FURNISH TO THE CONSULTANT UPON REQUEST SUCH INFORMATION AS IS REASONABLY NECESSARY TO THE PERFORMANCE OF THE CONSULTANT TO THIS AGREEMENT.

4. THE DISTRICT SHALL PAY THE CONSULTANT \$100 PER MASCOT CREATED, FOR A TOTAL CONTRACT PRICE OF SEVEN HUNDRED DOLLARS (\$700) FOR SERVICES RENDERED PURSUANT TO THIS AGREEMENT. THE DISTRICT WILL PAY THE CONSULTANT AT THE COMPLETION OF EACH INDIVIDUAL MASCOT.

5. THE DISTRICT MAY AT ANY TIME FOR ANY REASON TERMINATE THIS AGREEMENT AND COMPENSATE CONSULTANT ONLY FOR SERVICES RENDERED TO THE DATE OF TERMINATION. WRITTEN NOTICE BY THE DISTRICT SUPERINTENDENT SHALL BE SUFFICIENT TO STOP FURTHER PERFORMANCE OF SERVICES BY CONSULTANT. THE NOTICE SHALL BE DEEMED GIVEN WHEN RECEIVED OR NO LATER THAN THREE (3) DAYS AFTER THE DAY OF MAILING, WHICHEVER IS SOONER.

6. CONSULTANT AGREES TO AND SHALL HOLD HARMLESS AND INDEMNIFY THE DISTRICT, ITS OFFICERS, AGENTS AND EMPLOYEES FROM EVERY CLAIM OR DEMAND MADE AND EVERY LIABILITY OR LOSS, DAMAGE OR EXPENSE OF ANY NATURE WHATSOEVER, WHICH MAY BE INCURRED BY REASON OF: (A) LIABILITY FOR DAMAGES FOR DEATH OR BODILY INJURY TO PERSON, INJURY TO PROPERTY, OR ANY OTHER LOSS, DAMAGE OR EXPENSE SUSTAINED BY THE CONSULTANT OR ANY PERSON, FIRM OR CORPORATION EMPLOYED BY THE CONSULTANT UPON OR IN CONNECTION WITH THE SERVICES CALLED FOR IN THIS AGREEMENT EXCEPT FOR LIABILITY FOR DAMAGES REFERRED TO ABOVE WHICH RESULT FROM THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE DISTRICT, ITS OFFICERS, EMPLOYEES OR AGENTS; (B) ANY INJURY TO OR DEATH OF PERSONS OR DAMAGE TO PROPERTY SUSTAINED BY ANY PERSONS, FIRM OR CORPORATION, INCLUDING THE DISTRICT, ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THE SERVICES COVERED BY THIS AGREEMENT, WHETHER SAID INJURY OR DAMAGE OCCURS EITHER ON OR OFF SCHOOL DISTRICT PROPERTY, EXCEPT FOR LIABILITY FOR DAMAGES WHICH RESULT FROM THE SOLE NEGLIGENCE OR WILLFULL MISCONDUCT OF THE DISTRICT, ITS OFFICERS, EMPLOYEES OR AGENTS. THE CONSULTANT, AT CONSULTANT'S EXPENSE, COST AND RISK, SHALL DEFEND ANY AND ALL ACTIONS, SUITS OR OTHER PROCEEDING THAT MAY BE BROUGHT OR INSTITUTED AGAINST THE DISTRICT, ITS OFFICERS, AGENTS OR EMPLOYEES ON ANY SUCH CLAIM, DEMAND OR LIABILITY AND SHALL PAY OR SATISFY ANY JUDGEMENT THAT MAY BE RENDERED AGAINST THE DISTRICT, ITS OFFICERS, AGENTS OR EMPLOYEES IN ANY ACTION, SUIT OR OTHER PROCEEDINGS AS A RESULT THEREOF.


