

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

April 26, 2018
4:30 p.m.

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice Chairperson
Mr. Tony McCombs, Member
Mr. Ross Hessler, Director, Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, March 22, 2018** *Action*
(Attachment #1)
4. **Agenda, Regular Meeting of the Board of Trustees, April 19, 2018** *Information*
(Attachment #2)
5. **Minutes, Regular Meeting of the Board of Trustees, March 8, 2018** *Information*
(Attachment #3)
6. **Minutes, Special Meeting of the Board of Trustees, March 22, 2018** *Information*
(Attachment #4)
7. **Minutes, Special Meeting of the Board of Trustees, March 24, 2018** *Information*
(Attachment #5)
8. **Director's Report** *Information*

9. Commissioners' Comments

Information

10. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

11. Eligibility Lists-

Action

Behavior Intervention Assistant, ESP Instructor, ESP Assistant, and Instructional Assistant Moderate/Severe
(Attachments #6-#8)

PERSONNEL

12. Job Announcements

Information

(Attachments #9-#12)

FINANCIAL

13. Personnel Commission Budget 2018-2019: First Reading

Information

(Attachment #13)

14. PCASC Mini Conference, "Finding Value in Merit"

Action

(Attachment #14)

CLOSED SESSION

15. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

16. The next meeting of the Personnel Commission will be:

**May 24, 2018
4:30 p.m.
Board Room**

ADJOURNMENT

17. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF MARCH 22, 2018**

DATE: April 4, 2018

Attached for your approval are the minutes of the Personnel Commission regular meeting of March 22, 2018.

RECOMMENDATION

The Personnel Commission approve the minutes of the March 22, 2018 Personnel Commission regular meeting.

Attachment #1

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

March 22, 2018

4:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the Board Room, 10055 Slater Avenue, Fountain Valley, California. Mr. McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice Chairperson
Mr. Tony McCombs, Member
Mr. Ross Hessler, Director, Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

Mr. Sam Koser and Ms. Connie Ramirez were in attendance.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, February 22, 2018

Mrs. Davis moved to approve the minutes as presented with one correction. Mr. McCombs seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, March 8, 2018

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, February 15, 2018

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, February 23, 2018

Presented as an information item only.

Director's Report

Mr. Hessler stated that as part of the wrap-up of the classification study, we recently received the software from EMS. The software has been loaded and looks easy to use for updating job descriptions. EMS has a whole database of competencies, knowledge, skills and duties that we can use included in the software. We are working towards getting all the new job descriptions on the district website within the next week. In follow-up to the Board of Trustees action at the meeting, we did send letters to all employees impacted with either a title and/or a salary change. The salary changes will be paid on the next payroll and will be effective back to December 2017. We also have the ability to purchase an ongoing contract for about \$300 per year which will include updates to the software and unlimited support.

Commissioners' Comments

Mrs. Davis was pleased to see the Superintendent's recommendation that the Board of Trustees approve the change in range from 51 to 53 for School Office Manager and Administrative Assistant was passed. Mr. McCombs stated he was at the meeting and it was nice to see that both the classification study and the item for the School Office Managers was passed and that it was passed without discussion. Mr. Mullin mentioned that Newland School had a night at the movies. It was held in the bowl area and was a lot of fun. He felt it was a great community event.

Public Comments

Mr. Sam Koser had a question involving the filling of the Groundskeeper position. Mr. Hessler stated that when there is not an eligibility list for the level we are filling, the Personnel Commission rules and Education code allow for the use of a higher level position list in that job family to be used. If there is interest from the supervisor and interest from the list and we have a match, we can then use the higher level list for hiring. Mr. Koser asked for CSEA to be notified when we are going to use this method. After discussion from the Personnel Commissioners, it was determined that Mr. Hessler would notify CSEA if this were to be utilized again.

ADMINISTRATION

Eligibility Lists

Mrs. Davis moved to approve the eligibility lists for ESP Coordinator, ESP Instructor, Instructional Assistant – Moderate/Severe, Maintenance Worker III, Preschool Assistant, and Skilled Groundskeeper/Equipment Operator. Mrs. Davis moved to certify the eligibility lists. Mr. McCombs seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental transfer job posting for Custodian, Extended School Program Assistant, Food Service Worker, and Preschool Assistant were reviewed. Also, the Dual Certification job postings for Behavior Intervention Assistant, Extended School Program Assistant, and Extended School Program Instructor were reviewed. Mrs. Davis asked for the interdepartmental transfer postings to be more specific as to the process in the appointment/certification section.

FINANCIAL

No financial items discussed.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

April 26, 2018

4:30 p.m.

Board Room

ADJOURNMENT

The March 22, 2018 regular meeting of the Personnel Commission was adjourned at 5:00 p.m.

Mr. William Mullin, Chairperson

Mrs. Carol Davis, Vice Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF APRIL 19, 2018**

DATE: April 4, 2018

Attached for your information is the agenda of the Board of Trustees regular meeting of April 19, 2018.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

AGENDA

Board Room
10055 Slater Avenue
Fountain Valley, CA

April 19, 2018

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
 2nd ___
 V ___

BOARD WORKSHOP

1. MEASURE O PROJECT UPDATE

Assistant Superintendent, Business Services Christine Fullerton and Director, Maintenance and Facilities Joe Hastie will be joined by James Clower, President of West Coast Air Conditioning and Richard Ingrassia, Rachlin Partners, to provide an update to the Board regarding Phase 1 of Measure O HVAC and Modernization Project at Courreges School.

- PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Conference with Real Property Negotiator: *Government Code Section 54956.8*
Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) ("Property").

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Lessor), and LePort Schools, Greg Marick, Vice President, Operations & Development (Lessee).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the possible amendment of the existing Lease Agreement for the identified Property.
- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.
- OPEN SESSION: 6:30PM
- PLEDGE OF ALLEGIANCE will be led by Girl Scout Troop 4167.

SPECIAL PRESENTATIONS

2. RECOGNITION OF FOUNTAIN VALLEY SCHOOL DISTRICT TEACHER OF THE YEAR, NIKI BUCK

The Board of Trustees is pleased to join our staff and community in celebrating Niki Buck, third grade teacher at Cox Elementary School, as Fountain Valley School District's 2017-18 Teacher of the Year.

3. RECOGNITION OF COURREGES SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Courreges School, the Board shall recognize and thank Alina Jimenez-Newton and Kasie Hanley.

4. RECOGNITION OF COURREGES SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from Courreges School.

- RECESS

5. PRESENTATION BY ACTION COMMITTEE FOR EDUCATION ON RECENT PARTICIPATION IN THE SACRAMENTO SAFARI

The Action Committee for Education (ACE) is a broad-based school community legislative action group which addresses current issues and sponsors annual projects to promote and benefit not only the Fountain Valley School District but public education in general. Representatives shall make a presentation to the Board of Trustees on ACE's recent participation in the Sacramento Safari.

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC HEARING

6. NOTICE OF INTENT TO REQUEST WAIVER

A public hearing shall be held for the purpose of receiving public comment on the Board's consideration of seeking a waiver from the State Board of Education of the competitive bidding procedures set forth in Education Code section 17455 *et seq.* for the lease (short term or long term ground lease development) or sale of District property located at 9790 Finch Avenue, Fountain Valley, California 92708 known as the District's former Fred Muiola School Site. The District's Board invites public testimony regarding this matter.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

***** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.**

LEGISLATIVE SESSION

- 7. **RESOLUTION 2018-26: APPROVAL OF GUARANTEED MAXIMUM PRICE FOR THE LEASE-LEASEBACK AGREEMENT WITH WEST COAST AIR CONDITIONING, INC. FOR THE MEASURE O MODERNIZATION AND HVAC PROJECT AT COURREGES SCHOOL** M ___
2nd ___
V ___

On September 7, 2017, West Coast Air Conditioning, Inc. was awarded the preconstruction and lease-leaseback agreement for the Measure O Modernization and HVAC Project. The preconstruction services have been completed and West Coast Air has solicited bids and selected subcontractors, and a Guaranteed Maximum Price (“GMP”) of \$5,896,663 has been negotiated.

