

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## Regular Meeting AGENDA

Fountain Valley School District  
Board Room  
10055 Slater Avenue  
Fountain Valley, CA 92708

October 27, 2022  
3:30 p.m.

Mrs. Carol Davis, Chairperson  
Mr. Tony McCombs, Vice Chairperson  
Mr. William Mullin, Member  
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

### GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, September 22, 2022**  
*(Attachment #1)* *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, October 6, 2022**  
*(Attachment #2)* *Information*
5. **Minutes, Regular Meeting of the Board of Trustees, September 1, 2022**  
*(Attachment #3)* *Information*
6. **Minutes, Regular Meeting of the Board of Trustees, September 8, 2022**  
*(Attachment #4)* *Information*
7. **Director's Report** *Information*
8. **Commissioner's Comments** *Information*

**9. Public Comments**

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

**ADMINISTRATION**

- 10. Eligibility Lists**  
**ESP Assistant and Food Service Worker**  
*(Attachment #5)*

*Action*

**PERSONNEL**

- 11. Job Announcements**  
*(Attachments #6 - #15)*

*Information*

**FINANCIAL**

- 12. Personnel Commission Budget – First quarter**  
*(Attachment #16)*

*Information*

**CLOSED SESSION**

**13. Closed Session**

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

**NEXT MEETING**

**14. The next meeting of the Personnel Commission will be:**

**November 17, 2022**  
**3:30 p.m.**  
**Board Room**

**ADJOURNMENT**

**15. Adjournment**

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR  
MEETING OF SEPTEMBER 22, 2022**

DATE: October 4, 2022

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Attached for your approval are the minutes of the Personnel Commission regular meeting of September 22, 2022.

**RECOMMENDATION**

The Personnel Commission approve the minutes of the September 22, 2022 Personnel Commission regular meeting.

**Attachment #1**

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## REGULAR MEETING

### MINUTES

September 22, 2022

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Abdel led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson  
Mr. Tony McCombs, Vice Chairperson  
Mr. William Mullin, Member  
Mrs. Carmen Serna, Director Human Resources

## GENERAL FUNCTIONS

### Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

### Introduction of Guests

Mr. Jeremy Talley attended.

### Introduction of Staff

Ms. Abdel and Ms. Johnson attended.

### Minutes, Regular Meeting of the Personnel Commission, August 25, 2022

Mr. Mullin moved to approve the minutes as presented. Mr. McCombs seconded the motion. Motion carried.

### Agenda, Regular Meeting of the Board of Trustees, September 1, 2022

Presented as an information item only.

### Agenda, Regular Meeting of the Board of Trustees, September 8, 2022

Presented as an information item only.

### Minutes, Regular Meeting of the Board of Trustees, August 4, 2022

Presented as an information item only.

### Minutes, Special Meeting of the Board of Trustees, August 27, 2022

Presented as an information item only.

### Director's Report

Mrs. Serna shared we had a wonderful welcome back event on August 31, 2022, for all staff that was coordinated by the senior managers. It was amazing to be able to gather and celebrate the beginning of a new school year. We offered breakfast and a time for connecting with each other. The main event included a celebration of years of service for our employees who reached milestones with the District.

Back to school night for TK- 5<sup>th</sup> grade was held on September 15, 2022. Mrs. Serna attended the evening at Gisler School. It was great to see all the parents attending and the chairs full. Mrs. Serna stated back to school night is being held tonight at the middle schools.

We are still testing and hiring. We have 27 new hires and reinstatements. We also had various promotions. We are still having a challenge recruiting in Instructional Assistants in Special Education, Food Service Workers, Noon duty Aides, Bus Drivers and Bus Aides.

Ms. Serna distributed a copy of the tentative agreement reached with CSEA. It is tentative because it still needs to be reviewed by the CSEA field office and be ratified by our CSEA members. After this, it will go to the Board of Trustees for approval. This tentative agreement includes an additional 4% increase to the 2020- 2021 salary schedule. This includes an increase to the insurance cap and some additional one-time payments. All Instructional Assistants were made permanent at 17.5 hours and Library/Media Technicians are at 20 hours at elementary schools and 25 hours at the middle schools.

### **Commissioners' Comments**

Mr. Mullin stated he was impressed with the welcome back event on August 31. It was well coordinated and well attended. Mr. Mullin was very proud to be part of it. He also had the chance to visit six different school sites in the last week. He is very impressed with all the changes brought about by Measure O.

### **Public Comments**

Mr. Talley, CSEA President, stated that CSEA expresses their gratitude to the Board of Trustees for the tentative agreement that was reached yesterday. The District delegates and did an amazing job for the employees. He highlighted some of the other aspects of the agreement that are going to be very beneficial to our employees. The first is the Summer Assistance Program also known as the California State Assistance Program. Employees that work less than 11.5 months per year and make less than \$62,000 per year have the option to contribute 10% of their pay. Currently, these funds are matched dollar for dollar by the State. The second item he highlighted was the increase in hours for Instructional Assistants and Library/Media Technicians. The third item he highlighted was the additional one-time payments which will also benefit our employees. He stated Cathie Abel (Assistant Superintendent of Personnel) and Chris Fullerton (Assistant Superintendent of Business) did an amazing job.

## **ADMINISTRATION**

### **Eligibility Lists**

Mr. McCombs moved to approve the eligibility lists for Behavior Intervention Assistant, ESP Coordinator, Custodian, Instructional Assistant, Instructional Assistant Mild/Moderate, and Instructional Assistant-Moderate/Severe. Mr. Mullin seconded the motion. Motion carried.

## **PERSONNEL**

### **Job Announcements**

The Open job posting for Noon Duty Aide was reviewed.

## **FINANCIAL**

Nothing at this time.

## **CLOSED SESSION**

The Personnel commission adjourned to closed session at 4:05 pm. No action was taken.

## **NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**October 27, 2022 at 3:30 p.m.**

**Board Room**

**ADJOURNMENT**

The September 22, 2022, regular meeting of the Personnel Commission adjourned at 4:40 p.m. and there was no report from Closed Session.

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Mrs. Carol Davis, Chairperson

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Mr. McCombs Vice-Chairperson

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF OCTOBER 6, 2022**

DATE: October 7, 2022

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Attached for your information is the agenda of the Board of Trustees regular meeting of October 6, 2022.



Fountain Valley School District

BOARD OF TRUSTEES  
REGULAR MEETING

**A G E N D A**

10055 Slater Avenue  
Fountain Valley, CA 92708

**October 6, 2022**

- CALL TO ORDER: 6:30PM
- ROLL CALL
- APPROVAL OF AGENDA
  
- PLEDGE OF ALLEGIANCE

M \_\_\_\_\_  
 2<sup>nd</sup> \_\_\_\_\_  
 V \_\_\_\_\_

**STAFF REPORTS AND PRESENTATIONS**

**1. ED SERVICES UPDATE**

Assistant Superintendent, Educational Services, Dr. Jerry Gargus, will provide the Board of Trustees with an Educational Services Update related to 2022 Summer Learning, 2022-23 Instructional Materials, and 2021-22 Student Achievement on CAASPP.

**BOARD REPORTS AND COMMUNICATIONS**

Board Members will make the following reports and communicate information to fellow Board Members and staff.

**PUBLIC HEARINGS**

**2. CERTIFICATION OF PROVISIONS OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS**

The Board of Trustees will conduct a public hearing for the purpose of receiving public comment on the certification of provisions of standards-aligned instructional materials for the Fountain Valley School District. Public input is welcome.

*Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.*



**PUBLIC COMMENTS**

*Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.*

**In order to address the Board of Trustees, please comply with the procedures listed on the goldenrod form, *For Persons Wishing to Address the Board of Trustees* and give the form to the Executive Assistant.**

**\*\*\* BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME. \*\*\***

**LEGISLATIVE SESSION**

- 3. **BOARD POLICY 4040 EMPLOYEE USE OF TECHNOLOGY/ACCEPTABLE USE POLICY (SECOND READING AND ADOPTION)** M \_\_\_\_\_  
2<sup>nd</sup> \_\_\_\_\_  
V \_\_\_\_\_

The Board of Trustees recognizes that technological resources can enhance employee performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, students, and the community, supporting District and school operations, and improving access to and exchange of information. Board Policy 4040 Employee Use of Technology has been updated to reflect new language and guidelines for administrators and teachers.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves Board Policy 4040 Employee Use of Technology/Acceptable Use Policy for second reading and adoption with changes indicated by the Board.

