

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC Room
10055 Slater Avenue
Fountain Valley, CA 92708

June 27, 2019
4:30 p.m.

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice Chairperson
Mr. William Mullin, Member
Mr. Ross Hessler, Director, Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, May 16, 2019** *Action*
(Attachment #1)
4. **Agenda, Regular Meeting of the Board of Trustees, June 13, 2019** *Information*
(Attachment #2)
5. **Minutes, Special Meeting of the Board of Trustees, April 22, 2019** *Information*
(Attachment #3)
6. **Minutes, Regular Meeting of the Board of Trustees, April 25, 2019** *Information*
(Attachment #4)
7. **Minutes, Regular Meeting of the Board of Trustees, May 16, 2019** *Information*
(Attachment #5)
8. **Director's Report** *Information*

9. Commissioners' Comments

Information

10. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

11. Eligibility Lists

Action

IA – Applied Behavior Analysis and Noon Duty Aide
(Attachment #6)

PERSONNEL

12. Job Announcements

Information

(Attachments #7-#25)

FINANCIAL

13. Personnel Commission Budget 2019-2020: Second Reading and Adoption

Action

(Attachment #26)

14. Approval of Invoice for CODESP

Action

(Attachments #27)

15. Approval of Invoice for CSPCA Membership

Action

(Attachments #28)

CLOSED SESSION

16. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

17. The next meeting of the Personnel Commission will be:

**August 22, 2019
4:30 p.m.
Board Room**

ADJOURNMENT

18. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF MAY 16, 2019**

DATE: June 20, 2019

Attached for your approval are the minutes of the Personnel Commission regular meeting of May 16, 2019.

RECOMMENDATION

The Personnel Commission approve the minutes of the May 16, 2019 Personnel Commission regular meeting.

Attachment #1

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

May 16, 2019

4:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 4:31 p.m. in the PDC Room, 10055 Slater Avenue, Fountain Valley, California. Mr. Hessler led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson

Mr. Tony McCombs, Vice Chairperson

Mr. Ross Hessler, Director, Human Resources

Mr. William Mullin, Member (absent)

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. The automatic second used due to the absence of Mr. Mullin. Motion carried.

Introduction of Guests

No guests were in attendance.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, April 25, 2019

Mr. McCombs moved to approve the minutes as presented. The automatic second used. Motion carried.

Agenda, Special Meeting of the Board of Trustees, April 22, 2019

Presented as an information item only.

Agenda, Regular Meeting of the Board of Trustees, April 25, 2019

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, March 7, 2019

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, March 10, 2019

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, March 14, 2019

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, March 28, 2019

Presented as an information item only.

Director's Report

Mr. Hessler stated that we are getting ready for employee recognition night next week. We will have a smaller number of employees recognized this year than years in the past. He has asked Dr. Johnson to invite Board members to stand in for Mrs. Davis and Mr. Mullin on that evening. He reminded everyone about the pizza party that will be held before employee recognition night at First Class Pizza. Mr. Hessler stated the summer postings were getting ready to go out and the reasonable assurance letters went out this week. He stated there are no layoffs projected at this time. He stated that tonight the Board is expected to reach a decision on the Moiola property.

Commissioners' Comments

Mr. McCombs asked for more information regarding the Board workshop on March 10th. Mr. Hessler will follow up.

Public Comments

None.

ADMINISTRATION

Eligibility Lists

Mr. McCombs moved to approve the eligibility lists for Maintenance Worker II and School Office Manager. Automatic second. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental transfer job postings for Bus Driver, Extended School Program Assistant, and Preschool Assistant were reviewed. The summer camp interdepartmental transfers for Assistant Recreation Coordinator and Preschool Instructor were reviewed.

FINANCIAL

The Personnel Commission participated in the first reading and review of the proposed 2019-2020 budget.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:
June 27, 2019
4:30 p.m.
PDC Room**

ADJOURNMENT

The May 16, 2019, regular meeting of the Personnel Commission was adjourned at 5:05 p.m.

Mrs. Carol Davis, Chairperson

Mr. Tony McCombs, Vice Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JUNE 13, 2019**

DATE: May 17, 2019

Attached for your information is the agenda of the Board of Trustees regular meeting of June 13, 2019.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

A G E N D A

Board Room
10055 Slater Avenue
Fountain Valley, CA

June 13, 2019

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
2nd ___
V ___

- PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

- OPEN SESSION: 6:30PM

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

- PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS

1. CELEBRATION OF FVSD TEACHERS COMPLETING TWO-YEAR INDUCTION PROGRAM

It is an interest of the Board of Trustees to recognize dedication to the teaching profession and our students and therefore, the Board wishes to recognize the following nine teachers who have completed the Fountain Valley School District's rigorous two-year Induction Program and are now eligible to receive their clear teaching credential: Desirae Brucato, Angelique Jeans, Giovanni Velasco, Stephanie Reza, Rebecca Kim, Kristin Darrah, Alixandra Hart, Ariana Priest and Megan Lokken. The District recognizes their commitment and hard work as well as that of their mentors who supported them while they completed the program.

- RECESS

STAFF REPORTS AND PRESENTATIONS

2. BUDGET UPDATE (ORAL AND WRITTEN)

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra will provide an update for the Board of Trustees on the State Budget and its effect on the Fountain Valley School District.

3. ANNOUNCEMENT OF PUBLIC HEARING FOR PERSONNEL COMMISSION BUDGET (WRITTEN ONLY)

The Board of Trustees has received notification of the upcoming Public Hearing on the Personnel Commission's proposed budget for 2019-20. The Public Hearing shall be held on June 27, 2019 at 4:30PM. Public input will be welcomed.

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC HEARINGS

4. PUBLIC HEARING ON LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) (EDUCATION CODE SECTION 52062)

The Board of Trustees will hold a public hearing for the purpose of receiving public comment on the Local Control Accountability Plan. Public input is welcomed.

5. PUBLIC HEARING FOR 2019-20 BUDGET

A public hearing shall be held for the purpose of discussing the proposed 2019-20 final budget prior to approval by the Board of Trustees. Public input is welcomed.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

*** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

LEGISLATIVE SESSION

6. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M ___
2nd ___
V ___

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 6-A.** Board Meeting Minutes from May 16th regular meeting
- 6-B.** Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 6-C.** Donations
- 6-D.** Warrants
- 6-E.** Purchase Order Listing
- 6-F.** Budget Transfers and Adjustments

Consent Items

- 6-G. APPROVE THE USE OF PLACENTIA YORBA LINDA UNIFIED SCHOOL DISTRICT PIGGYBACK DAIRY BID #219-01 FOR THE PURCHASE OF MILK AND DAIRY PRODUCTS IN 2019-2020**

Superintendent's Comments: It is recommended that the Board of Trustees approves the 2019-2020 rollover of the Placentia-Yorba Linda Unified School District's Piggyback Dairy Bid #219-01 Milk and Dairy Products

6-H. APPROVE THE AGREEMENT FOR PROFESSIONAL SERVICES WITH DANNIS WOLIVER KELLEY

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract with Dannis Woliver Kelley to provide Professional Legal Services.

6-I. REVIEW OF INVESTMENT POLICY

Superintendent's Comments: It is recommended that the Board of Trustees receives the Investment Policy for review.

6-J. APPROVE THE ANNUAL CONTRACT WITH PREFERRED MEAL SYSTEMS FOR THE PURCHASE OF FOOD AND SUPPLIES FOR 2019-2020

Superintendent's Comments: It is recommended that the Board of Trustees approves the 2019- 2020 contract renewal with Preferred Meal Systems for purchase of food and supplies.

6-K. BIO-ACOUSTICAL CORPORATION

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract between Bio-Acoustical Corporation and Fountain Valley School District.

6-L. SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA) PARTICIPATION AGREEMENT

Superintendent's Comments: It is recommended that the Board of Trustees approves the School-based Medi-Cal Administrative Activities (SMAA) Participation Agreement for the term of July 1, 2019 through June 30, 2020 and authorizes the Superintendent or designee to sign all documents.

6-M. SPECIAL EDUCATION SETTLEMENT AGREEMENT 2019-F

Superintendent's Comments: It is recommended that the Board of Trustees approve Special Education settlement agreement 2019-F.

6-N. CONSOLIDATED APPLICATION - SPRING 2019 DATA COLLECTION

Superintendent's Comments: It is recommended that the Board of Trustees approves transmittal of the Consolidated Application Spring Data Collection to the California State Department of Education.

