

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

November 21, 2019
4:30 p.m.

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice Chairperson
Mr. William Mullin, Member
Mr. Ross Hessler, Director, Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, October 30, 2019** *Action*
(Attachment #1)
4. **Agenda, Regular Meeting of the Board of Trustees, November 7, 2019** *Information*
(Attachment #2)
5. **Minutes, Regular Meeting of the Board of Trustees, October 10, 2019** *Information*
(Attachment #3)
6. **Director's Report** *Information*
7. **Commissioners' Comments** *Information*
8. **Public Comments**
Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

9. Appointment of Interim Personnel Commission Director

Action

10. Eligibility Lists

Action

Instructional Assistant and Instructional Assistant Mild/Moderate
(Attachments #4 -#5)

PERSONNEL

11. Job Announcements

Information

(Attachment #6 - #7)

FINANCIAL

12. Nothing at this time

Information

CLOSED SESSION

13. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

14. The next meeting of the Personnel Commission will be:

**December 19, 2019
4:30 p.m.
PDC Room**

ADJOURNMENT

15. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF OCTOBER 30, 2019**

DATE: November 13, 2019

Attached for your approval are the minutes of the Personnel Commission regular meeting of October 30, 2019.

RECOMMENDATION

The Personnel Commission approve the minutes of the October 30, 2019 Personnel Commission regular meeting.

Attachment #1

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

October 30, 2019

4:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the Masuda Middle School Multipurpose Room, 17415 Los Jardines West, Fountain Valley, California. Ms. Cathie Abdel led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice Chairperson
Mr. William Mullin, Member
Mr. Ross Hessler, Director, Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

Introduction of Guests

Ms. Cathie Abdel was in attendance.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, September 19, 2019

Mr. Mullin moved to approve the minutes as presented. Mr. McCombs seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, October 10, 2019

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, September 5, 2019

Presented as an information item only.

Director's Report

Mr. Hessler stated it was a nice additional recognition for the Classified Employee of the Year and Administrator of the Year at the Board meeting on the 5th of September. He stated we are still very busy hiring and are looking at a couple of possible reclassifications. Personnel will be busy with multiple trainings this coming month. We are finishing up with Mandated Reporter and Sexual Harassment training and will have a Safety Training day on November 08, 2019.

Commissioners' Comments

Mrs. Davis, Mr. Mullin and Mr. McCombs all expressed appreciation for the tour of the new modernized rooms and science buildings at Masuda. They also congratulated Mr. Hessler on his retirement from the District and his new position with the consulting firm, Eric Hall and Associates. They thanked him for his commitment to the District and stated he will be missed. Mr. McCombs stated he attended and enjoyed the new classified employee orientation.

Public Comments

None

ADMINISTRATION

Retirement of Mr. Ross Hessler, Director, Human Resources

Mr. Ross Hessler, Director of Human Resources, has announced his retirement, effective December 24, 2019. Ross joined the Fountain Valley School District in 1999, and has spent the past 20 years recruiting, hiring and supporting our amazing support staff. We wish him all the best in his future endeavors.

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for ESP Assistant, Food Services Worker, Instructional Assistant – Bilingual (Arabic), Library/Media Technician, Preschool Assistant and Senior Administrative Assistant. Mr. McCombs seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental transfer job postings for Extended School Program Assistant, Instructional Assistant, Noon Duty Aide, Office Assistant – School, and School Office Manager were reviewed. The substitute only positions of Instructional Assistant Moderate/Severe and Speech/Language Pathology Assistant were reviewed. Also, the dual certification job postings for Extended School Program Instructor, Food Services Worker, Health Assistant, Health Technician –LVN, Instructional Assistant & Instructional Assistant – Mild/Moderate, Preschool Assistant, and Senior Payroll Technician were reviewed.

FINANCIAL

Nothing at this time

CLOSED SESSION

Commission adjourned to closed session at 4:52 p.m.

NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:
November 21, 2019.
Board Room**

ADJOURNMENT

The October 30, 2019, regular meeting of the Personnel Commission was adjourned at 5:20 p.m.

