

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

Regular Meeting

AGENDA

Fountain Valley School District
10055 Slater Avenue
Fountain Valley, CA 92708

April 27, 2017
4:30 p.m.

Mrs. Carol Davis, Chairperson
Mr. William Mullin, Vice Chairperson
Rabbi Stephen Einstein, Member
Mr. Ross Hessler, Director, Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, March 23, 2017** *Action*
(Attachment #1)
4. **Minutes, Regular Meeting of the Board of Trustees, March 09, 2017** *Information*
(Attachment #2)
5. **Minutes, Special Meeting of the Board of Trustees, March 23, 2017** *Information*
(Attachment #3)
6. **Minutes, Special Meeting of the Board of Trustees, March 30, 2017** *Information*
(Attachment #4)
7. **Agenda, Regular Meeting of the Board of Trustees, April 13, 2017** *Information*
(Attachment #5)
8. **Director's Report** *Information*
9. **Commissioners' Comments** *Information*

10. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

11. “Updates in Education and the Classified Impact”- Chris Mullin *Information*
12. Classification Study Update- Ross Hessler *Information*
13. Eligibility Lists *Information*
(None at this time)

PERSONNEL

14. Job Announcements *Information*
(Attachment #6)

FINANCIAL

15. PCASC Mini-Conference, “Building a Foundation for Merit” *Action*
(Attachment #7)

CLOSED SESSION

16. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

17. The next meeting of the Personnel Commission will be:

May 17, 2017 (Employee Recognition Night)
5:00 p.m.
Board Room

ADJOURNMENT

18. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF March 23, 2017**

DATE: March 27, 2017

Attached for your approval are the minutes of the Personnel Commission regular meeting of March 23, 2017.

RECOMMENDATION

The Personnel Commission approve the minutes of March 23, 2017 Personnel Commission regular meeting.

Attachment #1

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

March 23, 2017

4:30 p.m.

Carol Davis called the Regular Meeting of the Personnel Commission to order at 4:35 p.m. in the Professional Development Conference Room, 10055 Slater Avenue, Fountain Valley, California. The Pledge of Allegiance was not recited due to the absence of a flag in the PDC room.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson
Mr. William Mullin, Vice Chairperson
Rabbi Stephen Einstein, Member
Mr. Ross Hessler, Director, Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Rabbi Einstein moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

Introduction of Guests

Ms. Connie Ramirez and Mr. Parham Sadegh were in attendance.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, January 18, 2017

Mr. Mullin moved to approve the minutes of the February 9, 2017 meeting. Rabbi Einstein seconded the motion. Motion carried.

Minutes, Regular Meeting of the Board of Trustees, January 12, 2017

Presented as an information item only

Minutes, Special Meeting of the Board of Trustees, January 26, 2017

Presented as an information item only

Minutes, Special Meeting of the Board of Trustees, February 4, 2017

Presented as an information item only

Minutes, Special Meeting of the Board of Trustees, February 6, 2017

Presented as an information item only

Minutes, Regular Meeting of the Board of Trustees, February 16, 2017

Presented as an information item only

Agenda, Special Meeting of the Board of Trustees, January 26, 2017

Presented as an information item only

Agenda, Special Meeting of the Board of Trustees, February 6, 2017

Presented as an information item only

Agenda, Regular Meeting of the Board of Trustees, February 16, 2017

Presented as an information item only

Agenda, Regular Meeting of the Board of Trustees, March 9, 2017

Presented as an information item only

Director's Report

Mr. Hessler congratulated Dr. Julianne Hoefler who has been named ACSA's Administrator of the Year, Curriculum and Instruction, for the State of California.

Commissioners' Comments

Mr. Mullin stated he is pleased the Board of Trustees is taking the Classification Study very seriously. He felt we all have waited a long time for multiple reasons and we are now good to go. Rabbi Einstein stated looking ahead and after reading the way the study is being conducted, he is excited to be moving forward. He hopes all members of the classified service will see this as a recognition of who they are and what they are doing and an opportunity to reflect on their jobs. Mrs. Davis went to the 3:30 p.m. classification presentation. She said it was really centered on the employees and their having input and a line of communication through the focus groups. She stated many employees had a smile on their faces.

Public Comments

Ms. Connie Ramirez stated a lot of people are very happy the classification study is being performed and a lot of the employees have never heard of a classification study. Staff reactions are kind of mixed. Employees are appreciative but a little worried about a possible negative impact.

ADMINISTRATION

Information Technology Update

Mr. Sadegh gave a PowerPoint presentation on the growth of technology in schools and specifically in the Fountain Valley School District over the last couple of years. The role of IT has expanded due to changes in Federal and State laws and regulations. Other drivers of change are the Universal Service Program for Schools and Libraries (E-Rate) and student testing requirements. We are now doing all the student registrations online. One of the main challenges facing Fountain Valley School District IT right now is security and protection due to the amount of student data being required to be uploaded and stored online.

Classification Study Update

Mrs. Davis shared the stakeholders are given information and then they distribute this information to employees. EMS will then receive the information from the focus groups. Mr. Hessler stated there are 10 stakeholders for classified: two from instructional aides, two from maintenance, two from the clerical family, two from ESP, one from Food Services and one from transportation. Also, there will be additional stakeholders. These will be Mr. Hessler, Ms. Abdel, one representative Assistant Principal from the school base and one confidential representative. These stakeholders will have inside information to share and help answer questions. There will be 2 to 4 meetings for this group.

The focus group employees will have the initial responsibility to get the information to the consultants and as the information comes back to make sure it is correct. They, along with all other employees, will have the chance to review changes to the job descriptions and ask appropriate questions and for any additional changes. EMS expects to get the job descriptions 80% right on the first run through and then correct the other 20% after

further input from the employees. EMS hopes by June to have completed a final revised job description for everyone before school lets out. They will also gather compensation and benefits information for us to compare and use.

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for Food Service Worker and Special Education Bus Aide. Rabbi Einstein seconded. The motion carried.

PERSONNEL

Job Announcements

The Extended School Program Aide interdepartmental transfer job posting was reviewed. It was noted the position has been filled.

FINANCIAL

Nothing to report.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

April 27, 2017

4:30 p.m.

Professional Development Center (PDC)

ADJOURNMENT

The March 23, 2017 regular meeting of the Personnel Commission was adjourned at 5:15 p.m.

