

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

May 29, 2018
5:30 p.m.

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice Chairperson
Mr. Tony McCombs, Member
Mr. Ross Hessler, Director, Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, April 26, 2018** *Action*
(Attachment #1)
4. **Agenda, Regular Meeting of the Board of Trustees, May 10, 2018** *Information*
(Attachment #2)
5. **Agenda, Special Meeting of the Board of Trustees, May 15, 2018** *Information*
(Attachment #3)
6. **Minutes, Regular Meeting of the Board of Trustees, April 19, 2018** *Information*
(Attachment #4)
7. **Director's Report** *Information*
8. **Commissioners' Comments** *Information*

9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

10. Eligibility Lists-

Food Services Worker and Supervisor, Operations
(Attachment #5)

Action

PERSONNEL

11. Job Announcements

(Attachments #6-#21)

Information

FINANCIAL

12. Approval of Invoices for CODESP and CSPCA Membership

(Attachments #22-#23)

Action

CLOSED SESSION

13. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

14. The next meeting of the Personnel Commission will be:

**June 28, 2018
4:30 p.m.
Board Room**

ADJOURNMENT

15. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF APRIL 26, 2018**

DATE: May 10, 2018

Attached for your approval are the minutes of the Personnel Commission regular meeting of April 26, 2018.

RECOMMENDATION

The Personnel Commission approve the minutes of the April 26, 2018 Personnel Commission regular meeting.

Attachment #1

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

April 26, 2018

4:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the Board Room, 10055 Slater Avenue, Fountain Valley, California. Mr. McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Vice Chairperson
Mr. Tony McCombs, Member
Mr. Ross Hessler, Director, Human Resources

Absent: Mr. William Mullin, Chairperson

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis invoked the use of the automatic second due to the absence of Mr. Mullin. Motion carried.

Introduction of Guests

Ms. Cathie Abdel and Ms. Connie Ramirez were in attendance.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, March 22, 2018

Mr. McCombs moved to approve the minutes as presented. Automatic second. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, April 19, 2018

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, March 8, 2018

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, March 22, 2018

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, March 24, 2018

Presented as an information item only.

Director's Report

Mr. Hessler stated the art show last week was well attended. It was estimated that over 2,500 students and family members attended this year. The Taste of Fountain Valley held last weekend also went very well, and raised money for the district's STEAM programs. Mr. Hessler informed the Personnel Commission the district had reached an agreement with CSEA for the 2017-2018 fiscal year. The agreement provides for a 1% increase to the classified salary schedule effective 7/1/2017. It also provides a 1% off-schedule payment and an increase

to the benefits cap of \$500, for a total cap of \$9,500 per calendar year. The new cap will be effective in January 2019. The agreement is set to be ratified on May 1, 2018 and once ratified will go to the Board of Trustees on May 10, 2018. The classified management and confidential employees will receive the same 1% on and off schedule increase along with the increase to the benefits cap.

Commissioners' Comments

None at this time.

Public Comments

Ms. Connie Ramirez thanked the Personnel Commission for changing the date of the Employee Recognition Night.

ADMINISTRATION

Eligibility Lists

Mr. McCombs moved to approve the eligibility lists for Behavior Intervention Assistant, ESP Instructor, ESP Assistant and Instructional Assistant –Moderate/Severe. Automatic second. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental transfer job posting for Food Services Worker was reviewed. Also, the Dual Certification job postings for Food Services Worker, Operations, Supervisor and School Office Manager were reviewed.

FINANCIAL

Personnel Commission Budget 2018-2019: First Reading

The Personnel Commission first reading of the budget for 2018-2019 was reviewed. Mrs. Davis asked for the cost of the annual support contract with EMS be added to the budget for final review.

Approval of the PCASC Mini Conference, "Finding Value in Merit"

Mr. McCombs moved to approve the reasonable and necessary expenses for the PCASC Mini Conference to be held on June 1, 2018. The conference allows for a free attendee for each paid attendee. Mrs. Davis stated that she wishes to attend. Mr. McCombs will be unable to attend. Automatic second used due to the absence of Mr. Mullin. Motion carried.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

May 29, 2018

5:30 p.m.

Board Room

ADJOURNMENT

The April 26, 2018 regular meeting of the Personnel Commission was adjourned at 4:47 p.m.

Mr. William Mullin, Chairperson

Mrs. Carol Davis, Vice Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF MAY 10, 2018**

DATE: May 11, 2018

Attached for your information is the agenda of the Board of Trustees regular meeting of May 10, 2018.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

AGENDA

Board Room
10055 Slater Avenue
Fountain Valley, CA

May 10, 2018

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
 2nd ___
 V ___

BOARD WORKSHOP

1. SCHOOL SAFETY UPDATE

Assistant Superintendent, Business, Chris Fullerton and Director, Support Services, Cara Robinson, will review with the Board of Trustees the current practices in place and requirements in relation to school safety, in addition to discussing plans for the future at each of our sites.

- PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

- OPEN SESSION: 6:30PM
- PLEDGE OF ALLEGIANCE will be led by Cub Scouts Pack 563.

SPECIAL PRESENTATIONS

2. OUTSTANDING SERVICE AWARDS PRESENTATION TO STEVE BROWN AND NAOMI TYLER

Each year, the Board of Trustees honors those volunteers who have made an outstanding contribution to education in the Fountain Valley School District. The Outstanding Service Award is based on service and leadership given beyond the local school and includes participation on district committees, councils, task forces, as well as local school service. Board President Jim Cunneen and Board Clerk Jeanne Galindo shall present the 2017-18 Outstanding Service Award to Steve Brown and Naomi Tyler.

3. RECOGNITION OF COX SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Cox School, the Board shall recognize and thank Rei Hsieh and Scott Rogers.

4. RECOGNITION OF GISLER SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Gisler School, the Board shall recognize and thank Barb and Jim Myers.

5. RECOGNITION OF COX SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from Cox School.

6. RECOGNITION OF GISLER SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize seven outstanding students from Gisler School.