7. THIS AGREEMENT IS NOT ASSIGNABLE WITHOUT WRITTEN CONSENT OF THE PARTIES HERETO.

8. CONSULTANT SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES INCLUDING WORKER'S COMPENSATION.

9. CONSULTANT, IF AN EMPLOYEE OF ANOTHER PUBLIC AGENCY, CERTIFIES THAT CONSULTANT WILL NOT RECEIVE SALARY OR REMUNERATION, OTHER THAN VACATION PAY, AS AN EMPLOYEE OF ANOTHER PUBLIC AGENCY FOR THE ACTUAL TIME IN WHICH SERVICES ARE ACTUALLY BEING PERFORMED PURSUANT TO THIS AGREEMENT.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE EXECUTED.

(MUST BE SIGNED PRIOR TO DISTRICT SIGNATURE)
CONSULTANT:



(CONSULTANT SIGNATURE)
749 E. HAMPTON AVE. _____
(ADDRESS)

MESA, AZ 85204
(CITY, STATE, ZIP CODE)

2/3/2016
(DATE)

(BOARD APPROVAL REQUIRED PRIOR TO SIGNATURE)

FOUNTAIN VALLEY SCHOOL DISTRICT:
BY _____
DIRECTOR, BUSINESS SERVICES

(DATE)

(DATE OF BOARD APPROVAL)

DISTRIBUTION: Forward three (3) copies of contract (signed by Consultant) to Business Services for signature. Only one (1) copy of fully executed contract will be returned to Consultant.



Fountain Valley School District
Support Services

MEMORANDUM

TO: Board of Trustees
FROM: Cara Robinson, Director, Support Services
SUBJECT: **CALIFORNIA HEALTHY KIDS SURVEY MOU**
DATE: February 5, 2016

Background:

California Healthy Kids Survey (CHKS) is an anonymous, confidential survey of youth resiliency, protective factors and risk behaviors. It is administered to students at grades five and seven. It enables schools and communities to collect and analyze data regarding local youth health risks and behaviors, school connectedness, protective factors, and school violence. The CHKS is part of a comprehensive data-driven decision-making process on improving school climate and student learning environment for overall school improvements. The CHKS is a research-based core module that provides valid indicators to promote student engagement and achievement, safety, positive development, health and overall well being for students.

Fiscal Impact:

There is no fiscal impact. Tobacco-Use Prevention Education (TUPE) funds the cost of administration & data collection.

Recommendation:

It is recommended that the Board of Trustees approves this MOU agreement between the FVSD and WestEd.

MEMORANDUM OF UNDERSTANDING · 2015–2016 SCHOOL YEAR

DISTRICT NAME: Fountain Valley Elementary

This agreement outlines conditions to be met by the above named district (the “District”) and WestEd as they relate to the administration of the CHKS. *The answer sheets will not be sent until a signed copy (sent via email, fax, or hard copy) of this Memorandum of Understanding (MOU) is received.*

DISTRICT AGREES TO THE FOLLOWING CONDITIONS:

SURVEY ADMINISTRATION (CHKS)

- » **Grades and Schools.** Plan to survey grades 5 through 12 as appropriate within the district. Provide current student enrollment figures (or target sample if you are sampling) for all schools by grade level, and provide accurate staff counts by school.
- » **Parent Consent.** Follow the active parental consent process with grades below seven, and either active or passive parental consent with grade seven and above (model consent forms will be provided).
- » Follow written school board policy for active and/or passive consent, and provide notification to parents of the approximate date(s) of survey administration and the availability of survey instruments for review at school and/or district offices. This is required regardless of consent type.
- » **Privacy of Students.** Regardless of what survey administration method is selected, the conditions under which the survey is administered must preserve respondent privacy and the confidentiality of the responses. If administered to multiple people in large rooms, ensure that the set up prevents anyone from observing how the respondent is answering the question. This is particularly a concern for use of large-screen monitors in conducting the survey online.
- » **Coordination.** Provide one, district–level contact person for each participating district.
- » **Surveys.** Administer the Elementary survey to elementary students, and the Core Module A to secondary students.
- » Use only the most recent, current version of the survey and the answer sheet provided by Cal-SCHLS.
- » **Expectations to deliver reports within eight to twelve weeks are contingent on use of correct versions of the survey instrument and answer sheets. Cal-SCHLS is not responsible for transferring data from incorrect to correct answer sheets.**
- » **Read the Guidebook.** Pay special attention to the section on active and passive consent procedures. In BOTH cases, specific tasks MUST be completed to insure that the rights of parents and pupils are protected.
- » **Current enrollment.** Provide student enrollment figures (or target sample if you are sampling) for all schools by grade level, and provide accurate staff counts by school.
- » **Produce questionnaires.** Produce from the master copy the number of questionnaires needed.
- » **Proctors.** Provide survey proctors (teachers or assigned proctors) for each classroom.