- 4. **BOARD POLICY 6158 INDEPENDENT STUDY (SECOND READING AND ADOPTION)** M \_\_\_\_\_  
2<sup>nd</sup> \_\_\_\_\_  
V \_\_\_\_\_

On June 30, 2022, Governor Newsom approved education trailer bill Assembly Bill 181 that, along with other sections, amended provisions of the Education Code related to independent study. These changes to independent study requirements took effect immediately, and necessitate that Fountain Valley School District review and update Board Policy 6158.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves Board Policy 6158 Independent Study for second reading and adoption with changes indicated by the Board.

**5. RESOLUTION 2023-08: AUTHORIZATION FOR TEACHING CREDENTIALS 2022-23 SCHOOL YEAR**

M \_\_\_\_\_  
2<sup>nd</sup> \_\_\_\_\_  
V \_\_\_\_\_

The Governing Board of a school district by Resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class below grade 9 provided that the teacher has completed at least 12 semester units or 6 upper division units of coursework at an accredited institution in each subject to be taught. In addition, the Governing Board of a school district may authorize the holder of a single subject teaching credential or a standard teaching credential to be assigned to teach classes in grades 5 to 8 of a middle school if the teacher has a minimum of 12 semester units or 6 upper division or graduate units of coursework at an accredited institution in the subject to which he/she is assigned.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2023-08 approving the teaching assignments listed.

**6. RESOLUTION 2023-09: CERTIFICATION OF PROVISION OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS**

M \_\_\_\_\_  
2<sup>nd</sup> \_\_\_\_\_  
V \_\_\_\_\_

The Board of Trustees of the Fountain Valley School District shall hereby certify that as of October 6, 2022, each pupil in the District in kindergarten through grade 8 has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas: mathematics, science, history-social science and English/language arts, including the English language development component of an adopted program, and visual and performing arts.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2023-09, certifying that each pupil in the Fountain Valley School District has been provided with a standards-aligned textbook or basic instructional materials in the curricular areas of mathematics, science, history-social science, English/language arts, including the English language development component of an adopted program, and visual and performing arts.

**7. RESOLUTION 2023-10: RECOGNITION OF OCTOBER 2022 AS DYSLEXIA AWARENESS MONTH**

M \_\_\_\_\_  
2<sup>nd</sup> \_\_\_\_\_  
V \_\_\_\_\_

The International Dyslexia Association has designated October as Dyslexia Awareness Month to encourage staff members, families and the community to collaborate to raise awareness and understanding in so much as to identify, treat and prevent problems associated with dyslexia in order to ensure success for every student with dyslexia.

Superintendent’s Recommendation: It is recommended that the Board of Trustees adopts Resolution 2023-10 recognizing October 2022 as Dyslexia Awareness Month in the Fountain Valley School District.

**8. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

M \_\_\_\_\_  
2<sup>nd</sup> \_\_\_\_\_  
V \_\_\_\_\_

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

**Routine Items of Business**

- 8-A.** Board Meeting Minutes from September 1<sup>st</sup> regular meeting
- 8-B.** Board Meeting Minutes from September 8<sup>th</sup> special meeting
- 8-C.** Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 8-D.** Warrants
- 8-E.** Purchase Order Listing
- 8-F.** Budget Transfers and Adjustments

**Consent Items**

**8-G. WILLIAMS UNIFORM COMPLAINT QUARTERLY REPORT (QUARTER #1: JULY 1 – SEPTEMBER 30, 2022)**

Superintendent's Comments: It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the first quarter of the 2022-23 year and approves its submittal to the Orange County Department of Education.

**8-H. APPROVE CHANGE ORDER #3 FOR THE OKA ELEMENTARY SCHOOL MEASURE O HVAC AND MODERNIZATION PROJECT**

Superintendent's Comments: It is recommended that the Board of Trustees approves Change Order #3 for the Oka Elementary School Measure O HVAC and Modernization Project.

**8-I. APPROVE CHANGE ORDER #3 FOR THE NEWLAND ELEMENTARY SCHOOL MEASURE O HVAC AND MODERNIZATION PROJECT**

Superintendent's Comments: It is recommended that the Board of Trustees approve Change Order #3 for the Newland Elementary School Measure O HVAC and Modernization Project.

**8-J. NOTICE OF COMPLETION OKA**

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract with West Coast Air Conditioning Co., Inc. for the Oka Elementary

School Preconstruction and Lease-Leaseback Services for Modernization and HVAC Project complete and authorize the Superintendent or his designee to file the appropriate Notice of Completion on behalf of the District.

**8-K. INDEPENDENT CONTRACT FOR EXPRESSIONS SPEECH LANGUAGE PATHOLOGY SERVICES, INC.**

Superintendent's Comments: It is recommended that the Board of Trustees ratifies the contract between Expressions Speech Language Pathology Services, Inc. and the Fountain Valley School District for the 2022-2023 school year.

**8-L. AGREEMENT FOR EXPANDED LEARNING OPPORTUNITIES FROM ELEVO, INC.**

Superintendent's Comments: It is recommended that the Board of Trustees approves the agreement with Elevo, Inc. for the 2022-23 school year at a cost of \$321,000.00, to be covered with funding received specifically to support the Expanded Learning Opportunities Program.

**8-M. AGREEMENT FOR EXPANDED LEARNING OPPORTUNITIES FROM ARTS & LEARNING CONSERVATORY**

Superintendent's Comments: It is recommended that the Board of Trustees approves the agreement with Arts & Learning Conservatory, Inc. for the 2022-23 school year at a cost of \$272,450.00, to be covered with funding received by the school district specifically to support the Expanded Learning Opportunities Program.

**8-N. AGREEMENT FOR LIBRARY/INVENTORY MANAGEMENT SOFTWARE FROM FOLLETT SCHOOL SOLUTIONS.**

Superintendent's Comments: It is recommended that the Board of Trustees approve Follett School Solutions to provide cloud hosted library and inventory management software for the 2022-2023 school year.

**8-O. ACCEPT THE MEASURE O CITIZEN'S BOND OVERSIGHT COMMITTEE'S 2021-2022 ANNUAL REPORT**

Superintendent's Comments: It is recommended that the Board of Trustees accepts the Measure O Citizen's Bond Oversight Committee's 2021-2022 Annual Report.

**8-P. AGREEMENT FOR KJMB SOLUTIONS, INC.**

Superintendent's Comments: It is recommended that the Board of Trustees approves the KJMB Solutions contract for the 2022-2023 school year to verify and manage our ASQ Online survey results.

**8-Q. INDEPENDENT CONTRACT FOR MAXIM HEALTHCARE STAFFING SERVICES, INC.**

Superintendent's Comments: It is recommended that the Board of Trustees approves the Maxim Healthcare Staffing Services, Inc. contract for the 2022-2023 school year.

**8-R. SPECIAL EDUCATION SETTLEMENT AGREEMENT 2022-2023-B**

Superintendent's Comments: It is recommended that the Board of Trustees approves Special Education Settlement Agreement 2022-2023-B.

**8-S. NON-PUBLIC AGENCY CONTRACTS**

Superintendent's comments: Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts/addendums be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Non-public School/Agency	100% Contract Cost	Effective Dates
Beacon Day School	\$2,492.40	7/1/22-6/30/23
Speech and Language Development Center	\$10,600.00	7/1/22-6/30/23
Mardan School	\$50,106.36	8/25/22-6/22/23

**SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS**

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- **CLOSED SESSION**

The Board of Trustees will retire into Closed Session to address the following:

- **Personnel Matters:** *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- **Negotiations:** *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- **Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services:** *Government Code 54956.5*

- Public Employee Performance Evaluation: *Government Code 54957 and 54957.1*  
The Board will discuss the progress of the Superintendent toward meeting the annual goals at this six-month mark.
  
