

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## Regular Meeting AGENDA

Fountain Valley School District  
Videoconference via Zoom @ 4:30 p.m.  
Meeting Link: [https://zoom.us/webinar/register/WN\\_mscVyYZOOGyUHEqJC7Naw](https://zoom.us/webinar/register/WN_mscVyYZOOGyUHEqJC7Naw)

May 14, 2020

Mr. Tony McCombs, Chairperson  
Mullin Mr. William, Vice Chairperson  
Mrs. Carol Davis, Member  
Ms. Cathie Abdel, Assistant Superintendent Personnel

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

### GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Public Hearing for 2020-2021 Personnel Commission Budget**

A public hearing shall be held for the purpose of receiving public comment on the first reading of the 2020-2021 Personnel Commission Budget. Public input is welcome. Please email your comments to [johnsond@fvsd.us](mailto:johnsond@fvsd.us) by 4:15 p.m. on Thursday, May 14th. Your comments will be read into the record.

4. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, February 27, 2020**  
(Attachment #1) *Action*
5. **Agenda, Regular Meeting of the Board of Trustees, April 30, 2020**  
(Attachment #2) *Information*
6. **Minutes, Regular Meeting of the Board of Trustees, February 13, 2020**  
(Attachment #3) *Information*
7. **Minutes, Regular Meeting of the Board of Trustees, March 12, 2020**  
(Attachment #4) *Information*

**8. Minutes, Emergency Meeting of the Board of Trustees, March 13, 2020** *Information*  
(Attachment #5)

**9. Director's Report** *Information*

**10. Commissioners' Comments** *Information*

**11. Public Comments**

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

**In order to address the Personnel Commission, please email your comments to [johnsond@fvsd.us](mailto:johnsond@fvsd.us) by 4:15 p.m. on Thursday, May 14th. Your comments will be read into the record.**

**ADMINISTRATION**

**12. Eligibility Lists** *Action*  
ESP Assistant, Noon Duty Aide, and IA Moderate/Severe  
(Attachments #6 - #8)

**PERSONNEL**

**13. Job Announcements** *Information*  
(Attachments #9-#14)

**FINANCIAL**

**14. Personnel Commission Budget 2020-2021: First Reading** *Information*  
(Attachment #15)

**15. Approval of Invoice for CODESP** *Action*  
(Attachments #16)

**16. Approval of Invoice for CSPCA Membership** *Action*  
(Attachments #17)

**CLOSED SESSION**

**17. Closed Session**

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

**NEXT MEETING**

**18. The next meeting of the Personnel Commission will be:**

**June 25, 2020**

**4:30 p.m.**

**Via Zoom**

**ADJOURNMENT**

**19. Adjournment**

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR  
MEETING OF FEBRUARY 27, 2020**

DATE: May 6, 2020

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Attached for your approval are the minutes of the Personnel Commission regular meeting of February 27, 2020.

**RECOMMENDATION**

The Personnel Commission approve the minutes of the February 27, 2020 Personnel Commission regular meeting.

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL COMMISSION**

***REGULAR MEETING***

**MINUTES**

February 27, 2020

4:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the PDC room, 10055 Slater Avenue, Fountain Valley, California. Ms. Chris Fullerton led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Member

Mr. Tony McCombs, Chairperson

Mr. William Mullin, Vice -Chairperson

Ms. Cathie Abdel, Assistant Superintendent Personnel

**GENERAL FUNCTIONS**

**Approval of Agenda**

Mr. Mullin moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

**Introduction of Guests**

Ms. Chris Fullerton was in attendance.

**Introduction of Staff**

Ms. Lisa O’Cain was in attendance.

**Minutes, Regular Meeting of the Personnel Commission, January 23, 2020**

Mrs. Davis moved to approve the minutes as presented. Automatic second was used due to Mr. Mullin’s absence. Motion carried.

**Agenda, Regular Meeting of the Board of Trustees, February 13, 2020**

Presented as an information item only.

**Minutes, Regular Meeting of the Board of Trustees, December 19, 2019**

Presented as an information item only.

**Minutes, Regular Meeting of the Board of Trustees, January 9, 2020**

Presented as an information item only.

**Director’s Report**

Mrs. Abdel shared we held a great Professional Development Day on January 27<sup>th</sup>. We had over 75 classified employees participate. We had a general session with a representative from Keenan who spoke about balancing work and home life. She thanked and recognized Parham Sadegh, who presented information on technology, Amy Motsinger and Jenny McCann who presented on behavioral supports, Brittany Vu, a SchoolsFirst representative who discussed 403b and 457 retirement accounts, and Ms. Fullerton and Ms. Abdel who presented on the merit system. It was a great day and showed how interested the classified employees are in trainings. Ms. Abdel shared Huntington Beach acted to change their inter-district transfer policy. She explained they will be releasing their inter-district transfer students at the end of this year. They will allow only next year’s 5<sup>th</sup> and 8<sup>th</sup> grade students to remain. The total number of students on inter-district transfers in HBCSD is about

800 of which approximately 200 are students from Fountain Valley. We foresee a growth in enrollment with the return of these students. We are currently working with our school office managers and principals to establish timelines for registration for our returning students.

Lastly, this Saturday we are hosting a community open house at Masuda and at Courreges to invite our community members in to see the work that has been completed. We will tour some key parts of these campuses.

### **Commissioners' Comments**

Mr. Mullin stated he attended the Personnel Commission Conference in San Francisco with Mr. McCombs and Ms. Johnson. He was impressed with this year's breath of offerings. He attended five sessions. He especially found the legal update for the State of California at the very end of the conference to be educational. This covered the new laws for 2020 and how they affect schools and Ed Code. Mr. Mullin stated he brought back information to share which he will leave with Ms. Abdel. Mrs. Davis thanked Ms. Abdel for her work in hosting and presenting the professional development day for classified employees. Mr. McCombs stated he also attended the Personnel Commission Conference. His highlights of the conference were the HR Analytics and the Blending of Work and Life sessions. He stated the tools presented by the different companies for HR analysis and the running of recruitments are amazing and the pricing seemed affordable. He learned in one of his sessions there is no work life balance, as it is a myth. Mr. McCombs stated it was a great conference with a lot of merit systems 101 and 102 refreshers.

### **Public Comments**

None currently.

## **ADMINISTRATION**

### **Budget and Construction Update Presentation- Assistant Superintendent Chris Fullerton**

Mrs. Fullerton, Assistant Superintendent, Business presented the state of the economy, the budget and a Measure O construction update. She started her presentation with the state of the economy and the governor's budget overview. She stated the biggest increase to our budget comes from the heading other state - the one-time money from special education and from various contributions. Mrs. Fullerton stated Measure O is moving along well. We are in the middle of Phase Two with Fulton Middle School, Tamura and Cox Elementary Schools under construction. She shared information and pictures of the new rooms, roofs, blacktop and AC units at different school sites and gave information on the cost savings and increases.

### **Selection of Personnel Commission Date for May 2020 Meeting**

The Personnel Commission discussed the various dates available in May for the commission meeting and Classified Employee Appreciation Night. It was determined to have the Classified Employee Appreciation Night on May 14<sup>th</sup>.

### **Eligibility List**

Mr. Mullin moved to approve the eligibility lists for ESP Assistant and Instructional Assistant – Applied Behavior Analysis. Mrs. Davis seconded the motion. Motion carried.

## **PERSONNEL**

### **Job Announcements**

The interdepartmental postings for Head Custodian and Noon Duty Aide were reviewed along with the open job posting for Noon duty Aide. The dual certification job postings for Extended School Program Assistant and Head Custodian.

**FINANCIAL**

Nothing currently.

**CLOSED SESSION**

Commission adjourned to closed session at 5:32 p.m.

**NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**March 26, 2020 at 4:30 p.m.**

**PDC Room**

**ADJOURNMENT**

The February 27, 2020, regular meeting of the Personnel Commission was adjourned at 6:00 p.m.