6-O. APPROVE THE USE OF HEMET UNIFIED SCHOOL DISTRICT PIGGYBACK BID #2014/15-22814 FOR THE PURCHASE OF SCHOOL BUSES

Superintendent's Comments: It is recommended that the Board of Trustees approves the use of the Hemet Unified School District's Piggyback Bus Bid #2014/15-22814 for the purchase of school buses.

6-P. AWARD BID #19-01 MODULAR BUILDINGS-SITWORK ONLY (MASUDA MIDDLE SCHOOL)

Superintendent's Comments: It is recommended that the Board of Trustees awards Bid# 19-01 to Sandalwood Construction in the amount of \$ 1,339,000.00 and authorizes the Superintendent or his designee to sign all documents on behalf of the District.

6-Q. AWARD BID #19-02 ROOF REPLACEMENT – PLAVAN

Superintendent's Comments: It is recommended that the Board of Trustees awards Bid# 19-02 to Chapman Coast Roofing in the amount of \$ 1,141,451.00 and authorizes the Superintendent or his designee to sign all documents on behalf of the District.

6-R. APPROVE THE USE OF CMAS CONTRACT NO. 3-18-70-3176C FOR THE PURCHASE OF INFORMATION TECHNOLOGY GOODS AND SERVICES

Superintendent's Comments: It is recommended that the Board of Trustees approves the District use of the 2018 - 2023 CMAS Contract No. 3-18-70-317C and any extensions to purchase Information Technology Goods and Services from TIME and ALARM SYSTEMS to meet the needs of the District.

6-S. MOU BETWEEN ORANGE COUNTY DEPARTMENT OF EDUCATION AND FOUNTAIN VALLEY SCHOOL DISTRICT FOR SPECIAL SCHOOLS PROGRAM

Superintendent's Comments: It is recommended that the Board of Trustees approves the MOU between Orange County Department of Education and Fountain Valley School District.

6-T. OUTREACH CONCERN CONTRACT FOR PROFESSIONAL SERVICES

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract between FVSD and Outreach Concern.

6-U. APPROVAL OF SINGLE YEAR WITH ANNUAL RENEWAL CONTRACT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND MIND

RESEARCH INSTITUTE TO PROVIDE ST MATH TO THE DISTRICT'S EIGHT SCHOOLS

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract between Fountain Valley School District and Mind Research Institute to continue providing ST Math to the District's eight schools during the 2019/2020 school year.

6-V. RETAINER AGREEMENT FOR LEGAL SERVICES IN 2019-20 SCHOOL YEAR WITH THE HARBOTTLE LAW GROUP

Superintendent's Comments: It is recommended that the Board of Trustees approve the retainer agreement for legal services in 2019-20 with the Harbottle Law Group.

6-W. RESOLUTION 2019-18: APPROVAL OF LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES CONTRACT NUMBER CSPP-9344 AND AUTHORIZING SIGNATURE

Superintendent's Comments: It is recommended that the Board of Trustees adopts Resolution 2019-18 approving Local Agreement for Child Development Services Contract Number CSPP-9344 with the California Department of Education for the 2019-20 school year and authorizing Mona Green to sign on the Board's behalf.

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, June 27, 2019 at 6:30pm.

A copy of the Board Meeting agenda is posted on the District's web site (.). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or calling 714.843.3255 during normal business hours.

Regular Board meeting proceedings are tape recorded.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or calling 714.843.3255 or faxing 714.841.0356.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF APRIL 22, 2019**

DATE: May 2, 2019

Attached for your information are the minutes of the Board of Trustees special meeting of April 22, 2019.

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

April 22, 2019

MINUTES

President Collins called the regular meeting of the Board of Trustees to order at 5:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Ian Collins	President
Jeanne Galindo	President Pro Tem
Sandra Crandall	Clerk
Jim Cunneen	Member

Absent:

Lisa Schultz	Member
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Motion: Mrs. Galindo moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 4-0

Mr. Collins led the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mr. Collins announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

ADJOURNMENT

Motion: Mrs. Crandall moved to adjourn the meeting at 7:40PM.

Second: Mrs. Galindo

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF APRIL 25, 2019**

DATE: May 17, 2019

Attached for your information are the minutes of the Board of Trustees regular meeting of April 25, 2019.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

April 25, 2019

MINUTES

President Collins called the regular meeting of the Board of Trustees to order at 5:31pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Ian Collins	President
Jeanne Galindo	President Pro Tem
Sandra Crandall	Clerk
Lisa Schultz	Member
Jim Cunneen	Member

Motion: Mrs. Galindo moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Schultz

Vote: 5-0

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mr. Collins announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*

Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.

- Conference with Real Property Negotiator *Government Code Section 54956.8*

Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) (“Property”).

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services, and District legal counsel (Lessor), and an unidentified number of potential buyers or lessees for the Property which may acquire or lease all or a portion of the Property through statutory rights or public bid processes (Proposed Buyer(s)/Lessee(s)).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with possible sale or lease of all or a portion of the identified Property.

- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*

The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

The public portion of the meeting resumed at 6:30pm.

PLEDGE OF ALLEGIANCE

Girl Scout Troops 3635 and 5241 and Cub Scout Pak 563 led the Pledge of Allegiance.

SPECIAL PRESENTATIONS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Cox School, the Board recognized and thanked Elizabeth Hindman and Valerica Anaya. The Board was joined by staff, students, family and community members in celebrating these parents for all that they do for Cox School.

RECOGNITION OF
COX SCHOOL
PARENT
VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Gisler School, the Board recognized and thanked Carrie McCormick and Hanh Nguyen. The Board was joined by staff, students, family and community members in celebrating these parents for all that they do for Gisler School.

RECOGNITION OF
GISLER SCHOOL
PARENT
VOLUNTEERS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from Cox School. From Cox School, the Board honored Dan Nguyenkhoa (K), Moussa Mansour (1st), Adriana Le (2nd), Stella Oelschlager (3rd), Quin Hindman (4th) and Junir Masoud (5th).

RECOGNITION OF
COX SCHOOL
STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from Gisler School. From Gisler School, the Board recognized and thanked Colton Simkovich (K), Jasmine Taylor (1st), Norah Padilla (2nd), Kayden Kakuuchi (3rd), Payton Koch (4th), and Jasmine Vo (5th).

RECOGNITION OF
GISLER SCHOOL
STUDENTS

Following this, the Board took a brief recess.

RECESS

STAFF REPORTS AND PRESENTATIONS

In response to the RFP, the District received several proposals to purchase the Property pursuant to a purchase and sale agreement, and fewer to either lease the Property pursuant to short lease of the Property in its current state, or lease the Property pursuant to a long term ground lease of the Property in a manner which allows for its development. At its regularly scheduled Board Meeting on March 28th, a presentation summarizing the mostly finalized RFP process and proposals received, and recommend next steps in the process was provided to the Board of Trustees. This evening, District counsel Andreas Chialtas from Atkinson, Andelson, Loya, Ruud and Romo shared a presentation and update intended to guide the Board of Trustees as they work to identify the most

PRESENTATION AND
UPDATE OF THE
PROCESS FOLLOWED
AND PROPOSALS
RECEIVED FOR THE
POTENTIAL SALE OR
LEASE OF THE
DISTRICT'S FORMER
FRED MOIOLA
SCHOOL SITE
PURSUANT TO THE
DISTRICT'S REQUEST

beneficial proposal (or rank of proposals). He shared a history of the property and the RFP process to date. In addition, Mr. Chialtas shared a summary of the proposals received, noting three building lease proposals, one ground lease proposal, and twenty purchase proposals. He provided a summary of the original lease proposals and updates received.

FOR PROPOSALS PROCESS

BOARD REPORTS AND COMMUNICATIONS

Mrs. Crandall congratulated our child development centers at five of our elementary sites, under the direction of Mona Green, on the successful award of top 5-star ratings from Quality Star OC. Her activities since the last meeting included: two Rotary MIS breakfasts, District Art Show, tours of Newland, Cox and Fulton, basketball tournament at Masuda, band, orchestra and rock band performance at Fulton, Masuda and Tamura Open Houses, School Safety Task Force partnerships subcommittee meeting and School Safety Task Force meeting, March and April SPC meetings, FVFSF meeting, District Office St. Patrick's Day luncheon, 4th grade reading professional development, LCAP community input meeting, and Taste of Fountain Valley.

Mr. Cunneen's activities since the last meeting included: Masuda Open House. He noted as well the trip his fifth grader took to Washington DC and Philadelphia with Masuda teachers Mr. Zahedi, Mr. Mayfield and Ms. Gillis, noting the tremendous impact this trip had on his son.

