

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC Room
10055 Slater Avenue
Fountain Valley, CA 92708

May 26, 2022
3:30 p.m.

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice Chairperson
Mr. William Mullin, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**

2. **Introduction of Staff**

3. **Public Hearing for 2022-2023 Personnel Commission Budget**

A public hearing shall be held for the purpose of receiving public comment on the first reading of the 2022-2023 Personnel Commission Budget. Public input is welcome. Please email your comments to johnsond@fvsd.us by 3:00 p.m. on Thursday, May 26, 2022. Your comments will be read into the record.

4. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, April 28, 2022**
(Attachment #1) *Action*

5. **Agenda, Regular Meeting of the Board of Trustees, May 19, 2022**
(Attachment #2) *Information*

6. **Minutes, Regular Meeting of the Board of Trustees, April 21, 2022**
(Attachment #3) *Information*

7. **Director's Report** *Information*

8. **Commissioner's Comments** *Information*

9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

10. Budget Update Presentation – Assistant Superintendent, Business: Chris Fullerton

11. Eligibility Lists

Action

Behavior Intervention Assistant, Field Support Help Desk Technician, Special Education Bus Aide
(Attachments #4 - #5)

PERSONNEL

12. Job Announcements
(Attachments #6 - #7)

Information

FINANCIAL

13. Personnel Commission Budget 2022- 2023: First Reading.
(Attachment #8)

Information

CLOSED SESSION

14. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

15. The next meeting of the Personnel Commission will be:

**June 23, 2022
3:30 p.m.
PDC Room**

ADJOURNMENT

16. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF APRIL 28, 2022**

DATE: May 13, 2022

Attached for your approval are the minutes of the Personnel Commission regular meeting of April 28, 2022.

RECOMMENDATION

The Personnel Commission approve the minutes of the April 28, 2022 Personnel Commission regular meeting.

Attachment #1

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

April 28, 2022

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:34 p.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Talley led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson
Mr. William Mullin, Member
Mrs. Carmen Serna, Director Human Resources

Mr. Tony McCombs, Member (Absent)

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Automatic second used due to absence of Mr. McCombs. Motion carried.

Introduction of Guests

Mr. Talley, CSEA President, attended.

Introduction of Staff

Ms. Abdel was in attendance.

Minutes, Regular Meeting of the Personnel Commission, March 24, 2022

Mr. Mullin moved to approve the minutes as presented. Automatic second used due to absence of Mr. McCombs. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, April 21, 2022

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, March 5, 2022

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, March 10, 2022

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, March 24, 2022

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, April 4, 2022

Presented as an information item only.

Director's Report

Mrs. Serna shared she attends the School Office Manager (SOM) meetings and has had an opportunity to provide personnel updates to school office staff. The most recent SOM meeting was held on April 27, 2022.

Mrs. Serna reported she is participating in the CSPCA Merit Academy along with Mr. Jeremy Talley (CSEA President); topics from the CSPCA Merit Academy include: Roles of the Director, Personnel Commission & Supporting staff; Brown Act and Parliamentary Procedures; and Recruitment and Examination. Mrs. Serna attended Open House at Cox Elementary and Masuda Middle School. It was heartwarming to resume this event in person and resuming some normalcy after Covid-19. It was evident that students and parents enjoyed the evening. Mrs. Serna thanked everyone who coordinated the FVSD Art Showcase. The Art Showcase was well attended and students had an opportunity to participate in various stations that included: marble paint art, string paint art, "build your own plant" and drawing. Middle school students entertained with songs and the food trucks were enjoyed by many attendees. Mrs. Serna stated the Employee Appreciation Night is scheduled for May 26, 2022. It was determined by the Personnel Commissioners the event will be held at the District Office Board Room following the Personnel Commission meeting.

Commissioners' Comments

Mr. Mullin stated he would like to start inviting and recognizing long-term employees who are retiring at Personnel Commission meetings. Mr. Mullin shared several children who live in his neighborhood who are FVSD students attended the Art Showcase and enjoyed the event. Mr. Mullin reminded staff who attended the CSPCA Conference that resources can be found on th CSPCA website. Mrs. Davis stated the Art Showcase was very successful and it was a lovely evening.

