

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC Room
10055 Slater Avenue
Fountain Valley, CA 92708

January 27, 2022
3:30 p.m.

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice Chairperson
Mr. William Mullin, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, December 16, 2021**
(Attachment #1) *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, January 13, 2022**
(Attachment #2) *Information*
5. **Minutes, Regular Meeting of the Board of Trustees, November 18, 2021**
(Attachment #3) *Information*
6. **Agenda, Special Meeting of the Board of Trustees, November 29, 2021**
(Attachment #4) *Information*
7. **Minutes, Special Meeting of the Board of Trustees, December 9, 2021**
(Attachment #5) *Information*
8. **Minutes, Regular Meeting of the Board of Trustees, December 16, 2021**
(Attachment #6) *Information*

**9. Minutes, Special Meeting of the Board of Trustees,
December 18, 2021** *Information*
(Attachment #7)

**10. Minutes, Regular Meeting of the Board of Trustees,
January 3, 2022** *Information*
(Attachment #8)

11. Director's Report *Information*

12. Commissioner's Comments *Information*

13. Public Comments
Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

14. Eligibility Lists *Action*
Behavior Intervention Assistant, ESP Assistant, and Food Services Worker
(Attachments #9 - #11)

PERSONNEL

15. Job Announcements *Information*
(Attachments #12 - #16)

FINANCIAL

16. Personnel Commission Budget – Year To Date *Information*
(Attachment #17)

17. 2022 CSPCA Annual Conference Approval *Action*
(Attachment #18)

CLOSED SESSION

18. Closed Session
The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

19. The next meeting of the Personnel Commission will be:

**February 24, 2022
3:30 p.m.
Board Room**

ADJOURNMENT

20. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF DECEMBER 16, 2021**

DATE: January 19, 2022

Attached for your approval are the minutes of the Personnel Commission regular meeting of December 16, 2021.

RECOMMENDATION

The Personnel Commission approve the minutes of the December 16, 2021 Personnel Commission regular meeting.

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

December 16, 2021

3:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 3:38 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Dr. Johnson led the Pledge of Allegiance.

Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice – Chairperson
Mr. Tony McCombs, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

No guests attended.

Introduction of Staff

Dr. Johnson, Ms. Abdel, and Ms. Johnson attended.

Minutes, Regular Meeting of the Personnel Commission, November 18, 2021

Mr. McCombs moved to approve the minutes as presented. Mrs. Davis seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, November 18, 2021

Presented as an information item only.

Agenda, Special Meeting of the Board of Trustees, November 29, 2021

Presented as an information item only.

Agenda, Special Meeting of the Board of Trustees, December 9, 2021

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, October 7, 2021

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, October 21, 2021

Presented as an information item only.

Director's Report

Mrs. Serna expressed her appreciation to the entire Fountain Valley School District family for the warm welcome she has received since day one. She stated she has had the opportunity to visit six of our 10 school sites so far and will visit the remaining sites after the winter break. She looks forward to meeting and building relationships with CSEA and all the classified staff. Mrs. Serna congratulated Mr. Mullin for his reappointment to the Personnel Commission at the November 18, 2021 Board of Trustees meeting. She stated the District has

an updated mask guidance. Effective yesterday, December 15, masks are to be worn in all indoor public settings for the next four weeks. She invited the Commissioners to the 2022 CSPCA conference. She would like to take advantage of the early bird discount. She asked the Commissioners if they could let her know if they are interested in attending. She thanked the commissioners for the opportunity to serve the commission and the classified staff. This is my new family and I am blessed to be here.

Commissioners' Comments

Mrs. Davis stated her appreciation for the personnel office and all their hard work this year and hopes for a more genteel 2022. Mr. McCombs and Mr. Mullin stated they are interested and looking forward to attending the CSPCA conference. Mr. Mullin thanked Dr. Johnson for his leadership and guidance and stated he is looking forward to working with Mrs. Serna.

Public Comments

Dr. Johnson thanked the Personnel Commission for the important role they fill for us. He welcomed Mrs. Serna to the Fountain Valley family. Dr. Johnson thanked Ms. Abdel for the phenomenal job she has done and her ability to form a deeper relationship with the Commission.

ADMINISTRATION

Classification Plan Amendment – Creation of the new classification of Instructional Assistant – Deaf and Hard of Hearing

Mrs. Serna shared that we now have a program for Deaf and Hard of Hearing, which is part of the West Orange County special Education Consortium. This is a shared program that was transferred from Ocean View School District. We kept their staff and we are looking at hiring for one more position. Mrs. Davis moved to approve the new classification of Instructional Assistant – Deaf and Hard of Hearing and the placement at range 28 on the classified salary schedule. Mr. McCombs seconded the motion. Motion carried.

Election of Personnel Commission Officers

Mr. Mullin nominated Mrs. Davis for the position of Chairperson for 2022. Mr. McCombs seconded the motion. Motion carried. Mr. Mullin nominated Mr. McCombs for the position of Vice-Chairperson for 2022. Mrs. Davis seconded the motion. Motion carried.

Eligibility Lists

Mr. McCombs moved to approve the eligibility lists for Bus Driver, ESP Assistant, and Food Services Worker. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental transfer job posting for Office Assistant-Departmental was reviewed along with the open posting for Noon Duty Aide. Also reviewed were the dual certification postings for Food Services Worker, Groundskeeper and Licensed Vocational Nurse were reviewed.

FINANCIAL

Nothing at this time.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

January 27, 2022 at 3:30 p.m.

Board Room

ADJOURNMENT

The December 16, 2021, regular meeting of the Personnel Commission adjourned at 4:10 p.m.

Mr. William Mullin, Chairperson

Carol Davis Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JANUARY 13, 2022**

DATE: January 19, 2022

Attached for your information is the agenda of the Board of Trustees regular meeting of January 13, 2022.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

A G E N D A

10055 Slater Avenue
Fountain Valley, CA 92708
and Videoconference via Zoom

January 13, 2022

Meeting Link: https://us02web.zoom.us/webinar/register/WN_6wbD_L1iT6e3DxtPeIVvmg

- CALL TO ORDER: 6:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
2nd ___
V ___

- PLEDGE OF ALLEGIANCE

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

In order to address the Board of Trustees, please comply with the procedures listed on the goldenrod form, *For Persons Wishing to Address the Board of Trustees* and give the form to the Executive Assistant.

***** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME. *****

LEGISLATIVE SESSION

- 1. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

M ___
2nd ___

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 1-A.** Board Meeting Minutes from December 16th annual organizational meeting
- 1-B.** Board Meeting Minutes from December 18th regular meeting
- 1-C.** Board Meeting Minutes from January 3rd regular meeting
- 1-D.** Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 1-E.** Donations
- 1-F.** Warrants
- 1-G.** Purchase Order Listing

Consent Items

1-H. WILLIAMS QUARTERLY REPORT FOR SECOND QUARTER 2021-22

Superintendent's Comments: It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the second quarter of the 2021-22 year and approves its submittal to the Orange County Department of Education.

1-I. APPROVE CHANGE ORDER #1 FOR THE NEWLAND ELEMENTARY SCHOOL MEASURE O HVAC AND MODERNIZATION PROJECT

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #1 for the Newland Elementary School Measure O HVAC and Modernization Project.

1-J. SINGLE PLANS FOR STUDENT ACHIEVEMENT

Superintendent's Comments: It is recommended that the Board of Trustees approves the School Plans for Student Achievement for Courreges, Cox, Fulton, Masuda, and Talbert. The remaining School Plans for Student Achievement will be included on the February 10, 2022 Board of Trustees meeting agenda.

1-K. REVIEW AND APPROVAL OF 2020-21 FINANCIAL AUDIT

Superintendent's Comments: It is recommended that the Board of Trustees receives and accepts the 2020-21 Financial Audit.

1-L. REVIEW AND APPROVAL OF 2020-21 BUILDING FUND MEASURE O FINANCIAL AND PERFORMANCE AUDIT REPORT

Superintendent’s Comments: It is recommended that the Board of Trustees receives and accepts the 2020-21 Building Fund Measure O Financial and Performance Audit Report.

1-M. APPROVE DISTRICT USE OF CMAS CONTRACT WITH IMAGE2000 FOR PROCUREMENT OF RISOGRAPH DIGITAL DUPLICATORS AND SUPPLIES

Superintendent’s Comments: It is recommended that the Board of Trustees approves the District’s use of CMAS contract 3-22-01-1003, including any extensions, and delegates to the Assistant Superintendent of Business Services the authority to execute any related documents.

