

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## Regular Meeting AGENDA

Fountain Valley School District  
Videoconference via Zoom @ 4:30 p.m.  
Meeting Link: [https://zoom.us/webinar/register/WN\\_vZ7uyhT1R2yjKyMAUpVApw](https://zoom.us/webinar/register/WN_vZ7uyhT1R2yjKyMAUpVApw)

August 27, 2020

Mr. Tony McCombs, Chairperson  
Mr. William, Vice Chairperson  
Mrs. Carol Davis, Member  
Ms. Cathie Abdel, Assistant Superintendent Personnel

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

### GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, June 25, 2020**  
(Attachment #1) *Action*
4. **Agenda, Special Meeting of the Board of Trustees, August 3, 2020**  
(Attachment #2) *Information*
5. **Agenda, Regular Meeting of the Board of Trustees, August 6, 2020**  
(Attachment #3) *Information*
6. **Agenda, Special Meeting of the Board of Trustees, August 17, 2020**  
(Attachment #4) *Information*
7. **Minutes, Regular Meeting of the Board of Trustees, June 11, 2020**  
(Attachment #5) *Information*
8. **Minutes, Regular Meeting of the Board of Trustees, June 25, 2020**  
(Attachment #6) *Information*

**9. Director's Report**

*Information*

**10. Commissioners' Comments**

*Information*

**11. Public Comments**

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

**In order to address the Personnel Commission, please email your comments to [johnsond@fvsd.us](mailto:johnsond@fvsd.us) by 4:15 p.m. on Thursday, August 27, 2020. Your comments will be read into the record.**

**ADMINISTRATION**

**12. Eligibility Lists**

*Action*

**Head Custodian and School Office Manager.**

*(Attachments #7-#8)*

**PERSONNEL**

**13. Job Announcements**

*Information*

*(Attachments #9-#10)*

**FINANCIAL**

**14. Nothing at this time**

*Action*

**CLOSED SESSION**

**15. Closed Session**

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

**NEXT MEETING**

**16. The next meeting of the Personnel Commission will be:**

**September 24, 2020  
4:30 p.m.  
Via Zoom**

**ADJOURNMENT**

**17. Adjournment**

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR  
MEETING OF JUNE 25, 2020**

DATE: August 18, 2020

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Attached for your approval are the minutes of the Personnel Commission regular meeting of June 25, 2020.

**RECOMMENDATION**

The Personnel Commission approve the minutes of the June 25, 2020 Personnel Commission regular meeting.

**Attachment #1**

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## *REGULAR MEETING*

### MINUTES

June 25, 2020

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:38 p.m. held via a Zoom webinar. Mrs. Abdel led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Member  
Mr. Tony McCombs, Chairperson  
Mr. William Mullin, Vice -Chairperson  
Ms. Cathie Abdel, Assistant Superintendent Personnel

## GENERAL FUNCTIONS

### Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

### Introduction of Guests

Ms. Cathie Abdel announced there were three attendees via zoom. Attendees were Danielle Bautista, Chris Fullerton, and Connie Ramirez.

### Introduction of Staff

Donna Johnson and Christian Yepiz attended.

### Minutes, Regular Meeting of the Personnel Commission, May 14, 2020

Mr. Mullin moved to approve the minutes as presented. Mrs. Davis seconded the motion. Motion carried.

### Agenda, Regular Meeting of the Board of Trustees, June 11, 2020

Presented as an information item only.

### Minutes, Regular Meeting of the Board of Trustees, April 30, 2020

Presented as an information item only.

### Minutes, Regular Meeting of the Board of Trustees, May 14, 2020

Presented as an information item only.

### Minutes, Emergency Meeting of the Board of Trustees, May 21, 2020

Presented as an information item only.

### Director's Report

Mrs. Abdel shared a few items. Last Thursday, June 18, 2020, was the actual last day of our 2019-2020 school year. We were able to hold virtual promotions for our eighth graders as well as drive through celebrations supported by the principals and staff. We also were able to hold some recognitions for our fifth graders. We are now working to plan for the upcoming 2020 -2021 school year. Our teachers did an amazing job with distance learning and our classified staff did a great job of supporting where needed including maintenance and operations, food services workers, district office staff, and ESP staff. Those that were not able to participate physically were able to participate in some great virtual training. We used the time wisely. We had several people retire at the

end of the year and Cathie has been presenting their bells to them at their school site or at their homes. These retirees were Cathy Calvert, Paulette Sawaya, Sandy O'Toole and Lisa Willoughby. We started the Advisory Task Force yesterday for making plans on how to reopen for the 2020-2021 school year. We have 54 participants on the task force which will be breaking up into subcommittees to look at different plans including hybrid plan, a traditional plan of returning or virtual online plan. Looking at it from the lens of educational services, as well as promoting safety and hygiene, and protocols to insure the safety of our employees and students. She is looking forward to working with a group of people on protocols and procedures to implement for the start of the 2020-2021 school year that will cover safety protocols for our staff and students.

### **Commissioners' Comments**

Mrs. Davis stated she was glad Cathie was able to get the bells to our retirees. She was very interested in hearing about the 2020-2021 school year and it sounds like it will be decided in due time. Mr. Mullin feels very proud of the Fountain Valley School District. When he has spoken to parents in our community, without exception, they have been very appreciative of what Fountain Valley School District has been able to do and accomplish. They always had a plan and were able to learn. He was able to attend some of the celebrations and it was very heartening. Mr. McCombs thanked staff and everyone who has worked so hard during this time.

### **Public Comments**

No public comments.

## **ADMINISTRATION**

### **Eligibility Lists**

No eligibility lists were presented for approval.

## **PERSONNEL**

### **Job Announcements**

The limited-term interdepartmental summer postings for Custodian, Health Assistant, Preschool Assistant, and Recreation Leader were reviewed along with the interdepartmental job postings for ESP Assistant, Health Assistant, and School Office Manager. Also reviewed was the dual certification job posting for School Office Manager.

