

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC Room
10055 Slater Avenue
Fountain Valley, CA 92708

June 24, 2021

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice Chairperson
Mr. Tony McCombs, Member
Ms. Cathie Abdel, Assistant Superintendent Personnel

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, May 27, 2021**
(Attachment #1) *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, June 10, 2021**
(Attachment #2) *Information*
5. **Agenda, Special Meeting of the Board of Trustees, June 12, 2021**
(Attachment #3) *Information*
6. **Minutes, Regular Meeting of the Board of Trustees, May 20, 2021**
(Attachment #4) *Information*
7. **Director's Report** *Information*
8. **Commissioner's Comments** *Information*

9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

10. Eligibility Lists

Action

**Food Services Worker, Instructional Assistant, Instructional Assistant
Mild/Moderate and Instructional Assistant Moderate/Severe**
(Attachments #5-#8)

PERSONNEL

11. Job Announcements

Information

(Attachments #9 - 15)

FINANCIAL

12. Approval of Invoice for CODESP

Action

(Attachment #16)

13. Approval of Invoice for CSPCA

Action

(Attachment #17)

CLOSED SESSION

14. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

15. The next meeting of the Personnel Commission will be:

**August 26, 2021
3:30 p.m.
Board Room**

ADJOURNMENT

16. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF May 27, 2021**

DATE: June 17, 2021

Attached for your approval are the minutes of the Personnel Commission regular meeting of May 27, 2021.

RECOMMENDATION

The Personnel Commission approve the minutes of the May 27, 2021 Personnel Commission regular meeting.

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

May 27, 2021

3:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 3:34 p.m. in the Multipurpose Room, 8778 El Lago Street, Fountain Valley, California 92708. Mrs. Davis led the Pledge of Allegiance. Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice – Chairperson
Mr. Tony McCombs, Member
Ms. Cathie Abdel, Assistant Superintendent Personnel

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Mr. McCombs seconded the motion. Motion carried.

Introduction of Guest

Ms. Mona Green, Director of Child Care Programs, attended.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, April 22, 2021

Mr. McCombs moved to approve the minutes as presented. Mrs. Davis seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, May 20, 2021

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, April 15, 2021

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, April 21, 2021

Presented as an information item only.

Director's Report

Ms. Abdel shared an update on our in-person instruction. We returned to our full-modified traditional schedule five weeks ago for our elementary schools and four weeks ago for our middle schools. She stated everything is going amazingly well and you can feel the energy and excitement of the students and staff. Ms. Abdel thanked everyone who made this possible and did it with the intent and focus on kids. The fact that we were able to work together made this a great success.

Ms. Abdel also provided information regarding the Expanded Learning Opportunity (ELO) grant monies received from the Federal Government. These dollars are set aside to address learning loss and to provide additional support for students such as social and emotional needs, summer school, and interventions. We are asking you to approve five new job classifications two of which are associated with the ELO grant. The two new classifications are the Guidance Technician and the Wellness Specialist. We are in the process of

accepting applications for our Academic Intervention summer school in addition to the Extended School Year program.

This summer the classified staff will have two opportunities to be employed over the summer. We have three more job description on the agenda tonight. The third job description on tonight's agenda is the Director of Safety and Human Resources. This position is expanded to include and clarify the safety aspect. The fourth job description is the Supervisor, Child Care & Recreation to support the preschool as well as the ESP programs. The last job description is the Special Education Data Technician, which will oversee the special education data piece and focus on informational systems.

Ms. Abdel stated on the June 10, 2021 Board meeting we are inviting our certificated retirees to be honored. The classified retirees will be honored at the Board meeting on the 24th. Tonight we are looking forward to the classified employee of the year celebration. This is the first celebration we have held in over 14 months. Ms. Abdel thanked the Commissioners for their interest and support enabling us to recognize the employees of the year in person.

Commissioners' Comments

Mrs. Davis and Mr. Mullin stated they would like to attend the June 24th Board meeting recognizing the classified retirees. Mr. Mullin stated all the kids are thrilled to be back in school.

Public Comments

No public comments received.

ADMINISTRATION

Classification Plan Amendment – Creation of the new classification of Guidance Technician.

Mr. McCombs moved to approve the new classification of Guidance Technician as presented. Mrs. Davis seconded the motion. Motion carried.

Mrs. Davis moved to approve the placement of the new classification of Guidance Technician on range 38 of the classified salary schedule. Mr. McCombs seconded the motion. Motion carried.

Classification Plan Amendment – Creation of the new classification of Special Education Data Technician.

Mr. McCombs moved to approve the new classification of Special Education Data Technician as presented.

Mrs. Davis seconded the motion. Motion carried.

Mr. McCombs moved to approve the placement of the new classification of Special Education Data Technician on range 41 of the classified salary schedule. Mrs. Davis seconded the motion. Motion carried.

Classification Plan Amendment – Creation of the new classification of Supervisor, Child Care and Recreation Program.

Mrs. Davis moved to approve the new classification of Supervisor, Child Care and Recreation Program as presented. Mr. McCombs seconded the motion. Motion carried.

Mrs. Davis moved to approve the new classification plan amendment for Supervisor, Child Care and Recreation Program on range 8 of the classified management salary schedule. Mr. McCombs seconded the motion. Motion carried.

Classification Plan Amendment – Creation of the new classification of Wellness Specialist.

Mr. McCombs moved to approve the new classification of Wellness Specialist as presented. Mrs. Davis seconded the motion. Motion carried.

Mr. McCombs moved to approve the new classification plan amendment for Wellness Specialist on range 88 of the classified salary schedule. Mrs. Davis seconded the motion. Motion carried.

Classification Plan Amendment – Reclassification of Director, Safety and Human Resources.

Mrs. Davis moved to approve the reclassification of Director, Safety and Human Resources as presented.

Mr. McCombs seconded the motion. Motion carried

Mr. McCombs moved to approve the placement of the reclassification of Director, Safety and Human Resources on range 17 of the classified management salary schedule. Mrs. Davis seconded the motion. Motion carried.

Eligibility Lists

Mr. McCombs moved to approve the eligibility list for Bus Driver. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The open job posting for Noon Duty Aide was reviewed along with the dual certification job postings for Food Services Worker, and Health Assistant.

FINANCIAL

Personnel Commission Budget 2021-2022: Second Reading and Adoption

The Personnel Commission participated in the second reading and review of the proposed 2021-2022 budget.

Mr. McCombs moved to approve the 2021- 2022 budget as presented. Mrs. Davis seconded the motion. Motion carried.