1-N. NON-PUBLIC AGENCY CONTRACTS

Superintendent’s comments: under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the west orange county consortium for special education be authorized to receive invoices and process payment.

Non-public School/Agency	100% Contract Cost	Effective Dates
Olive Crest Academy/Olive Crest Acad. N.	\$35,236.92	11/10/21-6/30/22
Mardan School	\$25,740.58	1/3/22-6/15/22

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- **CLOSED SESSION**

The Board of Trustees will retire into Closed Session to address the following:

- **Personnel Matters:** *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- **Pupil Personnel:** *Education Code 35146*
- **Negotiations:** *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.

- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*
- Public Employee Employment: *Government Code 54957.1*
Title: Superintendent
- REPORT OUT OF CLOSED SESSION
The Board President will report out on action taken, if any.
- APPROVAL TO ADJOURN

**The next regular meeting of the Fountain Valley School District
Board of Trustees is on Thursday, February 10, 2022 at 6:30PM.**

A copy of the Board Meeting agenda is posted on the District's web site (www.fvsd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at luccheser@fvsd.us or calling 714.843.3255 during normal business hours.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at luccheser@fvsd.us or calling 714.843.3255.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR MEETING OF NOVEMBER 18, 2021**

DATE: January 19, 2022

Attached for your information are the minutes of the Board of Trustees regular meeting of November 18, 2021.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708
and Videoconference via Zoom
Meeting Link: https://us02web.zoom.us/webinar/register/WN_4uxMv8nnQemV9ZI4r7408w

November 18, 2021

MINUTES

President Crandall called the regular meeting of the Board of Trustees to order at 6:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Jeanne Galindo	Member
Steve Schultz	Member

Motion: Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Galindo

Vote: 5-0

The Pledge of Allegiance was led by Mrs. Schultz

PLEDGE OF
ALLEGIANCE

SPECIAL PRESENTATIONS

Assistant Superintendent, Personnel Services, Cathie Abdel, introduced the Board of Trustees to the newest member of the Fountain Valley School District Family, Carmen Serna. Ms. Serna joins the District as Director, Human Resources. She was joined this evening by her husband and children.

MEASURE O PROJECT
UPDATE

BOARD REPORTS AND COMMUNICATIONS

Mr. Schultz's activities since the last meeting included: Trunk or Treat at Plavan, Courreges Jog-a-thon, and legislative breakfast hosted by Assembly Member Janet Nguyen. In addition, he shared a recent conversation with his own students regarding their

favorite memory in their education, noting the many that shared memories including teachers, notably many of the same teachers. He shared his thoughts regarding stress for our teachers, noting the Board's appreciation for our staff. He noted as well the need to show appreciation for our teachers and classified staff.

Mrs. Schultz noted the great progress being made at Oka Elementary School. She thanked the Oka, Newland and Talbert staff for working through the challenges of construction and persevering. In addition, she wished everyone the very best during the holidays, expressing her hope that many can get together with family.

Mr. Cunneen's activities since the last meeting included: Veterans' Day Ceremony at Masuda Middle School and legislative breakfast hosted by Assembly Member Janet Nguyen. He expressed his wishes for a wonderful holiday for all, noting his appreciation for the grit and perseverance of our staff and Board.

Mrs. Galindo's activities since the last meeting included: FVSF meeting, noting the success of the recent Golf Tournament despite the challenges with weather, as well as the upcoming Festival of the Trees on December 5th at the Senior Center. She encouraged everyone to attend. She also toured Gisler and Cox Schools, thanking our teachers for welcoming them into their classrooms. In addition, she wished everyone a happy Thanksgiving and the chance to be with family.

Mrs. Crandall thanked Talbert Middle School for hosting a very successful soccer tournament. Her activities since the last meeting included: OCSBA/ACSA joint dinner meeting, tours of Oka and Gisler Schools, FVSF Golf Tournament dinner, Veterans' Day Ceremony at Masuda Middle School, Rotary Most Improved Student recognition honoring a Fulton School, validation interview with Tustin Unified School District for Dr. Johnson's superintendency with TUSD, FVSF meeting, two SPC meetings, Fountain Valley Mayor's Ball, FVSD Support Services parent presentation with OCDE's Jacquie Johnson on cyberbullying, and livestream of National Blue Ribbon presentation ceremony in Washington DC where Oka School was celebrated. She expressed her great appreciation for our 700 employees for the work they provide day in and day out for all of our students and families. In addition, she thanked her fellow trustees for their service this month.

PUBLIC HEARING

A public hearing was held for the purpose of receiving public comment on the initial contract proposals between the Fountain Valley School District and the Fountain Valley Education Association. Public input was welcomed. There was one request to address the Board. After hearing from FVEA President Jeff Marbut the hearing was closed.

PUBLIC HEARING ON
INITIAL CONTRACT
PROPOSALS
BETWEEN FOUNTAIN
VALLEY SCHOOL
DISTRICT AND
FOUNTAIN VALLEY
EDUCATION
ASSOCIATION

A public hearing was held for the purpose of receiving public comment on the initial contract proposals between the Fountain Valley School District and the Classified School Employees Association, Chapter #358 for the 2021-22 school year. Public input was welcomed. There were no requests to address the Board and the hearing was closed.

PUBLIC HEARING ON
INITIAL CONTRACT
PROPOSALS
BETWEEN FOUNTAIN
VALLEY SCHOOL
DISTRICT AND
CLASSIFIED SCHOOL
EMPLOYEES
ASSOCIATION,
CHAPTER #358 FOR
2021-22

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mr. Cunneen moved to approve Board Policy 6144 Controversial Issues for first reading.

BOARD POLICY
6144
CONTROVERSIAL
ISSUES (FIRST
READING)

Second: Mrs. Schultz

Vote: 5-0

Motion: Mrs. Galindo moved to approve the Consent Calendar.

CONSENT
CALENDAR

Second: Mr. Schultz

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from the October 7th regular meeting

- Board Meeting Minutes from the October 21st special meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Annual Organizational Meeting
- Agreement for Legal Services with Fagen Friedman & Fulfroost LLP
- Receipt of Fountain Valley Education Association’s Initial Proposal for 2021-22
- Presentation of Fountain Valley School District’s Initial Proposal to Fountain Valley Education Association July 1, 2021 – June 30, 2023
- Receipt of California School Employees Association, Chapter #358’s Initial Proposal For 2021-2023
- Presentation of Fountain Valley School District’s Initial Proposal to California School Employees Association and Its Chapter #358
- Reappointment of Personnel Commissioner William Mullin
- Approve Change Order #1 For the Asphalt Paving Project at Various Sites
- Approve Completion of The Contract with Universal Asphalt Company, Inc. For Asphalt and Paving at Various Sites and Authorize Staff to File the Appropriate Notices of Completion
- Approve Change Order #1 For the Talbert Middle School Science and Music Room Project
- Non-public Agency Contracts

Non-public School/Agency	100% Contract Cost	Effective Dates
Kimberly J. Hiddleson dba Hiddleson Listening, Language and Speech Center	\$624.32	7/1/21-6/30/22
Olive Crest Academy/Olive Crest Acad. N.	\$24,006.78	9/15/21-6/30/22

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Commended the Veterans’ Day Ceremony at Masuda, applauding the staff for bringing this event back for our community. In addition, he thanked our middle schools for putting on a fantastic soccer tournament. In addition to congratulating the winners, he thanked the staff and students who participated. Dr. Johnson also thanked Mr. Marbut for his comments this evening. He thanked Mrs. Abdel for her efforts in personnel since 2019 and thanked SchoolsFirst for their recent donation that will allow us to celebrate our staff. To our 700 employees, he expressed his extreme gratitude for each

and every one of them for their commitment to all of our students and families.

CLOSED SESSION

Mrs. Crandall announced that the Board would retire into Closed Session. Action was anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*
- Public Employee Employment: *Government Code 54957.1*
Title: Superintendent

Following Closed Session, Mrs. Crandall made the following announcement of action taken in Closed Session:

REPORT OUT OF
CLOSED SESSION

“In Closed Session, the Governing Board took action on the motion of Mrs. Crandall, seconded by Mr. Schultz and a vote of 5-0, to approve a Compromise and Release Agreement between the District and permanent classified employee #4155.”