Mrs. Carol Davis, Chairperson

Mr. William Mullin, Vice Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR MEETING ON March 9, 2017**

DATE: March 27, 2017

The minutes of the Board of Trustees regular meeting on March 9, 2017 are presented as an information item.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

March 9, 2017

MINUTES

President Crandall called the regular meeting of the Board of Trustees to order at 5:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Ian Collins	Member
Jeanne Galindo	Member

Motion: Mr Collins moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Schultz

Vote: 5-0

BOARD WORKSHOP

Assistant Superintendent, Business Services, Christine Fullerton, was joined by Lori Raineri from Government Financial Strategies Inc., to review and discuss the next steps in moving forward with the issuance of the District's General Obligation Bonds. Mrs. Fullerton opened the workshop and welcomed Ms. Raineri to the meeting. Ms. Raineri provided an overview of the information to be discussed this evening including: brief review of Measure O, bond financing plan update, bond sale process, Citizen's Oversight Committee, and next steps. Ms. Raineri congratulated the Board and staff on the passing of Measure O. In addition, she reviewed General Obligation Bond Tax Rates, noting that bond tax rates equate the debt service divided by assessed value. Each property in the District pays its pro rata share, based on its individual assessed value (not market value). In addition, she provided an assessed value growth update. She noted as well that interest rates are below the level planned. Furthermore, she explained the potential of \$63 million in bonds. Ms. Raineri then

Next Steps in the Issuance
of General Obligation
Bonds

reviewed improvements to the bond plan, noting that the District is projected to have more than sufficient bonding capacity to issue \$60.4 million of bonds over five years. She also reviewed the bond sale process including bond sale methods, either a competitive process (auction) or a negotiated process (sale to a pre-selected underwriter or lender/investor). She reviewed GFOA competitive criteria and negotiated criteria. In addition, she provided a review of who buys bonds. Following this, she reviewed the disclosure to investors, the Official Statement (primary disclosure document), and the purpose of disclosures. She provided tips for reviewing disclosures and primary legal documents included in the packet. Following this, Ms. Raineri reviewed the Citizen's Oversight Committee, including Fountain Valley's approach. In closing, Ms. Raineri reviewed next steps in the issuance of General Obligation bonds.

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mrs. Crandall announced that the Board would retire into Closed Session. Action was anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Public Employee Performance Evaluation:
Government Code Section 54957 & 54957.1
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

The public portion of the meeting resumed at 7:00pm.

PLEDGE OF
ALLEGIANCE

Boy Scout Troop 1226 led the Pledge of Allegiance.

SPECIAL PRESENTATIONS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Tamura School, the Board recognized and thanked Christine Santana and Veronica Tran. The Board was joined by staff, members of the community, students and family members in thanking these parents for their dedication to Tamura School.

RECOGNITION OF
TAMURA SCHOOL
PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Oka School, the Board recognized and thanked Diana Vanovereem and Alexis DeVries. The Board was joined by staff, members of the community, students and family members in thanking these parents for their dedication to Oka School.

RECOGNITION OF OKA
SCHOOL PARENT
VOLUNTEERS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Tamura School: Mackenzie James-Wong (TK), Rubygrace Fauscette (1st), James Hatcher (2nd), Suri Le (3rd), Kelly Zearth (4th), and Amberlyn Stone (5th). The Board was joined by family members, staff and community members in celebrating the amazing accomplishments of these students.

RECOGNITION OF
TAMURA STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Oka School: Jesus Rojas (K), Ethan Hayes (1st), Avery Williams (2nd), Shalimar Aaron (3rd), Ilona Vivanco (4th), and Hieu Nguyen (5th). The Board was joined by family members, staff and community members in celebrating the amazing accomplishments of these students.

RECOGNITION OF OKA
STUDENTS

Following the recognitions, the Board took a brief recess.

Members of the Surplus Property “7-11” Committee presented to the Board of Trustees their report and recommendation regarding the Crossroads Property. Committee Co-Chair David Truong shared the work of the 7-11 Committee, their report and recommendation to the Board.

PRESENTATION OF
REPORT AND
RECOMMENDATION OF
SURPLUS PROPERTY “7-
11” COMMITTEE
REGARDING

**CROSSROADS
PROPERTY****STAFF REPORTS AND PRESENTATIONS**

Assistant Superintendent, Business, Christine Fullerton, and Director, Fiscal Services, Isidro Guerra, presented and reviewed with the Board of Trustees the Second Interim Report for the Fountain Valley School District. Mrs. Fullerton began by reviewing the mission statement for the District. Following this, she provided an overview of the State economy and the Governor's January Proposal. Mr. Guerra then reviewed the Second Interim Report including assumptions and changes in revenue and expenditures since First Interim. In addition, he reviewed the General Fund Balance and components of the ending fund balance, with an ending fund balance at Second Interim of \$12,377,324. Mrs. Fullerton reviewed multi-year assumptions and projections. She also reviewed the STRS/PERS incremental pension cost increases' impact on the District with total cumulative increases of \$4.1million by 2019-20. She reviewed additional risk factors for the future including: additional increases to escalating PERS and STRS contributions; the return of Maintenance Factors; COLA-only environment as we approach full implementation of LCFF; economic slowdown; LCAP implementation; and maintaining and/or upgrading facilities. In closing, she reviewed the Budget calendar through adoption of the 2017-18 LCAP and Budget at the June 22 meeting.

**SECOND INTERIM
REPORT (WRITTEN AND
ORAL)****BOARD REPORTS AND COMMUNICATIONS**

Mr. Collin's activities since the last meeting included: Rotary MIS Recognitions, Board workshops, FVSF meeting, OCSBA/ACSA Joint Dinner meeting, Edison High School presentation of *All Shook Up*, and HUC Luncheon honoring Joy Moyers.

Mr. Galindo's activities since the last Board meeting included: Chamber of Commerce Business Leadership Awards Luncheon honoring FVSF as Service Club of the Year, HUC Luncheon honoring Joy Moyers, FVSF meeting, middle school volleyball tournament, ELA professional development, meeting with FVEA representatives Christine Currasco and Brandon Plummer.

Mrs. Schultz's activities since the last Board meeting included: OCSBA/ACSA Joint Dinner meeting. She also shared that four

members of ACE went to the Sacramento Safari.

Mr. Cunneen thanked the Board and staff for their support of his recent taking of the California State Bar Exam. His activities since the last Board meeting included: OCSBA/ACSA Joint Dinner meeting, and opening ceremonies for Fountain Valley Little League where Dr. Johnson threw out the first pitch.

Mrs. Crandall thanked Dr. Johnson for opening baseball season for FV Little League. Her activities since the last meeting included: Rotary MIS breakfast honoring Fulton, Chamber of Commerce Leadership Awards Luncheon honoring FVSSF, Chamber of Commerce Breakfast, middle school volleyball tournament, OCSBA/ACSA Joint Dinner meeting, Kindergarten information meetings, announcement of FVSD TOTY Beth Fockler at Fulton Middle School, Boys and Girls Club Twilight Program meeting, CGI teacher-led demo lessons, and attending neighboring district Board meetings to observe their practices.

PUBLIC COMMENTS

There were two requests to address the Board of Trustees. Two parents addressed the Board.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Schultz moved to approve Board Policy 3470 Debt Issuance and Management for first reading.

**BOARD POLICY 3470
DEBT ISSUANCE AND
MANAGEMENT
(FIRST READING)**

Second: Mrs. Galindo

Vote: 5-0

Motion: Mr. Collins moved to approve Board Policy 5116.2 Involuntary Student Transfers for first reading.

**BOARD POLICY 5116.2
INVOLUNTARY
STUDENT TRANSFERS
(FIRST READING)**

Second: Mr. Cunneen

Vote: 5-0

Motion: Mr. Cunneen moved to approve Board Policy 4030 Non Discrimination in Employment for first reading.

**BOARD POLICY 4030
NON
DISCRIMINATION IN
EMPLOYMENT (FIRST
READING)**

Second: Mrs. Schultz

Vote: 5-0

Motion: Mr. Collins moved to approve the addendum to Employment Contract for Assistant Superintendent, Personnel.

