FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District PDC Room 10055 Slater Avenue Fountain Valley, CA 92708 March 28, 2024 3:30 p.m.

Mr. William Mullin, Chairperson Mrs. Carol Davis, Vice Chairperson Mr. Tony McCombs, Member Mrs. Carmen Serna, Director Human Resources

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- APPROVAL OF AGENDA

GENERAL FUNCTIONS

- 1. Introduction of Guests
- 2. Introduction of Staff
- 3. Reading and Approval of Minutes Regular Meeting of the Personnel Commission, February 22, 2024 (Attachment #1)

Action

4. Reading and Approval of Minutes - Special Meeting of the Personnel Commission, February 28, 2024 (Attachment #2)

Action

5. Minutes, Regular Meeting of the Board of Trustees, February 8, 2024 (Attachment #3)

Information

6. Director's Report

Information

7. Commissioner's Comments

Information

8. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

9. Eligibility Lists

Action

ESP Assistant, ESP Instructor, Instructional Assistant, Instructional Assistant - ABA, Instructional Assistant - Moderate/Severe, Office Assistant, Preschool Assistant, and Special Education Data Technician

(Attachments #4-8)

PERSONNEL

10. Job Announcements

Information

(Attachments #9-14)

FINANCIAL

11. Nothing at this time.

Information

CLOSED SESSION

12. Closed Session

The Commission may discuss one or more of the following topics in a Closed Session:

- 1. Personnel
- 2. Legal Advice

NEXT MEETING

13. The next meeting of the Personnel Commission will be:

April 25, 2024 3:30 p.m. Board Room

ADJOURNMENT

14. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: MINUTES, PERSONNEL COMMISSION-REGULAR

MEETING OF FEBRUARY 22, 2024

DATE: March 1, 2024

Attached for your approval are the minutes of the Personnel Commission's regular meeting of February 22, 2024.

RECOMMENDATION

The Personnel Commission approves the minutes of the February 22, 2024, Personnel Commission regular meeting.

Attachment #1

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING MINUTES

February 22, 2024 3:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 3:32 p.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. McCombs led the Pledge of Allegiance. Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice-Chairperson
Mr. Tony McCombs, Member

Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

No guests attended.

Introduction of Staff

Ms. Abdel and Ms. Johnson.

Minutes, Regular Meeting of the Personnel Commission, January 25, 2024

Mrs. Davis moved to approve as presented. Mr. McCombs seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, February 8, 2024

Presented as an information item only.

Agenda, Regular Meeting of the Board of Trustees, March 14, 2024

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, January 11, 2024

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, January 19, 2024

Presented as an information item only.

Director's Report

Mrs. Serna shared this month's copy of the Classified Personnel Report with the Commissioners. She stated we have hired two Noon Duty Aides, two Health Assistants, one ESP Assistant and three IA- Special Education. We also had one promotion. This report shows all the classified personnel changes except change of hours and transfers of location. She also shared a copy of the 2023-2024 Early Retirement Notification Stipend. The Board of Trustees approved the MOU's with FVEA and CSEA and its chapter #358 to provide early retirement notification stipends again this year. It provides \$2,000 for full-time employees and \$1,000 for part-time

employees. Employees need to notify personnel of their retirement by March 1, 2024. This gives the district an opportunity to plan and gives our employees a monetary benefit.

Mrs. Serna gave a heads up there will be a Special Personnel Commission meeting in the next week. The date is to be determined and it will be posted accordingly under the Brown Act.

She shared a copy of February's "Be in the Know." This is part of a communication initiative and is a tool the district uses to keep our staff and community abreast of news and events.

Mrs. Serna stated she is looking forward to attending the CSPCA conference at the beginning of March. She will share what we learn with Carol upon our return.

Commissioners' Comments

No comments were shared.

Public Comments

None were received.

ADMINISTRATION

Certification of Eligibility Lists

Mr. McCombs moved to approve the eligibility lists for Administrative Assistant, Food Services Worker, Behavior Intervention Assistant, and Instructional Assistant - Mild/Moderate Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

No announcements were presented or reviewed at this meeting.

FINANCIAL

The year-to-date Personnel Commission budget was reviewed.

CLOSED SESSION

The Personnel Commission adjourned to closed session at 3:43 p.m., to discuss personnel matters. There was no action taken during the Closed Session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting: March 28, 2024, at 3:30 p.m. PDC Room

AD.	JO	URN	IMEN	Т

ADJOURNMENT				
The February 22, 2024, regular meeting of the Personnel Commission adjourned at 4:02 p.m.				
Mr. Mullin, Chairperson	Mrs. Davis, Vice-Chairperson			

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: MINUTES, PERSONNEL COMMISSION-SPECIAL

MEETING OF FEBRUARY 28, 2024

DATE: March 1, 2024

Attached for your approval are the minutes of the Personnel Commission's special meeting of February 28, 2024.