Public Comments

Mr. Talley expressed his appreciation to Mrs. Serna and Ms. Abdel for giving him the opportunity to participate in the CSPCA Merit Academy.

ADMINISTRATION

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for ESP Instructor, Instructional Assistant- DHH, Food Service Worker, Substitute Services Technician, Instructional Assistant- Mild/Moderate, and Instructional Assistant- Moderate/Severe. Automatic second used due to absence of Mr. McCombs. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental transfer job postings for Library/Media Technician and Office Assistant was reviewed along with the dual certification postings for Bus Aide- Special Education and Field Support Help Desk Technician.

FINANCIAL

Personnel Commission Budget-Year to Date

The year-to-date Personnel Commission budget was reviewed.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:
May 26, 2022 at 3:30 p.m.
Board Room**

ADJOURNMENT

The March 24, 2022, regular meeting of the Personnel Commission adjourned at 4:10 p.m.

Mrs. Carol Davis, Chairperson

Mr. Mullin for Mr. McCombs Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF MAY 19, 2022**

DATE: May 13, 2022

Attached for your information is the agenda of the Board of Trustees regular meeting of May 19, 2022.



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

AGENDA

10055 Slater Avenue
Fountain Valley, CA 92708
And Teleconference via Zoom
Meeting Link: https://us02web.zoom.us/webinar/register/WN_iF7U9I7sSdON1QDLvINTSA

May 19, 2022

- CALL TO ORDER: 5:15PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
2nd ___
V ___

- PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

- PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS

1. INTRODUCTION OF ASSISTANT SUPERINTENDENT, EDUCATIONAL SERVICES, DR. JERRY GARGUS

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

Superintendent, Dr. Katherine Stopp, will join the Board of Trustees in welcoming Dr. Jerry Gargus to his new role as Assistant Superintendent, Educational Services.

2. RECOGNITION OF NEWLAND SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize seven outstanding students from Newland School.

- RECESS

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC HEARINGS

3. PUBLIC HEARING ON TENTATIVE AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND FOUNTAIN VALLEY EDUCATIONAL ASSOCIATION

The Board of Trustees will conduct a public hearing for the purpose of receiving public comment on the proposed agreement for the 2021-22 and 2022-23 school years between Fountain Valley School District and the Fountain Valley Educational Association. Public input is welcome.

4. PUBLIC HEARING ON TENTATIVE AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 358

The Board of Trustees will conduct a public hearing for the purpose of receiving public comment on the proposed agreement for the 2021-22 and 2022-23 school years between Fountain Valley School District and the California School Employees Association, Chapter #358. Public input is welcome.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

In order to address the Board of Trustees, please comply with the procedures listed on the goldenrod form, *For Persons Wishing to Address the Board of Trustees* and give the form to the Executive Assistant.

***** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME. *****

LEGISLATIVE SESSION

- 5. **PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND FOUNTAIN VALLEY EDUCATION ASSOCIATION FOR 2021-22 AND 2022-23 SCHOOL YEARS** M ___
2nd ___
V ___

Attached is the Public Disclosure of Collective Bargaining Agreement between the Fountain Valley School District and the Fountain Valley Education Association for the 2021-22 and 2022-23 school years.

Superintendent's Recommendation: It is recommended that Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the Fountain Valley Education Association for the 2021-22 and 2022-23 school years.

- 6. **AGREEMENT BETWEEN FOUNTAIN VALLEY EDUCATION ASSOCIATION AND FOUNTAIN VALLEY SCHOOL DISTRICT** M ___
2nd ___
V ___

On April 27, 2022, Fountain Valley School District (FVSD) and Fountain Valley Education Association (FVEA) reached a tentative agreement on all matters subject to collective bargaining for the 2021-2022 and 2022-2023 contract years. On May 4, 2022, FVEA notified FVSD their members ratified the Tentative Agreement, which includes a total compensation increase as detailed in the attached memo in addition to contract language changes/additions also detailed.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the agreement between the Fountain Valley School District and Fountain Valley Education Association dated April 27, 2022.

