

Fountain Valley School District

BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING

AGENDA

Board Room 10055 Slater Avenue Fountain Valley, CA

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M	
2^{nd}	
V	

December 8, 2016

BOARD WORKSHOP

1. BOOK STUDY: THE ADVANTAGE

Superintendent, Mark Johnson, Ed.D., will lead the Board of Trustees through a seventh session focused on a study of *The Advantage* by Patrick Lencioni.

PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1* Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

- OPEN SESSION: 7:00PMPLEDGE OF ALLEGIANCE

2. OATH OF OFFICE: JEANNE GALINDO AND IAN COLLINS

The Oath of Office shall be given to board members, Jeanne Galindo and Ian Collins. Elected to the Board of Trustees in the November 2016 election, Mrs. Galindo and Mr. Collins will begin serving four-year terms, through November 2020.

OATH OF OFFICE

SPECIAL PRESENTATIONS

3. RECOGNITION OF OUTGOING BOARD PRESIDENT JEANNE GALINDO

The Board of Trustees would like to recognize and thank outgoing Board President Jeanne Galindo for her leadership this past year. The Board of Trustees will join staff and the community in celebrating the successes of 2016 in the Fountain Valley School District under her leadership.

4. PRESENTATION OF GRANT FROM FOUNTAIN VALLEY ROTARY CLUB

The Fountain Valley Rotary Club will present to the Board of Trustees a grant in the amount of \$2500 to aid the Fountain Valley School District in addressing student literacy. Fountain Valley Rotary President, Marla McGee, will join members of Rotary for their generous presentation this evening.

5. RECOGNITION OF THOSE DEDICATED TO FACILITIES IMPROVEMENT IN THE FOUNTAIN VALLEY SCHOOL DISTRICT THROUGH THE PASSING OF MEASURE O

The Board of Trustees would like to recognize the hard work and dedication of those individuals committed to facilities improvement in the Fountain Valley School District. Over the past 18 months, through participation in the Facilities Committee, our Facilities Master Plan teams and the School Facilities Engagement Committee, hundreds of individuals, staff, students and members of our community, committed themselves to the planning and preparation of a Facilities Master Plan, the recommendation to our Board of Trustees regarding a general obligation bond and the successful passing of Measure O. On behalf of our students, staff and community, the Board of Trustees will celebrate the dedication of these individuals who have made this dream a reality in our District.

RECESS

STAFF REPORTS AND PRESENTATIONS

6. FIRST INTERIM REPORT PRESENTATION (WRITTEN AND ORAL)

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra will present and review with the Board of Trustees the First Interim Report for the Fountain Valley School District.

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

*** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

LEGISLATIVE SESSION

7.	ELECTION OF BOARD PRESIDENT FOR 2017	M
	<u>Superintendent's Recommendation:</u> It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board President for the calendar year 2017.	V
8.	ELECTION OF PRESIDENT PRO TEM FOR 2017	M
	<u>Superintendent's Recommendation:</u> It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board President Pro Tem for the calendar year 2017.	v
9.	ELECTION OF BOARD CLERK FOR 2017	M 2 nd V
	<u>Superintendent's Recommendation:</u> It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board Clerk for the calendar year 2017.	

10.	SELECTION OF REPRESENTATIVES TO COUNTY COMMITTEES AND COUNCILS AND DISTRICT COMMITTEES	M 2 nd
	As part of the annual organizational meeting, the Board shall select board representatives to County committees and councils and various District committees. Alternates may be selected for some of the committees at the discretion of the board.	v
	<u>Superintendent's Recommendation:</u> It is recommended that the Board of Trustees opens for discussion and reaches consensus on board representation on County Councils and District Committees.	
11.	SELECTION OF BOARD MEETING DATES FOR 2017	M 2 nd V
	<u>Superintendent's Recommendation:</u> It is recommended that the Board of Trustees discusses and reaches consensus on the Board Calendar for 2017.	
12.	CSBA DELEGATE ASSEMBLY NOMINATIONS	M 2 nd V
	The Delegate Assembly is the policy-making body of CSBA. Board members elected to the Delegate Assembly serve a two-year term beginning April 1, 2017.	· —
	<u>Superintendent's Recommendation:</u> It is recommended that the Board of Trustees reach consensus on which name or names it will submit in nomination for the CSBA Region 15 Delegate Assembly.	
13.	ADOPTION OF FOUNTAIN VALLEY SCHOOL DISTRICT POLICY MANUAL (FIRST READING)	M 2 nd V
	In order to assist with the effort to maintain a current set of Board Policies, at their February 19, 2015 meeting, the Board of Trustees approved contracting with CSBA for their Policy Development Workshop (PDW). This workshop facilitated the review and customization of the CSBA template policies by our District's policy review team through work with one of their policy consultants in the District over 2-3 days. The policy review team met with a CSBA consultant	·

<u>Superintendent's Recommendation:</u> It is recommended that the Board of Trustees approves adoption of the Fountain Valley School District Policy Manual for first reading. It is noted that this manual will replace the existing Policy Manual for the Fountain Valley School District.

in July 2015 and continued review and revision of our policy manual over the next 16 months. A draft policy manual was generated and shipped to our Board of Trustees for consideration and adoption. Once adopted, CSBA will provide a final copy of the new policy manual in addition to hosting our policy manual

online to allow access to the community through a "public account".

14. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M	
$2^{\rm nd}$	
<u> </u>	
V	

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

<u>Superintendent's Recommendation:</u> The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- **14-A.** Board Meeting Minutes from November 17 regular meeting
- **14-B.** Board Meeting Minutes from November 22 special meeting
- **14-C.** Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 14-D. Warrants
- 14-E. Purchase Order Listing
- 14-F. Budget Adjustments

Consent Items

14-G. APPROVAL OF 2016-17 FIRST INTERIM REPORT

<u>Superintendent's Comments</u>: The First Interim Report is completed and submitted to the County Office of Education and the State Controller's Office as of October 31, 2016. It is recommended that the Board of Trustees receives and authorizes submittal of the First Interim Report for 2016-17.

14-H. REVIEW AND APPROVAL OF 2015-16 FINANCIAL AUDIT

<u>Superintendent's Comments</u>: It is recommended that the Board of Trustees receives and accepts the 2015-16 Financial Audit.

14-I. NON-PUBLIC AGENCY CONTRACTS

<u>Superintendent's Comments</u>: Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Non-Public School/Agency	100% Contract Cost	Effective Dates
Speech Language Dev. Center	\$23,400	7/1/16-6/30/17

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, January 12, 2017 at 7:00pm (pending Board approval this evening).

A copy of the Board Meeting agenda is posted on the District's web site (<u>www.fvsd.us</u>). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or call 714.843.3255 during normal business hours.

Board meeting proceedings are tape recorded.

<u>Reasonable Accommodation for any Individual with a Disability</u>: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's office: 10055 Slater Avenue, Fountain Valley, CA 92708 or call (714) 843-3255 or FAX (714) 841-0356.



SO 2016-17/B17-12 Fountain Valley School District Superintendent's Office

MEMORANDUM

TO: Board of Trustees

FROM: Mark Johnson, Ed.D., Superintendent **SUBJECT: BOOK STUDY:** *THE ADVANTAGE*

DATE: December 2, 2016

Background:

Superintendent, Mark Johnson, Ed.D., will lead the Board of Trustees through a seventh session focused on a study of *The Advantage* by Patrick Lencioni.

Oath of Office

FOR PUBLIC OFFICERS AND EMPLOYEES

(State Constitution, Art. XX Sec. 3 as amended)

STATE OF CALIFORNIA)
COUNTY OF ORANGE)
I, Jeanne Galindo, do solemnly swear that I will support and defend the Constitution of
the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.
Cignotype of Elected Officer
Signature of Elected Officer Date
Signature of Elected Officer Date
Subscribed and sworn to before me this 8th day of December 2016.
Subscribed and sworn to before me this 8th day of December 2016.
Subscribed and sworn to before me this 8th day of December 2016.

