

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

February 22, 2018
4:30 p.m.

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice Chairperson
Mr. Tony McCombs, Member
Mr. Ross Hessler, Director, Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, January 25, 2018** *Action*
(Attachment #1)
4. **Agenda, Regular Meeting of the Board of Trustees, February 15, 2018** *Information*
(Attachment #2)
5. **Minutes, Regular Meeting of the Board of Trustees, January 18, 2018** *Information*
(Attachment #3)
6. **Director's Report** *Information*
7. **Commissioners' Comments** *Information*
8. **Public Comments**
Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

9. **Recognition of Rabbi Einstein- 25 years of Service as Commissioner for Fountain Valley School District** *Information*
10. **“State of the State and Fountain Valley School District” – Assistant Superintendent Christine Fullerton** *Information*
11. **Review of Personnel Commission Rules – Field of Competition, Pass Point, and Seniority Points** *Information*
(Attachment #4)
12. **Eligibility Lists-** *Action*
None at this time

PERSONNEL

13. **Job Announcements** *Information*
(Attachments #5-#9)

FINANCIAL

14. **Review of 2017 – 2018 Personnel Commission Budget** *Information*
(Attachment #10)

CLOSED SESSION

15. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

16. The next meeting of the Personnel Commission will be:

**March 22, 2018
4:30 p.m.
PDC Room**

ADJOURNMENT

17. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF JANUARY 25, 2018**

DATE: January 29, 2018

Attached for your approval are the minutes of the Personnel Commission regular meeting of January 25, 2018.

RECOMMENDATION

The Personnel Commission approve the minutes of the January 25, 2018 Personnel Commission regular meeting.

Attachment #1

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

January 25, 2018

4:30 p.m.

Mrs. Carol Davis called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the Board room, 10055 Slater Avenue, Fountain Valley, California. Mr. McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson
(Mr. William Mullin, Vice Chairperson - Absent)
Tony McCombs, Member
Mr. Ross Hessler, Director, Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Automatic second used due to the absence of Mr. Mullin. Motion carried.

Introduction of Guests

Ms. Cathie Abdel and Ms. Connie Ramirez were in attendance.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, December 17, 2017

Mr. McCombs moved to approve the agenda as presented with two corrections. Automatic second used. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, January 18, 2018

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, December 7, 2017

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, December 12, 2017

Presented as an information item only.

Director's Report

Mr. Hessler stated the Board of Trustees' had a very nice recognition for Rabbi Einstein for his 30 plus years of service on the Personnel Commission. He stated next month the Commission will have Assistant Superintendent of Business, Christine Fullerton, give a presentation on the State of the District and State of the Budget. He reminded the Commission that next week is the CSPCA conference in San Diego.

Commissioners' Comments

Mrs. Davis and Mr. McCombs were both pleased with the Board's recognition of Rabbi Einstein for his many years of service. Mr. McCombs asked several questions regarding the job announcements or postings. He stated

he likes to see the promotional postings since he believes employees should be given every opportunity for advancement. He stated he would like to know how the seniority points are added to the process. Mr. Hessler replied that the seniority points are added to the ending score before rounding. Mr. McCombs also questioned why there is not a passing score for the exam listed on the posting. He felt if the passing score was listed it would remove any subjectivity in the process. Mr. McCombs requested more information for the Personnel Commission regarding these issues. Mr. Hessler stated the test scores stand alone and the criteria he uses for the passing point on the tests is based on past scoring and logistical considerations. He said he would provide these items for review at next month's meeting.

Public Comments

Ms. Ramirez thanked the Board of Trustees and the Personnel Commission for their openness in decisions and stated she enjoyed the family atmosphere at the Fountain Valley School District.

ADMINISTRATION

Eligibility Lists

Mr. McCombs moved to approve the Eligibility Lists for Heating/Ventilation Technician and Instructional Assistant-Moderate/Severe. Automatic second. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental transfer job postings for Extended School Program Aide (2), Extended School Program Assistant, Extended School Program Coordinator, Extended School Program Instructor (3), Instructional Assistant, Instructional Assistant Moderate/Severe, and Preschool Aide (2) were reviewed. Also, the Dual Certification job postings for Extended School Program Coordinator and Extended School Program Instructor were reviewed.

FINANCIAL

SCPMA Conference Approval

Mr. McCombs moved to approve the reasonable and necessary expenses for the 2018 SCPMA conference. Automatic second. Motion carried.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:
February 22, 2018
4:30 p.m.
Board Room**

ADJOURNMENT

The January 25, 2018 regular meeting of the Personnel Commission was adjourned at 4:55 p.m.

Mrs. Carol Davis, Chairperson

Mr. Bill Mullin, Vice Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF FEBRUARY 15, 2018**

DATE: January 29, 2018

Attached for your information is the agenda of the Board of Trustees regular meeting of February 15, 2018.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

AGENDA

Board Room
10055 Slater Avenue
Fountain Valley, CA

February 15, 2018

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
 2nd ___
 V ___

BOARD WORKSHOP

1. BOARD WORKSHOP: CALIFORNIA VOTING RIGHTS ACT

Following the adoption of Resolution 2018-19 at the December 12, 2017 meeting, Superintendent Dr. Mark Johnson will be joined by Shawna McKee, Esq. with Atkinson, Andelson, Loya, Ruud and Romo to discuss with the Board of Trustees the next steps in establishing trustee areas and elections by-trustee areas.

- PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

- Conference with Real Property Negotiator: *Government Code Section 54956.8*
 Property: Approximately 2.10 acres of land improved with a 43,191 sq. ft. two-story commercial office building located at 265 S. Anita Drive, Orange, California (known generally as the Crossroads Office Park site) ("Property").

 Negotiating Parties: Fountain Valley School District (real property negotiators Christine Fullerton, Assistant Superintendent, Business Services, and District legal counsel) (potential Seller), and the County of Orange (potential Buyer).

 Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the proposed sale of the Property to the potential Buyer.

- Conference with Real Property Negotiator: *Government Code Section 54956.8*
 Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) ("Property").

 Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Lessor), and LePort Schools, Greg Marick, Vice President, Operations & Development (Lessee).

 Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the possible amendment of the existing Lease Agreement for the identified Property.

- Conference with Legal Counsel – Pending Litigation: *Government Code Section 54956.9*
 (Subdivision (a) of Section 54956.9)

 Name of case: Cal200 v. Apply Valley USD, et al.

- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*
 The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

- PLEDGE OF ALLEGIANCE will be led by Cub Scout Pack 567 and Boy Scout Troop 567.

SPECIAL PRESENTATIONS

2. PRESENTATION OF FOUNTAIN VALLEY ROTARY GRANT IN SUPPORT OF FOUNTAIN VALLEY SCHOOL DISTRICT LITERACY PROGRAMS

Members of the Fountain Valley Rotary Club will join the Board of Trustees for the generous presentation of a \$3000 grant in support of Fountain Valley School District literacy programs.

3. RECOGNITION OF MIDDLE SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Fulton Middle School, the Board shall recognize and thank Shauna Zukle and Karlyna Macey. From Masuda Middle School, the Board shall recognize and thank Crystal Abbott and Stephen Schwarz. And from Talbert Middle School, the Board shall recognize and thank Nicola Weiss and Laurey Yuro.

4. RECOGNITION OF MIDDLE SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from each of our middle schools: Fulton Middle School, Masuda Middle School and Talbert Middle School.

- RECESS

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC HEARINGS

5. PUBLIC HEARING ON INITIAL CONTRACT PROPOSALS BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #358 FOR 2017-18

A public hearing shall be held for the purpose of receiving public comment on the initial contract proposals between the Fountain Valley School District and the California School Employees Association, Chapter #358 for the 2017-18 school year. Public input is welcome.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

***** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.**

LEGISLATIVE SESSION

- 6. BOARD POLICY 3280 SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (SECOND READING AND ADOPTION) M ___
2nd ___
V ___**

Board Policy 3280 Sale or Lease of District-Owned Real Property requires updates to reflect changes in Education Code related to priorities for first offer of property for sale and lease, specifically to delete the requirement of first offer to a charter school with at least 80 students. In addition, changes were made to specify circumstances under which the District is not required to convene a committee to sell, lease, or rent District owned property. BP 3280 is being brought to the Board of Trustees for approval for second reading and adoption.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves BP 3280 Sale or Lease of District-owned Real Property for second reading and adoption with necessary changes as indicated by the Board.