- 7. **PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 358 FOR 2021-22 AND 2022-23 SCHOOL YEARS** M ___
2nd ___
V ___

Attached is the Public Disclosure of Collective Bargaining Agreement between the Fountain Valley School District and the California School Employees Association, Chapter 358 for the 2021-22 and 2022-23 school years.

Superintendent's Recommendation: It is recommended that Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the California School Employees Association, Chapter 358 for the 2021-22 and 2022-23 school years.

M ___
2nd ___

8. AGREEMENT BETWEEN CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 358 AND FOUNTAIN VALLEY SCHOOL DISTRICT

V ___

On April 29, 2022, Fountain Valley School District (FVSD) and California School Employees Association (CSEA) and its Fountain Valley Chapter #358 reached a tentative agreement for 2021-2022 and 2022-2023. The tentative agreement was ratified by CSEA and its Fountain Valley Chapter #358 on May 13, 2022, and includes a total compensation increase as detailed in the attached memo.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the agreement between the Fountain Valley School District and California School Employees Association, Chapter 358 dated April 29, 2022.

9. DISCLOSURE OF MANAGEMENT AND CONFIDENTIAL EMPLOYEES SALARY INCREASES

M ___
2nd ___
V ___

Management and confidential employees in the Fountain Valley School District are not represented by a bargaining unit. Historically these District employees have received similar salary increases as the District's bargaining unit members. The District recently concluded negotiations with the Fountain Valley Education Association (FVEA) and the California School Employees Association, Chapter 358 (CSEA) for the 2021-22 and 2022-23 school years. The District's management and confidential employees will receive the same salary and benefits increases as those outlined in the attached for bargaining members.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the Disclosure of Management and Confidential Employees Salary Increases for the 2021-22 and 2022-23 school years.

10. APPROVAL OF EMPLOYMENT CONTRACT FOR ASSISTANT SUPERINTENDENT, EDUCATIONAL SERVICES

M ___
2nd ___
V ___

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the employment contract for the position of Assistant Superintendent, Educational Services with Dr. Jerry Gargus.

11. RESOLUTION 2022-20: RESOLUTION TO ESTABLISH THE PROCESS OF INSTITUTING TRUSTEE AREAS AND ELECTIONS BY TRUSTEE AREAS

M ___
2nd ___
V ___

Superintendent's Recommendation: It is recommended that the Board of Trustees adopts Resolution 2022-20: Resolution to Establish the Process of Instituting Trustee Areas and Elections By Trustee Areas.

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M ___
2nd ___
V ___

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 12-A. Board Meeting Minutes from April 21st regular meeting
- 12-B. Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 12-C. Donations
- 12-D. Warrants
- 12-E. Purchase Orders

Consent Items

12-F. SPECIAL EDUCATION SETTLEMENT AGREEMENT 2021-2022-H

Superintendent's Comments: It is recommended that the Board of Trustees approves this settlement agreement 2021-2022-H.

12-G. AMENDMENT NO. 1 - INDEPENDENT CONTRACTOR AGREEMENT FOR DR. ELIZABETH GENDY- SHAKER

Superintendent's Comments: It is recommended that the Board of Trustees approves this amendment to the Independent Contractor Agreement for Dr. Elizabeth Gendy-Shaker for the 2021-2022, 2022-2023, and 2023-2024 school years.

12-H. APPROVE CHANGE ORDER #2 FOR THE NEWLAND ELEMENTARY SCHOOL MEASURE O HVAC AND MODERNIZATION PROJECT

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #2 for the Newland Elementary School Measure O HVAC and Modernization Project.

12-I. APPROVE THE AGREEMENT FOR PROFESSIONAL SERVICES WITH DANNIS WOLIVER KELLY FOR THE 2022-2023 AND 2023-2024 SCHOOL YEARS

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract with Dannis Woliver Kelley to provide Professional Legal Services for the 2022-2023 and 2023-2024 school years.

12-J. ACCEPT AND AWARD CONTRACT TO LEARNING STREAM TO PURCHASE LEARNING STREAM REGISTRATION MANAGEMENT SYSTEM

Superintendent's Comments: It is recommended that the Board of Trustees accept and award a contract to Learning Stream to purchase the Registration Management System software.