ADJOURNMENT

Motion: Mrs. Galindo moved to adjourn the meeting at 9:35PM.

Second: Mr. Cunneen

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF NOVEMBER 29, 2021**

DATE: January 19, 2022

Attached for your information are the minutes of the Board of Trustees special meeting of November 29, 2021.

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

November 29, 2021

MINUTES

President Crandall called the special meeting of the Board of Trustees to order at 6:00pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Jeanne Galindo	Member
Steve Schultz	Member

Motion: Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Galindo

Vote: 5-0

The Pledge of Allegiance was led by Mr. Cunneen.

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS

Dennis Smith and Peggy Lynch from Leadership Associates shared with the Board of Trustees their proposal for executive search services as the Board of Trustees seeks to hire a new superintendent for the Fountain Valley School District.

PRESENTATION
FROM EXECUTIVE
SEARCH FIRM
LEADERSHIP
ASSOCIATES

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Schultz moved to approve the service agreement with Leadership Associates to conduct a superintendent search.

SERVICE AGREEMENT WITH LEADERSHIP ASSOCIATES

Second: Mrs. Galindo

Vote: 5-0

STUDY SESSION

The Board of Trustees met with Leadership Associates search firm advisors and discussed the following:

SUPERINTENDENT SEARCH PROCESS (DISCUSSION)

1. Overview of search process
2. Board / search firm protocols during the search
3. Discussion of online survey
4. Board recommendation regarding community and staff groups to participate in input sessions with Leadership Associates Consultants
5. Timeline for the search
6. Board input regarding desired qualities and characteristics of new superintendent

CLOSED SESSION

Mrs. Crandall announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.

- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*
- Public Employee Employment: *Government Code 54957.1*
Title: Superintendent

ADJOURNMENT

Motion: Mr. Cunneen moved to adjourn the meeting at 9:35PM.

Second: Mrs. Galindo

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF DECEMBER 9, 2021**

DATE: January 19, 2022

Attached for your information are the minutes of the Board of Trustees special meeting of December 9, 2021.

**Fountain Valley School District
Superintendent's Office**

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

December 9, 2021

MINUTES

President Crandall called the special meeting of the Board of Trustees to order at 6:00pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Jeanne Galindo	Member
Steve Schultz	Member

Motion: Mr. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

The Pledge of Allegiance was led by Mr. Schultz.

PLEDGE OF
ALLEGIANCE

STAFF REPORTS AND PRESENTATIONS

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra presented and reviewed with the Board of Trustees the First Interim Report for the Fountain Valley School District. Mrs. Fullerton began by reviewing the Mission Statement. In addition, she reviewed the State economy. Mr. Guerra shared changes since Budget adoption in addition to a review of General Fund revenues and expenditures. Following this, he shared multi-year project assumptions. Mrs. Fullerton shared some notes looking ahead. In closing, she shared next steps with the Board.

FIRST INTERIM
REPORT
PRESENTATION
(WRITTEN AND
ORAL)

Assistant Superintendent of Business Services, Christine Fullerton, and Director, Fiscal Services, Isidro Guerra presented to the Board of Trustees potential strategies for pre-funding Other Post-Employment Benefits (OPEB). Mr. Guerra shared more about

PRE-FUNDING OTHER
POST EMPLOYMENT
BENEFITS

current OPEB liabilities in the district. In addition, he defined an OPEB trust and the reasoning behind prefunding OPEB. Moreover, Mrs. Fullerton shared further details regarding OPEB liability in the district. In closing, Mrs. Fullerton shared next steps for the Board.

PUBLIC HEARINGS

A public hearing was held for the purpose of receiving public comment on the Educator Effectiveness Block Grant for the Fountain Valley School District. Public input was welcomed. There were no requests to speak and the hearing was closed.

PUBLIC HEARING ON
EDUCATOR
EFFECTIVENESS
BLOCK GRANT

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mr. Cunneen moved to approve the Consent Calendar.

CONSENT
CALENDAR

Second: Mrs. Schultz

Vote: 5-0

The Consent Calendar included:

- Approval of 2021-22 First Interim Report

CLOSED SESSION

Mrs. Crandall announced that the Board did not have need for a Closed Session.

CLOSED SESSION

ADJOURNMENT

Motion: Mrs. Schultz moved to adjourn the meeting at 6:12PM.

Second: Mrs. Galindo

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF DECEMBER 16, 2021**

DATE: January 19, 2022

Attached for your information are the minutes of the Board of Trustees regular meeting of December 16, 2021.

Fountain Valley School District
Superintendent's Office

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708
And Videoconference via Zoom
Meeting Link: https://us02web.zoom.us/webinar/register/WN_pnHS-PtmTOCvW9hgNApBbA

December 16, 2021

MINUTES

President Crandall called the annual organizational meeting of the Board of Trustees to order at 6:30pm. CALL TO ORDER

The following board members were present: ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Jeanne Galindo	Member
Steve Schultz	Member

Motion: Mr. Schultz moved to approve the meeting agenda. AGENDA APPROVAL

Second: Mrs. Galindo

Vote: 5-0

The Pledge of Allegiance was led by Mrs. Galindo. PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS

The Board of Trustees would like to recognize and thank outgoing Board President Sandra Crandall for her leadership this past year. The Board of Trustees joined staff and the community in celebrating the successes of 2021 in the Fountain Valley School District under her leadership. CELEBRATION OF PRESIDENT SANDRA CRANDALL

The Board of Trustees would like to recognize and thank Superintendent Mark Johnson for his lasting impacting and leadership of the FVSD Family the last seven years. The Board of Trustees joined staff and the community in wishing him a very fond farewell. CELEBRATION OF SUPERINTEDENT DR. MARK JOHNSON

BOARD REPORTS AND COMMUNICATIONS

Mr. Cunneen thanked FVEA for the wonderful holiday card. His activities since the last meeting included: City of FV Building and Planning Department meeting, CSBA Annual Education Conference, Studio of Dance performance of the *Nutcracker* and Clifton Dance Studio performance of *How the Grinch Stole Christmas*, both with several FVSD students participating, farewell open house for Dr. Johnson and FV Rotary Most Improved Student recognition, celebrating a Masuda student. He wished everyone a merry Christmas and happy New Year, extending his hope that everyone enjoys time with loved ones, however possible.

Mrs. Galindo's activities since the last meeting included: FVSF Festival of Trees, FVSF meeting and farewell open house for Dr. Johnson. She wished everyone a very happy holiday season.

Mr. Schultz thanked Talbert PAL for raising \$600 for books. Mr. Schultz's activities since the last meeting included: FV tree lighting ceremony where all three middle schools performed, farewell open house for Dr. Johnson, meeting with parents interested in not having homework over the holidays, elementary book fair, CSBA Annual Education Conference, and a meeting with teachers on zoom as well as receiving feedback from office managers on what we can do better. He wished everyone a happy holiday.

Mrs. Schultz's activities since the last meeting included: CSBA Annual Education Conference, noting how wonderful it was to be around others that dedicate themselves to educating our students. She noted as well the upcoming steps in the superintendent search process as the Board will interview interim superintendents at our upcoming special meeting. She wished everyone a happy holiday.

Mrs. Crandall thanked Dr. Johnson for building teams and community here, in addition to congratulating him on being the stand out candidate for TUSD. Her activities since the last meeting included: FV tree lighting, several performances by our Middle School Choir, Masuda drama performances, orchestra and rock band concerts, a tour of Masuda, FV Rotary Most Improved Student, FVSF Festival of Trees, FVSF meeting, farewell open house for Dr. Johnson, Marc Joffre webinar on other post-employment benefits. In addition, she thanked her fellow trustees for their service this month and wished everyone a joyous holiday season.

PUBLIC COMMENTS

There were four requests to address the Board of Trustees. Two parents addressed the Board regarding vaccines. One community member addressed the Board regarding kindness and another community member addressed the Board commending Dr. Johnson in addition to the Board regarding the selection process.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Crandall moved to approve Mrs. Schultz as Board President for 2022.

ELECTION OF BOARD PRESIDENT FOR 2022

Second: Mr. Schultz

Vote: 5-0

Motion: Mrs. Schultz moved to approve Mr. Cunneen as President Pro Tem for 2022.

ELECTION OF PRESIDENT PRO TEM FOR 2022

Second: Mr. Schultz

Vote: 5-0

Motion: Mr. Cunneen moved to approve Mrs. Galindo as Board Clerk for 2022.