## **FINANCIAL**

### **Personnel Commission Budget 2020-2021: Second Reading and Adoption**

Mrs. Davis moved to open for discussion and approval the Personnel Commission Budget for the year 2020-2021 and Mr. Mullin seconded. No changes had been made since the first reading. Motion carried.

## **CLOSED SESSION**

The Commission adjourned to closed session at 3:57 p.m.

## **NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**August 27, 2020 at 4:30 p.m.**

**Via Zoom Webinar or in person**

**ADJOURNMENT**

The June 25, 2020, regular meeting of the Personnel Commission adjourned at 4:21 p.m.

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Mr. Tony McCombs, Chairperson

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Mr. William Mullin, Vice-Chairperson

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES SPECIAL  
MEETING OF AUGUST 3, 2020**

DATE: August 14, 2020

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Attached for your information is the agenda of the Board of Trustees special meeting of August 3, 2020



Fountain Valley School District

BOARD OF TRUSTEES  
SPECIAL MEETING

**A G E N D A**

Videoconference via Zoom

**August 3, 2020**

Meeting Link: [https://zoom.us/webinar/register/WN\\_84-Xs-JgTAi0\\_7yYJtciig](https://zoom.us/webinar/register/WN_84-Xs-JgTAi0_7yYJtciig)

- CALL TO ORDER: 6:00PM
- ROLL CALL
- APPROVAL OF AGENDA

M \_\_\_  
 2<sup>nd</sup> \_\_\_  
 V \_\_\_

- PLEDGE OF ALLEGIANCE

**STAFF REPORTS AND PRESENTATIONS**

**1. REVIEW OF DRAFT 2020-21 REOPENING SCHOOLS PLAN**

Superintendent, Dr. Mark Johnson, and Assistant Superintendent, Educational Services, Dr. Steve McLaughlin, will provide a review for the Board of Trustees of the draft 2020-21 Reopening Schools Plan and the recommendations of the Reopening Schools Advisory.

- PUBLIC COMMENTS

*Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.*

***In order to address the Board of Trustees, please email your comments to [luccheser@fvsd.us](mailto:luccheser@fvsd.us) by 1:00PM on Monday, August 3. Your comments will be read into the record.***

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*

*Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.*



Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*
- **REPORT OUT OF CLOSED SESSION**  
The Board President will report out on action taken, if any.

#### **SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS**

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- **APPROVAL TO ADJOURN**

#### **The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, August 6, 2020 at 6:30pm.**

*A copy of the Board Meeting agenda is posted on the District's web site ([www.fvsd.us](http://www.fvsd.us)). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or calling 714.843.3255 during normal business hours.*

*Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or calling 714.843.3255 or faxing 714.841.0356.*

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF AUGUST 6, 2020**

DATE: August 14, 2020

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Attached for your information is the agenda of the Board of Trustees regular meeting of August 6, 2020



Fountain Valley School District

BOARD OF TRUSTEES  
REGULAR MEETING

**A G E N D A**

Videoconference via Zoom

**August 6, 2020**

Meeting Link: [https://zoom.us/webinar/register/WN\\_c7IJ\\_\\_wsTLm2rfsO6ALa\\_Q](https://zoom.us/webinar/register/WN_c7IJ__wsTLm2rfsO6ALa_Q)

- CALL TO ORDER: 6:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M \_\_\_  
 2<sup>nd</sup> \_\_\_  
 V \_\_\_

- PLEDGE OF ALLEGIANCE

**STAFF REPORTS AND PRESENTATIONS**

**1. REPORT ON THE RECOMMENED ONLINE CURRICULUM FOR THE 2020/21 SCHOOL YEAR**

Assistant Superintendent, Educational Services, Dr. Steve McLaughlin, will provide a review for the Board of Trustees on the selection process and recommended online curriculum to support remote/virtual learning for the 2020/21 school year.

**2. REPORT ON THE 45-DAY REVISION TO 2020-21 DISTRICT BUDGET**

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra will provide a report for the Board of Trustees on the 45-day revision to the 2020-21 District Budget.

**BOARD REPORTS AND COMMUNICATIONS**

Board Members will make the following reports and communicate information to fellow Board Members and staff.

**PUBLIC COMMENTS**

*Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. If a member of the audience requests a response to their comments, the Board of Trustees*

*Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.*

*may ask the Superintendent/Staff to respond to them in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.*

**In order to address the Board of Trustees, please email your comments to [luccheser@fvsd.us](mailto:luccheser@fvsd.us) by 1:00PM on Thursday, August 6<sup>th</sup>. Your comments will be read into the record.**

**\*\*\* BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.**

**LEGISLATIVE SESSION**

- 3. APPROVAL OF 2020-21 REOPENING SCHOOLS PLAN FOR THE FOUNTAIN VALLEY SCHOOL DISTRICT** M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

At the August 3, 2020 Special Board Meeting, Superintendent, Dr. Mark Johnson shared the draft 2020-21 Reopening Schools Plan with the Board of Trustees. This plan was developed in consultation with the Reopening Schools Advisory, a 55-plus member group whose purpose is to research, discuss and provide input to staff with the goal of safely reopening schools on September 9, 2020. The draft 2020-21 Reopening School Plan includes descriptions of three instructional models for the 2020-21 school year. The draft plan is a fluid, working document that may be adjusted as conditions and/or guidance changes.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves the draft 2020-21 Reopening Schools Plan for the Fountain Valley School District.

- 4. APPROVAL OF CONTRACT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND FLORIDA VIRTUAL SCHOOLS** M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

Due to COVID-19, and the current regulations set forth by the California Department of Health and the Governor, FVSD anticipates offering a full-year online virtual/remote option, as well as the need to support online virtual/remote instruction when an in-person instructional program is not viable for the 2020-2021 school year. After much thought and consideration, the Elementary and Middle Schools sub-committees recommends Florida Virtual Schools as the best available option to support FVSD teachers, students, support staff, and families as a supplemental online curriculum for the 2020/21 school year.

Superintendent’s Recommendation: It is recommended the Board of Trustees approves the Florida Virtual Schools TK-8 supplemental online curriculum for the 2020-2021 school year.