APPROVAL OF
ADDENDUM TO
EMPLOYMENT
CONTRACT FOR
ASSISTANT
SUPERINTENDENT,
PERSONNEL

Second: Mrs. Galindo

Mrs. Crandall made the following statement:
“Pursuant to Government Code section 54953, subdivision (c)(3), the Board provides this oral summary of the salary and/or fringe benefit increase recommendation for the following local agency executives:

Assistant Superintendent, Personnel, whose term is being extended to June 30, 2020, with total compensation of \$180,713.50 for the 2016-17 school year, which is inclusive of a onetime payment of \$1,754.50. In addition, the Assistant Superintendent, Personnel receives Health and Welfare Benefits not to exceed \$9,000.”

Vote: 5-0

Motion: Mrs. Galindo moved to approve the addendum to Employment Contract for Assistant Superintendent, Business Services

APPROVAL OF
ADDENDUM TO
EMPLOYMENT
CONTRACT FOR
ASSISTANT
SUPERINTENDENT,
BUSINESS SERVICES

Second: Mrs. Schultz

Mrs. Crandall made the following statement:
“Pursuant to Government Code section 54953, subdivision (c)(3), the Board provides this oral summary of the salary and/or fringe benefit increase recommendation for the following local agency executives:

Assistant Superintendent, Business Services, whose term is being extended to June 30, 2020, with total compensation of \$194,636.68 for the 2016-17 school year, which is inclusive of a onetime payment of \$1,889.68. In addition, the Assistant Superintendent, Business Services receives Health and Welfare Benefits not to exceed \$9,000.”

Vote: 5-0

Motion: Mr. Collins moved to approve the Employment

APPROVAL FOR

Contract for Assistant Superintendent, Educational Services.

EMPLOYMENT
CONTRACT FOR
ASSISTANT
SUPERINTENDENT,
EDUCATIONAL
SERVICES

Second: Mrs. Schultz

Mrs. Crandall made the following statement:

“Pursuant to Government Code section 54953, subdivision (c)(3), the Board provides this oral summary of the salary and/or fringe benefit increase recommendation for the following local agency executives:

Assistant Superintendent, Educational Services, whose term commences July 1, 2016 through June 30, 2020, with total compensation of \$180,617.44 for the 2016-17 school year, which is inclusive of a onetime payment of \$1,724.44 and a \$3,000 doctoral stipend. In addition, the Assistant Superintendent, Educational Services receives Health and Welfare Benefits not to exceed \$9,000.”

Vote: 5-0

Motion: Mrs. Schultz moved to approve appointment of the members of the Citizen’s Bond Oversight Committee presented this evening.

APPOINT MEMBERS
OF CITIZEN’S BOND
OVERSIGHT
COMMITTEE

Second: Mrs. Galindo

Mrs. Crandall noted the community members who will participate as quorum members are:

- Tom Antal – Active in a bond fide taxpayer’s organization
- Steve Brown – Active in a senior citizen organization
- Regan Carpenter – Parent or guardian of a child enrolled in the school district
- Jim Escutia – Parent or guardian of a child enrolled in the school district
- Bonnie Hansen – Active in a business organization representing the business community within the school district
- Joy Moyers – Parent or guardian of a child enrolled in the school district and active in a parent-teacher organization
- Amy Vu – Parent or guardian of a child enrolled in the school district

And the following community members will serve as members at large:

- Dave Albert
- Jim Carrigan
- Brad Gaston

Genevieve Maciel
Amy Nguyen

Vote: 5-0

Motion:	Mr. Collins moved to approve new Board Policy 5141.33 Head Lice for second reading and adoption.	NEW BOARD POLICY 5141.33 HEAD LICE (SECOND READING AND ADOPTION)
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Second: Mrs. Galindo

Vote: 5-0

Motion:	Mrs. Galindo moved to approve Board Policy 5030 Student Wellness for second reading and adoption.	BOARD POLICY 5030 STUDENT WELLNESS (SECOND READING AND ADOPTION)
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Second: Mrs. Schultz

Vote: 5-0

Motion:	Mr. Cunneen moved to approve Board Policy 6164.6 Identification and Education Under Section 504 for second reading and adoption.	BOARD POLICY 6164.6 IDENTIFICATION AND EDUCATION UNDER SECTION 504 (SECOND READING AND ADOPTION)
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Second: Mrs. Crandall

Vote: 5-0

Motion:	Mrs. Galindo moved to adopt Resolution 2017-15: Acceptance of Surplus Property Advisory Committee Final Report and Recommendation.	RESOLUTION 2017-15: ACCEPTANCE OF SURPLUS PROPERTY ADVISORY COMMITTEE FINAL REPORT AND RECOMMENDATION
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Second: Mr. Collins

Dr. Johnson confirmed direction from the Board, following their discussion, to bring a resolution for Board approval at the next regularly scheduled meeting to take action regarding disposition of the property.

Vote: 5-0

Motion:	Mr. Collins moved to approve Second Interim Report.	APPROVAL OF SECOND INTERIM REPORT
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Second: Mrs. Schultz

Vote: 5-0

Motion: Mr. Cunneen moved to approve the Consent Calendar.

CONSENT
CALENDAR/
ROUTINE ITEMS OF
BUSINESS

Second: Mrs. Galindo

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from the January 26th special meeting
- Board Meeting Minutes from February 4th special meeting
- Board Meeting Minutes from February 6th special meeting
- Board Meeting Minutes from February 16th regular meeting minutes
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Warrants
- Purchase Order Listing
- Budget Adjustments
- Single Plans for Student Achievement
- Purchase of Chromebooks Districtwide
- Approval of Contracts with Educational Management Solutions

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked Mrs. Raineri for her presentation this evening. He commended the inclusivity of the Bond sale process. In addition, he commended Mrs. Fullerton on the thorough process for finding an architect, noting the recent tours of the work of the finalists. He explained that with this process finished the recommended firm will be brought to the Board at the second March meeting. He noted as well the Every Student Succeeding Breakfast tomorrow with ACSA and for the District with Rotary next week, both wonderful events to look forward to. Moreover, he noted that the work of the 7-11 Committee is complete and commended the committee on their work. In addition, he commended Mrs. Fullerton and Mr. Guerra for their presentation this evening. He commended

the Fountain Valley Schools Foundation on their recent recognition by the Chamber of Commerce as Charitable Organization of the Year. He noted that they are doing great work and are simply remarkable. Dr. Johnson highlighted the upcoming Summer Enrichment Academy. He also commended the professional development going on currently in the District, noting the teacher-led CGI demos and work being done with our new novel units. He encouraged everyone to attend the District Art Show on April 11th and the Taste of Fountain Valley on April 29th. Dr. Johnson commended FVSD Teacher of the Year Beth Fockler. In closing, he commended Mr. Cunneen for commitment to lifelong learning and his inspired embodiment of the values of our District in his recent taking of the State Bar Exam.

CLOSED SESSION

Mrs. Crandall announced that the Board would retire into a second Closed Session. Action was anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Public Employee Performance Evaluation:
Government Code Section 54957 & 54957.1
The Board will meet in closed session to discuss the

annual performance evaluation of the superintendent.