12-K. RETAINER AGREEMENT FOR LEGAL SERVICES IN 2022-2023 SCHOOL YEAR WITH THE LAW OFFICES OF MARGARET A. CHIDESTER & ASSOCIATES

Superintendent's Comments: It is recommended that the Board of Trustees approves the retainer agreement for legal services in 2022-2023 with the Law Offices of Margaret A. Chidester & Associates.

12-L. COMPREHENSIVE SCHOOL SAFETY PLANS

Superintendent's Comments: It is recommended that the Board of Trustees approves the Comprehensive School Safety Plans for Courreges, Cox, Fulton, Gisler, Masuda, Newland, Oka, Plavan, Talbert, and Tamura for 2021-2022.

12-M. NON-PUBLIC AGENCY CONTRACTS

Superintendent's comments: under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the west orange county consortium for special education be authorized to receive invoices and process payment.

Non-public School/Agency	100% Contract Cost	Effective Dates
Mardan School	\$510.00	3/31/22-6/30/22
Crystal Bejarano dba Connect4Kids Psychological Services, Inc.	\$4,000.00	5/20/22-9/30/22
Abby Rozenberg	\$2,135.00	5/20/22-9/30/22

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- **CLOSED SESSION**

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*
- REPORT OUT OF CLOSED SESSION
The Board President will report out on action taken, if any.
- APPROVAL TO ADJOURN

**The next regular meeting of the Fountain Valley School District
Board of Trustees is on Thursday, June 16, 2022 at 6:30PM.**

A copy of the Board Meeting agenda is posted on the District's web site (www.fvsd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at luccheser@fvsd.us or calling 714.843.3255 during normal business hours.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at luccheser@fvsd.us or calling 714.843.3255.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF APRIL 21, 2022**

DATE: April 14, 2022

Attached for your information are the minutes of the Board of Trustees regular meeting of April 21, 2022.

**Fountain Valley School District
Superintendent's Office**

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708
And Videoconference via Zoom

April 21, 2022

Meeting Link: https://us02web.zoom.us/webinar/register/WN_bwk9VMm7SeOFzXbgbHJQAg

MINUTES

President Schultz called the special meeting of the Board of Trustees to order at 6:30pm. CALL TO ORDER

The following board members were present: ROLL CALL

Lisa Schultz	President
Jim Cunneen	President Pro Tem
Jeanne Galindo	Clerk
Steve Schultz	Member
Sandra Crandall	Member

Motion: Mr. Schultz moved to approve the meeting agenda. AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

The Pledge of Allegiance was led by Mrs. Galindo PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Courreges Elementary School: Harlow Sosa (K), Alexander Gonzalez (1st), Andrew Taylor (2nd), Ashley Hamilton (3rd), Molly Cohen (4th) and Isabella Varrone (5th). The Board was joined by the Courreges staff and students' families in celebrating the outstanding accomplishments of these students. RECOGNITION OF COURREGES ELEMENTARY SCHOOL STUDENTS

Following the recognition, the Board took a brief recess. RECESS

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board recognized six outstanding students from Cox Elementary School: Theo Stegink-Simes (K), Luke Taylor (1st), Tracy Phan (2nd), Logan Davis (3rd), Aida Bergara (4th), and Dylan Archilla-Castaneda (5th). The Board was joined by the Cox staff and students' families in celebrating the outstanding accomplishments of these students.

RECOGNITION OF COX ELEMENTARY SCHOOL STUDENTS

Following the recognition, the Board took a brief recess.

RECESS

BOARD REPORTS AND COMMUNICATIONS

Mr. Schultz commended his fellow trustees on their work this last month. His activities since the last meeting included: gratitude campaigns, District Health and Wellness meeting, Masuda and Plavan Open Houses, and OCSBA/ACSA Joint Dinner meeting. In addition, he commended Mrs. Fullerton and Mrs. Abdel for the work they have been doing to find every dollar possible for contracts for staff.

Mrs. Galindo congratulated FVSD District Teacher of the Year Jill Summerhays for her much-deserved recognition. In addition, she shared the FVSF fundraising at the Recess Room on May 9th, encouraging attendance. Moreover, she congratulated the student honorees this evening, thanking as well those teachers that honored these students, noting the kind and heartfelt words shared.