Oath of Office

FOR PUBLIC OFFICERS AND EMPLOYEES

(State Constitution, Art. XX Sec. 3 as amended)

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
I, Ian Collins, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.
Signature of Elected Officer Date
Subscribed and sworn to before me this 8th day of December 2016.
Subscribed and sworn to before me this 8th day of December 2016. Signature of Official Administering Oath



SO 2016-17/B17-13 Fountain Valley School District Superintendent's Office

MEMORANDUM

TO: Board of Trustees

FROM: Mark Johnson, Ed.D., Superintendent

SUBJECT: RECOGNITION OF OUTGOING BOARD PRESIDENT JEANNE

GALINDO

DATE: December 2, 2016

Background:

The Board of Trustees would like to recognize and thank outgoing Board President Jeanne Galindo for her leadership this past year. The Board of Trustees will join staff and the community in celebrating the successes of 2016 in the Fountain Valley School District under her leadership.



SO 2016-17/B17-14 Fountain Valley School District Superintendent's Office

MEMORANDUM

TO: Board of Trustees

FROM: Mark Johnson, Ed.D., Superintendent

SUBJECT: PRESENTATION OF GRANT FROM FOUNTAIN VALLEY

ROTARY CLUB

DATE: December 2, 2016

Background:

The Fountain Valley Rotary Club will present to the Board of Trustees a grant in the amount of \$2500 to aid the Fountain Valley School District in addressing student literacy. Fountain Valley Rotary President, Marla McGee, will join members of Rotary for their generous presentation this evening.



SO 2016-17/B17-15 Fountain Valley School District Superintendent's Office

MEMORANDUM

TO: Board of Trustees

FROM: Mark Johnson, Ed.D., Superintendent

SUBJECT: RECOGNITION OF THOSE DEDICATED TO FACILITIES

IMPROVEMENT IN THE FOUNTAIN VALLEY SCHOOL DISTRICT THROUGH THE PASSING OF MEASURE O

DATE: December 2, 2016

Background:

The Board of Trustees would like to recognize the hard work and dedication of those individuals committed to facilities improvement in the Fountain Valley School District. Over the past 18 months, through participation in the Facilities Committee, our Facilities Master Plan teams and the School Facilities Engagement Committee, hundreds of individuals, staff, students and members of our community, committed themselves to the planning and preparation of a Facilities Master Plan, the recommendation to our Board of Trustees regarding a general obligation bond and the successful passing of Measure O. On behalf of our students, staff and community, the Board of Trustees will celebrate the dedication of these individuals who have made this dream a reality in our District.



SO 2016-17/B17-16 Fountain Valley School District Superintendent's Office

MEMORANDUM

TO: Board of Trustees

FROM: Mark Johnson, Ed.D., Superintendent

SUBJECT: FIRST INTERIM REPORT PRESENTATION (WRITTEN AND

ORAL)

DATE: December 2, 2016

Background:

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra will present and review with the Board of Trustees the First Interim Report for the Fountain Valley School District.



SO 2016-17/B17-17 Fountain Valley School District Superintendent's Office

MEMORANDUM

TO: Board of Trustees

FROM: Rina Lucchese, Executive Assistant SUBJECT: Election of Board President for 2017

DATE: December 3, 2015

Background:

The provisions of the Education Code require the governing board of each school district to hold an annual organizational meeting within a prescribed 15-day period. At the board meeting of November 17, 2016, the Board of Trustees took action to select Thursday, December 8, 2016 at 7:00 pm as the date and time of the annual meeting.

As part of the annual organizational meeting, the Board of Trustees will elect its officers for the calendar year 2017.

Board members shall make a motion, a second, and vote for a Board President.

Recommendation:

It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board President for the calendar year 2017.



SO 2016-17/B17-18 Fountain Valley School District Superintendent's Office

MEMORANDUM

TO: Board of Trustees

FROM: Rina Lucchese, Executive Assistant

SUBJECT: Election of Board President Pro Tem for 2017

DATE: December 3, 2015

Background

As part of the annual organizational meeting, the Board of Trustees will elect its officers for the calendar year 2017. Board members shall make a motion, a second, and vote for a Board President Pro Tem.

Recommendation

It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board President Pro Tem for the calendar year 2017.



SO 2016-17/B17-19 Fountain Valley School District Superintendent's Office

MEMORANDUM

TO: Board of Trustees

FROM: Rina Lucchese, Executive Assistant SUBJECT: **Election of Board Clerk for 2017**

DATE: December 2, 2016

Background

As part of the annual organizational meeting, the Board of Trustees will elect its officers for the calendar year 2017. Board members shall make a motion, a second, and vote for a Board Clerk.

Recommendation

It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board Clerk for the calendar year 2017.



SO 2016-17/B17-20 Fountain Valley School District Superintendent's Office

MEMORANDUM

TO: Board of Trustees

FROM: Mark Johnson, Superintendent

SUBJECT: Selection of Representatives to County Committees and Councils and District

Committees

DATE: December 2, 2016

Background

As part of the annual organizational meeting, the Board shall select board representatives to County committees and councils and various District committees. Alternates may be selected for some of the committees at the discretion of the board.

1. Nominating Committee/County Committee on School District Organization	5. District Audit Committee		
Representative:	Representative:		
Alternate:	Alternate:		
2. Health and Wellness Committee	6. Superintendent Parent Council (SPC)		
Representative: Alternate:	Representative: Representative:		
3. Ad Hoc Committee for the City of Huntington Beach Representative: Alternate:	7. Facilities Committee Representative: Representative:		
4. Representative to the Legislative Action Committee for Education (ACE) *Representative:			

Recommendation:

Alternate:

It is recommended that the Board of Trustees opens for discussion and reaches consensus on board representation on County Councils and District Committees.



SO 2016-17/B17-11 Fountain Valley School District SUPERINTENDENT'S OFFICE

MEMORANDUM

TO: Board of Trustees

FROM: Mark Johnson, Ed.D., Superintendent

SUBJECT: Selection of Board Meeting Dates for 2017

DATE: December 2, 2016

Background

The Board of Trustees shall reach consensus on board meeting dates for the upcoming year. A proposed calendar of board dates is listed below. Meeting dates are on Thursdays, unless noted.

January 12 / Workshop hold January 26 at 5:30pm

February 16

March 9 / Workshop hold March 23 at 5:30pm

April 13 / Workshop hold April 27 at 5:30pm

May 18

June 15

June 22

July 13

August 24

September 7

October 12 / Workshop hold October 26 at 5:30pm

November 9

December 7

Recommendation

It is recommended that the Board of Trustees discusses and reaches consensus on the Board Calendar for 2017.



SO 2016-17/B17-21 Fountain Valley School District SUPERINTENDENT'S OFFICE

MEMORANDUM

TO: Board of Trustees

FROM: Mark Johnson, Superintendent

SUBJECT: CSBA Delegate Assembly Nominations

DATE: December 2, 2016

Background:

The California School Board Association is accepting nominations to CSBA's Delegate Assembly through January 7, 2017. The Delegate Assembly is the primary policy-making body of CSBA. Delegates adopt CSBA's legislative platform, take positions on critical issues, elect officers, and adopt bylaw changes. Delegates also serve as a communications link between district board members and the regional director and play a role in fostering collegiality within their region.

The Region 15 Delegate Assembly covers Orange County. The Board of Trustees may nominate board members within their geographic region to the Region 15 Delegate Assembly. The Board may nominate as many individuals as it chooses. Nominees must be members of CSBA member boards within the region.

CSBA delegates serve two-year terms. Those elected in 2017 will serve beginning April 1, 2017 through March 31, 2019. There are two required Delegate Assembly meetings each year, one in May in Sacramento and one preceding CSBA's Annual Education Conference and Trade Show in November/December.

Recommendation:

It is recommended that the Board of Trustees reaches consensus on which name or names it will submit in nomination for the CSBA Region 15 Delegate Assembly.



SO 2016-17/B17-22 Fountain Valley School District SUPERINTENDENT'S OFFICE

MEMORANDUM

TO: Board of Trustees

FROM: Mark Johnson, Superintendent

SUBJECT: Adoption of Fountain Valley School District Policy Manual (First Reading)

DATE: December 2, 2016

Background:

In the continued effort to maintain a set of current Board Policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code or statute. The District is informed of such changes by the California School Boards Association or Orange County Department of Education through alerts to districts regarding mandated changes.