- 5. APPROVE RESOLUTION 2021-05 SUSPENDING THE CIVIC CENTER ACT USE OF DISTRICT FACILITIES** M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

In order to ensure the continuation of public education and to preserve the health and safety of the District’s students and staff, the Governing Board deems it to be in the best interests of the District to temporarily suspend the use of its school facilities under the Civic Center Act.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2021-05 Suspending the Civic Center Act use of District Facilities.

**6. APPROVAL OF 45-DAY REVISION TO 2020-21 DISTRICT BUDGET**

M \_\_\_  
2<sup>nd</sup> \_\_\_  
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Education Code Section 42127(h) specifies that not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act. The Governor signed the 2020-21 State Budget Act on June 29, 2020, which unlike prior years, included material changes to proposed funding levels. The 45-day period ends August 13, 2020.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves the 45-day budget revision for fiscal year 2020-21.

**7. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

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2<sup>nd</sup> \_\_\_  
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All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

**Routine Items of Business**

- 7-A. Board Meeting Minutes from June 25<sup>th</sup> regular meeting
- 7-B. Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 7-C. Donations
- 7-D. Warrants
- 7-E. Purchase Order Listing

**Consent Items**

- 7-F. CONSOLIDATED APPLICATION - SPRING 2020 RELEASE

Superintendent's Comments: It is recommended that the Board of Trustees approves transmittal of the CONAPP Spring Release to the CDE.

**7-G. MOU BETWEEN OCDE AND FVSD FOR SPECIAL SCHOOLS PROGRAM**

Superintendent's Comments: It is recommended that the Board of Trustees approves the MOU between Orange County Department of Education and Fountain Valley School District.

**7-H. DISTRICT FIELD TRIP LIST 2020-21**

Superintendent's Comments: It is recommended that the Board of Trustees approves the District field trip list for the 2020-21 school year.

**7-I. APPROVAL OF CONTRACT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND TURNITIN, LLC TO PROVIDE REVISION ASSISTANT TO THE DISTRICT'S THREE MIDDLE SCHOOLS**

Superintendent's Comments: It is recommended that the Board of Trustees approves the Revision Assistant for all 6-8 ELA teachers with a 1 year agreement for the 2020-2021 school years to align with the Feedback Studio contract between Fountain Valley School District and Turnitin, LLC.

**7-J. MANDATE BLOCK GRANT**

Superintendent's Comments: It is recommended that the Fountain Valley School District elects Block Grant funding effective for the 2020-21 fiscal year and authorizes the Superintendent or his designee to sign all documents.

**7-K. RESOLUTION 2021-01: AUTHORIZATION OF SIGNATURES ON REPLACEMENT WARRANTS**

Superintendent's Comments: It is recommended that the Board of Trustees adopts Resolution 2021-01: Authorization of Signatures on Replacement Warrants.

**7-L. RESOLUTION 2021-02: APPOINTMENT OF CUSTODIAN OF REVOLVING CASH FUND**

Superintendent's Comments: It is recommended that the Board of Trustees adopts Resolution 2021-02 naming Christine Fullerton, Assistant Superintendent, Business Services, custodian of the Revolving Cash Fund.

**7-M. RESOLUTION 2021-03: AUTHORIZATION OF APPROVAL OF VENDOR CLAIMS/ORDERS**

Superintendent's Comments: It is recommended that the Board of Trustees adopts Resolution 2021-03: Authorization of Approval of Vendor Claims/Orders.

**7-N. RESOLUTION 2021-04: AUTHORIZATION OF SIGNATURES**

Superintendent's Comments: It is recommended that the Board of Trustees adopts Resolution 2021-04: Authorization of Signatures.

**7-O. APPROVAL OF ORANGE COUNTY DEPARTMENT OF EDUCATION ELECTRONIC DOCUMENT MANAGEMENT SYSTEM AGREEMENT 50302**

Superintendent's Comments: It is recommended that the Board approve agreement number 50302 with the Orange County Department of Education and authorize the Superintendent or designee to sign all required documents.

**7-P. AGREEMENT WITH REVENUE ENHANCEMENT GROUP, INC. FOR ASSESSMENT REFUND SERVICES**

Superintendent's Comments: It is recommended that the Board of Trustees approves Agreement 9985HA with Revenue Enhancement Group, Inc., for the period of one year, beginning August 7, 2020 and ending August 6, 2021, and authorizes the Superintendent or designee to sign all documents.

**7-Q. APPROVE CHANGE ORDER #3 FOR THE COX ELEMENTARY SCHOOL MEASURE O HVAC AND MODERNIZATION PROJECT**

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #3 for the Cox Elementary School Measure O HVAC and Modernization Project.

**7-R. APPROVE REVISED CHANGE ORDER #3 FOR THE TAMURA ELEMENTARY SCHOOL MEASURE O HVAC AND MODERNIZATION PROJECT**

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #3 for the Tamura Elementary School Measure O HVAC and Modernization Project.

**7-S. APPROVE CHANGE ORDER #4 FOR THE FULTON MIDDLE SCHOOL MEASURE O HVAC AND MODERNIZATION PROJECT**

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #4 for the Fulton Middle School Measure O HVAC and Modernization Project.

**7-T. APPROVE THE USE OF IRVINE UNIFIED SCHOOL DISTRICT PIGGYBACK BID NO 19/20-01 FOR THE PURCHASE AND INSTALLATION OF VIEWSONIC TOUCH DISPLAYS**

Superintendent’s Comments: It is recommended that the Board of Trustees approves the use of the Irvine Unified School District’s Piggyback Bid No. 19/20-01 for the purchase and installation of Viewsonic touch displays.

**7-U. APPROVAL OF COMPANY NURSE: DIGITAL SCREENING AND NURSE TRIAGE SERVICES AGREEMENT**

Superintendent’s Comments: It is recommended that the Board of Trustees approves the Company Nurse: Digital Screening and Nurse Triage Services Agreement for the 2020-2021 school year.

**7-V. SPECIAL EDUCATION AGREEMENT 2020-2021 A**

Superintendent’s Comments: It is recommended that the Board of Trustees approve this agreement 2020-2021 A.