- 7. BOARD POLICY 6142.93 SCIENCE INSTRUCTION (FIRST READING) M ___
2nd ___
V ___**

Board Policy 6142.93 Science Instruction is being brought to the Board of Trustees for approval for first reading due to the addition of the California Next Generation Science Standards (CA-NGSS).

Superintendent's Recommendation: It is recommended that the Board of Trustees approves revision to Board Policy 6142.93 for first reading, with necessary changes as indicated by the Board of Trustees.

- 8. BOARD POLICY 6170.1 TRANSITIONAL KINDERGARTEN (FIRST READING) M ___
2nd ___
V ___**

Board Policy 6170.1 Transitional Kindergarten is being brought to the Board of Trustees for approval for first reading due to the addition of new language regarding the length(s) of the school day in the district’s TK program.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the revision to Board Policy 6170.1 for first reading, with necessary changes as indicated by the Board of Trustees.

9. REVISED BOARD POLICY 0400 COMPREHENSIVE PLANS (FIRST READING)

M ___
2nd ___
V ___

The update to Board Policy 0400 Comprehensive Plans includes the local control and accountability plan (LCAP) as a comprehensive plan of the District and emphasizes the need for consistency among the documents that set direction for the district.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves Board Policy 0400 Comprehensive Plans for first reading, with necessary changes as indicated by the Board of Trustees.

10. REVISED BOARD POLICY 0460 LOCAL CONTROL AND ACCOUNTABILITY PLAN (FIRST READING)

M ___
2nd ___
V ___

The update to Board Policy 0460 Local Control and Accountability Plan (LCAP) deletes reference to the repealed LCAP template. The update adds a definition of "numerically significant subgroups" whose needs must be addressed in the LCAP.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves Board Policy 0460 Local Control And Accountability Plan for first reading, with necessary changes as indicated by the Board of Trustees.

11. NEW BOARD POLICY 0500 ACCOUNTABILITY (FIRST READING)

M ___
2nd ___
V ___

Board Policy 0500 Accountability reflects the new state accountability system (the California School Dashboard), which consists of both state and local indicators to assist districts in identifying strengths and areas in need of improvement in each priority addressed by the LCAP.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves new Board Policy 0500 Accountability for first reading, with necessary changes as indicated by the Board of Trustees.

12. REVISED BOARD POLICY 6020 PARENT INVOLVEMENT (FIRST READING)

M ___
2nd ___
V ___

The revised Board Policy 6020 Parent Involvement reflects requirements for parent involvement in schools receiving federal Title I, Part A funding, as

amended by the Every Student Succeeds Act, including expanding activities to include engagement of family members. The policy also reflects parent involvement as a state priority that must be addressed in the district LCAP.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves Board Policy 6020 Parent Involvement for first reading, with necessary changes as indicated by the Board of Trustees.

13. APPROVE SETTLEMENT AGREEMENT WITH CAL 200 PETITIONERS

M ___
2nd ___
V ___

In September of 2015, the Fountain Valley School District was named in a lawsuit, along with a number of other California school districts, alleging that students were not provided with 200 minutes of physical education instruction each ten school days, as required by Education Code 51210(g). The District has been represented in this matter by legal counsel provided through our liability provider, Keenan & Associates. District counsel has reached the attached settlement agreement in the case.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the settlement agreement with the Cal200 petitioners.

14. RESOLUTION 2018-22 FINDING THE SALE OF DISTRICT PROPERTY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND PROVIDING THE FILING AND RECORDATION OF A NOTICE OF EXEMPTION

M ___
2nd ___
V ___

As part of the District’s planned sale of the real property located at 265 S. Anita Drive, Orange, CA, 92868 known generally as the Crossroads Office Park (the “Project”), the District’s governing board must comply with the California Environmental Quality Act (“CEQA”). The Project qualifies for a categorical exemption from CEQA under CEQA Guidelines Section 15312, which allows for the sale of surplus governmental property. The Project does not fit under any of the exceptions to the exemptions set forth in CEQA Guidelines. Thus, the District can file a Notice of Exemption. Adoption of the Resolution before the Board will result in the filing of a Notice of Exemption from CEQA for the Project.

Superintendent's Recommendation: It is recommended that the Board of Trustees adopts Resolution 2018-22 Finding the Sale of District Property Exempt from the California Environmental Quality Act and Providing the Filing and Recordation of a Notice of Exemption.

15. REVISED BOARD POLICY 5113.1 CHRONIC ABSENCE AND TRUANCY (FIRST READING)

M ___
2nd ___
V ___

Board Policy 5113.1 is updated to incorporate possible student/family interventions that site leaders and the SARB panel may consider to help eliminate barriers to school attendance. The changes to policy align to current practice.

Superintendent's Recommendation: It is recommended that Board Policy 5113.1 Chronic Absence And Truancy be approved for first reading, with necessary changes as indicated by the Board of Trustees.

16. REVISED BOARD POLICY 5113.12 DISTRICT SCHOOL ATTENDANCE REVIEW BOARD (FIRST READING) M ___
2nd ___
V ___

Board Policy 5113.12 is new. It spells out the mandate for districts to uphold and maintain a SARB panel for attendance and behavioral referrals. The policy and incorporated regulations outline the purpose of the SARB panel and the practices that govern. FVSD already upholds a SARB panel under the stipulated conditions outlined by this policy.

Superintendent's Recommendation: It is recommended that new Board Policy 5113.12 District School Attendance Review Board be approved for first reading, with necessary changes as indicated by the Board of Trustees.

17. REVISED BOARD POLICY 5117 INTERDISTRICT ATTENDANCE (FIRST READING) M ___
2nd ___
V ___

Board Policy 5117 contains changes to include language to reflect District parameters for denying student requests to transfer out of FVSD. These changes will be relevant in the event the District must face significant levels of declining enrollment and/or more students requesting interdistrict transfers out. Additionally, this policy protects children in military families from being denied a transfer out.

Superintendent's Recommendation: It is recommended that Board Policy 5117 Interdistrict Attendance be approved for first reading, with necessary changes as indicated by the Board of Trustees.

18. REVISED BOARD POLICY 5131.6 ALCOHOL AND OTHER DRUGS (FIRST READING) M ___
2nd ___
V ___

Board Policy 5131.6 has been updated to include references to other FVSD policies (for example, suicide prevention) that did not exist in previous versions. Changes also include adding social-emotional supports and intervention for students who consume alcohol or other certain drugs while on campus or at school events. As part of the movement to find alternatives to suspension, these interventions are added as options. The provision for the Board to expel students from the District who sell controlled substances is delineated in this policy as well.

Superintendent's Recommendation: It is recommended that Board Policy 5131.6 Alcohol and Other Drugs be approved for first reading, with necessary changes as indicated by the Board of Trustees.

19. 2018 CSBA DELEGATE ASSEMBLY ELECTION – REGION 15 M ___

2nd ___
V ___

The Board of Trustees may vote for up to eight candidates for the 2018 CSBA Delegate Assembly Election – Region 15.

Superintendent's Recommendation: It is recommended that the Board of Trustees reaches consensus to vote for the Delegate Assembly nominees of its choice, not to exceed eight candidates.

20. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M ___
2nd ___
V ___

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 20-A. Board Meeting Minutes from January 18th regular meeting
- 20-B. Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 20-C. Donations
- 20-D. Warrants
- 20-E. Purchase Order Listing

Consent Items

20-F. SINGLE PLANS FOR STUDENT ACHIEVEMENT

Superintendent's Comments: It is recommended that the Board of Trustees approves the School Plans for Student Achievement for Courreges, Cox, Fulton, Gisler and Masuda Schools.

20-G. CONSOLIDATED APPLICATION – WINTER RELEASE 2017

Superintendent's Comments: It is recommended that the Board of Trustees approves transmittal of the Consolidated Application Winter Release 2017 Data Collection to the California State Department of Education.

20-H. SPECIAL ED SETTLEMENT AGREEMENT 2018-H

Superintendent's Comments: It is recommended that the Board of Trustees approves Special Education Settlement Agreement 2018-H.