Mrs. Crandall thanked the parents who have volunteered this year, in addition to their efforts to support our students, staff and program. She also thanked Dr. Gargus for his engaging presentation regarding the LCAP at SPC. Her activities since the last meeting included: FV Rotary MIS honoring a Talbert student, Open House at Fulton and Gisler, choir at Talbert and Fulton, basketball tournament, FVSF meeting, SPC, Chamber of Commerce Leadership Award dinner, City of Fountain Valley Easter event, Mayor's Breakfast and City council meeting where Dr. Stopp was recognized, OCSBA/ACSA joint dinner meeting, and CSBA Universal TK webinar.

Mr. Cunneen's activities since the last meeting included: Fountain Valley City Council meeting where Dr. Stopp was recognized for her position as Superintendent, OCSBA/ACSA Joint Dinner meeting, Fountain Valley Mayors breakfast, and he noted the upcoming FVSF event on May 9th at the Recess Room.

Mrs. Schultz enjoyed Open House at Talbert and Courreges, noting how wonderful both campuses looked and how fantastic the student work was to see. In addition, she attended OSCBA/ACSA Joint dinner meeting. She shared a reminder of the District Art Show next Tuesday night at the District Office. Congrats to Jill Summerhays on her recognition as District TOTY. She hoped that everyone enjoyed a wonderful break and wished everyone a wonderful close to the year for all. She thanked her fellow trustees for their service this month.

PUBLIC COMMENTS

There were nine requests to address the Board of Trustees, one regarding instructional materials, six regarding negotiations and two regarding counselors.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Galindo moved to approve Proposed Decision in the Matter of Reduction in Force of Certain Classified Employees of the Fountain Valley School District.

Second: Mr. Cunneen

Vote: 5-0

APPROVE
PROPOSED
DECISION IN THE
MATTER OF
REDUCTION IN
FORCE OF
CERTAIN
CLASSIFIED
EMPLOYEES OF
THE FOUNTAIN
VALLEY SCHOOL
DISTRICT
RESOLUTION 2022-15
APPROVAL OF
GUARANTEED
MAXIMUM PRICE
FOR THE LEASE-
LEASEBACK
AGREEMENT
WITH WEST
COAST AIR
CONDITIONING,
INC. FOR THE
MEASURE O
MODERNIZATION
AND HVAC
PROJECT AT
PLAVAN

Motion: Mrs. Crandall moved to adopt Resolution 2022-15 Approval of Guaranteed Maximum Price for the Lease-Leaseback Agreement with West Coast Air Conditioning, Inc. for the Measure O Modernization and HVAC Project at Plavan Elementary School.

Second: Mrs. Galindo

Vote: 5-0

Motion:	Mr. Schultz moved to adopt Resolution 2022-16 Authorizing the Filing pf Application(s) for the California Preschool, Transitional Kindergarten and Full-Day Kindergarten Facilities Grant Program.	ELEMENTARY SCHOOL RESOLUTION 2022-16 AUTHORIZING THE FILING OF APPLICATION(S) FOR THE CALIFORNIA PRESCHOOL, TRANSITIONAL KINDERGARTEN AND FULL-DAY KINDERGARTEN FACILITIES GRANT PROGRAM
Second:	Mr. Cunneen	RESOLUTION 2022-17: IN CELEBRATION OF MAY 11, 2022 AS CALIFORNIA'S DAY OF THE TEACHER AND MAY 2-6, 2022 AS TEACHER APPRECIATION WEEK.
Vote:	5-0	RESOLUTION 2022-18: IN CELEBRATION OF FOUNTAIN VALLEY SCHOOL DISTRICT'S CLASSIFIED EMPLOYEE WEEK: MAY 16-20, 2022.
Motion:	Mr. Cunneen moved to adopt Resolution 2022-17: In Celebration of May 11, 2022 as California's Day of the Teacher and May 2-6, 2022 as Teacher Appreciation Week.	RESOLUTION 2022-19: RESOLUTION OF APPRECIATION TO OUR SCHOOL NURSES ON NATIONAL SCHOOL NURSE DAY, MAY 11, 2022.
Second:	Mrs. Crandall	
Vote:	5-0	
Motion:	Mrs. Galindo moved to adopt Resolution 2022-18: In Celebration of Fountain Valley School District's Classified Employee Week: May 16-20, 2022.	
Second:	Mr. Schultz	
Vote:	5-0	
Motion:	Mrs. Crandall moved to adopt Resolution 2022-19: Resolution of Appreciation to Our School Nurses on National School Nurse Day, May 11, 2022.	
Second:	Mr. Cunneen	
Vote:	5-0	