In order to assist with this effort, at their February 19, 2015 meeting, the Board of Trustees approved contracting with CSBA for their Policy Development Workshop (PDW). This workshop facilitated the review and customization of the CSBA template policies by our district's policy review team through work with one of their policy consultants in the District over 2-3 days. The policy review team met with a CSBA consultant in July 2015 and continued review and revision of our policy manual over the next 16 months. A draft policy manual was generated and shipped to our Board of Trustees for consideration and adoption. Once adopted, CSBA will provide a final copy of the new policy manual.

In addition, through CSBA's Policy Online, our policy manual will be posted online, allowing our district to provide access to parents, students and community members through a "public account".

Copies of the policy manual prior to online posting can be obtained by contacting the Superintendent's Office.

Recommendation:

It is recommended that the Board of Trustees approves adoption of the Fountain Valley School District Policy Manual for first reading. It is noted that this manual will replace the existing Policy Manual for the Fountain Valley School District.

Fountain Valley School District

Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue Fountain Valley, CA 92708 **November 17, 2016**

MINUTES

President Galindo called the regular meeting of the Board of

Trustees to order at 5:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo President

Sandra Crandall President Pro Tem

Lisa Schultz Clerk
Jim Cunneen Member
Ian Collins Member

Motion: Mrs. Crandall moved to approve the meeting

agenda.

Second: Mr. Cunneen

Vote: 5-0

AGENDA APPROVAL

BOARD WORKSHOP

The Board of Trustees joined senior staff for a workshop to discuss next steps regarding facilities in the Fountain Valley School District, given the recent election results and Measure O. Dr. Johnson began the workshop by reviewing next steps concerning the certification of election results, which could happen as late as December 8th by the Registrar of Voters. He then noted that following the certification of the election results, we will choose a design architect. Following this, designs are submitted to the Department of State Architects for approval. Mrs. Fullerton explained that a construction program is then developed. Staff will return to the Board in the future to dive deeper into this subject. Mrs. Fullerton also reviewed a timeline regarding design (6 months), plan approval (4-6 months), construction details (approximately 2 months). Concurrent to this timeline is the sale of bonds. She noted that the preliminary timeline from initiative approval to the sale of bonds is 5-7

BOARD WORKSHOP: NEXT STEPS IN FACILITIES months and includes: completing required financial and legal documents, meeting with credit rating agencies, and choosing the most opportune date to go to the market for sale. She reviewed as well that \$59.3 million nets about \$57.9 million for projects. She noted that not all bonds are sold at once, and the District will sell bonds in three series, going through the same set of steps for each series. Mrs. Fullerton also reviewed the structure for repayment. In addition, she noted the formation of the Citizen's Oversight Committee (COC), which should be formed by resolution adopted by the Board of Trustees by February 6, 2017. She reviewed the purpose and makeup of the COC, which should consist of at least seven members. In closing, Dr. Johnson reviewed possible topics for future Board workshops including: project design, issuance of bonds, Citizen's Oversight Committee, and option for construction.

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mrs. Galindo announced that the Board would retire into Closed Session. Action was anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: Government Code 54957 and 54957.1
 - Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146* Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: Government Code 54957.6
 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

The public portion of the meeting resumed at 7:00pm.

PLEDGE OF ALLEGIANCE

Mrs. Galindo led the Pledge of Allegiance.

SPECIAL PRESENTATIONS

The Board of Trustees would like to recognize the hard work and RECOGNITION OF

dedication of the Fountain Valley Schools Foundation in their support of our students. The Board of Trustees joined staff and the community in celebrating the remarkable success of the 2016 Summer Enrichment Academy (SEA). Dr. Johnson reviewed the work involved to bring the first Summer Enrichment Academy to the Fountain Valley School District by the Fountain Valley Schools Foundation. He joined the Board of Trustees in celebrating SEA Directors Brooke James, Lindsey Moothart and Lauren Voss, and FVSF Board Member and Chair of the SEA Committee Cheryl Norton. Dr. McLaughlin noted the extensive accomplishments and tireless work of these women and the Fountain Valley Schools Foundation in supporting our students and bringing this program to our District. On behalf of the Board of Trustees, Mrs. Galindo thanked these women for their hard work and dedication to this program and our students.

FOUNTAIN VALLEY SCHOOLS FOUNDATION AND SUCCESS OF THE 2016 SUMMER ENRICHMENT ACADEMY

Following the recognition, the Board took a brief recess.

BOARD REPORTS AND COMMUNICATIONS

Mrs. Crandall reminded the audience of the recent election involving Mrs. Galindo, Mrs. Weimer and Mr. Collins, and Measure O. She commended the ethical behavior of all involved and congratulated Mrs. Galindo and Mr. Collins on their reelections. Mrs. Crandall's activities since the last Board meeting included: Candidates Forum hosted by SPC, tours of Gisler and Masuda, Veterans' Day ceremonies at Masuda and Courreges, OCDE Teacher of the Year Recognition celebrating Lisa Diecidue, Rotary Most Improved Students recognition honoring Fulton and Talbert students, Courreges Harvest Parade, Plavan performance at Carmel Village, Cox Kindergarten Career Day, Thanksgiving Feast presented by Oka students, soccer tournament at Talbert Middle School, Mayor's Masquerade Ball, Boys and Girls Club fundraising event, FV Veterans' Day Ceremony, and the Chamber of Commerce Appreciation Luncheon.

Mrs. Schultz's activities since the last Board meeting included: tours of Fulton, Tamura, Oka and Plavan and 4th District PTA Round Table with presenter Ron Bennett from School Services.

Mr. Collins' activities since the last meeting included: Rotary Most Improved Student Recognitions honoring Fulton and Talbert students, Candidates Forum hosted by SPC, tours of Courreges, Cox, Talbert, Tamura and Oka, FVSF Golf Tournament debriefing meeting, bond committee meeting, HBCSD Board meeting honoring Trustee Brian Rechsteiner in his retirement, HB Assistance League organizational meeting, and the Thanksgiving feast at Oka.

Mr. Cunneen's activities since the last Board meeting included: Rotary Most Improved Student Recognitions honoring Fulton and Talbert students and tours of Newland and Masuda.

Mrs. Galindo's activities since the last meeting included: SPC meeting, tours of Newland, Oka, and Talbert, Halloween luncheon at the District Office, and the Mayor's Masquerade Ball. She congratulated Mr. Collins and the Measure O team and thanked the FVSD community for her reelection. She also shared a letter from the OCDE regarding the Unaudited Actuals of the FVSD and their submittal to the County, commending and thanking Mrs. Fullerton, Mr. Guerra and their staff.

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mr. Collins moved to approve the Consent CONSENT

Calendar. CALENDAR/

ROUTINE ITEMS OF

Second: Mr. Schultz BUSINESS

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from the October 13th regular meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Adjustments
- Annual Organizational Meeting
- Approval of Proposal between the Orange County
 Department of Education Instructional Services Division
 and the Fountain Valley School District to Provide
 California NGSS Model Training for our Middle School
 Science Teachers
- Approval of the Contract with Trebron Company Inc. to

- Provide Internet Filtering Services Using Securly Anywhere Filtering
- Approval of the Contract To Provide Transportation Services, As Needed, to the Ocean View School District During the 2016-2017 School Year
- Contract for Title I Private School Services Marisa Chohan
- Approval of Consulting Agreement between Growing Educators, Incorporated and Fountain Valley School District to Provide an Overview of Interactive Read Aloud to Tamura TK-5 Teachers
- Lifesigns Sign Language Interpreter Service Agreement
- Special Ed Settlement Agreement (Ref: 111716an)
- Special Ed Settlement Agreement (Ref: 111716gd)
- Special Ed Settlement Agreement (Ref: 111716hs)
- Ratify the Listed Members of the District's Real Property Advisory Committee (Commonly Known As 7-11 Committee)
- Non-Public Agency Contracts

Non-Public School/Agency	100% Contract Cost	Effective Dates
ECE 4 Autism	N/A	10/12/16-6/30/17
ECE 4 Autism	\$57,055	10/12/16-6/30/17
Port View Preparatory School, I	nc. N/A	11/1/16-6/30/17
Port View Preparatory School, I	Inc. \$57,275	11/1/16-6/23/17

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson

Congratulated Mr. Collins on his 3rd term and Mrs. Galindo on her 2nd term, noting it is wonderful to see them back on the Board. He addressed the subject of school connectedness and its importance in relation to a student's academic success. He noted this in light of our middle school soccer tournament, highlighting the great involvement of our students and the connection this brings them. He congratulated our Fulton boys and Fulton girls for their wins. He highlighted as well the recent Plavan, Tamura and Cox parent information nights regarding how students are learning. He commended this extra effort to draw parents in to what is going on at our campuses every day. He noted the Gisler literacy program with the Anaheim Ducks through teacher Tiffany Laird. He explained that the full spirit team and two players along with mascot Wild Wing came to Gisler to read books to students, while also

leaving behind books, hockey gear and a framed jersey. He noted that the 7-11 Committee met for the first time this week. He thanked Mrs. Fullerton for leading this meeting and noted that while Measure O passed, it is nice to see our Board look at additional resources for facilities. He extended a heartfelt thank you on behalf of our Board, students, teachers and support staff to the FVSD community on their support and the passing of Measure O. He also commended the work of the Measure O Committee led by Dr. Tom Antal. In closing, in light of Thanksgiving next week, he noted that there are so many things to be thankful for including: the passing of Measure O; the commitment and dedication of our teachers, support staff and administrators; the vision of our Board of Trustees and the support of our amazing community.