Mrs. Carol Davis, Chairperson

Mr. Tony McCombs, Vice Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF NOVEMBER 7, 2019**

DATE: November 13, 2019

Attached for your information is the agenda of the Board of Trustees regular meeting of November 7, 2019.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

A G E N D A

Board Room
10055 Slater Avenue
Fountain Valley, CA

November 7, 2019

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
2nd ___
V ___

- PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of *Government Code section 54956.9*: 1 case
- Conference with Real Property Negotiator *Government Code Section 54956.8*

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

- Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) (“Property”).
- Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Seller), and Brookfield Homes Southern California LLC (Buyer).
- Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with proposed sale of the identified Property.

- OPEN SESSION: 6:30PM
- PLEDGE OF ALLEGIANCE

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC HEARINGS

1. PUBLIC HEARING ON TENTATIVE AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 358

The Board of Trustees will conduct a public hearing for the purpose of receiving public comment on the proposed agreement for the 2019-20 school year between Fountain Valley School District and the California School Employees Association, Chapter #358. Public input is welcome.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

***** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.**

LEGISLATIVE SESSION

- 2. **PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 358 FOR 2019-20 SCHOOL YEAR** M ___
2nd ___
V ___

Attached is the Public Disclosure of Collective Bargaining Agreement between the Fountain Valley School District and the California School Employees Association, Chapter 358 for the 2019-20 school year.

Superintendent's Recommendation: It is recommended that Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the California School Employees Association, Chapter 358 for the 2019-20 school year.

- 3. **AGREEMENT BETWEEN CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION, CHAPTER #358 AND FOUNTAIN VALLEY SCHOOL DISTRICT** M ___
2nd ___
V ___

On October 16, 2019, Fountain Valley School District (FVSD) and California School Employees Association (CSEA) and its Chapter #358 reached a tentative agreement for 2019-2020. The tentative agreement was ratified by CSEA Chapter #358 on October 29, 2019 and includes a 2.00% salary increase to the 2018-2019 classified salary schedule, retroactive to July 1, 2019; and an increase of \$500.00 to the District's contribution to health and welfare benefits for each full-time classified bargaining unit member, increasing the District's contribution to \$10,500.00 effective January 1, 2021, and an increase of \$250.00 for each part time classified bargaining unit member working 20 to 29.99 hours a week, increasing the District's contribution to \$5,250.00 effective January 1, 2021.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the agreement between the FVSD and CSEA Chapter #358 dated October 16, 2019.

- 4. **CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS** M ___
2nd ___
V ___

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 4-A. Board Meeting Minutes from October 10th regular meeting
- 4-B. Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 4-C. Donations
- 4-D. Warrants
- 4-E. Purchase Order Listing

Consent Items

4-F. APPROVE CHANGE ORDER #4 FOR THE COURREGES ELEMENTARY SCHOOL MEASURE O HVAC AND MODERNIZATRION PROJECT

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #4 for the Courreges Elementary School Measure O HVAC and Modernization Project.

4-G. ANNUAL ORGANIZATIONAL MEETING

Superintendent's Comments: It is recommended that the Board of Trustees selects Thursday, December 19, 2019 as the date of the annual organizational meeting, in accordance with the provisions of Education Code Sections 35143 and 72000. The meeting shall begin at 6:30pm.

4-H. SPECIAL EDUCATION SETTLEMENT AGREEMENT 2019-2020 I

Superintendent's Comments: It is recommended that the Board of Trustees approves Special Education Settlement Agreement 2019-2020 I.

4-I. APPROVAL OF AGREEMENT WITH DBA NOTARY PLUS MOBILE SERVICES "NPMS"

Superintendent's Comments: It is recommended that the Board of Trustees approves the agreement between Fountain Valley School District and DBA Notary Plus Mobile Service "NPMS".

4-J. RATIFY THE ADDENDUM TO THE ATM SITE LICENSE AND SERVICE AGREEMENT BETWEEN THE FOUNTAIN VALLEY SCHOOL DISTRICT AND SCHOOLSFIRST FEDERAL CREDIT UNION

Superintendent's Comments: It is recommended that the Board of Trustees approves ratifying the Addendum to the ATM Site License and Service Agreement between the Fountain Valley School District and SchoolsFirst Federal Credit Union.