- REPORT OUT OF CLOSED SESSION  
The Board President will report out on action taken, if any.
  
- APPROVAL TO ADJOURN

**The next regular meeting of the Fountain Valley School District  
Board of Trustees is on Thursday, November 10, 2022 at 6:30PM.**

*A copy of the Board Meeting agenda is posted on the District's web site ([www.fvsd.us](http://www.fvsd.us)). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at [moyersj@fvsd.us](mailto:moyersj@fvsd.us) or calling 714.843.3255 during normal business hours.*

*Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's Office at [moyersj@fvsd.us](mailto:moyersj@fvsd.us) or calling 714.843.3255.*

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF SEPTEMBER 1, 2022**

DATE: October 4, 2022

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Attached for your information are the minutes of the Board of Trustees regular meeting of September 1, 2022.

**Fountain Valley School District**  
Superintendent's Office

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

10055 Slater Avenue  
Fountain Valley, CA 92708

**September 1, 2022**

**MINUTES**

President Crandall called the regular meeting of the Board of Trustees to order at 6:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Lisa Schultz	President
Jim Cunneen	President Pro Tem
Jeanne Galindo	Clerk
Steve Schultz	Member
Sandra Crandall	Member

**Motion:** Mr. Cunneen moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Schultz

Vote: 5-0

**STAFF REPORTS AND PRESENTATIONS**

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra reviewed for the Board of Trustees the unaudited actuals for the Fountain Valley School District for the fiscal year 2021-22.

UNAUDITED  
ACTUALS FOR  
FISCAL YEAR 2021-22  
(ORAL AND  
WRITTEN)

**BOARD REPORTS AND COMMUNICATIONS**

Mrs. Galindo's activities since the last meeting included: the August 31<sup>st</sup> Kick Off, where 15, 20 & 25 year employees were recognized, the farewell for Rina Lucchese and a Board Workshop on District Priorities  
Mrs. Crandall thanked Dr. Gargus and the Ed Services team on the 20+ professional development trainings they hosted for teachers and staff. Her activities since the last meeting included: CSBA



Webinar on Collective Bargaining, the Safe Schools Task Force, Safe Schools Summit and New Teacher orientation to name a few. Mr. Schultz’s activities since the last meeting included: walking Gisler Elementary and a Board Workshop on District Priorities. Mr. Cuneen’s activities since the last meeting included: A Governance Workshop on Saturday, August 27, 2022 which helped establish working norms and focused on a one vote mindset.

Mrs. Schultz’s made note of the resources available at our wonderful local libraries. Her activities since the last meeting included: A Board Workshop focused on Board Priorities on Saturday, August 27th

**PUBLIC COMMENTS**

There were six requests to address the Board of Trustees.

**PUBLIC COMMENTS**

**LEGISLATIVE SESSION**

Motion: Mrs. Crandall moved to approve the updated Board Policy 4040 Employee Use of Technology/Acceptable Use Policy

UPDATES TO BOARD POLICY 4040 EMPLOYEE USE OF TECHNOLOGY/ACCEPTABLE USE POLICY

Second: Mrs. Galindo

Vote: 5-0

Motion: Mr. Cunneen moved to approve the updated Board Policy 6158 Independent Study.

UPDATES TO BOARD POLICY 6158 INDEPENDENT STUDY

Second: Mr. Schultz

Vote: 5-0

Motion: Mrs. Galindo moved to adopt the updated Board Policy 6144 Controversial Issues.

UPDATES TO BOARD POLICY 6144 CONTROVERSIAL ISSUES

Second: Mr. Cuneen

Vote: 5-0

Motion: Mrs Galindo moved to approve the Consent Calendar minus item 5-S.

CONSENT CALENDAR

Second: Mr. Cunneen

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from August 4<sup>th</sup> regular meeting
- Board Meeting Minutes from August 27<sup>th</sup> special meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Orders
- Notice of Completion Newland
- Record of Eighth Grade Promotion, June 2022
- Resolution 2023-07: Gann Amendment Appropriations Limitation
- 2020-21 Capital Facilities Fund / Developer Fees
- Unaudited Actuals for Fiscal Year Ending 2021-2022
- Educational Services Approved Independent Contractor List
- Approval of Contract between Fountain Valley School District and Orange County Department of Education to provide GATE Certification Training Program for 3<sup>rd</sup> – 8<sup>th</sup> Grade Teachers.
- Adoption of the Expanded Learning Opportunity Program (ELOP) Plan
- Approval of Agreement with Language Tree Online, Inc.
- GATE Training Masuda
- California State Preschool Program Contract 2022-2023 School Year
- Non-Public Agency Contracts

Non-public School/Agency	100% Contract Cost	Effective Dates
Mardan School	\$1,010.81	4/26/22-6/30/22
Mardan School	(\$85.00)	6/1/22-6/30/22

Motion: Mrs Crandall moved to approve the Agreement for District Participation in the Twilight Education Project

AGREEMENT FOR DISTRICT PARTICIPATION IN THE TWILIGHT EDUCATION PROJECT

Second: Mrs. Galindo

Vote: 5-0

**SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS**

Dr. Stopp Dr. Stopp clarified BP 6144 Controversial Issues language. She shared that great strides have been made in regards to curriculum and safety in FVSD and that communicating our progress and next steps to the community in these and all other areas is a priority.

**CLOSED SESSION**

Mrs. Schultz announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

**ADJOURNMENT**

**Motion:** Mrs. Schultz moved to adjourn the meeting at 8:24PM.

ADJOURNMENT

**Second:** Mr. Cunneen

**Vote:** 5-0

/jm

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL  
MEETING OF SEPTEMBER 8, 2022**

DATE: October 4, 2022

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Attached for your information are the minutes of the Board of Trustees special meeting of September 8, 2022.

**Fountain Valley School District**  
Superintendent's Office

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**

10055 Slater Avenue  
Fountain Valley, CA 92708

**September 8, 2022**

**MINUTES**

President Schultz called the special meeting of the Board of Trustees to order at 5:31 p.m.

CALL TO ORDER

The following board members were present:

ROLL CALL

Lisa Schultz	President
Jim Cunneen	President Pro Tem
Jeanne Galindo	Clerk
Steve Schultz	Member
Sandra Crandall	Member

**Motion:** Mrs. Galindo moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

The Pledge of Allegiance was led by Mr. Cunneen

PLEDGE OF  
ALLEGIANCE

**SPECIAL PRESENTATIONS**

Superintendent Dr. Katherine Stopp joined the Board of Trustees in welcoming the newest member of the FVSD Family, Jenny Salberg. Ms. Salberg joins FVSD as Principal, Fulton Middle School. In addition, Dr. Stopp joined the Board in congratulating Joy Moyers on her new role as Public Information Officer/Executive Assistant to the Superintendent.

INTRODUCTION OF  
JENNY SALBERG AND  
JOY MOYERS

**PUBLIC COMMENTS**

There were no requests to address the Board of Trustees.

PUBLIC COMMENTS

**LEGISLATIVE SESSION**

**Motion:** Mrs. Crandall moved to approve the Consent Calendar/Routine items of Business.

CONSENT  
CALENDAR

**Second:** Mr. Cunneen

**Vote:** 5-0

The Consent Calendar included:

- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- District priorities

### ADJOURNMENT

**Motion:** Mrs. Crandall moved to adjourn the meeting at 6:17 p.m. ADJOURNMENT

**Second:** Mr. Cuneen

**Vote:** 5-0

/jm

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: October 4, 2022

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Attached are the eligibility lists for:

ESP Assistant

Food Service Worker

**RECOMMENDATION**

The Personnel Commission approve the eligibility lists enumerated above.