The GMP includes a contractor contingency of \$282,222.

Superintendent's Recommendation: It is recommended that the Board of Trustees adopts Resolution 2018-26, approving the Guaranteed Maximum Price (GMP), contingencies, and DSA plans and specifications for the Measure O Modernization and HVAC Project at Courreges School.

- 8. **ACCEPT AND AWARD THE RFP 2018-03-07 FOR PRECONSTRUCTION AND LEASE-LEASEBACK SERVICES FOR MODERNIZATION AND HVAC PROJECT TO WEST COAST AIR CONDITIONING CO., INC.** M ___
2nd ___
V ___

The District issued a Request for Proposal (RFP) to solicit proposals from qualified contractors to modernize and install HVAC at seven District school sites and modernize the Plavan site that already has HVAC. The District received four proposals from qualified contractors. All proposals were reviewed by the District team and the final selection was awarded to the proposal which resulted in the best value. The determination of best value was based on the objective criteria of personnel, capacity and methodology, relevant experience and past performance, preconstruction services, labor compliance, safety, local business outreach and participation, exceptions to the agreements and price.

Superintendent’s Recommendation: It is recommended that the Board of Trustees accepts and awards the RFP 2018-03-07 for Preconstruction and Lease-Leaseback Services for Modernization and HVAC Services to West Coast Air Conditioning Co., Inc.

- 9. **APPROVAL OF RESOLUTION 2018-27 OF THE BOARD OF TRUSTEES OF THE FOUNTAIN VALLEY SCHOOL DISTRICT RECONFIRMING DECLARATION OF SURPLUS PROPERTY; DECLARING INTENTION TO OFFER PROPERTY FOR LEASE OR SALE; AUTHORIZING THE SOLICITATION OF LEASE OR SALE OFFERS THROUGH A BID PROCESS; AND AUTHORIZING THE CONCURRENT REQUEST FOR WAIVER OF COMPETITIVE BIDDING PROCEDURES UNDER EDUCATION CODE SECTION 17466 ET SEQ. (FORMER FRED MOIOLA SCHOOL SITE)** M ___
2nd ___
V ___

The District’s Board previously declared certain real property, located at 9790 Finch Avenue in Fountain Valley, surplus property pursuant to the Education Code section 17455 *et seq.* The Property was leased to a third party and said lease will be terminated in the near future. Because the Property is considered surplus upon termination of said lease, the District may pursue a lease or sale of the Property as set forth in the prior resolution adopted by the Board and in accordance with the process of the Education Code. In order to obtain the best possible agreement for the Property, the District may seek to pursue both the Bid Process and a Waiver. To pursue both options, the Board must confirm that the Property is surplus, declare its intention to lease or sell the Property, and authorize District staff to initiate the Bid Process and seek a Waiver to pursue a lease (pursuant to a short or long term lease, or a long term ground lease development transaction) or a sale of the Property. Upon completion of the Bid Process and/or the Waiver, the results will be presented to the Board for assessment and further determinations.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Board Resolution 2018-27 entitled Resolution of the Board of Trustees of the Fountain Valley School District Reconfirming Declaration of Surplus Property; Declaring Intention to Offer the Property for Lease or Sale; Authorizing the Solicitation of Lease and Sale Offers Through a Bid Process; and Authorizing the Concurrent Request for Waiver of Competitive Bidding Procedures Under Education Code Section 17466 *et. seq.* (Former Fred Moiola School Site).

10. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M ___
2nd ___
V ___

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent’s Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 10-A.** Board Meeting Minutes from March 8th regular meeting
- 10-B.** Board Meeting Minutes from March 22nd special meeting
- 10-C.** Board Meeting Minutes from March 24th special meeting
- 10-D.** Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 10-E.** Donations
- 10-F.** Warrants
- 10-G.** Purchase Order Listing
- 10-H.** Budget Adjustments and Transfers

Consent Items

10-I. APPROVE THE USE OF A PIGGYBACK CONTRACT WITH CLASS LEASING FOR THE LEASE OF RELOCATABLE CLASSROOMS AT COURREGES ELEMENTARY SCHOOL AND MASUDA MIDDLE SCHOOL FOR INTERIM HOUSING

Superintendent's Comments: It is recommended that the Board of Trustees approves the use of a piggyback contract with Class Leasing for the lease of relocatable classrooms at Courreges Elementary and Masuda Middle School for interim housing.

10-J. WILLIAMS QUARTERLY REPORT FOR THIRD QUARTER 2017-18

Superintendent's Comments: It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the third quarter of the 2017-18 year and approves its submittal to the Orange County Department of Education.

10-K. APPROVE THE LEASE TERMINATION AND SETTLEMENT AGREEMENT WITH LEPORT FOUNTAIN VALLEY FOR FRED MOIOLA SCHOOL

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the Lease Termination and Settlement Agreement with LePort Fountain Valley LLC for Fred Moiola School.

10-L. CONTRACT FOR LEGAL SERVICES IN 2017-18 AND 2018-19 SCHOOL YEARS WITH THE LAW OFFICES OF JEFF C. MARDEROSIAN

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract for legal services in 2017-18 and 2018-19 with the Law Offices of Jeff C. Marderosian, Attorneys at Law.

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, May 10, 2018 at 6:30pm.

A copy of the Board Meeting agenda is posted on the District's web site (www.fvsvd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or by calling 714.843.3255 during normal business hours.

Board meeting proceedings are tape recorded.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office: 10055 Slater Avenue, Fountain Valley, CA 92708 or by calling 714.843.3255 or by faxing 714.841.0356.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF MARCH 8, 2018**

DATE: April 16, 2018

Attached for your information are the minutes of the Board of Trustees regular meeting of March 8, 2018.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

March 8, 2018

MINUTES

President Cunneen called the regular meeting of the Board of Trustees to order at 5:33pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jim Cunneen	President
Ian Collins	President Pro Tem
Jeanne Galindo	Clerk
Sandra Crandall	Member
Lisa Schultz	Member

Motion: Mrs. Galindo moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Collins

Vote: 5-0

Assistant Superintendent, Educational Services, Dr. Steve McLaughlin, and Director, Educational Services, Dr. Julianne Hoefler, reviewed with the Board of Trustees the process used to update the District's Local Control Accountability Plan (LCAP). Dr. McLaughlin opened the workshop by commending Dr. Hoefler on her efforts related to the development of the District's LCAP. In addition, he reviewed the basics of the LCAP, including overview of the eight State priorities, the timeline and the LCAP leadership team. He reviewed the five District LCAP goals. Following this, he provided a brief updated on our annual progress, including our ELA and math SBAC results. Furthermore, Dr. Hoefler reviewed the California School Dashboard. She also reviewed stakeholder input and the efforts to solicit community input. In closing, Dr. McLaughlin reviewed the LCAP timeline.

BOARD WORKSHOP:
LOCAL CONTROL
ACCOUNTABILITY
PLAN (LCAP)

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mr. Cunneen announced that the Board would retire into Closed Session. Action was anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Conference with Real Property Negotiator:
Government Code Section 54956.8
Property: Approximately 2.10 acres of land improved with a 43,191 sq. ft. two-story commercial office building located at 265 S. Anita Drive, Orange, California (known generally as the Crossroads Office Park site) (“Property”).