ELECTION OF BOARD CLERK FOR 2022

Second: Mrs. Schultz

Vote: 5-0

Motion: Mr. Cunneen moved to approve the Selection of Representatives to County Committees and Councils and District Committees as discussed.

SELECTION OF REPRESENTATIVES TO COUNTY COMMITTEES AND COUNCILS AND DISTRICT COMMITTEES

Second: Mrs. Galindo

Vote: 5-0

Motion: Mrs. Schultz moved to approve the Selection of Board Meeting Dates for 2022.

SELECTION OF BOARD MEETING DATES FOR 2022

Second: Mrs. Crandall

Vote: 5-0

Motion: Mr. Cunneen moved to approve the Educator Effectiveness Block Grant. EDUCATOR EFFECTIVENESS BLOCK GRANT

Second: Mrs. Galindo

Vote: 5-0

Mr. Schultz requested that Item 9-I Board Policy 6144 Controversial Issues (Second Reading and Adoption) be pulled for separate vote. CONSENT CALENDAR

Motion: Mrs. Galindo moved to approve the Consent Calendar with the exception of Item 9-I.

Second: Mr. Schultz

Vote: 5-0

Motion: Mrs. Schultz moved to approve Item 9-I Board Policy 6144 Controversial Issues (Second Reading and Adoption) with changes as indicated by the Board.

Second: Mr. Cunneen

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from November 18 regular meeting
- Board Meeting Minutes from November 29 special meeting
- Board Meeting Minutes from December 9 special meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Board Policy 6144 Controversial Issues (Second Reading and Adoption)
- Memorandum Of Understanding with Orange County Department of Education (OCDE) Teacher Induction Program 2021-22 School Year
- Approval Of Contract Between Fountain Valley School District and Orange County Department Of Education To

Provide Gate Certification Training Program For 3rd-8th Grade Teachers

- Non-Public Agency Contracts

<u>Non-public School/Agency</u>	<u>100% Contract Cost</u>	<u>Effective Dates</u>
Rossier Park School	N/A	11/30/21-6/30/22
Rossier Park School	\$29,131.16	11/30/21-6/15/22

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked the Board of Trustees for their performance this evening, noting his heartfelt appreciation. He thanked the Board for the honor and privilege of serving this community and these children. Seven years ago when he came to FVSD, he could have not asked for a better experience. To our students, he wanted each of them to know that they are remarkable and capable of accomplishing everything that they want. He noted that our students are special, and it has been an honor to serve our 6300 students. To our staff, he remarked that they are outstanding and so good at the work that they do in the roles that they serve. It has been an honor to serve alongside of them. And to our site principals, he noted that they are the face of their schools, and it is their work to keep their schools together, which they each do so well. To the District Office team, he noted that they are all highly skilled and capable and thanked each of them for the work that they have done and will continue to do. In closing, he noted that this District has taught him so much. He noted his gratitude to this community, our staff and Board, noting that he is better because he got to serve in this community and for that he will be forever grateful. He noted so much pride in being able to say that he worked here.

CLOSED SESSION

Mrs. Crandall announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed: CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*

Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*
- Public Employee Employment: *Government Code 54957.1*
Title: Superintendent

ADJOURNMENT

Motion: Mr. Cunneen moved to adjourn the meeting at 9:34PM.

Second: Mrs. Schultz

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF DECEMBER 18, 2021**

DATE: January 19, 2022

Attached for your information are the minutes of the Board of Trustees special meeting of December 18, 2021.

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

December 18, 2021

MINUTES

President Crandall called the special meeting of the Board of Trustees to order at 6:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Sandra Crandall	President
Lisa Schultz	President Pro Tem
Jim Cunneen	Clerk
Jeanne Galindo	Member
Steve Schultz	Member

Motion: Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

The Pledge of Allegiance was led by Mr. Schultz

PLEDGE OF
ALLEGIANCE

PUBLIC COMMENTS

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

CLOSED SESSION

Mrs. Crandall announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Public Employee Employment: *Government Code 54957.1*
Title: Superintendent

ADJOURNMENT

Motion: Mrs. Schultz moved to adjourn the meeting at 12:44PM.

Second: Mrs. Galindo

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JANUARY 3, 2022**

DATE: January 19, 2022

Attached for your information are the minutes of the Board of Trustees regular meeting of January 3, 2022.

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708
And Videoconference via Zoom
Meeting Link: https://us02web.zoom.us/webinar/register/WN_miaTqepNTYimFIftnbuFyg

January 3, 2022

MINUTES

President Schultz called the special meeting of the Board of Trustees to order at 6:39pm. CALL TO ORDER

The following board members were present: ROLL CALL

Lisa Schultz	President
Jim Cunneen	President Pro Tem
Jeanne Galindo	Clerk
Steve Schultz	Member
Sandra Crandall	Member

Motion: Mr. Cunneen moved to approve the meeting agenda. AGENDA APPROVAL

Second: Mrs. Galindo

Vote: 5-0

The Pledge of Allegiance was led by Mrs. Crandall. PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no requests to address the Board of Trustees. PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion:	Mrs. Galindo moved to approve the employment contract for Interim Superintendent between Fountain Valley School District with Charles Hinman, Ed.D.	APPROVAL OF EMPLOYMENT CONTRACT FOR INTERIM SUPERINTENDENCY BETWEEN FOUNTAIN VALLEY SCHOOL
Second:	Mr. Cunneen	
Vote:	5-0	

DISTRICT WITH
CHARLES
HINMAN, ED.D.

CLOSED SESSION

Mrs. Schultz announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*
- Public Employee Employment: *Government Code 54957.1*
Title: Superintendent

ADJOURNMENT

Motion: Mrs. Crandall moved to adjourn the meeting at 7:34PM.

Second: Mr. Cunneen

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: January 20, 2022

Attached are the eligibility lists for:

Behavior Intervention Assistant

ESP Assistant

Food Services Worker

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachments #9-#11

ELIGIBILITY LIST
Behavior Intervention Assistant
Merged List (Updated 12/10/2021)

RANK	NAME	EXPIRES
1	Ashley Fragoso	12-10-22
2	Alejandra Alonso	08-03-22
3	Rachel Solinger	11-05-22
4	Erick Sanchez	08-03-22
5	Jennifer Kelly	08-03-22
6	Elizabeth Clark	08-03-22
7	Julissa Arellano	12-10-22
8	Jocelyn Steele	12-10-22
9	Catrina Martinez	12-10-22
10	Jessica Valenzuela	08-03-22
11	Stephanie Kang	08-03-22
12	Ferdinand Fernando	08-03-22
13	Dylan Biaz	08-03-22
14	Eileen Dinh	12-10-22

ELIGIBILITY LIST
ESP Assistant
Merged List (Updated 12/02/2021)

RANK	NAME	EXPIRES
1	Janae Juhala	7-29-22
2	Angela Willhite	7-29-22
3	Amanda Lowe	7-29-22
4	Melanie Stinson	8-13-22
4	Elizabeth DePersis	8-13-22
4	Michelle Bui	3-19-22
5	Kathleen Musacchio	12-2-22
6	Peri Ito	8-13-22
7	Kelley Shiverdeck	8-13-22
8	Joshua Cortez	12-2-22
9	Nancy Stapp	3-19-22
10	Kelly Ford	12-2-22
11	Diane Del Toro	12-2-22
12	Katia Rivera	3-19-22
13	Michelle Sampson	8-13-22
14	Megan Ching	3-19-22
15	Diem Nga Nguyen	3-19-22
16	Reina Fuchigami	12-2-22
17	Melissa Hernandez	12-2-22
18	Kelly Lopez	12-2-22
19	Evan Daur	12-2-22

ELIGIBILITY LIST
Food Services Worker
Merged List (updated 1/20/22)

RANK	NAME	EXPIRES
1	Vivian Molina	6-7-22
1	Abianet Betancourt	1-20-23
2	Alba Martinez	6-7-22

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: January 20, 2022

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Interdepartmental

Office Assistant – Department

Dual Certification:

Instructional Assistant, Instructional Assistant Mild/Moderate & Instructional Assistant Moderate/Severe

Preschool Assistant

Speech/Language Pathology Assistant

Substitute Services Technician

Attachments #12 - #16



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

OFFICE ASSISTANT - SCHOOL

Interdepartmental Transfer Only

The following position is posted in accordance with Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Office Assistant or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	December 17, 2021
CLOSING DATE:	January 7, 2022 at 4:00 p.m.
SALARY:	Current rate of pay
HOURS:	32.5 hours per week: Monday – Friday, Hours to be determined
TERM:	10.48 months per year
VACANCIES:	One position at Courreges

THE JOB

Under the direction of the assigned administrator, the job of Office Assistant - Department is done for the purpose/s of greeting and directing visitors; responding to inquiries from staff, the public, parents, students, etc. by providing requested information and/or referral to other parties; performing a variety of clerical duties in support of assigned department or program.