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Mr. Tony McCombs, Chairperson

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Mr. William Mullin, Vice-Chairperson

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF APRIL 30, 2020**

DATE: May 6, 2020

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Attached for your information is the agenda of the Board of Trustees regular meeting of April 30, 2020





Fountain Valley School District

BOARD OF TRUSTEES  
REGULAR MEETING

**A G E N D A**

Videoconference via Zoom

**April 30, 2020**

Meeting Link: [https://zoom.us/webinar/register/7415880145775/WN\\_9VdsSskgTn-3NJWpURwX6A](https://zoom.us/webinar/register/7415880145775/WN_9VdsSskgTn-3NJWpURwX6A)

- CALL TO ORDER: 6:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M \_\_\_  
 2<sup>nd</sup> \_\_\_  
 V \_\_\_

- PLEDGE OF ALLEGIANCE

**STAFF REPORTS AND PRESENTATIONS**

**1. ANNOUNCEMENT OF PUBLIC HEARING FOR PERSONNEL COMMISSION BUDGET (WRITTEN ONLY)**

The Board of Trustees has received notification of the upcoming Public Hearing on the Personnel Commission’s proposed budget for 2020-21. The Public Hearing shall be held on May 14, 2020 at 4:30PM. Public input will be welcomed.

**BOARD REPORTS AND COMMUNICATIONS**

Board Members will make the following reports and communicate information to fellow Board Members and staff.

**PUBLIC COMMENTS**

*Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.*

**In order to address the Board of Trustees, please email your comments to [luccheser@fvsd.us](mailto:luccheser@fvsd.us) by 6:15PM on Thursday, April 30<sup>th</sup>. Your comments will be read into the record.**

*Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.*

\*\*\* BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

**LEGISLATIVE SESSION**

2. **RESOLUTION 2020-11: IN CELEBRATION OF MAY 13, 2020 AS CALIFORNIA’S DAY OF THE TEACHER AND MAY 3-9, 2020 AS TEACHER APPRECIATION WEEK** M \_\_\_  
 2<sup>nd</sup> \_\_\_  
 V \_\_\_

The Board of Trustees joins staff and our community in saluting our teachers and thanking each and every one of them for their outstanding efforts to continuously imagine, inspire, and involve our students.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2020-11: In Celebration of May 13, 2020 as California’s Day of the Teacher and May 3-9, 2020 as Teacher Appreciation Week.

3. **RESOLUTION 2020-12: IN CELEBRATION OF FOUNTAIN VALLEY SCHOOL DISTRICT’S CLASSIFIED EMPLOYEE WEEK: MAY 11-15, 2020** M \_\_\_  
 2<sup>nd</sup> \_\_\_  
 V \_\_\_

In celebration of our classified professionals who provide valuable services to the schools and students of the Fountain Valley School District, the District is honored to celebrate May 11-15, 2020 as Classified Employee Week.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2020-12 in celebration of Fountain Valley School District’s Classified Employee Week.

4. **RESOLUTION 2020-13: RESOLUTION OF APPRECIATION TO OUR SCHOOL NURSES ON NATIONAL SCHOOL NURSE DAY, MAY 6, 2020** M \_\_\_  
 2<sup>nd</sup> \_\_\_  
 V \_\_\_

The Board of Trustees joins staff and our community in saluting our nurses for their dedication and excellence in a challenging role and celebrates their ongoing commitment to the safety and health of Fountain Valley School District’s children.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2020-13: Resolution of Appreciation to our School Nurses on National School Nurse Day, May 6, 2020.

5. **PROCLAMATION OF APPRECIATION TO OUR SPEECH/LANGUAGE PATHOLOGISTS DURING MAY 2020: BETTER SPEECH AND HEARING MONTH** M \_\_\_  
 2<sup>nd</sup> \_\_\_  
 V \_\_\_

In honor of our outstanding Speech/Language Pathologists who have earned the admiration and respect of our teachers, administrators, students, parents and the Board as they raise public awareness of speech and language, we are pleased to celebrate them during May 2020: Better Speech and Hearing Month.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves the Proclamation of Appreciation to our Speech/Language Pathologists during May 2020: Better Speech and Hearing Month.

**6. RESOLUTION 2020-14, APPROVING AN EMERGENCY CONTRACT FOR GAS LINE REPLACEMENT AT FULTON MIDDLE SCHOOL**

M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

Around October 1, 2019 staff at Fulton Middle School reported a smell of gas near buildings D and E. The District staff shut down the gas and attempted to perform repairs. However, due to the age of the line, both in the ground and in the building, the lines could not be repaired and it was determined that the entire gas line required replacement. Rachlin Partners, Inc, the architects on the Measure O projects, designed the new gas lines and submitted the plans for approval with the Division of State Architects. The plans were approved by DSA on January 20, 2020 and work was completed by West Coast Air Conditioning on February 27, 2020.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2020-14, approving an emergency contract for the gas line repair at Fulton Middle School for \$194,539.00.

**7. RESOLUTION 2020-15, AMENDMENT OF GUARANTEED MAXIMUM PRICE FOR THE LEASE-LEASEBACK AGREEMENT WITH WEST COAST AIR CONDITIONING, INC. FOR THE MEASURE O MODERNIZATION AND HVAC PROJECT AT FULTON MIDDLE SCHOOL**

M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

On April 19, 2018, West Coast Air Conditioning, Inc. was awarded the preconstruction and lease-leaseback agreement for the remaining phases of the Measure O Modernization and HVAC Project. The Board of Trustees approved Resolution 2019-11, the Guaranteed Maximum Price of \$7,276,158, for the Fulton Measure O Modernization and HVAC Project. After the start of the Project in June of 2019, the Contractor encountered unforeseen conditions, specifically asbestos removal and structural steel issues, in the multipurpose room building. Costs associated with these conditions are determined to be \$353,663.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2020-15, amending the Guaranteed Maximum Price (GMP), for the Measure O Modernization and HVAC Project at Fulton Middle School to \$7,629,821, due to unforeseen conditions.

**8. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public

request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

### **Routine Items of Business**

- 8-A.** Board Meeting Minutes from March 12<sup>th</sup> regular meeting
- 8-B.** Board Meeting Minutes from March 13<sup>th</sup> special meeting
- 8-C.** Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 8-D.** Donations
- 8-E.** Warrants
- 8-F.** Purchase Order Listing
- 8-G.** Budget Transfers and Adjustments

### **Consent Items**

#### **8-H. WILLIAMS QUARTERLY REPORT FOR THIRD QUARTER 2019-20**

Superintendent's Comments: It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the third quarter of the 2019-20 year and approves its submittal to the Orange County Department of Education.

#### **8-I. SINGLE PLANS FOR STUDENT ACHIEVEMENT**

Superintendent's Comments: It is recommended that the Board of Trustees approves the School Plans for Student Achievement for Newland, Plavan, Oka, Talbert and Tamura Schools. Courreges, Cox, Fulton, Gisler, and Masuda School Plans for Student Achievement were approved at the March 12, 2020 Board of Trustees meeting.

#### **8-J. APPROVE THE AMENDMENT TO THE AGREEMENT WITH CORINNE LOSKOT CONSULTING INC., IN ORDER TO ASSIST WITH OBTAINING STATE SCHOOL FACILITIES FUNDING**

Superintendent's Comments: It is recommended that the Board of Trustees approve the Amendment to the Agreement with Corinne Loskot Consulting, Inc. in order to assist the District in obtaining State School Facilities Funds.

#### **8-K. APPROVE ANNUAL RENEWAL OF VENDOR MEAL CONTRACT WITH PREFERRED MEAL SYSTEMS**

Superintendent's Comments: It is recommended that the Board of Trustees authorize the Superintendent or his designee, to approve the 2020-2021 contract renewal with Preferred Meal Systems for purchase of food and supplies with the increased price of \$2.29 per meal.

**8-L. SPECIAL EDUCATION SETTLEMENT AGREEMENT 2019-2020 L**

Superintendent’s Comments: It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2019-2020 L.

**8-M. APPROVAL OF CONSULTING SERVICES AGREEMENT WITH TOTAL COMPENSATION SYSTEMS, INC. FOR POST-EMPLOYMENT BENEFITS ACTUARIAL STUDY**

Superintendent’s Comments: It is recommended that the Board of Trustees approves the consulting services agreement and authorize the Superintendent or designee to sign all required documents.