- RECESS

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC HEARING

7. TENTATIVE AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #358 FOR 2017-18 YEAR

The Board of Trustees will conduct a public hearing for the purpose of receiving public comment on the proposed tentative agreement for the 2017-18 school year between FVSD and CSEA, Chapter #358. Public input is welcome.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

*** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

LEGISLATIVE SESSION

8. DECLARATION OF NEED

M ___
2nd ___
V ___

Each year we file the Declaration of Need for Fully qualified Educators with the California Commission on Teacher Credentialing. This Declaration shows estimated hiring needs for certain positions, which may require an emergency credential. We only estimate what we think we might need. We can adjust our estimates any time during the school year. The Commission expects us to be within ten percent (10%) of what we actually request. We have never gone over that percent.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves the Declaration of Need for Fully Qualified Educators so that staffing can be completed with the best possible candidates and we can retain our substitute teachers.

9. PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #358 FOR 2017-18 SCHOOL YEAR

M ___
 2nd ___
 V ___

Attached is the Public Disclosure of Collective Bargaining Agreement between the Fountain Valley School District and the California School Employees Association, Chapter #358 for the 2017-18 school year.

Superintendent's Recommendation: It is recommended that Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the California School Employees Association, Chapter #358 for the 2017-18 school year.

10. AGREEMENT BETWEEN CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #358 AND FOUNTAIN VALLEY SCHOOL DISTRICT

M ___
 2nd ___
 V ___

On April 18, 2018, FVSD and CSEA, Chapter #358 reached a tentative agreement for 2017-18. The tentative agreement was ratified by CSEA, Chapter #358 on May 2, 2018 and includes a total compensation increase of 2.00%, and a \$500 increase to the district's contribution to health and welfare benefits. The agreement also includes language additions and changes related to communications, health and welfare benefits and work year. The total compensation is detailed in the attached memo.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the agreement between the FVSD and CSEA, Chapter #358 dated April 18, 2018.

11. DISCLOSURE OF MANAGEMENT AND CONFIDENTIAL EMPLOYEES SALARY INCREASES

M ___
 2nd ___
 V ___

Management and confidential employees in the Fountain Valley School District are not represented by a bargaining unit. Historically these District employees have received similar salary increases as the District's bargaining unit members. The District recently concluded negotiations with the Fountain Valley Teachers Association (FVEA) and the California School Employees Association, Chapter 358 (CSEA) for the 2017-18 fiscal year. Both bargaining units agreed to a total ongoing increase to the salary schedule of one-percent (1.0%) plus a one-percent (1.0%) off-schedule payment. Furthermore, effective January 1, 2019 the negotiated H&W cap will increase \$500 to \$9,500 per full-time employee. For part-time members, the increase is pro-rated for those working at least 50%, but less than 75%. The District's management and confidential employees will receive the same salary and benefits increases outlined above.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the Disclosure of Management and Confidential Employees Salary Increases for the 2017-18 school year.

- 12. **RESOLUTION 2018-28: RESOLUTION OF APPRECIATION TO OUR SCHOOL NURSES ON NATIONAL SCHOOL NURSE DAY, MAY 9, 2018** M ___
2nd ___
V ___

The Board of Trustees joins staff and our community in saluting our nurses for their dedication and excellence in a challenging role and celebrates their ongoing commitment to the safety and health of Fountain Valley School District’s children.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2018-28: Resolution of Appreciation to our School Nurses on National School Nurse Day, May 9, 2018.

- 13. **RESOLUTION 2018-29: IN CELEBRATION OF MAY 9, 2018 AS CALIFORNIA’S DAY OF THE TEACHER AND MAY 7-11, 2018 AS TEACHER APPRECIATION WEEK** M ___
2nd ___
V ___

The Board of Trustees joins staff and our community in saluting our teachers and thanking each and every one of them for their outstanding efforts to continuously imagine, inspire, and involve our students.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2018-29: In Celebration of May 9, 2018 as California’s Day of the Teacher and May 7-11, 2018 as Teacher Appreciation Week.

- 14. **RESOLUTION 2018-30: IN CELEBRATION OF FOUNTAIN VALLEY SCHOOL DISTRICT’S CLASSIFIED EMPLOYEE WEEK: MAY 21-25, 2018** M ___
2nd ___
V ___

In celebration of our classified professionals who provide valuable services to the schools and students of the Fountain Valley School District, the District is honored to celebrate May 21-25, 2018 as Classified Employee Week.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2018-30 in celebration of Fountain Valley School District’s Classified Employee Week.

- 15. **PROCLAMATION OF APPRECIATION TO OUR SPEECH/LANGUAGE PATHOLOGISTS DURING MAY 2018: BETTER SPEECH AND HEARING MONTH** M ___
2nd ___
V ___

In honor of our outstanding Speech/Language Pathologists who have earned the admiration and respect of our teachers, administrators, students, parents and the Board as they raise public awareness of speech and language, we are pleased to celebrate them during May 2018: Better Speech and Hearing Month.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves the Proclamation of Appreciation to our Speech/Language Pathologists during May 2018: Better Speech and Hearing Month.

16. RESOLUTION 2018-31: RESOLUTION AND ORDER OF BIENNIAL TRUSTEE ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER

M ___
2nd ___
V ___

The election of governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on December 7, 2018, next succeeding the election.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2018-31 Resolution and Order of Biennial Election and Specifications of the Election Order.

17. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M ___
2nd ___
V ___

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent’s Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 17-A. Board Meeting Minutes from April 19th regular meeting
- 17-B. Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 17-C. Donations
- 17-D. Warrants
- 17-E. Purchase Order Listing
- 17-F. Budget Adjustments

Consent Items

17-G. PARADIGM HEALTHCARE SERVICES, LLC SERVICE AGREEMENT

Superintendent’s Comments: It is recommended that the Board of Trustees approves the Paradigm Healthcare Services agreement for the term of July 1, 2018 through June 30, 2021 and authorizes the Superintendent or designee to sign all documents.

17-H. WILLIAMS QUARTERLY REPORT FOR THIRD QUARTER 2016-17

Superintendent’s Comments: It is recommended that the Board of Trustees receives and approves the revised Williams Quarterly Report for the third quarter of the 2017-18 year and approves its submittal to the Orange County Department of Education.

17-I. RETAINER AGREEMENT FOR LEGAL SERVICES IN 2018-19 SCHOOL YEAR WITH THE LAW OFFICES OF MARGARET A. CHIDESTER & ASSOCIATES

Superintendent's Comments: It is recommended that the Board of Trustees approves the retainer agreement for legal services in 2018-19 with the Law Offices of Margaret A. Chidester & Associates.