CLOSED SESSION

No closed session was required.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

June 24, 2021 at 3:30 p.m.

PDC Room

ADJOURNMENT

The May 27, 2021, regular meeting of the Personnel Commission adjourned at 4:02 p.m.

Mr. William Mullin, Chairperson

Carol Davis Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JUNE 10, 2021**

DATE: June 17, 2021

Attached for your information is the agenda of the Board of Trustees regular meeting of June 10, 2021.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

A G E N D A

10055 Slater Avenue
Fountain Valley, CA 92708
and Videoconference via Zoom

June 10, 2021

Meeting Link: https://us02web.zoom.us/webinar/register/WN_YQ8dPQxMSHSdnWAjlNuinQ

- CALL TO ORDER: 6:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M _____
 2nd _____
 V _____

- PLEDGE OF ALLEGIANCE led by Boy Scout Troop 412.

SPECIAL PRESENTATIONS

**1. CELEBRATION OF FOUNTAIN VALLEY SCHOOL DISTRICT
TEACHER OF THE YEAR AMY JARA**

The Board of Trustees will join staff and the community to honor Masuda Teacher, Amy Jara, honored this evening as Fountain Valley School District’s Teacher of the Year 2021.

**2. CELEBRATION OF FVSD TEACHERS COMPLETING TWO-YEAR
INDUCTION PROGRAM**

It is an interest of the Board of Trustees to recognize dedication to the teaching profession and our students and therefore, the Board wishes to recognize the following five teachers who have completed the Fountain Valley School District’s rigorous two-year Induction Program and are now eligible to receive their clear teaching credential: Kaitlyn Orzewski, Kelly Todd, Morgan Mowrey, Nicole Golf and Debra Piggee. The District recognizes their commitment and hard work as well as that of their mentors, Leo Brignardello, Alyssa Brignardello, Staci Flores, Kayla Marley, Kara Thomas-Shepard, Katie Mullen, Jessica Craig, Randi Hubbard, Kristi Manthorne, Lauren Voss and Kathy Lewis, who supported them while they completed the program.

- **RECESS**

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

3. RECOGNITION OF CERTIFICATED RETIREES LORRI WALTON, KIM KNOTTS AND NANCY RAYMOND

The Board of Trustees is pleased to join our staff and community in celebrating our three retiring certificated staff: Lorri Walton, Kim Knotts and Nancy Raymond, and their lasting impact and dedication to the students, staff and families of the Fountain Valley School District.

• **RECESS**

4. CELEBRATION OF ORANGE COUNTY SCHOOL NURSE ORGANIZATION SCHOOL NURSE OF THE YEAR MELANNI EVANS

The Board of Trustees is pleased to join our staff and community in celebrating District Nurse Melanni Evans as she was recently honored by the Orange County School Nurse Organization as 2021 School Nurse of the Year.

• **RECESS**

STAFF REPORTS AND PRESENTATIONS

5. BUDGET UPDATE (ORAL AND WRITTEN)

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra will provide an update for the Board of Trustees on the State Budget and its effect on the Fountain Valley School District.

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC HEARINGS

6. 2021-2022 LOCAL CONTROL ACCOUNTABILITY PLAN

A public hearing shall be held for the purpose of discussing the Fountain Valley School District's Local Control Accountability Plan for the year ending June 30, 2022. Public input is welcomed.

7. PUBLIC HEARING FOR 2021-22 BUDGET

A public hearing shall be held for the purpose of discussing the proposed 2021-22 final budget prior to approval by the Board of Trustees. Public input is welcomed.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

In order to address the Board of Trustees, please comply with the procedures listed on the goldenrod form, *For Persons Wishing to Address the Board of Trustees* and give the form to the Executive Assistant.

***** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.**

LEGISLATIVE SESSION

8. DECLARATION OF NEED

M ___
2nd ___
V ___

Each year we file the Declaration of Need for Fully Qualified Educators with the California Commission on Teacher Credentialing. This Declaration shows estimated hiring needs for certain positions, which may require an emergency credential. We only estimate what we think we might need. We can adjust our estimates any time during the school year. The Commission expects us to be within ten percent (10%) of what we actually request. We have never gone over that percent.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves the Declaration of Need for Fully Qualified Educators so that staffing can be completed with the best possible candidates and we can retain our substitute teachers.

9. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M ___
2nd ___
V ___

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent’s Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 9-A. Board Meeting Minutes from March 13th special meeting
- 9-B. Board Meeting Minutes from May 20th regular meeting
- 9-C. Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 9-D. Warrants
- 9-E. Purchase Order Listing
- 9-F. Budget Transfers and Adjustments

Consent Items

9-G. REVIEW OF INVESTMENT POLICY

Superintendent's Comments: It is recommended that the Board of Trustees receive the Investment Policy for review.

9-H. APPROVE THE AGREEMENT FOR PROFESSIONAL SERVICES WITH TAO ROSSINI

Superintendent's Comments: It is recommended that the Board of Trustees approve the contract with Tao Rossini to provide Professional Legal Services.

9-I. APPROVAL TO ENTER INTO A CONTRACT WITH FOLLETT TO PURCHASE FOLLETT DESTINY RESOURCE MANAGER

Superintendent's Comments: It is recommended that the Board of Trustees enter into a contract with Follett to purchase the Destiny Resource Manager program.

9-J. RESOLUTION 2021-20: APPROVAL OF LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES CONTRACT NUMBER CSPP-1344 AND AUTHORIZING SIGNATURE

Superintendent's comments: It is recommended that the Board of Trustees adopts Resolution 2021-20 approving Local Agreement for Child Development Services Contract Number CSPP-1344 with the California Department of Education for the 2021-22 school year and authorizing Mona Green to sign on the Board's behalf.

9-K. AWARD BID #21-04 MODULAR BUILDINGS-SITWORK ONLY (TALBERT MIDDLE SCHOOL)

Superintendent's comments: It is recommended that the Board of Trustees awards Bid# 21-04 to Incotechnic, Inc. in the amount of \$ 890,355.00 and authorizes the Superintendent or his designee to sign all documents on behalf of the District.

9-L. AWARD BID #21-09 ASPHALT PAVING – VARIOUS SITES

Superintendent's comments: It is recommended that the Board of Trustees awards Bid# 21-09 to Universal Paving Co., Inc. in the amount of \$ 913,500 and authorizes the Superintendent or his designee to sign all documents on behalf of the District.

9-M. NON-PUBLIC AGENCY CONTRACTS

Superintendent's comments: under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the west orange county consortium for special education be authorized to receive invoices and process payment.