4-K. APPROVE CHANGE ORDER #3 FOR THE MASUDA MIDDLE SCHOOL MEASURE O HVAC AND MODERNIZATRION PROJECT

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #3 for the Masuda Middle School Measure O HVAC and Modernization Project.

4-L. APPROVE CHANGE ORDER #4 FOR THE MASUDA MIDDLE SCHOOL MEASURE O HVAC AND MODERNIZATRION PROJECT

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #4 for the Masuda Middle School Measure O HVAC and Modernization Project.

4-M. CALIFORNIA HEALTHY KIDS SURVEY

Superintendent's Comments: It is recommended that the Board of Trustees approves the California Healthy Kids Survey MOU between the FVSD and WestEd.

4-N. RATIFICATION OF MOU BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND THE COTSEN FOUNDATION FOR THE ART OF TEACHING TO CONDUCT A RESEARCH STUDY

Superintendent's Comments: It is recommended that the Board of Trustees approves the research study on the ART of TEACHING and its impact in the Fountain Valley School District.

4-O. RATIFICATION OF CONTRACT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND KRISTINE MRAZ/BE THE CHANGE CONSULTING TO LITERACY BEST PRACTICE AT GISLER SCHOOL

Superintendent's Comments: It is recommended that the Board of Trustees ratifies the contract with Kristine Mraz/Be The Change Consulting for professional development services at Gisler School.

4-P. APPROVAL OF CONTRACT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND SPORTS FOR LEARNING, INC. FOR LUNCH RECESS SUPPORT AT OKA SCHOOL

Superintendent's Comments: It is recommended that the Board of Trustees approves Sports for Learning for lunch recess support services at Oka School during the 2019/2020 school year.

4-Q. APPROVE CHANGE ORDER #5 FOR THE COURREGES ELEMENTARY SCHOOL MEASURE O HVAC AND MODERNIZATRION PROJECT

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #5 for the Courreges Elementary School Measure O HVAC and Modernization Project.

4-R. NON-PUBLIC AGENCY CONTRACTS

Superintendent’s Comments: Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Non-Public School/Agency	100% Contract Cost	Effective Dates
Olive Crest	\$9,000	8/26/19-1/31/20
Blind Children’s Learning Center	N/A	10/11/19-6/30/20
Blind Children’s Learning Center	\$31,370.02	10/11/19-6/30/20

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

The annual organizational meeting of the Fountain Valley School District Board of Trustees is on Thursday, December 19, 2019 at 6:30pm.

A copy of the Board Meeting agenda is posted on the District’s web site (www.fvsd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent’s Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or calling 714.843.3255 during normal business hours.

Regular Board meeting proceedings are tape recorded.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent’s Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or calling 714.843.3255 or faxing 714.841.0356.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF OCTOBER 10, 2019**

DATE: November 13, 2019

Attached for your information are the minutes of the Board of Trustees regular meeting of October 10, 2019.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

October 10, 2019

MINUTES

President Collins called the regular meeting of the Board of Trustees to order at 5:00pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Ian Collins	President
Jeanne Galindo	President Pro Tem
Sandra Crandall	Clerk
Lisa Schultz	Member
Jim Cunneen	Member

Motion: Mrs. Crandall moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Schultz

Vote: 5-0

BOARD WORKSHOPS

Christine Fullerton, Assistant Superintendent of Business Service, and Joe Hastie, Director of Maintenance and Facilities, provided an update to the Board of Trustees on Measure O construction at Phase 1 and Phase 2 schools. They were joined by Courreges School Principal Chris Christensen and Masuda Middle School Principal Jay Adams. Mrs. Fullerton began by reviewing the scope of work for Measure O projects. Following this, she detailed the work completed at Courreges School, showing before and after photos of work finished throughout the campus. In addition, Mr. Christensen shared some thoughts regarding the process and the Courreges community's response to the completed project. He expressed his appreciation to the Board and senior staff for their support and hard work during this project. Following this, Mrs. Fullerton shared a review of work completed at Masuda Middle School, again highlighting the changes through before and after photos across the campus. In addition, Ms. Adams expressed her thoughts throughout the project in addition

MEASURE O
CONSTRUCTION
UPDATE ON PHASE 1
AND PHASE 2
SCHOOLS

to the Masuda community's response to the completed project. She, too, expressed her appreciation to the Board and senior staff for their support and hard work throughout the project. Following this, Mrs. Fullerton reviewed the work underway and to be completed at each of our Phase 2 schools: Cox, Fulton and Tamura. She shared before and after photos of the work completed to date at each campus. Moreover, she reviewed the remaining phases. In closing, she shared the completed science rooms at Masuda.