17-J. APPROVAL OF AGREEMENT BETWEEN SCHOOL LOOP, INC., AND FOUNTAIN VALLEY SCHOOL DISTRICT TO PURCHASE AND RECEIVE A SUBSCRIPTION TO SCHOOL LOOP'S WEB-BASED SERVICE

Superintendent's Comments: It is recommended that the Board of Trustees approves the updated contract for continued use between School Loop, Inc., and the Fountain Valley School District for the 2018-2019 school year.

17-K. NON-PUBLIC AGENCY CONTRACTS

Superintendent's Comments: Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Non-Public School/Agency	100% Contract Cost	Effective Dates
Zum Services	\$1,615.00	5/1/18-6/30/18

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, June 14, 2018 at 6:30pm.

A copy of the Board Meeting agenda is posted on the District's web site (www.fvzd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or calling 714.843.3255 during normal business hours.

Regular Board meeting proceedings are tape recorded.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office: 10055 Slater Avenue, Fountain Valley, CA 92708 or calling 714.843-3255 or faxing 714.841.0356.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF MAY 15, 2018**

DATE: May 16, 2018

Attached for your information is the agenda of the Board of Trustees special meeting of May 15, 2018.



Fountain Valley School District

BOARD OF TRUSTEES
SPECIAL MEETING

AGENDA

Board Room
10055 Slater Avenue
Fountain Valley, CA

May 15, 2018

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

- PLEDGE OF ALLEGIANCE

M ___
2nd ___
V ___

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

*** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

LEGISLATIVE SESSION

1. **ACCEPT AND AWARD THE RFQ FOR PROJECT INSPECTION SERVICES TO A QUALIFIED POOL OF FIRMS**

M ___
2nd ___
V ___

The District issued a Request for Qualifications (RFQ) to solicit proposals from qualified project inspection firms in order to provide DSA Inspector Classifications, Class 1, Class 2, and Class 3, as need for the Measure O HVAC and Modernization Project. The District team reviewed all submittals and evaluated them based on professional qualifications, experience, project approach, billing rates and fees, and prior formal claims. The team interviewed four firms and recommends all four firms be included in a qualified pool of

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project inspector to be used at the District’s discretion. The firms recommended are:

- Knowland Construction Services
- Priest Construction Services
- Sandy Pringle Associates Inspection Services
- TYR, Inc.

Superintendent’s Recommendation: It is recommended that the Board of Trustees accept and award the RFQ for Project Inspection Services to the recommended qualified pool of inspection firms.

2. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M ___
 2nd ___
 V ___

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent’s Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Consent Items

2-A. PERMISSION TO AWARD CONTRACT FOR PROFESSIONAL SERVICES TO NYBERG ARCHITECTS PURSUANT TO GOVERNMENT CODE 53060

Superintendent’s Comments: It is recommended that the Board of Trustees gives permission to award a contract for professional services to Nyberg Architects pursuant to Government Code 53060.

2-B. APPROVE SANDY PRINGLE ASSOCIATES INSPECTION CONSULTANTS TO PROVIDE INSPECTION SERVICES FOR PHASE 1 OF THE MEASURE O HVAC AND MODERNIZATION PROJECT

Superintendent’s Comments: It is recommended that the Board of Trustees approves Sandy Pringle Associates Inspection Consultants to provide inspection services for Phase 1 of the Measure O HVAC and Modernization Project.

2-C. APPROVE TO FORM THE REVISED CONSTRUCTION SERVICE AGREEMENT, SITE LEASE AND SUB LEASE TO BE USED IN PHASES 1 THROUGH 5 OF THE MEASURE O HVAC AND MODERNIZATION PROJECT

Superintendent’s Comments: It is recommended that the Board of Trustees approves to form the revised Construction Service Agreement, Site Lease and

Sublease to be used in Phases 1 through 5 of the Measure O HVAC and Modernization Project.

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, June 14, 2018 at 6:30pm.

A copy of the Board Meeting agenda is posted on the District’s web site (www.fvsd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent’s Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or calling 714.843.3255 during normal business hours.

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FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF APRIL 19, 2018**

DATE: May 14, 2018

Attached for your information are the minutes of the Board of Trustees regular meeting of April 19, 2018.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

April 19, 2018

MINUTES

President Cunneen called the regular meeting of the Board of Trustees to order at 5:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jim Cunneen	President
Ian Collins	President Pro Tem
Jeanne Galindo	Clerk
Sandra Crandall	Member
Lisa Schultz	Member

Motion: Mr. Collins moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Schultz

Vote: 5-0

Assistant Superintendent, Business Services, Christine Fullerton, and Director, Maintenance and Facilities Joe Hastie, were joined by James Clower, President of West Coast Air Conditioning and his team, along with Richard Ingrassia, Rachlin Partners, to provide an update to the Board regarding Phase 1 of Measure O HVAC and Modernization Project at Courreges School. Mrs. Fullerton opened the workshop by welcoming Mr. Clower, President, Aaron Whitwer, General Project Manager, and Rachael Gonzalez, Director of Business Development, to the meeting. Mr. Clower shared the history of West Coast Air Conditioning. In addition, Ms. Gonzalez shared more about the lease-leaseback team, including their experience through the last decade. Mr. Clower further detailed their in-house capabilities, self-performed work, and the requirements regarding skilled and trained workforce per Ed Code 17407.5. Furthermore, Mr. Whitwer reviewed their community involvement, their priorities of collaboration and communication, coordination, and post construction. Mr. Clower further detailed what sets West Coast Air apart. Following this, Ms. Gonzalez noted their local clients in our community, and emphasized that West Coast Air is always

BOARD WORKSHOP:
MEASURE O PROJECT
UPDATE

on time, on budget and on point. In closing, Mr. Clower emphasized West Coast Air’s appreciation for the opportunity to partner with our District.

Following this, Mrs. Fullerton provided an update on the Measure O HVAC projects at Courreges. She reviewed the scope of work/Big 5, staff restroom, kitchen restroom, and the phasing plan. In addition, she reviewed guaranteed maximum price (GMP), providing specific details regarding Courreges’ GMP, including factors that influenced the GMP, value engineered items to reduce cost, and District contingencies. Mrs. Fullerton also reviewed things to consider regarding the GMP, including the number of allowances and contingencies built into the budget, funds in deferred maintenance, Fund 40 and allocated proceeds from Fund 40-41, and the continued focus on value engineering as we proceed with the project. In closing, she reviewed next steps with the Board.

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mr. Cunneen announced that the Board would retire into Closed Session. Action was anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Conference with Real Property Negotiator:
Government Code Section 54956.8
Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain

Valley, California (former Fred Moiola School Site) (“Property”).