Non-public school/agency	100% contract cost	Effective dates
Hiddleson Listening, Language and Speech Center	\$2,250	7/1/20-6/30/21

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- **CLOSED SESSION**

The Board of Trustees will retire into Closed Session to address the following:

- **Personnel Matters:** *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- **Pupil Personnel:** *Education Code 35146*
- **Negotiations:** *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- **Threat to Public Safety or Facilities:** *Government Code 54956.5*
- **Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services:** *Government Code 54956.5*
- **Public Employee Performance Evaluation:** *Government Code Section 54957 & 54957.1*
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

- **REPORT OUT OF CLOSED SESSION**

The Board President will report out on action taken, if any.

- **APPROVAL TO ADJOURN**

**The next regular meeting of the Fountain Valley School District
Board of Trustees is on Thursday, June 24, 2021 at 6:30PM.**

A copy of the Board Meeting agenda is posted on the District's web site (www.fvsd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at luccheser@fvsd.us or calling 714.843.3255 during normal business hours.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at luccheser@fvsd.us or calling 714.843.3255.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JUNE 12, 2021**

DATE: June 17, 2021

Attached for your information is the agenda of the Board of Trustees regular meeting of June 12, 2021.



Fountain Valley School District

BOARD OF TRUSTEES
SPECIAL MEETING

AGENDA

Board Room
10055 Slater Avenue
Fountain Valley, CA

June 12, 2021

- CALL TO ORDER: 10:00AM
- ROLL CALL
- APPROVAL OF AGENDA

- PLEDGE OF ALLEGIANCE

M _____
 2nd _____
 V _____

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

BOARD WORKSHOP

1. GOVERNANCE WORKSHOP

The Governance Team shall participate in a workshop to discuss practices, protocols, priorities and Governance Team effectiveness.

- APPROVAL TO ADJOURN

The next regular board meeting of the Fountain Valley School District Board of Trustees is on Thursday, June 24, 2021 at 6:30pm.

A copy of the Board Meeting agenda is posted on the District's web site (www.fvsd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office by calling 714.843.3255 during normal business hours.

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office by calling 714.843.3255 or by faxing 714.841.0356.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF MAY 20, 2021**

DATE: June 17, 2021

Attached for your information are the minutes of the Board of Trustees regular meeting of May 20, 2021.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708
and Videoconference via Zoom
Meeting Link: https://us02web.zoom.us/webinar/register/WN_ySAlIKpWSjOiU0-36-mGrQ

May 20, 2021

MINUTES

President Crandall called the regular meeting of the Board of Trustees to order at 6:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Jeanne Galindo	Member
Steve Schultz	Member

Motion: Mr. Cunneen moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Galindo

Vote: 3-0 (Absent Mr. Schultz, Mrs. Schultz)

Mr. Schultz joined at 6:31PM.

SPECIAL PRESENTATIONS

The Board of Trustees joined staff and the community to honor Tanya Hoxsie and her lasting impact on our community as she retires from her role as Chief Executive Officer of the Huntington Valley Boys and Girls Club.

CELEBRATION OF
TANYA HOXSIE AND
HER RETIREMENT AS
CHIEF EXECUTIVE
OFFICER OF THE
HUNTINGTON
VALLEY BOYS AND
GIRLS CLUB

Following this, the Board took a brief recess.

The Board of Trustees joined our staff and community in celebrating Tamura's Techno Tigers and their Coach Huong Dao as they recently won the highest award at the Orange QT, the

CELEBRATION OF
TAMURA TECHNO
TIGERS AND COACH
HUONG DAO

Champions Award, in addition to Mrs. Dao receiving the Coach/Mentor Award.

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize nine outstanding students from Tamura School and seven star students from Oka School.

From Tamura School, the Board celebrated Hendrix Sims (EEK), Khang Uyen Minh Duong (TK), Vicki Valladolid (K), Aiden Tran (1st), Ostynn Kawata (1st), ZsanaBella Smith (2nd), Logan Nguyen (3rd), Sarah Kennedy (4th), and Aidan DeRosia (5th). From Oka School, the Board honored Summer Klatskin (TK), Levi Harris (K), Gabriella Spizzirri (1st), Valerie Wood (2nd), Nora Knutsen (3rd), Julia Varela (4th) and Jilian Headlee (5th). The Board was joined by staff, parents and the community in celebrating the fantastic accomplishments of these students.

RECOGNITION OF STUDENTS FROM TAMURA SCHOOL AND OKA SCHOOL

Following these recognitions, the Board took a brief recess.

Mr. Cunneen led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

STAFF REPORTS AND PRESENTATIONS

Assistant Superintendent of Business Services, Christine Fullerton, was joined by Lori Raineri and Keith Weaver, from Government Financial Strategies Inc., to review and discuss the results from the District’s recent General Obligation Bonds issuance. Ms. Raineri and Mr. Weaver shared the best practices utilized and the credit rating process involved in the third Measure O bond issuance. In addition, Mr. Weaver shared interest rates as well as the bid results. Following this, he shared the dollar difference in bids and the resulting additional funds for facilities received, totaling close to \$14,000 more for facility projects apart of Measure O. Moreover, Mr. Weaver shared that the projected tax levies are below projections, a savings for our taxpayers. In closing, Mr. Weaver highlighted that the bond process was completed on time, with more funds for facilities than projected and with a less taxpayer cost with taxes below the budget by more than \$4 million.

RESULTS FROM THIRD MEASURE O GENERAL OBLIGATION BONDS ISSUANCE

Assistant Superintendent, Educational Services, Dr. Steve McLaughlin was joined by Director, Educational Services, Dr. Jerry Gargus to share an update from Educational Services with the Board of Trustees. This presentation included a review of Expanded Learning Opportunities in the District as well as the