**8-N. SURPLUS PROPERTY DECLARATION FOR INFORMATION TECHNOLOGY EQUIPMENT**

Superintendent’s Comments: It is recommended that the Board of Trustees declares the listed property to be surplus and authorize the Superintendent or designee to sign all documents related to the sale of these items.

**8-O. STRONG WORKFORCE PROGRAM K-12 PATHWAY IMPROVEMENT GRANT TO SUPPORT THE EXPANSION OF COLLEGE AND CAREER READINESS PROGRAMS**

Superintendent’s Comments: It is recommended that the Board of Trustees approves the agreement with the Orange County Department of Education to participate in the Strong Workforce Program K-12 Pathway Improvement Grant.

**8-P. NON-PUBLIC AGENCY CONTRACTS**

Superintendent’s Comments: Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Non-Public School/Agency	100% Contract Cost	Effective Dates
Olive Crest Academy	(\$15,255.14)	1/23/20-3/9/20
Mardan School	N/A	3/16/20-6/30/20
Mardan School	\$12,091.52	3/16/20-6/30/20
Hiddleson Listening, Lang., & Spch. Cntr.	N/A	2/12/20-6/30-20
Hiddleson Listening, Lang., & Spch. Cntr.	\$1,500	2/12/20-5/21/20

**SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS**

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- **CLOSED SESSION**

The Board of Trustees will retire into Closed Session to address the following:

- **Personnel Matters: *Government Code 54957 and 54957.1***  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- **Pupil Personnel: *Education Code 35146***
- **Negotiations: *Government Code 54957.6***  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

- **APPROVAL TO ADJOURN**

**The next regular meeting of the Fountain Valley School District  
Board of Trustees is on Thursday, May 21, 2020 at 6:30pm**

*A copy of the Board Meeting agenda is posted on the District's web site ([www.fvsd.us](http://www.fvsd.us)). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at [luccheser@fvsd.us](mailto:luccheser@fvsd.us) or calling 714.843.3255 during normal business hours.*

*Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at [luccheser@fvsd.us](mailto:luccheser@fvsd.us) or calling 714.843.3255.*

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF FEBRUARY 13, 2020**

DATE: May 6, 2020

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Attached for your information are the minutes of the Board of Trustees regular meeting of February 13, 2020.

**Fountain Valley School District**  
Superintendent's Office

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

10055 Slater Avenue  
Fountain Valley, CA 92708

**February 13, 2020**

**MINUTES**

President Galindo called the regular meeting of the Board of Trustees to order at 5:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo	President
Sandra Crandall	President Pro Tem
Lisa Schultz	Clerk
Jim Cunneen	Member
Ian Collins	President

**Motion:** Mr. Collins moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

**BOARD WORKSHOPS**

Assistant Superintendent, Business Services Christine Fullerton and Director, Maintenance and Facilities Joe Hastie provided an update for the Board regarding Measure O HVAC and Modernization Project including updates regarding our three Phase 2 schools, Cox Elementary, Fulton Middle and Tamura Elementary Schools, and our Phase 3 schools, Gisler Elementary and Talbert Middle Schools. Mrs. Fullerton also provided brief updates to status for our Phase 4 schools, Newland and Oka Elementary Schools and Phase 5 school, Plavan Elementary School, along with updates regarding the science buildings Fulton Middle School.

MEASURE O PROJECT  
UPDATE

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mrs. Galindo announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION



- Personnel Matters: *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*  
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.

The public portion of the meeting resumed at 6:30pm.

PLEDGE OF ALLEGIANCE

Boy Scout Troop 1226 led the Pledge of Allegiance.

**SPECIAL PRESENTATIONS**

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Talbert Middle School, the Board recognized and thanked Rebecca Wheeler and Sandi Woest. From Masuda Middle School, the Board recognized and thanked Chris Hay and Mike Nomura. And from Fulton Middle School, the Board recognized and thanked Veronica Tran and Alina Jimenez-Newton. The Board was joined by our middle school staff, students and community in thanking these individuals for their amazing contributions.

RECOGNITION OF MIDDLE SCHOOL PARENT VOLUNTEERS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Talbert School including: Golda Miller (6<sup>th</sup>), Shalimar Aaron (6<sup>th</sup>), Falon Johnson (7<sup>th</sup>), Madeline Anguiano (7<sup>th</sup>), Ella Marbut (8<sup>th</sup>) and Brooklynn Peters (8<sup>th</sup>). From Fulton Middle School, the Board celebrated Katelyn Tran (6<sup>th</sup>), Audrey Thompson (6<sup>th</sup>), Ruth Chen (7<sup>th</sup>), Katie Lam (7<sup>th</sup>), Andrew Hathaway (8<sup>th</sup>) and Charles Hernandez (8<sup>th</sup>). And from Masuda Middle School, the Board highlighted Sophie Hsieh (6<sup>th</sup>), Thomas Tran (6<sup>th</sup>), Gina Ambrosio (7<sup>th</sup>), Grayson Yager (7<sup>th</sup>), Beth Arshagouni (8<sup>th</sup>) and Dat Bguten (8<sup>th</sup>). The Board joined families, staff and members of the

RECOGNITION OF MIDDLE SCHOOL STUDENTS

community in celebrating these students for their outstanding accomplishments.

The Board took a brief recess.

**BOARD REPORTS AND COMMUNICATIONS**

Mr. Cunneen’s activities since the last meeting included: State of Our Schools breakfast and the ACSA/OCSBA Joint Dinner.

Mrs. Schultz’ activities since the last meeting included: ACSA/OCSBA Joint Dinner.

Mrs. Crandall congratulated the District on its recent award from Kennan for low incidents of property and liability claims, highlighting the District’s commitment to a strong set of systems and processes that keep things running effectively. Her activities since the last meeting included: State of Our Schools breakfast, tours of Masuda and Plavan and ACSA/OCSBA Joint Dinner.

Mr. Collins’ activities since the last meeting included: SPC meeting, noting the upcoming Sacramento Safari, ACSA/OCSBA Joint Dinner, State of Our Schools breakfast, FVSF meeting, CSBA meeting, Assistance League Board, and tour of Masuda, noting the great pride amongst the students for their campus.

Mrs. Galindo’s service since the last meeting included: State of Our Schools breakfast, SPC meeting, and ACSA/OCSBA Joint Dinner. She thanked her fellow trustees for their service this month.

**PUBLIC COMMENTS**

There were two requests to address the Board of Trustees. Two members of the community addressed the Board regarding Proposition 13.

**PUBLIC COMMENTS**

**LEGISLATIVE SESSION**

Motion: Mrs. Crandall moved to approve the slate of delegates selected by the Board for the 2020 CSBA Delegate Assembly Election – Region 15.

Second: Mrs. Schultz

Vote: 5-0

2020 CSBA  
DELEGATE  
ASSEMBLY  
ELECTION –  
REGION 15

- |         |  |  |
|---------|--|--|
| Motion: | Mr. Cunneen moved to approve Board Policy 5131.2 Bullying for first reading. | BOARD POLICY<br>5131.2 BULLYING<br>(FIRST READING) |
| Second: | Mr. Collins  |  |
| Vote:   | 5-0  |  |
| Motion: | Mr. Collins moved to approve the Consent Calendar.                           | CONSENT<br>CALENDAR                                |
| Second: | Mrs. Crandall  |  |
| Vote:   | 5-0  |  |

The Consent Calendar included:

- Board Meeting Minutes from January 9, 2020 regular meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Special Education Settlement Agreement
- Board Policy 4033 Lactation Accommodation (Second Reading and Adoption)
- Memorandum of Understanding with Orange County Department of Education (OCDE) Teacher Induction Program
- Approve the Contract with Craig Warren, Inc. Dba Sandalwood Construction for The Sitework Associated with The Masuda Science Buildings Complete and Authorize Staff to File the Appropriate Notices of Completion
- School Accountability Report Cards (SARCs)
- Consolidated Application – Winter Release 2019
- Approve Revised Change Order #2r2 For the Tamura Elementary School Measure O HVAC and Modernization Project
- Accept and Award RFO #50 to Borderlan Inc. In the Amount Of \$117,859.69 To Supply and Install A Firewall

**SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS**

- Dr. Johnson      Noted that this Tuesday, February 18<sup>th</sup> is Go Gold Day in our District in support of Pediatric Cancer Day. He noted the importance of this day as we

highlight awareness for pediatric cancer and raise funds for the Irvine-based Pediatric Cancer Foundation. In addition, on February 29<sup>th</sup>, we will be hosting open houses at both Masuda Middle School and Courreges Elementary School, our Phase 1 schools of Measure O. He looks forward to the opportunity to show the community the work completed at these campuses. Moreover, he highlighted the SARC's included in the agenda this evening, noting the consistency amongst these documents, per the Board's request and commended Dr. Gargus for this effort. He also thanked and commended Mrs. Fullerton and Mr. Hastie for both their presentation this evening, and more so, for their tremendous efforts in facilities. In closing, he commended and thanked Mrs. Abdel who has been leading two divisions with the retirement of Mr. Hessler, overseeing both certificated and classified personnel. He celebrated her efforts.