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Lessor), and LePort Schools, Greg Marick, Vice President, Operations & Development (Lessee).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the possible amendment of the existing Lease Agreement for the identified Property.

- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

The public portion of the meeting resumed at 6:30pm.

PLEDGE OF ALLEGIANCE

Girl Scout Troop 4167 led the Pledge of Allegiance.

SPECIAL PRESENTATIONS

The Board of Trustees is pleased to join our staff and community in celebrating Niki Buck, third grade teacher at Cox Elementary School, as Fountain Valley School District’s 2017-18 Teacher of the Year. The Board of Trustees joined staff and the community in celebrating Ms. Buck for this very much-deserved recognition.

RECOGNITION OF FOUNTAIN VALLEY SCHOOL DISTRICT TEACHER OF THE YEAR, NIKI BUCK

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Courreges School, the Board recognized and thanked Alina Jimenez-Newton and Kasie Hanley. The Board joined staff, students and members of our community in thanking these parents for their dedication to Courreges School.

RECOGNITION OF COURREGES SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Courreges School. From Courreges School, the Board honored Lilah Asbury (K), Bella Le (1st), Brooklyn Plummer-Spatz (2nd), Darien Blaogon (3rd), Luke Brown (4th), and Brandon Clausi (5th). The Board joined staff and family members in celebrating the outstanding accomplishments of these students.

RECOGNITION OF COURREGES SCHOOL STUDENTS

Following the recognitions, the Board of Trustees took a brief recess for cookies and photos. The meeting resumed at 7:23pm.

RECESS

BOARD REPORTS AND COMMUNICATIONS

Mrs. Schultz' activities since the last meeting included: ACE Meeting, tour of Talbert, 16th Annual District Art Show, and Board Development workshop.

Mr. Collins' activities since the last meeting included: tours of Fulton and Gisler, FVSF meeting (noting that the Taste of Fountain Valley is this Saturday at Los Cab), Board Development workshop, OCSBA Board meeting, Huntington Beach Community Services Commission meeting, 16th Annual District Art Show and FVHS baseball game at Angels Stadium. He also highlighted the generous support of the Huntington Beach Assistance League.

Mrs. Galindo's activities since the last meeting included: tours of Cox, Gisler, Tamura and Courreges, working with Mrs. Crandall on the New Board Member handbook, 16th Annual District Art Show, Dwyer Middle School band and orchestra concert, Health and Wellness Committee meeting, Board Development workshop, and writing an article for *School News* regarding school safety.

Mrs. Crandall's commended the efforts of Mrs. Lucchese, the volunteers and staff on 16th Annual District Art Show. Her activities since the last meeting included: Rotary Most Improved Student recognition, tours of Talbert, Fulton, Gisler and Cox, Kiwanis-sponsored bowling at Fountain Bowl, Middle School Honors Orchestra concert, Special Persons' Day at Gisler, LCAP Community Outreach meeting, retirement celebration for Gregg Millett, Board Development workshop, SPC meeting, address of Coastal Community Church during 40

Days of Prayer, Mayor’s Breakfast, and work on the governance workbook.

Mr. Cunneen’s activities since the last meeting included: 4th District PTA Administrative Dinner, Board Development workshop, ACE meeting, Masuda Lunch on the Lawn, senior interview day with HBUHSD, and he addressed AUHSD Board of Trustees regarding introducing students to engineering fields. He thanked his fellow trustees for their service.

The Action Committee for Education is a broad-based school community legislative action group which addresses current issues and sponsors annual projects to promote and benefit not only the Fountain Valley School District but public education in general. Representatives Laurie Cortez and Patrick Harper presented to the Board of Trustees regarding ACE’s recent participation in the Sacramento Safari.

PRESENTATION BY ACTION COMMITTEE FOR EDUCATION REGARDING RECENT PARTICIPATION IN THE SACRAMENTO SAFARI

PUBLIC HEARING

A public hearing was held for the purpose of receiving public comment on the Board’s consideration of seeking a waiver from the State Board of Education of the competitive bidding procedures set forth in Education Code section 17455 *et seq.* for the lease (short term or long term ground lease development) or sale of District property located at 9790 Finch Avenue, Fountain Valley, California 92708 known as the District’s former Fred Moiola School Site. The District’s Board invited public testimony regarding this matter. There were no requests to speak and the hearing was closed.

NOTICE OF INTENT TO REQUEST WAIVER

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Schultz moved to adopt Resolution 2018-26: Approval of Guaranteed Maximum Price for the Lease-Leaseback Agreement with West Coast Air Conditioning, Inc. for the Measure O Modernization and HVAC Project at Courreges School.

RESOLUTION 2018-26: APPROVAL OF GUARANTEED MAXIMUM PRICE FOR THE LEASE-LEASEBACK AGREEMENT WITH WEST COAST AIR CONDITIONING, INC.

Second: Mr. Collins

Vote: 5-0

FOR THE MEASURE
O MODERNIZATION
AND HVAC PROJECT
AT COURREGES
SCHOOL

Motion: Mrs. Crandall moved to accept and award the RFP 2018-03-07 for Preconstruction and Lease-Leaseback Services for Modernization and HVAC Project to West Coast Air Conditioning Co., Inc.

ACCEPT AND
AWARD THE RFP
2018-03-07 FOR
PRECONSTRUCTION
AND LEASE-
LEASEBACK
SERVICES FOR
MODERNIZATION
AND HVAC PROJECT
TO WEST COAST AIR
CONDITIONING CO.,
INC.

Second: Mrs. Galindo

Mrs. Galindo, Mrs. Crandall, and Mr. Cunneen expressed their confidence in West Coast Air successfully executing our HVAC projects.

Vote: 5-0

Motion: Mr. Collins moved to adopt Resolution 2018-27 of the Board of Trustees of the Fountain Valley School District Reconfirming Declaration of Surplus Property; Declaring Intention to Offer Property for Lease or Sale; Authorizing the Solicitation of Lease or Sale Offers through a Bid Process; and Authorizing the Concurrent Request for Waiver of Competitive Bidding Procedures Under Education Code Section 17466 Et Seq. (Former Fred Moiola School Site).