EDUCATIONAL SERVICES UPDATE

assessment calendar. Dr. McLaughlin began by sharing an overview of student assessments. He shared a comparison of local assessments versus state assessments, noting their complimentary roles in informing staff. He reviewed our SBAC results historically. In addition, Dr. Gargus reviewed the increased flexibility from both Federal and State in 2020-21. He noted that all school districts will be required to administer state assessments. In addition, the State of CA has determined that districts may administer CAASPP or locally-determined assessments if CAASPP is not a viable option. He shared the criteria that LEAs must meet. He noted that there is no local alternative to the CA Alternative Assessment. Dr. Gargus shared the reasons why the district pursued a locally determined assessment. Following this, he shared greater details regarding the locally determined assessments to be administered throughout the district including IXL Diagnostic for ELA and math and the CA Alternative Assessment for students with special needs. Moreover, he reviewed those assessments that are traditionally administered for students in the District and will continue to be this year. Following this, Dr. McLaughlin shared how data from these assessments will be used, including identifying students for intervention, building classes for the 2021-22 school year and gaining insight into the impact of the pandemic. In addition, Dr. McLaughlin shared a review of the Expanded Learning Opportunities (ELO) Grant. He shared typical LCFF funding for the District in addition to providing an overview of COVID-19 Recovery one-time funds, including the ELO Grant. He noted again that these funding sources are intended to be short term and one-time funds to help students overcome the impact of pandemic learning models. Dr. Gargus shared a comparison of LCFF versus the ELO Grant. He shared ELO Grant expenditure guidelines and the total funds anticipated for the district. Dr. Gargus then shared the plans for the funds in the district including 2021 and 2022 summer school programs, increased intervention supports, increased social-emotional support, and professional development.

BOARD REPORTS AND COMMUNICATIONS

Mrs. Galindo's activities since the last meeting included: FVSF meeting. She noted planning for the upcoming Marc Ecker Golf Tournament. In addition, she extended her congratulations to Mrs. Hoxsie and thanked the Boys and Girls Club for the service they provide our students. In addition, she congratulated the students honored this evening for their exceptional work.

Mr. Cunneen’s activities since the last meeting included: chairing Fountain Valley GPAC meeting as well as study session with Fountain Valley Planning Commission and Fountain Valley City Council, OCSBA fiscal services seminar with an update from John Gray and School Services.

Mr. Schultz’ activities since the last meeting including: RL Stine conference regarding increasing reading for our students, FVSD parent training, conference with CA State Secretary of Education, tour of Masuda, and OCSBA fiscal seminar. He commended our teachers for the work they are doing with our students back on campus full time.

Mrs. Crandall thanked Mrs. Fullerton, Mr. Hastie and their teams for keeping the Moiola campus clean while closed. She noted that as of 8 days ago, the property belongs to Brookfield. Her activities since the last meeting included: Capitol Advisors webinar on state budget, CSBA webinar last Friday, OCSBA fiscal webinar with presentation by School Services, appreciation video for staff in the month of May, suicide awareness webinar for parents, SPC meeting, FVSF meeting including the announcement of summer enrichment program, and Rotary MIS meeting honoring a Masuda student as well as an FVSD*Connected* student. She thanked her fellow trustees for their service this month.

PUBLIC HEARINGS

The Board of Trustees conducted a public hearing for the purpose of receiving public comment on the proposed agreement for the 2020-21 school year between Fountain Valley School District and the Fountain Valley Educational Association. Public input was welcomed. There were no requests to address the Board and the hearing was closed.

PUBLIC HEARING
ON TENTATIVE
AGREEMENT
BETWEEN
FOUNTAIN
VALLEY SCHOOL
DISTRICT AND
FOUNTAIN
VALLEY
EDUCATIONAL
ASSOCIATION
PUBLIC HEARING
ON TENTATIVE
AGREEMENT
BETWEEN
FOUNTAIN
VALLEY SCHOOL
DISTRICT AND
CALIFORNIA

The Board of Trustees conducted a public hearing for the purpose of receiving public comment on the proposed agreement for the 2020-21 school year between Fountain Valley School District and the California School Employees Association, Chapter #358. Public input was welcomed. There were no requests to address the Board and the hearing was closed.

SCHOOL
EMPLOYEES
ASSOCIATION,
CHAPTER 358

PUBLIC COMMENTS

There were two requests to address the Board of Trustees. One commenter addressed the Board regarding curriculum and another addressed the Board to express appreciation for the recently negotiated employee contracts.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mr. Cunneen move to approve the Public Disclosure of Collective Bargaining Agreement Between Fountain Valley School District and Fountain Valley Education Association for 2020-21 School Year.

Second: Mrs. Galindo

Vote: 4-0 (Absent: Mrs. Schultz)

PUBLIC
DISCLOSURE OF
COLLECTIVE
BARGAINING
AGREEMENT
BETWEEN
FOUNTAIN
VALLEY SCHOOL
DISTRICT AND
FOUNTAIN
VALLEY
EDUCATION
ASSOCIATION FOR
2020-21 SCHOOL
YEAR

Motion: Mr. Schultz moved to approve the Agreement between Fountain Valley Education Association and Fountain Valley School District.

Second: Mrs. Galindo

Vote: 4-0 (Absent: Mrs. Schultz)

AGREEMENT
BETWEEN
FOUNTAIN
VALLEY
EDUCATION
ASSOCIATION
AND FOUNTAIN
VALLEY SCHOOL
DISTRICT

Motion: Mrs. Crandall moved to approve the Public Disclosure of Collective Bargaining Agreement Between Fountain Valley School District and California School Employees Association, Chapter 358 for 2020-21 School Year.

Second: Mr. Schultz

PUBLIC DISCLOSURE
OF COLLECTIVE
BARGAINING
AGREEMENT
BETWEEN
FOUNTAIN
VALLEY SCHOOL
DISTRICT AND

Vote:	4-0 (Absent: Mrs. Schultz)	CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 358 FOR 2020-21 SCHOOL YEAR
Motion:	Mrs. Galindo moved to approve the Agreement between California School Employees Association, Chapter 358 and Fountain Valley School District.	AGREEMENT BETWEEN CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 358 AND FOUNTAIN VALLEY SCHOOL DISTRICT
Second:	Mr. Cunneen	DISCLOSURE OF MANAGEMENT AND CONFIDENTIAL EMPLOYEES SALARY INCREASES
Vote:	4-0 (Absent: Mrs. Schultz)	CONSENT CALENDAR
Motion:	Mr. Cunneen moved to approve Disclosure of Management and Confidential Employees Salary Increases.	CONSENT CALENDAR
Second:	Mrs. Crandall	
Vote:	4-0 (Absent: Mrs. Schultz)	
Motion:	Mr. Schultz moved to approve the Consent Calendar.	
Second:	Mrs. Galindo	
Vote:	4-0 (Absent: Mrs. Schultz)	

The Consent Calendar included:

- Board Meeting Minutes from April 15th regular meeting
- Board Meeting Minutes from April 21st special meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Appointment of Parents to The Community Advisory Committee (CAC) As Representatives of Fountain Valley School District for the 2021-2022 School Year
- Bio-Acoustical Corporation
- Update to District Plan for Providing Educational Services for Expelled Students