Negotiating Parties: Fountain Valley School District (real property negotiators Christine Fullerton, Assistant Superintendent, Business Services, and District legal counsel) (potential Seller), and the County of Orange (potential Buyer).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the proposed sale of the Property to the potential Buyer.

- Conference with Real Property Negotiator:
Government Code Section 54956.8
Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) (“Property”).

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Lessor), and LePort Schools, Greg Marick, Vice President, Operations & Development (Lessee).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the possible amendment of the existing Lease Agreement for the identified Property.
- Public Employee Performance Evaluation:
Government Code Section 54957 & 54957.1
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

The public portion of the meeting resumed at 6:30pm.

PLEDGE OF ALLEGIANCE

Girl Scout Troop 5311 led the Pledge of Allegiance.

SPECIAL PRESENTATIONS

The Fountain Valley School District is please to honor our 2018 District Administrator of the Year, Tamura Elementary School Principal, Kathy Davis. The Board of Trustees joined staff and

RECOGNITION OF DISTRICT ADMINISTRATOR OF THE YEAR 2018:

the community in celebrating Mrs. Davis for this very much-deserved recognition.

PRINCIPAL KATHY DAVIS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Tamura School, the Board recognized and thanked Adria McDonald and Louise Proli. The Board joined, staff, students and members of our community in thanking these parents for their dedication to Tamura School.

RECOGNITION OF TAMURA SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Oka School, the Board recognized and thanked Allison Westrup and Marisa Campbell. The Board joined, staff, students and members of our community in thanking these parents for their dedication to Oka School.

RECOGNITION OF OKA SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized seven outstanding students from Tamura School. From Tamura School, the Board honored Arthur Nguyen (TK), Jason Flores (K), Tatum Do (1st), Luana Kotani (2nd), Isla Crooks (3rd), Kaden Coffman (4th) and Aya Roque (5th). The Board of Trustees joined staff and family members in celebrating the outstanding accomplishments of these students.

RECOGNITION OF TAMURA SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Oka School. From Oka School, the Board honored Natalia Rodriguez (K), Emma Muldorf (1st), Hailey Acosta (2nd), Chloe Gordon (3rd), Ema Terada (4th), and Jared Yagi (5th). The Board joined staff and family members in celebrating the outstanding accomplishments of these students.

RECOGNITION OF OKA SCHOOL STUDENTS

Following the recognitions, the Board of Trustees took a brief recess for cookies and photos.

RECESS

Mr. Cunneen made the following Closed Session announcement: "In Closed Session, the governing board took action on the motion of Mr. Collins and the second of Mrs. Schultz, and a vote of 5 to 0 to authorize the Superintendent or designee to notice 21.5 FTE teachers on temporary contract on or before March 15, 2018 of release from District employment at the

CLOSED SESSION ANNOUCEMENT

conclusion of the current 2017-18 school year pursuant to Education Code section 44954(b).”

STAFF REPORTS AND PRESENTATIONS

Assistant Superintendent, Business, Chris Fullerton and Director, Fiscal Services, Isidro Guerra presented and reviewed with the Board of Trustees the Second Interim Report for the Fountain Valley School District. Mrs. Fullerton began by reviewing the mission statement of the District. Following this, she provided an overview of the Federal and State economy, and the Governor’s proposed budget. She further detailed the impact of full funding of LCFF, noting that Fountain Valley School District remains the lowest funded district in Orange County. Mr. Guerra reviewed second interim assumptions. He also reviewed second interim revenues and detailed the percentage of total revenue by sources. Following this, he reviewed second interim expenditures and expenditure percentages by category, noting salaries and benefits currently at 86.1%. In closing, Mrs. Fullerton reviewed multi-year assumptions and projections, and our Fund 40 investment. She summarized the information shared noting that based on current multi-year projections, the District will meet its financial obligations for the current and subsequent two fiscal years, with positive ending fund balances in all funds, a positive second interim certification. There is no projected deficit spending and the estimates in out years are based on the Governor’s January proposed budget.

SECOND INTERIM REPORT PRESENTATION (WRITTEN AND ORAL)

BOARD REPORTS AND COMMUNICATIONS

Mrs. Crandall congratulated staff on the updates this year to our Board policies, a tedious and much-appreciated task. Her activities since the last meeting included: Rotary Most Improved Student presentation, Rotary Every Student Succeeding breakfast, OCSBA/ACSA Joint Dinner, tours at Cox and Oka, Kindergarten information meetings, College and Career Night presentation to parents by our middle school counselors, Courreges School tree planting for the third graders, HUC Founders’ Day Luncheon, Hyundai Road Trip for Girls, OC Government Officials Prayer Breakfast, and opening day for Fountain Valley Little League.

Mrs. Schultz’ activities since the last meeting included: OCSBA/ACSA Joint Dinner. She thanked Mrs. Fullerton and her staff for their work on the sale of Crossroads as it progresses

toward a close. She noted the excitement of the potential for having this money for science and music rooms at our middle schools. In closing, she congratulated Mrs. Davis for her recognition this evening, a much-deserved celebration.

Mr. Collins’ activities since the last meeting included: Rotary Most Improved Student recognition, HUC Founders’ Day luncheon, visits to Tamura, Cox and Newland, FVSF meeting, noting the Taste of FV on April 21st, the Rotary Every Student Succeeding breakfast, SPC meeting, OCSBA/ACSA Joint Dinner, and the FV Chamber Luncheon.

Mrs. Galindo’s activities since the last meeting included: OCSBA/ACSA Joint Dinner, FVSF meeting, and HUC Founders’ Day luncheon.

Mr. Cunneen’s activities since the last meeting included: Visit to..HUC Founders’ Day luncheon, opening day ceremony for Fountain Valley Little League, Rotary Every Student Succeeding breakfast and hosted Western High School in Anaheim testing lab, noting his appreciation for our teachers and all that they do for students. He thanked the Board for their service this month.

PUBLIC HEARING

A public hearing was held for the purpose of receiving public comment on the tentative agreement between the Fountain Valley School District and the Fountain Valley Education Association for the 2017-18 school year. Public input was welcomed. There were no requests to speak and the hearing was closed.

PUBLIC HEARING ON
TENTATIVE
AGREEMENT BETWEEN
FOUNTAIN VALLEY
SCHOOL DISTRICT AND
FOUNTAIN VALLEY
EDUCATION
ASSOCIATION

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Crandall moved to approve the Public Disclosure of collective bargaining agreement between Fountain Valley School District and Fountain Valley Education Association for 2017-18 school year.

PUBLIC DISCLOSURE
OF COLLECTIVE
BARGAINING
AGREEMENT

Second: Mr. Collins

Vote: 5-0

Motion: Mrs. Galindo moved to approve the Agreement Between Fountain Valley Education Association and Fountain Valley School District.

Second: Mrs. Schultz

Vote: 5-0

Motion: Mr. Collins moved to approve the Memorandum of Understanding Between FVSD and CSEA, Chapter 358 Regarding AB119—Employee Orientation Bill.

Second: Mrs. Schultz

Mrs. Crandall thanked Mrs. Abdel for navigating this MOU in order to ensure that we are compliant. She shared her feelings regarding AB119 – Employee Orientation Bill and the sharing of contact information that it requires. She noted that her yes vote tonight is difficult to make, as she does not want to put any of our employees in harm’s way.

