

-FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
Videoconference via Zoom @ 3:30 p.m.
Meeting Link: https://us02web.zoom.us/webinar/register/WN_WshRc0swQ-Oce_A0G922bA

February 25, 2021

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice Chairperson
Mr. Tony McCombs, Member
Ms. Cathie Abdel, Assistant Superintendent Personnel

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, January 28, 2021**
(Attachment #1) *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, February 11, 2021**
(Attachment #2) *Information*
5. **Minutes, Special Meeting of the Board of Trustees, January 8, 2021**
(Attachment #3) *Information*
6. **Minutes, Regular Meeting of the Board of Trustees, January 14, 2021**
(Attachment #4) *Information*
7. **Director's Report** *Information*
8. **Commissioner's Comments** *Information*

9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

In order to address the Personnel Commission, please email your comments to johnsond@fvsd.us by 3:15 p.m. on Thursday, February 25, 2021. Your comments will be read into the record.

ADMINISTRATION

**10. 2020-2021 Budget Update Presentation – Assistant Superintendent Business
Christine Fullerton** *Information*

11. Eligibility List *Information*
No eligibility lists at this time.

PERSONNEL

12. Job Announcements *Information*
Extended School Program Assistant
(Attachment #5)

FINANCIAL

13. No financial information at this time. *Information*

CLOSED SESSION

14. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

15. The next meeting of the Personnel Commission will be:

**March 25, 2021
3:30 p.m.
Via Zoom**

ADJOURNMENT

16. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF JANUARY 28, 2021**

DATE: February 18, 2021

Attached for your approval are the minutes of the Personnel Commission regular meeting of January 28, 2021.

RECOMMENDATION

The Personnel Commission approve the minutes of the January 28, 2021 Personnel Commission regular meeting.

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

January 28, 2021

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:31 p.m. held via a Zoom webinar. Mr. McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice - Chairperson
Mr. Tony McCombs, Member
Ms. Cathie Abdel, Assistant Superintendent Personnel

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

Ms. Cathie Abdel introduced the one attendee via zoom, Ms. Vania Arjian.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, December 17, 2020

Mrs. Davis moved to approve the minutes as presented. Mr. McCombs seconded the motion. Motion carried.

Agenda, Special Meeting of the Board of Trustees, January 10, 2021

Presented as an information item only.

Agenda, Regular Meeting of the Board of Trustees, January 14, 2021

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, December 10, 2020

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, December 17, 2020

Presented as an information item only.

Director's Report

Ms. Abdel hoped everyone had a nice holiday season and was able to spend some time with loved ones. She stated she hoped 2021 would be much brighter and bring us back together in person. Ms. Abdel shared updates regarding our return from winter recess. The decision was made in December to come back virtually the first week of school after winter break. We implemented this to ensure we had the staff to remain in our classrooms to support our students and hold the integrity of our organization. We had seen a significant increase in COVID-19 cases in the weeks leading up to winter recess resulting in a surge in the need of substitutes. Our mitigation strategies and workplace protocols prevented transmission at our school sites and workplaces. At the January 7, 2021 Board meeting the decision was made to extend virtual learning another week and to return to

in-person instruction on January 19, 2021. Ms. Abdel shared how to access and the current information from our Fountain Valley School District Dashboard with the Commissioners. This dashboard is the tool we are using to be transparent with our community regarding to the number of current COVID cases we have. She shared we started on January 11, 2021 to offer voluntary COVID-19 drive-thru testing on Thursdays each week at the District Office. We will continue this testing through the end of February. Ms. Abdel then gave a COVID-19 vaccine update and addressed the different tiers for receiving the vaccine. She also covered the CDPH Updated Guidance and COVID-19 Prevention Program, the Cal/OSHA COVID-19 Prevention Program and the Safe Schools for All Plan just released by Governor Newsom. Ms. Abdel then shared the classified highlights since our last meeting. She recognized and welcomed our new hires and congratulated Bulmaro Sanchez, our head custodian at Plavan, on his retirement. She also congratulated our Administrator of the Year, Mr. Chris Mullin.

Commissioners' Comments

Mrs. Davis, Mr. McCombs and Mr. Mullin all thanked Cathie for her comprehensive and personalized presentation. They appreciate all the work that goes into the presentation.

Public Comments

No public comments were received.

ADMINISTRATION

Eligibility Lists

Mr. McCombs moved to approve the eligibility list for Plumber and recertification of Instructional Assistant – Applied Behavior Analysis and Bus Driver. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The dual certification job posting for Assessment/Data Technician was reviewed.