Mrs. Galindo's activities since the last meeting included: Open House at Gisler School, tour of Masuda School, Health and Wellness Committee meeting, and District Art Show.

Mrs. Schultz' activities since the last meeting included: District Art Show, Cox Open House, and Masuda basketball tournament.

Mr. Collins' activities included: Tours of Plavan, Cox, Courreges and Newland, FVFSF meeting, Taste of Fountain Valley, Oka Open House, basketball tournament, Safe Schools Task Force meeting, District Art Show, SPC meeting, and OCSBA meeting. He thanked his fellow trustees for their service this month.

PUBLIC COMMENTS

There were eleven requests to address the Board of Trustees. Ten people addressed the Board regarding certificated negotiations and one person addressed the Board regarding substitute teachers.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Galindo moved to adopt Resolution 2019-15: In Celebration of May 8, 2019 as California’s Day of The Teacher and May 6-10, 2019 As Teacher Appreciation Week

Second: Mrs. Schultz

Vote: 5-0

RESOLUTION 2019-15: IN CELEBRATION OF MAY 8, 2019 AS CALIFORNIA’S DAY OF THE TEACHER AND MAY 6-10, 2019 AS TEACHER APPRECIATION WEEK

Motion: Mr. Cunneen moved to adopt Resolution 2019-16: In Celebration of Fountain Valley School District’s Classified Employee Week: May 20-24, 2019

Second: Mrs. Crandall

Vote: 5-0

RESOLUTION 2019-16: IN CELEBRATION OF FOUNTAIN VALLEY SCHOOL DISTRICT’S CLASSIFIED EMPLOYEE WEEK: MAY 20-24, 2019

Motion: Mrs. Crandall moved to adopt Resolution 2019-17: Resolution of Appreciation To Our School Nurses On National School Nurse Day, May 8, 2019

Second: Mrs. Galindo

Vote: 5-0

RESOLUTION 2019-17: RESOLUTION OF APPRECIATION TO OUR SCHOOL NURSES ON NATIONAL SCHOOL NURSE DAY, MAY 8, 2019

Motion: Mrs. Schultz moved to approve Proclamation of Appreciation to Our Speech/Language Pathologists During May 2019: Better Speech And Hearing Month

Second: Mr. Cunneen

Vote: 5-0

PROCLAMATION OF APPRECIATION TO OUR SPEECH/LANGUA GE PATHOLOGISTS DURING MAY 2019: BETTER SPEECH AND HEARING MONTH

Motion: Mrs. Galindo moved to approve the Consent Calendar. CONSENT
CALENDAR

Second: Mrs. Crandall

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from March 7th Special Meeting
- Board Meeting Minutes from March 10th Special Meeting
- Board Meeting Minutes from March 14th Regular Meeting
- Board Meeting Minutes from March 28th Regular Meeting
- Personnel Items (Employment Functions, Workshops/Conferences, And Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Transfers and Adjustments
- Williams Quarterly Report for Third Quarter 2018-19
- Retainer Agreement for Legal Services in 2019-20 School Year with the Law Offices of Margaret A. Chidester & Associates
- Special Education Settlement Agreement 2018-2019-E
- Approval Of The Contract With Frontline Technology Group LLC/Frontline Education
- Non-Public Agency Contracts

Non-Public School/Agency	100% Contract Cost	Effective Dates
Olive Crest Academy	(\$1,168.83)	1/7/19-6/30/19
Olive Crest Academy	(\$1,168.83)	1/7/19-6/30/19
Professional Tutors of Amr., Inc.	N/A	4/25/19-6/30/19
Professional Tutors of Amr., Inc.	\$3,112.50	4/25/19-6/21/19
Olive Crest Academy	\$14,690.63	3/22/19-6/30/19

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Commended the teachers for outstanding Open Houses. He thanked all of our teachers for the time and effort put in to wonderful evenings on our campuses. In addition, he thanked our teachers and support staff for their support of the 17th Annual District Art Show especially our Site Art Reps for their work to make it an amazing show. Lastly, he thanked Mrs. Fullerton and Mr. Hastie for their work at two sites for the current construction projects, in addition to the next three schools getting ready for construction. He thanked the community for their ongoing support of this effort.

CLOSED SESSION

Mr. Collins announced that the Board would retire into a second Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Conference with Real Property Negotiator *Government Code Section 54956.8*

Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) ("Property").

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services, and District legal counsel (Lessor), and an unidentified number of potential buyers or lessees for the Property which may acquire or lease all or a portion of the Property through statutory rights or public bid processes (Proposed Buyer(s)/Lessee(s)).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with possible sale or lease of all or a portion of the identified Property.

- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

Mr. Collins made the following Closed Session announcement:

Closed session
announcement

“We met in Closed Session. We gave direction to our real property negotiators per Government Code 54956.8.”

ADJOURNMENT

Motion: Mrs. Schultz moved to adjourn the meeting at 9:35PM.

Second: Mr. Cunneen

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF MAY 16, 2019**

DATE: May 17, 2019

Attached for your information are the minutes of the Board of Trustees regular meeting of May 16, 2019.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

May 16, 2019

MINUTES

President Collins called the regular meeting of the Board of Trustees to order at 5:38pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Ian Collins	President
Jeanne Galindo	President Pro Tem
Sandra Crandall	Clerk
Lisa Schultz	Member
Jim Cunneen	Member

Motion: Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mr. Collins announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*

Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

- Conference with Real Property Negotiator *Government Code Section 54956.8*

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Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with possible sale or lease of all or a portion of the identified Property.

- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*

The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

Prior to the Board entering into Closed Session, Mr. Cunneen made the following statement:

"President Collins, I would like to state for the record that I have an attenuated potential conflict of interest regarding the Fred Moiola Property discussion and Agenda Item. Specifically, I am

employed by the engineering firm Group Delta Consultants, which has done past business and is currently doing business with one potential finalist for the Property. Therefore, in an abundance of caution and to avoid any appearance of impropriety or conflict, I have and will continue to abstain from any participation in the decision regarding the disposition of the Property, including, but not limited to, participation in any motions, discussions, or voting related to the selection of any proposal for the Property.

Additionally, I am recusing myself and removing myself from the room during any and all closed session discussions related to this Property, as well as from the Boardroom during open session — both during board presentations, and for agendaized board action — and I will return when these items have concluded. Thank you.”

The public portion of the meeting resumed at 6:30pm.

PLEDGE OF ALLEGIANCE

Mr. Collins made the following Closed Session announcement: “The Board met with its real property negotiators in Closed Session and took no action; however, the Board was provided with a Purchase Agreement which is being made available at this earliest opportunity and will be addressed later in Open Session.”

Cub Scout Pak 455 led the Pledge of Allegiance.

SPECIAL PRESENTATIONS

Each year, the Board of Trustees honors those volunteers who have made an outstanding contribution to education in the Fountain Valley School District. The Outstanding Service Award is based on service and leadership given beyond the local school and includes participation on district committees, councils, task forces, as well as local school service. Board President Ian Collins presented the 2018-19 Outstanding Service Award to Susan Castellanos. Mrs. Castellanos was joined by her family and our community in thanking her for her commitment to our District.

OUTSTANDING SERVICE AWARDS PRESENTATION TO SUSAN CASTELLANOS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Newland School, the Board recognized and thanked Kenan and Brian House. The Board was joined by staff, students, family and community members in celebrating these parents for all that they do for Newland School.

RECOGNITION OF NEWLAND SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Plavan School, the Board recognized and thanked Lou-An Garcia and Vanessa Batten. The Board was joined by staff, students, family and community members in celebrating these parents for all that they do for Plavan School.

**RECOGNITION OF
PLAVAN SCHOOL
PARENT
VOLUNTEERS**

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized seven outstanding students from Newland School. From Newland School, the Board honored Riley Swanson (TK), Tye Tipton (K), Cameron Hadley (1st), Zoey Dela Cruz (2nd), Sydney Jensen (3rd), Ford Leonard (4th) and Nathan Chiavetta (5th).

**RECOGNITION OF
NEWLAND SCHOOL
STUDENTS**

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized seven outstanding students from Plavan School. From Plavan School, the Board honored Gael Ramirez Sanchez (TK), Safina Kher (K), Kamryn Perona (1st), Reyna Nguyen (2nd), Mackenzie Leroux (3rd), Macey Tuiolosega (4th) and Jeremiah Potasi (5th).

**RECOGNITION OF
PLAVAN SCHOOL
STUDENTS**

Following this, the Board took a brief recess.