Mrs. Galindo echoed these sentiments, noting that AB119 does not promote transparency, as it does not allow non-union information to be presented. She emphasized that AB119 takes away local control. She thanked our staff for their hard work in putting together this MOU.

Vote: 4-0 (Abstain: Galindo)

Motion: Mrs. Crandall moved to approve the Memorandum of Understanding Between FVSD and CSEA Chapter 358 Regarding Implementation of Classification Study.

Second: Mr. Collins

BETWEEN
FOUNTAIN VALLEY
SCHOOL DISTRICT
AND
FOUNTAIN VALLEY
EDUCATION
ASSOCIATION FOR
2017-18 SCHOOL
YEAR
AGREEMENT
BETWEEN
FOUNTAIN VALLEY
EDUCATION
ASSOCIATION AND
FOUNTAIN VALLEY
SCHOOL DISTRICT

MEMORANDUM OF
UNDERSTANDING
BETWEEN FVSD AND
CSEA CHAPTER 358
REGARDING AB119—
EMPLOYEE
ORIENTATION BILL

MEMORANDUM OF
UNDERSTANDING
BETWEEN FVSD AND
CSEA CHAPTER 358
REGARDING
IMPLEMENTATION

Vote: 5-0

Motion: Mrs. Galindo moved to approve Implementation of Classification Study for Confidential Employees and Classified Management.

Second: Mrs. Schultz

Vote: 5-0

Motion: Mr. Collins moved to approve the recommendation for change in salary range for School Office Managers.

Second: Mrs. Galindo

Vote: 5-0

Motion: Mrs. Schultz moved to adopt Resolution 2018-23 Calling for Full and Fair Funding of California’s Public Schools.

Second: Mrs. Crandall

OF CLASSIFICATION
STUDY

IMPLEMENTATION
OF CLASSIFICATION
STUDY FOR
CONFIDENTIAL
EMPLOYEES AND
CLASSIFIED
MANAGEMENT

PERSONNEL
COMMISSION’S
RECOMMENDATION
OF CHANGE IN
SALARY RANGE FOR
SCHOOL OFFICE
MANAGERS

RESOLUTION 2018-23
CALLING FOR FULL
AND FAIR FUNDING
OF CALIFORNIA’S
PUBLIC SCHOOLS

Mr. Collins provided a summary of the resolution.

Vote: 5-0

Motion: Mrs. Galindo moved to approve the 2017-18 Second Interim Report

Second: Mr. Collins

Vote: 5-0

Motion: Mrs. Crandall moved to approve the Consent Calendar.

Second: Mrs. Schultz

Vote: 5-0

APPROVAL OF 2017-
18 SECOND INTERIM
REPORT

CONSENT
CALENDAR

The Consent Calendar included:

- Board Meeting Minutes from February 15th Regular Meeting
- Board Meeting Minutes from February 23rd Special Board Meeting

- Personnel Items (Employee Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Adjustments and Transfers
- Resolution 2018-24: Payment to Collins for Missed Meeting due to Illness
- Board Policy 6170.1 Transitional Kindergarten (Second Reading And Adoption)
- Revised Board Policy 0400 Comprehensive Plans (Second Reading And Adoption)
- Revised Board Policy 0460 Local Control And Accountability Plan (Second Reading And Adoption)
- New Board Policy 0500 Accountability (Second Reading And Adoption)
- Revised Board Policy 5113.1 Chronic Absence And Truancy (Second Reading And Adoption)
- Revised Board Policy 6020 Parent Involvement (Second Reading And Adoption)
- Revised Board Policy 5113.12 District School Attendance Review Board (Second Reading And Adoption)
- Revised Board Policy 5117 Interdistrict Attendance (Second Reading And Adoption)
- Revised Board Policy 5131.6 Alcohol And Other Drugs (Second Reading And Adoption)
- Contract For Title I Private School Services – Huntington Christian School
- Contract For Title I Private School Services – Orange Crescent School
- 2016/2017 English Learner (El) Annual Update
- Extend Agreement With Corinne Loskot Consulting Inc., In Order To Assist With Obtaining State School Facilities Funding
- Special Education Settlement Agreement 2018-I
- Contract With Dennis Smith
- Contract With B43 Productions
- Approval Of Special Education Extended School Year Program And August Program
- Single Plans For Student Achievement
- Board Policy 6142.93 Science Instruction (Second Reading And Adoption)
- Non-Public Agency Contracts
Non-Public School/Agency 100% Contract Cost Effective Dates

Marshall B. Ketchum University	\$500	2/20/18-8/31/18
Trinity Consulting	\$450	1/23/18-6/30/18

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

Mrs. Crandall Following Resolution 2018-23, Mrs. Crandall shared an idea for staff to work to draft a letter on FVSD letterhead, about our District, with four to five bullets describing what we could accomplish with full and fair funding, including anticipated outcomes.

Dr. Johnson Noted recent tours at Oka, Tamura, Cox and Newland and commended our teachers for collaborating, mentoring and challenging our kids. He thanked our teachers. In addition, he shared that he had an opportunity with Mrs. Fullerton and Mr. Hastie to join the Masuda staff for a meeting to share more on the construction process. He highlighted the work being done, noting that we are out of plan check for Courreges and Masuda. In addition, he noted that he joined Dr. McLaughlin at Kindergarten Round Up at Cox. He noted how hospitable we are to our new families and thanked the Cox staff for this warm welcome for our new families, remarkable. Following this, he praised the recent CBOC meeting. In addition, he noted the recent TK-2nd grade CGI demo days, emphasizing that while nerve wracking and stressful, each time we do it, we get better. He thanked our teachers for opening their doors and thanked Dr. McLaughlin for his role as well. In closing, he highlighted some items from this evening's agenda. He spoke of the Classification Study, a two year process, that we are happy to have the Board approve this evening. Regarding the School Office Managers (SOMs) recommendation this evening, he thanked Mr. Hessler and Mrs. Abdel for the thought and care put into this. And he thanked the Board again for their efforts. In addition, he thanked our certificated staff, as our contract for the year was approved this evening. He thanked our bargaining units. Moreover, regarding AB119, he thanked Mrs. Abdel for navigating this with our CSEA members, noting that he is grateful that we can remain compliant with the law. Lastly, he noted to Mrs. Crandall that it was a pleasure to surprise her for the HUC award. She is to be commended for all of her service in the community and it was an honor to speak on her behalf.

CLOSED SESSION

Mr. Cunneen announced that the Board would retire into a second Closed Session. Further action was not anticipated. The following was addressed:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees;
employee discipline/dismissal/release; evaluation of

employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Conference with Real Property Negotiator:
Government Code Section 54956.8
Property: Approximately 2.10 acres of land improved with a 43,191 sq. ft. two-story commercial office building located at 265 S. Anita Drive, Orange, California (known generally as the Crossroads Office Park site) (“Property”).

Negotiating Parties: Fountain Valley School District (real property negotiators Christine Fullerton, Assistant Superintendent, Business Services, and District legal counsel) (potential Seller), and the County of Orange (potential Buyer).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the proposed sale of the Property to the potential Buyer.

- Conference with Real Property Negotiator:
Government Code Section 54956.8
Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790

Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) (“Property”).

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Lessor), and LePort Schools, Greg Marick, Vice President, Operations & Development (Lessee).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the possible amendment of the existing Lease Agreement for the identified Property.

- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

ADJOURNMENT

Motion: Mr. Collins moved to adjourn the meeting at 9:50pm.

Second: Mrs. Schultz

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF MARCH 22, 2018**

DATE: April 16, 2018

Attached for your information are the minutes of the Board of Trustees special meeting of March 22, 2018.