FINANCIAL

Personnel Commission Budget 202-2021: Review of Year-to-Date

The year-to-date Personnel Commission budget was reviewed.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

February 25, 2021 at 3:30 p.m.

Via Zoom Webinar

ADJOURNMENT

The January 28, 2021, regular meeting of the Personnel Commission adjourned at 4:03 p.m.

Mr. William Mullin, Chairperson

Mrs. Carol Davis, Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF FEBRUARY 11, 2021**

DATE: February 18, 2021

Attached for your information is the agenda of the Board of Trustees regular meeting of February 11, 2021.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

A G E N D A

Videoconference via Zoom

February 11, 2021

Meeting Link:

https://us02web.zoom.us/webinar/register/WN_qx4V6kxVTmKLqUOT13nEAw

- CALL TO ORDER: 6:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M _____
 2nd _____
 V _____

- PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS

1. RECOGNITION OF MIDDLE SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from each of our middle schools: Talbert Middle School, Masuda Middle School and Fulton Middle School.

- RECESS

STAFF REPORTS AND PRESENTATIONS

2. NEXT STEPS IN THE THIRD AND FINAL ISSUANCE OF MEASURE O GENERAL OBLIGATION BONDS

Assistant Superintendent of Business Services, Christine Fullerton, will be joined by Lori Raineri and Keith Weaver, from Government Financial Strategies Inc., to review and discuss the next steps in moving forward with the third and final issuance of the District's General Obligation Bonds.

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

In order to address the Board of Trustees, please email your comments to luccheser@fvsd.us by 2:00PM on Thursday, February 11th. Your comments will be read into the record. For those attending in person, please comply with the procedures listed on the goldenrod form, “For Persons Wishing to Address the Board of Trustees” and give the form to the Executive Assistant.

***** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.**

LEGISLATIVE SESSION

- | | | |
|-----------|--|---|
| 3. | APPROVAL OF UPDATED 2020-21 COVID-19 SAFETY PLAN (FORMERLY KNOWN AS REOPENING SCHOOLS PLAN) FOR THE FOUNTAIN VALLEY SCHOOL DISTRICT | M _____
2 nd _____
V _____ |
|-----------|--|---|

On January 14, 2021, the California Department of Public Health released updated guidance for public schools. The 2020-21 Reopening Schools Plan has been updated to reflect recommendations in this new guidance.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the COVID-19 Safety Plan for the Fountain Valley School District.

- | | | |
|-----------|---|---|
| 4. | PROCLAMATION IN APPRECIATION OF OUR SCHOOL COUNSELORS IN CELEBRATION OF NATIONAL SCHOOL COUNSELING WEEK FEBRUARY 1-5, 2021 | M _____
2 nd _____
V _____ |
|-----------|---|---|

In honor of our outstanding School Counselors who are actively committed to helping students reach their full potential, we are pleased to celebrate them during National School Counseling Week, February 1-5, 2021.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the Proclamation of Appreciation to our School Counselors in celebration of National School Counseling Week, February 1-5, 2021.

- | | | |
|-----------|---|---|
| 5. | 2021 CSBA DELEGATE ASSEMBLY ELECTION – REGION 15 | M _____
2 nd _____
V _____ |
|-----------|---|---|

The Board of Trustees may vote for up to seven candidates for the 2020 CSBA Delegate Assembly Election – Region 15.

Superintendent's Recommendation: It is recommended that the Board of Trustees reaches consensus to vote for the Delegate Assembly nominees of its choice, not to exceed nine candidates.

6. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M _____
2nd _____
V _____

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 6-A.** Board Meeting Minutes from January 8th special meeting
- 6-B.** Board Meeting Minutes from January 14th regular meeting
- 6-C.** Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 6-D.** Donations
- 6-E.** Warrants
- 6-F.** Purchase Order Listing

Consent Items

6-G. SCHOOL ACCOUNTABILITY REPORT CARDS (SARCS)

Superintendent's Comments: It is recommended that the Board of Trustees approves the School Accountability Report Cards (SARCs) for all ten schools in Fountain Valley School District.

6-H. CONSOLIDATED APPLICATION – WINTER RELEASE 2020

Superintendent's Comments: It is recommended that the Board of Trustees approves transmittal of the Consolidated Application Winter Release 2020 Data Collection to the California State Department of Education.