**Attachment #5**

**ELIGIBILITY LIST**  
**ESP Assistant**  
**Merged List (Updated 9-22-22)**

<b>RANK</b>	<b>NAME</b>	<b>EXPIRES</b>
1	Kathleen Musacchio	12-2-22
2	Joshua Cortez	12-2-22
3	Kelly Ford	12-2-22
4	Diane Del Toro	12-2-22
5	Kianna Aquino	9-22-23
6	Reina Fuchigami	12-2-22
7	Melissa Hernandez	12-2-22
8	Kelly Lopez	12-2-22
9	Evan Daur	12-2-22

**ELIGIBILITY LIST**  
**Food Service Worker**  
**Merged List (Updated 10-11-22)**

<b>RANK</b>	<b>NAME</b>	<b>EXPIRES</b>
1	Brenda Guerrero	9-16-23
2	Heather Taber	10-11-23
2	Brittney Newell	9-16-23
2	Bruno Nepo	4-07-23
3	Brigette Santana	4-07-23
4	Samuelu Vaeoso	4-07-23
5	Rajni Goyal	9-16-23



**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: October 4, 2022

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The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

**Dual Certification:**

Extended School Program Instructor

Field Support Help Desk Technician

Groundskeeper

Instructional Assistant – Applied Behavior Analysis

Instructional Assistant – Bilingual (Spanish)

Instructional Assistant Mild/Moderate and Instructional Assistant Moderate/Severe

Maintenance & Operations Coordinator

Preschool Assistant

Senior Bus Driver/Trainer

Sr. Administrative Assistant



# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

### CLASSIFIED EMPLOYMENT OPPORTUNITY

## Extended School Program Instructor

### *Dual Certification – (Open and Promotional)*

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer or certified eligibles.

<b>POSTING DATE:</b> September 27, 2022
<b>CLOSING DATE:</b> October 17, 2022 at 3:30 p.m.
<b>SALARY:</b> \$20.12 - \$24.44 hour (Range 25, 5 Steps) *Per CSEA contract, hiring may be made up to step 3
<b>HOURS:</b> 15.5 – 19.5 hours per week, 5 afternoons per week, hours to be determined
<b>TERM:</b> 9.6 months a year
<b>VACANCIES:</b> Three

#### ESSENTIAL FUNCTIONS

- Administers immediate first aid, scheduled prescriptions and over the counter medications and medical assistance as instructed by a healthcare professional
- Communicates with teachers, ESP management, parents, and appropriate community agency personnel and assures compliance with school objectives to meet the needs of children
- Conducts and prepares a variety of activities and lesson plans and requests supplies
- Coordinates class activities with subordinates and implements a clean and orderly environment
- Maintains a variety of records, reports and program materials including reporting incidents
- Manages student behavior during field trips
- Monitors interactions between staff, children and parents
- Provides instruction to students in a safe, nurturing environment with curriculum-based activities

#### JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

##### Skills, Knowledge, and Abilities are required to

- Perform multiple tasks with a potential need to upgrade skills to meet changing job conditions
- Adapt to changing work priorities and apply pertinent laws, codes, policies, and/or regulations
- Coordinate activities with other schools, districts and/or agencies
- Facilitate department goals, organize, and communicate information and concepts.
- Read technical information, compose a variety of documents, and/or facilitate group discussions
- Analyze situations to define issues and draw conclusions
- Possess knowledge of curriculum, instruction, and subjects of assignments
- Practice age-appropriate activities/behaviors and nutritional guidelines

(SEE OTHER SIDE)

**Skills, Knowledge, and Abilities are required to (continued)**

- Schedule activities, meetings, and/or events
- Gather, collate, and/or classify data
- Work with a diversity of individuals and/or groups and with a variety of data
- Communicate with persons of varied educational and cultural backgrounds
- Meet deadlines and schedules
- Provide leadership, direction, and team building

**JOB DESCRIPTION can be found on the Fountain Valley School District website at [www.fvzd.us](http://www.fvzd.us) under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)**

**EDUCATION/EXPERIENCE REQUIREMENTS**

- High school diploma supplemented by twelve (12) semester units from an accredited college in early childhood education or coursework in child development, elementary education, recreation or related field
- Job-related experience.

**LICENSES AND OTHER REQUIREMENTS**

- Valid Pediatric First Aid and CPR certificate.

**APPLICATION PROCESS**

Applicants must complete an application on EdJoin, obtained through our website – [www.fvzd.us](http://www.fvzd.us). Copies of transcripts or report cards, as well as pediatric certificates, must be attached to your application to demonstrate the ability to meet the minimum qualifications stated above. All application materials will be screened and qualified applicants will be invited to attend the written test via email. Those then passing the written test will be invited to the oral interview.

**EXAMINATION PROCESS**

The examination process will consist of a written test and oral interview, weighted as shown.

<b>Written Test (50%)</b> .....	October 21, 2022 in the morning
<b>Qualifications Appraisal Interview (50%)</b> .....	To be determined
<i>Testing will be conducted at the Fountain Valley School District Office</i>	

***Applicants who may need a reasonable accommodation for testing or interviewing must notify the Personnel Office by calling (714) 843-3228.***

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from a merged list of the top three ranks of open and promotional certified eligibles. Promotional candidates will receive seniority points based on their length of service. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, and a screening for tuberculosis. The eligibility list for this classification will be established for one year.

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Regular employees assigned four or more hours per day will become members of the Public Employees Retirement System. All regular classified employees will have the opportunity to become members of the California School Employees Association.



# Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

## CLASSIFIED EMPLOYMENT OPPORTUNITY FIELD SUPPORT HELP DESK TECHNICIAN *Dual Certificated – (Open and Promotional)*

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for vacancies that will be filled by “ready and willing” certified eligibles.

<b>POSTING DATE:</b>	October 21, 2022
<b>CLOSING DATE:</b>	November 10, 2022 at 3:30 p.m.
<b>SALARY:</b>	\$24.55 - \$29.86 per hour (Range 45, 5 Steps) *Per CSEA contract, hiring may be made up to step 3
<b>HOURS:</b>	28.75 hrs/wk, Monday – Friday 7:30 a.m. – 2:15 p.m. (with 1-hour lunch)
<b>TERM:</b>	9.6 months per year
<b>VACANCY:</b>	One position

### ESSENTIAL FUNCTIONS:

- Assesses malfunctions of computer hardware, software applications or electronic equipment (e.g. PC and MAC desktops, laptops, local and network printers, mobile devices, operating system, application, network connectivity, etc.)
- Coordinates repair work schedules with school and district office personnel
- Installs computer hardware, peripherals, and software
- Maintains manual and electronic documents, files and records
- Provides remote help desk support
- Repairs computers, peripherals, and electronic equipment
- Responds to a variety of questions from site staff, parents and students
- Troubleshoots hardware, software, and network problems
- Tutors school site staff on a variety of software applications and hardware operations (e.g. email, standard office applications (local/cloud-based), homework/grading applications, connectivity/printing, student information system software, educational apps, etc.)

### JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

#### Skills, Knowledge and abilities are required to

- Perform and handle multiple, technical tasks simultaneously with a need to routinely upgrade skills in order to meet changing job conditions
- Utilize diagnostic tools, adhering to safety practices, and maintaining accurate records
- Read a variety of manuals and write documents following prescribed formats
- Present information to others and solve practical problems

SEE OTHER SIDE

**Skills, Knowledge and abilities are required to (continued)**

- Operate computer and electronic test equipment and tools
- Knowledge of network connectivity principles and software/hardware/network configuration;
- Work with others in a variety of circumstances and provide efficient, friendly customer support
- Identify issues, create action plans, and maintain accurate records
- Display technical aptitude and communicate with technologically diverse groups; being attentive to detail; and working under time constraints
- Complete work assignments with minimal supervision
- Provide efficient and friendly customer support
- Drive a vehicle to various sites to complete assigned duties

**JOB DESCRIPTION** can be found on the Fountain Valley School District website at [www.fvvsd.us](http://www.fvvsd.us) under Departments/Personnel Services/Classified/Job Descriptions or clicking here

**EDUCATION/EXPERIENCE**

- Job related experience is required
- Targeted, job related education with study in job-related area

**APPLICATION PROCESS**

Applicants must complete an online application, obtained through our website – [www.fvvsd.us](http://www.fvvsd.us) . All application materials must be submitted through EdJoin by 3:30 p.m., Thursday, November 10, 2022.

**EXAMINATION PROCESS:** The examination process will consist of a written test and technical interview, as weighted and scheduled below. These dates are subject to change.

Written Test: (30%).....	November 15, 2022 at 9:00 a.m.
Technical Interview (30%).....	Week of November 28, 2022
<b>Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley</b>	

*Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.*

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months.