- » **Assurance of Confidentiality Agreement.** Have all surveyors (teachers or proctors) sign the Assurance of Confidentiality Agreement and read the Introductory Script to students. These are available in the Guidebook and on our website.
- » **Deadline.** Answer sheets not received after June 15 will result in a longer processing and reporting time than the usual eight to 10 weeks.

DATA SUBMISSION AND REPORT PREPARATION

- » Provide complete information on the transmittal envelopes or online survey participation forms.
- » Complete and return the order form via email or hard copy.
- » Submit completed answer sheets and materials to your Regional Center.

RESPONSE RATES

In order for the CHKS data to be representative of the students in your district, minimally meet standards A through C and either standard D or E as listed below.

- A. 100% of all district schools participated, or 100% of all selected schools participated in an approved sampling plan.
- B. An appropriate class subject or class period was identified and used.
- C. 100% of selected classrooms participated.
- D. The number of completed, usable answer forms or online submissions obtained per grade was 60% or more of the selected sample, or
- E. If active parental consent is used, 70% or more parents within each grade's selected sample returned signed permission forms, either consenting or not consenting to their child's participation.

If active consent is used and less than 60 percent of parents have not consented to their child's participation two days before the scheduled administration date, the survey should be postponed until either condition D or E can be met. *Note: If less than 25 students take the survey in a specific grade, the district may not be eligible for a report in that grade.*

SCHOOL CLIMATE SURVEY FOR STAFF (CSCS)

- » Conduct the online California School Climate Survey for staff (CSCS) at each school and each grade participating in the district's CHKS. To facilitate planning and administration, this should be done around the same time the students are taking the CHKS.
- » The survey is anonymous and steps should be taken at the district and schools to ensure anonymity.
- » The survey should be offered to all teachers, administrators, and other certificated staff, including paraprofessionals and aides, and to all personnel working in the areas of counseling, health, prevention, and safety;
- » Other school staff at the district's discretion may also complete it.
- » Staff participation is voluntary. Staff who do not wish to participate shall not be required to do so.
- » There are no additional fees for the basic administration of the CSCS if administered with the CHKS. Additional fees will be charged for custom work. Please see the current fee schedule on our website.

SCHOOL PARENT SURVEY (CSPS)

- » Optionally, conduct the California School Parent Survey (CSPS) at each school and each grade that is participating in the district's CHKS.
- » To facilitate planning and administration, this should be done around the same time the students are taking the CHKS.
- » The survey may be offered both on paper and online, but survey materials and set up must be coordinated with Cal-SCHLS staff in the Regional Center.
- » There are additional fees for the basic administration of the CSPS. Please see the current fee schedule on our website.
- » The CSPS is generally offered to all parents, guardians, or other caregivers of students in all grades and schools in the district.
- » Only one survey should be completed for each child in a school. It can be filled out by parents together or just by one of them.
- » If a parent has more than one child at a school site, the parent is instructed to complete one survey per child.

PAYMENT

- » See the attached fee schedule for surveying and reporting costs.
- » Postage and handling will be added to the total amount charged.
- » **Additional fees apply for custom administrations and modules, answer sheet rush orders, school reports, etc. The district is always responsible for these additional fees. Contact your Regional Center for these fees.**
- » If invoiced, the district must provide a purchase order or check prior to receipt of report.