**7-W. SPECIAL EDUCATION AGREEMENT 2020-2021 B**

Superintendent’s Comments: It is recommended that the Board of Trustees approve this agreement 2020-2021 B.

**7-X. SPECIAL EDUCATION AGREEMENT 2020-2021 C**

Superintendent’s Comments: It is recommended that the Board of Trustees approve this agreement 2020-2021 C.

**7-Y. SPECIAL EDUCATION AGREEMENT 2020-2021 D**

Superintendent’s Comments: It is recommended that the Board of Trustees approve this agreement 2020-2021 D.

**7-Z. NON-PUBLIC AGENCY CONTRACTS**

Superintendent’s Comments: Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Non-Public School/Agency	100% Contract Cost	Effective Dates
Cornerstone Therapies	N/A	7/1/20-6/30/21
Cornerstone Therapies	\$181.84	7/1/20-6/30/21
Professional Tutors of America, Inc.	N/A	7/1/20-6/30/21
Professional Tutors of America, Inc.	\$1,000	7/1/20-6/30/21
Regents of the University of CA at Irvine dba The Center for Autism & Neurodevelopmental Disorders	\$5,000	8/7/20-6/30/21



## SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- **CLOSED SESSION**

The Board of Trustees will retire into Closed Session to address the following:

- **Personnel Matters:** *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- **Pupil Personnel:** *Education Code 35146*
- **Negotiations:** *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- **Threat to Public Safety or Facilities:** *Government Code 54956.5*
- **Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services:** *Government Code 54956.5*
- **Conference with Real Property Negotiators** *Government Code 54956.8*

**Property:** Approximately 5,296 square feet of property located at 10055 Slater Avenue Suite 214 (“Property”).

**Negotiating Parties:** Fountain Valley Unified School District (Owner/Landlord) Real Property Negotiators Christine Fullerton, and Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo; and Gemini Diversified Services, Inc. (Tenant).

**Under Negotiation:** Instruction to Negotiators will concern both price and terms of payment for the Lease for the identified Property.

- **REPORT OUT OF CLOSED SESSION**  
The Board President will report out on action taken, if any.
- **APPROVAL TO ADJOURN**

**The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, September 3, 2020 at 6:30PM.**

*A copy of the Board Meeting agenda is posted on the District's web site ([www.fvsd.us](http://www.fvsd.us)). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at [luccheser@fvsd.us](mailto:luccheser@fvsd.us) or calling 714.843.3255 during normal business hours.*

*Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at [luccheser@fvsd.us](mailto:luccheser@fvsd.us) or calling 714.843.3255.*

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES SPECIAL  
MEETING OF AUGUST 17, 2020**

DATE: August 14, 2020

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Attached for your information is the agenda of the Board of Trustees special meeting of August 17, 2020



Fountain Valley School District

BOARD OF TRUSTEES  
SPECIAL MEETING

**A G E N D A**

Videoconference via Zoom

**August 17, 2020**

Meeting Link: [https://zoom.us/webinar/register/WN\\_5fpfAI9vRae4zlObDg3mww](https://zoom.us/webinar/register/WN_5fpfAI9vRae4zlObDg3mww)

- CALL TO ORDER: 6:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M    \_\_\_  
 2<sup>nd</sup> \_\_\_  
 V    \_\_\_

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*  
 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*  
 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*
- REPORT OUT OF CLOSED SESSION  
 The Board President will report out on action taken, if any.
- OPEN SESSION Anticipated to begin between 7:00PM and 7:15PM.

*Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.*

## STAFF REPORTS AND PRESENTATIONS

### 1. PRESENTATION, DISCUSSION AND UPDATES REGARDING REOPENING SCHOOLS

Superintendent Mark Johnson, Ed.D., and Assistant Superintendent, Steve McLaughlin, Ed.D., will present for the Board of Trustees, lead discussion and provide updates regarding reopening schools.

### PUBLIC COMMENTS

*Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.*

**In order to address the Board of Trustees, please email your comments to [luccheser@fvsd.us](mailto:luccheser@fvsd.us) by 1:00PM on Monday, August 17<sup>th</sup>. Your comments will be read into the record.**

**\*\*\* BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.**

### SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- REPORT OUT OF CLOSED SESSION  
The Board President will report out on action taken, if any.
- APPROVAL TO ADJOURN

**The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, September 3, 2020 at 6:30PM.**

*A copy of the Board Meeting agenda is posted on the District's web site ([www.fvsd.us](http://www.fvsd.us)). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at [luccheser@fvsd.us](mailto:luccheser@fvsd.us) or calling 714.843.3255 during normal business hours.*

*Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at [luccheser@fvsd.us](mailto:luccheser@fvsd.us) or calling 714.843.3255.*

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF JUNE 11, 2020**

DATE: August 18, 2020

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Attached for your information are the minutes of the Board of Trustees regular meeting of June 11, 2020.

**Fountain Valley School District**  
Superintendent's Office

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

Videoconference via Zoom

**June 11, 2020**

Meeting Link: [https://zoom.us/webinar/register/WN\\_KOXnWia-TMcamhf0rVtnwA](https://zoom.us/webinar/register/WN_KOXnWia-TMcamhf0rVtnwA)

**MINUTES**

President Galindo called the regular meeting of the Board of Trustees to order at 6:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo	President
Sandra Crandall	President Pro Tem
Lisa Schultz	Clerk
Jim Cunneen	Member
Ian Collins	Member

**Motion:** Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Collins

Vote: 5-0

Mrs. Schultz led the Pledge of Allegiance.

PLEDGE OF  
ALLEGIANCE

**BOARD REPORTS AND COMMUNICATIONS**

Mr. Cunneen enjoyed filming his intro for the Tamura School student and parent celebration, expressing his pride in the work of his daughter, film student, Delilah. In addition, he expressed his sincere thanks to all of the management in our District, noting the fantastic job they are doing during this unique time.

Mrs. Schultz noted her pleasure in hearing of all of the promotion ceremonies celebrating our students. While not ideal, she is pleased to hear the events that have happened. She commended the work done and continuing to be done. She congratulated all of the students in our community as they continue their educations.