All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and a screening for tuberculosis.

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# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 [www.fvsd.us](http://www.fvsd.us)

### CLASSIFIED EMPLOYMENT OPPORTUNITY GROUNDSKEEPER Dual Certification (*Open and Promotional*)

The following position is posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

<b>POSTING DATE:</b>	October 14, 2022
<b>CLOSING DATE:</b>	November 3, 2022 at 3:30 p.m.
<b>SALARY:</b>	\$4,256 - \$5,176 per month (Range 45, 5 steps) *Per CSEA contract, hiring may be made up to step 3
<b>HOURS:</b>	40 hours per week, M-F 6:00 a.m. – 2:30 p.m. (with ½ hour unpaid lunch)
<b>TERM:</b>	12 months per year
<b>VACANCY:</b>	One vacancy at Maintenance & Operations

#### ESSENTIAL FUNCTIONS

- Cleans landscaped areas and related items (e.g. storm drains, fields, litter, sweep and blow walks, driveways, parking lots; pick up paper and rubbish, etc.)
- Maintains equipment and tools (e.g. sharpen mower blades, clean decks, oil/grease equipment; clean air filters; clean radiator screen, check air pressure, etc)
- Operates maintenance equipment and hand tools
- Plants a variety of landscaping materials (e.g. lawns, shrubbery, hedges, trees, flowers; cultivates, waters, trim, transplant, fertilize, etc.)
- Prepares grounds and athletic fields and provides adequate, attractive and safe areas for assemblies, recreational activities and/or athletic events
- Removes weeds and undergrowth from school yard and landscaped areas
- Responds to immediate safety and/or operational concerns
- Transports a variety of tools, equipment, supplies, etc. (e.g. move furniture, supplies and equipment, etc.)

#### JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

##### Skills, Knowledge and Abilities are required to

- Perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions
- Operate equipment used in grounds maintenance including tractors, weed whips, mowers, hand and power tools
- Adhere to and apply health and safety regulations and practices
- Perform basic math, including calculations using fractions, percents, and/or ratios
- Read and follow instructions, and understand complex, multi-step written and oral instructions
- Use standardized methods, materials, and tools in the operation of all power equipment used in grounds construction and maintenance work

SEE OTHER SIDE

**Skills, Knowledge and Abilities are required to (continued)**

- Apply methods used in caring for plants, shrubs, flowers, trees and lawns; lawn planting and cutting procedures
- Schedule activities and/or meetings, gather and/or collate data, and prepare accurate records
- Work with a wide diversity of individuals in a variety of circumstances and maintain effective working relationships with others
- Utilize a variety of types of job-related equipment
- Problem solving with equipment is significant
- Work independently with little direction and plan and organize work

**JOB DESCRIPTION can be found on the Fountain Valley School District website at [www.fvsd.us](http://www.fvsd.us) under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)**

**EDUCATION AND EXPERIENCE REQUIREMENTS**

- High school diploma or equivalent.
- Job related experience is desired

**CERTIFICATES AND LICENSES**

- Possession of a valid California Class C Driver's license

**APPLICATION PROCESS**

Applicants must complete a District application obtained through our website at [www.fvsd.us](http://www.fvsd.us) . All application materials must be submitted through Ed Join by 3:30 p.m. on November 3, 2022.

**EXAMINATION PROCESS**

The examination process will consist of a written test, interview and performance test to be held on the dates listed below. These dates are subject to change. Applicants who successfully complete the written test will be scheduled for the final interview and performance test.

<b>Written (30%).....</b>	<b>November 8, 2022 at 9:00 a.m.</b>
<b>Interview (30%) .....</b>	<b>Week of November 14, 2022</b>
<b>Performance test (40%) .....</b>	<b>Week of November 14, 2022</b>
<i>Testing will be conducted at the Fountain Valley School District Office</i>	

*Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.*

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and screening for tuberculosis.

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# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 [www.fvsd.us](http://www.fvsd.us)

### CLASSIFIED EMPLOYMENT OPPORTUNITY INSTRUCTIONAL ASSISTANT- APPLIED BEHAVIOR ANALYSIS *Dual Certification (Open and Promotional)*

The following position is being posted in accordance with Personnel Commission rules to establish a substitute list and an eligibility list for future vacancies that will be filled by promotion, transfer, or certified eligibles.

<b>POSTING DATE:</b>	September 26, 2022
<b>CLOSING DATE:</b>	October 14, 2022 by 3:30 p.m.
<b>SALARY:</b>	\$22.03 - \$26.79 per hour (Range 34, 5 steps) *Per CSEA contract, hiring may be made up to step 3
<b>HOURS:</b>	28.75 hours per week, schedule to be determined
<b>TERM:</b>	9.6 months a year
<b>VACANCIES:</b>	One

#### ESSENTIAL FUNCTIONS

- Provides support to the instructional program within assigned classroom
- Administers immediate first aid and medical assistance as instructed by a school nurse or health care professional and assists with crisis situations
- Communicates with supervising instructional staff and professional support personnel
- Facilitates special education students in personal interactions and/or specific student issues
- Implements under the supervision of assigned teacher and/or psychologist, behavioral plans designed by IEP team for students with behavior disorders or other special conditions
- Maintains instructional materials and/or manual and electronic files/records
- Assists in the supervision and monitoring of students during assigned periods within a variety of school environments
- Tutors students individually or in small groups
- Attends IEP meetings

#### JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS:

##### Skills, Knowledge, and Abilities are required to

- Perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions
- Adhere to safety practices and procedures
- Prepare and maintain accurate records
- Write documents following prescribed formats, and/or present information to others
- Understand complex, multi-step written and oral instructions
- Understand procedures and practices, age appropriate student activities, and stages of child development/behavior

**SEE OTHER SIDE**



**Skills, Knowledge, and Abilities are required to (continued)**

- Schedule activities, meetings, and/or events and communicate with diverse groups
- Work with others in a variety of circumstances, with a wide diversity of individuals, and as part of a team
- Identify issues and create action plans
- Maintain confidentiality
- Adapt to changing work priorities and work with constant interruptions

**JOB DESCRIPTION can be found on the Fountain Valley School District website at [www.fvds.us](http://www.fvds.us) under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)**

**EDUCATION AND EXPERIENCE REQUIREMENTS**

- Community college and/or vocational school degree with study in a job-related area
- Job related experience, including ABA training by WOCSSSE or related training by an outside agency.

**APPLICATION PROCESS**

Applicants must complete an application on EdJoin, obtained through our website – [www.fvds.us](http://www.fvds.us). The deadline is 3:30 p.m. on Friday, October 14, 2022. **Copies of transcripts, report cards and ABA training certificate must be attached to your application.** Those passing the written test, and meeting the minimum qualifications stated above, will be invited to the oral interview.

**EXAMINATION PROCESS**

The examination process will consist of a written test and oral interview to be held on the dates listed below. All applicants are invited to the written test, however, applicants who have passed the competency No Child Left Behind (NCLB) test will not need to take the test again but need to verify scores with Lisa O’Cain at (714) 843- 3225 before the test.

<b>Relative Weights of the Examination Process:</b>	
<b>Written test (NCLB) (Pass/Fail)</b> .....	<b>October 20, 2022 @ 9:00 a.m.</b>
<b>Technical interview (100%)</b> .....	<b>To be Determined</b>
Testing will be conducted at the Fountain Valley School District Office	

*Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.*

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance and screening for tuberculosis.

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# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 [www.fvzd.us](http://www.fvzd.us)

### CLASSIFIED EMPLOYMENT OPPORTUNITY

## INSTRUCTIONAL ASST., BILINGUAL (Spanish)

### Dual Certification (*Open and Promotional*)

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for substitutes and future vacancies to be filled by promotion, transfer, or certified eligibles.