- Retainer Agreement for Legal Services In 2021-22 School Year with The Law Offices of Margaret A. Chidester & Associates
- Paradigm Healthcare Services, LLC Service Agreement
- Special Education Agreement 2020-2021 I
- Special Education Agreement 2020-2021 J
- School-Based Medi-Cal Administrative Activities (SMAA) Participation Agreement
- Approve Scope Amendment 1 To the Architectural Service Agreement with Rachlin Partners for Newland Elementary School
- Approve Scope Amendment 1 to the Architectural Service Agreement with Rachlin Partners for Oka Elementary School
- Approve the Agreement for Professional Services with Dannis Woliver Kelly
- Approve the Contract with Westcoast Air Conditioning Co., Inc. For Preconstruction and Lease-Leaseback Services for Modernization and HVAC Projects at Gisler Elementary School Complete and Authorize Staff to File the Appropriate Notices of Completion
- Approve the Use of a Piggyback Contract with Class Leasing for The Lease and Relocation of Relocatable Classrooms for Interim Housing Associated with The Measure O HVAC And Modernization Project
- Approve Vended Meal Annual Contract Renewal with Preferred Meal Systems
- Approve Change Order #3 for the Gisler Elementary School Measure O HVAC and Modernization Project
- Approval of Proposal Letter with Cushman & Wakefield for Appraisal Services
- Intervention Summer School
- Expanded Learning Opportunity Grant
- Special Education Settlement Agreement 2020-2021 K
- Memorandum of Understanding Between Fountain Valley School District and Fountain Valley Education Association
- Non-Public Agency Contracts

Non-public school/agency	100% contract cost	Effective dates
Speech and Lang. Dev. Center	N/A	4/19/21-6/30/21
Speech and Lang. Dev. Center	\$12,651.75	4/19/21-6/60/21
David Kirschen, O.D., Ph.D., dba Customized Vision Care	\$450	5/21/21-11/30/21

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked everyone for their flexibility for working through our technical issues this evening. In addition, he congratulated our students from Oka and

Tamura honored this evening. Moreover, in honor of staff appreciation month, he expressed sincere thanks to our teachers and support staff for their passion and commitment to all of our students. In addition, he thanked both of our associations along with Mrs. Abdel for their successful negotiation efforts. Dr. Johnson also commended Mrs. Fullerton and the work of her staff in our Measure O projects. Moreover, he thanked Dr. McLaughlin and Dr. Gargus for their presentation this evening, noting the high level of work being done. Moreover, he commended Mrs. Abdel for her tireless efforts as she continues wearing two hats in Personnel.

CLOSED SESSION

Mrs. Crandall announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed: CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services:
Government Code 54956.5

ADJOURNMENT

Motion: Mr. Cunneen moved to adjourn the meeting at 9:20PM.

Second: Mrs. Galindo

Vote: 4-0 (Absent: Mrs. Schultz)

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent Personnel

SUBJECT: **ELIGIBILITY LISTS**

DATE: June 14, 2021

Attached are the eligibility lists for:

Food Service Worker

Instructional Assistant

Instructional Assistant Mild/Moderate

Instructional Assistant Moderate/Severe

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachments #5-#8

**Eligibility List
Food Service Worker
Merged List (Updated 6/07/2021)**

RANK	NAME	EXPIRES
1	Keri Gaydos	10-02-21
2	Vivian Molina	06-07-22
3	Mariah Macias	10-02-21
4	Diana Sedlak	08-19-21
5	Victoria Lopez	10-02-21
6	Victoria Johnson	10-02-21
7	Taylor Boardman	10-02-21
8	Eureka Arthadi	10-02-21
8	Rosa Beas de Temores	10-02-21
9	Lauren Williams	10-02-21
10	Juan Reyes	10-02-21
11	Tuyet-Hong Nguyen	10-02-21
12	Meilian Cai	08-19-21
13	Alba Martinez	06-07-22

**Eligibility List
Instructional Assistant
Merged List (Updated 5-4-2021)**

RANK	NAME	EXPIRES
1	Maria Anderson	05-04-22
2	Armida Gruber	05-04-22
3	Julie Angus	05-04-22
3	Lauren King	05-04-22
4	Xuan Phan	11-05-21
4	Nhi Mai	05-04-22
5	Rylie McCobb	05-04-22
5	Kristi DuRose	05-04-22
5	Laura Ledezma	05-04-22
6	Stacy Patriarca	05-04-22

**Eligibility List
Instructional Assistant Mild/Moderate
Merged (Updated 5-24-2021)**

RANK	NAME	EXPIRES
1	Mayan Castro	03-09-22
2	Maria Anderson	05-24-22
3	Armida Gruber	05-24-22
4	Julie Angus	05-24-22
4	Lauren King	05-24-22
4	Nicole Mauzey	03-09-22
5	Rylie McCobb	05-24-22
6	Alicia Barragan	05-24-22
6	Maria Cabral	03-09-22
6	Yvonne Nguyen	03-09-22
7	Michael Dinh	05-24-22
7	Ariana Hernandez	03-09-22
8	Nhi Mai	5-24-22
9	Allie Nguyen	5-24-22
9	Kristi DuRose	5-24-22
10	Laura Ledezma	5-24-22
11	Stacy Patriarca	5-24-22
12	Rita Michael	03-09-22

**Eligibility List
IA Moderate/Severe
Merged (Updated 5-24-2021)**

RANK	NAME	EXPIRES
1	Mayan Castro	03-29-22
2	Maria Anderson	05-24-22
3	Armida Gruber	05-24-22
4	Lauren King	05-24-22
5	Rylie McCobb	05-24-22
6	Michael Dinh	05-24-22
7	Maria Cabral	03-29-22
8	Nhi Mai	05-24-22
9	Jocelyn Nelson	12-10-21
10	Sherill Svalstad	12-10-21
10	Kristi DuRose	05-24-22
10	Laura Ledezma	05-24-22
11	Stacy Patriarca	05-24-22

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: June 17, 2021

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Dual Certification:

Behavior Intervention Assistant
Director, Food Services
Director Safety and Human Resources
Supervisor of Child Care & Recreation Programs

Summer Camp (Limited Term)

Custodian
Preschool Assistant
Recreation Leader



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

CUSTODIAN

Interdepartmental only

LIMITED TERM ESP SUMMER CAMP POSITION

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Custodian or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 26, 2021
CLOSING DATE:	June 3, 2021 at noon.
TERM:	June 28 – August 20, 2021 (July 4th Holiday observed, closed July 5 th)
HOURS:	25.0 hours/week, 5 days/week, Hours to be determined
SALARY:	Current rate of pay
VACANCY:	One position for multiple sites (ESP, CDC Summer Camp, Child Care Office, Courreges, and Plavan Summer Camp)

PLEASE NOTE: *The above position is Limited Term, beginning June 28, 2021, ending on or before August 20, 2021. Employees must be available 8 weeks with one-week vacation allowance. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Supervisor, Operations the job of Custodian is done for the purpose/s of providing custodial services at assigned site; ensuring an attractive, sanitary and safe environment for students, staff and visitors; performing a variety of special cleaning operations; assist with preparation of facilities for classroom activities and campus events; perform minor repair and maintenance and assure security of the site during assigned hours.