RECESS

STAFF REPORTS AND PRESENTATIONS

Prior to the presentation, Mr. Cunneen made the following statement:
“President Collins, I would like to state for the record that I have an attenuated potential conflict of interest regarding the Fred Moiola Property discussion and Agenda Item. Specifically, I am employed by the engineering firm Group Delta Consultants, which has done past business and is currently doing business with one potential finalist for the Property. Therefore, in an abundance of caution and to avoid any appearance of impropriety or conflict, I have and will continue to abstain from any participation in the decision regarding the disposition of the Property, including, but not limited to, participation in any motions, discussions, or voting related to the selection of any proposal for the Property. Additionally, I am recusing myself and removing myself from the room during any and all closed session discussions related to this Property, as well as from the Boardroom during open session — both during board presentations, and for agendaized board action — and I will return when these items have concluded. Thank you.”

**SELECTION OF
PROPOSAL FOR
FORMER FRED
MOIOLA SCHOOL
SITE**

Mr. Cunneen stepped out of the meeting at 8:05pm.

In response to the RFP, the District received several proposals to purchase the Property pursuant to a purchase and sale agreement, and fewer to either lease the Property pursuant to a short lease of the Property in its current state, or lease the Property pursuant to a long term ground lease of the Property in a manner which allows for its development. At its regularly scheduled Board Meeting on March 28th, a presentation summarizing the mostly finalized RFP process and proposals received, and recommend next steps in the process was provided to the Board of Trustees. In addition, on April 25th a presentation and update was provided to the Board. This evening's presentation is intended to provide further information and a final update to the Board of Trustees as they select the most beneficial proposal, including a discussion of a proposed Purchase and Sale Agreement for the property. Mr. Chialtas began the presentation by providing a history of the Moiola Site and a summary of the RFP process to date. Following this, he provided a review of the summary of proposals received and next steps as of the April 25th regular Board meeting. Regarding the purchase proposals, Mr. Chialtas also reviewed main factors to consider. Following this, Mr. Chialtas reviewed Brookfield Homes Southern California, LCC's proposal, the most beneficial proposal and the reasons why it is the most beneficial including price, proposed development, due diligence period, deposit structure, closing timeframe, and sale proceeds available in lump sum. In addition, he highlighted the use of sale proceeds, noting that proceeds must be used for capital outlay expenses, maintenance which will not re-occur within a five year period. In closing, Mr. Chialtas reviewed next steps for the District including identifying and approving the proposal/proposer which offered the most beneficial proposal; identifying and approving the terms (and stating in the Board Meeting minutes) which make such proposal the most beneficial proposal; and approving an agreement for Purchase and Sale Agreement and Joint Escrow Instructions between the District and the most beneficial proposer.

Mr. Cunneen returned to the meeting at 8:29pm.

BOARD REPORTS AND COMMUNICATIONS

Mrs. Schultz thanked all of those involved in putting together two beloved events for our community, the Monster Concert and Art Show. In addition, she commended and thanked all of the staff at Masuda and Courreges for their patience during construction. Lastly, she thanked this evenings' parents and student honorees for the reminder to be kind.

Mrs. Galindo’s activities since the last meeting included: FVSF meeting, noting the approval of the slate of officers, including incoming President Tom Antal. She noted as well the success of the Taste of Fountain Valley and thanked Melissa Watanabe for her efforts. Lastly, she also shared the work of Joy Moyers on the upcoming Summer Enrichment Academy. In closing, she thanked Mrs. Susan Saurastri for her donation to the Foundation with the sale of every home.

Mr. Cunneen’s activities since the last meeting included: OCSBA Annual Dinner meeting, noting the newly elected officers for the coming year, and City of Fountain Valley General Plan Advisory Committee meeting.

Mrs. Crandall congratulated our three middle school music teachers, Mr. Adamiak, Mr. Covacavich and Mr. LaMantia, and Mrs. Wondercheck from the Arts and Learning Conservatory, on the highly successful Monster Concert. Her activities since the last meeting included: tour of Masuda, Talbert PAL recognition, FVSD District Office Classified Employee of the Year recognition honoring Vania Arjian, Safe Schools Task Force meeting focused on physical environments, SPC meeting, Chamber of Commerce luncheon, and FV Mayor’s Breakfast.

Mr. Collins’ activities included: FVSF meeting, Safe Schools Task Force meeting, and SPC meeting. He thanked his fellow trustees for their service this month.

PUBLIC COMMENTS

There were thirteen requests to address the Board of Trustees. Thirteen people addressed the Board regarding certificated negotiations.

PUBLIC COMMENTS

Mrs. Schultz stepped out of the meeting at 9:25pm. She returned at 9:28pm.

LEGISLATIVE SESSION

Motion: Mrs. Galindo moved to approve the Declaration of Need.

DECLARATION OF NEED

Second: Mr. Cunneen

Vote: 5-0

Mr. Cunneen stepped out of the meeting at 9:41pm.

Motion: Mr. Collins moved to identify and approve Brookfield Homes Southern California, LLC’s \$36.5 Mil proposal as the most beneficial proposal, note for the record and board meeting minutes that terms set forth on slides 12 and 13 of tonight’s PowerPoint presentation are the terms which make this proposal the most beneficial, and approve the proposed Purchase Agreement presented at tonight’s meeting between the District and Brookfield Homes

Second: Mrs. Galindo

Vote: 4-0
Absent: Cunneen

ACTION TO IDENTIFY AND APPROVE THE MOST BENEFICIAL PROPOSAL/ PROPOSERS, AND SPECIFIC PROPOSAL TERMS, AND APPROVAL OF AGREEMENT FOR PURCHASE AND SALE AND JOINT ESCROW INSTRUCTIONS WITH THE SELECTED PROPOSER IN FURTHERANCE OF THE DISTRICT’S REQUEST FOR PROPOSAL PROCESS CONSENT CALENDAR

Mr. Cunneen returned to the meeting at 9:46pm.

Motion: Mrs. Crandall moved to approve the Consent Calendar.

Second: Mrs. Schultz

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from April 22nd Special Meeting
- Board Meeting Minutes from April 25th Regular Meeting
- Personnel Items (Employment Functions, Workshops/Conferences, And Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Transfers and Adjustments
- Approve the Use of a Piggyback Contract with Class Leasing for the Lease And Relocation of Relocatable Classrooms for Interim Housing Associated with the Measure O HVAC and Modernization Project

- Royer Studios Animation Programs
- Maxim Healthcare Services
- Caresolace
- Approval of Proposal Between the Orange County Department of Education Educational Services Division and Fountain Valley School District to Provide History/Social Science Framework Training for our Middle School History Teachers
- Approve Change Order #2 for the Courreges Elementary School Measure O HVAC and Modernization Project
- Approve Change Order #1 for the Masuda Middle School Measure O HVAC and Modernization Project
- Non-Public Agency Contracts

Non-Public School/Agency	100% Contract Cost	Effective Dates
Olive Crest Academy	\$9,633.20	4/29/19-6/30/19

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Commended our teachers for speaking about our students from Plavan and Newland this evening and throughout the year. You all did a fabulous job. In addition, he commended Mrs. Fullerton and her team for all of the work that they have done on the Moiola project.

CLOSED SESSION

Mr. Collins announced that the Board would retire into a second Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
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Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with possible sale or lease of all or a portion of the identified Property.

- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*

The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

Mr. Collins made the following Closed Session announcement:

Closed session announcement

“We met in Closed Session. We gave direction to our real property negotiators per Government Code 54956.8.”

ADJOURNMENT

Motion: Mrs. Crandall moved to adjourn the meeting at 9:56PM.