WESTED AGREES TO THE FOLLOWING CONDITIONS:

- » Ongoing technical assistance including phone consultation on module selection, sampling, and parent consent strategies.
- » Surveys:
 - For the student survey: master copies of CHKS elementary, middle and high school surveys (all modules) obtained from the website,
 - For the staff survey: access to the CSCS online system, and
 - For the Parent survey: Printed CSPS survey booklets as well as login and passwords for the online option.
- » For online administrations one login/password per school for the CHKS as well as school-specific CSCS logins and passwords, and where applicable logins and passwords for the CSPS.
- » *Cal-SCHLS Guidebook* is available on the website.
- » Access to the Cal-SCHLS website — chks.wested.org and Listserv.
- » For paper administrations answer sheets, transmittal envelopes, and where applicable paper copies of the CSPS.
- » Scanning and online services.
- » District-level reports.

PUBLIC ACCESS

Under the Public Records Act, any outside agency (for example, the media) can request already-produced district or school reports from CDE. Raw data will be provided to public and research agencies by request for analyses only under conditions of strict confidentiality in compliance with state and federal regulations. Cal-SCHLS Regional Center staff post Cal-SCHLS reports (CHKS and CSCS) to the Cal-SCHLS website the November of the year following survey administration.

CONFIDENTIALITY AGREEMENT

Districts agreeing to administer any of the Cal-SCHLS surveys (CHKS, CSCS, and CSPS), understand that data will be subject to the conditions stated above. Already-produced district level reports will be available to outside agencies via the website or upon request, and raw data may be provided to public and research agencies for analysis under strict conditions of confidentiality.

Cal-SCHLS survey administration fees 2015-2016

CHKS

Survey fee	\$0.30 per student enrolled (Minimum \$180)
Supplementary modules	Series 1, no additional cost; Series 2, \$100 each
District report	No additional cost
School reports	\$50 each
Ethnicity report	\$200 for district middle, \$200 for district high
School ethnicity report	\$100 each
District climate report card	\$250, free if all eligible schools ordered
School climate report card	\$100 each, comprehensive middle/high schools only
Raw data (LEAs)	\$50
Raw data (non-LEAs)	\$125
Custom questions	Minimum of \$200, contact Regional Center for quote

CSCS

Survey fee	No cost when done with CHKS \$180 as stand alone survey
District report	No cost
School reports	\$50 each
Raw data (LEAs)	\$50
Raw data (non-LEAs)	\$125
Custom questions	Minimum of \$200, contact Regional Center for quote

CSPS

Survey fee (Includes online English/Spanish surveys)	\$100, district enrollment 600 or less \$300, district enrollment over 600
Printing fee	\$0.15 per paper copy ordered
Paper processing fee	\$.30 per paper copy returned for processing
District report	No additional cost
School reports	\$50
Raw Data (LEAs)	\$50
Raw Data (non-LEAs)	\$125
Custom questions	Minimum of \$200, contact Regional Center for quote

By signing this document the named District and WestEd signify that each party understands and will comply with the conditions stated above.

WestEd Staff:

District Representative:

Signature

Printed name

Date

2015/2016

WEST ORANGE COUNTY CONSORTIUM FOR SPECIAL EDUCATION
CONFIDENTIAL MEMO

To: FVSD Board Members
From: Anne Delfosse, Executive Director
West Orange County Consortium for Special Education
Date: January 14, 2016
Subject: **Non-Public Agency Contracts**

Board Meeting Date: February 11, 2016

Under current consortium budget agreements, any unfunded cost of NPS/NPA placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contract/addendum be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Student's Name	Non-Public School/Agency	100% Contract/ Addendum	Effective Dates
	Susanne M. Smith, Inc. C-W16132	\$1500.00	January 14, 2016 to June 30, 2016

Approved by the FVSD Board of Trustees
February 11, 2016

Mark Johnson, Ed.D.
Superintendent

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is made and entered into this 11th day of February, 2016, by and between Susanne M. Smith, Inc. hereinafter referred to as "Independent Contractor" and Fountain Valley School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and

WHEREAS, such services and advice are not available at no cost from public agencies; and

WHEREAS, Independent Contractor is specially trained, experienced and competent to provide the special services and advice required; and

WHEREAS, such services are needed on a limited basis;

NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES TO BE PROVIDED BY Independent Contractor:
To provide an Independent Educational Evaluation/OT Assessment to

2. The Independent Contractor will commence providing services under this AGREEMENT on January 14, 2016, and will diligently perform as required and complete performance by June 30, 2016. The Independent Contractor will perform said services as an independent calling and not as an employee of the District. Independent Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

3. The District will prepare and furnish to the Independent Contractor upon request such information as is reasonably necessary to the performance of the Independent Contractor to this AGREEMENT.