APPROVAL OF
RESOLUTION 2018-27
OF THE BOARD OF
TRUSTEES OF THE
FOUNTAIN VALLEY
SCHOOL DISTRICT
RECONFIRMING
DECLARATION OF
SURPLUS PROPERTY;
DECLARING
INTENTION TO
OFFER PROPERTY
FOR LEASE OR SALE;
AUTHORIZING THE
SOLICITATION OF
LEASE OR SALE
OFFERS THROUGH A
BID PROCESS; AND
AUTHORIZING THE
CONCURRENT
REQUEST FOR
WAIVER OF
COMPETITIVE
BIDDING
PROCEDURES
UNDER EDUCATION
CODE SECTION

Second: Mrs. Crandall

Vote: 5-0

17466 ET SEQ.
(FORMER FRED
MOIOLA SCHOOL
SITE)
CONSENT
CALENDAR

Mr. Cunneen requested that Item 10-D Personnel Items be pulled for separate vote.

Motion: Mrs. Galindo moved to approve the Consent Calendar with exception of Item 10-D Personnel Items.

Second: Mr. Collins

Vote: 5-0

Motion: Mrs. Galindo moved to approve Item 10-D Personnel Items.

Second: Mrs Schultz

Regarding Item 10-D Personnel Items, Mrs. Abdel shared that the 2018-19 School Year Calendar, Modified Day Calendar, and Classified Employee Holiday Calendar included in the Personnel Items for approval have an error in that the Board Holiday is listed as April 25th. The Board Approved Holiday will indeed fall during spring break, on April 19th, with the move of spring break to align with the surrounding districts to April 15-19, 2019.

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes From March 8th Regular Meeting
- Board Meeting Minutes From March 22nd Special Meeting
- Board Meeting Minutes From March 24th Special Meeting
- Personnel Items (Employment Functions, Workshops/Conferences, And Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Adjustments and Transfers
- Approve the Use of a Piggybank Contract with Class Leasing for the Lease of Relocatable Classrooms at

Courreges Elementary School and Masuda Middle School for Interim Housing

- Williams Quarterly Report for the Third Quarter 2017-18
- Approve the Lease Termination and Settlement Agreement for LePort for Fountain Valley for Fred Moiola School
- Contract for Legal Services in 2017-18 and 2018-19 School Years with the Law Offices of Jeff C. Marderosian

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Noted several opportunities to further build relationships with our community businesses as tasked by the Board of Trustees, including a recent visit to Yakult. He shared some of the opportunities discussed during a tour of the factory located in Fountain Valley. In addition, he highlighted a relationship with Citi National Bank and their partnership with Barnes and Noble that is leading to the donation of \$6000 and 2000 books to both Gisler and Tamura Schools tomorrow. Moreover, he thanked Mrs. Fullerton and her staff for their work in bringing West Coast Air for approval this evening. He thanked the Board for their approval to bring on West Coast Air for Courreges and Masuda. And more so, for approving West Coast Air for the rest of our Measure O projects, noting his confidence that Masuda and Courreges will continue to go well with them, in addition to our other schools. Also, Dr. Johnson commended the 16th Annual District Art Show, noting some highlights from the evening. He thanked our Site Art Representatives and middle school music teachers for their efforts, in addition to commending Mrs. Lucchese. In closing, he noted the items on the agenda this evening regarding the former Moiola School site leave every option available to the Board. He expressed staff's excitement for the close of the school year and the coming year ahead.

CLOSED SESSION

Mr. Cunneen announced that the Board would retire into a second Closed Session. Further action was anticipated. The following was addressed: **CLOSED SESSION**

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.

- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.

- Conference with Real Property Negotiator:
Government Code Section 54956.8
Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) (“Property”).

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Lessor), and LePort Schools, Greg Marick, Vice President, Operations & Development (Lessee).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with the possible amendment of the existing Lease Agreement for the identified Property.

- Public Employee Performance Evaluation:
Government Code Section 54957 & 54957.1
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

The public portion of the meeting resumed at 9:25pm.

CLOSED SESSION
ANNOUNCEMENT

Mr. Cunneen made the following Closed Session Announcement:

“In closed session, the governing board took action on the motion of Mrs. Crandall, seconded by Mrs. Galindo, and a vote of 5-0 to approve a Compromise and Release Agreement between the District and a classified employee, number #0646.”

ADJOURNMENT

Motion: Mr. Crandall moved to adjourn the meeting at 9:27pm.

Second: Mr Collins

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: April 17, 2018

Attached are the eligibility lists for:

Food Services Worker

Supervisor, Operations

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachment #5

**Eligibility List
Food Services Worker
Expires 5-16-19**

RANK	NAME
1	Cassidy Fendel
2	Valerie Anaya
3	Shani Hawkins
4	Rebecca Solorzano
5	Julia Matsumoto
6	Nanci Castillo
7	Carissa Silva
8	Rika Laham
9	Karla Molina

**Eligibility List
Supervisor, Operations
Expires 5-7-19**

RANK	NAME
1	Frank Diaz
2	Phillip Jones
3	Raymond Ruvalcaba
4	Gregorio Luna
5	Carl Payne
6	Michael Freeman
6	Bryan Chalabian
7	Brandon Gordon

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: April 4, 2018

Job announcements posted since the last regular meeting of the Personnel Commission are attached as an information item:

Interdepartmental Transfers:

Food Services Worker
Library/Media Technician
School Office Manager

Interdepartmental Transfers: Limited Term Extended School Year Positions

Behavior Intervention Assistant
Certified Occupational Therapy Assistant
Food Services Worker
Instructional Assistant-Applied Behavior Analysis
Instructional Assistant-Moderate/Severe
Licensed Vocational Nurse
School Office Manager
Speech/Language Pathology Assistant

Interdepartmental Transfers: Limited Term ESP Summer Camp Positions

Assistant Recreation Coordinator
Preschool Assistant
Preschool Instructor
Recreation Leader (2)



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

EMPLOYMENT OPPORTUNITY

FOOD SERVICES WORKER

Interdepartmental Transfer Only

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Food Services Worker or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 11, 2018
CLOSING DATE:	May 17, 2018 at 4:00 p.m.
SALARY:	Current rate of pay
TERM:	9.6 months a year
HOURS:	17 hrs/wk, M,T,W,F 9:45 a.m. – 1:30 p.m., Thursday 10:00 a.m. – 12:00 p.m.
VACANCY:	1 position at Talbert

THE JOB

The job of Food Services Worker is done for the purpose/s of providing support to the food service activities at assigned location with specific responsibilities for preparing and serving food items to students and/or school personnel; and maintaining food service inventory and facilities in a safe and sanitary condition.