## ADJOURNMENT

**Motion:** Mrs. Schultz moved to adjourn the meeting at 8:29PM.

**Second:** Mr. Cunneen

**Vote:** 5-0

/rl

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF MARCH 12, 2020**

DATE: May 6, 2020

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Attached for your information are the minutes of the Board of Trustees regular meeting of March 12, 2020.

**Fountain Valley School District**  
Superintendent's Office

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

10055 Slater Avenue  
Fountain Valley, CA 92708

**March 12, 2020**

**MINUTES**

President Galindo called the regular meeting of the Board of Trustees to order at 5:33pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo	President
Sandra Crandall	President Pro Tem
Lisa Schultz	Clerk
Jim Cunneen	Member
Ian Collins	Member

Dr. Johnson noted the following change to the agenda this evening: in consideration for the health of our students and families, we will postpone the celebration of students and parent volunteers from Cox and Plavan School previously included in the agenda this evening.

AGENDA APPROVAL

**Motion:** Mrs. Schultz moved to approve the amended meeting agenda.

Second: Mr. Collins

Vote: 5-0

**BOARD WORKSHOPS**

Assistant Superintendent, Educational Services, Dr. Steve McLaughlin and Director, Support Services, Ms. Kate Smith, provided an update for the Board of Trustees on curriculum and material adoptions currently underway in the areas of elementary and middle school science, middle school history, and elementary tier III reading interventions for special education. For each adoption, Dr. McLaughlin reviewed the leadership and support in place. In addition, he reviewed the pilot selection process, timelines and selected materials. Moreover, Ms. Smith shared the process, timelines and materials for our tier III reading interventions for special education.

CURRICULUM  
MATERIAL  
ADOPTION UPDATE

Mrs. Galindo announced that the Board would take a brief recess.

RECESS

The public portion of the meeting resumed at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Crandall led the Pledge of Allegiance.

There were no requests to address the Board.

PUBLIC COMMENTS

**STAFF REPORTS AND PRESENTATIONS**

Assistant Superintendent, Business, Chris Fullerton, and Director, Fiscal Services, Isidro Guerra, presented and reviewed with the Board of Trustees the Second Interim Report for the Fountain Valley School District. Mrs. Fullerton began by providing an overview of the State economy and the Governor’s proposed budget. In addition, Mr. Guerra shared assumptions for Second Interim. He also shared an overview of General Fund revenues, sharing the revenue sources. Following this, he reviewed the General Fund expenditures, also noting the expenditure sources. Moreover, Mr. Guerra provided a General Fund summary. He also highlighted the components of the ending fund balance from Second Interim versus First Interim. In closing, Mrs. Fullerton reviewed multi-year budget projections and shared multi-year projections. She summarized the report, noting that we have received positive certification for Second Interim.

SECOND INTERIM REPORT PRESENTATION (WRITTEN AND ORAL)

**BOARD REPORTS AND COMMUNICATIONS**

Mrs. Crandall thanked Dr. Johnson for his commitment to public health, noting the resources sought out in addition to the collaboration resulting in well thought out communication regarding COVID-19. Her activities since the last meeting included: Rotary Every Student Succeeding breakfast, Rotary Most Improved Student recognition, tours of Talbert, Tamura, Cox and Oka, PTA Founders’ Day luncheon honoring several outstanding students in addition to TOSA, Lara Epling, Fulton band and orchestra concert, Safe Schools Task Force meeting, FVSF meeting, volunteered at Kindergarten parent information meetings, Measure O open houses at Masuda and Courreges and swearing in of FVPD Chief Matt Sheppard.

Mrs. Schultz expressed her thanks to Dr. Johnson and District staff for their response to the current health concerns surrounding COVID-19. She appreciated the calm and informative response,

noting the importance of common sense while taking prudent measures.

Mr. Collins noted as well his appreciation for Dr. Johnson and the District’s response to the current events. His activities since the last meeting included: 4<sup>th</sup> District PTA Sacramento Safari, Rotary Most Improved Student recognition, PTA Founders’ Day luncheon, tours of Gisler, Oka and Fulton, Safe Schools Task Force meeting, Rotary Every Student Succeeding breakfast and swearing in of FVPD Chief Matt Sheppard.

Mr. Cunneen’s activities since the last meeting included: tours of Oka, Cox, Newland and Plavan, Measure O open houses at Masuda and Courreges, and Rotary Every Student Succeeding breakfast.

Mrs. Galindo’s activities since the last meeting included: PTA Founders’ Day luncheon, tours of Gisler, Newland, Fulton and Plavan, and Huntington Beach quarterly meeting with local districts. She thanked her fellow trustees for their service this month.

**PUBLIC HEARINGS**

A public hearing was held for the purpose of receiving public comment on the initial contract proposals between the Fountain Valley School District and the Fountain Valley Education Association. Public input was welcomed. There were no requests to address the Board and the hearing was closed.

PUBLIC HEARING ON  
INITIAL CONTRACT  
PROPOSALS  
BETWEEN FOUNTAIN  
VALLEY SCHOOL  
DISTRICT AND  
FOUNTAIN VALLEY  
EDUCATION  
ASSOCIATION

**PUBLIC COMMENTS**

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

**LEGISLATIVE SESSION**

Motion: Mrs. Schultz moved to approve the 2019-20 Second Interim Report.

Second: Mr. Cunneen

Vote: 5-0

APPROVAL OF  
THE 2019-20  
SECOND INTERIM  
REPORT



Motion: Mrs. Crandall moved to adopt Resolution 2020-08: Approval of Guaranteed Maximum Price for the Lease-Leaseback Agreement with West Coast Air Conditioning, Inc. for the Measure O Modernization and HVAC Project at Gisler Elementary School.

Second: Mr. Collins

Vote: 5-0

RESOLUTION 2020-08: APPROVAL OF GUARANTEED MAXIMUM PRICE FOR THE LEASE-LEASEBACK AGREEMENT WITH WEST COAST AIR CONDITIONING, INC. FOR THE MEASURE O MODERNIZATION AND HVAC PROJECT AT GISLER ELEMENTARY SCHOOL

Motion: Mrs. Schultz moved to adopt Resolution 2020-09: Approval of Guaranteed Maximum Price for the Lease-Leaseback Agreement with West Coast Air Conditioning, Inc. for the Measure O Modernization and HVAC Project at Talbert Middle School.

Second: Mr. Cunneen

Vote: 5-0

RESOLUTION 2020-09: APPROVAL OF GUARANTEED MAXIMUM PRICE FOR THE LEASE-LEASEBACK AGREEMENT WITH WEST COAST AIR CONDITIONING, INC. FOR THE MEASURE O MODERNIZATION AND HVAC PROJECT AT TALBERT MIDDLE SCHOOL

Motion: Mr. Collins moved to approve the Consent Calendar.