Mrs. Crandall celebrated our ten Teachers of the Year. Her activities since the last meeting included: Newland and Gisler's

reverse parades, certificated years of service and retiree celebration zoom, webinar regarding budget shortfalls, labor negotiations and reopening of school in CA and virtual meeting as OC doctor discussed COVID-19 and minors.

Mr. Collins’ activities since the last meeting included: several Rotary meetings, include presentation by Rob Houston, FV City Manager and Rob Groeneveld from the Huntington Valley Boys and Girls Club, lunch service at Oka, and Gisler’s reverse parade.

Mrs. Galindo’s activities since the last meeting included: reverse parade at Newland, and filming the intro to the spotlight of students and parents at Plavan. She thanked her fellow Trustees for their service this month.

**PUBLIC HEARINGS**

There were no requests to address the Board of Trustees and so the Public Hearing was closed.

PUBLIC HEARING ON  
INITIAL CONTRACT  
PROPOSALS  
BETWEEN FOUNTAIN  
VALLEY SCHOOL  
DISTRICT AND  
CALIFORNIA SCHOOL  
EMPLOYEES  
ASSOCIATION,  
CHAPTER #358 FOR  
2020-21

**PUBLIC COMMENTS**

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

**LEGISLATIVE SESSION**

Motion: Mr. Cunneen moved to adopt Resolution 2020-17 Reserving the Right to Make 2020-21 Employee Compensation Reductions for Employees in Confidential and Management Positions

Second: Mrs. Crandall

Vote: 5-0

RESOLUTION 2020-17 RESERVING THE RIGHT TO MAKE 2020-21 EMPLOYEE COMPENSATION REDUCTIONS FOR EMPLOYEES IN CONFIDENTIAL AND



MANAGEMENT  
POSITIONS  
CONSENT  
CALENDAR

Motion: Mr. Collins moved to approve the Consent Calendar.

Second: Mrs. Schultz

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from May 21<sup>st</sup> regular meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Resolution 2020-20: Approval of Local Agreement for Child Development Services Contract Number Cspp-0349 And Authorizing Signature
- School-Based Medi-Cal Administrative Activities (SMAA) Participation Agreement
- Receipt of California School Employees Association and Its Fountain Valley Chapter #358 Initial Proposal For 2020-2021
- Presentation of Fountain Valley School District's 2020-2021 Proposal to California School Employees Association and Its Fountain Valley School District Chapter #358
- Resolution 2020-18 Education Protection Account (EPA) Funding and Spending Determinations for the 2020-21 Fiscal Year
- Resolution 2020-19 Temporary Inter-Fund Transfers from Fund 40
- Student Accident Insurance – 2020-21
- Educational Technologies Annual Renewals
- Authorize the Use of The Placentia Yorba Linda (#219-01 Dairy) Bid for The Purchase of Food Service Products
- Review of Investment Policy
- Award Bid #20-03 Modular Buildings-Sitework Only (Fulton Middle School)
- Award Bid #20-04 Roof Replacement – Maintenance Buildings
- Approve the Use of a Piggyback Contract with Class Leasing for The Lease and Relocation of Relocatable Classrooms for Interim Housing Associated with The Measure O HVAC And Modernization Project

- Approval of Agreement with IXL
- Approval of Agreement with Newsela
- Approval of Agreement with Parentsquare
- S.P.I.R.E. Hybrid Reading Curriculum

## **SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS**

Dr. Johnson Celebrated our ESP and CDC programs, Director Mona Green and Dr. McLaughlin, noting that these programs will open on June 29<sup>th</sup> with eight ESP classrooms and two CDC classrooms. In addition, he commended Mrs. Abdel and her team for the recent celebration of our certificated employees, 29 landmark years of service recipients and 7 retirees. He thanked and wished them all the very best. He noted that there are three reverse parades tomorrow at Plavan, Cox and Fulton. To our students, he commended them for their efforts in a situation that many do not understand. He noted his pride for their efforts and adapting to an evolving situation. To our 8<sup>th</sup> graders, he noted that they are ready and wished them well. To our 5<sup>th</sup> graders, he noted the fun awaiting them in 6<sup>th</sup> grade. And to all our students, he expressed his thanks. To our certificated staff, he noted that he cannot express his appreciation enough for their ways of adapting to teach and reach our kids. And to our classified staff, he commended their efforts and support. He expressed his pride for all of our fantastic staff. More so, he expressed his gratitude to our parents as they supported and were there for all of our students in distance learning. He wished everyone continued safety, health and wellbeing. In closing, he addressed returning in the fall, noting the recent survey of parents with results to be shared in Tuesday's communication in addition to a letter to staff. He reviewed the three models, full return in class, full distance learning and a hybrid option. He shared that from the survey, 22% of our families want to stay in distance learning. Given this, we need to provide this as a resource for families. He noted that we continue to research how we can return in a traditional model, in addition to hybrid options. He noted that guidance from CDE and CDPH has been released, in addition to the District forming an advisory committee to study and determine the best options for reopening in the fall. We are unable to make the decision now given the benefits of studying and learning, as well as working with our health care officials and our neighboring districts in order to come up with the best model for our kids, with the opportunity to share this information in late July. Between now and then, families and staff can expect weekly communications and additional opportunities for survey and input.

## **CLOSED SESSION**

Mrs. Galindo announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

**CLOSED SESSION**

- Personnel Matters: *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*  
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

#### **ADJOURNMENT**

**Motion:** Mr. Collins moved to adjourn the meeting at 8:42PM.

**Second:** Mrs. Schultz

**Vote:** 5-0

/rl

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF JUNE 25, 2020**

DATE: August 14, 2020

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Attached for your information are the minutes of the Board of Trustees regular meeting of June 25, 2020.