APPLICATION PROCESS

Present employees wanting to transfer must send a written request to the Personnel Department or email to johnsond@fvsd.us asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Thursday, May 17, 2018. **POSTMARKS WILL NOT BE ACCEPTED.**

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Food Service Worker and, if necessary, the top three ranks of “ready and willing” certified eligibles on the Food Service Worker eligibility list.

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No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will become members of California School Employees Association or pay a service fee.



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CLASSIFIED EMPLOYMENT OPPORTUNITY

LIBRARY/MEDIA TECHNICIAN

Interdepartmental

The following position is posted in accordance with the Personnel Commission rules and will be filled by “ready and willing” transfer eligibles or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 1, 2018
CLOSING DATE:	May 7, 2018, 4:00 p.m.
SALARY:	\$19.76 - \$24.02 per hour (Range 38, 5 Steps)
HOURS:	23 hours/week (15 from general fund, 8 from site -Title I) Also, hours are being reviewed and additional hours may be added in September, 2018
TERM:	9.7 months/year
VACANCY:	Masuda Middle School

THE JOB

Under the direction of the Principal, the job of Library/Media Technician is done for the following purposes: providing support to the instructional program with specific responsibilities for maintaining the library collections at school sites; identifying age appropriate resources for students and teachers utilizing library resources; selecting appropriate items in support of classroom instruction; and performing clerical functions related to collection, processing, circulation, maintenance, and inventory of library materials and/or textbooks.

APPLICATION PROCESS

Present employees wanting to transfer must send or e-mail a note to the Personnel Office (johnsond@fvdsd.us) asking to be considered for a position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. The Personnel Office must receive all employee requests by 4:00 p.m., Monday, May 7, 2018.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles and the top three ranks of “ready and willing” certified eligibles.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

School Office Manager

Interdepartmental Transfer Only

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of School Office Manager or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	April 20, 2018
CLOSING DATE:	April 26, 2018 @ 4:00 p.m.
SALARY:	Current Rate of Pay
HOURS:	40 hrs/wk, Hours to be determined
TERM:	10.48 mo/yr
VACANCIES:	One Position at Plavan School

THE JOB

Under the direction of the Principal, the job of School Office Manager is done for the purpose/s of providing complex and confidential secretarial and administrative support to the school-site principal and other administrators; conveying information regarding school functions and procedures; ensuring efficient operation of support functions; and coordinating assigned projects and site activities.

APPLICATION PROCESS

Present employees wanting to transfer must send a written request to the Personnel Department or e-mail to johnsond@fvdsd.us asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Thursday, April 26, 2018. **POSTMARKS WILL NOT BE ACCEPTED.**

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of School Office Manager and, if necessary, the top three ranks of “ready and willing” certified eligibles on the School Office Manager eligibility list.

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Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will become members of California School Employees Association or pay a service fee.



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CLASSIFIED EMPLOYMENT OPPORTUNITY

BEHAVIOR INTERVENTION ASSISTANT

Interdepartmental

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Behavior Intervention Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 15, 2018
CLOSING DATE:	May 23, 2018 at 4:00 p.m.
TERM:	June 26 – July 26, 2018 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day; 4 days/week), (July 6, 13, and 20 are non-work days)
SALARY:	Current rate of pay
VACANCY:	3 positions at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 26, 2018, ending on or before July 26, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Principal, the job of Behavior Intervention Assistant is done for the purpose/s of providing direct services including crisis intervention and consultative strategies to students, as planned by the educational team; provide support, monitoring and follow up coaching.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Behavior Intervention Assistant or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 23, 2018. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

CERTIFIED OCCUPATIONAL THERAPY ASSISTANT

Interdepartmental

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Certified Occupational Therapy Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 15, 2018
CLOSING DATE:	May 23, 2018 at 4:00 p.m.
TERM:	June 26 – July 26, 2018 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day; 4 days/week: 18 hours/week), (July 6, 13, and 20 are non-work days)
SALARY:	Current rate of pay
VACANCY:	1 position at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 26, 2018, ending on or before July 26, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Director Support Services, the job of Certified Occupational Therapy Assistant is done for the purpose/s of assessing students' functional development level; providing appropriate treatment to meet individual student objectives; and providing recommendations for program development and student placement.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Certified Occupational Therapy Assistant or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 23, 2018. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

FOOD SERVICES WORKER

Interdepartmental

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Food Services Worker or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 9, 2018
CLOSING DATE:	May 16, 2018 at 4:00 p.m.
TERM:	June 26 – July 26, 2018 (July 4th Holiday observed)
HOURS:	10:00 a.m. – 11:00 a.m. (1hr/day: 4 hrs/week), June 25 th is a mandatory set-up day, (July 6, 13, and 20 are non-work days)
SALARY:	Current rate of pay
VACANCY:	1 position at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 26, 2018, ending on or before July 26, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the direction of the Director, Food Services, the job of Food Services Worker is done for the purpose/s of providing support to the food service activities at assigned location with specific responsibilities for preparing and serving food items to students and/or school personnel; and maintaining food service inventory and facilities in a safe and sanitary condition.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Food Services Worker or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 16, 2018. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

INSTRUCTIONAL ASSISTANT- APPLIED BEHAVIOR ANALYSIS

Interdepartmental

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Instructional Assistant – Applied Behavior Analysis or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 15, 2018
CLOSING DATE:	May 23, 2018 at 4:00 p.m.
TERM:	June 26 – July 26, 2018 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day; 4 days/week), (July 6, 13, and 20 are non-work days)
SALARY:	Current rate of pay
VACANCY:	3 positions at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 26, 2018, ending on or before July 26, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the supervision of the assigned administrator, the job of Instructional Assistant - Applied Behavior Analysis is done for the purpose/s of providing support to the instructional program within assigned classroom with specific responsibility for assisting in the supervision, care and instruction of special needs students in the regular classroom or in a self-contained classroom; assisting in implementing plans for instruction; monitoring students, behavior during non-classroom time; providing information to appropriate school personnel; and attending IEP meetings, as needed.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Instructional Assistant – Applied Behavior Analysis or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 23, 2018. Emails should be sent to: johnsond@fvsd.us.