Second: Mrs. Galindo

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission
FROM: Ross M. Hessler, Director, Human Resources
SUBJECT: **ELIGIBILITY LISTS**
DATE: May 17, 2019

Attached are the eligibility lists for:

IA- Applied Behavior Analysis (Merged)

Noon Duty Aide (Merged)

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

**Eligibility List
Noon Duty Aide
Merged List (Updated 5/21/19)**

RANK	NAME	EXPIRES
1	Mindy Nacke	3-04-20
1	Natalie Mackie	5-21-20
2	Karina Rodriguez	3-04-20
2	Andrea DePasquale	3-04-20
3	Stephanie Kang	5-21-20
3	Monica Buelna	5-21-20
4	Cathy Beckerman	3-04-20
4	Kathryn Mahmood	3-04-20
5	Leticia Caro	5-21-20
5	Anne White	5-21-20
6	Brian Pham	5-21-20
7	Meral Cakir	5-21-20
7	Rasha Mansour	5-21-20

**Eligibility List
IA Applied Behavior Analysis
Merged List (Updated 6/13/19)**

RANK	NAME	EXPIRES
1	Kacey Valencia	6-12-20
2	Brenda Hernandez	11-14-19
3	Garland Sanburg	11-14-19
4	Samantha Calderon	6-12-20
5	Mary Garcia	6-12-20

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: June 20, 2019

Job announcements posted since the last regular meeting of the Personnel Commission are attached as an information item:

Interdepartmental Transfers:

Library/Media Technician
Preschool Instructor (2)

Dual Certification:

Bus Driver
Instructional Assistant – Applied Behavior Analysis

Summer Camp (Interdepartmental Transfers):

Custodian
Preschool Assistant
Recreation Leader (2)

Extended School Year Program (Interdepartmental Transfers):

Behavior Intervention Assistant
Bus Driver
Certified Occupational Therapy Assistant
Custodian
Instructional Assistant- Applied Behavior Analysis
Instructional Assistant- Moderate/Severe
Licensed Vocational Nurse
School Office Manager
Speech/Language Pathology Assistant

Summer Enrichment Academy (Interdepartmental Transfers):

Custodian



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

LIBRARY/MEDIA TECHNICIAN

Interdepartmental Transfer Only

The following position is posted in accordance with the Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Library/Media Technician or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 16, 2018
CLOSING DATE:	May 22, 2019, 4:00 p.m.
SALARY:	Current rate of pay
HOURS:	15 hrs/wk, Tues, Wed, 8:30 a.m. -2:00 p.m., Thurs. 8:30 a.m. -12:30 p.m.
TERM:	9.6 months/year, Start date 9/4/2019
VACANCY:	Newland School

THE JOB

Under the direction of the Principal, the job of Library/Media Technician is done for the following purposes: providing support to the instructional program with specific responsibilities for maintaining the library collections at school sites; identifying age appropriate resources for students and teachers utilizing library resources; selecting appropriate items in support of classroom instruction; and performing clerical functions related to collection, processing, circulation, maintenance, and inventory of library materials and/or textbooks.

APPLICATION PROCESS

Present employees in the classification of Library/Media Technician wanting to transfer must send a written request to the Personnel Department or e-mail to (johnsond@fvsd.us) asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Wednesday, May 22, 2019. POSTMARKS WILL NOT BE ACCEPTED.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Library/Media Technician and, if necessary the top three ranks of “ready and willing” certified eligible on the Library/Media Technician eligibility list.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time. Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System.

All regular classified employees will have the opportunity to become members of California School Employees Association.



Fountain Valley School District
Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY
PRESCHOOL INSTRUCTOR
Interdepartmental Transfer Only

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Preschool Instructor or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	June 6, 2019
CLOSING DATE:	June 12, 2019 at 4:00 p.m.
SALARY:	Current rate of pay
HOURS:	27.5 hours/week: Monday – Friday, 7:00 a.m. – 12:30 p.m.
TERM:	9.6 months/year
VACANCY:	1 position at Oka CDC

THE JOB

Under the direction of the Director-Child Care Program, the job of Preschool Instructor is done for the purpose/s of planning, organizing and implementing approved curriculum for the development of children enrolled in the District's State or Child Development Center preschool program; provide for a safe and nurturing environment conducive to the growth and development of children.

APPLICATION PROCESS

Present employees in the classification of Preschool Instructor wanting to transfer must send a written request to the Personnel Department or email to johnsond@fvsd.us asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Wednesday, June 12, 2019. POSTMARKS WILL NOT BE ACCEPTED.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Preschool Instructor and, if necessary, the top three ranks of “ready and willing” certified eligibles on the Preschool Instructor eligibility list.

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Fountain Valley School District

Personnel Commission

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CLASSIFIED EMPLOYMENT OPPORTUNITY

PRESCHOOL INSTRUCTOR

Interdepartmental Transfer Only

The following position is posted in accordance with the Personnel Commission rules and will be filled by “ready and willing” transfer eligibles or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	June 13, 2019
CLOSING DATE:	June 19, 2019, 4:00 p.m.
SALARY:	Current rate of pay
HOURS:	27.5 hours/week: Monday – Friday: 7:30am – 1:00pm
TERM:	9.6 months/year
VACANCY:	1 position - Oka School (Inclusion preschool)

THE JOB

Under the direction of the Director-Child Care Program, be responsible for the general supervision and management of a new inclusion preschool program.

APPLICATION PROCESS

Current employees in the classification of Preschool Instructor wanting to transfer must send a written request or email to Donna Johnson in the Personnel Office (johnsond@fvsd.us) asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Wednesday, June 19, 2019. **POSTMARKS WILL NOT BE ACCEPTED.**

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Preschool Instructor and, if necessary, the top three ranks of “ready and willing” certified eligibles on the Preschool Instructor eligibility list.

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Fountain Valley School District

Personnel Commission

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CLASSIFIED EMPLOYMENT OPPORTUNITY BUS DRIVER

Dual Certification - Open and Promotional

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	May 30, 2019
CLOSING DATE:	Open until filled
HOURS:	21.25 hrs/wk: Monday - Friday 6:30 a.m. – 8:45 a.m., M,T,W,F 1:30 p.m. – 3:30 p.m., TH 12:00 p.m. – 2:00 p.m.
SALARY:	\$21.25-\$25.82 per hour (Range 43, 5 steps)
TERM:	9.6 months/year
VACANCY:	1 position

PURPOSE

Under the direction of the Transportation Supervisor, the job of Bus Driver is done for the purpose/s of transporting special education students over scheduled routes and/or to/from special excursions; enforcing rules, regulations, and laws to maintain safety during transport; ensuring the safe operating condition of the vehicle; and ensuring the safety of special education students during transport, loading and unloading from buses.

ESSENTIAL FUNCTIONS

Administers first aid and medical assistance; follows established guidelines and procedures; advises students and other passengers of appropriate behavior; assesses incidents, complaints, accidents and/or potential emergency situations; assists special education students and other passengers; cleans assigned vehicles, both interior and exterior; conducts emergency evacuation drills; drives school bus/es for the purpose of transporting passengers over scheduled routes to and from school and/or field trips in a safe and timely manner; monitors students with special needs until released to teacher, parent, etc.; participates in meetings; attends workshops and trainings; performs pre-trip and post-trip inspections and completes record logs; prepares reports; and reports observations and incidents.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge, and Ability

SKILLS are required to perform single, technical tasks. Specific skill based competencies include: adhering to safety practices; administering first aid; applying pertinent codes, policies, regulations and/or laws; operating district vehicles, fire extinguisher, two-way radio, and standard office equipment; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies include: emergency evacuation techniques; area streets and locations;

See Other Side

basic vehicle maintenance; first aid; health standards and hazards; pertinent codes, policies, regulations and/or laws; safe driving practices; safety practices and procedures; two way radio communication; and utilizing wheelchairs, tie downs, child safety seats, lifts, etc. (by assignment).

ABILITY is required to schedule activities, meetings, and/or events; gather and/or collate data; and use job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined and similar processes. Ability is also required to work with a diversity of individuals and/or groups. Problem solving is required to identify issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is moderate to significant. Specific ability based competencies include: being attentive to detail; communicating with diverse groups including school age riders; displaying tact and courtesy; establishing and maintaining effective working relationships; exercising sound judgment; maintaining an understanding of the special needs of students and their parents; maintaining confidentiality; and working with constant distractions.

EDUCATION AND EXPERIENCE REQUIREMENTS

Any combination equivalent to graduation from high school and one year of experience in the operation of a motor vehicle.

CERTIFICATES AND LICENSES

- Valid California School Bus Drivers Certificate Restriction #1 only
- Valid California Class B driver license with passenger + S endorsements
- Valid medical card (DL-51)
- Valid Red Cross First Aid Card – only required if there is a restriction #6 at the bottom of the Special Driver Certificate
- K-4 DMV printout (current – within 30 days)

APPLICATION PROCESS

All applicants must complete a District application, along with the required documentation, through our website at www.fvsd.us. All application materials must be submitted through EdJoin and will be screened. When a sufficient number of qualified and “ready and willing” applicants are received, they will be invited to the first test part – the written test.

EXAMINATION PROCESS – Examination parts and weights

Written Test (30%)	P
Oral Interview (30%)	TBA
Performance Test - Driving (40%)	TBA

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on the list. Promotional candidates will receive seniority points based on their length of service. All employment offers are conditional based upon successful completion of the fingerprinting/conviction clearance, medical examination, drug test, and screening for tuberculosis.