6-I. APPROVE CHANGE ORDER #2 FOR THE GISLER ELEMENTARY SCHOOL MEASURE O HVAC AND MODERNIZATION PROJECT

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #2 for the Gisler Elementary School Measure O HVAC and Modernization Project.

6-J. APPROVE CHANGE ORDER #2 FOR THE TALBERT MIDDLE SCHOOL MEASURE O HVAC AND MODERNIZATION PROJECT

Superintendent’s Comments: It is recommended that the Board of Trustees approves Change Order #2 for the Talbert Middle School Measure O HVAC and Modernization Project.

6-K. CONTRACT WITH DENNIS SMITH OF LEADERSHIP ASSOCIATES

Superintendent’s Comments: It is recommended that the Board of Trustees approves the consultant contract between Leadership Associates and the Fountain Valley School District for the purpose of providing the services of Governance Team Workshop during the 2020-21 school year.

6-L. ACCEPT AND AWARD RFO 14 TO GIGAKOM FOR \$ 351,409.31 TO PROVIDE NEW NETWORK SWITCHES FOR THE DISTRICT OFFICE AND SCHOOL SITES

Superintendent’s Comments: It is recommended that the Board of Trustees accepts and awards RFO #14 to Gigakom for \$351,409.31 to provide network switches for the District Office.

6-M. APPOINT MEMBERS OF CITIZEN’S BOND OVERSIGHT COMMITTEE

It is recommended that the board of trustees appoints Connie Wadsley and Glenn Kubota to serve on the Measure O Citizen’s Bond Oversight Committee.

6-N. NON-PUBLIC AGENCY CONTRACTS

Superintendent’s comments: under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the west orange county consortium for special education be authorized to receive invoices and process payment.

Non-public school/agency	100% contract cost	effective dates
Secure Transportation Company, Inc.	\$7,500	1/25/21-6/30-21

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- **CLOSED SESSION**

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*
- REPORT OUT OF CLOSED SESSION
The Board President will report out on action taken, if any.
- APPROVAL TO ADJOURN

The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, March 11, 2021 at 6:30PM.

A copy of the Board Meeting agenda is posted on the District's web site (www.fvsd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at luccheser@fvsd.us or calling 714.843.3255 during normal business hours.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at luccheser@fvsd.us or calling 714.843.3255.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF JANUARY 8, 2021**

DATE: February 16, 2021

Attached for your information are the minutes of the Board of Trustees special meeting of January 8, 2021.

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

Videoconference via Zoom

January 8, 2021

Meeting Link: https://us02web.zoom.us/webinar/register/WN_Tuiulma_S1ufhQEpb3baiQ

MINUTES

President Crandall called the special meeting of the Board of Trustees to order at 7:15pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Jeanne Galindo	Member
Steve Schultz	Member

Motion: Mrs. Schultz moved to approve the meeting agenda with the amendment to Item 4-O.

AGENDA APPROVAL

Second: Mr. Schultz

Vote: 5-0

Mr. Schultz led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were fifty-five requests to address the Board of Trustees. Fifty members of the community, including teachers and parents/guardians of FVSD students addressed the Board of Trustees regarding the return to in-person instruction.

PUBLIC COMMENTS

CLOSED SESSION

Mrs. Crandall announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*

BOARD WORKSHOP

The Board of Trustees participated in a workshop to discuss the return to in-person instruction on January 12, 2021. Superintendent, Dr. Mark Johnson shared with the Board of Trustees additional information to assist in their discussion.

BOARD
DISCUSSION
REGARDING
RETURN TO IN-
PERSON
INSTRUCTION

LEGISLATIVE SESSION

Motion: Mrs. Schultz moved to give direction to staff to delay the return to in-person instruction to January 19, 2021.

Second: Mr. Cunneen

Vote: 5-0

ACTION
REGARDING
RETURN TO IN-
PERSON
INSTRUCTION FOR
STUDENTS
PARTICIPATING IN
THE HYBRID
MODEL WITHIN
FOUNTAIN
VALLEY SCHOOL
DISTRICT

ADJOURNMENT

Motion: Mrs. Galindo moved to adjourn the meeting at 11:03PM.