20-I. APPROVAL TO PURCHASE A VEHICLE FOR FOOD SERVICES USING THE 2016 CMAS CONTRACT

Superintendent's Comments: It is recommended that the Board of Trustees approves the District use of the 2016 CMAS contract, and any extensions, to purchase a vehicle for the Food Services Department.

20-J. AGREEMENT #45362 INTERNET ACCESS AGREEMENT WITH THE ORANGE COUNTY DEPARTMENT OF EDUCATION

Superintendent's Comments: It is recommended that the Board of Trustees approves Agreement #45362, Internet Access Agreement with the Orange County Department of Education.

20-K. RECEIPT OF CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 358'S INITIAL PROPOSAL FOR 2017-18

Superintendent's Comments: It is recommended that the Board of Trustees receives the 2017-18 initial contract proposals of the California School Employees Association and its Chapter 358.

20-L. PRESENTATION OF FOUNTAIN VALLEY SCHOOL DISTRICT'S 2017-18 INITIAL CONTRACT PROPOSALS TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #358

Superintendent's Comments: It is recommended that the Board of Trustees approves the 2017-18 initial contract proposals of the Fountain Valley School District to the California School Employees Association and its Chapter #358.

20-M. 2018-2019 NETWORK SUPPORT SERVICES AGREEMENT # 45363 WITH THE ORANGE COUNTY DEPARTMENT OF EDUCATION IN THE AMOUNT OF \$2,350

Superintendent's Comments: It is recommended that the Board of Trustees approves 2018-2019 Network Support Services Agreement #45363 with the Orange County Department of Education (OCDE) in the amount of \$2,350.

20-N. ACCEPT AND AWARD RFP 12 TO CROWN CASTLE CORPORATION FOR \$ 18,000 PER MONTH TO PROVIDE 10 GB LIT FIBER CONNECTIVITY BETWEEN THE DISTRICT OFFICE, SCHOOL SITES, THE MAINTENANCE YARD AND THE ORANGE COUNTY DEPARTMENT OF EDUCATION

Superintendent's Comments: It is recommended that the Board of Trustees accepts and awards RFP #12 to Crown Castle Corporation for \$18,000 a month to provide lit fiber connectivity between the District Office, school sites, the maintenance yard and the Orange County Department of Education.

20-O. MAINTENANCE AGREEMENT WITH SOCAL OFFICE TECHNOLOGIES FOR WIDE FORMAT MULTI-FUNCTION PRINTER

Superintendent’s Comments: It is recommended that the Board of Trustees approves the attached 36-month maintenance agreement with SoCal Office Technologies. It is further recommended that the Board approves a delegation of authority to the Superintendent, or his designee, to execute this maintenance agreement.

20-P. APPROVAL OF VAVRINEK, TRINE, DAY & CO., LLP THREE-YEAR CONTRACT FOR AUDIT SERVICES

Superintendent’s Comments: It is recommended that the Board of Trustees approves the attached contract with Vavrinek, Trine, Day & Co.,LLP (VTD) and authorizes the Superintendent or designee to sign all required documents.

20-Q. NON-PUBLIC AGENCY CONTRACTS

Superintendent’s Comments: Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Non-Public School/Agency	100% Contract Cost	Effective Dates
Rossier Park Elementary School	N/A	1/19/18-6/30/18
Rossier Park Elementary School	\$21,771.90	1/19/18-6/30/18

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, March 8, 2018 at 6:30pm.

A copy of the Board Meeting agenda is posted on the District’s web site (www.fvsd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent’s Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or by calling 714.843.3255 during normal business hours.

Board meeting proceedings are tape recorded.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent’s Office: 10055 Slater Avenue, Fountain Valley, CA 92708 or by calling 714.843.3255 or by faxing 714.841.0356.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JANUARY 18, 2018**

DATE: February 14, 2018

Attached for your information are the minutes of the Board of Trustees regular meeting of January 18, 2018.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

January 18, 2018

MINUTES

President Cunneen called the regular meeting of the Board of Trustees to order at 5:35pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jim Cunneen	President
Jeanne Galindo	Clerk
Sandra Crandall	Member
Lisa Schultz	Member

Late:

Ian Collins	President Pro Tem
-------------	-------------------

Motion: Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Galindo

Vote: 4-0

Assistant Superintendent, Personnel, Cathie Abdel, led the Board of Trustees through a review of the recent Classification Study conducted in 2017. Ross Hessler, HR Manager, joined Mrs. Abdel. Mr. Hessler shared a review of the three phases of the Classification Study conducted by EMS, including phase one: job analysis conducted in spring 2017. Mrs. Abdel reviewed phase two: internal and external equity, noting that internal equity focused on uniformity of compensation structures within and across job families and sub-families. In addition, she reviewed external equity, analysis of benchmark classification representations of job subfamilies – 47 positions, considering total compensation. Lastly, she detailed phase three: findings and recommendations.

PERSONNEL
COMMISSION
CLASSIFICATION
STUDY

Mr. Collins joined the meeting at 5:49pm.

Mrs. Abdel reviewed the findings shared in phase three, including in phase one, updated job descriptions and

recommended changes in classification titles to support uniformity. And in phase two, internal equity adjustments for 5 classifications, market equity adjustments for 9 classifications, and adjustment to Classified Management salary schedule to support consistent numbering. In addition, she noted that EMS found overall that there is a consistent salary structure and practice in place. Following this, Mrs. Abdel shared further detail from the timeline of events following phase three. In closing, she reviewed next steps including an MOU with CSEA, Chapter 358 and recommendations coming to the Board at the February Board meeting.

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mr. Cunneen announced that the Board would retire into Closed Session. Action was anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of *Government Code section 54956.9*: 1 case

The public portion of the meeting resumed at 6:30pm.

PLEDGE OF ALLEGIANCE

Boy Scout Den 12 Pack 1226 led the Pledge of Allegiance.

SPECIAL PRESENTATIONS

The Board of Trustees recognized and thanked retiring Personnel Commissioner and past Board Member, Rabbi Stephen Einstein. The Board of Trustees joined staff and the community in celebrating Rabbi Einstein’s dedication to the Fountain Valley School District since his election to the Board of Trustees in 1986 and his appointment to the Personnel Commission in December 1990.

RECOGNITION OF
RETIRING PERSONNEL
COMMISSIONER RABBI
STEPHEN EINSTEIN

On November 9th, all of the elementary schools in Fountain Valley School District participated in a District-conducted professional development conference focused on elementary literacy, Can’t Stop the Reading. Assistant Superintendent, Educational Services, Dr. Steve McLaughlin presented to the Board the video that kicked off this momentous day of learning.

PRESENTATION OF
ELEMENTARY
LITERACY
PROFESSIONAL
DEVELOPMENT VIDEO,
CAN’T STOP THE
READING
RECOGNITION OF
PARENT VOLUNTEERS
FROM NEWLAND
SCHOOL

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Newland School, the Board recognized and thanked Megan Bowen and Kim Louie. The Board joined staff and family members in thanking these parents for all that they do for Newland School.

RECOGNITION OF
PARENT VOLUNTEERS
FROM PLAVAN
SCHOOL

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Plavan School, the Board recognized and thanked Phu Nguyen and Lynda Misajon. The Board joined staff and family members in thanking these parents for all that they do for Plavan School.

RECOGNITION OF
STUDENTS FROM
NEWLAND SCHOOL

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized the following outstanding students from Newland School: Manuel Guerrero (TK), Sage Hacker (K), Henri Peignoux (1st), Travis Nguyen (2nd), Benjamin Bostick (3rd), Anh Pham (4th), and Hailey Sisco (5th). The Board of Trustees joined staff and family members in celebrating the outstanding accomplishments of these students.

RECOGNITION OF
STUDENTS FROM
PLAVAN SCHOOL

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized the following outstanding students from Plavan School: Ella Islas (TK), Drago Vu (K), Serene Anderson (1st), Minh Nguyen (2nd), Audrey Truong (3rd), Hailey Tran (4th) and Katelynn Luu (5th). The Board of Trustees joined staff and family members in celebrating the outstanding accomplishments of these students.