Steve McLaughlin, Assistant Superintendent, Educational Services and Jerry Gargus, Director, Educational Services, presented the Annual Update of Local Indicators for California School Dashboard. Dr. McLaughlin began by providing an overview of the CA School Dashboard. In addition, he shared a review of the history of the District's performance as well as the events and programs of the last four years. Following this, he reviewed the District's performance results from 2019. Moreover, Dr. Gargus shared a local indicator update. He began by reviewing the CA Dashboard State Priorities Areas. Following this, he shared whether or not the District has met the standards. In closing, Dr. McLaughlin reviewed the charge for 2019-20 for the Educational Services division, including: continued best first instruction, improved data utilization, and an integrated Professional Development plan.

ANNUAL UPDATE OF LOCAL INDICATORS FOR CALIFORNIA SCHOOL DASHBOARD

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mr. Collins announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*

Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.

- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of *Government Code section 54956.9*: 1 case
- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.
- Conference with Real Property Negotiator *Government Code Section 54956.8*

Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) (“Property”).

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Seller), and Brookfield Homes Southern California LLC (Buyer).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with proposed sale of the identified Property.

The public portion of the meeting resumed at 6:32pm.

SPECIAL PRESENTATIONS

The Fountain Valley School District is please to honor our 2019 District Teacher of the Year, Tamura Elementary School second

CELEBRATION OF DISTRICT TEACHER

grade teacher, Nicole Hunter; 2019 Classified Employee of the Year, Extended School Program coordinator at Newland Elementary School, Vanessa Larios; and 2019 Administrator of the Year, Child Care Program Director, Mona Green. The Board of Trustees joined staff and the community in celebrating these amazing women for this very much deserved recognition.

OF THE YEAR,
NICOLE HUNTER;
CLASSIFIED
EMPLOYEE OF THE
YEAR, VANESSA
LARIOS; AND
ADMINISTRATOR OF
THE YEAR, MONA
GREEN
PLEDGE OF
ALLEGIANCE

The Board took a brief recess following the presentation. The meeting resumed at 7:05PM.

Mr. Collins led the Pledge of Allegiance.

BOARD REPORTS AND COMMUNICATIONS

Mrs. Crandall thanked Dr. Johnson for overseeing the work of our District. Her activities since the last meeting included: Oka and Masuda Back to School Nights, tours of Plavan, Talbert, Courreges, Gisler, Cox and Masuda, two SPC meetings, OCSBA Legislative presentation at OCDE, 3rd-6th grade professional development CGI Training, and Hyundai Hope on Wheels 5k Run.

Mr. Cunneen's activities since the last meeting included: Courreges and Talbert Back to School Nights, dedication of Westminster School District Board Room as Mendez Board Room. In addition, he noted that the Johnson School Gymnasium has been renamed the Sylvia Mendez Gymnasium.

Mrs. Galindo's activities since the last meeting included: Fulton Back to School Night, tours of Newland and Fulton, Rotary Ed Arnold Volunteer of the Year dinner celebrating Dave Osborn, and tours of construction completed at Cox, Tamura and Masuda Schools.

Mrs. Schultz' activities since the last meeting included: OCSBA Legislative presentation at OCDE and Rotary Ed Arnold Volunteer of the Year dinner celebrating Dave Osborn. She also shared the wonderful feedback she received from a community member recently transferred into our District.

Mr. Collins' activities since the last meeting included: OCSBA Legislative presentation at OCDE, two FVSF meetings, Rotary Ed Arnold Volunteer of the Year dinner celebrating Dave Osborn, tours of Plavan, Talbert, Courreges, Newland, Oka, and Masuda, and Newland and Talbert Back to School Nights. He noted as

well that the FVSF Golf Tournament is on October 28th. He thanked his fellow trustees for their service this month.