**Fountain Valley School District**  
Superintendent's Office

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

Videoconference via Zoom

**June 25, 2020**

Meeting Link: [https://zoom.us/webinar/register/WN\\_8JAiZLGMROXBi42iBmRRQ](https://zoom.us/webinar/register/WN_8JAiZLGMROXBi42iBmRRQ)

**MINUTES**

President Galindo called the regular meeting of the Board of Trustees to order at 6:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo	President
Sandra Crandall	President Pro Tem
Lisa Schultz	Clerk
Jim Cunneen	Member
Ian Collins	Member

**Motion:** Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Collins

Vote: 5-0

Mrs. Schultz led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

**STAFF REPORTS AND PRESENTATIONS**

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra provided an update for the Board of Trustees on the State Budget and its effect on the Fountain Valley School District. Mrs. Fullerton shared some background information unique to this budget cycle, noting the potential need to come back to the Board with a revised budget shortly based on the State's budget. She shared the District's mission statement, followed by an overview of the State economy. She noted the impact of the pandemic on the U.S. economy and State budget. She shared the Governor's May Revise and the latest State Budget discussions. Following this, Mr. Guerra reviewed the assumptions the budget for 2020-21 is based upon, including the May Revise, Average Daily Attendance and our unduplicated count. He also shared General Fund Revenues and

BUDGET UPDATE  
(ORAL AND  
WRITTEN)

Expenses based upon the May Revise. Mr. Guerra also shared multi-year projects. In closing, Mrs. Fullerton noted that COVID-19 is the current uncertainty including the length and depth of the recession, revenue uncertainty, costs associated with COVID-19 response and preparedness, enrollment impacts and additional uncertainty inherent in multi-year projects. She shared next steps including major budget revisions necessary after the State budget adoption on July 1, July 15 tax deadline and possible August or fall revision to the State budget. In addition, there will be typical year-end close revisions at Unaudited Actuals and First Interim revisions in December with updated student enrollment and staffing.

Assistant Superintendent, Educational Services, Dr. Steve McLaughlin, and Director, Educational Services, Dr. Jerry Gargus, provided a review for the Board of Trustees of the COVID-19 Operations Written Report for the Fountain Valley School District. Dr. McLaughlin began by providing a review of the Local Control Accountability Plan (LCAP), Executive Order N-56-20 to provide a COVID-19 Operations Written Report and the new timeline for LCAP adoption replaced by the 2020-21 Learning Continuity and Attendance Plan. He reviewed the depth and breadth of communication during school dismissal as a result of COVID-19. Following this, he shared more detail regarding Executive Order N-56-20 and the requirements therein. Moreover, he shared a summary of the COVID-19 Operations Written Report including: overview of changes to program offerings; meetings the needs of English Learners, Foster Youth and, Low-income Students; high quality Distance Learning opportunities, providing meals while maintaining social distancing, and supervision of students during ordinary school hours. Following this, he shared next steps including the 2020-21 Learning Continuity and Attendance Plan presentation to the Board in September 2020.

COVID-19  
OPERATIONS  
WRITTEN REPORT  
REVIEW (ORAL AND  
WRITTEN)

## **BOARD REPORTS AND COMMUNICATIONS**

Mrs. Crandall congratulated our promoting eighth graders on their outstanding accomplishments. Her activities since the last meeting included: Plavan reverse parade, Green Valley parade for 5<sup>th</sup> grade and 8<sup>th</sup> grade promoting students along with high school seniors, viewing of middle school student recognition videos, OCSBA overview of the State budget webinar, OCDE panel on schools reopening in Orange County webinar, Truth in Accounting by Mercatus Institute webinar, and Dr. Art McCoy's webinar on the role of education as it relates to conversations regarding race.

Mrs. Schultz thanked staff for their reports this evening, noting her appreciation that staff made this information accessible for us all. She also noted the need to take precautions when going out given the need to protect ourselves and others around us.

Mr. Collins expressed his appreciation as his last grandson promoted from Fulton. His activities since the last meeting included: Gisler’s reverse parade. He noted as well the need to wear masks when out, in addition to social distancing.

Mr. Cunneen’s activities since the last meeting included: OCDE panel on schools reopening in Orange County webinar. He thanked Dr. Johnson, our leadership team here at our schools and our certificated and classified staff as they closed out our schools for the summer, noting his hopes that this is a wonderful summer for all.

Mrs. Galindo’s activities since the last meeting included: Plavan reverse parade, OCDE panel on schools reopening in Orange County webinar. She thanked her fellow Trustees for their service this month.

**PUBLIC HEARINGS**

There were no requests to address the Board of Trustees and so the Public Hearing was closed.

**PUBLIC HEARING  
FOR 2020-21 BUDGET**

**PUBLIC COMMENTS**

There was one request to address the Board of Trustees. A parent addressed the Board regarding the need for students to wear masks when returning to school in the fall.

**PUBLIC COMMENTS**

**LEGISLATIVE SESSION**

Motion: Mr. Collins moved to approve the COVID-19 Operations Written Report for Fountain Valley School District

Second: Mrs. Crandall

Vote: 5-0

**APPROVAL OF  
THE COVID-19  
OPERATIONS  
WRITTEN REPORT  
FOR FOUNTAIN  
VALLEY SCHOOL  
DISTRICT**

- Motion: Mrs. Schultz moved to approve the 2020-21 District Budget APPROVAL OF 2020-21 DISTRICT BUDGET
- Second: Mr. Cunneen
- Vote: 5-0
- Motion: Mrs. Crandall moved to approve the Consent Calendar. CONSENT CALENDAR
- Second: Mr. Collins
- Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from June 11<sup>th</sup> regular meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Transfers and Adjustments
- Approve the Five-Year Service Agreement with Hoonuit To Provide Community Demographic Analysis and Enrollment Projections Not to Exceed \$34,675.00 Over the Period of The Agreement
- Williams Uniform Complaint Quarterly Report (Quarter #4: April 1 – June 30, 2020)
- Approve the Annual Agreement for Fiscal and Management Information Services with School Services of California, Inc.
- Children and Families Commission of Orange County Contract, Resolution 2020-21 Authorizing Contract and Signature
- Approve Amendment to The Architectural Scope Agreement with Rachlin Partners for Cox Elementary School
- Approve Amendment to The Architectural Scope Agreement with Rachlin Partners for Fulton Middle School
- Approve Amendment to The Architectural Scope Agreement with Rachlin Partners for Tamura Elementary School
- Independent Contract for Behavior Solutions
- Bio-Acoustical Corporation
- Care Solace