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

March 22, 2018

MINUTES

President Cunneen called the special meeting of the Board of Trustees to order at 5:32pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jim Cunneen	President
Ian Collins	President Pro Tem
Jeanne Galindo	Clerk
Sandra Crandall	Member
Lisa Schultz	Member

Motion: Mr. Collins moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Galindo

Vote: 5-0

Mr. Collins led the Pledge of Allegiance

PLEDGE OF
ALLEGIANCE

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mr. Cunneen announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*

Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.

- Conference with Real Property Negotiator:
Government Code Section 54956.8
- Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) (“Property”).
- Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Lessor), and LePort Schools, Greg Marick, Vice President, Operations & Development (Lessee).
- Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the possible amendment of the existing Lease Agreement for the identified Property.

The public portion of the meeting resumed at 7:00pm.

BOARD WORKSHOP

Assistant Superintendent, Business Services, Christine Fullerton and Director, Maintenance and Facilities, Joe Hastie, provided an update to the Board of Trustees regarding Phase 1 of the Measure O HVAC and Modernization Project. Mrs. Fullerton began the workshop by reviewing the “Big 5”/Scope of Work. She provided further detail regarding the scope of work specific to Masuda, with DSA approval of the site’s plans in December. She also shared

**BOARD WORKSHOP:
MEASURE O PROJECT
UPDATE**

details regarding the phases as Masuda. Following this, she reviewed Guaranteed Maximum Price (GMP), including factors that influence the GMP. She also reviewed District contingencies, including unforeseen conditions contingencies and owner’s contingency. Mrs. Fullerton shared that the GMP from West Coast Air is \$5,199,448, making the updated project cost \$6,545,978 and the budgeted project costs \$5,199,448. She highlighted some considerations including the number of allowances and contingencies built into the budget; District funds in deferred maintenance; Fund 40; and the allocated proceeds from Fund 40-41. Masuda is one of the District’s more challenging projects and the team will continue to value engineer as we proceed with the project. In closing, she reviewed next steps in the project.

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Schultz moved to adopt Resolution 2018-25: Approval of Guaranteed Maximum Price for the Lease-Leaseback Agreement with West Coast Air Conditioning, Inc. for the Measure O Modernization and HVAC Project at Masuda Middle School

Second: Mrs. Collins

Vote: 5-0

Motion: Mrs. Crandall moved to approve the Consent Calendar.

Second: Mrs. Galindo

Vote: 5-0

The Consent Calendar included:

- Permission To Utilize CMAS No. 4-17-72-0057b To Purchase Flooring Materials To Meet The Needs Of The District

**RESOLUTION 2018-25:
APPROVAL OF
GUARANTEED
MAXIMUM PRICE
FOR THE LEASE-
LEASEBACK
AGREEMENT WITH
WEST COAST AIR
CONDITIONING, INC.
FOR THE MEASURE O
MODERNIZATION
AND HVAC PROJECT
AT MASUDA MIDDLE
SCHOOL
CONSENT
CALENDAR**

- Update To District Plan For Providing Educational Services For Expelled Students
- Non-Public Agency Contracts

<u>Non-Public School/Agency</u>	<u>100% Contract Cost</u>	<u>Effective Dates</u>
Robert J. Rome, Ph.D.	\$4,050	3/22/18-8/31/18
Dr. Robin Morris, dba RBY5 Psych. Serv.	\$4,000	3/22/18-8/31/18
Verbal Behavior Associates	\$4,000	3/22/18-8/31/18

CLOSED SESSION

Mr. Cunneen announced that the Board would retire into a second Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Conference with Real Property Negotiator:
Government Code Section 54956.8
Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) (“Property”).

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal

counsel (Lessor), and LePort Schools, Greg Marick, Vice President, Operations & Development (Lessee).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the possible amendment of the existing Lease Agreement for the identified Property.

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked the Board and staff for their attendance and participation this evening.

ADJOURNMENT

Motion: Mr. Collins moved to adjourn the meeting at 8:06am.

Second: Mrs. Crandall

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF MARCH 24, 2018**

DATE: April 16, 2018

Attached for your information are the minutes of the Board of Trustees special meeting of March 24, 2018.

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

March 24, 2018

MINUTES

President Cunneen called the special meeting of the Board of Trustees to order at 9:00m. CALL TO ORDER

The following board members were present: ROLL CALL

Jim Cunneen	President
Ian Collins	President Pro Tem
Jeanne Galindo	Clerk
Sandra Crandall	Member
Lisa Schultz	Member

Motion: Mr. Collins moved to approve the meeting agenda. AGENDA APPROVAL

Second: Mrs. Galindo

Vote: 5-0

Dr. Johnson led the Pledge of Allegiance PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no requests to address the Board of Trustees. PUBLIC COMMENTS

BOARD WORKSHOP

The Governance Team participated in a workshop facilitated by Dennis Smith, Ed.D., to discuss practices, protocols and Governance Team effectiveness. GOVERNANCE WORKSHOP

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked the Board and staff for their attendance and participation today.

ADJOURNMENT

Motion: Mr. Collins moved to adjourn the meeting at 2:01pm.

Second: Mrs. Crandall

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission
FROM: Ross M. Hessler, Director, Human Resources
SUBJECT: **ELIGIBILITY LISTS**
DATE: April 17, 2018

Attached are the eligibility lists for:

Behavior Intervention Assistant

ESP Assistant

ESP Instructor

Instructional Assistant Moderate/Severe

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachments #6-#8

ELIGIBILITY LIST
Behavior Intervention Assistant
Expires 4-17-19

RANK	NAME
1	Jenna Nadal
2	Kimberly Iverson
3	Kathleen Alt
4	Angela Krol
5	Cynthia Evans
6	Danyelle Peterson

ELIGIBILITY LIST
ESP Instructor
Merged List
Revised 4/17/2018

RANK	NAME
1	Tamara Buss
2	Tina Nguyen
2	Aidreana Quiles
3	Vanessa Garcia
4	Alejandra Alonso

ELIGIBILITY LIST
ESP Assistant
Merged List
Revised 4/17/2018

RANK	NAME
1	Tamara Buss
2	Chelsea Short
3	Amy Lammers
4	Aidreana Quiles
5	Tina Nguyen
5	Laura Dydo
6	Lilia Lucchetti
7	Kathleen Luu
8	Jasmine Wollspenger
9	Kathryn Mahmood
9	Geny Cortez
10	Fudwa Khalil
10	Roger Ha

ELIGIBILITY LIST
Instructional Assistant Moderate/Severe
Merged List
Revised on 4/19/2018

RANK	NAME
1	Lucas Mealy
2	Reham Kerolles
3	Kimberly Iverson
3	Armida Gruber
4	Cynthia Evans
5	Nancy Keller
6	Maria Rios
7	Ryan Dinh
8	Karina Trieu
8	Ashley Martin

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: April 4, 2018

Job announcements posted since the last regular meeting of the Personnel Commission are attached as an information item:

Interdepartmental Transfers:

Food Services Worker

Dual Certification:

Food Services Worker

Operations Supervisor

School Office Manager

Attachments #9 - #12

step written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: safety practices and procedures; quantify food preparation and handling; and sanitation practices; and computer skills.

ABILITY is required to schedule activities; collate data; and use job-related equipment. Flexibility is required to work with others; work with data utilizing specific, defined processes; and operate equipment using standardized methods. Ability is also required to work with a diversity of individuals; work with specific, job-related data; and utilize job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data requires following prescribed guidelines; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: working as part of a team; and working with interruptions.

EDUCATION AND EXPERIENCE

High school diploma or equivalent and job related experience is desired.