<b>POSTING DATE:</b>	October 14, 2022
<b>CLOSING DATE:</b>	November 3, 2022 by 3:30 p.m.
<b>SALARY:</b>	\$20.75 - \$25.22 per hour* (Range 28, 5 steps) *(Per CSEA contract, hiring may be made up to step 3)
<b>SCHEDULE:</b>	Approx. 10-15 hours per week, Monday– Friday
<b>TERM:</b>	9.6 months/year
<b>VACANCY:</b>	One position (Spanish)

#### ESSENTIAL FUNCTIONS

- Administers tests to referred students such as assessing proficiency in English skills (oral and written) and other mandated testing for English language learners
- Assists students, individually or in groups, with lesson assignments by reinforcing instruction in language arts, reading, arithmetic, social studies, science, etc.
- Provides information on student's progress and performance
- Communicates with parents (e.g. test results, needs, students' placement, etc.).
- Implements, under the supervision of the teacher, instructional programs and lesson plans
- Interprets verbal and translates written communication
- Monitors individual and/or groups of students in a variety of settings such as classroom, playground, field trips, library, lunchroom, bus loading/unloading

#### JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

##### Skills, Knowledge and Abilities are required to

- Translate written documents
- Prepare and maintain accurate records
- Write documents following prescribed formats
- Present information to others
- Understand complex, multi-step written and oral instructions
- Utilize concepts of grammar and punctuation in both English and Second Language
- Schedule age appropriate activities and/or meetings
- Gather and/or collate data and use basic, job-related equipment
- Work with a wide diversity of individuals in a variety of circumstances
- Work with data utilizing defined but different processes

**SEE OTHER SIDE**

**Skills, Knowledge and Abilities are required to (continued)**

- Identify issues and create action plans
- Interpret guidelines
- Communicating with diverse groups including those with limited English proficiency
- Establish and maintain effective working relationships

**JOB DESCRIPTION can be found on the Fountain Valley School District website at [www.fvsd.us](http://www.fvsd.us) under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)**

**EDUCATION AND EXPERIENCE REQUIREMENTS**

- Job related experience is required
- Community college and/or vocational school degree with study in job-related area

**APPLICATION PROCESS**

Applicants must complete a District application obtained through our website at [www.fvsd.us](http://www.fvsd.us). All application materials must be submitted through Ed Join by 3:30 p.m. on Thursday, November 3, 2022.

**EXAMINATION PROCESS**

The examination process will consist of a written test and interview to be held on the dates listed below. These dates are subject to change. All applicants are invited to attend the written test. Applicants who successfully complete the written test will be scheduled for the interview.

<b>Written test (pass/fail).....</b>	<b>November 7, 2022 at 9:00 a.m.</b>
<b>Performance test – bilingual written and oral (pass/fail).....</b>	<b>TBD</b>
<b>Oral Interview (100%).....</b>	<b>TBD</b>
<i>Exam parts will be held at the Fountain Valley School District Office, 10055 Slater Avenue</i>	

*Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.*

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance and screening for tuberculosis.

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# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

### CLASSIFIED EMPLOYMENT OPPORTUNITY

## INSTRUCTIONAL ASSISTANT - MILD/MODERATE, AND INSTRUCTIONAL ASSISTANT - MODERATE/SEVERE Dual Certification (*Open and Promotional*)

The following positions are being posted in accordance with Personnel Commission rules to establish eligibility lists for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

<b>POSTING DATE:</b>	September 26, 2022
<b>CLOSING DATE:</b>	Open until filled.
<b>SALARY:</b>	IA- Mild/Moderate - \$20.12/hour - \$24.44/hour (Range 25, 5 steps) IA- Moderate/Severe - \$21.18/hour - \$25.73/hour (Range 30, 5 steps) *Substitutes are paid at step 1; regular hires may be hired up to step 3 per CSEA Contract
<b>TERM:</b>	9.6 months per year

### ESSENTIAL FUNCTIONS

- Adapts classroom activities, learning aides, assignments and/or materials under the direction of the supervising teacher
- Administers varying degrees of first aid and medical assistance depending on the classification
- Assists a certificated teacher in providing instruction to students in an assigned regular or special education program
- Maintains instructional materials and/or manual and electronic files/records
- Supports classroom teachers and other school personnel including monitoring students in a variety of settings

### JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

#### Skills, Knowledge and Abilities are required to

- Perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions
- Adhere to safety practices and procedures
- Operate standard office equipment including using pertinent software applications
- Prepare and maintain accurate records
- Perform basic math, including calculations using fractions, percents, and/or ratios
- Read a variety of manuals, write documents following prescribed formats, and/or present information to others

(SEE OTHER SIDE)

**Skills, Knowledge and Abilities are required to (continued)**

- Understand concepts of grammar and punctuation and complex, multi-step written and oral instructions
- Knowledge of stages of child development, learning styles and age appropriate student activities
- For Instructional Assistant Mild/Moderate and Instructional Assistant Moderate/Severe knowledge based competencies required which include instructional procedures and practices of conflict resolution
- Schedule activities and gather, collate work with a variety of data utilizing defined but different processes
- Problem solving is required to identify issues and create action plans

**JOB DESCRIPTIONS can be found on the Fountain Valley School District website at [www.fvsd.us](http://www.fvsd.us) under Departments / Personnel Services / Classified / Job Descriptions or by clicking [here](#) for Instructional Assistant.**

**EXPERIENCE AN EDUCATION**

- Community college and/or vocational school degree with study in job-related area
- Job related experience is required

**APPLICATION PROCESS:**

The examination process will consist of a written test and interview to be held on the dates listed below. These dates are subject to change. All applicants are invited to attend the written test. Applicants who successfully complete the written test will be scheduled for the interview.

**EXAMINATION PROCESS**

The examination process will consist of a written test and an interview to be held on dates to be determined. All applicants are invited to the written test; however, applicants who have passed the No Child Left Behind (NCLB) test will not need to take the test again. Please watch your email for notifications as to the different test dates.

Relative weights of examination process:	
Written test (pass/fail).....	To be Determined
Qualifications Appraisal Interview (100%).....	To be Determined
<b><i>Testing will be conducted at Fountain Valley School District, 10055 Slater Avenue, Fountain Valley</i></b>	

*Applicants who need reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.*

**APPOINTMENT/ CERTIFICATION**

Final selection of appointees for each classification will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility lists for these positions will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and screening for tuberculosis.

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# Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvdsd.k12.ca.us

## CLASSIFIED EMPLOYMENT OPPORTUNITY

# Maintenance & Operations Coordinator

*Dual Certification (Open & Promotional)*

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

<b>POSTING DATE:</b>	October 17, 2022
<b>CLOSING DATE:</b>	November 4, 2022 at 3:30 p.m.
<b>HOURS:</b>	40 hours/week, 6:30 a.m. - 3:00 p.m. (includes half hour non-paid lunch)
<b>SALARY:</b>	\$5,681 - \$6,904 per month (Range 74, 5 Steps)
<b>TERM:</b>	12 months per year
<b>VACANCIES:</b>	One vacancy at Maintenance & Operations

### ESSENTIAL FUNCTIONS

- Assists maintenance supervisor (e.g. assign/prioritize/escalate work orders, provide status of open orders, prepare emergency work orders, provide technical expertise and assistance, etc.) to ensure the proper and efficient maintenance and repair of District buildings, facilities and grounds
- Communicates with maintenance workers, supervisor, District personnel and outside organizations to coordinate activities, resolve issues and conflicts and exchange information
- Coordinates complex projects with administration, other maintenance workers/skilled trades, and outside vendors
- Dispatches maintenance personnel to resolve maintenance requests
- Estimates quantities and costs of materials and/or equipment needed to complete work projects and procures equipment and supplies
- Implements assigned activities and/or projects to deliver services in compliance with guidelines and regulations
- Informs personnel regarding procedures and/or status of work orders and inspects completed work performed by outside contractors to ensure the quality and work standards are met
- Negotiates with vendors for the purpose of ensuring purchases are within district requirements
- Oversees maintenance department personnel and contractors day to day activities and operations and represents the Maintenance Supervisor in their absence
- Performs routine and preventive maintenance and repair (e.g. cutting materials, boarding up after vandalism, turning off water and power, etc.)
- Researches a variety of topics (e.g. material costs/availability, new regulations, etc) and prepares reports and written materials related to assigned activities and personnel
- Responds to emergency situations during and after hours