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|---|--|
| <p>Motion: Mr. Schultz moved to approve the Proclamation of Appreciation to Our Speech/Language Pathologists During May 2022: Better Speech and Hearing Month.</p> <p>Second: Mrs. Galindo</p> <p>Vote: 5-0</p> <p>Motion: Mrs. Crandall moved to approve the Consent Calendar</p> <p>Second: Mrs. Galindo</p> <p>Vote: 5-0</p> | <p>PROCLAMATION OF APPRECIATION TO OUR SPEECH/LANGUAGE PATHOLOGISTS DURING MAY 2022: BETTER SPEECH AND HEARING MONTH</p> <p>CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS</p> |
|---|--|

The Consent Calendar included:

- Board Meeting Minutes from March 24th regular meeting
- Board Meeting Minutes from April 4th special meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Quality Rating and Improvement System Agreement Between Fountain Valley School District, Orange County Department of Education and Early Quality Systems for the 2021-2022 School Year
- Contract for Emics Inc., Db a Informed K12, Inc.
- Williams Quarterly Report for Third Quarter 2020-21
- Non-Public Agency Contracts

Non-public School/Agency	100% Contract Cost	Effective Dates
Olive Crest Academy	\$23,235.94	2/8/22-6/30/22
Rossier Park School	\$24,594.34	1/24/22-6/30/22

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Stopp Noted that she is finishing her first week as Superintendent in FVSD. She has met so many wonderful FVSD community members and expressed feeling so grateful for having landed here. She noted as well the best part of her day today was spent at Tamura in Mrs. Muldorf’s class. She noted the difficulties of negotiation cycles, for everyone. She emphasized the need to continue to respect one another throughout this process. She noted that everyone in FVSD is outstanding at what they do. And she expressed her sincere belief that the appreciation expressed for our staff is not just for a single Day of the Teacher or Classified Employee Week but truly every day.

CLOSED SESSION

Mrs. Schultz announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Threat to Public Safety or Facilities: *Government Code 54956.5*
- Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: *Government Code 54956.5*

ADJOURNMENT

Motion: Mr. Cunneen moved to adjourn the meeting at 10:57PM.

Second: Mrs. Galindo

Vote: 5-0

/rl

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: May 13, 2022

Attached are the eligibility lists for:

Behavior Intervention Assistant

Field Support Help Desk Technician

Special Education Bus Aide

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachments #4-#5

ELIGIBILITY LIST
Behavior Intervention Assistant
Merged (Updated 4-26-23)

RANK	NAME	EXPIRES
1	Olivia Perales	4-26-23
2	Rachel Solinger	11-05-22
3	Erick Sanchez	8-03-22
4	Jennifer Kelly	8-03-22
5	Julissa Arellano	12-10-22
6	Allie Nguyen	4-26-23
7	Jocelyn Steele	12-10-22
8	Jessica Valenzuela	8-03-22
9	Ferdinand Fernando	8-03-22
10	Eileen Dinh	12-10-22

ELIGIBILITY LIST
Field Support Help Desk Technician
EXPIRES 5/03/2022

RANK	NAME
1	Michael Yu
2	Andrew Sorensen
3	Julio Barragan Anaya
4	Mena Henein

ELIGIBILITY LIST
Special Education Bus Aide
EXPIRES 5-4-23

RANK	NAME
1	Madison Mello
2	Alexander Herrera
3	Maria Garcia

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: May 13, 2022

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Interdepartmental

Noon Duty Aide

Dual Certification:

Instructional Asst. Bilingual – Spanish & Vietnamese



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

NOON DUTY AIDE

Interdepartmental Transfer Only

The following position is posted in accordance with the Personnel Commission rules and will be filled by “ready and willing” transfer eligibles from within the classification of Noon Duty Aide or from the current list of “ready and willing” certified eligibles.