Mrs. Crandall made the following Closed Session readout:

**CLOSED SESSION
READOUT**

“In closed session, the governing board took action on the motion of Mr. Collins, seconded by Mr. Cunneen, and a vote of 5 to 0 to authorize the Superintendent or designee to notice 21.0 FTE teachers on temporary contract on or before March 15, 2017 of release from District employment at the conclusion of the current 2016-17 school year pursuant to Education Code section 44954(b).”

ADJOURNMENT

Motion: Mr. Collins moved to adjourn the meeting at 10:07pm.

Second: Mr. Cunneen

Vote: Unanimously approved

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL MEETING ON March 23, 2017**

DATE: March 27, 2017

The minutes of the Board of Trustees special meeting on March 23, 2017 are presented as an information item.

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

March 23, 2017

MINUTES

President Crandall called the special meeting of the Board of Trustees to order at 5:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Ian Collins	Member
Jeanne Galindo	Member

Motion: Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

Mrs. Abdel led the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE

BOARD WORKSHOP

Following approval by the Board of Trustees at the March 9 regular meeting, the District has contracted with Educational Management Solutions (EMS) to conduct a classification and compensation study in the Fountain Valley School District. Cheri Boyd and Betty Grey with EMS presented to the Board of Trustees the process and timeline for the District Classification Study. Ms. Boyd shared with the Board some details regarding Educational Management Systems and their company's history. She also reviewed the components of a classification study including the three phases: job analysis, market analysis and development, and implementation. She also reviewed the criteria for success. Ms. Gray provided details regarding data collection and analysis. In addition, she reviewed the job evaluation process next steps following the final report including implementation

EDUCATIONAL
MANAGEMENT
SOLUTIONS (EMS)

and follow-up.

At the direction of the Board, the Fountain Valley School District issued a Request for Qualifications for an architectural firm. After an extensive and competitive process, the District recommends selection of Rachlin Partners for construction projects in the District following the passing of Measure O. Assistant Superintendent, Business, Chris Fullerton joined Michael Rachlin and Richard Ingrassia from Rachlin Architects in presenting to the Board of Trustees this evening. Mr. Rachlin and Mr. Ingrassia shared an overview of Rachlin Partners, their history, staff and portfolio.

RACHLIN ARCHITECTS

Following the discussions held at the special Board meetings on January 5th, 26th and February 6th, and the regular meeting of January 12th, senior staff had an opportunity to share additional information with the Board of Trustees regarding construction delivery options in the Fountain Valley School District following the passing of Measure O. Dr. Johnson opened the workshop by noting this is the fifth workshop and discussion regarding delivery methods the Board will have had. He commended Mrs. Fullerton on her work in this effort. In addition, Mrs. Fullerton commended the Board for their quest for knowledge and dedication to educating themselves regarding delivery methods. Following this, Mrs. Fullerton summarized the construction delivery methods, Design-Bid-Build, Construction Manager, Lease-Leaseback, and Design-Build. Dr. Johnson explained the staff recommendation of using a Lease-Leaseback delivery of Measure O construction and the rationale behind this recommendation including: new legislation which addresses areas of past litigation; Guaranteed Maximum Price (GMP) reduces changes orders and project costs; and Architect, Contractor and District work as a team increasing collaboration and the ability of the project to be on time and on budget. The Board then discussed all of the material presented this evening as well as over the last four workshops and gave direction to senior staff to develop an RFP for a Lease-Leaseback presentation to be brought to the Board in draft form at the special meeting of March 30th. Following this, the plan would be to bring the document for approval at the April 13th regular meeting.

**CONSTRUCTION
DELIVERY METHODS**

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mr. Cunneen moved to approve the Master Architectural Services Agreement with Rachlin Partners, Inc., for Architectural Services Associated with the District’s Measure O Bond Program.

Second: Mr. Collins

Vote: 5-0

APPROVAL OF THE
MASTER
ARCHITECTURAL
SERVICES
AGREEMENT WITH
RACHLIN PARTNERS,
INC., FOR
ARCHITECTURAL
SERVICES
ASSOCIATED WITH
THE DISTRICT’S
MEASURE O BOND
PROGRAM
CONSENT
CALENDAR/
ROUTINE ITEMS OF
BUSINESS

Motion: Mr. Galindo moved to approve the Consent Calendar.

Second: Mr. Collins

Vote: 5-0

The Consent Calendar included:

- Memorandum of Understanding between the Fountain Valley Education Association and the Fountain Valley School District – Early Notification of Retirement

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mrs. Crandall announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*

Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

- Public Employee Performance Evaluation:
Government Code Section 54957 & 54957.1
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.
- Conference with Legal Counsel-Anticipated Litigation: *Government Code sections 54954.5 (c) and 54956.9 (d)(2)*: one possible case.

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked the Board for their participation this evening, noting it is the eighth meeting in three months.

ADJOURNMENT

Motion: Mr. Collins moved to adjourn the meeting at 7:58pm.

Second: Mrs. Galindo

Vote: Unanimously approved

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING ON March 30, 2017**

DATE: March 27, 2017

The minutes of the Board of Trustees special meeting on March 30, 2017 are presented as an information item.

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

March 30, 2017

MINUTES

President Crandall called the special meeting of the Board of Trustees to order at 5:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Ian Collins	Member
Jeanne Galindo	Member

Motion: Mr. Collins moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Schultz

Vote: 5-0

Dr. McLaughlin led the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE

BOARD WORKSHOP

The Board of Trustees participated in a workshop in order to review the process used to update the District's Local Control Accountability Plan (LCAP). Dr. McLaughlin opened the workshop by reviewing summary details regarding the LCAP including the Local Control Funding Formula (LCFF) and its connection to the LCAP. He reviewed the functions of the LCAP including: identifying goals to improve or increase services, focusing on student achievement, providing a link between budget process and local decisions regarding educational programs, and ensuring local participation. In addition, Dr. McLaughlin reviewed the eight State priorities, the timeline regarding LCAP review and approval and members of the District's LCAP leadership team. Moreover, he reviewed the 2016-17 LCAP Goals. Dr. Hoefler then reviewed LCAP metrics. She

LOCAL CONTROL
ACCOUNTABILITY PLAN
(LCAP) WORKSHOP

provided additional details regarding each of the five goals and shared the newly created LCAP visuals. She also reviewed the California Schools Dashboard and the Local Control Funding Formula (LCFF) Evaluation Rubrics. LCFF Evaluation Rubrics report on the eight State priority areas, help identify strengths and areas for improvement and determine eligibility for assistance and support. The California Schools Dashboard is the public portal for reporting these evaluation rubrics. She shared the California Schools Dashboards indicators both for the State (reported for districts and schools) and locally (reported for districts only). Dr. Hoefer shared a snapshot of the California Schools Dashboard and additional details regarding the FVSD Dashboard Equity Report. Following this, she explained the LCFF Evaluation Rubric status/change grid. In addition, she reviewed the draft 2017-18 LCAP goals and actions/services. Dr. McLaughlin then led the Board through a LCAP Q&A activity where trustees were broken into small groups to review the 2016-17 metrics and 2017-18 draft metrics, goals and actions/service followed by an opportunity for questions with staff. In closing, Dr. McLaughlin reviewed the LCAP timeline and CAASP results in the District, emphasizing the focus on outcomes for all students.