Mrs. Galindo announced that the Board would retire into a second CLOSED SESSION Closed Session. Action was anticipated. The following was addressed:

Personnel Matters: Government Code 54957 and 54957.1
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146* Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: Government Code 54957.6
 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

Following the second Closed Session, Mrs. Galindo made the following Closed Session readout:

CLOSED SESSION READOUT

"In closed session, the governing board took action on the motion of Mr. Collins, seconded by Mrs. Schultz, and a vote of 5

to 0 to approve a Compromise and Release Agreement between the District and a certificated employee, number #1252."

ADJOURNMENT

Motion: Mrs. Crandall moved to adjourn the meeting at

8:28pm.

Second: Mrs. Schultz

Vote: Unanimously approved

/rl

Fountain Valley School District

Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue Fountain Valley, CA 92708 **November 22, 2016**

MINUTES

President Galindo called the special meeting of the Board of

Trustees to order at 5:30pm.

CALL TO ORDER

ROLL CALL

The following board members were present:

Jeanne Galindo President

Sandra Crandall President Pro Tem

Lisa Schultz Clerk Jim Cunneen Member Ian Collins Member

Motion: Mrs. Schultz moved to approve the meeting

agenda.

Second: Mr. Cunneen

Vote: 5-0

Mr. Collins led the Pledge of Allegiance.

There were no requests to address the Board prior to closed

session.

Mrs. Galindo announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

PUBLIC COMMENTS

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

• Personnel Matters: Government Code 54957 and 54957.1

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

Pupil Personnel: Education Code 35146 Student expulsion(s) or disciplinary matters for Special Meeting Minutes

November 22, 2016

Page 2

violation of Board Policy 5144.1.

• Negotiations: *Government Code 54957.6*Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

ADJOURNMENT

Motion: Mr. Collins moved to adjourn the meeting at

6:51pm.

Second: Mrs. Crandall

Vote: Unanimously approved

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL ITEMS FOR APPROVAL December 8, 2016

1.0 EMPLOYMENT FUNCTIONS:

1.1 <u>ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING NEW</u> CERTIFICATED EMPLOYEES ON TEMPORARY CONTRACT FOR THE 2016-2017 SCHOOL YEAR:

	EMPLOYEE	ASSIGNMENT	LOCATION	EFFECTIVE
1.1.1 1.1.2	Boyack, Jennifer Laughinghouse, Kristan	SDC/PK 4 th Grade	Newland Gisler	12/02/2016 12/01/2016

1.2 <u>ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING</u> CERTIFICATED LEAVES OF ABSENCE:

	EMPLOYEE	<u>ASSIGNMENT</u>	LOCATION	REASON	EFFECTIVE
1.2.1	Hersh, Joan	Special Education/Teacher	Newland	Medical	11/30/2016
1.2.2	Madden, Elizabeth	Classroom Teacher	Plavan	Medical	10/05/2016
1.2.3	Siefker, Michelle	Classroom Teacher	Tamura	Child Bonding	10/29/2016

2.0 INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

2.1 <u>ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF STUDENT TEACHING INTERNSHIP AGREEMENT WITH CAL STATE UNIVERSITY FULLERTON EFFECTIVE 11/28/2016.</u>

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL ITEMS FOR APPROVAL December 8, 2016

3.0 EMPLOYMENT FUNCTIONS

3.1 <u>ASSISTANT SUPERINTENDENT, PERSONNEL HAS ACCEPTED THE RESIGNATION OF THE FOLLOWING CLASSIFIED EMPLOYEE:</u>

	EMPLOYEE	<u>LOCATION</u>	<u>ASSIGNMENT</u>	EFFECTIVE
3.1.1	Rochman, Janette	Oka	P/S Instructor	09/16/2016

3.2 <u>ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS THE APPROVAL OF THE</u> FOLLOWING NEW CLASSIFIED EMPLOYEES:

	EMPLOYEE	LOCATION	<u>ASSIGNMENT</u>	EFFECTIVE
3.2.1	Nasab, Erica	Plavan	BIA	11/14/2016
3.2.2	Mondragon, Gardelia	Plavan	Food Service Worker	11/14/2016

3.3 <u>ASSISTANT SUPERINTENDENT, PERSONNEL HAS ACCEPTED THE FOLLOWING CLASSIFIED LEAVE OF ABSENCE:</u>

	<u>EMPLOYEE</u>	LOCATION	ASSIGNMENT	REASON	EFFECTIVE
3.3.1	Bieser, Kymberli	Fulton	IA SH/PH	Maternity	11/28/2016

- 3.4 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE PROBATIONARY DISMISSAL OF CLASSIFIED EMPLOYEE # 3840, ESP AIDE AT COX SCHOOL, EFFECTIVE 11/8/16.
- 3.5 <u>ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE PROBATIONARY DISMISSAL OF CLASSIFIED EMPLOYEE # 3879, CLASSIFIED PERSONNEL TECHNICIAN AT THE DISTRICT OFFICE, EFFECTIVE 11/21/2016.</u>

4.0 WORKSHOP/CONFERENCE ATTENDANCE:

	<u>NAME</u>	ATTENDING	LOCATION	COST	BUDGET	<u>DATES</u>
4.1	Collins, Ian	CSBA	San Francisco, Ca	Actual & Necessary	012719166- 5210	Nov. 30-Dec 3, 2016
4.2	Johnson, Mark	CSBA Annual Education Conference	San Francisco, Ca	Actual & Necessary	012719166- 5210	December 1-3. 2016
4.3	Crandall, Sandra Schultz, Lisa Cunneen, Jim Galindo, Jeanne	CSBA	San Francisco, Ca	Actual & Necessary	012719166- 5210	December 1-3, 2016
4.4	Johnson, Mark	ACSA Superintendents' Symposium	Indian Wells, Ca	Actual & Necessary	012719165- 5210	February 8-10, 2017

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL ITEMS FOR APPROVAL

December 8, 2016

EDUCATIONAL SERVICES

5.0 APPROVAL OF ADDITIONAL DUTY REQUESTS

	<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>	BUDGET	DATE
5.1	BLACKETT, Pam	GATE testing and paperwork	Certificated	016158155-1115	1-20-17
		for all ten schools	stipend rate		through
		(Educational Services)			2-1-17

CONFERENCE/WORKSHOP ATTENDANCE 6.0

	<u>NAME</u>	<u>ATTENDING</u>	<u>LOCATION</u>	<u>COST</u>	\underline{BUDGET}	<u>DATE</u>	
6.1	ACSA - 2016	ADAMS, Jay	San Diego, CA	Actual and	012719165-5210	11-10-16	
	LEADERSHIP	(Masuda)		Necessary		through	
	SUMMIT					11-12-16	
Reason for late submittal. Conference information not received in time to obtain prior Roard approval							

Reason for late submittal: Conference information not received in time to obtain prior Board approval.