POSTING DATE:	May 5, 2022
CLOSING DATE:	May 11, 2022, 3:30 p.m.
SALARY:	Current rate of pay
HOURS:	5.0 hours/week, M,T,W,F 12:15 p.m. -1:15 p.m. TH 10:35 a.m. - 11:35 a.m. (Talbert) 5.0 hours/week, M,T,W,F 11:55 a.m. -1:10 p.m. (Gisler) 6.0 hours/week, M,T,W,F 11:35 a.m. -1:05 p.m. (Courreges)
TERM:	9.6 months/year,
VACANCY:	Four vacancies, one at Courreges and Gisler, two at Talbert

THE JOB

The job of Noon Duty Aide is done for the purpose of providing support to the instructional process with specific responsibilities for ensuring the safety and welfare of the students during noon-time eating and playground activity; monitoring designated areas on an assigned campus in accordance with organizational and school policy; minimizing the frequency and/or severity of harmful incidents; and communication observations and/or incidents that have a potential impact on the general well being of students, school personnel, and/or visitors.

APPLICATION PROCESS

Present employees in the classification of Noon Duty Aide wanting to transfer must send a written request to the Personnel Department or e-mail to (johnsond@fvsd.us) asking to be considered for this position. The communication must contain information sufficient to indicate the employee is a “ready and willing” transfer eligible. Requests must be received by 3:30 p.m., Wednesday, May 11, 2022. POSTMARKS WILL NOT BE ACCEPTED.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from “ready and willing” transfer eligibles in the classification of Noon Duty Aide and, if necessary, the top three ranks of “ready and willing” certified eligible on the Noon Duty Aide eligibility list.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate on the basis of race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time. Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System.



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

INSTRUCTIONAL ASST., BILINGUAL (Spanish & Vietnamese)

Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for substitutes and future vacancies to be filled by promotion, transfer, or certified eligibles.

POSTING DATE:	May 3, 2022
CLOSING DATE:	May 23, 2022 by 3:30 p.m.
SALARY:	\$19.37 - \$23.54 per hour* (Range 28, 5 steps) *(Per CSEA contract, hiring may be made up to step 3)
SCHEDULE:	Approx. 10-15 hours per week, Monday– Friday
TERM:	9.6 months/year
VACANCY:	One position each

ESSENTIAL FUNCTIONS

- Administers tests to referred students such as assessing proficiency in English skills (oral and written) and other mandated testing for English language learners
- Assists students, individually or in groups, with lesson assignments by reinforcing instruction in language arts, reading, arithmetic, social studies, science, etc.
- Provides information on student's progress and performance
- Communicates with parents (e.g. test results, needs, students' placement, etc.).
- Implements, under the supervision of the teacher, instructional programs and lesson plans
- Interprets verbal and translates written communication
- Monitors individual and/or groups of students in a variety of settings such as classroom, playground, field trips, library, lunchroom, bus loading/unloading

JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

Skills, Knowledge and Abilities are required to

- Translate written documents
- Prepare and maintain accurate records
- Write documents following prescribed formats
- Present information to others
- Understand complex, multi-step written and oral instructions
- Utilize concepts of grammar and punctuation in both English and Second Language
- Schedule age appropriate activities and/or meetings
- Gather and/or collate data and use basic, job-related equipment
- Work with a wide diversity of individuals in a variety of circumstances
- Work with data utilizing defined but different processes

SEE OTHER SIDE

Skills, Knowledge and Abilities are required to (continued)

- Identify issues and create action plans
- Interpret guidelines
- Communicating with diverse groups including those with limited English proficiency
- Establish and maintain effective working relationships

JOB DESCRIPTION can be found on the Fountain Valley School District website at www.fvdsd.us under **Departments / Personnel Services / Classified / Job Descriptions** or clicking [here](#)

EDUCATION AND EXPERIENCE REQUIREMENTS

- Job related experience is required
- Community college and/or vocational school degree with study in job-related area

APPLICATION PROCESS

Applicants must complete a District application obtained through our website at www.fvdsd.us. All application materials must be submitted through Ed Join by 3:30 p.m. on Monday, May 23, 2022.