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Fountain Valley School District

Personnel Commission

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CLASSIFIED EMPLOYMENT OPPORTUNITY

INSTRUCTIONAL ASSISTANT- MODERATE/SEVERE

Interdepartmental

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Instructional Assistant-Moderate/Severe or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 15, 2018
CLOSING DATE:	May 23, 2018 at 4:00 p.m.
TERM:	June 26 – July 26, 2018 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day: 4 days/week: 18 hours/week), (July 6, 13, and 20 are non-work days)
SALARY:	Current rate of pay
VACANCY:	17 positions at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 26, 2018, ending on or before July 26, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the assigned administrator, the job of Instructional Assistant - Moderate/Severe is done for the purpose/s of providing support in the instruction to individuals or groups of students in an assigned special education program including Severely Handicapped and Physical Handicapped programs; monitor and report student progress regarding behavior and performance; perform a variety of clerical and supportive duties related to classroom activities.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Instructional Assistant-Moderate/Severe or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 23, 2018. Emails should be sent to: johnsond@fvsd.us.

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Fountain Valley School District

Personnel Commission

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CLASSIFIED EMPLOYMENT OPPORTUNITY

LICENSED VOCATIONAL NURSE

Interdepartmental

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Licensed Vocational Nurse or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 15, 2018
CLOSING DATE:	May 23, 2018 at 4:00 p.m.
TERM:	June 26 – July 26, 2018 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day: 4 days/week: 18 hours/week), (July 6, 13, and 20 are non-work days)
SALARY:	Current rate of pay
VACANCY:	1 position at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 26, 2018, ending on or before July 26, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the direction of the Director, Support Services, the job of Licensed Vocational Nurse is done for the purpose/s of providing health care services within meeting the individual health needs of students; incorporating health care plans directed by credentialed school nurse and physicians; complying with the laws relating to student health, including parental and guardian consent; providing appropriate care for ill, medically fragile and/or injured students; providing health information and serving as a resource to teachers, staff, and administrators; and identifying health problems for referral for proper treatment.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Licensed Vocational Nurse or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 23, 2018. Emails should be sent to: johnsond@fvsd.us.

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Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

SCHOOL OFFICE MANAGER

Interdepartmental

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of School Office Manager or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 15, 2018
CLOSING DATE:	May 23, 2018 at 4:00 p.m.
TERM:	June 26 – July 26, 2018 (July 4th Holiday observed)
HOURS:	7:30 a.m. –1:00 p.m. (5.5 hours/day: 4 days/week: 22 hours/week), PLUS- 5 hours of extra duty pay, prior to June 26 th (July 6, 13, and 20 are non-work days)
SALARY:	Current rate of pay
VACANCY:	1 position at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 26, 2018, ending on or before July 26, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the direction of the Principal, the job of School Office Manager is done for the purpose/s of providing complex and confidential secretarial and administrative support to the school-site principal and other administrators; conveying information regarding school functions and procedures; ensuring efficient operation of support functions; and coordinating assigned projects and site activities.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of School Office Manager or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 23, 2018. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

SPEECH/LANGUAGE PATHOLOGY ASSISTANT

Interdepartmental

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Speech/Language Pathology Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 15, 2018
CLOSING DATE:	May 23, 2018 at 4:00 p.m.
TERM:	June 26 – July 26, 2018 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day: 4 days/week: 18 hours/week), (July 6, 13, and 20 are non-work days)
SALARY:	Current rate of pay
VACANCY:	2 positions at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 26, 2018, ending on or before July 26, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the principal and daily direction of a certificated Speech and Language Specialist, the job of Speech/Language Pathology Assistant is done for the purpose/s of assisting the Speech and Language Pathologist in providing authorized services for students identified as having special needs in the area of speech and language communication.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Speech/Language Pathology Assistant or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 23, 2018. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

ASSISTANT RECREATION COORDINATOR

Interdepartmental

LIMITED TERM ESP SUMMER CAMP POSITIONS

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Assistant Recreation Coordinator or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 21, 2018
CLOSING DATE:	May 25, 2018 at 4:00 p.m.
TERM:	June 25 – August 24, 2018 (July 4th Holiday observed)
HOURS:	8.0 hours/day, 5 days/week, Hours to be determined
SALARY:	\$17.53- \$21.30/hr (range 25, 5 steps, plus longevity)
VACANCY:	3 positions - one each at Cox, Gisler, and Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 25, 2018, ending on or before August 24, 2018. Mandatory 8 hour set-up day on 6/22/18. Employees must be available 9 weeks with one week vacation allowance. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Director Child Care (& Recreation) Programs, the job of Assistant Recreation Coordinator is done for the purpose/s of assisting the Recreation Coordinator with planning, managing, coordinating and implementing a high quality, cost effective program, that provides a variety of recreation, creative, and leisure activities in a recreation program for students; assure compliance with district objectives to meet the needs of children, parents, school and the community; providing work direction and guidance to staff; and act in place of the Recreation Coordinator in their absence.

APPLICATION/SELECTION PROCESS

This position is open to employees who possess a community college and/or vocational school degree with study and experience in a job related area with increasing levels of responsibility. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 25, 2018. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY
Preschool Assistant
Interdepartmental

LIMITED TERM CDC SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Preschool Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 3, 2018
CLOSING DATE:	May 11, 2018, at 4:00 p.m.
SALARY:	Current rate of pay
HOURS:	5.5 hours per day maximum, times TBD (2 positions) 5.0 hours per day maximum, times TBD (1 position) 4.5 hours per day maximum, times TBD (1 position)
TERM:	June 25, 2018– August 24, 2018 (July 4th Holiday Observed) MUST be available to work for at least 5 consecutive weeks. MANDATORY 4 hour workday on June 22, 2018
VACANCY	Four positions available at Plavan CDC

PLEASE NOTE: The above positions are limited term that begin June 25, 2018 and end on or before August 24, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the CSEA contract.

EDUCATION AND EXPERIENCE

Targeted, job related education with study and experience in a job-related area.

APPLICATION PROCESS

These positions are open to employees currently holding the position of Preschool Assistant or current employees who have successfully held this position in the past. Employees who meet the criteria must send a memo or email the Personnel Office by 4:00 p.m. on May 11, 2018. Emails should be sent to johnsond@fvsd.us. Application for employment shall be considered a commitment to work each day of the program for a minimum of 5 consecutive weeks.