Second: Mr. Schultz

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR MEETING OF JANUARY 14, 2021**

DATE: February 16, 2021

Attached for your information are the minutes of the Board of Trustees regular meeting of January 14, 2021.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

Videoconference via Zoom

January 14, 2021

Meeting Link:

https://us02web.zoom.us/webinar/register/WN_hDa1P8a7Ssm6_Ti_-3BI5w

MINUTES

President Crandall called the regular meeting of the Board of Trustees to order at 6:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Jeanne Galindo	Member
Steve Schultz	Member

Motion: Mr. Cunneen moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Schultz

Vote: 5-0

Mr. Cunneen led the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE

SPECIAL PRESENTATIONS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Courreges School. The Board joined staff, parents and the community in celebrating the following Courreges Cougars: Mikayla Kaplan (K), Brayden Boyd (1st), Jake Holt (2nd), Coral Bell (3rd), Ella Reed (4th) and Dalton Ruig (5th).

RECOGNITION OF
STUDENTS FROM
COURREGES SCHOOL

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized seven outstanding students from Plavan School. The Board joined staff, parents and the community in celebrating the following Plavan Panthers: Elijah Perez (TK),

RECOGNITION OF
STUDENTS FROM
PLAVAN SCHOOL

Bella Tran (K), Christian Brady (1st), Avyn Stambuk (2nd), Vy Nguyen (3rd), Khloe Rabideau (4th) and Rubi Nguyen (5th).

Following these recognitions, the Board took a brief recess.

STAFF REPORTS AND PRESENTATIONS

Assistant Superintendent, Educational Services, Dr. Steve McLaughlin, and Director, Support Services, Mrs. Kate Christmas, provided an update for the Board of Trustees on the Social Emotional Learning and Mental Health Supports. The presentation included a review of the support staff, resources, professional development opportunities, and community events, including the anticipated timeline.

**PRESENTATION OF
SOCIAL EMOTIONAL
LEARNING AND
MENTAL HEALTH
SUPPORTS AND NEXT
STEPS**

BOARD REPORTS AND COMMUNICATIONS

Mrs. Schultz thanked the Plavan and Courreges students honored for their hard work and dedication to their education, noting that their smiles are truly contagious. In addition, she noted the importance of the social emotional learning in the District, emphasizing the importance of making resources available, not forced upon individuals. She noted her pride in our district for making the effort to have this information and resources available to staff, students and families.

Mr. Cunneen's activities since the last meeting included: virtual attendance of annual audit meeting with Eide Bailly for the District and Measure O as the representative for the Board. He noted unmodified reports and clean audits for both. He thanked Mrs. Fullerton and Mr. Guerra for another success year in compliance reporting. In addition, he attended the virtual CSBA Ball Frost Group Fiscal update on the Governor's budget.

Mr. Schutlz attended the virtual CSBA Ball Frost Group Fiscal update on the Governor's budget. In addition, he remarked on the passing of Mrs. Rogers, Fred Roger's wife, noting her husband's great impact on his life. Mr. Schultz thanked staff for their dedication and expressed his appreciation for their hours. He noted that he is happy to see how our District is doing and expressed his great hope to meet more of our staff as the weeks continue.

Mrs. Crandall thanked staff for their hard work since last Friday to put in a productive virtual week for students this week. She also thanked her fellow trustees for their continued work for our students. Her activities since the last meeting included: drive-thru

to thank the food distribution groups that took place right before the holidays; preview of Be Well OC, mental health services developed on the site of the District Crossroads building; virtual CSBA Ball Frost Group Fiscal update on the Governor’s budget; FVSF meeting; and writing an article for *School News* highlighting initiatives coming in 2021. She thanked her fellow trustees for their service this month.

PUBLIC COMMENTS

There were nine requests to address the Board of Trustees. Nine staff members addressed the Board of Trustees with concerns and feedback.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Schultz moved to approve the Consent Calendar.

CONSENT
CALENDAR

Second: Mrs. Galindo

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from December 17th annual organizational meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Williams Quarterly Report For Second Quarter 2020-21
- Approve the Scope of Work with Government Financial Strategies, Inc. for Third Issuance of Measure O General Obligation Bonds
- Single Plans for Student Achievement
- Review and Approval of 2019-20 Financial Audit
- Review and Approval of 2019-20 Building Fund Measure O Financial and Performance Audit Report