FOUNTAIN VALLEY SCHOOL DISTRICT BOARD MEETING DECEMBER 8, 2016

To: Christine Fullerton

From: Mino Nhek

Subject: Warrant Listing

Warrant Numbers: 74725 - 74949

Dates: 11/2/2016 - 11/29/2016

Fund 01	General Fund	305,051.46
Fund 12	Child Development	33,204.49
Fund 13	Cafeteria	55,977.86
Fund 25	Capital Facilities	-
Fund 40	Special Reserves	15,873.36
Fund 68	Worker Comp	71,933.17
Fund 69	Insurance	57,062.65

TOTAL \$ 539,102.99

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 12/08/2016

MEETING 12/08/2016 FROM 11/09/2016 TO 11/29/2016

PO NUMBER	<u>VENDOR</u>	PO <u>TOTAL</u>	ACCOUNT AMOUNT	ACCOUNT NUMBE	PSEUDO / OBJECT DESCRIPTION
K20M4140	CONNELL CHEVROLET	255.11	255.11	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
K20M4141	CARLOS, RAMIREZ JUAN	4,970.00	2,195.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
			2,165.00	016919395 5645	7240 Special Ed Transportation / Outside Srvs-Repairs & Main
			610.00	016929395 5645	7230 Home-to-Sc Transportation / Outside Srvs-Repairs & Mai
K20M4142	SOUTH COAST SUPPLY	1,500.00	1,500.00	012899390 4343	Gardening / Gardening Supplies
K20M4143	BEST TOWING SERVICE	300.00	300.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
K20M4144	LYTLE SCREEN PRINTING INC.	1,213.92	1,213.92	016919295 5580	7240 SpEd Transportaion-Fuel / Uniform Cleaning
K20M4198		300.00	300.00	012869390 4345	Maintenance / Maintenance Supplies
K20M4200		963.60	963.60	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
K20M4201		2,975.00	2,975.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
K20M4202	BOSS GRAPHICS INC.	8,700.00	8,700.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
K20R0734	AMAZON.COM LLC	219.22	219.22	012733838 4327	Health Supplies - Talbert / Health Supplies
K20R0736	SEYCO-SCROLL SAW SPECIALISTS I	148.01	148.01	010143889 4311	Donations - Talbert / Elective Supplies
K20R0738	IMAGE MARKET	168.35	168.35	010143889 4311	Donations - Talbert / Elective Supplies
K20R0750	AMAZON.COM LLC	559.99	559.99	010011089 5899	Donations - Tamura / Other Operating Expenses
K20R0754	SOCAL SHRED LLC	331.75	331.75	012719380 5899	Business Department / Other Operating Expenses
K20R0767	SOUTHWEST SCHOOL AND OFFICE SU	11.00	11.00	015101060 4310	Special Ed Tamura SDC / Instructional Supplies
K20R0768	CDWG	197.51	197.51	010114955 4320	Title I - Masuda / Computer Supplies
K20R0772	PRO-ED INC.	356.36	356.36	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
K20R0773	PRO-ED INC.	199.00	199.00	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
K20R0774	MACGILL FIRST AID	115.07	115.07	012732929 4327	Health Supplies - Fulton / Health Supplies
K20R0775	SOUTHWEST SCHOOL AND OFFICE SU	200.00	200.00	015102960 4310	Special Ed Fulton SDC / Instructional Supplies
K20R0776	J&C BOOKS LLC	1,350.00	1,350.00	012129078 4110	Lottery Instructional Material / Basic Textbooks
K20R0777	BRAINPOP	2,295.00	2,295.00	010113755 5826	Title I - Oka / Licensing/Software, Maint/Supp
K20R0784	BOOKSOURCE	5,999.76	5,999.76	010113255 5826	Title I - Cox / Licensing/Software, Maint/Supp
K20R0785	BOOKSOURCE	1,618.74	1,618.74	010113255 4310	Title I - Cox / Instructional Supplies
K20R0786	BOOKSOURCE	1,618.74	1,618.74	010113255 4310	Title I - Cox / Instructional Supplies
K20R0787	BOOKSOURCE	1,618.74	1,618.74	010113255 4310	Title I - Cox / Instructional Supplies
K20R0789	AMAZON.COM LLC	80.85	80.85	012109078 4320	Tech/Media Office Operation / Computer Supplies
			-24.70	012109078 4325	Tech/Media Office Operation / Office Supplies
			-56.15	012109078 4399	Tech/Media Office Operation / Equipment Under \$500
K20R0791	PRACTI-CAL	416.25	416.25	012299962 5813	Medi-Cal Billing-Consultant / Consultant

User ID: MEFOX Page No.: 1 Current Date: 11/29/2016

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 12/08/2016 FROM 11/09/2016 TO 11/29/2016

PO <u>NUMBER</u>	<u>VENDOR</u>	PO <u>TOTAL</u>	ACCOUNT AMOUNT	ACCOUNT NUMBE	PSEUDO / OBJECT DESCRIPTION
K20R0795	BARNES AND NOBLE	5,643.16	5,643.16	010113255 4310	Title I - Cox / Instructional Supplies
K20R0796	BOOKSOURCE	987.88	987.88	010114055 4310	Title I - Plavan / Instructional Supplies
K20R0797	BOOKSOURCE	966.71	966.71	010114055 4310	Title I - Plavan / Instructional Supplies
K20R0798	GUITAR CENTER INC.	261.72	261.72	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
K20R0800	AIRWOLF 3D	95.02	95.02	010142989 4311	Donations - Fulton / Elective Supplies
K20R0801	BOOKSOURCE	640.65	640.65	010114055 4310	Title I - Plavan / Instructional Supplies
K20R0802	BEHAVIOR INTERVENTION SPECIALI	325.00	325.00	010019961 5210	Medi-Cal Billing-Instructional / Travel, Conference, Worksho
K20R0804	CASBO	445.00	445.00	012849380 5210	Fiscal Services / Travel, Conference, Workshop
K20R0806	SURPLUS TWO WAY RADIOS	447.85	447.85	010143838 4310	Sch Site Instr - Talbert / Instructional Supplies
K20R0808	CALIFORNIA DOWEL & TURNINGS	201.20	201.20	010142989 4311	Donations - Fulton / Elective Supplies
K20R0809	CERTIFIED TRANSPORTATION BUS C	1,177.80	1,177.80	010011089 5811	Donations - Tamura / Transportation Outside Agency
K20R0810	DEMCO	70.80	70.80	011404955 4230	Library Services - Masuda / Lost Books Rebate
K20R0812	AMAZON.COM LLC	57.50	24.13	010142929 4310	Sch Site Instr - Fulton / Instructional Supplies
			33.37	010142929 4399	Sch Site Instr - Fulton / Equipment Under \$500
K20R0813	SCHOLASTIC INC.	147.96	147.96	010142929 4310	Sch Site Instr - Fulton / Instructional Supplies
K20R0814	HARBOTTLE LAW GROUP	25,000.00	25,000.00	015659860 5830	Special Ed Legal Services / Legal Fees
K20R0815	J&C BOOKS LLC	432.00	432.00	012129078 4110	Lottery Instructional Material / Basic Textbooks
K20R0816	HEINEMANN	3,375.00	3,375.00	010050075 5813	State Standards-Teacher Colab / Consultant
K20R0818	CSPCA	1,425.00	1,425.00	012819771 5390	Personnel Commission / Dues and Membership Non Taxabl
K20R0820	SOUTHWEST SCHOOL AND OFFICE SU	324.00	324.00	012734040 4327	Health Supplies - Plavan / Health Supplies
K20R0822	UCI REGENTS	960.00	960.00	010050075 5210	State Standards-Teacher Colab / Travel, Conference, Workshop
K20R0823	APPLE COMPUTER ORDER DEPARTMEN	1,381.68	1,381.68	012109078 4399	Tech/Media Office Operation / Equipment Under \$500
K20R0824	VAVRINEK TRINE DAY AND CO.	28,500.00	28,500.00	012169380 5810	Business - Audit Services / Audit
K20R0825	HEARD, PAUL AND SHARLENE	60,000.00	60,000.00	015999860 5894	Special Ed - Administration / Regionalized Services (X-Pot)
K20R0826	FORUM MUSIC FESTIVAL	75.00	75.00	010143889 4311	Donations - Talbert / Elective Supplies
K20R0827	GUPTA BODLA, SANGEETA	50,000.00	50,000.00	015999860 5894	Special Ed - Administration / Regionalized Services (X-Pot)
K20R0828	BOOKSOURCE	866.24	866.24	010113255 4310	Title I - Cox / Instructional Supplies
K20R0829	BOOKSOURCE	866.24	866.24	010113255 4310	Title I - Cox / Instructional Supplies
K20R0830	BOOKSOURCE	1,109.95	1,109.95	010113255 4310	Title I - Cox / Instructional Supplies
K20R0831	BOOKSOURCE	1,616.95	1,616.95	010113255 4310	Title I - Cox / Instructional Supplies
K20R0832	BOOKSOURCE	692.29	692.29	010113255 4310	Title I - Cox / Instructional Supplies
K20R0833	BOOKSOURCE	1,604.61	1,604.61	010113255 4310	Title I - Cox / Instructional Supplies
K20R0838	SURPLUS TWO WAY RADIOS	350.00	350.00	010014747 5645	Sch Site Instr - Courreges / Outside Srvs-Repairs & Mainten