Following the recognitions, the Board of Trustees took a brief recess for cookies and photos.

RECESS

BOARD REPORTS AND COMMUNICATIONS

Mr. Collins wished everyone a happy New Year and noted the exciting things coming up this year. His activities since the last meeting included: Huntington Beach Community Services Commission meetings, Oka singalong, District Office holiday breakfast, FVSF meeting, FV Rotary Most Improved Student recognition, and SPC meeting.

Mrs. Galindo's activities since the last meeting included: District Office holiday breakfast, FVSF meeting, and the State of Our Schools breakfast.

Mrs. Crandall thanked our Extended School Program for providing 60 children a safe place to be over much of the holiday break. In addition, she thanked Summer Harvest for providing holiday ham dinners to local families in need. Her activities since the last meeting included: Polar Day, Fulton's Middle School Jazz Band performance at Christmas in the Gazebo, Fulton's choir, guitar and rock band and Masuda's choir, band and orchestra performances, Talbert's drama presentation, FV Rotary Most Improved Student recognition, Tamara Principal Kathy Davis' recognition as FVSD's Admin of the Year, SPC meeting, Hyundai's Holiday Lane event, and District Office holiday breakfast.

Mrs. Schultz' activities since the last meeting included: luncheon at Mrs. Crandall's home and the State of Our Schools breakfast. She commended Dr. Johnson for his presentation and for sharing with our community their impact on our District, noting that it was an inspiring morning.

Mr. Cunneen's activities since the last meeting included: Polar Day, Fulton's Middle School Jazz Band performance at Christmas in the Gazebo, dance performances, Who Stole Christmas performance, and the State of Our Schools breakfast. He thanked the Board for their service this month.

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Mrs. Fullerton noted one change to the pages 2 and 4, date for submittal changed from February 22, 2018 to February 21, 2018.

APPROVAL OF
RESOLUTION 2018-20
APPROVING THE
REQUEST FOR
PROPOSAL FOR PRE-
CONSTRUCTION AND
LEASE-LEASEBACK
SERVICES FOR
MEASURE O SCHOOL
MODERNIZATION AND
AIR CONDITIONING

Motion: Mr. Collins moved to adopt Resolution 2018-20 Approving the Request For Proposal for Pre-Construction And Lease-Leaseback Services for Measure O School Modernization and Air Conditioning.

Second: Mrs. Galindo

Vote: 5-0

Motion: Mrs. Galindo moved to approve Board Policy 3280 Sale or Lease of District-owned Real Property for first reading.

BOARD POLICY 3280
SALE OR LEASE OF
DISTRICT-OWNED
REAL PROPERTY (FIRST
READING)

Second: Mr. Collins

Vote: 5-0

Motion: Mrs. Schultz moved to approve the Consent Calendar.

CONSENT CALENDAR

Second: Mrs. Crandall

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from December 7th Annual Organizational Meeting
- Board Meeting Minutes from December 12th Special Meeting
- Personnel Items (Employee Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Adjustments
- Williams Quarterly Report for Second Quarter 2017-18
- School Accountability Report Cards (SARCs)

- Approve a Contract with JAMF, Inc., to Provide Mobile Device Management Software
- Appoint Members of Citizen’s Bond Oversight Committee
- Special Ed Settlement Agreement 2018-D
- Special Ed Settlement Agreement 2018-E
- Special Ed Settlement Agreement 2018-F
- Special Ed Settlement Agreement 2018-G
- Resolution 2018-21 – Authorization to Apply for and Secure Grant Funding from the South Coast Air Quality Management District for the Purpose of Bus Replacement
- Contract for Professional Development Services with Scott Evans
- Memorandum of Understanding between the Orange County Superintendent of Schools and School Districts in Orange County for participation in the Orange County Integrated Foster Youth Education Database
- Award Contract to Ninyo and Moore Geotechnical & Environmental Consultants to Perform Hazardous Building Material Survey at Courreges Elementary and Masuda Middle Schools
- Non-Public Agency Contracts

<u>Non-Public School/Agency</u>	<u>100% Contract Cost</u>	<u>Effective Dates</u>
Port View Preparatory School, Inc.	\$2,380	11/17/17-6/30/18
Cornerstone Therapies	\$1,080	12/20/17-12/31/18

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Congratulated Mr. Cunneen on successfully leading his first regular meeting. In addition, he highlighted the current progress in our facilities efforts, noting that we are ahead of schedule with Masuda out of DSA and Courreges expected to be out by the end of the month. Because these projects have done better than planned, Cox has been moved into phase 2, meaning that half of our sites will have air conditioning in two years. This will potentially allow us to move Gisler from phase four into phase three and Newland from phase five into phase four. Moreover, he commended the FVSF on a successful State of Our Schools breakfast. In addition, he commended Dr. McLaughlin and his team as we are already planning for 2018-19. Furthermore, he noted that two years ago, there was a preschool at every site except Tamura. Now, with a preschool there as of last year, we can proudly say that we have a preschool at every elementary campus. In addition, with the adoption of Resolution 2018-20, the Board approved requesting for proposals for a construction company to partner with us in phases three, four and five. It is actions like these that allow us to get things done on time. Lastly, he wished everyone a happy New Year and noted his excitement over the upcoming student free, staff development day. In

closing, he thanked Mrs. Crandall for her support of our State of Our Schools breakfast and her generosity in sponsoring breakfast for all of our guests.

CLOSED SESSION

Mr. Cunneen announced that the Board would retire into a second Closed Session. Action was anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of *Government Code section 54956.9*: 1 case

Mr. Cunneen made the following Closed Session announcement:

CLOSED SESSION
ANNOUNCEMENT

“In closed session, on the motion of Mr. Collins, seconded by Mrs. Crandall, the Board voted unanimously to approve a compromise and release agreement with employee #1221.”

ADJOURNMENT

Motion: Mrs. Schultz moved to adjourn the meeting at 9:51pm.

Second: Mr. Collins

Vote: Unanimously approved

/r/



Fountain Valley School District

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

MEMORANDUM

TO: Personnel Commissioners

FROM: Ross Hessler, Director – Human Resources

SUBJECT: REVIEW OF PC RULES - FIELD OF COMPETITION, PASS POINTS, SENIORITY

DATE: February 7, 2018

At the January, 2018 meeting of the Personnel Commission, Commissioner McCombs asked several questions on how the “field of competition” is determined, how pass points are set, and how seniority points are given. In order to provide more detailed information to allow for a more thorough discussion, I replied that I would be happy to present information on these items at the next meeting.

Beginning with the area of field of competition, the complete PC rule on this reads as follows:

406 FIELD OF COMPETITION

At the start of each recruitment/examination process, the Personnel Director shall determine the appropriate field of competition. This determines who may compete in the process. Pursuant to Education Code 45272, “All vacancies in the classified service shall be filled . . . from applicants on eligibility lists which, wherever practicable, as determined by the commission, shall be made up from promotional examinations . . .” When there does not appear to be a sufficient number of qualified internal candidates in order to produce a viable eligibility list, a dual certification process will generally be utilized, with an open field of competition used only for entry-level classifications.

406.1 PROMOTIONAL EXAMINATIONS

Where an adequate field of competition exists within the District, the field of competition may be limited to promotional applicants.

1. Promotional examinations shall be limited to employees with permanent status in the District.
2. Employees of the District must have completed their initial probationary period on or before the application deadline (or extended deadline) date in order to compete as promotional applicants.

3. Applicants for promotional examination must meet the qualifications for the class.
4. A permanent employee is eligible for further appointments while in a probationary status. A permanent employee in a probationary status may participate in any examination, and his/her name shall be placed on the appropriate promotional eligibility list.
5. Classified employees who have completed an initial probationary period and who are laid off because of lack of work or lack of funds have the right to participate in promotional examinations within the school district during the 39-month period after layoff.

406.2 DUAL CERTIFICATION EXAMINATIONS

When there does not appear to be a sufficient pool of internal candidates to assure a viable promotional only list, a dual certification examination will be conducted. Dual examinations are open to open and promotional applicants, resulting in separate lists with the promotional list taking precedence OR the two lists may be merged, resulting in one list. If separate lists are to be used, the Director may, prior to the examination, authorize certification of candidates from the open eligibility list if the candidate on the open list has a higher score than the highest available candidate on the promotional list after seniority credits have been added.