APPLICATION PROCESS

Present employees in the classification of Office Assistant wanting to transfer must send a written request to the Personnel Department or email to johnsond@fvsd.us asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 4:00 p.m., Friday, January 7, 2022. POSTMARKS WILL NOT BE ACCEPTED.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Office Assistant and, if necessary, the top three ranks of “ready and willing” certified eligibles on the Office Assistant eligibility list.

<p>The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.</p>
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No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees have the opportunity to become members of the California School Employees Association.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

INSTRUCTIONAL ASSISTANT, INSTRUCTIONAL ASSISTANT - MILD/MODERATE, AND INSTRUCTIONAL ASSISTANT - MODERATE/SEVERE Dual Certification (*Open and Promotional*)

The following positions are being posted in accordance with Personnel Commission rules to establish eligibility lists for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	December 14, 2021
CLOSING DATE:	Open until filled
SALARY:	IA - \$18.07/hour - \$21.99/hour (Range 21, 5 steps) IA- Mild/Moderate - \$18.78/hour - \$22.82/hour (Range 25, 5 steps) IA- Moderate/Severe - \$19.77/hour - \$24.02/hour (Range 30, 5 steps) *Substitutes are paid at step 1; regular hires may be hired up to step 3 per CSEA Contract
TERM:	9.6 months per year
VACANCIES:	Four positions

ESSENTIAL FUNCTIONS

- Adapts classroom activities, learning aides, assignments and/or materials under the direction of the supervising teacher
- Administers varying degrees of first aid and medical assistance depending on the classification
- Assists a certificated teacher in providing instruction to students in an assigned regular or special education program
- Maintains instructional materials and/or manual and electronic files/records
- Supports classroom teachers and other school personnel including monitoring students in a variety of settings

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge and Abilities are required to

- Perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions
- Adhere to safety practices and procedures
- Operate standard office equipment including using pertinent software applications
- Prepare and maintain accurate records
- Perform basic math, including calculations using fractions, percents, and/or ratios

(SEE OTHER SIDE)

Skills, Knowledge and Abilities are required to (continued)

- Read a variety of manuals, write documents following prescribed formats, and/or present information to others
- Understand concepts of grammar and punctuation and complex, multi-step written and oral instructions
- Knowledge of stages of child development, learning styles and age appropriate student activities
- For Instructional Assistant Mild/Moderate and Instructional Assistant Moderate/Severe knowledge based competencies required which include instructional procedures and practices of conflict resolution
- Schedule activities and gather, collate work with a variety of data utilizing defined but different processes
- Problem solving is required to identify issues and create action plans

JOB DESCRIPTIONS can be found on the Fountain Valley School District website at www.fvsd.us under Departments / Personnel Services / Classified / Job Descriptions or by clicking [here](#) for Instructional Assistant.

EXPERIENCE AN EDUCATION

- Community college and/or vocational school degree with study in job-related area
- Job related experience is required

APPLICATION PROCESS:

Applicants must complete an online application obtained through our website – www.fvsd.us . When a sufficient number of qualified, “ready and willing” applicants are received, they will be invited to attend the written test via email. Applicants who successfully complete the written test will be scheduled for the qualifications appraisal interview.

EXAMINATION PROCESS

The examination process will consist of a written test and an interview to be held on a date to be determined. All applicants are invited to the written test, however, applicants who have passed the No Child Left Behind (NCLB) test will not need to take the test again.

Relative weights of examination process:	
Written test (pass/fail).....	To be Determined
Qualifications Appraisal Interview (100%).....	To be Determined
<i>Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley</i>	

Applicants who need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/ CERTIFICATION

Final selection of appointees for each classification will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility lists for these positions will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and screening for tuberculosis.

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Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of California School Employees Association.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

PRESCHOOL ASSISTANT

Dual Certification - Open and Promotional

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	December 17, 2021
CLOSING DATE:	January 14, 2022, by 4:00 p.m.
SALARY:	\$17.53 - \$21.31 per hour (Range 18, 5 steps) *Per CSEA contract, hiring may be made up to step 3
VACANCY	22.5 hours/week, Monday – Friday, 8:30 a.m. – 1:00 p.m.
TERM:	9.6 months a year

ESSENTIAL FUNCTIONS

- Assists with planning, organizing, and implementing a variety of activities to meet the needs and interests of preschool-age children
- Assists with preparation of site for daily operations
- Maintains a clean, sanitary, orderly, and nurturing indoor and outdoor environment for all students
- Facilitates a program which meets the developing needs of children
- Collects anecdotal notes and maintains and reports progress regarding behavior and performance
- Communicates with Preschool Instructor concerning the developmental needs of each child
- Prepares activities and assists in implementing the activities
- Provides for physical and personal hygiene needs of the children
- Attends training and meetings to receive updated child development current best practices information
- Delivers children directly to and from to parents, guardians, or designee
- Establishes standards of appropriate student behavior
- Administers immediate first aid, scheduled prescription and over the counter medication and medical assistance as instructed by a health care professional

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge, and Abilities are required to

- Adapt to changing work priorities, apply pertinent laws, codes, policies, and/or regulations; coordinating activities
- Possess knowledge of curriculum, instruction, and subjects of assignments
- Possess knowledge of pertinent laws, codes, policies, regulations, and relevant professional standards and practices
- Schedule activities, collate data, and use basic, job-related equipment
- Work with a wide diversity of individuals and with a variety of data
- Communicate with persons of varied educational and cultural backgrounds

SEE OTHER SIDE

**JOB REQUIREMENTS: Minimum Qualifications
Skills, Knowledge, and Abilities are required to (continued)**

- Set priorities and meet deadlines and schedules
- Provide leadership, direction, and team building

JOB DESCRIPTION can be found on the Fountain Valley School District website at www.fvsd.us under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)

EDUCATION AND EXPERIENCE REQUIREMENTS

- Job related experience is required.
- Targeted, job related education with study in job-related area with a **minimum of 12 college-level semester units in early childhood education or child development, which includes three core courses Child Growth & Development, School, Family & Community, and Program/Curriculum.**

CERTIFICATES AND LICENSES

- Valid Pediatric First aid and CPR certificates (must be completed and shown before final interview.)

APPLICATION PROCESS

Applicants must complete a District application obtained through our website at www.fvsd.us. All application materials must be submitted through Ed Join by 4:00 p.m. on Friday, January 14, 2022.

EXAMINATION PROCESS

The examination process will consist of a written test and oral interview to be held on the dates listed below. These dates are subject to change. Copies of transcripts or report cards must be attached to your application. Those candidates meeting the minimum qualifications stated above, will be invited to the test. Applicants who successfully complete the written test will be scheduled for the oral interview.

Written test (50%).....	Morning of January 24, 2022
Oral Interview (50%)	Date to be Determined
<i>Exam parts will be held at the Fountain Valley School District Office</i>	

Applicants who may need a reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance and screening for tuberculosis.