APPLICATION/SELECTION PROCESS

This position is open to employees currently holding the position of Custodian or current employees who have successfully held this position in the past. Employees who meet these criteria must send a memo or email to the Personnel Office by noon, June 3, 2021. Emails should be sent to: johnsond@fvsd.us.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an expressed or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.



Fountain Valley School District

Personnel Commission

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CLASSIFIED EMPLOYMENT OPPORTUNITY

PRESCHOOL ASSISTANT

Interdepartmental Only

LIMITED TERM CDC SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Preschool Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 26, 2021
CLOSING DATE:	June 3, 2021, at noon
SALARY:	Current rate of pay
HOURS:	5.0 hours per day, times to be determined (two positions) 7.0 hours per day, times to be determined (one position)
TERM:	June 28, 2021 – August 6, 2021 (July 4th Holiday Observed, closed July 5th)
VACANCY	Three positions available at Plavan CDC

PLEASE NOTE: *The above positions are limited term beginning June 28, 2021 and ending on or before August 6, 2021. Mandatory 4-hour setup day on June 25, 2021. Employees must be available to work for all 6 weeks. Permanent District employees accepting a limited term position will receive benefits earned under the CSEA contract.*

THE JOB

Under the general supervision of the Director, the job of Preschool Assistant is done for the purpose/s of assisting, with daily oversight of the Preschool Instructor, with planning, organizing and implementing a variety of activities to meet the needs and interests of preschool-age children; participate in activities with groups of children; and maintain and report progress regarding behavior and performance.

EDUCATION AND EXPERIENCE

Targeted, job related education with study in job-related area with a minimum of 12 college-level semester units in early childhood education or child development, which includes three core courses – Child Growth & Development; School, Family & Community; and Program/Curriculum and experience in a job-related area.

APPLICATION PROCESS

These positions are open to employees currently holding the position of Preschool Assistant or current employees who have successfully held this position in the past. Employees who meet the criteria must send a memo or email the Personnel Office by noon on June 3, 2021. Emails should be sent to johnsond@fvsd.us. Application for employment shall be considered a commitment to work each day of the program for the entire 6 weeks.

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CLASSIFIED EMPLOYMENT OPPORTUNITY

RECREATION LEADER

Interdepartmental Only

LIMITED TERM ESP SUMMER CAMP POSITIONS

The following positions are posted in accordance with Personnel Commission rules and will be filled by current employees or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 26, 2021
CLOSING DATE:	June 3, 2021 at noon.
TERM:	June 28 – August 20, 2021 (July 4th Holiday observed, closed July 5th)
HOURS:	4.0 to 6.0 hours per day, 5 days/week, Hours to be determined
SALARY:	\$16.67 per hour (Range 13, Step1)
VACANCY:	16 positions divided between Courreges and Plavan School

PLEASE NOTE: *The above positions are Limited Term, beginning June 28, 2021, ending on or before August 20, 2021. Mandatory staff meeting to be held in the evening (date to be determined) from 6:30 p.m. - 8:30 p.m. and mandatory 8 hour set-up day on 6/25/2021. Employees must be available 8 weeks with one-week vacation allowance. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

Under the general supervision of the Recreation Coordinator, the job of Recreation Leader is done for the purpose/s of assisting in the planning and supervising of the activities in a recreation program for participating students.

APPLICATION/SELECTION PROCESS

This position is open to employees who possess a high school diploma or equivalent and have job related experience. Employees who meet these criteria must send a memo or email to the Personnel Office by noon on June 3, 2021. Emails should be sent to johnsond@fvsd.us.

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10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY BEHAVIOR INTERVENTION ASSISTANT *Dual Certification - Open and Promotional*

POSTING DATE:	May 28, 2021
CLOSING DATE:	Open until filled
SALARY:	\$22.71/hour - \$27.60/hour (Range 44, 5 steps an additional 2% increase to the salary schedule is pending Board approval) *Per CSEA contract, hiring may be made up to step 3
HOURS:	28.75 hours per week – Hours to be determined
TERM:	9.55 months per year
VACANCIES:	Seven positions for 2021-2022 school year

ESSENTIAL FUNCTIONS

- Provides direct services including crisis intervention and consultative strategies to students, as planned by the educational team
- Collaborates with certificated, classified and other support staff
- Compiles information to determine effective strategies
- Documents observations of student performance in academic and school activities
- Guides student in personal interactions and/or specific student issues
- Implements behavioral and IEP plans
- Serves as a support system and direct resource for a team of professional educators

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge and Abilities are required to

- Perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions
- Read a variety of manuals, write documents following prescribed formats, and/or present information to others
- Apply child guidance principles and practices, especially as they relate to students with learning disabilities
- Understand instructional materials and techniques used in Special Education
- Understand basic subjects taught in the schools, including arithmetic, grammar, spelling, language and reading
- Understand the instructional materials and techniques used in Special Education
- Supervise and discipline students according to approved policies and procedures
- Identify issues, create action plans, draw conclusions and learn the methods, procedures, functions and limitations of assigned duties

SEE OTHER SIDE

Skills, Knowledge and Abilities are required to (continued)

- Model appropriate social skills, social interaction and appearance
- Apply safe practices and behavior modification techniques developed for classroom use
- Prepare and maintain accurate records and observations and document student behavior
- Intervene positively and diffuse potential confrontations among students
- Maintain confidentiality and understand the exceptional needs of special education students

JOB DESCRIPTION can be found on the Fountain Valley School District website at www.fvsd.us under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)

EDUCATION AND EXPERIENCE REQUIREMENTS:

- Targeted, job-related education with study in job-related area
- Job related experience is required.