PUBLIC HEARINGS

The Board of Trustees conducted a public hearing for the purpose of receiving public comment on the certification of provisions of standards-aligned instructional materials for the Fountain Valley School District. Public input was welcomed. There were no requests to address the Board and the hearing was closed.

A public hearing was held for the purpose of receiving public comment on the initial contract proposals between the Fountain Valley School District and the California School Employees Association, Chapter #358 for the 2019-20 school year. Public input was welcomed. There were no requests to address the Board and the hearing was closed.

CERTIFICATION OF PROVISIONS OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS PUBLIC HEARING ON INITIAL CONTRACT PROPOSALS BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #358 FOR 2019-20

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Schultz moved to adopt Resolution 2020-02: Certification of Provision of Standards-aligned Instructional Materials.

Second: Mrs. Galindo

Vote: 5-0

RESOLUTION 2020-02: CERTIFICATION OF PROVISION OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS

Motion: Mr. Cunneen moved to adopt Resolution 2020-03: Authorization for Teaching Credentials 2019-2020 School Year.

Second: Mrs. Schultz

Vote: 5-0

RESOLUTION 2020-03: AUTHORIZATION FOR TEACHING CREDENTIALS 2019-2020 SCHOOL YEAR

Motion: Mrs. Galindo moved to adopt Resolution 2020-04: Recognition of October 2019 as Dyslexia Awareness Month. RESOLUTION 2020-04: RECOGNITION OF OCTOBER 2019 AS DYSLEXIA AWARENESS MONTH

Second: Mrs. Crandall

Vote: 5-0

Motion: Mrs. Crandall moved to adopt Resolution 2020-05: Requesting Financial Assistance from County of Orange and their Receipt of the Mental Health Services Act Funds (Prop 63 2004) as approved by the County Board of Supervisors. RESOLUTION 2020-05: REQUESTING FINANCIAL ASSISTANCE FROM COUNTY OF ORANGE AND THEIR RECEIPT OF THE MENTAL HEALTH SERVICES ACT FUNDS (PROP 63 2004) AS APPROVED BY THE COUNTY BOARD OF SUPERVISORS

Second: Mr. Cunneen

Vote: 5-0

Motion: Mrs. Crandall moved to approve the Consent Calendar. CONSENT CALENDAR

Second: Mrs. Galindo

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from September 5th Regular Meeting
- Personnel Items (Employment Functions, Workshops/Conferences, And Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Transfers and Adjustments
- Williams Uniform Complaint Quarterly Report
- Receipt Of California School Employees Association And Its Chapter #358 Initial Proposal For 2019-2020
- Presentation Of Fountain Valley School District’s 2019-2020 Proposal To California School Employees Association And Its Chapter #358

- Approve Sandy Pringle Associates Inspection Consultants To Provide Inspection Services For The Measure O Hvac And Modernization Projects
- Special Education Settlement Agreement 2019-2020 D
- Special Education Settlement Agreement 2019-2020 E
- Special Education Settlement Agreement 2019-2020 F
- Special Education Settlement Agreement 2019-2020 G
- Special Education Settlement Agreement 2019-2020 H
- Report On Annual Update Of Local Indicators For California School Dashboard
- Approve The Extension Of The Contract With Lee & Associates Commercial Real Estate Services Inc., For Broker Services In The Leasing Of Suites At The District Office Through September 2020
- Instruction Materials Pilot District Partnership Agreement With Amplify Education, Inc. For Middle School Science
- Instruction Materials Pilot District Partnership Agreement With National Geographic Learning For Middle School History/Social Studies
- Instruction Materials Pilot District Partnership Agreement With Twig Science For Elementary Science
- Approve The Contract With Chapman Coast Roofing For The Reroofing Of Courreges Modular Buildings Complete And Authorize Staff To File The Appropriate Notices Of Completion
- Approve The Contract With Chapman Coast Roofing For The Reroofing Of Masuda Modular Buildings Complete And Authorize Staff To File The Appropriate Notices Of Completion
- Approval Of Employee Assistance Program Agreement With U.S. Behavioral Health Plan, California
- Non-Public Agency Contracts