Assistant Superintendent, Business, Christine Fullerton, guided the Board of Trustees through a presentation and discussion regarding the competitive process and next steps in using the Lease-Leaseback construction delivery method for projects related to Measure O. Mrs. Fullerton opened the workshop by sharing next steps and preliminary dates in the Lease-Leaseback process including: approval of the Request for Proposal (RFP) and Best Value Criteria, confirmation of past prioritization of sites, release of the RFP, evaluation and interviews, and Board approval of award and contractor. She detailed as well the basic components of the RFP including: notification of the requirement of preconstruction services, mandatory requirements, relevant experience and past performance, and fee proposal. She then reviewed the evaluation process. In addition, Mrs. Fullerton shared a sample Best Value Criteria.

**BOARD PRESENTATION
AND DISCUSSION
REGARDING THE
COMPETITIVE PROCESS
AND NEXT STEPS IN
LEASE-LEASEBACK
CONSTRUCTION
DELIVERY METHOD**

There were no requests to address the Board prior to closed

PUBLIC COMMENTS

session.

Mrs. Crandall announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Public Employee Performance Evaluation:
Government Code Section 54957 & 54957.1
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked the Board of Trustees for their participation in nine meetings over the last three months. In addition, he commended Dr. McLaughlin and Dr. Hoefler for their presentation this evening. In closing, he commended Mrs. Fullerton for her presentation this evening.

ADJOURNMENT

Motion: Mr. Cunneen moved to adjourn the meeting at 7:21pm.

Second: Mr. Collins

Vote: Unanimously approved

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF APRIL 13, 2017**

DATE: March 27, 2017

Attached for your information is the agenda of the Board of Trustees regular meeting of April 13, 2017.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

AGENDA

Board Room
10055 Slater Avenue
Fountain Valley, CA

April 13, 2017

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
 2nd ___
 V ___

BOARD WORKSHOP

1. SCHOOL CONSTRUCTION PRIORITIES

Assistant Superintendent of Business Services, Christine Fullerton, will be joined by architectural firm, Rachlin Partners, to review and discuss school construction priorities in regard projects pertaining to Measure O.

- PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

- OPEN SESSION: 7:00PM
- PLEDGE OF ALLEGIANCE will be led by Boy Scout Troop 1226.

SPECIAL PRESENTATIONS

**2. RECOGNITION OF FOUNTAIN VALLEY SCHOOL DISTRICT
TEACHER OF THE YEAR, BETH FOCKLER**

The Board of Trustees is pleased to join our staff and community in celebrating Beth Fockler, ELA teacher at Fulton Middle School, as Fountain Valley School District's 2016-17 Teacher of the Year.

**3. RECOGNITION OF ACSA ELEMENTARY PRINCIPAL OF THE
YEAR, ERIN BAINS**

The Board of Trustees is pleased to join our staff and community in celebrating ACSA Region XVII Elementary Principal of the Year, Gisler Elementary Principal, Erin Bains.

**4. RECOGNITION OF ACSA BUSINESS SERVICES ADMINISTRATOR
OF THE YEAR, CHRIS FULLERTON**

The Board of Trustees is pleased to join our staff and community in celebrating ACSA Region XVII Business Services Administrator of the Year, Assistant Superintendent, Business, Chris Fullerton.

**5. OUTSTANDING SERVICE AWARDS PRESENTATION TO CHERYL
NORTON**

Each year, the Board of Trustees honors those volunteers who have made an outstanding contribution to education in the Fountain Valley School District. The Outstanding Service Award is based on service and leadership given beyond the local school and includes participation on district committees, councils, task forces, as well as local school service. Board President Sandra Crandall shall present the 2016-17 Outstanding Service Award to Cheryl Norton.

6. RECOGNITION OF GISLER SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Tamura School, the Board shall recognize and thank Sachi Josephson and Helen Platt.

7. RECOGNITION OF COX SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent

volunteers who give generously of their time and talents to our schools. From Oka School, the Board shall recognize and thank Kelly Lopez, Fernando Chavarria and Azucena Chavarria.

8. RECOGNITION OF GISLER SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from Tamura School.

9. RECOGNITION OF COX SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from Oka School.

- RECESS

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC HEARING

10. TENTATIVE AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION, CHAPTER #358 FOR 2016-17 YEAR

The Board of Trustees will conduct a public hearing for the purpose of receiving public comment on the proposed tentative agreement for the 2016-17 school year between FVSD and CSEA, Chapter #358. Public input is welcome.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

*** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

LEGISLATIVE SESSION

- 11. APPROVE RESOLUTION 2017-16 AUTHORIZING THE ISSUANCE AND SALE OF MEASURE O GENERAL OBLIGATION BONDS, SERIES 2017, NOT TO EXCEED \$21,000,000 IN AGGREGATE PRINCIPAL** M ___
2nd ___
V ___

On November 8, 2016, 64.2% of voters within the Fountain Valley School District voted to approve Measure O. At the March 9, 2017 Board meeting, the Board received an information presentation on bond financing plan, and bond sale process, from the District’s financial advisor, Government Financial Strategies.

Superintendent's Recommendation: It is recommended that the Board of Trustees adopts Resolution 2017-16 authorizing the issuance and sale of Measure O General Obligation Bonds, Series 2017, not to exceed \$21,000,000 in aggregate principal.

- 12. APPROVAL OF RESOLUTION 2017-17 DECLARING SURPLUS PROPERTY, AUTHORIZING OFFER OF DISTRICT PROPERTY FOR SALE TO PUBLIC ENTITIES, AND AUTHORIZING THE SALE OF PROPERTY** M ___
2nd ___
V ___

In order for the District to sell its real property located at 265 S. Anita Drive, Orange, California, the District’s Governing Board was first required to form a Surplus Property Advisory Committee to make recommendations to the Governing Board with respect to disposal of the Property. The District’s Surplus Property Advisory Committee recommended that the District declare the Property surplus and sell it pursuant to applicable law. As the next step in the surplus property procedures, the District must formally declare the Property surplus and authorize the sale of the Property by way of adoption of a resolution by a two-thirds majority vote.

Superintendent's Recommendation: It is recommended that the Board of Trustees adopts Board Resolution 2017-17, entitled Resolution of the Board of Education of the Fountain Valley School District Declaring Surplus Property, Authorizing Offer of District Property For Sale to Public Entities, and Authorizing the Sale Of Property.

- 13. RESOLUTION 2017-21: APPROVING THE REQUEST FOR PROPOSAL FOR PRE-CONSTRUCTION AND LEASE-LEASE BACK SERVICES FOR MEASURE O PHASE 1 – SCHOOL MODERNIZATION AND AIR CONDITIONING** M ___
2nd ___
V ___

Fountain Valley School District plans to construct various projects throughout the District using the lease-leaseback construction delivery method whereby the District will lease sites that the District owns, to contractors who will construct improvements thereon and lease the project and the underlying site back to the District.

Superintendent's Recommendation: It is recommended that the Board of Trustees adopts Resolution 2017-21 Approving the Request for Proposal for Pre-

Construction and Lease-Leaseback Services.