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Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of the California School Employees Association.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

SPEECH / LANGUAGE PATHOLOGY ASSISTANT

Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	January 6, 2022
CLOSING DATE:	January 27, 2022 at 4:00 p.m.
SALARY:	\$25.59 – \$31.11 (Range 56, 5 steps) *Per CSEA contract hiring may be made up to step 3
HOURS:	30 hrs/wk, M,T,W, F 8:00 a.m. – 2:45 p.m. (with 30 minute lunch) & TH 8:00 a.m. – 1:00 p.m.
VACANCY	One position

ESSENTIAL FUNCTIONS

- Provides speech and language therapy to students as directed by approved treatment plan and under the supervision of Speech and Language Pathologist (SLP)
- Assists SLP with assessing students' speech and language abilities
- Collects data and assists eligible students in the use of communication technologies
- Consults with supervising Speech and Language Pathologist
- Coordinates appropriate services with school site support staff
- Prepares and maintains files and/or records and participates in meetings, workshops, and seminars
- Supports implementation of treatment plans

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge, and Abilities are required to

- Perform single, technical tasks with a need to periodically upgrade skills
- Apply assessment instruments
- Operate specialized equipment used in the treatment of communication disorders
- Read technical information, compose a variety of documents, and/or facilitate group discussions
- Understand complex, multi-step written and oral instructions
- Possess knowledge of anatomy and physiology of speech and hearing mechanisms and disorders
- Possess knowledge of principles and practices of speech and language therapy; and pertinent codes, policies, regulations and/or laws
- Schedule activities, meetings, and/or events
- Gather, collate, and/or classify data

SEE OTHER SIDE

Skills, Knowledge and Abilities are required to (continued)

- Work independently and as part of a team
- Adapting to changing work priorities and communicating with diverse groups
- Maintain confidentiality and meet deadlines and schedules
- Work with detailed information/data
- Maintain effective working relationships
- Translate therapy goals into meaningful educational activities

JOB DESCRIPTION can be found on the Fountain Valley School District website at www.fvdsd.us under Departments/Personnel Services/Classified/Job Descriptions or clicking here

EDUCATION AND EXPERIENCE REQUIREMENTS

- Job-related experience is required
- Community college and/or vocational school degree with study in job-related area

CERTIFICATES AND LICENSES

- Must provide a current license as a Speech/Language Pathology Assistant

Applicants who may need a reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPLICATION PROCESS

Applicants must complete a District application obtained through EdJoin or our website at www.fvdsd.us. All application materials must be submitted through EdJoin by 4:00 p.m. on January 27, 2022.

EXAMINATION PROCESS

Applications will be reviewed and qualified candidates will be contacted for consideration. The process will consist of a technical interview to be held on a date to be determined. All applicants who meet the above requirements will be invited to attend the technical interview.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance and screening for tuberculosis.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of the California School Employees Association.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY SUBSTITUTE SERVICES TECHNICIAN Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	December 17, 2021
CLOSING DATE:	January 16, 2022, by 4:00 p.m.
SALARY:	\$22.07 - \$26.80 per hour (Range 41, 5 steps) *Per CSEA contract, hiring may be made up to step 3
HOURS	40 hrs/wk, Monday-Friday, Hours to be determined
TERM:	10.2 months a year
LOCATION:	District Office
VACANCY:	One position

ESSENTIAL FUNCTIONS

- Coordinates the substitute process and dispatches district substitutes for the purpose of ensuring staffing coverage at school sites daily
- Enrolls new substitute teachers
- Maintains automated substitute calling systems
- Responds to same day/emergency requests for substitutes for the purpose of providing immediate staffing for classroom coverage
- Responds to inquiries for the purpose of providing customer service and information to substitutes and staff
- Supports the credentialing process and troubleshoots the Frontline (Aesop) Substitute System
- Reconciles substitute payroll information
- Greets and assists individuals entering the building
- Assists the Personnel Department in the completion of a variety of tasks
- Maintains a variety of confidential personnel records and files
- Performs a variety of clerical duties as assigned
- Prepares written materials for the purpose of documenting activities, providing written reference, and/or conveying information

SEE OTHER SIDE

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge and Abilities are required to

- Operates standard office equipment including using pertinent software applications; and preparing and maintaining accurate records
- Knowledge of business telephone etiquette, office methods and practices, and pertinent software applications
- Adapts to changing work priorities
- Communicates with diverse groups
- Maintains confidentiality
- Meets deadlines and schedules
- Works with detailed information/data

JOB DESCRIPTION can be found on the Fountain Valley School District website at www.fvds.us under Departments/Personnel Services/Classified/Job Descriptions or clicking here

EDUCATION AND EXPERIENCE REQUIREMENTS

- High school diploma or equivalent
- Job related experience is required

APPLICATION PROCESS

Applicants must complete a District application obtained through our website at www.fvds.us. All application materials must be submitted through Ed Join by 4:00 p.m. on Sunday, January 16, 2022.

EXAMINATION PROCESS

The examination process will consist of a written test, interview and performance test to be held on the dates listed below. These dates are subject to change. Applicants who successfully complete the written test will be scheduled for the final interview and performance test.

Written Test (50%).....	January 18, 2022
Oral Interview	Week of January 24, 2022
<i>All testing will be conducted at the Fountain Valley School District Office</i>	

Applicants who need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance and screening for tuberculosis.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of the California School Employees Association.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **PERSONNEL COMMISSION 2021 – 2022: YEAR TO DATE
BUDGET REVIEW**

DATE: January 20, 2022

Attached is the year to date information for the Personnel Commission by budget number for 2021-2022:

FOUNTAIN VALLEY SD

Pseudo/Object Code Detail by Site

Pseudo Object	Description	TP Reference	Primary Reference	Secondary Reference	CURRENT BUDGET - To Date	Enc To Date	Actual To Date	Balance	% Used
012819771 Personnel Commission									
2320 Supervisors & Administrators									
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		64,818.00				
08/31/2021	02B PAY/DAVIS,C,A	JE	20 4009102021	P204002B22			50.00		
08/31/2021	02B PAY/MCCOMBS,T,J	JE	20 4009102021	P204002B22			50.00		
08/31/2021	02B PAY/MULLIN,W	JE	20 4009102021	P204002B22			50.00		
09/30/2021	03B PAY/MCCOMBS,T,J	JE	20 4010082021	P204003B22			50.00		
09/30/2021	03B PAY/MULLIN,W	JE	20 4010082021	P204003B22			50.00		
10/29/2021	04B PAY/DAVIS,C,A	JE	20 4011102021	P204004B22			50.00		
10/29/2021	04B PAY/DAVIS,C,A	JE	20 4011102021	P204004B22			50.00		
10/29/2021	04B PAY/MCCOMBS,T,J	JE	20 4011102021	P204004B22			50.00		
10/29/2021	04B PAY/MCCOMBS,T,J	JE	20 4011102021	P204004B22			50.00		
11/30/2021	05B PAY/DAVIS,C,A	JE	20 4012102021	P204005B22			50.00		
11/30/2021	05B PAY/MCCOMBS,T,J	JE	20 4012102021	P204005B22			50.00		
11/30/2021	05B PAY/MULLIN,W	JE	20 4012102021	P204005B22			50.00		
11/30/2021	05B PAY/SERNA,M	JE	20 4012102021	P204005B22			487.38		
12/31/2021	06B PAY/DAVIS,C,A	JE	20 4001102022	P204006B22			50.00		
12/31/2021	06B PAY/MCCOMBS,T,J	JE	20 4001102022	P204006B22			50.00		
12/31/2021	06B PAY/MULLIN,W	JE	20 4001102022	P204006B22			50.00		
12/31/2021	06B PAY/SERNA,M	JE	20 4001102022	P204006B22			5,117.50		
Total: 2320-012819771					64,818.00	0.00	6,404.88	58,413.12	9%
2410 Sch Off Mgr.,Off/Admin Assist.									
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		35,089.00				
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		694.00				
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-1.58		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-11.67		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-49.59		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-37.91		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-55.42		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-61.26		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-61.26		

FOUNTAIN VALLEY SD

Pseudo/Object Code Detail by Site

Pseudo Object	Description	TP	Primary Reference	Secondary Reference	CURRENT BUDGET - To Date	Enc To Date	Actual To Date	= Balance	% Used
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-61.26		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-58.34		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-61.26		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-61.26		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-58.34		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-64.18		
07/01/2021	REV 13B LIABILITY PYRLL	JE	20 4006302021	R204013B21			-64.18		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			1.58		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			11.67		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			49.59		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			37.91		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			55.42		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			61.26		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			61.26		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			61.26		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			58.34		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			61.26		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			61.26		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			58.34		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			64.18		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			64.18		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			3,307.66		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			-451.04		
07/30/2021	01B PAY/O'CAIN,L,C	JE	20 4008102021	P204001B22			-451.04		
08/31/2021	02B PAY/O'CAIN,L,C	JE	20 4009102021	P204002B22			-751.74		
08/31/2021	02B PAY/O'CAIN,L,C	JE	20 4009102021	P204002B22			3,307.66		
09/30/2021	03B PAY/O'CAIN,L,C	JE	20 4010082021	P204003B22			3,307.66		
10/29/2021	04B PAY/O'CAIN,L,C	JE	20 4011102021	P204004B22			3,307.66		
11/30/2021	05B PAY/O'CAIN,L,C	JE	20 4012102021	P204005B22			3,307.66		
11/30/2021	05B PAY/O'CAIN,L,C	JE	20 4012102021	P204005B22			-150.35		
12/31/2021	06B PAY/O'CAIN,L,C	JE	20 4001102022	P204006B22			3,307.66		
Total: 2410-012819771					35,783.00	0.00	18,041.79	17,741.21	50%