CONSENT CALENDAR

Second: Mrs. Crandall

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from February 13, 2020 regular meeting

- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Transfers and Adjustments
- Board Policy 5131.2 Bullying (Second Reading and Adoption)
- Approval of Special Education Extended School Year Program
- Single Plans for Student Achievement
- Receipt of Fountain Valley Education Association's Initial Proposals for 2020-21
- Presentation of Fountain Valley School District Initial Proposals to Fountain Valley Education Association July 1, 2020-June 30, 2023
- Approval of Contract between Fountain Valley School District and Project Lead the Way (PLTW) to Provide Access to the PLTW Program to Masuda Middle School

#### **SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS**

Dr. Johnson        Thanked Mrs. Abdel, Mrs. Fullerton, Dr. McLaughlin and Ms. Smith for their commitment today as they worked as a team to put out communication to our families. He noted the challenge of shutting down all non-essential gatherings. He thanked our team for their collaborative effort and the time that they spend at home concerned about this. Moreover, he commended, with great pride, our principals for their response at their sites and communications with families and staff. In addition, he commended Mr. Fullerton and Mr. Hastie for the great work at Tamura and Cox, noting the recent moves in addition to the great progress at Fulton. Lastly, he noted the celebration of Kara Thomas-Shepard at Newland School, our District Teacher of the Year. He highlighted how wonderful it was to have the opportunity to celebrate her, in addition to Vanessa Larios, Child Care Lead at Newland School, recently honored as a County finalist for the Classified Employee of the Year.

#### **CLOSED SESSION**

Mrs. Galindo announced that the Board would retire into Closed Session. Action was anticipated. The following was addressed:

**CLOSED SESSION**

- Personnel Matters: *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees;  
employee discipline/dismissal/release; evaluation of

employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146*  
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.

Mrs. Galindo made the following Closed Session announcement:

**CLOSED SESSION  
ANNOUNCEMENT**

“In closed session, the Board of Trustees took action authorizing the Superintendent or designee by a vote of 5 to 0 to notice 16.66 FTE certificated employees on Temporary contracts of release from District employment at the conclusion of the current 2019-2020 school year pursuant to Education Code sections 44954(b). I will now give the employee numbers to Mrs. Lucchese so that they may be included in the minutes.”

Employee numbers: 4373, 3841, 1418, 4374, 4010, 4380, 4382, 4359, 4421, 4316, 3899, 4366, 4365, 4367, 4381, 4426, 4353

**ADJOURNMENT**

**Motion:** Mr. Collins moved to adjourn the meeting at 8:26PM.

**Second:** Mr. Cunneen

**Vote:** 5-0

/rl

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES EMERGENCY  
MEETING OF MARCH 13, 2020**

DATE: May 6, 2020

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Attached for your information are the minutes of the Board of Trustees emergency meeting of March 13, 2020.

**Fountain Valley School District**  
Superintendent's Office

**EMERGENCY MEETING OF THE BOARD OF TRUSTEES**

10055 Slater Avenue  
Fountain Valley, CA 92708

**March 13, 2020**

**MINUTES**

President Pro Tem Crandall called the emergency meeting of the Board of Trustees to order at 5:30pm. CALL TO ORDER

The following board members were present: ROLL CALL

Jeanne Galindo	President (via teleconference)
Sandra Crandall	President Pro Tem
Lisa Schultz	Clerk
Jim Cunneen	Member
Ian Collins	President

**Motion:** Mr. Collins moved to approve the meeting agenda. AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

**CLOSED SESSION**

Mrs. Crandall announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed: CLOSED SESSION

- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Business Services and Director, Support Services: *Government Code 54956.5*

The public portion of the meeting resumed at 6:10pm.

PLEDGE OF  
ALLEGIANCE

Mr. Cunneen led the Pledge of Allegiance.

**PUBLIC COMMENTS**

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

**LEGISLATIVE SESSION**

<p>Motion: Mr. Collins moved to approve Consideration of Action Regarding District Response to Coronavirus (Covid-19), Including, But Not Limited to Authorizations and Measures to Close Schools and Take Other Necessary Action</p> <p>Second: Mrs. Schultz</p> <p>Vote: 5-0</p>	<p>CONSIDERATION OF ACTION REGARDING DISTRICT RESPONSE TO CORONAVIRUS (COVID-19), INCLUDING, BUT NOT LIMITED TO AUTHORIZATIONS AND MEASURES TO CLOSE SCHOOLS AND TAKE OTHER NECESSARY ACTION</p>
<p>Motion: Mr. Cunneen moved to adopt Resolution 2020-10: Emergency Resolution Delegating Authority to Take Necessary Action to Protect Students and Staff from The Spread of Coronavirus (COVID-19)</p> <p>Second: Mrs. Schultz</p> <p>Vote: 5-0</p>	<p>RESOLUTION 2020-10: EMERGENCY RESOLUTION DELEGATING AUTHORITY TO TAKE NECESSARY ACTION TO PROTECT STUDENTS AND STAFF FROM THE SPREAD OF CORONAVIRUS (COVID-19)</p>

**SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS**

Dr. Johnson Noted the great challenge this presented, something unprecedented in education. He noted his extreme appreciation for our leadership team. In addition, he expressed his appreciation for our associations and their understanding. Lastly, he thanked our Board for their work. He noted the challenge this presents, also noting his confidence in our staff and their ability to come together and support our students. In closing, he noted that regular communication for our families will still continue.

**ADJOURNMENT**

**Motion:** Mrs. Schultz moved to adjourn the meeting at 6:24PM.

**Second:** Mr. Collins

**Vote:** 5-0

/rl

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent Personnel

SUBJECT: **ELIGIBILITY LISTS**

DATE: May 6, 2020

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Attached are the eligibility lists for:

ESP Assistant, Noon Duty Aide, and IA Moderate/Severe

**RECOMMENDATION**

The Personnel Commission approve the eligibility list enumerated above.

**Attachments #6 - #8**



**ELIGIBILITY LIST**  
**ESP Assistant**  
**Merged List (Updated 03-06-2020)**

<b>RANK</b>	<b>NAME</b>	<b>EXPIRES</b>
1	Yvonne Betancourt	10-22-20
2	Savannah Bonifay	8-20-20
2	Jackie James	1-21-21
3	Yvette Fellows	1-21-21
4	Jennifer Westfall	1-21-21
5	Kay Dee Lilley	3-6-21
6	Rachel Holmes	3-6-21
6	Sharon Crooks	10-22-20
7	Alexa Krause	3-6-21
8	Caren Rizzo	3-6-21
9	Christina Pham	8-20-20
9	Adam Vu	1-21-21
10	Lisa Gapen-Barbosa	10-22-20
11	Yareli Hernandez	1-21-21
12	Maria Figueroa Avalos	8-20-20
13	Alia Alabed	1-21-21

**Eligibility List  
Noon Duty Aide  
Merged List (Updated 02-25-2020)**

<b>RANK</b>	<b>NAME</b>	<b>EXPIRES</b>
1	Deanna Beaman	2-25-21
1	Alexis Navarro	2-25-21
1	Agnes Pham	2-25-21
1	Lindsey Soderberg	2-25-21
1	Jasmine Wollspenger	2-25-21
2	Jennifer Lucier	2-25-21
2	Diem Nga Nguyen	2-25-21
3	Tina Martinez	8-28-20
4	Sandra Ellison	8-28-20
4	Anne White	8-28-20
5	Valerie Martinez	12-6-20
6	Rosa Beas	12-6-20
7	Suzanne Warner	8-28-20
8	Krista Steiner	12-6-20
9	Ruthie Viramontes	2-25-21

**Eligibility List  
IA Moderate/Severe  
EXPIRES 2-20-21**

<b>RANK</b>	<b>NAME</b>
1	Kelly Ford
2	Anne Remo
3	Cassidy Johnson
4	Renate Goutier
4	Anna Tran
5	Mariam Rezk
6	Armida Gruber
7	Camille Baer
7	Brook Pederson

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: May 6, 2020

---

Job announcements posted since the last regular meeting of the Personnel Commission are attached as an information item:

**Interdepartmental:**

Extended School Program Coordinator

Health Assistant

School Office Manager

**Open:**

Food Services Worker

**Dual Certification:**

Extended School Program Coordinator

Senior Bus Driver/Trainer



**Fountain Valley School District**  
**Personnel Commission**

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 [www.fvsd.us](http://www.fvsd.us)

**CLASSIFIED EMPLOYMENT OPPORTUNITY**

**EXTENDED SCHOOL PROGRAM COORDINATOR**

***Interdepartmental Transfer Only***

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Extended School Program Coordinator (previously ESP Lead Instructor) or from the current list of “ready and willing” certified eligibles.