CERTIFICATES AND LICENSES

Completion of Food Handlers/ServSafe Certificate by end of probationary period.

APPLICATION PROCESS

Applicants must complete an application on EdJoin, obtained through our website – www.fvsd.us. The deadline is 4:00 p.m. on Friday, May 4, 2018. Those passing the written test, and meeting the minimum qualifications stated above, will be invited to the oral interview.

EXAMINATION PROCESS

The examination process will consist of a written test and oral interview to be held on the dates listed below (these dates are subject to change.) All applicants are invited to the written test.

Relative Weight of Examination Process:

Written Test: (50%)

May 7, 2018 at 8:00 a.m.

Qualification Appraisal Interview (50%)

Week of May 14, 2018

Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and a screening for tuberculosis.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will become members of California School Employees Association or pay a service fee.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvds.us

EMPLOYMENT OPPORTUNITY FOOD SERVICES WORKER

Interdepartmental Transfer Only

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Food Services Worker or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	April 9, 2018
CLOSING DATE:	April 13, 2018 at 4:00 p.m.
SALARY:	Current rate of pay
TERM:	9.6 months a year
HOURS:	12 hrs/wk, Monday, Tuesday, Wednesday, Friday, 11:00 a.m. – 2:00 p.m.
VACANCY:	1 position roving between sites

THE JOB

The job of Food Services Worker is done for the purpose/s of providing support to the food service activities at assigned location with specific responsibilities for preparing and serving food items to students and/or school personnel; and maintaining food service inventory and facilities in a safe and sanitary condition.

APPLICATION PROCESS

Present employees wanting to transfer must send a written request to the Personnel Department or email to johnsond@fvds.us asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Friday, April 13, 2018. **POSTMARKS WILL NOT BE ACCEPTED.**

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Food Service Worker and, if necessary, the top three ranks of “ready and willing” certified eligibles on the Food Service Worker eligibility list.

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Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will become members of California School Employees Association or pay a service fee.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY FOOD SERVICES WORKER (Rover)

Open

The following position is posted in accordance with Personnel Commission rules to establish a substitute and eligibility list for future vacancies that will be filled from the list of “ready and willing” certified eligibles or “ready and willing” transfer eligibles.

POSTING DATE:	April 13, 2018
CLOSING DATE:	May 4, 2018 at 4:00 p.m.
SALARY:	\$14.95 - \$18.18 per hour (Range 10, 5 Steps) *Per CSEA contract, hiring may be made up to step 3
HOURS:	12 hours per week, MTWF 11:00 a.m.- 2:00 p.m.
TERM:	9.6 mo/yr
VACANCY:	1 position at various sites

THE JOB

The job of Food Services Worker is done for the purpose/s of providing support to the food service activities at assigned schools with specific responsibilities for preparing and serving food items to students and/or school personnel; and maintaining food service inventory and facilities in a safe and sanitary condition. This job reports to the Director, Food Services. The ideal candidate is experienced in food service and is quick to learn, complete tasks, and make good decisions. S/he also is good with children, has a professional demeanor, and is flexible in adapting to changes.

ESSENTIAL FUNCTIONS

Arranges food and beverage items; cleans utensils, equipment, and storage, food preparation and serving areas; inspects food items and/or supplies; inventories food, condiments and supplies; maintains equipment, storage, food preparation and serving areas in a sanitary condition; monitors kitchen and cafeteria areas and student volunteers; orders food and supplies; oversees receipt of deliveries; performs functions of other nutritional services positions, as requested by a supervisor; prepares food and beverage items; prepares forecasting for lunch preparation and delivery; processes cash and electronic payments for meals; reports equipment malfunctions and serves one or more items of food.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks using existing skills. Specific skill based competencies required to satisfactorily perform the functions of the job include: adhering to safety practices; and operating equipment found in a commercial kitchen; and operating standard office equipment.

KNOWLEDGE is required to perform basic math; read and follow instructions; and understand multi-

See Other Side

step written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: safety practices and procedures; quantify food preparation and handling; and sanitation practices; and computer skills.

ABILITY is required to schedule activities; collate data; and use job-related equipment. Flexibility is required to work with others; work with data utilizing specific, defined processes; and operate equipment using standardized methods. Ability is also required to work with a diversity of individuals; work with specific, job-related data; and utilize job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data requires following prescribed guidelines; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: working as part of a team; and working with interruptions.

EDUCATION AND EXPERIENCE

High school diploma or equivalent and job related experience is desired.

CERTIFICATES AND LICENSES

Completion of Food Handlers/ServSafe Certificate by end of probationary period.

APPLICATION PROCESS

Applicants must complete an application on EdJoin, obtained through our website – www.fvdsd.us. The deadline is 4:00 p.m. on Friday, May 4, 2018. Those passing the written test, and meeting the minimum qualifications stated above, will be invited to the oral interview.

EXAMINATION PROCESS

The examination process will consist of a written test and oral interview to be held on the dates listed below (these dates are subject to change.) All applicants are invited to the written test.

Relative Weight of Examination Process:

Written Test: (50%)

May 7, 2018 at 8:00 a.m.

Qualification Appraisal Interview (50%)

Week of May 14, 2018

Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and a screening for tuberculosis.

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No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will become members of California School Employees Association or pay a service fee.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

OPERATIONS SUPERVISOR

Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current or future vacancies that will be filled by certified eligibles.

POSTING DATE:	March 29, 2018
CLOSING DATE:	April 25, 2018, by 1:00 p.m.
SALARY:	\$5,265 - \$6,693 per month (Management Salary Schedule Range 7, 6 steps)
TERM:	40 hours per week, 12 months a year
LOCATION:	Maintenance Yard

PURPOSE

The job of Operations Supervisor is done for the purpose/s of supervising custodial services and activities and warehouse/mail operations, and overseeing assigned personnel; monitoring, programming, and maintaining energy systems; providing information to others; and scheduling work assignments within established time frames and standards. This job reports to the Assistant Superintendent, Business Administration. The ideal candidate has good custodial experience, strong supervisory and leadership abilities, and is a good communicator- both orally and in writing.

ESSENTIAL FUNCTIONS

Inspects custodial work for the purpose of ensuring site safety, maintaining cleaning standards, and organizing and scheduling needed maintenance; supervises department personnel; ensures custodial equipment is in good working condition; procures maintenance equipment and materials; oversees scheduling and site maintenance; oversees District warehouse and mail operations; participates in a variety of meetings; prepares a variety of materials; monitors fund balances of assigned programs and related financial activity; recommends plans, specifications and cost estimates; operates remote thermostat system; coordinates with energy management providers and district personnel; researches a variety of topics; responds to emergency situations both during and outside regular work hours; schedules custodian training; and supports other site maintenance staff.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating standard office equipment including utilizing pertinent software applications; planning and managing projects; budgeting and financial management; and developing effective working relationships.

KNOWLEDGE is required to perform algebra and/or geometry; read technical information, compose a variety of documents, and/or facilitate group discussions; and solve practical problems. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: personnel processes; pertinent

See Other Side

policies, regulations and/or laws; education code; and budget management and accounting.

ABILITY is required to schedule activities, meetings, and/or events; gather and/or collate data; and consider a variety of factors when using equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; and work with a variety of data. Problem solving is required to analyze issues, create action plans, and analyze data with equipment. Specific ability based competencies required to satisfactorily perform the functions of the job include: communicating with diverse groups; meeting deadlines and schedules; setting priorities; working as part of a team; dealing with frequent interruptions and changing priorities.