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Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of California School Employees Association.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY INSTRUCTIONAL ASSISTANT- APPLIED BEHAVIOR ANALYSIS Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish a substitute list and an eligibility list for future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	May 9, 2019
CLOSING DATE:	May 30, 2019, by 4:30 p.m.
SALARY:	\$19.43 - \$23.63 per hour (Range 34, 5 steps) *Per CSEA contract, hiring may be made up to step 3
HOURS:	28.75 hrs/wk, schedule to be determined
TERM:	9.6 months a year
VACANCIES:	No current openings

PURPOSE

Under the supervision of the assigned administrator, the job of Instructional Assistant - Applied Behavior Analysis is done for the purpose/s of providing support to the instructional program within assigned classroom with specific responsibility for assisting in the supervision, care and instruction of special needs students in the regular classroom or in a self-contained classroom; assisting in implementing plans for instruction; monitoring students, behavior during non-classroom time; providing information to appropriate school personnel; and attending IEP meetings, as needed.

ESSENTIAL FUNCTIONS

Administers immediate first aid and medical assistance as instructed by a school nurse or health care professional; assists with crisis situations; attends meetings and in-service presentations; communicates with supervising instructional staff and professional support personnel; facilitates special education students in personal interactions and/or specific student issues; implements under the supervision of assigned teacher and/or psychologist, behavioral plans designed by IEP team for students with behavior disorders or other special conditions; maintains instructional materials and/or manual and electronic files/records; monitors students during assigned periods within a variety of school environments; and tutors students individually or in small groups.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge, and Abilities

SKILLS are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill-based competencies required include: adhering to safety practices; operating standard office equipment including using pertinent software applications; preparing and maintaining accurate records.

SEE OTHER SIDE

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and understand complex, multi-step written and oral instructions. Specific knowledge-based competencies required include: instructional procedures and practices; age appropriate student activities; safety practices and procedures; conflict resolution; and stages of child development/ behavior.

ABILITY is required to schedule activities, meetings, and/or events; gather and/or collate data; and use basic, job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a variety of job-related equipment. Problem-solving is required to identify issues and create action plans. Problem-solving with data may require independent interpretation. Specific ability based competencies required include: adapting to changing work priorities; communicating with diverse groups; maintaining confidentiality; working as part of a team; and working with constant interruptions.

EDUCATION AND EXPERIENCE REQUIREMENTS

Community college and/or vocational school degree with study in a job-related area and job related experience, including ABA training by WOCSSSE or related training by an outside agency.

APPLICATION PROCESS

Applicants must complete an application on EdJoin, obtained through our website – www.fvsd.us. The deadline is 4:30 p.m. on Thursday, May 30, 2019. **Copies of transcripts, report cards and ABA training certificate must be attached to your application.** Those passing the written test, and meeting the minimum qualifications stated above, will be invited to the oral interview.

EXAMINATION PROCESS

The examination process will consist of a written test and oral interview to be held on the dates listed below (these dates are subject to change.) All applicants are invited to the written test, however, applicants who have passed the competency No Child Left Behind (NCLB) test will not need to take the test again.

Relative Weights of the Examination Process:

Written test (NCLB) (Pass/Fail) **May 31, 2019 at 9:00 a.m.**

Technical interview (100%) **Week of June 10, 2019**

Testing will be conducted at the Fountain Valley School District Office

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

The examination process will result in both a promotional list and an open list. The promotional list will take precedence and be used first. Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles. The two lists will be merged if the highest ranking candidate on the open list has a higher score than the highest available candidate on the promotional list after seniority points have been added. Otherwise, when fewer than three ranks are available on the promotional list, the open list will be used to provide three ranks of candidates. The eligibility lists for this classification will be established for twelve months.

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Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

CUSTODIAN

Interdepartmental Transfer Only

LIMITED TERM ESP SUMMER CAMP POSITION

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Custodian or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 22, 2019
CLOSING DATE:	June 2, 2019 at 4:00 p.m.
TERM:	June 24 – August 23, 2019 (July 4th Holiday observed, closed July 5th)
HOURS:	27.5 hours/week, 5 days/week, Hours to be determined
SALARY:	Current rate of pay
VACANCY:	1 position for multiple sites (ESP and CDC Summer Camp and Office, located at Plavan, Gisler, and Newland Schools)

PLEASE NOTE: *The above position is Limited Term, beginning June 24, 2019, ending on or before August 23, 2019. Employees must be available 9 weeks with one week vacation allowance. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Supervisor, Operations the job of Custodian is done for the purpose/s of providing custodial services at assigned site; ensuring an attractive, sanitary and safe environment for students, staff and visitors; performing a variety of special cleaning operations; assist with preparation of facilities for classroom activities and campus events; perform minor repair and maintenance and assure security of the site during assigned hours.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Custodian or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., June 2, 2019. Emails should be sent to: johnsond@fvsd.us.

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Fountain Valley School District
Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvdsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY
PRESCHOOL ASSISTANT
Interdepartmental Transfer Only

LIMITED TERM CDC SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Preschool Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 9, 2019
CLOSING DATE:	May 15, 2019, at 4:00 p.m.
SALARY:	Current rate of pay
HOURS:	5.5 hours per day maximum, times TBD (3 positions) 4.0 hours per day maximum, times TBD (1 position)
TERM:	June 24, 2019 – August 23, 2019 (July 4th Holiday Observed, closed July 5th)
VACANCY	Four positions available at Plavan CDC

PLEASE NOTE: *The above positions are limited term and begin June 24, 2019 and end on or before August 23, 2019. Mandatory 4 hour setup day on June 21, 2019. Employees must be available to work for at least 5 consecutive weeks. Permanent District employees accepting a limited term position will receive benefits earned under the CSEA contract.*

THE JOB

Under the general supervision of the Director, the job of Preschool Assistant is done for the purpose/s of assisting, with daily oversight of the Preschool Instructor, with planning, organizing and implementing a variety of activities to meet the needs and interests of preschool-age children; participate in activities with groups of children; and maintain and report progress regarding behavior and performance.

EDUCATION AND EXPERIENCE

Targeted, job related education with study in job-related area with a minimum of 12 college-level semester units in early childhood education or child development, which includes three core courses – Child Growth & Development; School, Family & Community; and Program/Curriculum and experience in a job-related area.

APPLICATION PROCESS

These positions are open to employees currently holding the position of Preschool Assistant or current employees who have successfully held this position in the past. Employees who meet the criteria must send a memo or email the Personnel Office by 4:00 p.m. on May 15, 2019. Emails should be sent to johnsond@fvdsd.us. Application for employment shall be considered a commitment to work each day of the program for a minimum of 5 consecutive weeks.

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Fountain Valley School District

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CLASSIFIED EMPLOYMENT OPPORTUNITY

RECREATION LEADER

Interdepartmental Transfer Only

LIMITED TERM ESP SUMMER CAMP POSITIONS

The following position is posted in accordance with Personnel Commission rules and will be filled by current employees or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 20, 2019
CLOSING DATE:	May 27, 2019 at 4:00 p.m.
TERM:	June 24 – August 23, 2019 (July 4th Holiday observed, closed July 5th)
HOURS:	4.0 to 8.0 hours per day, 5 days/week, Hours to be determined
SALARY:	\$15.75 per hour (Range 13, Step1)
VACANCY:	18 positions divided between Gisler and Newland School

PLEASE NOTE: *The above positions are Limited Term, beginning June 24, 2019, ending on or before August 23, 2019. Mandatory staff meeting to be held in the evening (date to be determined) and mandatory 8 hour set-up day on 6/21/19. Employees must be available 9 weeks with one week vacation allowance. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Recreation Coordinator, the job of Recreation Leader is done for the purpose/s of assisting in the planning and supervising of the activities in a recreation program for participating students.

APPLICATION/SELECTION PROCESS

This position is open to employees who possess a high school diploma or equivalent and have job related experience. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 27, 2019. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

RECREATION LEADER

Interdepartmental Transfer Only

LIMITED TERM ESP SUMMER CAMP POSITIONS

The following position is posted in accordance with Personnel Commission rules and will be filled by current employees or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 20, 2019
CLOSING DATE:	May 27, 2019 at 4:00 p.m.
TERM:	June 24 – August 23, 2019 (July 4th Holiday observed, closed July 5th)
HOURS:	4.0 to 8.0 hours per day, 5 days/week, Hours to be determined
SALARY:	\$15.75 per hour (Range 13, Step1)
VACANCY:	9 positions at Plavan School

PLEASE NOTE: *The above positions are Limited Term, beginning June 24, 2019, ending on or before August 23, 2019. Mandatory 4 hour set-up day on 6/21/19. Employees must be available 5 consecutive weeks. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Recreation Coordinator, the job of Recreation Leader is done for the purpose/s of assisting in the planning and supervising of the activities in a recreation program for participating students.