1. Seniority credit points shall be added to promotional candidates when the examination results in a merged list. Seniority credit will be allowed at the rate of $\frac{1}{4}$ point per year of Fountain Valley School District employment, not to exceed 5 points.
2. Determination as to whether the lists will be merged will be made by the Personnel Director prior to the examination. (Education Code 45284).

406.3 OPEN EXAMINATIONS

An open recruitment/examination process will only be used, when determined to be appropriate, for the entry level classification within a job family series. Open examinations shall be given to interested applicants both inside and outside the district.

1. Applicants for open examinations must meet the qualifications for the class.
2. The resulting eligibility list shall not give preference points to district employees.

406.4 CONTINUOUS EXAMINATIONS

1. Continuous examinations are those given when there is a shortage of “ready and willing” eligibles to fill vacancies in the service of any class and shall be given under similar conditions as previous examinations for the same class. The resulting eligibility list shall be combined with previous lists in the relative order of merit of the eligibles.

2. Applications or interest envelopes shall be accepted until sufficient applications or interest envelopes are received.
3. Examinations shall be given as the need arises.
4. Termination of continuous examination procedures for any class may be affected by appropriate action of the Personnel Commission. The prerogative for termination of continuous examination procedures is delegated to the Personnel Director. (Education Code 45292)

To summarize, the first consideration is whether a promotional only field is appropriate. To make that determination, I first review our lower level classes in the job family or series to see how many classifications and employees are in line for a promotion. I also consider our history with prior examinations to see what the applicant pool was like. If necessary, I also speak with the supervisor to get more information on the qualifications and possible interest within the group. If there does not appear to be assurance that we can complete a process with at least three internal candidates, then we post as open/promotional. If only employees are eligible to apply, and the result is an insufficient number of applicants or less than three candidates, we delay hiring by about four to six weeks.

The next question is whether there is more support for two lists, with the promotional list taking precedence, or one merged list with internal candidates receiving seniority points. This decision is based again on the criteria above, though a lesser degree of certainty is needed for two lists. There is still an expectation that there will be employees on the promotional list. Rule 406.2 allows for the two lists to be merged if the scores of promotional candidates are lower than those from outside. Lastly, an open field of competition is only used for the classification in the lowest range - Food Services Worker – since there is no possibility to promote to it.

The rule about seniority points is provided in rule 413 below:

SENIORITY CREDIT

In promotional examination resulting in a merged list, *seniority credit shall be added to the final passing scores of candidates* in the amount of $\frac{1}{4}$ of one point for each year of service, not to exceed a total of five points. Credit shall be granted for time spent in regular status in the classified service.

A full year's credit shall be granted to employees whose regular position is assigned on less than a calendar year basis. Credits shall be calculated for units of not less than a half year.

The points are added at the conclusion of the exam process to the final, unrounded scores for candidates passing all parts of the exam. The points provide no assistance in passing a written test or other exam part.

Regarding passing points and their determination, PC rule 409 on examination ratings covers it below:

409 RATING OF EXAMINATIONS

1. All examination papers shall be marked and graded under the direction of the Personnel Director or the authorized person or agency outside the District employed for this purpose.
2. Where written tests are required, they shall be so managed that none of the test papers will disclose the name of any competitor until all papers of all competitors in a given examination shall have been marked and rated. The determination of minimum qualifying scores on written examinations shall be made before any examination papers are identified.
3. Competitors may be required to attain a pre-set designated final rating on an examination part or a pass point may be set based on the distribution of scores and the needs of the organization.
4. The final scores of candidates shall be rounded to the nearest whole percent for all eligibles.
5. All eligibles with the same percentage score will be considered as having the same rank.
6. Appointment shall be made from the eligibles having the first three ranks on the list who are ready and willing to accept the position. (Education Code Section 45272)

Part 3 allows for the pass point to be set after reviewing scores and considering various factors such as scores by percentage, number of vacancies, the distribution of scores, and logistical issues. It is not possible to establish a valid and defensible preset pass point for a new test without undergoing a structured question by question review process involving multiple subject matter experts and many hours of review time. Without that, consideration of the results of the test as described above, with the flexibility to consider program needs is advantageous.

Set pass points do get established over time through repeated use of a test. We do have examples of that. For example, the written test for the Instructional Assistant class has three parts, each with a preset pass point. The test was developed jointly with a few other local school districts a few years ago so it is standardized. In fact, we share results with these other districts who use the same test.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: January 29, 2018

Job announcements posted since the last regular meeting of the Personnel Commission are attached as an information item:

Interdepartmental Transfers:

Instructional Assistant Moderate/Severe

Dual Certification:

Maintenance Worker III

Preschool Assistant

Preschool Instructor

Skilled Groundskeeper/Equipment Operator



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

INSTRUCTIONAL ASSISTANT-MODERATE/SEVERE

Interdepartmental Transfer Only

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Instructional Assistant – Moderate/Severe or from the current list of “ready and willing” certified eligibles

POSTING DATE:	January 25, 2018
CLOSING DATE:	January 31, 2018 @ 4:00 p.m.
SALARY:	Current Rate of Pay
HOURS:	14.25 hrs/wk: Mon-Wed, 8:30 a.m. -12:00 p.m. & 12:30 p.m. – 1:45 p.m.
TERM:	3 days a week, 9.55 months a year
VACANCY:	One position at Various School Sites

THE JOB

Under the direction of an assigned supervisor, assist a certificated teacher in providing adaptive physical education to Severely Handicapped and Physical Handicapped individuals or groups of students; in an assigned special education program; monitor and report student progress regarding behavior and performance; perform a variety of clerical and supportive duties related to classroom activities.

APPLICATION PROCEDURE

Present employees wanting to transfer must send or e-mail a note to the Personnel Department (johnsond@fvsd.us) asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. The Personnel Office must receive all employee requests by 4:00 p.m., Wednesday, January 31, 2018.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles and the top three ranks of “ready and willing” certified eligibles.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
--

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will become members of California School Employees Association or pay a service fee.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

MAINTENANCE WORKER III

Dual Certification (Open and Promotional)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	February 1, 2018
CLOSING DATE:	February 23, 2018, by 4:00 p.m.
SALARY:	\$4,351 - \$5,291 per month (Range 62, 5 steps) *Per CSEA contract, hiring may be made up to step 3
TERM:	40 hours per week, 12 months a year
LOCATION:	Maintenance Yard

PURPOSE

The job of Maintenance Worker III is done for the purpose/s of providing maintenance services; troubleshooting situations with district personnel; ensuring completion of projects in accordance with trade standards; providing information on the proper use of equipment; identifying repair and/or replacement needs; performing minor to major maintenance including emergency repairs; and assisting skilled trades. This job reports to the Director of Maintenance, Operations & Facilities. The ideal candidate is one who works at journey-level with experience in construction, renovation, or maintenance in commercial or school environments. S/he will have a strong work ethic with a good attention to detail. S/he also works well with others in support of the learning environment.

ESSENTIAL FUNCTIONS

Assists outside contractors and/or skills trades worker as assigned; constructs, repairs, alters, and inspects articles and structures; estimates materials and/or equipment quantities needed to complete work projects; informs personnel regarding status of work orders; inspects and repairs playground equipment; installs fencing, classroom and office system components; operates and maintains vehicle, tools, and a variety of equipment; participates in meetings; attends workshops and training as assigned; performs routine and preventive maintenance; prepares written materials related to assigned activities; responds to emergency situations as directed during and after hours; transports a variety of tools, equipment and supplies required at job site.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: applying pertinent codes, policies, regulations and/or laws; operating equipment used in the trades; operating standard office equipment including pertinent software applications; handling hazardous materials; planning and managing projects; and preparing and maintaining accurate records.

SEE OTHER SIDE

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies include: maintenance programs, state and federal requirements regarding maintenance at school sites; and codes, regulations and laws related to the job functions.

ABILITY is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and consider a number of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined and similar processes; and operate equipment using standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a wide variety of types of job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is moderate to significant. Specific ability based competencies required to satisfactorily perform the functions of the job include: communicating with diverse groups; providing direction and leadership; setting priorities; working as part of a team; and adapting to changing priorities.