SEE OTHER SIDE

**JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS**

**Skills, Knowledge and Abilities are required to**

- Perform multiple, technical tasks with a need to occasionally upgrade skills
- Apply pertinent codes, policies, regulations and/or laws including handling hazardous materials; planning and managing projects; and preparing and maintaining accurate records
- Read a variety of manuals, write documents following prescribed formats, and/or present information to others; and solve practical problems
- Knowledge of tools, methods, materials, and equipment used in carpentry, plumbing, painting, and electrical work; maintenance programs, state and federal requirements regarding maintenance at school sites; and codes, regulations and laws related to the job functions
- Work and communicate with a wide diversity of individuals in a variety of circumstances; work with data utilizing defined and similar processes; and operate equipment using standardized methods

**JOB DESCRIPTION can be found on the Fountain Valley School District website at [www.fvsd.us](http://www.fvsd.us) under Departments / Personnel Services / Classified / Job Descriptions**

**EDUCATION AND EXPERIENCE REQUIREMENTS**

- Targeted, job related education with study in job-related area
- Job related experience with increasing levels of responsibility required

**APPLICATION PROCESS**

Applicants must complete an application on EdJoin, obtained through our website – [www.fvsd.us](http://www.fvsd.us). The deadline is 3:30 p.m. on Friday, November 4, 2022. Applications will be screened and applicants meeting the minimum qualifications will be invited to take part in the written test. Those passing the written test will participate in the final exam part – a technical interview.

**EXAMINATION PROCESS AND RELATIVE WEIGHTS:**

Written test (40%).....	November 14, 2022
Technical interview (60%).....	Thursday or Friday the week of November 14, 2022
(Dates are subject to change.)	

*Applicants who may need reasonable accommodation for testing or interviewing must notify the Personnel Department at (714) 843-3228.*

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance, medical examination, and screening for tuberculosis.

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# Fountain Valley School District

## Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 [www.fvsd.us](http://www.fvsd.us)

### CLASSIFIED EMPLOYMENT OPPORTUNITY

## PRESCHOOL ASSISTANT

*Dual Certification - Open and Promotional*

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

<b>POSTING DATE:</b>	September 20, 2022
<b>CLOSING DATE:</b>	October 10, 2022, by 3:30 p.m.
<b>SALARY:</b>	\$18.78 - \$22.83 per hour (Range 18, 5 steps) *Per CSEA contract, hiring can be made up to step three
<b>VACANCY</b>	22.5 hours/week, Monday – Friday, 8:00 a.m. – 12:30 p.m.
<b>TERM:</b>	9.6 months a year

### ESSENTIAL FUNCTIONS

- Assists with planning, organizing, and implementing a variety of activities to meet the needs and interests of preschool-age children
- Assists with preparation of site for daily operations
- Maintains a clean, sanitary, orderly, and nurturing indoor and outdoor environment for all students
- Facilitates a program which meets the developing needs of children
- Collects anecdotal notes and maintains and reports progress regarding behavior and performance
- Communicates with Preschool Instructor concerning the developmental needs of each child
- Prepares activities and assists in implementing the activities
- Provides for physical and personal hygiene needs of the children
- Attends training and meetings to receive updated child development current best practices information
- Delivers children directly to and from to parents, guardians, or designee
- Establishes standards of appropriate student behavior
- Administers immediate first aid, scheduled prescription and over the counter medication and medical assistance as instructed by a health care professional

### JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

#### Skills, Knowledge, and Abilities are required to

- Adapt to changing work priorities, apply pertinent laws, codes, policies, and/or regulations; coordinating activities
- Possess knowledge of curriculum, instruction, and subjects of assignments
- Possess knowledge of pertinent laws, codes, policies, regulations, and relevant professional standards and practices
- Schedule activities, collate data, and use basic, job-related equipment
- Work with a wide diversity of individuals and with a variety of data
- Communicate with persons of varied educational and cultural backgrounds

**SEE OTHER SIDE**



**JOB REQUIREMENTS: Minimum Qualifications  
Skills, Knowledge, and Abilities are required to (continued)**

- Set priorities and meet deadlines and schedules
- Provide leadership, direction, and team building

**JOB DESCRIPTION can be found on the Fountain Valley School District website at [www.fvsd.us](http://www.fvsd.us) under Departments / Personnel Services / Classified / Job Descriptions or clicking [here](#)**

**EDUCATION AND EXPERIENCE REQUIREMENTS**

- Job related experience is required.
- Targeted, job related education with study in job-related area with a **minimum of 12 college-level semester units in early childhood education or child development, which includes three core courses Child Growth & Development, School, Family & Community, and Program/Curriculum.**

**CERTIFICATES AND LICENSES**

- Valid Pediatric First aid and CPR certificates (must be completed and shown before final interview.)

**APPLICATION PROCESS**

Applicants must complete a District application obtained through our website at [www.fvsd.us](http://www.fvsd.us). All application materials must be submitted through Ed Join by 3:30 p.m. on Monday, October 10, 2022.

**EXAMINATION PROCESS**

The examination process will consist of a written test and oral interview to be held on the dates listed below. These dates are subject to change. Copies of transcripts or report cards must be attached to your application. Those candidates meeting the minimum qualifications stated above, will be invited to the test. Applicants who successfully complete the written test will be scheduled for the oral interview.

<b>Written test (50%).....</b>	<b>Morning of October14, 2022</b>
<b>Oral Interview (50%) .....</b>	<b>Date to be Determined</b>
<i>Exam parts will be held at the Fountain Valley School District Office</i>	

*Applicants who may need a reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228.*

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on a merged open and promotional list. Promotional candidates will receive seniority points based on their length of service. The eligibility list for this position will be established for twelve months. All employment offers are conditional, based upon successful completion of the fingerprinting/conviction clearance and screening for tuberculosis.

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# Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvsd.us

## CLASSIFIED EMPLOYMENT OPPORTUNITY

### SENIOR BUS DRIVER/TRAINER

*Dual Certification – (Open and Promotional)*

The following position is being posted in accordance with Personnel Commission rules to establish an eligibility list for current and future vacancies that will be filled by promotion, transfer, or certified eligibles.

<b>POSTING DATE:</b>	October 17, 2022
<b>CLOSING DATE:</b>	Open until filled
<b>SALARY:</b>	\$4,663-\$5,671 per month (Range 54, 5 steps) * Per CSEA contract, hiring may be made up to step 3
<b>HOURS:</b>	40.0 hours/week: M-F 6:15 a.m. – 3:45 p.m. (with 1.5 hour unpaid lunch)
<b>TERM:</b>	12 months per year
<b>VACANCY:</b>	1 position at Transportation

#### ESSENTIAL FUNCTIONS

- Conducts classroom and behind-the-wheel bus driver training for the purpose of covering such areas as safe, and proper defensive driving techniques and reinforcing and/or developing bus driver skills that meet state department regulations
- Evaluates performance of bus drivers and driver applicants to ensure that basic skill levels are met and are in compliance with state certification requirements
- Informs bus drivers and driver applicants for the purpose of providing information, requesting follow-up action and/or implementing procedures
- Maintains manuals and electronic documents, files and records
- Monitors students and other passengers during transit
- Oversees bus driver licensing, training requirements and certificate status (e.g. driver's licenses, physicals, drug screenings, CPR/First Aid, etc.)
- Performs functions of a school bus driver to meet the district's transportation service needs
- Prepares a variety of documents and reports to provide information and/or training materials to bus drivers, other district personnel and outside agencies as required by established policies and/or regulatory guidelines
- Represents staff and/or leadership in their absence
- Schedules training and testing of and/or by non-district personnel for the purpose of ensuring compliance with district policies and established regulatory requirements

#### JOB REQUIREMENTS AND MINIMUM QUALIFICATIONS

##### Skills, Knowledge, and Abilities are required to

- Perform multiple, technical tasks with a potential need to upgrade skills in order to meet changing job conditions
- Operate heavy and light duty vehicles

SEE OTHER SIDE

**Skills, Knowledge, and Abilities are required to (continued)**

- Perform algebra and/or geometry; read technical information, compose a variety of documents, and/or facilitate group discussions
- Analyze situations to define issues and draw conclusions
- Knowledge of safe driving practices; provisions of the motor vehicle code and the education code applicable to the operation of vehicles transporting school students; state licensing requirements
- Ability to schedule a number of activities, meetings, and/or events; gather, collate, and/or classify data; and consider a number of factors when using equipment
- Ability to independently work with a significant diversity of individuals and/or groups

**JOB DESCRIPTION can be found on the Fountain Valley School District website at [www.fvsd.us](http://www.fvsd.us) under Departments / Personnel Services / Classified / Job Descriptions**

**EDUCATION AND EXPERIENCE REQUIREMENTS**

Job related experience within a specialized field with increasing levels of responsibility and graduation from high school. Post –Offer DOT Screening.