APPLICATION/SELECTION PROCESS

This position is open to employees who possess a high school diploma or equivalent and have job related experience. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 27, 2019. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

BEHAVIOR INTERVENTION ASSISTANT

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following positions are posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Behavior Intervention Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 24, 2019
CLOSING DATE:	May 31, 2019 at 4:00 p.m.
TERM:	June 25 – July 25, 2019 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day: 4 days/week), (July 5, 12, and 19 are non-work days)
SALARY:	Current rate of pay
VACANCY:	3 positions at Plavan School

PLEASE NOTE: *The above positions are Limited Term, beginning June 25, 2019, ending on or before July 25, 2019. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Principal, the job of Behavior Intervention Assistant is done for the purpose/s of providing direct services including crisis intervention and consultative strategies to students, as planned by the educational team; provide support, monitoring and follow up coaching.

APPLICATION/SELECTION PROCESS

These positions are open to employees currently holding the position of Behavior Intervention Assistant or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 31, 2019. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

BUS DRIVER

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Bus Driver or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 20, 2019
CLOSING DATE:	May 27, 2019 at 4:00 p.m.
TERM:	June 25 – July 25, 2019 (July 4th Holiday observed), 5 positions July 01 – August 01, 2019 (July 4th Holiday observed), 1 position July 09 – August 08, 2019 (*Will work July 12 th), 1 position
HOURS:	4.0 hours/day: 4 days/week (July 5, *12, 19, 26 and August 2 are non-work days)
SALARY:	Current rate of pay
VACANCY:	7 positions

PLEASE NOTE: *The above positions are Limited Term, beginning on or after June 25, 2019, ending on or before August 8, 2019. Application for employment shall be considered a commitment to work each day of the program. Vacation days will not be accommodated. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Transportation Supervisor, the job of Bus Driver is done for the purpose/s of providing support within the student transportation services area with specific responsibilities for transporting special education students over scheduled routes and/or to/from special excursions; enforcing rules, regulations, and laws to maintain safety during transport; ensuring the safe operating condition of the vehicle; and ensuring the safety of special education students during transport, loading and unloading from buses.

APPLICATION/SELECTION PROCESS

These positions are open to employees currently holding the position of Bus Driver or current employees who have successfully held this position in the past. Employees who meet the criteria must send a memo or email to the Personnel Office by 4:00 p.m., Monday, May 27, 2019. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

CERTIFIED OCCUPATIONAL THERAPY ASSISTANT

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Certified Occupational Therapy Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 24, 2019
CLOSING DATE:	May 31, 2019 at 4:00 p.m.
TERM:	June 25 – July 25, 2019 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day; 4 days/week; 18 hours/week), (July 5, 12, and 19 are non-work days)
SALARY:	Current rate of pay
VACANCY:	1 position at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 25, 2019, ending on or before July 25, 2019. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Director Support Services, the job of Certified Occupational Therapy Assistant is done for the purpose/s of assessing students' functional development level; providing appropriate treatment to meet individual student objectives; and providing recommendations for program development and student placement.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Certified Occupational Therapy Assistant or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 31, 2019. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

CUSTODIAN

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Custodian or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 29, 2019
CLOSING DATE:	June 4, 2019 at 4:00 p.m.
TERM:	Post Extended School Year Program
HOURS:	57 hours to be worked after ESY, and completed prior to September
SALARY:	Current rate of pay
VACANCY:	1 position at Plavan School

PLEASE NOTE: *This position is for a maximum of 57 hours to be worked after ESY ends (7/25/19), and completed prior to September. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Supervisor, Operations the job of Custodian is done for the purpose/s of providing custodial services at assigned site; ensuring an attractive, sanitary and safe environment for students, staff and visitors; performing a variety of special cleaning operations; assist with preparation of facilities for classroom activities and campus events; perform minor repair and maintenance and assure security of the site during assigned hours.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Custodian or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., June 4, 2019. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

INSTRUCTIONAL ASSISTANT- APPLIED BEHAVIOR ANALYSIS

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following positions are posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Instructional Assistant – Applied Behavior Analysis or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 24, 2019
CLOSING DATE:	May 31, 2019 at 4:00 p.m.
TERM:	June 25 – July 25, 2019 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day; 4 days/week), (July 5, 12, and 19 are non-work days)
SALARY:	Current rate of pay
VACANCY:	9 positions at Plavan School

PLEASE NOTE: *The above positions are Limited Term, beginning June 25, 2019, ending on or before July 25, 2019. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the supervision of the assigned administrator, the job of Instructional Assistant - Applied Behavior Analysis is done for the purpose/s of providing support to the instructional program within assigned classroom with specific responsibility for assisting in the supervision, care and instruction of special needs students in the regular classroom or in a self-contained classroom; assisting in implementing plans for instruction; monitoring students, behavior during non-classroom time; providing information to appropriate school personnel; and attending IEP meetings, as needed.

APPLICATION/SELECTION PROCESS

These positions are open to employees currently holding the position of Instructional Assistant – Applied Behavior Analysis or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 31, 2019. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

INSTRUCTIONAL ASSISTANT- MODERATE/SEVERE

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following positions are posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Instructional Assistant-Moderate/Severe or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 24, 2019
CLOSING DATE:	May 31, 2019 at 4:00 p.m.
TERM:	June 25 – July 25, 2019 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day: 4 days/week: 18 hours/week), (July 5, 12, and 19 are non-work days)
SALARY:	Current rate of pay
VACANCY:	6 positions at Plavan School

PLEASE NOTE: *The above positions are Limited Term, beginning June 25, 2019, ending on or before July 25, 2019. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the assigned administrator, the job of Instructional Assistant - Moderate/Severe is done for the purpose/s of providing support in the instruction to individuals or groups of students in an assigned special education program including Severely Handicapped and Physical Handicapped programs; monitor and report student progress regarding behavior and performance; perform a variety of clerical and supportive duties related to classroom activities.

APPLICATION/SELECTION PROCESS

These positions are open to employees currently holding the position of Instructional Assistant-Moderate/Severe or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 31, 2019. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

LICENSED VOCATIONAL NURSE

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Licensed Vocational Nurse, Health Technician/LVN, or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 24, 2019
CLOSING DATE:	May 31, 2019 at 4:00 p.m.
TERM:	June 25 – July 25, 2019 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day: 4 days/week: 18 hours/week), (July 5, 12, and 19 are non-work days)
SALARY:	Current rate of pay
VACANCY:	1 position at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 25, 2019, ending on or before July 25, 2019. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the direction of the Director, Support Services, the job of Licensed Vocational Nurse is done for the purpose/s of providing health care services within meeting the individual health needs of students; incorporating health care plans directed by credentialed school nurse and physicians; complying with the laws relating to student health, including parental and guardian consent; providing appropriate care for ill, medically fragile and/or injured students; providing health information and serving as a resource to teachers, staff, and administrators; and identifying health problems for referral for proper treatment.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Licensed Vocational Nurse, Health Technician/LVN, or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 31, 2019. Emails should be sent to: johnsond@fvsd.us.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

SCHOOL OFFICE MANAGER

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of School Office Manager or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 24, 2019
CLOSING DATE:	May 31, 2019 at 4:00 p.m.
TERM:	June 25 – July 25, 2019 (July 4th Holiday observed)
HOURS:	7:30 a.m. –1:00 p.m. (5.5 hours/day: 4 days/week: 22 hours/week), PLUS- 5 hours of extra duty pay, prior to June 25 th (July 5, 12, and 19 are non-work days)
SALARY:	Current rate of pay
VACANCY:	1 position at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning June 25, 2019, ending on or before July 25, 2019. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the direction of the Principal, the job of School Office Manager is done for the purpose/s of providing complex and confidential secretarial and administrative support to the school-site principal and other administrators; conveying information regarding school functions and procedures; ensuring efficient operation of support functions; and coordinating assigned projects and site activities.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of School Office Manager or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 31, 2019. Emails should be sent to: johnsond@fvsd.us.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an expressed or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

SPEECH/LANGUAGE PATHOLOGY ASSISTANT

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR EXTENDED SCHOOL YEAR PROGRAM

The following positions are posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Speech/Language Pathology Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 24, 2019
CLOSING DATE:	May 31, 2019 at 4:00 p.m.
TERM:	June 25 – July 25, 2019 (July 4th Holiday observed)
HOURS:	8:00 a.m. – 12:30 p.m. (4.5 hours/day: 4 days/week: 18 hours/week), (July 5, 12, and 19 are non-work days)
SALARY:	Current rate of pay
VACANCY:	2 positions at Plavan School

PLEASE NOTE: *The above positions are Limited Term, beginning June 25, 2019, ending on or before July 25, 2019. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the principal and daily direction of a certificated Speech and Language Specialist, the job of Speech/Language Pathology Assistant is done for the purpose/s of assisting the Speech and Language Pathologist in providing authorized services for students identified as having special needs in the area of speech and language communication.