EDUCATION AND EXPERIENCE REQUIREMENTS

High school diploma or equivalent and job related experience within a specialized field with increasing levels of responsibility is required.

CERTIFICATES AND LICENSES

- Forklift and Pallet Jack Operators Certificate
- Valid CA Class C Drivers License
- Maintains Certificates and/or Licenses

APPLICATION PROCESS

Applicants must complete a District application obtained through our website at www.fvsvd.us. All application materials must be submitted through Ed Join by 1:00 p.m. April 25, 2018.

EXAMINATION PROCESS

The examination parts, weights and tentative dates are listed below. Application materials will be screened and qualified applicants' materials will be closely reviewed in the Training/Experience evaluation. The candidates scoring highest in this evaluation will be invited to the technical interview/performance test.

<p>Evaluation of Training and Experience (pass/fail).....Week of April 24, 2018 (Candidates do not participate in this part)</p> <p>Technical Interview (weighted 100 %)Week of April 30, 2018 <i>Testing will be conducted at the Fountain Valley School District Office</i></p>

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

The examination process will result in both a promotional list and an open list. The promotional list will take precedence and be used first. Final selection of appointees will be made from the top three ranks of "ready and willing" certified eligibles. The two lists will be merged if the highest ranking candidate on the open list has a higher score than the highest available candidate on the promotional list after seniority points have been added. Otherwise, when fewer than three ranks are available on the promotional list, the open list will be used to provide three ranks of candidates. The eligibility lists for this classification will be established for twelve months. All employment offers are conditional, based upon successful completion of the medical examination, fingerprinting, conviction clearance, and a test for active tuberculosis.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

School Office Manager

Open and Promotional (Dual Certification)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by transfer or certified eligibles.

POSTING DATE:	April 19, 2018
CLOSING DATE:	May 10, 2018 at 4:00 p.m.
SALARY:	\$3,980- \$4,838 per month (Range 53, 5 Steps) *Per CSEA contract, hiring may be made up to step 3
HOURS:	40 hours per week, Monday – Friday 7:30 a.m. – 4:00 p.m.
TERM:	10.48 months per year
VACANCY:	1 position at Plavan School- expected start date in August 2018

THE JOB

Under the direction of a Principal, the job of School Office Manager is done for the purpose/s of providing complex and confidential secretarial and administrative support to the school-site principal and other administrators; conveying information regarding school functions and procedures; ensuring efficient operation of support functions; and coordinating assigned projects and site activities. The ideal candidate is well organized, flexible in handling multiple tasks and changing priorities, communicates well both orally and in writing, and has strong interpersonal and customer service abilities.

ESSENTIAL FUNCTIONS

Assists in developing master class schedule; compiles data from a wide variety of sources; coordinates a wide variety of projects, functions and/or program components; maintains a wide variety of manual and electronic documents, files and records; manages budget allocations, expenditures, fund balances and related financial activities; monitors a wide variety of activities on behalf of assigned Administrator; monitors student’s welfare with health/illness issues and early drop off and late pickup; oversees the work activities within the office; participates in a variety of meetings, workshops, and/or trainings; performs enrollment, dis-enrollment, and transfer activities; prepares a wide variety of reports, documents and correspondence of a confidential and non-confidential nature; presents information on administrative procedures; processes a wide variety of documents and materials; procures supplies and materials; reconciles account balances for assigned budget categories; represents assigned Administrator in their absence; researches a variety of topics; responds to a wide variety of inquiries from internal and external parties; schedules a wide variety of activities; and supports assigned administrative personnel and student organizations.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating standard office equipment including pertinent software applications; planning and managing projects, and performing basic bookkeeping and record keeping.

See Other Side

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required include: school office terminology, practices, and procedures; applicable laws, codes, rules and regulations; concepts of grammar and punctuation; basic bookkeeping principles; business telephone etiquette; basic first aid; and office practices, procedures, and equipment.

ABILITY is required to schedule a number of activities, meetings, and/or events; gather and/or collate data; and use basic, job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment. Ability is also required to work with a diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines. Specific ability based competencies required include: communicating with diverse groups; maintaining confidentiality; meeting deadlines and schedules; setting priorities; working as part of a team; and working with constant interruptions.

EDUCATION AND EXPERIENCE REQUIREMENTS

Job related experience with increasing levels of responsibility is desired. Targeted, job related education with study in job-related area.

LICENSES AND OTHER REQUIREMENTS

Valid CPR/First Aid certificate

APPLICATION PROCESS

Applicants must complete a District application obtained through our website at www.fvsd.us . All application materials must be submitted through Ed Join by 4:00 p.m. May 10, 2018.

EXAMINATION PROCESS

The examination process will consist of a written test and interview (with weights show below) to be held on the dates listed below. These dates are subject to change. Applicants who successfully complete the written test will be scheduled for an interview.

Relative Weights of Examination:

Written Test (50%)

Friday, May 11, 2018 at 1:30 p.m.

Qualifications Appraisal Interview (50%)

Week of May 23, 2018

Examinations will be conducted at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department at (714) 843-3228 before the date of testing.

APPOINTMENT/CERTIFICATION

The examination process will result in two separate eligibility lists with the “Promotional” list taking precedence over the “Open” list. Current employees must have passed probation in a job classification in order to be considered on the promotional list. Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles from the promotional list. If fewer than three eligibles remain on the promotional list, sufficient ranks shall be certified from the open list so that a total of three ranks are interviewed. The eligibility lists for this classification will be established for 12 months.

The Fountain Valley School District is an Equal Opportunity Employer
and does not discriminate on the basis of race, national origin, gender, age, marital status,
Religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will become members of California School Employees Association or pay a service fee.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **Personnel Commission Budget 2018-2019: First Reading**

DATE: April 16, 2018

Attached is information for the Personnel Commission Budget 2018-2019: First Reading

FOUNTAIN VALLEY SD

3 Year Budget Worksheet by Manager/Cost Center

Pseudo Object	Personnel Commission	Type	2016 - 2017		2017 - 2018		2018 - 2019		012819771
			Actual	Budget AB	Encumbrances	Actual	Budget B1		
2320	Supervisors & Administrators	XP	68,398.94	67,862.00	0.00	50,902.94	69,729	2320	
2410	Sch Off Mgr., Off/Admin Assist.	XP	33,160.25	33,001.00	0.00	24,645.37	36,355	2410	
2413	Additional Duty - Cler, Tech, Of	XP	277.97	500.00	0.00	655.80	500	2413	
2430	Confidential Salaries	XP	77,519.92	69,144.00	0.00	51,858.00	69,835	2430	
2470	Overtime - Clerical,Tech,Off	XP	128.95	250.00	0.00	0.00	250	2470	
3102	STRS-CLASSIFIED	XP	0.00	0.00	0.00	27.21		3102	
3202	PERS-CLASSIFIED	XP	23,333.26	26,148.00	0.00	19,652.45	31,513	3202	
3314	MEDICARE-CLASSIFIED	XP	2,517.99	2,465.00	0.00	1,792.54	2,562	3314	
3354	ALTERNATIVE RETIRE-CLASSIFIED	XP	13.00	14.00	0.00	8.45	21	3354	
3356	OASDI-CLASSIFIED	XP	10,366.92	10,472.00	0.00	7,446.22	10,953	3356	
3402	HEALTH & WELFARE-CLASSIFIED	XP	45,750.00	45,750.00	0.00	33,000.00	45,750	3402	
3502	SUI-CLASSIFIED	XP	82.84	84.00	0.00	61.41	87	3502	
3602	WORKERS'COMP-CLASSIFIED	XP	4,052.86	3,723.00	0.00	2,804.70	3,869	3602	
3954	Long Term Disability-Class	XP	294.50	279.00	0.00	209.25	279	3954	
4325	Office Supplies	XP	531.10	550.00	0.00	196.01	550	4325	
5210	Travel, Conference, Workshop	XP	4,017.16	2,500.00	0.00	3,691.39	2,500	5210	
5290	Milage Non Taxable	XP	0.00	100.00	0.00	10.27	100	5290	
5390	Dues and Membership Non Taxabl	XP	2,690.00	2,750.00	0.00	2,790.00	3,000	5390	
5813	Consultant	XP	34,296.50	14,000.00	0.00	14,698.50	900	5813	
5825	Advertising	XP	460.95	600.00	0.00	499.77	900	5825	
5828	Staff Recognition	XP	1,354.88	1,550.00	200.00	324.89	1,550	5828	
Total 012819771 Personnel Commission			309,247.99	281,742.00	200.00	215,275.17	280,303		