2413 Additional Duty - Cler, Tech, Of

2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A	500.00
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FOUNTAIN VALLEY SD

Pseudo/Object Code Detail by Site

Pseudo Object	Description	TP Reference	Primary Reference	Secondary Reference	CURRENT BUDGET - To Date	Enc - To Date	Actual To Date	= Balance	% Used
12/31/2021	06B PAY/JOHNSON,D,L	JE	20 4001102022	P204006B22	75,276.00	0.00	37,638.00	37,638.00	50%
Total: 2430-012819771					176,377.00	0.00	62,084.67	114,292.33	35%

3202 PERS-CLASSIFIED

2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		39,699.00				
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		-14,140.00				
Total for: 2000					176,377.00	0.00	62,084.67	114,292.33	35%
07/01/2021	REV 13B LIAB BENEFITS	JE	20 PE06302021	R203013B21			-439.29		
07/30/2021	01B PERS PAYROLL EXPENDITURE	JE	20 PE08102021	P203001B22			2,427.56		
08/31/2021	02B PERS PAYROLL EXPENDITURE	JE	20 PE09102021	P203002B22			2,022.71		
09/30/2021	03B PERS PAYROLL EXPENDITURE	JE	20 PE10082021	P203003B22			2,194.93		
10/29/2021	04B PERS PAYROLL EXPENDITURE	JE	20 PE11102021	P203004B22			2,194.93		
11/30/2021	05B PERS PAYROLL EXPENDITURE	JE	20 PE12102021	P203005B22			2,272.15		
12/31/2021	06B PERS PAYROLL EXPENDITURE	JE	20 PE01102022	P203006B22			3,367.35		
Total: 3202-012819771					25,559.00	0.00	14,040.34	11,518.66	54%

3314 MEDICARE-CLASSIFIED

2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		2,527.00				
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		-886.00				
07/01/2021	REV 13B LIAB BENEFITS	JE	20 ME06302021	R203013B21			-31.45		
07/30/2021	01B MED PAYROLL EXPENDITURE	JE	20 ME08102021	P203001B22			157.27		
08/31/2021	02B MED PAYROLL EXPENDITURE	JE	20 ME09102021	P203002B22			130.22		
09/30/2021	03B MED PAYROLL EXPENDITURE	JE	20 ME10082021	P203003B22			137.77		
10/29/2021	04B MED PAYROLL EXPENDITURE	JE	20 ME11102021	P203004B22			140.07		
11/30/2021	05B MED PAYROLL EXPENDITURE	JE	20 ME12102021	P203005B22			143.44		
12/31/2021	06B MED PAYROLL EXPENDITURE	JE	20 ME01102022	P203006B22			210.24		
Total: 3314-012819771					1,641.00	0.00	887.56	753.44	54%

3354 ALTERNATIVE RETIRE-CLASSIFIED

2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		21.00				
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		-7.00				

FOUNTAIN VALLEY SD

Pseudo/Object Code Detail by Site

Pseudo Object	Description	TP Reference	Primary Reference	Secondary Reference	CURRENT BUDGET - To Date	Enc - To Date	Actual To Date	= Balance	% Used
08/31/2021	02B ARP PAYROLL EXPENDITURE	JE	20 AR09102021	P203002B22			1.30		
09/30/2021	03B ARP PAYROLL EXPENDITURE	JE	20 AR10082021	P203003B22			1.30		
10/29/2021	04B ARP PAYROLL EXPENDITURE	JE	20 AR11102021	P203004B22			1.95		
11/30/2021	05B ARP PAYROLL EXPENDITURE	JE	20 AR12102021	P203005B22			1.30		
12/31/2021	06B ARP PAYROLL EXPENDITURE	JE	20 AR01102022	P203006B22			1.30		
Total: 3354-012819771					14.00	0.00	7.15	6.85	51%
3356 OASDI-CLASSIFIED									
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		10,702.00				
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		-3,751.00				
07/01/2021	REV 13B LIAB BENEFITS	JE	20 OA06302021	R203013B21			-134.46		
07/30/2021	01B OASDI PAYROLL EXPENDITURE	JE	20 OA08102021	P203001B22			672.52		
08/31/2021	02B OASDI PAYROLL EXPENDITURE	JE	20 OA09102021	P203002B22			550.50		
09/30/2021	03B OASDI PAYROLL EXPENDITURE	JE	20 OA10082021	P203003B22			582.81		
10/29/2021	04B OASDI PAYROLL EXPENDITURE	JE	20 OA11102021	P203004B22			589.55		
11/30/2021	05B OASDI PAYROLL EXPENDITURE	JE	20 OA12102021	P203005B22			607.09		
12/31/2021	06B OASDI PAYROLL EXPENDITURE	JE	20 OA01102022	P203006B22			892.68		
Total: 3356-012819771					6,951.00	0.00	3,760.69	3,190.31	54%
3402 HEALTH & WELFARE-CLASSIFIED									
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		52,500.00				
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		-4,125.00				
07/30/2021	JULY HEALTH & WELFARE	JE	20 IF20210731	N20P073122			3,937.50		
08/31/2021	AUGUST HEALTH & WELFARE	JE	20 IF20210831	N20P083122			3,937.50		
09/30/2021	SEPTEMBER HEALTH & WELFARE	JE	20 IF20210930	N20P093022			3,937.50		
10/29/2021	OCTOBER HEALTH & WELFARE	JE	20 IF20211031	N20P103122			3,937.50		
11/30/2021	NOVEMBER HEALTH & WELFARE	JE	20 IF20211130	N20P113022			3,937.50		
12/31/2021	DECEMBER HEALTH & WELFARE	JE	20 IF20211231	N20P123122			4,375.00		
Total: 3402-012819771					48,375.00	0.00	24,062.50	24,312.50	49%
3502 SUI-CLASSIFIED									
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		2,123.00				

FOUNTAIN VALLEY SD

Pseudo Object	Description	TP Reference	Primary Reference	Secondary Reference	CURRENT BUDGET - To Date	Enc To Date	Actual To Date	Balance	% Used
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		-1,562.00				
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		-3.00				
07/01/2021	REV 13B LIAB BENEFITS	JE	20 UI06302021	R203013B21			-10.86		
07/30/2021	01B UIC PAYROLL EXPENDITURE	JE	20 UI08102021	P203001B22			54.23		
08/31/2021	02B UIC PAYROLL EXPENDITURE	JE	20 UI09102021	P203002B22			44.15		
09/30/2021	03B UIC PAYROLL EXPENDITURE	JE	20 UI10082021	P203003B22			47.00		
10/29/2021	04B UIC PAYROLL EXPENDITURE	JE	20 UI11102021	P203004B22			47.05		
11/30/2021	05B UIC PAYROLL EXPENDITURE	JE	20 UI12102021	P203005B22			48.70		
12/31/2021	06B UIC PAYROLL EXPENDITURE	JE	20 UI01102022	P203006B22			71.75		
Total: 3502-012819771					558.00	0.00	302.02	255.98	54%
3602 WORKERS'COMP-CLASSIFIED									
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		3,919.00				
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		-1,430.00				
07/01/2021	REV 13B LIAB BENEFITS	JE	20 WC06302021	R203013B21			-47.72		
07/30/2021	01B WKCMP PAYROLL EXPENDITURE	JE	20 WC08102021	P203001B22			238.57		
08/31/2021	02B WKCMP PAYROLL EXPENDITURE	JE	20 WC09102021	P203002B22			197.46		
09/30/2021	03B WKCMP PAYROLL EXPENDITURE	JE	20 WC10082021	P203003B22			212.89		
10/29/2021	04B WKCMP PAYROLL EXPENDITURE	JE	20 WC11102021	P203004B22			216.19		
11/30/2021	05B WKCMP PAYROLL EXPENDITURE	JE	20 WC12102021	P203005B22			221.40		
12/31/2021	06B WKCMP PAYROLL EXPENDITURE	JE	20 WC01102022	P203006B22			326.52		
Total: 3602-012819771					2,489.00	0.00	1,365.31	1,123.69	54%
3954 Long Term Disability-Class									
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		279.00				
2021/10/31	FIAJ Entry From GLBUCF	A	PS111621A		-89.00				
07/30/2021	JULY HEALTH & WELFARE	JE	20 LT20210731	N20P073122			15.50		
08/31/2021	AUGUST HEALTH & WELFARE	JE	20 LT20210831	N20P083122			15.50		
09/30/2021	SEPTEMBER HEALTH & WELFARE	JE	20 LT20210930	N20P093022			15.50		
10/29/2021	OCTOBER HEALTH & WELFARE	JE	20 LT20211031	N20P103122			15.50		
11/30/2021	NOVEMBER HEALTH & WELFARE	JE	20 LT20211130	N20P113022			15.50		
12/31/2021	DECEMBER HEALTH & WELFARE	JE	20 LT20211231	N20P123122			23.25		