User ID: MEFOX Page No.: 2 Current Date: 11/29/2016

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 12/08/2016 FROM 11/09/2016 TO 11/29/2016

PO <u>NUMBER</u>	VENDOR	PO <u>TOTAL</u>	ACCOUNT AMOUNT	ACCOUNT NUMBE	PSEUDO / OBJECT DESCRIPTION
K20R0843 K20S8013	CERTIFIED TRANSPORTATION BUS C WAXIE	904.80 9.196.85	904.80 9.196.85	010011089 5811 011000000 9320	Donations - Tamura / Transportation Outside Agency Revenue Limit - State Revenues / STORES
K2050015	Fund 01 Total:	238,830.83	238,749.98	011000000 9320	Revenue Ellint - State Revenues / 51 ORES

 User ID:
 MEFOX
 Page No.:
 3
 Current Date:
 11/29/2016

 Report ID:
 P0010_Fund
 <v. 030305>
 Current Time:
 09:44:49

FROM 11/09/2016

TO 11/29/2016

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 12/08/2016

ACCOUNT ACCOUNT PO PO NUMBER VENDOR **TOTAL AMOUNT NUMBE** PSEUDO / OBJECT DESCRIPTION **K20M4199 WAXIE** 129.21 129.21 120016098 4310 Extended School Instructional / Instructional Supplies K20R0811 TOYS R US 216.00 216.00 120016098 4310 Extended School Instructional / Instructional Supplies Fund 12 Total: 345.21 345.21

 User ID:
 MEFOX
 Page No.:
 4
 Current Date:
 11/29/2016

 Report ID:
 P0010_Fund
 <v. 030305>
 Current Time:
 09:44:49

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 12/08/2016 FROM 11/09/2016 TO 11/29/2016

PO <u>NUMBER</u>	VENDOR	PO <u>TOTAL</u>	ACCOUNT AMOUNT	ACCOUNT NUMBE	PSEUDO / OBJECT DESCRIPTION
K20R0743	PREMIER FOOD SAFETY	99.00	99.00	133207380 5210	Cafeteria Fund / Travel, Conference, Workshop
K20R0747	AMAZON.COM LLC	462.13	462.13	133207380 4325	Cafeteria Fund / Office Supplies
K20R0805	CALIFORNIA DEPARTMENT OF EDUCA	348.40	348.40	133207380 4710	Cafeteria Fund / Food
	Fund 13 Total:	909.53	909.53		

 User ID:
 MEFOX
 Page No.:
 5
 Current Date:
 11/29/2016

 Report ID:
 P0010_Fund
 <v. 030305>
 Current Time:
 09:44:49

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 12/08/2016

FROM 11/09/2016 TO 11/29/2016

PO PO ACCOUNT ACCOUNT

<u>NUMBER VENDOR</u> <u>TOTAL AMOUNT NUMBE</u> <u>PSEUDO / OBJECT DESCRIPTION</u>

Total Account Amount: 240,004.72

 User ID:
 MEFOX
 Page No.:
 6
 Current Date:
 11/29/2016

 Report ID:
 P0010_Fund
 <v. 030305>
 Current Time:
 09:44:49

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND

BOARD OF TRUSTEES

Fund 01 Total:

12/08/2016

11/09/2016 TO 11/29/2016 FRO PO PO CHANGE ACCOUNT **NUMBE VENDOR TOTAL AMOUNT NUMBE** PSEUDO / OBJECT DESCRIPTION K20R0485 SOUTHWEST SCHOOL AND OFFICE SU 515.70 +159.30 010011616 4310 Sch Site Instr - Newland / Instructional Supplies K20R0758 649.05 **GREAT BOOKS FOUNDATION** +48.08 010113755 4310 Title I - Oka / Instructional Supplies

+207.38

 User ID:
 MEFOX
 Page No.:
 1
 Current Date:
 11/29/2016

 Report ID:
 PO011_Fund
 <v. 030305>
 Current Time:
 09:47:03

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND

BOARD OF TRUSTEES

12/08/2016

11/09/2016 TO 11/29/2016 FRO

PO PO CHANGE ACCOUNT **NUMBE VENDOR TOTAL**

AMOUNT NUMBE

PSEUDO / OBJECT DESCRIPTION

+207.38 **Total Account Amount:**

User ID: MEFOX Current Date: 11/29/2016 Page No.: 2 Report ID: PO011_Fund <v. 030305> Current Time: 09:47:03

FOUNTAIN VALLEY SD Adjustment of Funds

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

Fund: 0101 GENERAL FUND

Object	Description	FROM	то
1100	TEACHERS' SALARIES		896.00
2200	CLASSIFIED SUPPORT		281.00
2400	CLERICAL & OFFICE SALARIES		2,153.00
3101	STRS-CERTIFICATED POSITIONS		2,088,408.00
3102	STRS-CLASSIFIED		16,213.00
3202	PERS-CLASSIFIED		100.00
3313	MEDICARE-CERTIFICATED		10.00
3314	MEDICARE-CLASSIFIED		38.00
3354	ALTERNATIVE RETIRE-CLASSIFIED		2.00
3356	OASDI-CLASSIFIED		144.00
3501	SUI-CERTIFICATED		1.00
3502	SUI-CLASSIFIED		6.00
3601	WORKERS'COMP-CERTIFICATED		17.00
3602	WORKERS'COMP-CLASSIFIED		59.00
4100	TEXTBOOKS	5,000.00	27,511.00
4200	BOOKS OTHER THAN TEXTBOOKS	637.00	35,709.00
4300	MATERIALS & SUPPLIES	31,120.00	324,662.00
4400	NONCAPITALIZATION EQUIPMENT	15,661.00	117,350.00
5200	TRAVEL & CONFERENCES	300.00	13,353.00
5300	DUES AND MEMBERSHIPS		716.00
5500	OPERATIONS & HOUSEKEEPNG SVCS	15,000.00	
5600	RENTAL,LEASE,REPAIR & NON CAP	53,014.00	24,256.00
5751	Direct Cost - Field Trips	3,500.00	
5800	PROF/CONS SERV & OPER EXPENSE	253,761.00	271,525.00
5900	COMMUNICATIONS		121,920.00
6200	BUILDING AND IMPROVE OF BLDGS		22,561.00
6400	EQUIPMENT		60,000.00
7141	Excess Costs/Deficit Pay-Schls	96,818.00	29,789.00
7142	Excess Costs/County Offices	14,769.00	185.00
7350	TRANSFER INDIRECT COST IFT	813.00	
8000	REVENUE LIMIT SOURCES	13,884.00	151.00
8100	FEDERAL INCOME		1,404.00
8200	FEDERAL INCOME	1,192.00	173,381.00
8500	STATE INCOME		3,686,270.00
8600	LOCAL INCOME	535.00	109,851.00
8700	OTHER REVENUES		201,884.00
9740	RESTRICTED BALANCE	1,484.00	132,345.00
9780	OTHER ASSIGNMENTS	5,000.00	580,476.00
9789	RESERVE FOR ECONOMIC UNCERTAIN		75,107.00
9790	UNASSIGNED/UNAPPROPRIATED	781,921.00	1,490,337.00
9799	APPROPRIATED FUND BALANCE		2.00