**14. BOARD POLICY 3470 DEBT ISSUANCE AND MANAGEMENT
(SECOND READING AND ADOPTION)**

M ___
2nd ___
V ___

Board Policy 3470 is a new policy, the need of which originated through the amendment of Government Code 8855.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves new Board Policy 3470 Debt Issuance and Management for second reading and adoption, with necessary changes as indicated by the Board of Trustees.

**15. NEW BOARD POLICY 5116.2 INVOLUNTARY STUDENT TRANSFERS
(SECOND READING AND ADOPTION)**

M ___
2nd ___
V ___

Senate Bill 1343 authorizes districts to involuntarily transfer a student who has been convicted of a violent felony as defined in Penal Code 667.5(c) or a misdemeanor associated with possession of a firearm as specified in Penal Code 29805, whenever the student is enrolled at the same school as a student who was a victim of the crime. This policy is new, and is intended to outline the process the District will take in the process of involuntary transferring students through our School Attendance Review Board process.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves new Board Policy 5116.2 Involuntary Student Transfers for second reading and adoption, with necessary changes as indicated by the Board of Trustees.

**16. BOARD POLICY 4030 NON DISCRIMINATION IN EMPLOYMENT
(SECOND READING AND ADOPTION)**

M ___
2nd ___
V ___

The revisions noted in Board Policy 4030 reflect changes in regulations and laws related to the responsibility of the employer to provide a work environment free of discrimination.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the revisions to Board Policy 4030 Nondiscrimination in Employment for second reading and adoption, with necessary changes as indicated by the Board of Trustees.

**17. BOARD POLICY 4119.11 4219.11 4319.11 SEXUAL HARASSMENT
(FIRST READING)**

M ___
2nd ___
V ___

The revisions noted in Board Policy 4119.11 reflect changes in state regulations and laws which extend protections against sexual harassment to unpaid interns and volunteers, require districts to instruct supervisor to report complaints and revise

requirements pertaining to the training of supervisory employees.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the revisions to Board Policy 4119.11, 4219.11 and 4319.11 for first reading, with necessary changes as indicated by the Board of Trustees.

18. BOARD POLICY 6190 EVALUATION OF INSTRUCTIONAL PROGRAM (FIRST READING)

M ___
2nd ___
V ___

Board Policy 6190 Evaluation Of The Instructional Program reflects the inclusion of the local control and accountability plan as one of the required reports provided to the Board of Trustees and the community.

Superintendent's Recommendation: It is recommended that Board Policy 6190 Evaluation Of The Instructional Program be approved for first reading, with necessary changes as indicated by the Board of Trustees.

19. BOARD POLICY 0460 LOCAL CONTROL ACCOUNTABILITY PLAN (FIRST READING)

M ___
2nd ___
V ___

New Board Policy 0460 Local Control And Accountability Plan reflects new law, Proposition 58, which requires the local control and accountability plan (LCAP) development process to include solicitation of parent/guardian and community input on effective and appropriate instructional methods, including language acquisition programs. BP 0460 also reflects the State Board of Education's adoption of evaluation rubrics (the "California School Dashboard") that will assist district in evaluating progress toward their LCAP goals.

Superintendent's Recommendation: It is recommended that Board Policy 0460 Local Control And Accountability Plan be approved for first reading, with necessary changes as indicated by the Board of Trustees.

20. PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #358 FOR 2016-17 SCHOOL YEAR

M ___
2nd ___
V ___

Attached is the Public Disclosure of Collective Bargaining Agreement between the Fountain Valley School District and the California School Employees Association, Chapter #358 for the 2016-17 year.

Superintendent's Recommendation: It is recommended that Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the California School Employees Association, Chapter #358 for the 2016-17 school year.

21. AGREEMENT BETWEEN CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #358 AND FOUNTAIN VALLEY SCHOOL

M ___
2nd ___

DISTRICT

V _____

On March 7, 2017, FVSD and CSEA, Chapter #358 reached a tentative agreement for the 2016-17 school year. The tentative agreement was ratified by CSEA, Chapter #358 on March 23rd and includes an additional 1.50 % increase to the 2015-16 salary schedule and a one-time 1.00% off schedule salary payment, for a total compensation increase of 2.5% for 2016-17.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves the agreement between the Fountain Valley School District and California School Employees Association, Chapter #358 dated March 7, 2017

22. APPROVAL FOR EMPLOYMENT CONTRACT FOR SUPERINTENDENT

M _____
2nd _____
V _____

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves the employment contract for the position of Superintendent with Mark Johnson, Ed.D.

23. RESOLUTION 2017-18: RESOLUTION OF APPRECIATION TO OUR SCHOOL NURSES ON NATIONAL SCHOOL NURSE DAY, MAY 10, 2017

M _____
2nd _____
V _____

The Board of Trustees joins staff and our community in saluting our nurses for their dedication and excellence in a challenging role and celebrates their ongoing commitment to the safety and health of Fountain Valley’s children.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2017-18: Resolution of Appreciation to our School Nurses on National School Nurse Day, May 10, 2017.

24. RESOLUTION 2017-19: IN CELEBRATION OF MAY 10, 2017 AS CALIFORNIA’S DAY OF THE TEACHER AND MAY 8-12, 2017 AS TEACHER APPRECIATION WEEK

M _____
2nd _____
V _____

The Board of Trustees joins staff and our community in saluting our teachers and thanking each and every one of them for their outstanding efforts to continuously imagine, inspire, and involve our students.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2017-19: In Celebration of May 10, 2017 as California’s Day of the Teacher and May 8-12, 2017 as Teacher Appreciation Week.

25. RESOLUTION 2017-20: IN CELEBRATION OF FOUNTAIN VALLEY SCHOOL DISTRICT’S CLASSIFIED EMPLOYEE WEEK: MAY 15-19, 2017

M _____
2nd _____
V _____

In celebration of our classified professionals who provide valuable services to the schools and students of the Fountain Valley School District, the District is

honored to celebrate May 15-19 as Classified Employee Week.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2017-20 in celebration of Fountain Valley School District’s Classified Employee Week.

26. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M _____
2nd _____
V _____

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 26-A.** Board Meeting Minutes from March 9 regular meeting
- 26-B.** Board Meeting Minutes from March 23 special meeting
- 26-C.** Board Meeting Minutes from March 30 special meeting
- 26-D.** Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 26-E.** Donations
- 26-F.** Warrants
- 26-G.** Purchase Order Listing
- 26-H.** Budget Adjustments

Consent Items

26-I. 2015/2016 PROGRAM EFFECTIVENESS

Superintendent’s Comments: It is recommended that the Board of Trustees approves the 2015/2016 Program Effectiveness Results.

26-J. WILLIAMS QUARTERLY REPORT FOR THIRD QUARTER 2016-17

Superintendent’s Comments: It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the second quarter of the 2016-17 year and approve its submittal to the Orange County Department of Education.

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- **CLOSED SESSION**

- APPROVAL TO ADJOURN

**The next regular meeting of the Fountain Valley School District
Board of Trustees is on Thursday, May 18, 2017 at 7:00pm.**

A copy of the Board Meeting agenda is posted on the District's web site (www.fvzd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or call 714.843.3255 during normal business hours.