FOUNTAIN VALLEY SD

Pseudo/Object Code Detail by Site

7/1/2021 To 1/31/2022

Pseudo Object	Description	Primary TP Reference	Secondary Reference	CURRENT BUDGET	Enc To Date	Actual To Date	= Balance	% Used
Total: 3954-012819771				190.00	0.00	100.75	89.25	53%
4325 Office Supplies				Total for: 3000				
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A	350.00				
01/10/2022	OFFICE DEPOT Office Supplies	OH	212346181001 R20R0810		0.00	543.74		
Total: 4325-012819771				350.00	0.00	543.74	-193.74	155%
5210 Travel, Conference, Workshop				Total for: 4000				
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A	2,500.00				
01/06/20	ATKINSON ANDELSON LOYA RUDD	EN	R20R0939		207.00			
01/18/20	CSPCA	EN	R20R0969		2,796.00			
Total: 5210-012819771				2,500.00	3,003.00	0.00	-503.00	120%
5290 Mileage Non Taxable				Total for: 4000				
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A	30.00				
01/13/2022	O'CAIN, LISA Mileage Non Taxab	OH	MILE:12/2-12/14			13.66		
Total: 5290-012819771				30.00	0.00	13.66	16.34	45%
5390 Dues and Membership Non Taxabl				Total for: 4000				
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A	3,100.00				
2021/10/31	TRNS Fr 5390 to 5820,5825	A	T2060454	-468.00				
07/15/2021	PERSONNEL COMMI Dues and Membe	OH	2021/22-010 R20R0121			100.00		
08/13/2021	CODESP Dues and Membership Non	OH	0004834 R20R0276			2,300.00		
Total: 5390-012819771				2,632.00	0.00	2,400.00	232.00	91%

FOUNTAIN VALLEY SD

Pseudo/Object Code Detail by Site

Pseudo Object	Description	TP Reference	Primary Reference	Secondary Reference	CURRENT BUDGET	- To Date	Enc To Date	Actual To Date	= Balance	% Used
5813 Consultant										
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		940.00					
07/30/2021	EDUCATIONAL MAN Consultant	OH	2021-1294	R20R0217	940.00	0.00	895.00	895.00	45.00	95%
Total: 5813-012819771					940.00	0.00	895.00	895.00	45.00	95%
5820 Physical Exam, Drug testing										
2021/10/31	TRNS Fr 5390 to 5820,5825	A	T2060454		200.00					
10/22/20	COASTAL OCCUPATIONAL MEDICAL	OH	R20R0666			200.00				
11/03/20	COASTAL OCCUPATIONAL MEDICAL	OH	R20R0666	313659		-200.00				
11/30/20	COASTAL OCCUPATIONAL MEDICAL	OH	R20R0666			200.00				
12/01/20	COASTAL OCCUPATIONAL MEDICAL	OH	R20R0666	316631		-100.00				
11/03/2021	COASTAL OCCUPAT Physical Exam,	OH	313659	R20R0666			200.00			
12/01/2021	COASTAL OCCUPAT Physical Exam,	OH	316631	R20R0666			100.00			
Total: 5820-012819771					200.00	100.00	300.00	300.00	-200.00	200%
5825 Advertising										
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		500.00					
2021/10/31	TRNS Fr 5390 to 5820,5825	A	T2060454		268.00					
07/30/2021	SAN JOAQUIN COU Advertising	OH	211244	R20R0182	768.00	0.00	767.50	767.50	0.50	99%
Total: 5825-012819771					768.00	0.00	767.50	767.50	0.50	99%
5828 Staff Recognition										
2021/07/01	FMB1 Entry From GLBUCB	A	IG090721A		700.00					
07/09/2021	O'CAIN, LISA Staff Recognition	OH	REIMB-7/7/21				24.42			
07/15/2021	O'CAIN, LISA Staff Recognition	OH	REIMB-7/8/21				31.47			
07/16/2021	O'CAIN, LISA Staff Recognition	OH	REIMB-7/14/21				31.92			
07/22/2021	O'CAIN, LISA Staff Recognition	OH	REIMB-7/15/21				63.86			
08/09/2021	O'CAIN, LISA Staff Recognition	OH	REIMB-8/2/21				25.26			
08/09/2021	O'CAIN, LISA Staff Recognition	OH	REIMB-8/4/21				35.43			
08/18/2021	AMAZON.COM LLC Staff Recogniti	OH	473834397945	R20R0220			31.29			
08/18/2021	AMAZON.COM LLC Staff Recogniti	OH	756738556986	R20R0220			32.59			

Site: 097 Personnel Commissio

FOUNTAIN VALLEY SD

Subfund: 0101 GENERAL FUND

Pseudo/Object Code Detail by Site

7/1/2021 To 1/31/2022

Pseudo Object	Description	TP Reference	Primary Reference	Secondary Reference	CURRENT BUDGET -	Enc To Date	-	Actual To Date	=	Balance	%	Used
09/16/2021	O'CAIN, LISA Staff Recognition	OH REIMB-9/13/21						29.07				
10/18/2021	O'CAIN, LISA Staff Recognition	OH REIMB-10/7/21						39.78				
10/22/2021	O'CAIN, LISA Staff Recognition	OH IMB-10/8/21						23.27				
10/22/2021	O'CAIN, LISA Staff Recognition	OH REIMB-10/1/21						29.13				
10/22/2021	O'CAIN, LISA Staff Recognition	OH REIMB-10/13/21						66.21				
12/01/2021	O'CAIN, LISA Staff Recognition	OH REIMB-11/18/21						27.51				
Total: 5828-012819771					700.00	0.00		491.21		208.79		70%

Total Pseudo : 012819771	Personnel Commission	5000	7,770.00	3,103.00	4,867.37	-200.37	102%
			270,274.00	3,103.00	112,022.10	155,148.90	42%

Site Total: 097	Personnel Commission	XP	270,274.00	3,103.00	112,022.10	155,148.90	42%
			-270,274.00	3,103.00	-112,022.10		

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director, Human Resources

SUBJECT: **CSPCA State Conference Approval**

DATE: January 19, 2022

Attached is the information for the 2022 CSPCA State Conference –March 6-8, 2022.

RECOMMENDATION

The Personnel Commission approve the reasonable and necessary expenses for the 2022 CSPCA conference.

2022 CSPCA ANNUAL CONFERENCE

CSPCA

Supporting Education Through Merit

March 6-8, 2022

Sunday/Monday/Tuesday

MONTEREY MARRIOTT
350 CALLE PRINCIPAL, MONTEREY, CA 93940 • 2416

March 6-8, 2022

(Sunday-Tuesday)

Monterey Marriott

350 Calle Principal, Monterey, CA 93940

Come join us in Monterey, CA for the 2022 CSPCA Annual Conference and celebrate CSPCA's 50th Anniversary! Don't miss this great opportunity to engage in a variety of sessions, learn from great speakers, network with field experts, and have fun with colleagues.

Register now to take advantage of our discounted rates!

Early Bird - \$699 ends on January 14, 2022

Late Registration - \$799 starts on January 15, 2020

HOTEL RESERVATION DETAILS

Hotel Rates are guaranteed at \$209 per night for the first 160 CSPCA conference registrants and up until

February 13, 2022, whichever comes first. Hotel fees will be offered at market rate after such date based upon room availability. When making your reservation over the phone, please mention that you are part of the CSPCA conference group to get the group rate. Please use the button below to view our event website and register for the conference. We look forward to seeing you there!

[Register Now!](#)