Reference #: 2017 10

Adjustment of Funds

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

Fund: 0101 GENERAL FUND						
Object	Description	FROM	ТО			
	Subfund Total:	1,294,409.00	9,609,073.00			
I certify this is a tru Trustees, Decemb	ne excerpt from the Minutes of a regular Board Me er 8, 2016.	eeting held by the FOUNTAIN	VALLEY SD Board of			
AYES: NOES: ABSENT:		Secretary, Board	of Trustees			
The above adjusti	ment was approved on the day of	, 2	00			
A	APPROVED: Superintendent of Schools, County	of Orange:	Deputy			

Reference #: 2017 11

Deputy

FOUNTAIN VALLEY SD Adjustment of Funds

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

Fund: 1212 CHILD DEVELOPMENT

Object	Description	FROM	TO	
4300	MATERIALS & SUPPLIES		13,666.00	
5200	TRAVEL & CONFERENCES		5,174.00	
5600	RENTAL,LEASE,REPAIR & NON CAP		4,000.00	
5751	Direct Cost - Field Trips	3,500.00		
5800	PROF/CONS SERV & OPER EXPENSE 3,927			
6200	BUILDING AND IMPROVE OF BLDGS		84,912.00	
7350	TRANSFER INDIRECT COST IFT		813.00	
8500	STATE INCOME		11,660.00	
8600	LOCAL INCOME		1,743.00	
9740	RESTRICTED BALANCE	102,589.00		
	Subfund Total:	102,589.00	129,395.00	
	s a true excerpt from the Minutes of a regular Board Meeting ecember 8, 2016.	·	VALLEY SD Board of	

Reference #: 2017 12

Deputy

FOUNTAIN VALLEY SD Adjustment of Funds

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

Fund: 1313 CAFETERIA FUND

Object	Description	FROM	ТО
4300	MATERIALS & SUPPLIES		1,300.00
5800	PROF/CONS SERV & OPER EXPENSE		800.00
6400	EQUIPMENT		15,000.00
9712	NONSPENDABLE STORES	996.00	
9740	RESTRICTED BALANCE	16,104.00	
	Subfund Total:	17,100.00	17,100.00
Trustees, De	ecember 8, 2016.		
NOES: ABSENT:		Secretary, Board o	f Trustees
The above	adjustment was approved on the day of	, 20	0
	APPROVED: Superintendent of Schools, County of	Orange:	

Reference #: 2017 13

TO

1,114.00

Deputy

FOUNTAIN VALLEY SD

Adjustment of Funds

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

Description

MATERIALS & SUPPLIES

Object

4300

Fund: 4040 SPECIAL RESERVE/C.O.P.

FROM

	RENTAL,LEASE,REPAIR & NON CAP		19,665.00
5800	PROF/CONS SERV & OPER EXPENSE	8,130.00	7,779.00
6100	SITES AND IMPROVEMENT OF SITES		8,130.00
6200	BUILDING AND IMPROVE OF BLDGS		11,554.00
7438	DEBT SERVICE INTEREST		191,766.00
7439	DS/Other Debt Service Principa		303,597.00
8500	STATE INCOME		122,770.00
8600	LOCAL INCOME	140,000.00	204,535.00
9760	OTHER COMMITMENTS	524,982.00	204,535.00
	Oulstonal Tatala		
	Subfund Total:	673,112.00	1,075,445.00
rustees, De	is a true excerpt from the Minutes of a regular Board Meeting ecember 8, 2016.	·	NVALLEY SD Boar

Reference #: 2017 14

Adjustment of Funds

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

Fund: 6768 INSURANCE-WCI Object **Description FROM** TO PROF/CONS SERV & OPER EXPENSE 5800 18,658.00 9790 UNASSIGNED/UNAPPROPRIATED 18,658.00 **Subfund Total:** 18,658.00 18,658.00 I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 8, 2016. AYES: NOES: Secretary, Board of Trustees ABSENT: ____ The above adjustment was approved on the _____ day of ______, 200___. APPROVED: Superintendent of Schools, County of Orange: Deputy

Reference #: 2017 15

FOUNTAIN VALLEY SD Adjustment of Funds

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

Fund: 6769 INSURANCE HEALTH/WELFARE

Object	Description	FROM	ТО
5800	PROF/CONS SERV & OPER EXPENSE		2,750.00
9790	UNASSIGNED/UNAPPROPRIATED	2,750.00	
	Subfund Total:	2,750.00	2,750.00
	is a true excerpt from the Minutes of a regular Board Mee ecember 8, 2016.	eting held by the FOUNTAIN VA	LLEY SD Board of
AYES: _			
NOES: _ ABSENT: _		Secretary, Board of T	rustees
The above	adjustment was approved on the day of		·
	APPROVED: Superintendent of Schools, County o		puty



MEMORANDUM

TO: Christine Fullerton, Assistant Superintendent Business Services

FROM: Isidro Guerra, Director, Fiscal Services

SUBJECT: Approval of 2016-17 First Interim Report

DATE: November 29, 2016

Background:

School districts are required to complete two interim financial reports during a fiscal year; one as of October 31 and one as of January 31. The Interim Reports are filed with the County Department of Education and the State Controller's Office. School districts must conduct a review of their interim reports in accordance with state-adopted Criteria and Standards. Two critical areas are cash balance and fund balance. The second part of the summary review includes specified additional information intended to assist governing boards and county offices in better understanding the status of the District budget. This supplemental information includes the status of negotiations, reserves, and any multi-year commitments that have occurred since the budget was adopted.

Fiscal Impact:

Beginning Balance

The 2015-16 audit is complete with a General Fund beginning balance on July 1, 2016 of \$11.95 million.

Revenue Assumptions

Local Control Funding Formula Revenue

The 2016-17 budget has been updated as of the First Interim Report to reflect all state level changes to the Local Control Funding Formula (LCFF). The LCFF was calculated using an average daily attendance (ADA) of 6,207, a gap implementation percentage of 54.18% and a cost of living adjustment of 0.0%. Districts are required to complete a Local Control Accountability Plan (LCAP). The LCAP outlines spending of LCFF revenues and is approved by the Board of Trustees each year in June.

The methodology used for enrollment projections is based on the population and births in conjunction with historical enrollment and an analysis of District trends. The District

also uses Decision Insite to assist in enrollment projections. As of the First Interim Report, the projected ADA has remained unchanged from budgeted ADA. The projected total LCFF revenue for 2016-17 is \$48.03 million.

Federal Revenue

The adopted budget includes estimates based on entitlements for 2016-17 funding for all federal programs. Contracted programs are budgeted as received during the year.

All federal program revenues have been adjusted for unearned revenue from fiscal 2015-16. Federal revenue is projected to be \$1.97 million.

Other State Revenue

Significant changes since budget adoption includes recognition of one-time Mandate Cost Reimbursements of \$1.32 million (\$214 per ADA) as well as recognition of the STRS on-behalf pension contribution of \$2.10 million. The remaining balance is mostly comprised of funding for Lottery funds and Mandate Block Grant funding. Lottery is projected at \$144 per annual ADA. The restricted portion of Lottery funding is estimated at \$42 per annual ADA. The Mandate Block Grant is expected to be funded at a rate of \$28.42 per ADA.

All State program revenues have been adjusted for carry-over revenues. Other state revenue is projected to be \$4.99 million.

Other Local Revenue

Other local revenue is derived from various sources: lease income, special education transfer of apportionment, donations, contract fees and miscellaneous income. Lease income is used to partially fund the Routine Maintenance program.

Other local revenue is projected to be \$4.55 million.

Expenditure Assumptions

Salaries & Benefits

<u>Salaries</u>

Step, column and longevity increases for certificated, classified, confidential and management employees are reflected in the First Interim Report. Salaries and benefits for all staff make up approximately 83.8% of total revenue as of October 31, 2016. As of the date of this report, salary negotiations for 2016-17 have not been settled for any bargaining unit.

Benefits

Employee statutory benefit rates for 2016-17 are as follows:

- STRS 12.58%
- PERS 13.888%
- Social Security 6.20%
- PARS 1.30%
- Medicare 1.45%
- Unemployment Insurance 0.05%
- Workers' Compensation 2.26%.

The increase in Employee Benefits expense is attributed to the recent requirement to record STRS on-behalf pension contributions as an employee benefit expense. An equal offsetting entry in Other State Revenue makes the net impact of this increase \$0.