Regular Board meeting proceedings are tape recorded.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's office: 10055 Slater Avenue, Fountain Valley, CA 92708 or call (714) 843-3255 or FAX (714) 841-0356.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **UPDATES IN EDUCATION AND THE CLASSIFIED
IMPACT**

DATE: April 19, 2017

Principal Chris Mullin will give an oral presentation on “Updates in Education and the Classified Impact.”

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: April 18, 2017

Job announcements posted since the last regular meeting of the Personnel Commission are attached as an information item:

Interdepartmental Transfers: Limited Term Summer Camp Positions

Assistant Recreation Coordinator

Custodian

Preschool Aide

Preschool Instructor

Recreation Leader- Courreges and Cox

Recreation Leader- Plavan



Fountain Valley School District
Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY
Assistant Recreation Coordinator (3 positions)
Interdepartmental

LIMITED TERM ESP SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by current employees or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	April 24, 2017
CLOSING DATE:	May 02, 2017, at 4:00 p.m.
SALARY:	\$17.35 per hour, (Range 25, Step 1)
LOCATIONS:	Cox, Courreges and Plavan Schools
HOURS:	8 hours per day, work schedule TBD
TERM:	June 26, 2017– August 25, 2017 - 9 weeks (July 4th, Holiday Observed) Assignments will be 9 weeks with one (1) week vacation allowance MANDATORY (approximate) 8-hour workday June 24, 2017 & MANDATORY staff meeting on June 14, 2017 from 6:30 p.m.-8:30 p.m.

PLEASE NOTE: The above positions are limited term that begin June 26, 2017 and end on or before August 25, 2017. Permanent District employees accepting a limited term position will receive benefits earned under the contract.

EDUCATION AND EXPERIENCE

Applicants must have any combination equivalent to: either an associate’s degree (or 60 units) including 24 early childhood education/child development units with core courses, 16 general education units, six administration units, and two adult supervision units OR a bachelor’s degree or higher with 12 units of ECE/CD, plus three units of supervised field experience in an ECE/CD setting AND two years of related experience including some lead or supervisory responsibilities.

APPLICATION PROCESS

Current employees must send a memo or e-mail to the Personnel Office stating they wish to be considered for a position. The e-mail address is: johnsond@fvsd.us. All notifications must be received in the Personnel office by 4:00 p.m., May 02, 2017. Vacation not to exceed 5 days.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
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No portion of this announcement is an expressed or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Revised Hours



Fountain Valley School District
Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvdsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

Custodian

Interdepartmental

LIMITED TERM POSITION FOR SUMMER CAMP

The following position is posted in accordance with Personnel Commission rules and will be filled by employees currently holding the position of custodian or current employees who have successfully held this position in the past.

POSTING DATE:	April 24, 2017
CLOSING DATE:	May 02, 2017 at 4:00 p.m.
SALARY:	Current Rate of Pay
WORK SCHEDULE:	25.0 hrs/wk; 5.0 hrs/day – 5:30 p.m. – 10:30 p.m. – 1.5 hours @ Cox, 15 minute travel time, 1.5 hour @ Courreges, 15 minute travel time, .5 hour at ESP Office, 1 hour at Plavan ESP- Assignment will be 9 weeks with one (1) week vacation allowance
TERM:	June 26, 2017 – August 25, 2016 (9 weeks Only) – July 4th Holiday Observed
VACANCY:	one vacancy

PLEASE NOTE: *The above position is limited term that begins June 26, 2017 and ends on or before August 25, 2017. Permanent District employees accepting a limited term position will receive benefits earned under our contract.*

THE JOB

Under the direction of an assigned supervisor, these positions will clean classrooms, offices, and other facilities at an assigned school. The person chosen will also perform minor repair and maintenance work, and will assure the security of the school site.

APPLICATION/SELECTION PROCESS

Current employees wanting to be considered need to send a memo or email johnsond@fvdsd.us by May 02, 2017 at 4:00 p.m.

APPOINTMENT/CERTIFICATION

Final selection will be made from transfer eligibles “ready and willing” to accept the vacant position or the top three ranks of certified eligibles on the list. Vacation not to exceed 5 days.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.



Fountain Valley School District
Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY
Preschool Aide (3 Positions)
Interdepartmental

LIMITED TERM CDC SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by current employees or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	April 24, 2017
CLOSING DATE:	May 02, 2017, at 4:00 p.m.
SALARY:	Current rate of pay
LOCATIONS:	Plavan CDC
HOURS:	4.5-5.5 hours per day, times TBD
TERM:	June 26, 2017– August 25, 2017 (July 4th Holiday Observed)

PLEASE NOTE: The above positions are limited terms that begin June 26, 2017 and end on or before August 25, 2017. Permanent District employees accepting a limited term position will receive benefits earned under the contract.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school supplemented by at least six post-secondary semester units, or equivalent quarter units, in Early Childhood Education or Child Development completed at an accredited college and experience working with preschool-aged children.

APPLICATION PROCESS

These positions are open to employees currently holding the position of Preschool Aide or current employees who have successfully held this position in the past. Employees who meet the criteria must send a memo or email the Personnel Office by 4:00 p.m. on May 02, 2017. Emails should be sent to johnsond@fvsd.us. Application for employment shall be considered a commitment to work each day of the program.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
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No portion of this announcement is an expressed or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.



Fountain Valley School District
Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY
Preschool Instructor
Interdepartmental

LIMITED TERM CDC SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by current employees or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	April 24, 2017
CLOSING DATE:	May 02, 2017, at 4:00 p.m.
SALARY:	Current rate of pay
LOCATIONS:	Plavan CDC
HOURS:	8 hours per day, times TBD
TERM:	June 26, 2017– August 25, 2017 (July 4th Holiday Observed) Assignments will be 9 weeks with one (1) week vacation allowance. MANDATORY (approximately) 2 hour workday: June 24, 2017

PLEASE NOTE: The above positions are limited terms that begin June 26, 2017 and end on or before August 25, 2017. Permanent District employees accepting a limited term position will receive benefits earned under the contract.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school supplemented by at least twelve post-secondary semester units or equivalent quarter units in Early Childhood Education or Child Development completed at an accredited college and at least one year of teaching experience in a licensed day care center or comparable group child care program.

APPLICATION PROCESS

These positions are open to employees currently holding the position of Preschool Instructor or current employees who have successfully held this position in the past. Employees who meet the criteria must send a memo or email the Personnel Office by 4:00 p.m. on May 02, 2017. Emails should be sent to johnsond@fvsd.us. Application for employment shall be considered a commitment to work each day of the program. Vacation not to exceed 5 days.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
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No portion of this announcement is an expressed or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.



Fountain Valley School District
Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY
Recreation Leader (30 Positions)
Interdepartmental

LIMITED TERM ESP SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by current employees or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	April 24, 2017
CLOSING DATE:	May 02, 2017, at 4:00 p.m.
SALARY:	\$15.41 per hour (Range 13, Step 1)
LOCATIONS:	Courreges and Cox School
HOURS:	4 to 8 hours per day, with extra hours during field trip days– Assignments will be 9 weeks with one (1) week vacation allowance
TERM:	June 26, 2017– August 25, 2017 – (July 4th Holiday Observed) MANDATORY (approximately) 8-hour workday June 24, 2017 & MANDATORY staff meeting on June 14, 2017 from 6:30 p.m.-8:30 p.m.