Non-Public School/Agency	100% Contract Cost	Effective Dates
Secure Transportation Company, Inc.	\$10,800	9/4/19-6/30/20
Speech Bananas, Inc.	\$1,300	10/11/19-6/30/20
Olive Crest Academy – Garden Grove	N/A	7/1/19-6/30/20
Olive Crest Academy – Orange	N/A	7/1/19-6/30/20
Olive Crest Academy	\$278	7/1/19-6/30/20
Olive Crest Academy	\$340	7/1/19-6/30/20
Olive Crest Academy	(\$1,828)	7/1/19-6/30/20

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked Mrs. Fullerton and Mr. Hastie for the work they are leading in our modernization efforts. He commended their amazing efforts with five schools currently under construction, noting how happy we are that they are a part of our team. We are truly lucky. He noted as well the tremendous

instruction and collaboration at all nine of the schools that he and the Board have had the opportunity to witness. It is remarkable to see. He highlighted at Courreges and Masuda the special learning environments that have been created at these newly remodeled schools. In closing, he also commended Dr. McLaughlin, Dr. Gargus and Mrs. Smith for the extremely high-level work they are doing, with a special focus on adult learning and some outstanding professional development truly engaging our staff.

CLOSED SESSION

Mr. Collins announced that the Board would retire into a second Closed Session. Action was still not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Conference with Legal Counsel – Anticipated
Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of *Government Code section 54956.9*: 1 case
- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.
- Conference with Real Property Negotiator *Government Code Section 54956.8*

Property: Approximately 12.9 acres of District land improved with approximately 40,073 sq. ft. of

facilities located at 9790 Finch Avenue, Fountain Valley, California (former Fred Moiola School Site) (“Property”).

Negotiating Parties: Fountain Valley School District, real property negotiators Christine Fullerton, Assistant Superintendent, Business Services and District legal counsel (Seller), and Brookfield Homes Southern California LLC (Buyer).

Under Negotiation: Instruction to negotiators will concern price and terms of payment issues associated with proposed sale of the identified Property.

ADJOURNMENT

Motion: Mrs. Galindo moved to adjourn the meeting at 8:19PM.

Second: Mrs. Schultz

Vote: 5-0

/rl



Fountain Valley School District

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

MEMORANDUM

TO: Personnel Commission

FROM: Ross Hessler, Director – Human Resources

SUBJECT: Appointment of Interim Personnel Commission Director

DATE: November 14, 2019

Following my departure, there will be a delay in hiring a new director. In the interim, the district would like Assistant Superintendent, Personnel, Cathie Abdel to take over the director-level Personnel Commission duties after my last work day - December 20, 2019.

Recommendation

It is recommended that the Personnel Commission appoint Cathie Abdel, Assistant Superintendent, Personnel as their interim director, with an effective date of December 23, 2019.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: November 14, 2019

Attached are the eligibility lists for:

Instructional Assistant

Instructional Assistant Mild/Moderate

Attachments #4 - #5

**Eligibility List
Instructional Assistant
EXPIRES 11-5-2020**

RANK	NAME
1	Marina Garcia
2	Ingeborg Peterson
2	Angela Willhite
3	Yvette Orellano
4	Nicole Mauzey
5	Imrose Salihue
6	Kristi DuRose
7	Jamie Austin
8	Marcella Baker
9	Hala Mohamed
10	Lindsay Soderberg
10	Katherine Le
11	Pam Lawrence
12	Yasmin Afify
13	Heather LaVigne
14	Vinh Nguyen

Eligibility List
Instructional Assistant Mild/Moderate
EXPIRES 11-5-2020

RANK	NAME
1	Rachel Kaufman-Chisnall
1	Marina Garcia
2	Jamie Austin
3	Basma Salman
4	Kristi DuRose
5	Garland Sanburg
6	Katherine Le
6	Yvette Orellano
6	Imrose Salihue
7	Pam Lawrence
8	Hala Mohamed
9	Vinh Nguyen

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Ross M. Hessler, Director, Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: November 14, 2019

Job announcements posted since the last regular meeting of the Personnel Commission are attached as an information item:

Interdepartmental Transfers:

None at this time

Open:

Noon Duty Aide

Dual Certification:

Preschool Assistant



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY NOON DUTY AIDE

Open

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for future vacancies that will be filled by transfer or certified eligibles.