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

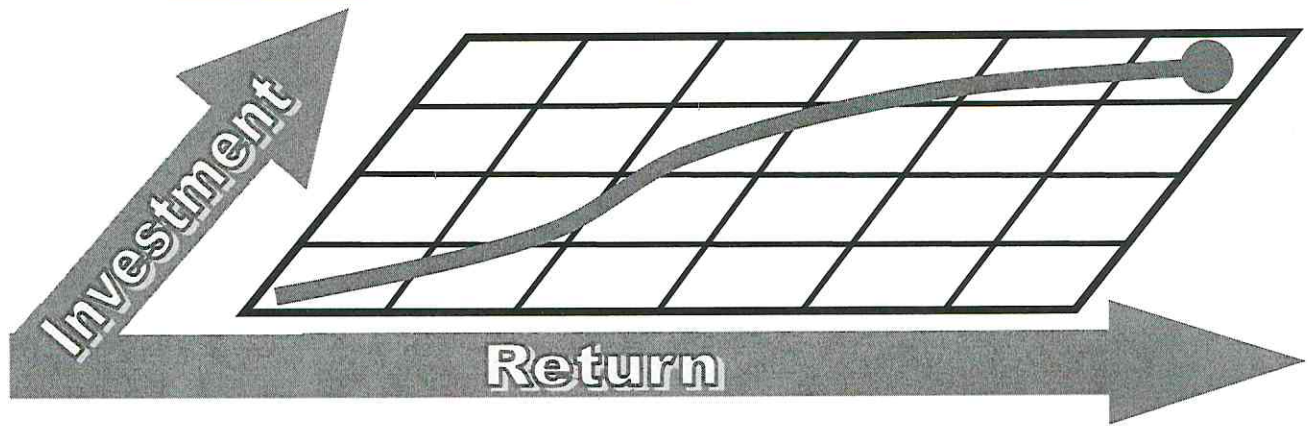
SUBJECT: **2018 PCASC Mini-Conference Approval**

DATE: April 16, 2018

Attached is information for the 2018 PCASC Mini-Conference – June 1, 2018

RECOMMENDATION

The Personnel Commission approves the reasonable and necessary expenses for the 2018 PCASC Mini-Conference – June 1, 2018



A Staff Development Mini-Conference
Finding Value in Merit

Friday, June 1, 2018
Paradise Pier Hotel in Anaheim
8:00 AM to 3:30 PM



KEYNOTE SPEAKER

Anthony P. De Marco, Esq. — Partner, Atkinson, Andelson, Loya, Ruud & Romo

PRESENTATIONS

Merit Wheel of Fortune

Hosted by Anthony P. De Marco, Esq. - Work with your designated team to answer questions regarding the Education Code, other legal cases, and other applicable law that affect merit system agencies. You can earn prizes as well as learn critical information that may affect your school district.

Choose Among Four Breakout Sessions!

Choose between technical or soft skills topics... Or choose one of each...Topics include testing, working with subject matter experts, building relationships, and applying customer service skills.

Legal News and Updates

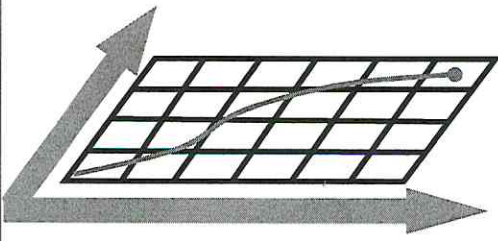
Candace M. Bandoian, Esq. and **Jonathan A. Pearl, Esq.** — Shareholders, Dannis Woliver Kelley
 Navigating employment law can be complex and confusing without expert guidance. Find out the latest legal challenges and learn important lessons from selected case law decisions that can help you invest your time wisely in the people and issues that matter to you most.

WE WANT TO MEET YOUR STAFF MEMBERS! (New for 2018!)

The Personnel Commissions Association of Southern California (PCASC) is offering an opportunity for one staff member of a PCASC Member school district to attend this mini-conference for free when an employee from the same school district pays to attend. This offer will also extend to any new Personnel Commission offices that join PCASC the same day of the conference.

Need a registration form?

Go to <http://pcasc.meritsystem.org> to download the form or
 Contact Bernie Konig at (310) 263-3750 or email at konigb@centinela.k12.ca.us.



2018 PCASC Mini-Conference
“Finding Value in Merit”
Friday, June 1, 2018
8:00 AM to 3:30 PM



Mini-Conference Registration Form (Please print legibly or type)

Name: _____ Title: _____
 Organization: _____ Phone: _____
 Address: _____
 FAX #: _____ Email: _____

Conference Registration Fees (Please note quantities below. Fees include all meals)

	PCASC/CSPCA Members	Free Staff Member (see below)	Non-Members
Personnel Commissioner	<input type="checkbox"/> \$99 x _____		<input type="checkbox"/> \$125
Director	<input type="checkbox"/> \$99		<input type="checkbox"/> \$125
Staff Member	<input type="checkbox"/> \$99 x _____	<input type="checkbox"/> \$0 x _____	<input type="checkbox"/> \$125
Honorary Life Members	<input type="checkbox"/> \$0		
PCASC Membership	<input type="checkbox"/> \$40		
Total Paid:	_____		_____

To Register

Payment by check or money order ONLY, payable to “PCASC”. No purchase orders accepted. There is a \$25 processing fee for all refunds & returned checks.

Mail check & completed registration form to:

Centinela Valley UHSD
 Personnel Commission
 c/o Bernie Konig
 4900 W. 147th Street
 Hawthorne, CA 90250
 (310) 263-3750
 konigb@centinela.k12.ca.us

Cancellation Policy

Refund requests MUST be made in writing. There will be no refunds for “no-shows,” or for cancellations after May 25, 2018.

SPECIAL CONFERENCE OFFER FOR PCASC MEMBERS

A PCASC Member District can have two employees attend for the price of **ONE!**

How it works (new for 2018!)

For every employee from a PCASC Member school district who attends the conference, an employee from the same school district or organization can attend for **free!** Please indicate your employees who will be attending on the form below.

Staff Member (Include title)	Email Address	Free Staff Member (Include Title)	Email Address

Please register ALL your attendees by May 18, 2018 to ensure adequate materials and space are available.

Paradise Pier Hotel — 1717 South Disneyland Drive, Anaheim, CA 92802

Make hotel reservations by Phone: (714) 520-5005 or the Web: <https://www.mydisneygroup.com/hppe18a>

Room Rates are \$292 plus tax, applicable charges, and self-parking fees.

This room rate is valid for May 31, 2018 only

Please make your reservations by May 1, 2018, as rooms are limited to space availability.