PLEASE NOTE: The above positions are limited term positions that begin June 26, 2017 and end on or before August 25, 2017. Permanent District employees accepting a limited term position will receive benefits earned under the contract.

EDUCATION AND EXPERIENCE

Applicants must be high school graduates and have one-year experience working in a childcare center or group setting for school-age children.

APPLICATION PROCESS

Current employees must send a memo or e-mail to the Personnel Office stating they wish to be considered for a position. The e-mail address is: johnsond@fvsd.us. All notifications must be received in the Personnel office by 4:00 p.m., May 02, 2017. Vacation not to exceed 5 days.

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Fountain Valley School District
Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY
Recreation Leader (8 Positions)
Interdepartmental

LIMITED TERM ESP SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by current employees or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	April 24, 2017
CLOSING DATE:	May 02, 2017, at 4:00 p.m.
SALARY:	\$15.41 per hour (Range 13, Step 1)
LOCATION:	Plavan School
HOURS:	2.5 to 5.5 hours per day– Assignments will be 9 weeks with one (1) week vacation allowance
TERM:	June 26, 2017– August 25, 2017 – (July 4th Holiday Observed) MANDATORY (approximately) 4-hour workday June 24, 2017 & MANDATORY staff meeting on June 14, 2017 from 6:30 p.m.-8:30 p.m.

PLEASE NOTE: The above positions are limited term positions that begin June 26, 2017 and end on or before August 25, 2017. Permanent District employees accepting a limited term position will receive benefits earned under the contract.

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FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

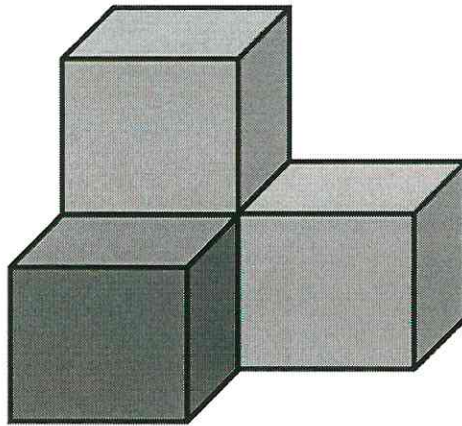
SUBJECT: **2017 PCASC Mini-Conference Approval**

DATE: April 11, 2017

Attached is information for the 2017 PCASC Mini-Conference – June 2, 2017

RECOMMENDATION

The Personnel Commission approves the reasonable and necessary expenses for the 2017 PCASC Mini-Conference – June 2, 2017



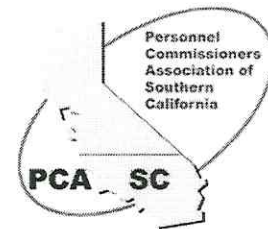
A Staff Development Mini-Conference

Building a Foundation for Merit

Friday, June 2, 2017

Paradise Pier Hotel in Anaheim

8:00 AM to 3:30 PM



KEYNOTE SPEAKER

Anthony P. De Marco, Esq. — Partner, Atkinson, Andelson, Loya, Ruud & Romo

PRESENTATIONS

Merit Family Feud

Hosted by Anthony P. De Marco, Esq. - Work with your designated team to answer questions regarding the Education Code, other legal cases, and other applicable law that affect merit system agencies. You can earn prizes as well as learn critical information that may affect your school district.

Choose Among Four Breakout Sessions!

Choose between technical or soft skills topics... Or choose one of each... Topics include testing, salary studies, building relationships, and applying motivational strategies.

Kristine E. Kwong, Esq. — Attorney and Partner of the Law Firm of Musick and Peeler

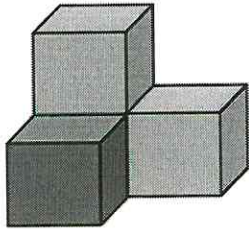
Find out the latest legal challenges and learn important lessons from selected case law decisions that can help you work with others to support merit.

WE WANT TO MEET YOUR STAFF MEMBERS!

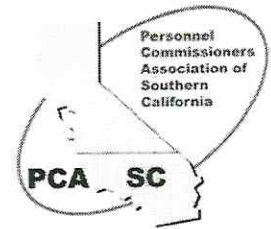
The Personnel Commissions Association of Southern California (PCASC) is offering an opportunity for one staff member to attend this mini-conference for free when a PCASC Member Personnel Commissioner or Director attends. Additional staff members from PCASC Commissions may also attend at no cost with each additional Personnel Commissioner or Director. This offer will also extend to any new Personnel Commission offices that join PCASC the same day of the conference.

Need a registration form?

Contact Bernie Konig at (310) 263-3750 or email at konigb@centinela.k12.ca.us.



2017 PCASC Mini-Conference
“Building a Foundation for Merit”
Friday, June 2, 2017
8:00 AM to 3:30 PM



Mini-Conference Registration Form (Please print legibly or type)

Name: _____ Title: _____
 Organization: _____ Phone: _____
 Address: _____
 FAX #: _____ Email: _____

Conference Registration Fees (Please note quantities below. Fees include all meals)

	PCASC/CSPCA Members	Free Staff Member (see below)	Non-Members
Personnel Commissioner	<input type="checkbox"/> \$75 x ____		<input type="checkbox"/> \$125
Director	<input type="checkbox"/> \$75		<input type="checkbox"/> \$125
Staff Member	<input type="checkbox"/> \$50 x ____	<input type="checkbox"/> \$0 x ____	<input type="checkbox"/> \$75
Honorary Life Members	<input type="checkbox"/> \$0		
PCASC Membership	<input type="checkbox"/> \$40		
Total Paid:	_____		_____

SPECIAL CONFERENCE OFFER FOR PCASC MEMBERS

One PCASC Commissioner or Director attends...Your Staff Member attends for **FREE!**

How it works

For every PCASC Member Personnel Commissioner or Director who attends the conference, a staff member from the same school district or organization can attend for **free!** Please indicate your Personnel Commissioner or Director and

To Register

Payment by check or money order ONLY, payable to "PCASC". No purchase orders accepted. There is a \$25 processing fee for all refunds & returned checks.

Mail check & completed registration form to:

Centinela Valley UHSD
 Personnel Commission
 c/o Bernie Konig
 4900 W. 147th Street
 Hawthorne, CA 90250
 (310) 263-3750
 konigb@centinela.k12.ca.us

Cancellation Policy

Refund requests MUST be made in writing. There will be no refunds for "no-shows," or for cancellations after May 26, 2017.

Personnel Commissioner or Director (Include title: PC or Director)	Email Address	STAFF MEMBER (One staff member is FREE for each Commissioner or Director)	Email Address

Please register ALL your attendees by May 19, 2017 to ensure adequate materials and space are available.

Paradise Pier Hotel — 1717 South Disneyland Drive, Anaheim, CA 92802

Make hotel reservations by Phone: (714) 520-5005 or Email: dir.convention.groups@disney.com

Room Rates are \$296 plus tax, applicable charges, and self-parking fees.

This room rate is valid for June 1, 2017 only

Please make your reservations early as rooms are limited to space availability.