CERTIFICATION/LICENSE:

Current CPR and First Aid certification

Completion of Pro-Act and Applied Behavior Analysis trainings by the end of probationary period

APPLICATION PROCESS:

All applications and application materials must be submitted through Ed Join or through our website at www.fvsd.us. When a sufficient number of qualified “ready and willing” applicants are received, they will be invited to attend the written test.

EXAMINATION PROCESS

The examination process will consist of a technical interview to be held on a date to be determined. All applicants who meet the above requirements are invited to attend the technical interview.

Relative weight of examination process:

Technical Interview (100%) Date to be Determined

Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley

Applicants who need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/ CERTIFICATION

The application/interview process will result in both a promotional list and an open list. The promotional list will take precedence and be used first. Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles. The two lists will be merged if the highest ranking candidate on the open list has a higher score than the highest available candidate on the promotional list after seniority points have been added. Otherwise, when fewer than three ranks are available on the promotional list, the open list will be used. The eligibility lists for this classification will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and a screening for tuberculosis.

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Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of California School Employees Association.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY **DIRECTOR, FOOD SERVICES** *Dual Certification - Open and Promotional*

POSTING DATE:	June 8, 2021
CLOSING DATE:	June 25, 2021
SALARY:	\$80,148 to \$101,904 per year (Range 10 management salary schedule 5 steps)
HOURS:	40.0 hours per week – Hours to be determined
TERM:	12 months per year
VACANCIES:	One position for 2021-2022 school year

ESSENTIAL FUNCTIONS

- Develops guidelines, specifications and standard processes for purchasing of food, supplies and equipment
- Develops budgets and financial forecasts and monitors budget allocations, expenditures, fund balances and related financial activities
- Directs department operations; the maintenance of services and the implementation of new programs and/or processes (e.g. purchasing process, bid limits, safety/sanitation processes, fee collection methods, IOU policy, customer service standards, etc.)
- Inspects cafeterias for the purpose of ensuring healthful and sanitary conditions, in compliance with all NSLP, Federal and State Regulations.
- Manages a wide variety of programs including the National Lunch School Program, Middle School snack programs, and menu design/nutrient analysis
- Monitors District Food Service and Health and Wellness policies for the purpose of ensuring that they are current and in compliance with all codes and regulations.
- Performs personnel administrative functions including hiring, evaluations, reduction in force/separations, grievances, misconduct, training, and professional development
- Provides training and supervision to assigned personnel and recommends new hires, promotions, terminations and transfers
- Researches a variety of topics and resents written and oral reports to a wide variety of audiences

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge and Abilities are required to

- Perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions
- Review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions.

SEE OTHER SIDE

- Knowledge of pertinent laws, codes, policies, and/or regulations; personnel processes; standard business practices; program planning and development; concepts of grammar and punctuation; and concepts of quantity cooking and nutritional analysis; health standards; practices of personnel administration.
- Independently work with others in a wide variety of circumstances; work with data utilizing defined and similar processes; and operate equipment using standardized methods.
- Work with a diversity of individuals and/or groups
- Adapt to changing work priorities; communicating and providing supervision with diverse groups and individuals; meeting deadlines and schedules; setting priorities; working as part of a team

JOB DESCRIPTION can be found on the Fountain Valley School District website at www.fvsd.us under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)

EDUCATION AND EXPERIENCE REQUIREMENTS:

- Job related experience within a specialized field with increasing levels of responsibility is required.
- Bachelor’s degree in job-related area .
- Supervisory experience desirable.

CERTIFICATION/LICENSE:

- Food Handlers/SafeServ Certificate

APPLICATION PROCESS:

All applications and application materials must be submitted through EdJoin or through our website at www.fvsd.us.

EXAMINATION PROCESS

The examination process will consist of a technical interview to be held on a date to be determined. Candidates who pass the application process will be invited to attend the technical interview.

Relative weight of examination process:

Technical Interview (100%) Date to be Determined

Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley

Applicants who need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/ CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, Hepatitis B clearance and a screening for tuberculosis.

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Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of California School Employees Association.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY SUPERVISOR OF CHILD CARE & RECREATION PROGRAMS *Dual Certification - Open and Promotional*

POSTING DATE:	June 16, 2021
CLOSING DATE:	July 7, 2021 at 4:00 p.m.
SALARY:	\$73,140 – \$93,024 per year (Range 8 management salary schedule, 6 steps)
HOURS:	40.0 hours per week – Hours to be determined
TERM:	12 months per year
VACANCIES:	One position for 2021-2022 school year

ESSENTIAL FUNCTIONS

- Assists in the hiring, orientation, training and evaluation of assigned classified staff
- Assists in the development and implementation of goals, objectives, policies and priorities
- Ensures program compliance with all pertinent state laws, contractual agreements, district policies and procedures
- Establishes and supervises multi-site programs including preschool and before/after school programs that include a number of academic and enrichment activities
- Maintains schedules for on-site visits, observations and support of the Preschool Instructors/Aides
- Monitors program progress and tracks information necessary for the development of reports including financial information, child participation levels, program evaluation and needs assessment
- Plans and implements developmentally appropriate educational and recreational programs which provide for the optimum growth and development of school-aged children
- Prepares and maintains a variety of records and reports as required and assists in monitoring each site's monthly budget
- Seeks additional funding sources and programs and assists in the preparation and submission of grant programs
- Supervises site leads in the organization and development of academic and enrichment experiences for students, including enrichment and recreational opportunities
- Travels between school sites and other locations, and assures that assigned child development and recreation programs are conducted in a safe manner, and in accordance with established rules, procedures and laws

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge and Abilities are required to

- Perform multiple tasks with a need to upgrade skills in order to meet changing job conditions
- Plan and manage projects including gathering, collating, and/or classifying data
- Prepare and maintain accurate records including budgets

(SEE OTHER SIDE)

Skills, Knowledge and Abilities are required to (continued)

- Apply curriculum and instructional techniques
- Conduct interviews, meetings, and counsel and mentor employees
- Supervise subordinate staff and enforce rules and regulations
- Perform daily operations of a multi-site child care and recreational program and facilities
- Work with others in a wide variety of circumstances and with a significant diversity of individuals
- Assist in planning and administration of various multi-site child care programs
- Read, interpret and apply complex rules and regulations

JOB DESCRIPTION can be found on the Fountain Valley School District website at www.fvsd.us under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)

EDUCATION AND EXPERIENCE REQUIREMENTS:

- Job-related experience with increasing levels of responsibility and at least three (3) years of increasingly responsible related-experience that has provided the applicant with the listed knowledge and skills.
- Bachelors degree from an accredited college or university with an emphasis in child development, education, recreation, or related field.