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Fountain Valley School District
Personnel Commission

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CLASSIFIED EMPLOYMENT OPPORTUNITY
Preschool Instructor
Interdepartmental

LIMITED TERM CDC SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Preschool Instructor or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 3, 2018
CLOSING DATE:	May 11, 2018, at 4:00 p.m.
SALARY:	Current rate of pay
HOURS:	8 hours per day maximum, times TBD
TERM:	June 25, 2018– August 24, 2018 (July 4th Holiday Observed) MUST be available to work for at least 5 consecutive weeks. MANDATORY 4 hour workday on June 22, 2018
VACANCY	Two positions available at Plavan CDC

PLEASE NOTE: The above positions are limited term that begin June 25, 2018 and end on or before August 24, 2018. Permanent District employees accepting a limited term position will receive benefits earned under the CSEA contract.

EDUCATION AND EXPERIENCE

Bachelor’s degree and experience in a job-related area with increasing levels of responsibility.

APPLICATION PROCESS

These positions are open to employees currently holding the position of Preschool Instructor or current employees who have successfully held this position in the past. Employees who meet the criteria must send a memo or email the Personnel Office by 4:00 p.m. on May 11, 2018. Emails should be sent to johnsond@fvsd.us. Application for employment shall be considered a commitment to work each day of the program for a minimum of 5 consecutive weeks.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

RECREATION LEADER

Interdepartmental

LIMITED TERM ESP SUMMER CAMP POSITIONS

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Recreation Leader or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 21, 2018
CLOSING DATE:	May 25, 2018 at 4:00 p.m.
TERM:	June 25 – August 24, 2018 (July 4th Holiday observed)
HOURS:	Maximum 8.0 hours per day, 5 days/week, Hours to be determined
SALARY:	\$15.56 per hour (Range 13, Step1)
VACANCY:	16 positions at Cox and Gisler School

PLEASE NOTE: *The above position is Limited Term, beginning June 25, 2018, ending on or before August 24, 2018. Mandatory staff meeting to be held in the evening and mandatory 8 hour set-up day on 6/22/18. Employees must be available 9 weeks with one week vacation allowance. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Recreation Coordinator, the job of Recreation Leader is done for the purpose/s of assisting in the planning and supervising of the activities in a recreation program for participating students.

APPLICATION/SELECTION PROCESS

This position is open to employees who possess a high school diploma or equivalent and have job related experience. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 25, 2018. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

RECREATION LEADER

Interdepartmental

LIMITED TERM ESP SUMMER CAMP POSITIONS

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Recreation Leader or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 21, 2018
CLOSING DATE:	May 25, 2018 at 4:00 p.m.
TERM:	June 25 – August 24, 2018 (July 4th Holiday observed)
HOURS:	Maximum 5.75 hours per day, 5 days/week, Hours to be determined
SALARY:	\$15.56 per hour (Range 13, Step1)
VACANCY:	6 positions at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 25, 2018, ending on or before August 24, 2018. Mandatory staff meeting to be held in the evening and mandatory 4 hour set-up day on 6/22/18. Employees must be available 5 consecutive weeks. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Recreation Coordinator, the job of Recreation Leader is done for the purpose/s of assisting in the planning and supervising of the activities in a recreation program for participating students.

APPLICATION/SELECTION PROCESS

This position is open to employees who possess a high school diploma or equivalent and have job related experience. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 25, 2018. Emails should be sent to: johnsond@fvsd.us.

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FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **APPROVAL OF 2018-2019 MEMERSHIPS TO CODESP
AND/OR CSPCA**

DATE: May 21, 2018

Attached are the invoices for 2018-2019 memberships to CODESP and CSPCA for approval.

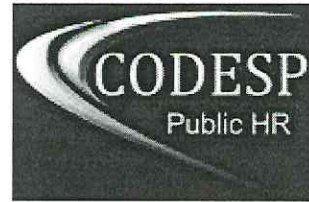
RECOMMENDATION

The Personnel Commission approve 2018-2019 membership to CODESP.

The Personnel Commission approve 2018-2019 membership to CSPCA.

Attachments #22-#23

CODESP
 20422 Beach Blvd. Suite 400
 Huntington Beach CA 92648
 Phone: 714-374-8644



Fountain Valley School District
 Donna Johnson
 10055 Slater Avenue
 Fountain Valley 92708-3405

Invoice #:	0003523
Date:	April 4, 2018
Balance Due (USD):	\$2,050.00

Item	Description	Unit Cost (\$)	Quantity	Price (\$)
Annual Membership Fee	Products and services beginning July 1, 2018 and ending June 30, 2019	2,050.00	1	2,050.00
		Subtotal:		2,050.00
		Total:		2,050.00
		Amount Paid:		0.00
		Balance Due (USD):		\$2,050.00

NET 45 days from July 1

Taxpayer ID No. 54-2166843

No additional fees for taxes required; CODESP is a Public Agency.

Make all checks payable to CODESP.

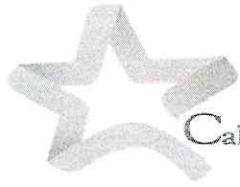
THANK YOU FOR YOUR BUSINESS!

Contact us: E: codesp@codesp.com P: (714) 374-8644 W: www.codesp.com

Please note that our address has changed – we are now in Suite 400.

Help us go green - Rather than fax, please scan and email documents to codesp@codesp.com

This invoice was sent using FRESHBOOKS



California School Personnel Commissioners Association
Supporting Education Through Merit

Annual Association Dues Invoice

Invoice # 22-2018-19

Date: April, 2018

Bill To:	Send Payment To:
Fountain Valley ESD 10055 Slater Avenue Fountain Valley, CA 92708 Ross Hessler, Director hesslerr@fvsd.us (714) 843-3228	CSPCA Treasurer Matt Spencer 79080 Shadow Trail La Quinta, CA 92253 spencermatt@outlook.com Ph. 760-899-6418

Please pay by check payable to CSPCA and include a copy of this invoice.

Dues Year	Number of Classified Employees	Dues Amount
2018-19	368	\$700.00

Please update any information for your district or Personnel Commissioners so we may update our records.

	Board Appointee	Employee Appointee	Joint Appointee
Name	Bill Mullin	Tony McCombs	Carol Davis
Address	9436 Gull Circle Fountain Valley, CA 92708	8848 La Roca Ave. Fountain Valley, CA 92708	17796 Oak Street Fountain Valley, CA 92708
Phone/Email	714-962-2265 wlm1945@aol.com	mccombst@fvsd.us	714-963-0878 cadavis42@earthlink.net
Year Appointed	1988	2017	2005