EXAMINATION PROCESS

The examination process will consist of a written test and interview to be held on the dates listed below. These dates are subject to change. All applicants are invited to attend the written test. Applicants who successfully complete the written test will be scheduled for the interview.

Written test (pass/fail)	May 24, 2022 at 9:00 a.m.
Performance test – bilingual written and oral (pass/fail)	TBD
Oral Interview (100%)	TBD
<i>Exam parts will be held at the Fountain Valley School District Office</i>	

Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.

APPOINTMENT/CERTIFICATION

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance and screening for tuberculosis.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate based on race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of the California School Employees Association.

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **PERSONNEL COMMISSION BUDGET FISCAL YEAR
2022-2023: FIRST READING**

DATE: May 13, 2022

Attached is the proposed 2022 - 2023 Personnel Commission budget for first reading.

Cost Center: 4281Personnel Commis

FOUNTAIN VALLEY SD

As of: 05/20/2022

Manager: 0071Personnel Comm.

3 Year Budget Worksheet by Manager/Cost Center

Sub Fund: 0101GENERAL FUND

Pseudo Object	Type	2020 - 2021	2021 - 2022		2022 - 2023		
		Actual	Budget CB	Encumbrances	Actual	Budget B1	
012819771	Personnel Commission						012819771
2320 Supervisors & Administrators	XP	1,550.00	41,127.00	0.00	27,424.88	<u>73,269</u>	2320
2410 Sch Off Mgr.,Off/Admin Assist.	XP	37,466.24	37,593.00	0.00	30,520.68	<u>43,130</u>	2410
2413 Additional Duty - Cler,Tech,Of	XP	0.00	116.00	0.00	75.17	<u></u>	2413
2430 Confidential Salaries	XP	78,004.09	79,085.00	0.00	62,730.00	<u>83,055</u>	2430
2470 Overtime - Clerical,Tech,Off	XP	0.00	85.00	0.00	54.54	<u></u>	2470
3202 PERS-CLASSIFIED	XP	22,989.17	35,109.00	0.00	27,354.74	<u>48,249</u>	3202
3314 MEDICARE-CLASSIFIED	XP	1,670.45	2,291.00	0.00	1,718.87	<u>2,892</u>	3314
3354 ALTERNATIVE RETIRE-CLASSIFIED	XP	13.65	15.00	0.00	11.70	<u>15</u>	3354
3356 OASDI-CLASSIFIED	XP	7,076.89	9,726.00	0.00	7,293.34	<u>12,300</u>	3356
3402 HEALTH & WELFARE-CLASSIFIED	XP	46,124.94	51,563.00	0.00	42,395.90	<u>63,250</u>	3402
3502 SUI-CLASSIFIED	XP	66.63	782.00	0.00	585.91	<u>9,890</u>	3502
3602 WORKERS'COMP-CLASSIFIED	XP	2,656.00	3,474.00	0.00	2,656.61	<u>4,388</u>	3602
3954 Long Term Disability-Class	XP	186.00	240.00	0.00	193.75	<u>292</u>	3954
4325 Office Supplies	XP	0.00	544.00	0.00	543.74	<u>1,000</u>	4325
5210 Travel, Conference, Workshop	XP	0.00	10,927.00	782.00	9,778.42	<u>9,350</u>	5210
5290 Mileage Non Taxable	XP	0.00	30.00	0.00	13.66	<u>50</u>	5290
5390 Dues and Membership Non Taxabl	XP	3,100.00	2,632.00	0.00	2,400.00	<u>4,000</u>	5390
5813 Consultant	XP	895.00	940.00	0.00	895.00	<u></u>	5813
5820 Physical Exam, Drug testing	XP	300.00	600.00	100.00	700.00	<u>800</u>	5820
5825 Advertising	XP	461.18	768.00	0.00	767.50	<u>1,200</u>	5825
5828 Staff Recognition	XP	621.47	700.00	0.00	545.27	<u>1,500</u>	5828
Total 012819771 Personnel Commission		203,181.71	278,347.00	882.00	218,659.68	<u>358,630</u>	