- Language Network
- Approval of Single Year with Annual Renewal Contract Between Fountain Valley School District and Mind Research Institute to Provide ST Math to The District’s Eight Schools
- Memorandum of Understanding Between Fountain Valley School District and California School Employees Association and Its Chapter 358
- Award Bid #20-05 Modular Buildings Sitework Only (Tamura Elementary School)
- Approve The 2020-2021 Network Support Services Agreement # 50012 With the Orange County Department of Education in The Amount Of \$4,600.00
- Approve Scope Amendment 1 To the Architectural Service Agreement with Rachlin Partners for Gisler Elementary School
- Approve Scope Amendment 1 To the Architectural Service Agreement with Rachlin Partners for Talbert Middle School
- Approve Change Order #3 For the Fulton Middle School Measure O HVAC And Modernization Project
- Approval of Orange County Department of Education Powerschool Contracts (Formerly Known as Sungard)
- Approve Three Year Agreement for Professional Services with Atkinson, Andelson, Loya, Ruud & Romo
- Non-Public Agency Contracts

Non-Public School/Agency	100% Contract Cost	Effective Dates
Del Sol School	N/A	3/16/20-6/30/20
Olive Crest Academy – Garden Grove	N/A	3/16/20-6/30/20
Olive Crest Academy – Orange	N/A	3/16/20-6/30/20
Blind Children’s Learning Center	N/A	3/13/20-6/30/20
Mardan School	N/A	3/16/20-6/30/20
Mardan School	\$1,190	3/16/20-6/30/20
Hiddleson Listening, Lang, & Spch Cntr.	\$1,500	5/22/20-6/30/20
Kimberly J. Hiddleson dba: Hiddleson Listening, Lang, & Spch Cntr.	N/A	7/1/20-6/30/21
Kimberly J. Hiddleson dba: Hiddleson Listening, Lang, & Spch Cntr.	\$6,300	7/1/20-6/30/21
Mardan School	N/A	7/1/20-6/30/21
Mardan School	\$41,356	7/1/20-6/30/21
Olive Crest Academy	N/A	7/1/20-6/30/21
Olive Crest Academy	\$47,542	7/1/20-6/30/21
Logan River Academy, LLC	N/A	7/1/20-6/30/21
Logan River Academy, LLC	\$140,635.68	7/1/20-6/30/21

**SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS**

Dr. Johnson            Applauded Dr. McLaughlin and Dr. Gargus for their presentation this evening, the efforts of everyone involved in getting this up and running and

their commitment to improving week after week. In addition, he commended Mrs. Fullerton and Mr. Guerra for their preparations regarding the budget. He noted the need to pivot significantly since the May Revise and the drastically short timeline for response. In addition, he emphasized that the small relief shared is for the present only. Moreover, he noted that every meeting we will discuss reopening schools safely this fall. He noted that given the great amount of studying to date, only last week we received our local guidance. We are grateful to have this guidance, the OCDE guidance written with approval of OCHCA and the guidance of CDPH. He noted as well, as spoken to this evening, the need to watch hospitalizations. He reiterated our goal to get our students back in class in a traditional fashion, safely. He noted that if we cannot get there, the need for a blended model to allow our students to be on campus together in small groups, although our goal again is to return in a traditional format. Moreover, he shared the interest amongst 22% of our families to remain in distance learning and the current efforts to increase the rigor and further develop this program. He highlighted the work of the Reopening Schools Advisory, 55 stakeholders committed to researching the best model for our District going forward. He noted as well the need to survey our families again over the summer. Moreover, he noted regarding face coverings and the discussions going both ways. He expressed as well the need for normalcy, as much as possible. He noted that the Advisory will continue their work, with communications to families continuing to go out, with the next communication out no later than Monday. In closing, he shared his excitement that we are opening preschools and daycare on Monday, commending Mrs. Green for her efforts, along with Dr. McLaughlin. He also highlighted the continued learning opportunities for students releasing July 6<sup>th</sup> to all families. He explained that this optional, digital learning provides a reviewing for students, while August 10<sup>th</sup> will see the release of jump start curriculum for students to prepare for the fall. He expressed his appreciation of our tech team and business office for providing continuous support of technology for families. In closing, he reiterated the target of sharing plans for the fall with families in early August, with principals returning August 6<sup>th</sup>. He noted again the continued communication that will go out to parents over the summer to provide a transparent process for our families.

## **CLOSED SESSION**

Mrs. Galindo announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

**CLOSED SESSION**

- Personnel Matters: *Government Code 54957 and 54957.1*

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146*  
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

### ADJOURNMENT

**Motion:** Mr. Collins moved to adjourn the meeting at 8:30PM.

**Second:** Mrs. Schultz

**Vote:** 5-0

/rl

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent Personnel

SUBJECT: **ELIGIBILITY LISTS**

DATE: August 14, 2020

---

Attached are the eligibility lists for:

Head Custodian

School Office Manager

**RECOMMENDATION**

The Personnel Commission approve the eligibility lists enumerated above.

**Attachments #7 - #8**

**Eligibility List  
Head Custodian  
EXPIRES 7-30-2021**

<b>RANK</b>	<b>NAME</b>
1	Bill Konieczny
2	Marco Chavez
3	Eric Bermudez
3	James Nguyen
4	Lawrence Hicks
5	Jonathan Gonzalez
6	Andrew Weaver
6	Gerardo Saldivar
6	Miguel Alcala
7	Christopher Ruiz
7	Adrian Soto
7	Jimmy Pantoja
8	Son Tan
9	Lee Mapula
9	Richard Rubio
9	Raul Santa Cruz Jimenez
10	Kevin Browne
11	Daniel Pineda
11	Pablo Zatarian
11	Armando Morales
11	Ernesto Lopez
12	Juan Medina
13	Pablo Espinoza