POSTING DATE:	November 1, 2019
CLOSING DATE:	November 22, 2019, by 4:00 p.m.
SALARY:	\$14.80 - \$17.99 per hour (Range 5, 5 steps - an additional 2% increase to the salary schedule is pending Board approval)
HOURS	Positions work from 1-1.5 hrs/day, between 11:30am – 1:15pm
TERM:	9.6 months a year
VACANCY:	None currently, but vacancies are anticipated

PURPOSE

The job of Noon Duty Aide is done for the purpose/s of providing support to the instructional process with specific responsibilities for ensuring the safety and welfare of students during noon-time eating and playground activity; monitoring designated areas on an assigned campus in accordance with organizational and school policy; minimizing the frequency and/or severity of harmful incidents; and communicating observations and/or incidents that have a potential impact on the general well-being of students, school personnel, and/or visitors. This job reports to the School Principal.

ESSENTIAL FUNCTIONS

Assists student in resolving minor conflicts; assists ill or injured students or students experiencing difficulty; collaborates with all school staff, counsels and advises students and others regarding violation of rules and regulations; directs campus visitors to the office; encourages and promotes courtesy; and intervenes in potential conflicts and emergency situations. Models and reinforces good citizenship, courtesy and good sportsmanship among students for the purpose of demonstrating appropriate social behavior in a culturally sensitive manner. Monitors and directs student activities in designated areas. Promotes safe and appropriate student use of playground equipment and play areas for the purpose of ensuring student safety. Reports observations and incidents relating to discipline, accidents, and safety. Responds to a variety of situations (e.g. accidents, injuries, suspicious activities, etc.) Utilizes positive reinforcement strategies and other appropriate techniques.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge, and Abilities

SKILLS are required to perform single tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill-based competencies required include: adhering to safety practices; enforcing discipline policies; learning and enforcing school rules and regulations; recognizing and reporting danger to students, school property or personnel; dealing firmly, tactfully and effectively with students and the public; understanding and carrying out oral instructions in English; and assisting injured or ill students.

SEE OTHER SIDE

KNOWLEDGE is required to perform basic math; understand written procedures, write routine documents, speak clearly, and understand multi-step written and oral instructions. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: district and school policies, rules and regulations regarding student behavior; safety regulations; emergency procedures including fire drills, intruder on campus, natural disaster and others; behavior modification and positive conflict resolution strategies; behavior and characteristics of student behavior; common children's playground activities or games; acceptable methods used in controlling students in playground/recess/lunch time situations; and basic first aid for playground supervision.

ABILITY is required to schedule activities; and use basic, job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing specific, defined processes; and operate equipment using standardized methods. Ability is also required to work with a wide diversity of individuals. Problem-solving is required to identify issues and create action plans. Problem-solving with data may require independent interpretation, and problem-solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: communicating with diverse groups; diffusing argumentative behavior; maintaining confidentiality; working as part of a team; communicating effectively both orally and in writing; work effectively without close supervision; moving quickly and freely through work shift; lifting/dragging an injured student to safety in the event of an emergency on campus; and remaining alert and composed in tense or distressing situations; and assisting others to remain calm.

EDUCATION AND EXPERIENCE REQUIREMENTS

Job-related experience is desired. High school diploma or equivalent required.

APPLICATION PROCESS

Applicants must complete a District application obtained through our website at www.fvvsd.us. All application materials must be submitted through Ed Join by 4:00 p.m. Friday, November 22, 2019.

EXAMINATION PROCESS

The examination process will consist of an oral interview to be held on the date listed below. This date is subject to change. All qualified applicants will be invited to attend the oral interview.