4. The District shall pay the Independent Contractor A total not to exceed \$1,500 for Independent Educational Evaluation for services pursuant to this AGREEMENT Payment shall be made upon receipt of an invoice.
 Independent Contractor shall submit an invoice to the District 30 days in advance of each payment due date.

5. The District may at any time for any reason terminate this AGREEMENT and compensate Independent Contractor only for services rendered to the date of termination. Written notice by the District's Superintendent shall be sufficient to stop further performance of services by Independent Contractor. The notice shall be deemed given when received or not later than three days after the day of mailing whichever is sooner.

6. Independent Contractor agrees to and shall hold harmless and indemnify the District, its officers, agents, employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of.
 - (a) Liability for damages for death or bodily injury to property, or any other loss, damage or expense sustained by the Independent Contractor or any person, firm or corporation employed by the Independent Contractor upon or in connection with the services called for in the AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

 - (b) Any injury to or death of persons or damage to property, sustained by any persons, firm or corporation, including the District, arising out of, or in way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school property, except for liability for damages which result from the sole negligence or willful misconduct for the District, its officers, employees, or agents.

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The Independent Contractor, at Independent Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceeding that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand or liability and shall pay or satisfy any judgement that may be rendered against the District, its officers, agents or employees in any action, suit or other proceedings as a result thereof, except for liability for damages which result from the sole negligence or willful misconduct for the District, its officers, employees, or agents.

7. The AGREEMENT is not assignable without written consent of the parties hereto.
8. Independent Contractor shall comply with all applicable federal, state and local laws, rules, regulations, and ordinances including worker's compensation.
9. Independent Contractor, if any employee of another public agency, certifies that Independent Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.
10. Independent Educational Evaluators and related Evaluations must adhere to West Orange County Consortium for Special Education (WOCCSE) IEE Definitions and Procedures (Appendix A) and IEE Criteria (Appendix B), including provision to District of protocols (or copies thereof) and a written report.
11. The services completed herein must meet the approval of this District and shall be subject to the District's right of inspection to secure the satisfactory completion thereof. If any services performed by Contractor do not conform to specifications and requirements of this Agreement, District may require Contractor to re-perform the services until they conform to said specifications and requirements, at no additional cost, and District may withhold payment for such services until Contractor correctly performs them. When the services to be performed are of such a nature that Contractor cannot correct its performance, the District shall have the right to (1) require the Contractor to immediately take all necessary steps to ensure future performance of services conforms to the requirements of this Agreement, and (2) reduce the contract price to reflect the reduced value of the services of the services received by the District. In the event Contractor fails to promptly re-perform the services or to take necessary steps to ensure that the future performance of the service conforms to the specifications and requirements of this Agreement, the District shall have the right to either (1) without terminating this Agreement, have the services performed by contract or otherwise, in conformance with the specifications of this Agreement and charge Contractor, and/or withhold from payment due to Contractor, any costs incurred by District that are directly related to the performance of such services, or (2) terminate this Agreement for default.

IN WITNESS WHEREOFF, The parties hereto have caused this AGREEMENT to be executed.

INDEPENDENT CONTRACTOR

**FOUNTAIN VALLEY
SCHOOL DISTRICT**

Signature _____

Signature _____

Susanne Smith Roley, OTD, OTR, FAOTA.

Mark Johnson, Ed.D.
Superintendent
10055 Slater Ave.
Fountain Valley, CA 92708

Printed Name _____

15 Songbird Lane

Address _____

Aliso Viejo CA 92656-1232

City, State, Zip _____

949-581-1380

Phone No. _____

33-078-1785

Federal ID for business/Social Security No. for individuals _____

Date _____

Date _____