APPLICATION/SELECTION PROCESS

These positions are open to employees currently holding the position of Speech/Language Pathology Assistant or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., May 31, 2019. Emails should be sent to: johnsond@fvsd.us.

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Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

CUSTODIAN

Interdepartmental Transfer Only

LIMITED TERM POSITION FOR SUMMER ENRICHMENT ACADEMY

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Custodian or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 29, 2019
CLOSING DATE:	June 4, 2019 at 4:00 p.m.
TERM:	July 8 – July 26, 2019
HOURS:	Two hours per day, Hours to be determined (afternoon or evening)
SALARY:	Current rate of pay
VACANCY:	1 position at Plavan School

PLEASE NOTE: *The above position is Limited Term, beginning July 8, 2019, ending on or before July 26, 2019. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Supervisor, Operations the job of Custodian is done for the purpose/s of providing custodial services at assigned site; ensuring an attractive, sanitary and safe environment for students, staff and visitors; performing a variety of special cleaning operations; assist with preparation of facilities for classroom activities and campus events; perform minor repair and maintenance and assure security of the site during assigned hours.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Custodian or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by 4:00 p.m., June 4, 2019. Emails should be sent to: johnsond@fvsd.us.

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No portion of this announcement is an expressed or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **PERSONNEL COMMISSION BUDGET 2019-2020:
REVIEW AND ADOPTION**

DATE: June 20, 2019

Attached is information for the Personnel Commission Budget 2019-2020 for review and adoption.

RECOMMENDATION

The Personnel Commission approve/adopt the 2019-2020 Personnel Commission Budget.

FOUNTAIN VALLEY SD

3 Year Budget Worksheet by Manager/Cost Center

Pseudo Object	Personnel Commission	Type	2017 - 2018		2018 - 2019		2019 - 2020		012819771
			Actual	Budget CB	Encumbrances	Actual	Budget B1		
2320	Supervisors & Administrators	XP	69,275.55	71,543.00	0.00	63,546.18	69,414	2320	
2410	Sch Off Mgr., Off/Admin Assist.	XP	34,089.71	34,134.00	0.00	31,009.07	33,807	2410	
2413	Additional Duty - Cler, Tech, Of	XP	764.40	800.00	0.00	161.41	800	2413	
2430	Confidential Salaries	XP	70,489.44	69,816.00	0.00	63,998.00	69,816	2430	
2470	Overtime - Clerical, Tech, Off	XP	66.96	0.00	0.00	0.00		2470	
3102	STRS-CLASSIFIED	XP	27.48	0.00	0.00	0.00		3102	
3202	PERS-CLASSIFIED	XP	26,505.38	31,544.00	0.00	28,346.10	35,700	3202	
3314	MEDICARE-CLASSIFIED	XP	2,439.57	2,557.00	0.00	2,237.78	2,521	3314	
3354	ALTERNATIVE RETIRE-CLASSIFIED	XP	11.05	14.00	0.00	12.35	21	3354	
3356	OASDI-CLASSIFIED	XP	10,204.41	10,862.00	0.00	9,346.28	10,676	3356	
3402	HEALTH & WELFARE-CLASSIFIED	XP	44,250.00	46,250.00	0.00	42,291.70	47,500	3402	
3502	SUI-CLASSIFIED	XP	83.60	87.00	0.00	76.67	86	3502	
3602	WORKERS'COMP-CLASSIFIED	XP	3,825.84	3,861.00	0.00	3,426.66	3,771	3602	
3954	Long Term Disability-Class	XP	279.00	279.00	0.00	255.75	280	3954	
4325	Office Supplies	XP	286.00	550.00	0.00	323.09	550	4325	
5210	Travel, Conference, Workshop	XP	3,889.39	2,500.00	0.00	2,287.70	4,000	5210	
5290	Mileage Non Taxable	XP	29.73	100.00	0.00	5.57	100	5290	
5390	Dues and Membership Non Taxabl	XP	2,790.00	3,000.00	0.00	2,750.00	3,000	5390	
5813	Consultant	XP	14,698.50	895.00	0.00	895.00		5813	
5825	Advertising	XP	686.52	900.00	0.00	500.00	900	5825	
5826	Licensing/Software,Maint/Supp	XP	0.00	5.00	0.00	0.00		5826	
5828	Staff Recognition	XP	1,272.30	1,550.00	39.54	1,350.25	1,600	5828	
Total	012819771 Personnel Commission		285,964.83	281,247.00	39.54	252,819.56	284,542		

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **APPROVAL OF 2019-2020 MEMBERSHIP TO CODESP**

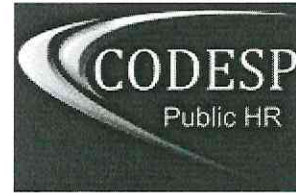
DATE: June 20, 2019

Attached is the invoice for the 2019-2020 membership to CODESP for approval.

RECOMMENDATION

The Personnel Commission approve 2019-2020 membership to CODESP.

CODESP
 20422 Beach Blvd. Suite 400
 Huntington Beach CA 92648
 Phone: 714-374-8644



Fountain Valley School District
 Ross Hessler
 10055 Slater Avenue
 Fountain Valley 92708-3405

Invoice #:	0003972
Date:	April 4, 2019
Balance Due (USD):	\$2,200.00

To View Your Invoice Online » 1. Go to: <https://codesphr.freshbooks.com/code>
 2. Enter this code: 3Q4vUUEMK5xvtk4Q

Item	Description	Unit Cost (\$)	Quantity	Price (\$)
Annual Membership Fee	Products and services beginning July 1, 2019 and ending June 30, 2020	2,200.00	1	2,200.00
Subtotal:				2,200.00
Total:				2,200.00
Amount Paid:				0.00
Balance Due (USD):				\$2,200.00

NET 45 days from July 1

Taxpayer ID No. 54-2166843

No additional fees for taxes required; CODESP is a Public Agency.

Make all checks payable to CODESP.

THANK YOU FOR YOUR BUSINESS!

Contact us: E: codesp@codesp.com P: (714) 374-8644 W: www.codesp.com

Please note that our address has changed – we are now in Suite 400.

Help us go green - Rather than fax, please scan and email documents to codesp@codesp.com

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **APPROVAL OF 2019-2020 MEMBERSHIP TO CSPCA**

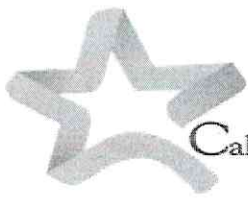
DATE: June 20, 2019

Attached is the invoice for the 2019-2020 membership to CSPCA for approval.

RECOMMENDATION

The Personnel Commission approve the 2019-2020 membership to CSPCA.

Attachment #28



California School Personnel Commissioners Association
Supporting Education Through Merit

Annual Association Dues Invoice

Invoice # 22-2019-20

Date: April, 2019

Bill To:	Send Payment To:
Fountain Valley ESD 10055 Slater Avenue Fountain Valley, CA 92708 Ross Hessler, Director hesslerr@fvsd.us (714) 843-3228	CSPCA Treasurer Matt Spencer 79080 Shadow Trail La Quinta, CA 92253 spencermatt@outlook.com Ph. 760-899-6418

Please pay by check payable to CSPCA and include a copy of this invoice.

Dues Year	Number of Classified Employees	Dues Amount
2019-20	368	\$700.00

Please update any information for your district or Personnel Commissioners so we may update our records.

	Board Appointee	Employee Appointee	Joint Appointee
Name	Bill Mullin	Tony McCombs	Carol Davis
Address	9436 Gull Circle Fountain Valley, CA 92708	8848 La Roca Ave. Fountain Valley, CA 92708	17796 Oak Street Fountain Valley, CA 92708
Phone/Email	714-962-2265 wlm1945@aol.com	mccombst@fvsd.us	714-963-0878 cadavis42@earthlink.net
Year Appointed	1988	2017	2005

Thank you for your continued membership with CSPCA.