**PROMOTIONAL ELIGIBILITY LIST**

**School Office Manager**

EXPIRES 8-3-21

<b>RANK</b>	<b>NAME</b>
1	Mindy Nacke
2	Rachel Montemayor
3	Linda Folger
4	Jill Dimeck
5	Martha Cope

**OPEN ELIGIBILITY LIST**

**School Office Manager**

EXPIRES 8-3-21

<b>RANK</b>	<b>NAME</b>
1	Oscar Hernandez
2	Tamara Acevedo
3	Annie Cruz
4	Melissa Keeney
5	Annette Manley
6	Dena Crone
7	Nylinne Nguyen
8	Jana Ramirez
8	Wanda Sabia
9	Gina Decker
10	Shirley Do
11	Jill Kikawa
12	Kevin Trieu
13	Rebekah Barnes
13	Leslie Freeman
14	Thomas Stubner
15	Michelle Wenk

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: August 14, 2020

---

Job announcements posted since the last regular meeting of the Personnel Commission are attached as an information item:

**Interdepartmental:**

Office Assistant- School

**Dual Certification:**

Office Assistant- Department/School

**Attachments #9 - #10**



# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

### Classified Employment Opportunity

## OFFICE ASSISTANT - SCHOOL

### *Interdepartmental Transfer Only*

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Office Assistant or from the current list of “ready and willing” certified eligibles.

<b>POSTING DATE:</b>	August 14, 2020
<b>CLOSING DATE:</b>	August 21, 2020 at 4:00 p.m.
<b>SALARY:</b>	Current rate of pay
<b>HOURS:</b>	29.75 hrs/wk, M, W, F 10:03 a.m. –4:00 p.m. & TH 8:00 a.m. –1:57 p.m.
<b>TERM:</b>	10.48 months per year
<b>VACANCIES:</b>	One vacancy at Fulton School

### THE JOB

Under the direction of the assigned administrator, the job of Office Assistant - School is done for the purpose/s of greeting and directing visitors; responding to inquiries from staff, the public, parents, students, etc. by providing requested information and/or referral to other parties; perform a variety of clerical duties in support of assigned school site office.

### APPLICATION PROCESS

Present employees in the classification of Office Assistant wanting to transfer must send a written request to the Personnel Department or email to johnsond@fvsd.us asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Friday, August 21, 2020. POSTMARKS WILL NOT BE ACCEPTED.

### APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Office Assistant and, if necessary, the top three ranks of “ready and willing” certified eligibles on the Office Assistant eligibility list.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
--

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of California School Employees Association.





# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

### CLASSIFIED EMPLOYMENT OPPORTUNITY

## OFFICE ASSISTANT- DEPARTMENT/SCHOOL

Dual Certification (*Open and Promotional*)

The following positions are being posted in accordance with Personnel Commission rules to establish eligibility lists for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

<b>POSTING DATE:</b>	August 14, 2020
<b>CLOSING DATE:</b>	September 3, 2020, by 4:00 p.m.
<b>SALARY:</b>	\$20.52 - \$24.95 per hour (Range 36, 5 steps) *Per CSEA contract, hiring may be made up to step 3
<b>TERM:</b>	10.43 months a year
<b>VACANCY:</b>	One vacancy

### PURPOSE

Under the direction of the assigned administrator the jobs of Office Assistant – Department and Office Assistant – School are done for the purpose/s of greeting and directing visitors; responding to inquiries from staff, the public, parents, students, etc. by providing requested information and/or referral to other parties; perform a variety of clerical duties in support of the assigned department, program or school site office.

### ESSENTIAL FUNCTIONS

Assists the assigned administrator in the coordination of daily activities for program or departmental operations; communicates with other school or department personnel and responds to questions from internal and external parties; monitors program budget allocations, expenditures, fund balances, and related financial activities; answers telephone system for the purpose of screening calls, transferring calls, receiving and recording information, responding to inquiries and/or taking messages; assists various school and department personnel in completing a variety of clerical tasks and preparing a variety of documents; greets individuals entering the building; maintains reception area or departmental materials; maintains site information; monitors students; operates office equipment; and performs general clerical functions. The Office Assistant- School position administers emergency first aid, scheduled prescriptions and over the counter medications to school students.

### JOB REQUIREMENTS: Minimum Qualifications

#### Skills, Knowledge, and Abilities

**SKILLS:** are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: preparing and maintaining accurate records; operating standard office equipment; and utilizing pertinent software applications.

See Other Side

**KNOWLEDGE:** is required to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and understand complex, multi-step written and oral instructions. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include business telephone etiquette.

**ABILITY:** is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and consider a number of factors when using the equipment. Flexibility is required to work with others in a wide variety of circumstances; work with data utilizing defined but different processes, and operate equipment using a variety of standardized methods. Ability is also required to work with a diversity of individuals and/or groups; work with a variety of data, and utilize a variety of job-related equipment. Problem-solving is required to identify issues and create action plans. Problem-solving with data requires independent interpretation of guidelines, and problem-solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: maintaining confidentiality; adapting to changing priorities; working with frequent interruptions; communicating with diverse groups; and displaying tact and courtesy.

### **EDUCATION AND EXPERIENCE REQUIREMENTS**

High school diploma or equivalent and job-related experience.

### **CERTIFICATES AND LICENSES**

CPR/First Aid Certificate for Office Assistant- School classification.

### **APPLICATION PROCESS**

Applicants must complete a District application obtained through our website at [www.fvsvd.us](http://www.fvsvd.us). All application materials must be submitted through Ed Join by 4:00 p.m. September 3, 2020.

### **EXAMINATION PROCESS**

The examination process will consist of a written test and interview to be held on the dates listed below. These dates are subject to change. Applicants who successfully complete the written test will be scheduled for the interview.

<p><b>Written test (50%).....September 8, 2020, time TBD</b> <b>Oral Interview (50%) .....Week of September 14, 2020</b> <i>The exam will be held at the Fountain Valley School District Office</i></p>
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*Applicants who may need a reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.*

### **APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on merged open and promotional lists. Promotional candidates will receive seniority points based on their length of service. The eligibility lists will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance and screening for tuberculosis.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
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No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of the California School Employees Association.