<b>POSTING DATE:</b>	February 26, 2020
<b>CLOSING DATE:</b>	March 4, 2020 at 4:00 p.m.
<b>SALARY:</b>	Current rate of pay
<b>HOURS:</b>	40.0 hrs/wk: Monday–Friday, 9:30 a.m. –6:00 p.m. (with 1/2 hour unpaid lunch)
<b>TERM:</b>	9.6 months/year
<b>VACANCY:</b>	1 position at Newland ESP

**THE JOB**

Under the direction of the Director, Child Care (& Recreation) Programs the job of Extended School Program Coordinator is done for the purpose/s of managing, coordinating and implementing a high quality, cost-effective program, that provides before and after school child care fully integrated with the elementary school program; assure compliance with school objectives to meet the needs of children, parents, school and the community; provide work direction and guidance to staff.

**APPLICATION PROCESS**

Present employees in the classification of Extended School Program Coordinator (previously ESP Lead Instructor) wanting to transfer must send a written request to the Personnel Department or email to [johnsond@fvsd.us](mailto:johnsond@fvsd.us) asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Wednesday, March 4, 2020. **POSTMARKS WILL NOT BE ACCEPTED.**

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Extended School Program Coordinator and, if necessary, the top three ranks of “ready and willing” certified eligibles on the Extended School Program Coordinator eligibility list.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of California School Employees Association.



# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 [www.fvzd.us](http://www.fvzd.us)

### CLASSIFIED EMPLOYMENT OPPORTUNITY

## Health Assistant

### *Interdepartmental Transfer Only*

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Health Assistant or from the current list of “ready and willing” certified eligibles.

<b>POSTING DATE:</b>	April 22, 2020
<b>CLOSING DATE:</b>	May 3, 2020 at 4:00 p.m.
<b>SALARY:</b>	Current rate of pay
<b>HOURS:</b>	23.75 hrs/wk, M-W 8:45 a.m. – 2:00 p.m., TH 9:30 a.m. – 12:30 p.m., & F 8:45 a.m. – 1:45 p.m.,
<b>TERM:</b>	9.6 months per year
<b>VACANCY:</b>	1 position at Fulton School

#### THE JOB

Under direction of an assigned supervisor, this position assists the school nurse in providing health services to students; administers first aid and medication to students; tracks immunizations and waivers; and performs a variety of supportive duties related to providing health services to students. The ideal candidate is organized with good attention to detail and is good with people.

#### APPLICATION PROCEDURE

Present employees in the classification of Health Assistant wanting to transfer must send a written request to the Personnel Department or e-mail to ([johnsond@fvzd.us](mailto:johnsond@fvzd.us)) asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Sunday, May 3, 2020. **POSTMARKS WILL NOT BE ACCEPTED.**

#### APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Health Assistant and, if necessary, the top three ranks of “ready and willing” certified eligibles on the Health Assistant eligibility list.

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# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 [www.fvdsd.us](http://www.fvdsd.us)

### CLASSIFIED EMPLOYMENT OPPORTUNITY

## School Office Manager

### *Interdepartmental Transfer Only*

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of School Office Manager or from the current list of “ready and willing” certified eligibles.

<b>POSTING DATE:</b>	April 21, 2020
<b>CLOSING DATE:</b>	May 3, 2020 @ 4:00 p.m.
<b>SALARY:</b>	Current Rate of Pay
<b>HOURS:</b>	40 hrs/wk, Hours to be determined
<b>TERM:</b>	10.48 months per year
<b>VACANCIES:</b>	One Position at Courreges School

#### THE JOB

Under the direction of the Principal, the job of School Office Manager is done for the purpose/s of providing complex and confidential secretarial and administrative support to the school-site principal and other administrators; conveying information regarding school functions and procedures; ensuring efficient operation of support functions; and coordinating assigned projects and site activities.

#### APPLICATION PROCESS

Present employees wanting to transfer must send a written request to the Personnel Department or e-mail to [johnsond@fvdsd.us](mailto:johnsond@fvdsd.us) asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Sunday, May 3, 2020. **POSTMARKS WILL NOT BE ACCEPTED.**

#### APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of School Office Manager and, if necessary, the top three ranks of “ready and willing” certified eligibles on the School Office Manager eligibility list.

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No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have to opportunity to become members of California School Employees Association.



# Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

## CLASSIFIED EMPLOYMENT OPPORTUNITY FOOD SERVICES WORKER

*Open*

The following position is posted in accordance with Personnel Commission rules to establish a substitute and eligibility list for future vacancies that will be filled from the list of “ready and willing” certified eligibles or “ready and willing” transfer eligibles.

<b>POSTING DATE:</b>	February 26, 2020
<b>CLOSING DATE:</b>	March 18, 2020 at 4:00 p.m.
<b>SALARY:</b>	\$15.87 - \$19.29 per hour (Range 10, 5 Steps) *Per CSEA contract, hiring may be made up to step 3
<b>HOURS:</b>	15 hours per week, Monday – Friday 10:00 a.m. - 1:00 p.m.
<b>TERM:</b>	9.6 mo/yr
<b>VACANCY:</b>	1 position at Talbert School

### THE JOB

The job of Food Services Worker is done for the purpose/s of providing support to the food service activities at assigned schools with specific responsibilities for preparing and serving food items to students and/or school personnel; and maintaining food service inventory and facilities in a safe and sanitary condition. This job reports to the Director, Food Services. The ideal candidate is experienced in food service and is quick to learn, complete tasks, and make good decisions. S/he also is good with children, has a professional demeanor, and is flexible in adapting to changes.

### ESSENTIAL FUNCTIONS

Arranges food and beverage items; cleans utensils, equipment, and storage, food preparation and serving areas; inspects food items and/or supplies; inventories food, condiments and supplies; maintains equipment, storage, food preparation and serving areas in a sanitary condition; monitors kitchen and cafeteria areas and student volunteers; orders food and supplies; oversees receipt of deliveries; performs functions of other nutritional services positions, as requested by a supervisor; prepares food and beverage items; prepares forecasting for lunch preparation and delivery; processes cash and electronic payments for meals; reports equipment malfunctions and serves one or more items of food.

### JOB REQUIREMENTS: Minimum Qualifications

#### Skills, Knowledge and Abilities

**SKILLS** are required to perform multiple tasks using existing skills. Specific skill based competencies required to satisfactorily perform the functions of the job include: adhering to safety practices; and operating equipment found in a commercial kitchen; and operating standard office equipment.

See Other Side



**KNOWLEDGE** is required to perform basic math; read and follow instructions; and understand multi-step written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: safety practices and procedures; quantify food preparation and handling; and sanitation practices; and computer skills.

**ABILITY** is required to schedule activities; collate data; and use job-related equipment. Flexibility is required to work with others; work with data utilizing specific, defined processes; and operate equipment using standardized methods. Ability is also required to work with a diversity of individuals; work with specific, job-related data; and utilize job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data requires following prescribed guidelines; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: working as part of a team; and working with interruptions.

### **EDUCATION AND EXPERIENCE**

High school diploma or equivalent and job related experience is desired.

### **CERTIFICATES AND LICENSES**

Completion of Food Handlers/ServSafe Certificate by end of probationary period.

### **APPLICATION PROCESS**

Applicants must complete an application on EdJoin, obtained through our website – [www.fvsvd.us](http://www.fvsvd.us). The deadline is 4:00 p.m. on Wednesday, March 18, 2020. Those passing the written test, and meeting the minimum qualifications stated above, will be invited to the oral interview.