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked staff, parents and the community for the stakeholder input we continue to receive. He noted the great value in continuing to hear how we are working. To our students, teachers and two principals tonight, he noted that it was such a great presentation. To our students specifically, he noted

the wonderful opportunity from photos shared to see into their own world, a glimpse of their homelife. He noted loving to get to see these and these personal relationships that matter. To our teachers, he noted that it is not easy to put together these videos. He loved hearing how much our teachers care for these students. He thanked Mr. Christensen and Dr. Ham for a job well done. He noted that this is the first student recognition of the year and while different, it was a job very well done. Dr. Johnson also thanked the Board for their work during what is Board appreciation month. To Dr. McLaughlin and Mrs. Christmas, he noted that Social Emotional Learning is hard to define and he appreciates the things that have been done in the past. He noted it is great to see the continued progress. He highlighted the recent email to staff regarding the Othena website and app available, both of which are growing in functionality. He encouraged staff to register for a user name and password on the website. He also acknowledged the varying feelings on returning to in person instruction. He noted looking forward to seeing our students in person on 1/19 and emphasized the protocols in place. He noted that while we empathize with those that did not want to delay, it was the right thing to do to delay return one more week.

CLOSED SESSION

Mrs. Crandall announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed: CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and

Assistant Superintendent, Educational Services:
Government Code 54956.5

ADJOURNMENT

Motion: Mrs. Schultz moved to adjourn the meeting at 9:12PM.

Second: Mrs. Galindo

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent Personnel

SUBJECT: **ELIGIBILITY LISTS**

DATE: February 16, 2021

No eligibility lists at this time.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **JOB ANNOUNCEMENT**

DATE: February 16, 2021

The job announcement posted since the last regular meeting of the Personnel Commission is attached as an informational item:

Dual Certification:

Extended School Program Assistant



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvdsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

Extended School Program Assistant

Dual Certification - Open and Promotional

The following positions are being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	February 16, 2021
CLOSING DATE:	Open until filled
SALARY:	\$16.35 - \$19.87/hour (Range 13, 5 Steps)
HOURS:	Positions work 12 – 20 hours/week in the afternoons, generally between 2 – 5 pm
TERM:	9.6 months a year

ESSENTIAL FUNCTIONS

- Administers immediate first aid, scheduled prescriptions and over the counter medication.
- Provides medical assistance as instructed by a health care professional.
- Assists with planning and implementing a variety of activities.
- Maintains a variety of records, reports and program materials.
- Manages student behavior on site, field trips, bus loading/unloading, etc.
- Models appropriate behavior for children.
- Provides assistance for physical, personal hygiene and self image needs of students.
- Provides instruction to students in a safe, nurturing environment in curriculum-based activities.
- Provides guidance and encouragement in a patient, caring and sensitive manner.
- Reports incidents and supports a clean, safe and orderly environment.

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge and Abilities are required to

- Possess skills required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions.
- Adapt to changing work priorities; applying pertinent laws, codes, policies, and/or regulations; coordinating activities with other schools, districts and/or agencies; and facilitating department goals.
- Perform basic math, including calculations using fractions, percents, and/or ratios.
- Administer first aid and/or prescribed medications.
- Understand written procedures, write routine documents, speak clearly, and understand complex, multi-step written and oral instructions.
- Possess knowledge of curriculum, instruction, and subjects of assignment; pertinent laws, codes, policies, and/or regulations; public relations protocols; understanding of nutritional guidelines; stages of child development for children with special needs; and classroom management techniques and relevant professional standards and practices.

(SEE OTHER SIDE)

Skills, Knowledge and Abilities are required to (continued)

- Schedule activities, collate data, and use basic, job-related equipment.
- Problem solving with data may require independent interpretation.
- Communicate with persons of varied educational and cultural backgrounds; meet deadlines and schedules; providing leadership, direction, and team building; providing opportunities for the exchange of ideas; and setting priorities.

JOB DESCRIPTION can be found on the Fountain Valley School District website at www.fvsd.us under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)

EXPERIENCE AND EDUCATION

- Job related experience is required.
- High school diploma or equivalent.

APPLICATION PROCESS

All application materials will be screened and when a sufficient number of qualified, “ready and willing” applicants are received, they will be invited to attend the written test via email. Those then passing the written test will be invited to the oral interview.

EXAMINATION PROCESS

The examination process will consist of a written test and oral interview, to be weighted as shown. All applicants are invited to the written test. Applicants who successfully complete the written test will be scheduled for the qualifications appraisal interview.

Relative Weights of the Exam:

Written test (40%).....	Date to be determined
Qualifications Appraisal Interview (60%).....	Date to be determined

Testing/interview will be conducted at the Fountain Valley School District Office

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on the list, along with “ready and willing” transfer eligibles. Promotional candidates will receive seniority credit based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the medical examination, fingerprinting, conviction clearance, and a tuberculosis screening.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate based on race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the option to become a member of California School Employees Association.