**CERTIFICATES AND LICENSES**

- Valid California School Bus Drivers Certificate Restriction #1 only
- Valid California Class B driver license with Passenger + S endorsements
- Valid CA State DOE Driver Instructor Certificate
- Valid CPR/ First Aid Certificate – only required if there is a restriction #6 at the bottom of the Special Driver Certificate

**APPLICATION PROCESS**

All applicants must complete a District application, along with the required documentation, through our website at [www.fvsd.us](http://www.fvsd.us). All application materials must be submitted through EdJoin and will be screened. When a sufficient number of qualified, “ready, and willing” applicants are received, they will be invited to the technical interview.

**EXAMINATION PROCESS**

**Technical Interview (100%).....TBA**

*Applicants who may need a reasonable accommodation for testing or interviewing must notify the Personnel Department by calling (714) 843-3228*

**APPOINTMENT/CERTIFICATION**

Final selection of appointees will be made from the top three ranks of “ready and willing” certified eligibles on the list. Promotional candidates will receive seniority points based on their length of service. All employment offers are conditional based upon successful completion of the fingerprinting/conviction clearance, medical examination, drug test, DOT screening, and screening for tuberculosis.

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## IN-HOUSE VACANCY - INTERNAL CANDIDATES ONLY

This position is only available to current employees of this school district. Applications submitted by job seekers not currently employed by the school district will not be considered.

## Sr. Administrative Assistant at Fountain Valley Elementary



### Job Information

**Date Posted:** 9/30/2022

**Application Deadline:** 10/20/2022 3:30 PM Pacific

**Employment Type:** Full Time

**Length of Work Year:** 12 months per year

**Salary:** Range 40, 5 Steps

**Number Openings:** (At time of posting) 1

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### Requirements / Qualifications

Please attach a current resume.

Minimum requirements:

Any combination equivalent to: Community college and/or vocational school degree with study in job-related area, and job-related experience with increasing levels of responsibility.

### Comments and Other Information

The written test will be given on Monday, October 24, 2022, at the Fountain Valley School District Office located at 10055 Slater Ave., Fountain Valley, CA 92708. All applications will be screened for minimum qualifications and those internal applicants who meet the above requirements will be invited to attend the written test. Please allow at least two hours for processing and testing time. Calculators are allowed and will be provided.

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **PERSONNEL COMMISSION 2022 - 2023 FIRST QUARTER REVIEW**

DATE: October 19, 2022

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Attached is the first quarter information for the Personnel Commission by budget number for 2022-2023

# FOUNTAIN VALLEY SD

## Object Code Summary Report by Cost Center

Object	Description	ADOPTED BUDGET	CURRENT BUDGET -	Enc To Date	-	Actual To Date	=	Balance	% Used
2320	Supervisors & Administrators	73,269.00	73,269.00	0.00		16,744.50		56,524.50	22 %
	Total for: 2300	73,269.00	73,269.00	0.00		16,744.50		56,524.50	22 %
2410	Sch Off Mgr.,Off/Admin Assist.	43,130.00	43,130.00	0.00		9,596.89		33,533.11	22 %
2413	Additional Duty - Cler,Tech,Of	0.00	0.00	0.00		534.43		-534.43	0 %
2430	Confidential Salaries	83,055.00	83,055.00	0.00		20,118.00		62,937.00	24 %
	Total for: 2400	126,185.00	126,185.00	0.00		30,249.32		95,935.68	23 %
	<b>Total for: 2000</b>	<b>199,454.00</b>	<b>199,454.00</b>	<b>0.00</b>		<b>46,993.82</b>		<b>152,460.18</b>	<b>23 %</b>
3202	PERS-CLASSIFIED	48,249.00	48,249.00	0.00		11,861.46		36,387.54	24 %
	Total for: 3200	48,249.00	48,249.00	0.00		11,861.46		36,387.54	24 %
3314	MEDICARE-CLASSIFIED	2,892.00	2,892.00	0.00		676.35		2,215.65	23 %
3354	ALTERNATIVE	15.00	15.00	0.00		2.60		12.40	17 %
3356	OASDI-CLASSIFIED	12,300.00	12,300.00	0.00		2,879.40		9,420.60	23 %
	Total for: 3300	15,207.00	15,207.00	0.00		3,558.35		11,648.65	23 %
3402	HEALTH & WELFARE-CLASSIFIED	63,250.00	63,250.00	0.00		13,750.05		49,499.95	21 %
	Total for: 3400	63,250.00	63,250.00	0.00		13,750.05		49,499.95	21 %
3502	SUI-CLASSIFIED	9,890.00	9,890.00	0.00		231.68		9,658.32	2 %
	Total for: 3500	9,890.00	9,890.00	0.00		231.68		9,658.32	2 %
3602	WORKERS'COMP-CLASSIFIED	4,388.00	4,388.00	0.00		1,055.35		3,332.65	24 %
	Total for: 3600	4,388.00	4,388.00	0.00		1,055.35		3,332.65	24 %
3954	Long Term Disability-Class	292.00	292.00	0.00		69.75		222.25	23 %
	Total for: 3900	292.00	292.00	0.00		69.75		222.25	23 %
	<b>Total for: 3000</b>	<b>141,276.00</b>	<b>141,276.00</b>	<b>0.00</b>		<b>30,526.64</b>		<b>110,749.36</b>	<b>21 %</b>
4325	Office Supplies	1,000.00	1,000.00	0.00		0.00		1,000.00	0 %
	Total for: 4300	1,000.00	1,000.00	0.00		0.00		1,000.00	0 %
	<b>Total for: 4000</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>		<b>0.00</b>		<b>1,000.00</b>	<b>0 %</b>
5210	Travel, Conference, Workshop	9,350.00	9,350.00	0.00		0.00		9,350.00	0 %
5290	Mileage Non Taxable	50.00	50.00	0.00		0.00		50.00	0 %

Cost Center: 4281 Personnel Commission

Subfund: 0101 GENERAL FUND

# FOUNTAIN VALLEY SD

## Object Code Summary Report by Cost Center

As of: 10/31/2022

Object	Description	ADOPTED BUDGET	CURRENT BUDGET -	Enc To Date	-	Actual To Date	=	Balance	% Used
	Total for: 5200	9,400.00	9,400.00	0.00		0.00		9,400.00	0 %
5390	Dues and Membership Non Taxabl	4,000.00	4,000.00	0.00		3,100.00		900.00	77 %
	Total for: 5300	4,000.00	4,000.00	0.00		3,100.00		900.00	77 %
5813	Consultant	0.00	0.00	0.00		895.00		-895.00	0 %
5820	Physical Exam, Drug testing	800.00	800.00	0.00		0.00		800.00	0 %
5825	Advertising	1,200.00	1,200.00	0.00		0.00		1,200.00	0 %
5828	Staff Recognition	1,500.00	1,500.00	0.00		529.85		970.15	35 %
5899	Other Operating Expenses	0.00	0.00	0.00		142.74		-142.74	0 %
	Total for: 5800	3,500.00	3,500.00	0.00		1,567.59		1,932.41	44 %
	<b>Total for: 5000</b>	<b>16,900.00</b>	<b>16,900.00</b>	<b>0.00</b>		<b>4,667.59</b>		<b>12,232.41</b>	<b>27 %</b>
<b>Total Object Type:XP Expenses</b>		<b>358,630.00</b>	<b>358,630.00</b>	<b>0.00</b>		<b>82,188.05</b>		<b>276,441.95</b>	<b>22 %</b>