### **EXAMINATION PROCESS**

The examination process will consist of a written test and oral interview to be held on the dates listed below (these dates are subject to change.) All applicants are invited to the written test.

#### **Relative Weight of Examination Process:**

Written Test: (50%).....March 19, 2020 at 9:00 a.m.

Qualification Appraisal Interview (50%).....Week of March 23, 2020

***Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley***

**Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.**

### **APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and a screening for tuberculosis.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

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# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

### CLASSIFIED EMPLOYMENT OPPORTUNITY

## Extended School Program Coordinator

### *Dual Certification - Open and Promotional*

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by transfer eligibles or certified eligibles.

<b>POSTING DATE:</b> February 26, 2020
<b>CLOSING DATE:</b> March 20, 2020 at 4:00
<b>SALARY:</b> \$3,708 - \$4,509 per month (Range 40, 5 Steps)
<b>HOURS:</b> 40 hours per week, Monday – Friday, 9:30 a.m. - 6:00 p.m. (1/2 hour unpaid lunch)
<b>TERM:</b> 5 days a week, 9.6 months a year
<b>VACANCIES:</b> One vacancy at Newland ESP

#### **PURPOSE STATEMENT**

The job of Extended School Program Coordinator is done for the purposes of managing, coordinating and implementing a high quality, cost-effective program, that provides before and after school child care fully integrated with the elementary school program; assures compliance with school objectives to meet the needs of children, parents, school and the community and provides work direction and guidance to staff. The ideal candidate works well with children and other staff and has excellent communication and interpersonal abilities.

#### **ESSENTIAL FUNCTIONS**

Administers immediate first aid and medical assistance as instructed by a health care professional; assists with the employment process, training and monitoring staff performance; collaborates with other school personnel; provides support in accordance with IEP's or any specific behavioral plans; coordinates class activities with staff; manages budget allocations, expenditures, fund balances and related financial activities; monitors interactions between staff and children; organizes a variety of activities; participates in a variety of meetings; prepares a variety of reports and documentation; provides guidance, instruction and modeling positive behavior to students in a safe, nurturing environment with curriculum-based activities; responds to inquiries of other school personnel; serves as liaison between administration, staff, students and parents; and provides information and direction regarding plans, activities, schedules, children needs or concerns, etc.

#### **JOB REQUIREMENTS: Minimum Qualifications**

##### **Skills, Knowledge and Abilities**

**SKILLS** are required to perform multiple, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; applying pertinent laws, codes, policies, and/or regulations; coordinating activities with other schools, districts and/or agencies; facilitating department goals; and organizing and communicating information and concepts.

SEE OTHER SIDE

**KNOWLEDGE** is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge required to perform the functions of the job include: knowledge of curriculum, instruction, and subjects of assignments; pertinent laws, codes, policies, and/or regulations; nutritional guidelines and dietary requirements; public relations protocols; and relevant professional standards and practices.

**ABILITY** is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and use basic, job-related equipment. Flexibility is required to work with others. Ability to work with a diversity of individuals and/or groups; work with a variety of data; and utilize a variety of job-related equipment. Problem solving is required to identify issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is moderate. Ability to satisfactorily perform the functions of the job include: communicating with persons of varied educational and cultural backgrounds; meeting deadlines and schedules; providing leadership, direction, and team building; providing opportunities for the exchange of ideas; and setting priorities.

**EDUCATION/EXPERIENCE REQUIREMENTS**

Any combination equivalent to Bachelor’s degree in job-related area with related college-level coursework in ECE/CD and two years of related experience including some lead or supervisory responsibilities. Equivalent education includes AA degree with Site Supervisory Permit.

**LICENSES AND OTHER REQUIREMENTS**

Maintains valid Pediatric First Aid and CPR certificate.

**APPLICATION PROCESS**

Applicants must complete an application on EdJoin, obtained through our website – www.fvsvd.us. The deadline is 4:00 p.m. on Friday, March 20, 2020. Copies of transcripts or report cards, as well as pediatric certificates, must be attached to your application. Those passing the written test, and meeting the minimum qualifications stated above, will be invited to the oral interview.

**EXAMINATION PROCESS**

The examination process will consist of a written test and oral interview to be held on the dates listed below. (These dates are subject to change.) All applicants are invited to attend the written test.

<b>Written (50%)</b> .....	March 23, 2020 at 9:00 a.m.
<b>Qualifications Appraisal Interview (50%)</b> .....	Week of March 30, 2020
<i>Testing will be conducted at the Fountain Valley School District Office</i>	

***Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Office by calling (714) 843-3228.***

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from a merged list of the top three ranks of open and promotional certified eligibles. Promotional candidates will receive seniority points based on their length of service. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and a test for tuberculosis. The eligibility list for this classification will be established for one year.

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# Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvds.us

## CLASSIFIED EMPLOYMENT OPPORTUNITY SENIOR BUS DRIVER/TRAINER

*Dual Certification - Open and Promotional*

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

<b>POSTING DATE:</b>	April 30, 202
<b>CLOSING DATE:</b>	Open until filled
<b>SALARY:</b>	\$4,268-\$5,190 per month (Range 54, 5 steps) * Per CSEA contract, hiring may be made up to step 3
<b>HOURS:</b>	40.0 hrs/wk: Monday - Friday 6:30 a.m. – 4:00 p.m. (with 1.5 hour lunch)
<b>TERM:</b>	12 months per year
<b>VACANCY:</b>	1 position at Transportation

### PURPOSE

The job of Senior Bus Driver/Trainer is done for the purpose/s of providing support within the student transportation services area with specific responsibilities for providing classroom instruction and behind the wheel training of bus drivers; addressing school bus regulations and safety procedures; identifying training requirements; and maintaining required documentation for audit in compliance with state certification and district/state/federal requirements. Persons in this classification are frequently required to perform the functions of a School Bus Driver. This job reports to the Transportation Supervisor.

### ESSENTIAL FUNCTIONS

Conducts classroom and behind-the-wheel bus driver training for the purpose of covering such areas as safe, and proper defensive driving techniques and reinforcing and/or developing bus driver skills that meet state department regulations. Evaluates performance of bus drivers and driver applicants for the purpose of ensuring that basic skills levels are met and are in compliance with state certification requirements. Informs bus drivers and driver applicants for the purpose of providing information, requesting follow-up action and/or implementing procedures. Maintains manual and electronic documents, files and records (e.g. payroll, attendance, mileage reports, field trip request, licensure, etc.). Monitors students and other passengers during transit (e.g. seat belts, medical devices, prescribed routines, etc.). Oversees bus driver licensing, training requirements and certificate status (e.g. driver's licenses, physicals, drug screenings, CPR/First Aid, etc.). Participates in meetings; attend workshops and trainings. Performs functions of a school bus driver for the purpose of meeting the district's transportation service needs. Prepares a variety of documents and reports (e.g. activity reports, training handouts, safety information guidelines, driver evaluations, etc.) for the purpose of providing information and/or training materials to bus driver, other district personnel and outside agencies as required by established policies and/or regulatory guidelines. Represents staff and/or leadership in their absence for the purpose of conveying and/or gathering information required for continuing functional operations. Schedules training and testing of and/or by non-district personnel for the purpose of ensuring compliance with district policies and established regulatory requirements.

**SEE OTHER SIDE**

**JOB REQUIREMENTS: Minimum Qualifications**

**Skills, Knowledge, and Ability**

SKILLS are required to perform multiple, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating standard office equipment; using pertinent software applications; operating heaving and light duty vehicles; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform algebra and/or geometry; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: safe driving practices; provisions of the motor vehicle code and the education code applicable to the operation of vehicles transporting school students; state licensing requirements.

ABILITY is required to schedule a number of activities, meetings, and/or events; gather, collate, and/or classify data; and consider a number of factors when using equipment. Flexibility is required to independently work with others in a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using defined methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with similar types of data; and utilize job-related equipment.

**EDUCATION AND EXPERIENCE REQUIREMENTS**

Job related experience within a specialized field with increasing levels of responsibility and graduation from high school. Post –Offer DOT Screening.