CERTIFICATION/LICENSE:

- CPR/First Aid Certificate
- Child Development Program Director Permit

APPLICATION PROCESS:

Applicants must complete an online application, obtained through our website - www.fvsd.us. All application materials must be submitted through EdJoin by 4:00 p.m., July 7, 2021.

EXAMINATION PROCESS

The examination process will consist of a technical interview to be held on a date to be determined. All applicants who meet the above requirements are invited to attend the technical interview.

Relative weight of examination process:

Technical Interview (100%) Date to be Determined

Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley

Applicants who need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/ CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, Hepatitis B clearance and a screening for tuberculosis.

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Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY **DIRECTOR SAFETY AND HUMAN RESOURCES** *Dual Certification - Open and Promotional*

POSTING DATE:	June 15, 2021
CLOSING DATE:	July 5, 2021
SALARY:	\$111,552 to \$142,020 per year (Range 17 management salary schedule 5 steps)
HOURS:	40.0 hours per week – Hours to be determined
TERM:	12 months per year
VACANCIES:	One position

ESSENTIAL FUNCTIONS

- Administers a wide variety of policies and agreements to conform to district policies, relevant laws, Personnel Commission Rules and Regulations, contracts and agreements
- Collaborates with personnel to implement and/or maintain services and programs
- Coordinates the District's Crisis Response Team, EOC, represents the district on interagency committees and serves as district's liaison with law enforcement, fire and other safety agencies
- Coordinates the recruitment processes of classified staff according to Personnel Commission Rules and Regulations and all applicable laws
- Coordinates, trains and implements District-level plans to manage District operations during emergencies
- Analyzes, reviews and revises school safety plans based on current research and best practices and coordinates districtwide drills and exercises and counsels and advises staff concerning safety
- Directs classified HR department operations according to Personnel Commission Rules and Regulations and all applicable laws and participates in collective bargaining processes
- Identifies and avoids potential conflicts of interest with Merit System role and responsibilities
- Investigates grievances and/or complaints
- Monitors budget allocations, expenditures, fund balances and related financial activities
- Performs specialized responsibilities in classified personnel including classification, ADA accommodations, leave of absences, employee negotiations, wage and salary administration, performance evaluation, training and development, and employee benefits and records
- Performs personnel administrative functions according to Personnel Commission Rules and Regulations and all applicable laws

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge and Abilities are required to

- Perform multiple, technical tasks with a need to periodically upgrade skills in order to meet changing job conditions and seek out opportunities to refine and improve practices
- Plan and manage projects and prepare budgets and review financial information

- Problem solve, analyze, and work with detailed data of varied types and/or purposes
- Administer personnel policies and procedures and maintain confidentiality
- Review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions
- Analyze situations to define issues and draw conclusions
- Administer job analysis techniques, supervision/leadership principles, and pertinent codes, policies, regulations and/or laws
- Schedule a significant number of activities, meetings, and/or events
- Work independently and communicate with a significant diversity of individuals and/or groups and develop effective working relationships
- Independent problem solving is required to analyze issues and create action plans.
- Meet deadlines and schedules dealing with frequent interruptions and changing priorities

JOB DESCRIPTION can be found on the Fountain Valley School District website at www.fvsd.us under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)

EDUCATION AND EXPERIENCE REQUIREMENTS:

- Job related experience with increasing levels of responsibility is required. Experience in leadership is preferred.
- Bachelor’s degree in job-related area

APPLICATION PROCESS:

All applications and application materials must be submitted through EdJoin or through our website at www.fvsd.us.

EXAMINATION PROCESS

The examination process will consist of a technical interview to be held on a date to be determined. Candidates who pass the application process will be invited to attend the technical interview.

Relative weight of examination process:

Technical Interview (100%) Date to be Determined

Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley

Applicants who need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/ CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, Hepatitis B clearance and a screening for tuberculosis.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **APPROVAL OF 2021-2022 MEMBERSHIP TO CODESP**

DATE: June 17, 2021

Attached is the invoice for the 2021-2022 membership to CODESP for approval.

RECOMMENDATION

The Personnel Commission approve 2021-2022 membership to CODESP.



CODESP 20422 Beach Blvd. Suite 400
 714-374-8644 Huntington Beach, California
 92648
 United States

Billed To
 Cathie Abdel
 Fountain Valley School District
 10055 Slater Avenue
 Fountain Valley
 92708-3405
 United States

Date of Issue
 03/23/2021
 Due Date
 09/01/2021

Invoice Number
 0004834

Amount Due (USD)
\$2,300.00

Description	Rate	Qty	Line Total
Annual Membership Fee - 201-400 FTE Basic products and services beginning July 1, 2021 and ending June 30, 2022 for 201 to 400 FTE employees.	\$2,300.00	1	\$2,300.00
		Subtotal	2,300.00
		Tax	0.00
		Total	2,300.00
		Amount Paid	0.00
		Amount Due (USD)	\$2,300.00

Terms

NET 45 days from July 1

Taxpayer ID No. 54-2166843

No additional fees for taxes required; CODESP is a Public Agency.

Make all checks payable to CODESP.

THANK YOU FOR YOUR BUSINESS!

Contact us: E: codesp@codesp.com P: (714) 374-8644 W: www.codesp.com

Please note that our address has changed – we are now in Suite 400.

Help us go green - Rather than fax, please scan and email documents to codesp@codesp.com

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **APPROVAL OF 2021-2022 MEMBERSHIP TO CSPCA**

DATE: June 17, 2021

Attached is the invoice for the 2021-2022 membership to CSPCA for approval.

RECOMMENDATION

The Personnel Commission approve the 2021-2022 membership to CSPCA.

Attachment #17



California School Personnel Commissioners Association
Supporting Education Through Merit

Annual Association Dues Invoice

Invoice # 22-2021-2022

Date: April, 2021

Bill To:	Send Payment To:
Fountain Valley ESD 10055 Slater Avenue Fountain Valley, CA 92708 Cathie Abdel: Director Email: abdelC@fvsd.us (714) 843-3228	CSPCA Treasurer Downey Unified School District Attn: BethAnn Arko 11627 Brookshire Avenue Downey, CA 90241 Email: barko@dusd.net Phone: 562-469-6641

Please pay by check payable to CSPCA and include a copy of this invoice.

Dues Year	Number of Classified Employees	Dues Amount
2021-22	368	\$700.00

Please update any of the above information for your district.

Thank you for your continued membership with CSPCA.