EDUCATION AND EXPERIENCE REQUIREMENTS

Any combination equivalent to: graduation from high school and two years of semi-skilled maintenance and/or construction experience.

CERTIFICATES AND LICENSES

Possession of a valid and appropriate California Class C driver license

APPLICATION PROCESS

Applicants must complete a District application obtained through our website at www.fvsd.us . All application materials must be submitted through Ed Join by 4:00 p.m. February 23, 2018.

EXAMINATION PROCESS

The examination process will consist of a written test, interview and performance test (with weights show below) to be held on the dates listed below. These dates are subject to change. Applicants who successfully complete the written test will be scheduled for the interview and performance test.

Written test (30%)	February 27, 2018 at 1:00 p.m.
Interview (30%)	Week of March 5, 2018
Performance test (40%)	Week of March 5, 2018

Testing will be conducted at the Fountain Valley School District Office

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and screening for tuberculosis.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

PRESCHOOL ASSISTANT

Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	January 25, 2018
CLOSING DATE:	February 15, 2018, by 4:30 p.m.
SALARY:	\$16.20 - \$19.69 per hour (Range 18, 5 steps) *Per CSEA contract, hiring may be made up to step 3
TERM:	12.5 hours per week, 9.55 months a year
VACANCY:	Gisler State Preschool

PURPOSE

The job of Preschool Assistant is done for the purpose/s of assisting, with daily oversight of the Preschool Instructor, with planning, organizing and implementing a variety of activities to meet the needs and interests of preschool-age children; participate in activities with groups of children; and maintain and report progress regarding behavior and performance. The ideal candidate is excellent in working with young children, is a good team member, and has strong interpersonal and oral communication ability.

ESSENTIAL FUNCTIONS

Administers immediate first aid, scheduled prescription and over the counter medication and medical assistance as instructed by a health care professional; assists with preparation of site for daily operations; attends training and meetings; collects anecdotal notes and other data for the purpose of providing information to the instructor or other district personnel for assessment; delivers children directly to and from parents, guardians, or designee; establish standards of appropriate student behavior; facilitates a program which meets the developing needs of children; prepares activities and assists in implementing activities; and provides for physical and personal hygiene needs of the children.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; applying pertinent laws, codes, policies, and/or regulations; coordinating activities with other schools, districts and/or agencies; facilitating department goals; and organizing and communicating information and concepts.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; understand written procedures, write routine documents, and speak clearly; and understand complex, multi-step written and oral instructions. Specific knowledge based competencies required to satisfactorily

SEE OTHER SIDE

perform the functions of the job include: knowledge of curriculum, instruction, and subjects of assignments (music, art, or physical education); pertinent laws, codes, policies, and/or regulations; public relations protocols; and relevant professional standards and practices.

ABILITY is required to schedule activities; collate data; and use basic, job-related equipment. Flexibility is required to work with data utilizing specific, defined processes; and operate equipment using defined methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize specific, job-related equipment. Problem solving is required to identify issues and create action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is limited. Specific ability based competencies required to satisfactorily perform the functions of the job include: communicating with persons of varied educational and cultural backgrounds; meeting deadlines and schedules; providing leadership, direction, and team building; providing opportunities for the exchange of ideas; and setting priorities.

EDUCATION AND EXPERIENCE REQUIREMENTS

Any combination equivalent to: graduation from high school supplemented by at least twelve post-secondary semester units, or equivalent quarter units, in Early Childhood Education or Child Development completed at an accredited college and experience working with preschool-aged children.

CERTIFICATES AND LICENSES

Valid Pediatric First Aid Certificate and CPR certificate

APPLICATION PROCESS

Applicants must complete an application on EdJoin, obtained through our website – www.fvsd.us. The deadline is 4:30 p.m. on Thursday, February 15, 2018. Copies of transcripts or report cards must be attached to your application. Those passing the written test, and meeting the minimum qualifications stated above, will be invited to the oral interview.

EXAMINATION PROCESS

The examination process will consist of a written test and oral interview to be held on the dates listed below (these dates are subject to change.) All applicants are invited to the written test.

Relative weights of the exam:
Written test (50%) February 16, 2018 at 9:00 a.m.
Qualifications appraisal interview (50%) Week of February 19, 2018

Testing will be conducted at the Fountain Valley School District Office

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and screening for tuberculosis.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
--

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

PRESCHOOL INSTRUCTOR

Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish a substitute list and an eligibility list for future vacancies that will be filled by “ready and willing” certified eligibles or “ready and willing” transfer eligibles.

POSTING DATE:	January 25, 2018
CLOSING DATE:	February 15, 2018, by 4:30 p.m.
SALARY:	\$18.05 - \$21.95 per hour (Range 29, 5 steps) *Per CSEA contract, hiring may be made up to step 3
TERM:	9.55 months a year
VACANCY:	No current openings

PURPOSE

The job of Preschool Instructor is done for the purpose/s of planning, organizing and implementing approved curriculum for the development of children enrolled in the District's State or Child Development Center preschool program; provide for a safe and nurturing environment conducive to the growth and development of children. The ideal candidate is excellent in working with young children, is a good team member, and has strong interpersonal and oral communication ability.

ESSENTIAL FUNCTIONS

Administers immediate first aid and medical assistance as instructed by a health care professional; administers developmental assessment programs (e.g. observe children (using DRDP) during classroom activities; maintain child portfolios and related records; conduct parent conferences using a Desired Results Developmental Portfolio (DRDP), etc.); assure appropriate classroom supplies and furniture, materials and food inventory are maintained; establish standards of appropriate student behavior; evaluates program environment utilizing the Early Childhood Environment Rating Scale (ECERS); implements parent education program; implements planned and organized programs for preschool-aged children; maintains a variety of records, reports and program materials; participates in emergency preparedness drills; participates in a variety of training and meetings; provides a program which meets the developmental needs of children; and supports instruction to students.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required include: adapting to changing work priorities; applying pertinent laws, codes, policies, and/or regulations; coordinating activities with other schools, districts and/or agencies; facilitating department goals; and organizing and communicating information and concepts.

SEE OTHER SIDE

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and understand complex, multi-step written and oral instructions. Specific knowledge based competencies required include: knowledge of curriculum, instruction, and subjects of assignments; age appropriate activities/behaviors; office application software; stages of child development; pertinent laws, codes, policies, and/or regulations; public relations protocols; and relevant professional standards and practices.

ABILITY is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize job-related equipment. Problem solving is required to identify issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is limited to moderate. Specific ability based competencies required include: communicating with persons of varied educational and cultural backgrounds; meeting deadlines and schedules; providing leadership, direction, and team building; providing opportunities for the exchange of ideas; and setting priorities.

EDUCATION AND EXPERIENCE REQUIREMENTS

Bachelor's degree in job-related area or graduation from high school supplemented by attaining a Children's Center Permit and at least one year teaching experience in a licensed day care center or comparable group child care program. Job related experience with increasing levels of responsibility.

CERTIFICATES AND LICENSES

Early Childhood Education Certificate – Site Supervisor or higher. Valid Pediatric First Aid and CPR Certificate.

APPLICATION PROCESS

Applicants must complete an application on EdJoin, obtained through our website – www.fvsd.us. The deadline is 4:30 p.m. on Thursday, February 15, 2018. Copies of transcripts or report cards must be attached to your application. Those passing the written test, and meeting the minimum qualifications stated above, will be invited to the oral interview.

EXAMINATION PROCESS

The examination process will consist of a written test and oral interview to be held on the dates listed below (these dates are subject to change.) All applicants are invited to the written test.