<p>Oral Interview (100%)Tentatively planned for December 5 and/or 6, 2019 The exam parts will be held at the Fountain Valley School District Office</p>
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Applicants who may need a reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on an open list. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and screening for tuberculosis.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
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No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

PRESCHOOL ASSISTANT

Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	November 14, 2019
CLOSING DATE:	December 10, 2019, by 4:00 p.m.
SALARY:	\$17.18 - \$20.89 per hour (Range 18, 5 steps) *Per CSEA contract, hiring may be made up to step 3
VACANCIES:	Two positions: Oka School –15 hrs/wk, Tamura School – 27.5 hrs/wk
TERM:	9.6 months/year

PURPOSE

The job of Preschool Assistant is done for the purpose/s of assisting, with daily oversight of the Preschool Instructor, with planning, organizing and implementing a variety of activities to meet the needs and interests of preschool-age children; participate in activities with groups of children; and maintain and report progress regarding behavior and performance. This job reports to the Director, Child Care & Recreation Programs.

ESSENTIAL FUNCTIONS

Assists with preparation of site for daily operations (e.g. set-up work areas; snack and lunch; displays, materials and equipment; collect and distribute papers and supplies; clean-up; maintain clean, sanitary and orderly indoor and outdoor environment, etc.). Facilitates a program which meets the developing needs of children; communicate with Preschool Instructor concerning the developmental needs of each child, for the purpose of providing an effective classroom program and addressing the needs of individual students. Prepares activities and assists in implementing activities (e.g. age appropriate; supervise children in outdoor and indoor play; lead children in classroom activities, etc.) for the purpose of reinforcing instructional objectives; and ensuring students success in school, providing a safe, caring, sensitive and loving environment. Provides for physical and personal hygiene needs of the children (e.g. assist with snack and lunch; wash children's hands and faces as needed; assist with rest and nap periods; toileting, etc.). Attends training and meetings to receive updated child development current best practices information. Collects anecdotal notes and other data (e.g. student behavior observations; test scores, etc.) for the purpose of providing information to the instructor or other district personnel for assessment. Delivers children directly to and from to parents, guardians, or designee (e.g. observes sign in and out book signatures, etc.). Establish standards of appropriate student behavior for the purpose of achieving effective participation in activities and providing a safe and optimal learning environment. Administers immediate first aid, scheduled prescription and over the counter medication and medical assistance as instructed by a health care professional for the purpose of meeting immediate health care needs.

SEE OTHER SIDE

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS required to satisfactorily perform the functions of the job include: adapting to changing work priorities; applying pertinent laws, codes, policies, and/or regulations; coordinating activities; and organizing and communicating information and concepts.

KNOWLEDGE is required to perform basic math; understand written procedures, write routine documents, and speak clearly; and understand complex, multi-step written and oral instructions. Specific knowledge based competencies required include: knowledge of curriculum, instruction, and subjects of assignments (music, art, or physical education); pertinent laws, codes, policies, and/or regulations; public relations protocols; and relevant professional standards and practices.

ABILITY is required to schedule activities; collate data; and use basic, job-related equipment. Flexibility is required to work with data and operate equipment. Ability is also required to work with a wide diversity of individuals; work with a variety of data. Specific ability based competencies required include: communicating with persons of varied educational and cultural backgrounds; meeting deadlines and schedules; providing leadership, direction, and team building; and setting priorities.

EDUCATION AND EXPERIENCE REQUIREMENTS

Job related experience is required, as well as targeted, job related education with study in job-related area with a minimum of 12 college-level semester units in early childhood education or child development, with includes three core courses – Child Growth & Development, School, Family & Community, and Program/Curriculum.

Certification - First aid/CPR certification (must be completed and shown before final interview.)

APPLICATION PROCESS

Applicants must complete a District application obtained through our website at www.fvsd.us. All application materials must be submitted through Ed Join by 4:00 p.m. December 10, 2019.

EXAMINATION PROCESS

The examination process will consist of a written test and interview to be held on the dates listed below. These dates are subject to change. All applicants are invited to attend the written test. Applicants who successfully complete the written test will be scheduled for the interview.

<p>Written test (50%).....December 11, 2019 at 1:00 p.m. Oral Interview (50%) Week of December 16, 2019 <i>Exam parts will be held at the Fountain Valley School District Office</i></p>
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Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance and screening for tuberculosis.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
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No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of the California School Employees Association.