**CERTIFICATES AND LICENSES**

- Valid California School Bus Drivers Certificate Restriction #1 only
- Valid California Class B driver license with Passenger + S endorsements
- Valid CA State DOE Driver Instructor Certificate
- Valid CPR/ First Aid Certificate – only required if there is a restriction #6 at the bottom of the Special Driver Certificate

**APPLICATION PROCESS**

All applicants must complete a District application, along with the required documentation, through our website at [www.fvsd.us](http://www.fvsd.us). All application materials must be submitted through EdJoin and will be screened. When a sufficient number of qualified, “ready, and willing” applicants are received, they will be invited to the technical interview.

**EXAMINATION PROCESS**

**Technical Interview (100%).....TBA**

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on the list. Promotional candidates will receive seniority points based on their length of service. All employment offers are conditional based upon successful completion of the fingerprinting/conviction clearance, medical examination, drug test, DOT screening, and screening for tuberculosis.

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**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **PERSONNEL COMMISSION BUDGET 2020-2021: FIRST  
READING**

DATE: May 6, 2020

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Attached is the 2020 -2021 Personnel Commission proposed budget for first reading.

Cost Center: 4281Personnel Commis

# FOUNTAIN VALLEY SD

As of: 05/04/2020

Manager: 0071Personnel Comm.

## 3 Year Budget Worksheet by Manager/Cost Center

Sub Fund: 0101GENERAL FUND

Pseudo Object	Type	2018 - 2019		2019 - 2020		2020 - 2021		
		Actual	Budget CB	Encumbrances	Actual	Budget B1		
<b>012819771 Personnel Commission</b>								012819771
2320 Supervisors & Administrators	XP	71,743.56	38,620.00	0.00	31,151.76	<u>64,818</u>		2320
2410 Sch Off Mgr.,Off/Admin Assist.	XP	36,436.41	35,089.00	0.00	28,613.98	<u>35,089</u>		2410
2413 Additional Duty - Cler,Tech,Of	XP	228.44	800.00	0.00	524.17	<u>500</u>		2413
2430 Confidential Salaries	XP	72,554.16	73,298.00	0.00	61,040.00	<u>73,248</u>		2430
2470 Overtime - Clerical,Tech,Off	XP	49.88	0.00	0.00	(0.62)			2470
3202 PERS-CLASSIFIED	XP	31,903.77	28,824.00	0.00	23,607.68	<u>39,011</u>		3202
3314 MEDICARE-CLASSIFIED	XP	2,555.46	2,144.00	0.00	1,730.00	<u>2,518</u>		3314
3354 ALTERNATIVE RETIRE-CLASSIFIED	XP	13.65	14.00	0.00	10.40	<u>14</u>		3354
3356 OASDI-CLASSIFIED	XP	10,700.86	9,096.00	0.00	7,166.37	<u>10,698</u>		3356
3402 HEALTH & WELFARE-CLASSIFIED	XP	46,250.04	46,250.00	0.00	38,750.00	<u>51,250</u>		3402
3502 SUI-CLASSIFIED	XP	87.50	73.00	0.00	59.12	<u>86</u>		3502
3602 WORKERS'COMP-CLASSIFIED	XP	3,910.42	3,249.00	0.00	2,666.92	<u>3,781</u>		3602
3954 Long Term Disability-Class	XP	279.00	233.00	0.00	201.50	<u>279</u>		3954
4325 Office Supplies	XP	323.09	550.00	0.00	128.79	<u>350</u>		4325
5210 Travel, Conference, Workshop	XP	2,287.70	4,000.00	700.00	5,781.06	<u>2,300</u>		5210
5290 Mileage Non Taxable	XP	5.57	516.00	0.00	516.20	<u>30</u>		5290
5390 Dues and Membership Non Taxabl	XP	2,750.00	3,000.00	0.00	2,300.00	<u>2,750</u>		5390
5813 Consultant	XP	895.00	895.00	0.00	895.00	<u>895</u>		5813
5825 Advertising	XP	500.00	484.00	0.00	464.78	<u>500</u>		5825
5828 Staff Recognition	XP	1,315.77	705.00	200.00	274.01	<u>700</u>		5828
<b>Total 012819771 Personnel Commission</b>		<b>284,790.28</b>	<b>247,840.00</b>	<b>900.00</b>	<b>205,881.12</b>	<b><u>288,817</u></b>		

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **APPROVAL OF 2020-2021 MEMBERSHIP TO CODESP**

DATE: May 7, 2020

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Attached is the invoice for the 2020-2021 membership to CODESP for approval.

**RECOMMENDATION**

The Personnel Commission approve 2020-2021 membership to CODESP.



CODESP  
 20422 Beach Blvd. Suite 400  
 Huntington Beach CA 92648  
 Phone: 714-374-8644

# INVOICE



Fountain Valley School District  
 Cathie Abdel  
 10055 Slater Avenue  
 Fountain Valley 92708-3405

<b>Invoice #:</b>	0004486
<b>Date:</b>	March 23, 2020
<b>Balance Due (USD):</b>	\$2,300.00

<b>To View Your Invoice Online »</b>	1. Go to: <a href="https://codesphr.freshbooks.com/code">https://codesphr.freshbooks.com/code</a>
	2. Enter this code: 3egw5RtCHv2FeWaJ

Item	Description	Unit Cost (\$)	Quantity	Price (\$)
Annual Membership Fee - 201-400 FTE	Basic products and services beginning July 1, 2020 and ending June 30, 2021 for 201 to 400 FTE employees.	2,300.00	1	2,300.00
		<b>Subtotal:</b>		<b>2,300.00</b>
		<b>Total:</b>		<b>2,300.00</b>
		Amount Paid:		0.00
		<b>Balance Due (USD):</b>		<b>\$2,300.00</b>

**NET 45 days from July 1**

**Taxpayer ID No. 54-2166843**

**No additional fees for taxes required; CODESP is a Public Agency.**

**Make all checks payable to CODESP.**

**THANK YOU FOR YOUR BUSINESS!**

Contact us: E: [codesp@codesp.com](mailto:codesp@codesp.com) P: (714) 374-8644 W: [www.codesp.com](http://www.codesp.com)

Please note that our address has changed – we are now in Suite 400.

Help us go green - Rather than fax, please scan and email documents to [codesp@codesp.com](mailto:codesp@codesp.com)

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **APPROVAL OF 2020-2021 MEMBERSHIP TO CSPCA**

DATE: May 7, 2020

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Attached is the invoice for the 2020-2021 membership to CSPCA for approval.

**RECOMMENDATION**

The Personnel Commission approve the 2020-2021 membership to CSPCA.

**Attachment #17**



California School Personnel Commissioners Association  
Supporting Education Through Merit

Annual Association Dues Invoice

Invoice # 22-2020-21

Date: April, 2020

Bill To:	Send Payment To:
Fountain Valley ESD 10055 Slater Avenue Fountain Valley, CA 92708 Cathie Abdel: Director Email: <a href="mailto:abdelc@fvsd.us">abdelc@fvsd.us</a> (714) 843-3228	CSPCA Treasurer BethAnn Arko 9588 El Tambor Ave. Fountain Valley, CA 92708 Email: <a href="mailto:barko@dusd.net">barko@dusd.net</a> Phone: 562-469-6641

Please pay by check payable to CSPCA and include a copy of this invoice.

Dues Year	Number of Classified Employees	Dues Amount
2020-21	368	\$700.00

Please update any information for your district or Personnel Commissioners so we may update our records.

	Board Appointee	Employee Appointee	Joint Appointee
Name	Bill Mullin	Tony McCombs	Carol Davis
Address	9436 Gull Circle Fountain Valley, CA 92708	8848 La Roca Ave. Fountain Valley, CA 92708	17796 Oak Street Fountain Valley, CA 92708
Phone/Email	714-962-2265 <a href="mailto:wlm1945@aol.com">wlm1945@aol.com</a>	<a href="mailto:mccombst@fvsd.us">mccombst@fvsd.us</a>	714-963-0878 <a href="mailto:cadavis42@earthlink.net">cadavis42@earthlink.net</a>
Year Appointed	1988	2017	2005

Thank you for your continued membership with CSPCA.