Relative weights of the exam:
Written test (50%) February 16, 2018 at 9:00 a.m.
Qualifications appraisal interview (50%) Week of February 19, 2018

Testing will be conducted at the Fountain Valley School District Office

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and screening for tuberculosis.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
--

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY SKILLED GROUNDSKEEPER/EQUIPMENT OPERATOR Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	January 22, 2018
CLOSING DATE:	February 9, 2018, by 4:00 p.m.
SALARY:	\$4,099 - \$4,982 per month (Range 56, 5 steps) *Per CSEA contract, hiring may be made up to step 3
TERM:	40 hours per week, 12 months a year
VACANCY:	Maintenance

PURPOSE

The job of Skilled Groundskeeper/Equipment Operator is done for the purpose/s of performing skilled work in the renovation, installation and maintenance of District grounds and related equipment; constructing and maintaining landscaped areas, parking lots, building pads and service roads; demolishing existing structures, clearing an area in preparation for additional work; ensuring availability of items to complete projects on time; and coordinating work flow and ensuring safety of workers. This job reports to the Director Maintenance, Operations & Facilities. The ideal candidate is one who works well with others, is self motivated and exhibits leadership skills. Experience in School or Public agencies a plus.

ESSENTIAL FUNCTIONS

Assembles, installs and maintains playground equipment for the purpose of ensuring the availability of equipment in safe operating condition in compliance with established guidelines; assists in all phases of irrigation installation and repair for the purpose of ensuring the ongoing functioning of irrigation system; excavates a variety of district property; maintains tools and/or grounds and maintenance equipment; operates a variety of heavy grounds maintenance equipment; performs routine grounds maintenance duties; prepares grounds for planting landscaping materials; prepares written materials; and transports mowers and other heavy equipment to and from work sites.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required include: operating a variety of equipment including dump truck, back hoe, skip loader, power mowers, forklifts, jackhammers and other related equipment; and operating, maintaining and making minor repairs to power grounds equipment and tools.

KNOWLEDGE is required to perform algebra and/or geometry; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and solve practical problems. Specific

See other side

knowledge based competencies required include: methods, materials, tools and operation of all power equipment used in grounds construction and maintenance work; health and safety regulations; methods used in caring for plants, shrubs, flowers, trees and lawns; lawn planting and cutting procedures.

ABILITY is required to schedule activities and/or meetings; gather and/or collate data; and use job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing specific, defined processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with similar types of data; and utilize a variety of types of job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is significant. Specific ability based competencies required to satisfactorily perform the functions of the job include: understanding and following oral and written directions; working independently with little direction; planning and organizing work; establishing and maintaining effective working relationships with others; and preparing accurate records.

EDUCATION AND EXPERIENCE REQUIREMENTS

Any combination equivalent to: graduation from high school and three years grounds equipment operation experience.

CERTIFICATES AND LICENSES

Possession of a valid and appropriate California Class C driver's license.

APPLICATION PROCESS

Applicants must complete a District application obtained through our website at www.fvsd.us . All application materials must be submitted through Ed Join by 4:00 p.m. February 9, 2018.

EXAMINATION PROCESS

The examination process will consist of a written test, interview and performance test to be held on the dates listed below. These dates are subject to change. Applicants who successfully complete the written test will be scheduled for the final interview and performance test.

Written (30%)	February 13, 2018 at 9:30 a.m.
Interview (30%)	Week of February 19, 2018
Performance test (40%)	Week of February 19, 2018

Testing will be conducted at the Fountain Valley School District Office

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and screening for tuberculosis.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
--

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **2017-2018 Personnel Commission Budget**

DATE: February 14, 2018

Attached is the 2017-2018 Personnel Commission budget for review.

FOUNTAIN VALLEY SD
 Object Code/Pseudo Detail by Manager

Object	Description	TP	Primary Reference	Secondary Reference	CURRENT BUDGET - To Date	Enc To Date	Actual To Date	= Balance	% Used
--------	-------------	----	-------------------	---------------------	--------------------------	-------------	----------------	-----------	--------

2320 Supervisors & Administrators

012819771 Personnel Commission

Budget/Balance Forward : 11/01/2017

					67,862.00			22,420.68	
--	--	--	--	--	------------------	--	--	------------------	--

11/30/2017	05B PAY/DAVIS,C,A	JE	20 4012082017	P204005B			50.00		
11/30/2017	05B PAY/EINSTEIN,S	JE	20 4012082017	P204005B			50.00		
11/30/2017	05B PAY/HESSLER,R,M	JE	20 4012082017	P204005B			5,517.67		
11/30/2017	05B PAY/MULLIN,W	JE	20 4012082017	P204005B			50.00		
12/31/2017	06B PAY/DAVIS,C,A	JE	20 4001102018	P204006B			50.00		
12/31/2017	06B PAY/HESSLER,R,M	JE	20 4001102018	P204006B			5,517.67		
01/31/2018	07B PAY/DAVIS,C,A	JE	20 4002092018	P204007B			50.00		
01/31/2018	07B PAY/HESSLER,R,M	JE	20 4002092018	P204007B			5,517.67		
01/31/2018	07B PAY/MCCOMB,S,T,J	JE	20 4002092018	P204007B			50.00		
12/31/2017	06B PAY/MCCOMB,S,T,J	JE	20 4001102018	P204006B			50.00		
12/31/2017	06B PAY/MULLIN,W	JE	20 4001102018	P204006B			50.00		
Total:	012819771-2320				67,862.00	0.00	39,373.69	28,488.31	58 %

2320 Supervisors & Administrators

Budget/Balance Forward : 11/01/2017

					67,862.00			39,373.69	28,488.31	58 %
--	--	--	--	--	------------------	--	--	------------------	------------------	-------------

2410 Sch Off Mgr.,Off/Admin Assist.

012819771 Personnel Commission

Budget/Balance Forward : 11/01/2017

					35,995.00			9,365.97	
--	--	--	--	--	------------------	--	--	-----------------	--

11/30/2017	05B PAY/O'CAIN,L,C	JE	20 4012082017	P204005B			3,055.88		
12/31/2017	06B PAY/O'CAIN,L,C	JE	20 4001102018	P204006B			3,055.88		
01/31/2018	07B PAY/O'CAIN,L,C	JE	20 4002092018	P204007B			3,055.88		
Total:	012819771-2410				35,995.00	0.00	18,533.61	17,461.39	51 %

2410 Sch Off Mgr.,Off/Admin Assist.

Budget/Balance Forward : 11/01/2017

					35,995.00			18,533.61	17,461.39	51 %
--	--	--	--	--	------------------	--	--	------------------	------------------	-------------

2413 Additional Duty - Cler,Tech,Of

FOUNTAIN VALLEY SD

Object Code/Pseudo Detail by Manager

Object	Description	TP	Primary Reference	Secondary Reference	CURRENT BUDGET	- To Date	Enc To Date	Actual To Date	= Balance	% Used
012819771 Personnel Commission										
					500.00			264.34		
Budget/Balance Forward : 11/01/2017										
11/30/2017	05B PAY/OCCAIN,L,C	JE	20 4012082017	P204005B				50.51		
11/30/2017	05B PAY/OCCAIN,L,C	JE	20 4012082017	P204005B				75.77		
11/30/2017	05B PAY/OCCAIN,L,C	JE	20 4012082017	P204005B				202.04		
Total: 012819771-2413					500.00			592.66	-92.66	118 %
2413 Additional Duty - Cler,Tech,Of										
					500.00			592.66	-92.66	118 %
2430 Confidential Salaries										
012819771 Personnel Commission										
					69,144.00			23,048.00		
Budget/Balance Forward : 11/01/2017										
11/30/2017	05B PAY/JOHNSON,D,L	JE	20 4012082017	P204005B				5,762.00		
12/31/2017	06B PAY/JOHNSON,D,L	JE	20 4001102018	P204006B				5,762.00		
01/31/2018	07B PAY/JOHNSON,D,L	JE	20 4002092018	P204007B				5,762.00		
Total: 012819771-2430					69,144.00			40,334.00	28,810.00	58 %
2430 Confidential Salaries										
					69,144.00			40,334.00	28,810.00	58 %
2470 Overtime - Clerical,Tech,Of										
012819771 Personnel Commission										
					250.00			0.00		
Budget/Balance Forward : 11/01/2017										
Total: 012819771-2470					250.00			0.00	250.00	0 %
					250.00			0.00	250.00	0 %