Health and Welfare costs are allocated at \$9,000 per full-time classified employee, \$9,000 per certificated employee prorated by the percentage of hours worked and \$4,500 for employees working part-time. The increase in the health and welfare expense approved in 2015-16 will be funded out of the insurance fund balance. The remainder of the cost is borne by employees through payroll deductions.

Retiree Benefits

The District covers the cost of health and welfare for 43 retired employees until age 65. The cost does not exceed the cap at the time of the employee's retirement.

Other Expenditures

Object codes 4000 through 7000 reflect typical expenditures in supplies, services and equipment. As of October 31, 2016 variances from budgeted amounts appear reasonable given the expenditure of one-time and other additional revenues received. Object codes 4000-5999 typically increase during the year as donations and other revenues are expended to purchase supplies and services.

Ending Balance

The projected ending balance for June 30, 2017, is \$13.21 million. The projected ending fund balance is comprised of: Restricted Balance of \$835,522, Assigned Balance of \$4.60 million, Stores Balance of \$100,000, Revolving Cash of \$35,000, Unassigned Balance of \$5.89 million and a Reserve for Economic Uncertainties amount of \$1.75 million, which meets the state requirement for reserves equal to 3% of expenditures.

All other funds are projected to end the year with a positive fund and cash flow balance.

Recommendation:

It is recommended that the Board of Trustees approve the First Interim Report for fiscal year 2016-17.



MEMORANDUM

TO: Christine Fullerton, Assistant Superintendent Business Services

FROM: Isidro Guerra, Director, Fiscal Services

SUBJECT: Review and Approval of 2015-16 Financial Audit

DATE: December 1, 2016

Background:

The 2015-16 Financial Audit, completed by Vavrinek, Trine, Day & Co., LLP, is presented to the Board of Trustees for review and acceptance. The Audit Report includes financial statements, supplemental information, compliance statements, findings and recommendations. The Audit Committee met and discussed the audit on November 30, 2016 and will make comments to the Board of Trustees. There were no restatements on the financial reports.

There was a finding pertaining to the reporting of the Local Control Funding Formula Unduplicated Pupil Count submitted to the California Department of Education. The District inaccurately reported 116 students as eligible for Free and Reduce Lunch on CALPADS Form 1.18 – FRPM/English Learner/Foster Youth – Student List. This over reporting of eligibility was due to students who were eligible as of census day due to carry over eligibility from the previous year, but who did not continue to meet eligibility requirements after census day. Going forward, the District will update CALPADS data throughout the Fall 1 reporting window to ensure that the students' designation is accurately reflected and that it matches the Free and Reduced meal application status. The audit received an unmodified opinion in the areas of Financial Statement and Federal Awards, the best possible certification. The aforementioned finding caused us to receive a qualified opinion in the area of State Awards.

A copy of the Audit Report is available in the Business Services office for review.

Fiscal Impact:

The District's inaccurate unduplicated count results in a decrease of approximately \$30,000 in LCFF supplemental funding. The decrease in funding will be recorded at Second Interim.

Recommendation:

It is recommended that the Board of Trustees receive and accept the 2015-16 Financial Audit.

2016/2017

WEST ORANGE COUNTY CONSORTIUM FOR SPECIAL EDUCATION CONFIDENTIAL MEMO

To: FVSD Board Members

From: Rachel Rios, Fiscal Manager

West Orange County Consortium for Special Education

Date: November 29, 2016

Subject: Non-Public Agency/School Contracts – Addendums

Board Meeting Date: December 8, 2016

Under current consortium budget agreements, any unfunded cost of NPS/NPA placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts be approved and that the West Orange county Consortium for Special Education be authorized to receive invoices and process payment.

Student's Name	Non-Public School/Agency	100% Contract/ Addendum	Effective Dates
	Speech Language Development Center	\$23,400.00	July 1, 2016 to June 30, 2017
	W17028		

Approved by the FVSD Board of Trustees
December 8, 2016

Dr. Mark Johnson Superintendent

Date:

(Type Name and Title)

ADDENDUM TO AGREEMENT FOR NONPUBLIC NONSECTARIAN SCHOOL/AGENCY SERVICES INDIVIDUAL SERVICE CONTRACT

INDIVIDUAL	LSERVICE	CONTRACT			
This ADDENDUM to the SERVICE CONTRACT is made Fountain Valley School District , County (Local Education Agency)			nd Langua		ent Center for
born on, who i	is a resident	of Eountain V	alley School	District	
(Name of Student) (Date of Birth)	.o u 1 001u0111		(Local Education	n Agency)	
of Orange County.			and with the control of the case of		
ORIGINAL CONTRACT - July 01, 2016 to January 25,	Provider	Per Session	Cost man	Maximum	Total
SERVICES ADDED BY THIS ADDENDUM	Type	Total	Cost per Session	No. Sessions	Addendum Cost
Basic Education	NPS	Per Diem	\$ 155.00	102	\$ 15,810.00
Adaptive PE – Individual/Group (2x30min/wk)	NPS	60 Minutes	\$ 99.00	23	2,277.00
Speech/Language – Individual (8x30min/mo)	NPS	60 Minutes	\$ 99.00	28	2,772.00
Occupational Therapy – Individual (1x30min/wk)	NPS	60 Minutes	\$ 99.00	11.5	1,138.50
	T	OTAL ORIGIN	AL CONTR	ACT COST:	\$ 21,997.50
ADDENDUM #1 CONTRACT - July 01, 2016 to June 30	2017				
ADDENDOW #1 CONTRACT = July 01, 2010 to Jule 30	1			Maximum	Total
SERVICES ADDED BY THIS ADDENDUM	Provider Type	Per Session Total	Cost per Session	No. Sessions	Addendum Cost
Basic Education	NPS	Per Diem	\$ 155.00	98	\$ 15,190.00
Adaptive PE – Individual/Group (2x30min/wk)	NPS	60 Minutes	\$ 99.00	-23	(2,277.00)
Adaptive PE – Individual/Group (2x30min/wk)	NPS	60 Minutes	\$ 88.00	40	3,520.00
Speech/Language – Individual (8x30min/mo)	NPS	60 Minutes	\$ 99.00	16	1,584.00
Occupational Therapy – Individual (1x30min/wk)	NPS	60 Minutes	\$ 99.00	8.5	841.50
Occupational Therapy – Consultation (2x20min/mo)	NPS	60 Minutes	\$ 99.00	7.33	726.00
SERVICES ADDED BY THIS ADDENDUM	Provider Type	Per Session Total	Cost per Session	Maximum No. Sessions	Total Addendum Cost
Over to Over Aide (1-200) indian (1-4d-1)	NPS	60 Minutes	\$ 19.50	1,200	\$ 23,400.00
One-to-One Aide (1x360min/day – 6hr/day)		TAL ADDEND			\$ 23,400.00
AMENDED CONTRACT – July 01, 2016 to June 30, 201		IAC ADDLIND	OM CONTR	ACT C031.	23,400.00
AND	Provider	Per Session	Cost per	Maximum	Total Amended
SERVICES AS PROVIDED IN AMENDED CONTRACT	Type	Total	Session	No. Sessions	Cost
Basic Education	NPS	Per Diem	\$ 155.00	200	\$ 31,000.00
Adaptive PE - Individual/Group (2x30min/wk)	NPS	60 Minutes	\$ 88.00	40	3,520.00
Speech/Language – Individual (8x30min/mo)	NPS	60 Minutes	\$ 99.00	44	4,356.00
Occupational Therapy – Individual (1x30min/wk)	NPS	60 Minutes	\$ 99.00	20	1,980.00
Occupational Therapy – Consultation (2x20min/mo)	NPS	60 Minutes	\$ 99.00	7.33	726.00
One-to-One Aide (1x360min/day 6hr/day)	NPS	60 Minutes	\$ 19.50	1,200	23,400.00
	T	OTAL AMENE	DED CONTR	ACT COST:	\$ 64,982.00
This AMENDED Service shall begin on	and shall	terminate at 5	:00 p.m. on	June 30, 20	unless
-CONTRACTOR-			-DIST	TRICT-	
Speech and Language Development Center (Name of Nonpublic School/Agency)	P(in Valley Sc School District)	hool District	
(Contracting Officer's Signature)	g	(Signature))	lis vire	Date
,		Dr. Ma	rk Johnson		
(Type Name and Title)			ne of Superintende	ent)	