FOUNTAIN VALLEY SD

Object Code/Pseudo Detail by Manager

Object	Description	TP	Primary Reference	Secondary Reference	CURRENT BUDGET -	To Date	Enc -	Actual To Date	=	Balance	%	Used
					Total for:	2000	173,751.00	0.00	98,833.96	74,917.04	56 %	
<hr/>												
3102	STRS-CLASSIFIED											
<hr/>												
012819771	Personnel Commission											
					Budget/Balance Forward :	11/01/2017	0.00	27.21				
<hr/>												
					Total:	012819771-3102	0.00	27.21	-27.21	0 %		
<hr/>												
3102	STRS-CLASSIFIED											
<hr/>												
012819771	Personnel Commission											
					Budget/Balance Forward :	11/01/2017	26,729.00	8,473.80				
<hr/>												
11/30/2017	05B PERS PAYROLL EXPENDITURE	JE	20	PE12082017	P203005B			2,277.45				
12/31/2017	06B PERS PAYROLL EXPENDITURE	JE	20	PE01102018	P203006B			2,226.46				
01/31/2018	07B PERS PAYROLL EXPENDITURE	JE	20	PE02092018	P203007B			2,226.46				
					Total:	012819771-3202	26,729.00	0.00	15,204.17	11,524.83	56 %	
<hr/>												
3202	PERS-CLASSIFIED											
<hr/>												
012819771	Personnel Commission											
					Budget/Balance Forward :	11/01/2017	2,520.00	781.55				
<hr/>												
11/30/2017	05B MED PAYROLL EXPENDITURE	JE	20	ME12082017	P203005B			205.87				
12/31/2017	06B MED PAYROLL EXPENDITURE	JE	20	ME01102018	P203006B			201.01				
01/31/2018	07B MED PAYROLL EXPENDITURE	JE	20	ME02092018	P203007B			199.44				

FOUNTAIN VALLEY SD

Object Code/Pseudo Detail by Manager

Object	Description	TP	Primary Reference	Secondary Reference	CURRENT BUDGET	- To Date	Enc -	Actual To Date	= Balance	% Used
--------	-------------	----	-------------------	---------------------	----------------	-----------	-------	----------------	-----------	--------

Total:	012819771-3314				2,520.00	0.00	1,387.87	1,132.13	55 %
--------	----------------	--	--	--	----------	------	----------	----------	------

	3314 MEDICARE-CLASSIFIED				2,520.00	0.00	1,387.87	1,132.13	55 %
--	--------------------------	--	--	--	----------	------	----------	----------	------

3354 ALTERNATIVE RETIRE-CLASSIFIED

012819771 Personnel Commission

Budget/Balance Forward :	11/01/2017				14.00	2.60
--------------------------	------------	--	--	--	-------	------

11/30/2017	05B ARP PAYROLL EXPENDITURE	JE	20 AR12082017	P203005B						
12/31/2017	06B ARP PAYROLL EXPENDITURE	JE	20 AR01102018	P203006B			1.30			
01/31/2018	07B ARP PAYROLL EXPENDITURE	JE	20 AR02092018	P203007B			0.65			
Total:					012819771-3354	14.00	0.00	5.85	8.15	41 %

	3354 ALTERNATIVE RETIRE-CLASSIFIED				14.00	0.00	5.85	8.15	41 %
--	------------------------------------	--	--	--	-------	------	------	------	------

3356 OASDI-CLASSIFIED

012819771 Personnel Commission

Budget/Balance Forward :	11/01/2017				10,705.00	3,317.58
--------------------------	------------	--	--	--	-----------	----------

11/30/2017	05B OASDI PAYROLL EXPENDITURE	JE	20 OA12082017	P203005B						
12/31/2017	06B OASDI PAYROLL EXPENDITURE	JE	20 OA01102018	P203006B			763.57			
01/31/2018	07B OASDI PAYROLL EXPENDITURE	JE	20 OA02092018	P203007B			851.70			
Total:					012819771-3356	10,705.00	0.00	5,724.27	4,980.73	53 %

	3356 OASDI-CLASSIFIED				10,705.00	0.00	5,724.27	4,980.73	53 %
--	-----------------------	--	--	--	-----------	------	----------	----------	------

3402 HEALTH & WELFARE-CLASSIFIED

012819771 Personnel Commission

Budget/Balance Forward :	11/01/2017				45,750.00	15,000.00
--------------------------	------------	--	--	--	-----------	-----------

FOUNTAIN VALLEY SD

Object Code/Pseudo Detail by Manager

Object	Description	TP	Primary Reference	Secondary Reference	CURRENT BUDGET	- To Date	Enc - To Date	Actual To Date	= Balance	% Used
11/30/2017	NOVEMBER HEALTH & WELFARE	JE	20 IF20171130	N20P1130	45,750.00	0.00	25,500.00	3,750.00	20,250.00	55 %
12/31/2017	DECEMBER HEALTH & WELFARE	JE	20 IF20171231	N20P1231				3,000.00		
01/31/2018	JANUARY HEALTH & WELFARE	JE	20 IF20180131	N20P0131				3,750.00		
Total: 012819771-3402					45,750.00	0.00	25,500.00		20,250.00	55 %
3402 HEALTH & WELFARE-CLASSIFIED					45,750.00	0.00	25,500.00		20,250.00	55 %
3502 SUI-CLASSIFIED										
012819771 Personnel Commission										
Budget/Balance Forward : 11/01/2017					86.00		26.79			
11/30/2017	05B UIC PAYROLL EXPENDITURE	JE	20 UI12082017	P203005B				7.03		
12/31/2017	06B UIC PAYROLL EXPENDITURE	JE	20 UI01102018	P203006B				6.87		
01/31/2018	07B UIC PAYROLL EXPENDITURE	JE	20 UI02092018	P203007B				6.85		
Total: 012819771-3502					86.00	0.00	47.54	38.46	55 %	
3602 WORKERS'COMP-CLASSIFIED										
012819771 Personnel Commission										
Budget/Balance Forward : 11/01/2017					3,805.00		1,206.73			
11/30/2017	05B WKCMP PAYROLL EXPENDITUR	JE	20 WC12082017	P203005B				324.44		
12/31/2017	06B WKCMP PAYROLL EXPENDITUR	JE	20 WC01102018	P203006B				317.25		
01/31/2018	07B WKCMP PAYROLL EXPENDITUR	JE	20 WC02092018	P203007B				316.15		
Total: 012819771-3602					3,805.00	0.00	2,164.57	1,640.43	56 %	
3602 WORKERS'COMP-CLASSIFIED					3,805.00	0.00	2,164.57	1,640.43	56 %	
3954 Long Term Disability-Class										

FOUNTAIN VALLEY SD

Object Code/Pseudo Detail by Manager

Object	Description	TP	Primary Reference	Secondary Reference	CURRENT BUDGET - To Date	Enc - To Date	Actual To Date	Balance	% Used
--------	-------------	----	-------------------	---------------------	--------------------------	---------------	----------------	---------	--------

012819771 Personnel Commission

Budget/Balance Forward : 11/01/2017

279.00	93.00
--------	-------

11/30/2017	NOVEMBER HEALTH & WELFARE	JE	20 LT20171130	N20P1130			23.25				
12/31/2017	DECEMBER HEALTH & WELFARE	JE	20 LT20171231	N20P1231			23.25				
01/31/2018	JANUARY HEALTH & WELFARE	JE	20 LT20180131	N20P0131			23.25				
Total: 012819771-3954							279.00	0.00	162.75	116.25	58%

3954	Long Term Disability-Class								
					89,888.00	0.00	50,224.23	39,663.77	55%

Total for: 3000

4325 Office Supplies

012819771 Personnel Commission

Budget/Balance Forward : 11/01/2017

550.00	65.07
--------	-------

11/13/2017	HESSLER, ROSS Panel	OH	REIM110617				31.34				
12/06/2017	HESSLER, ROSS Office Supplies	OH	REIM112017				38.76				
01/08/2018	HESSLER, ROSS Office Supplies	OH	REIM081017				25.19				
Total: 012819771-4325							550.00	0.00	160.36	389.64	29%

4325	Office Supplies								
					550.00	0.00	160.36	389.64	29%

4410 Fixed Assets \$500-\$5000

012819771 Personnel Commission

Total: 012819771-4410					0.00	0.00	0.00	0.00	0%
-----------------------	--	--	--	--	------	------	------	------	----

4410	Fixed Assets \$500-\$5000								
					0.00	0.00	0.00	0.00	0%