RECOMMENDATION

The Personnel Commission approves the minutes of the February 28, 2024, Personnel Commission special meeting.

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

SPECIAL MEETING MINUTES

February 28, 2024 10:00 a.m.

Mr. Mullin called the Special Meeting of the Personnel Commission to order at 10:00 a.m. in the Harper Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Mullin led the Pledge of Allegiance. Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice-Chairperson
Mr. Tony McCombs, Member

Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

Ms. Fullerton, Mr. Koser, and Mr. Talley attended the meeting.

Introduction of Staff

Ms. Johnson.

ADMINISTRATION

Classification Plan Amendment – Renaming the Title of Food Services/Delivery Driver to Food Services Warehouse Operator/Delivery Driver and revising the Essential Functions and range for this classification. Mr. McCombs moved to approve the renaming of the title of Food Services/Delivery Driver to Food Services Warehouse Operator/Delivery Driver and revising the Essential Functions and range for this classification. Mrs. Davis seconded the motion. Motion carried.

Classification Plan Amendment – Revision to Essential Functions for Warehouse Operator/Delivery Driver Mr. McCombs moved to approve the revision to the Essential Functions for Warehouse Operator/Delivery Driver. Mrs. Davis seconded the motion. Motion carried.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting: March 28, 2024, at 3:30 p.m. PDC Room

ADJOURNMENT	
The February 28, 2024, special meeting of the Personal Pe	onnel Commission adjourned at 10:17 a.m.
Mr. Mullin, Chairperson	Mrs. Davis, Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: MINUTES OF THE BOARD OF TRUSTEES REGULAR

MEETING OF FEBRUARY 8, 2024

DATE: March 15, 2024

Attached are the minutes for the regular meeting of the Board of Trustees on February 8, 2024.



Board of Trustees Regular Meeting - Feb 08 2024 Minutes

Thursday, February 8, 2024 at 4:30 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 4:30 P.M.

- 1. Roll Call
 - Steve Schultz, President
 - Sandra Crandall, President Pro Tem
 - Dennis Cole, Clerk
 - Phu Nguyen, Member
 - Jeanne Galindo, Member

B. APPROVAL OF AGENDA

1. Agenda for February 8, 2024 Regular Board of Trustees Meeting

Moved by: Jeanne Galindo

Seconded by: Sandra Crandall

Carried 5-0

C. STUDY SESSION

Assistant Superintendent of Business Services, Christine Fullerton, and Director, Fiscal Services, Isidro Guerra will present to the Board of Trustees strategies for pre-funding Other Post-Employment Benefits (OPEB)

- D. RECESS
- E. PLEDGE OF ALLEGIANCE
- F. RECOGNITION/ANNOUNCEMENT
 - 1. Piece of Praise It is the interest of the Board of Trustees to recognize

and share appreciation of specific educational partners who have made an outstanding contribution to the FVSD educational community.

This year, we are home to 989 transfer students from outside of our school district. That number is equivalent to the student populations of Plavan and Gisler schools combined and equals 16% of our district's population. Sound policies, quality programs, and caring people producing high-quality education attract these students and their families.

On behalf of the Board of Trustees, Mrs. Crandall shared a Piece of Praise for all those in the FVSD organization who drive the policies, implement the programs, and care for all the people in FVSD, producing high-quality education for all.

G. SPECIAL PRESENTATION

 Recognition of Tamura Elementary School Students --Lighthouse Leadership Awards

It is an interest of the Board of Trustees to recognize students who display leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect, and love. The Board will recognize eight outstanding students from **Tamura Elementary School.**

Kindergarten Chloe Petras

First Grade Brinklee Sugano

Second Grade Jayla Kint

Second Grade Emma Le

Third Grade Joey Jones

Fourth Grade Oliver Blakey

Fifth Grade Jaxon Parr

2. Recess

3. Recognition of Fulton Middle School Students -- Lighthouse Leadership Awards

It is an interest of the Board of Trustees to recognize students who display leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect, and love. The Board will recognize eight outstanding students from **Fulton Middle School.**

Sixth Grade Dylan Combs

Sixth Grade Skylar Lin

Seventh Grade Katherine Chan

Seventh Grade Katherine Rasmussen

Eighth Grade Charlotte Bui

Eighth Grade Peyton Yamabe

4. Recess

H. STAFF REPORTS

1. Staff Report: Local Control Accountability Plan (LCAP) Update Assistant Superintendent of Educational Services, Dr. Jerry Gargus, and Director of Educational Services, Dr. Kiva Spiratos, will present the Mid-Year Update component of the 2023-24 LCAP with the Board of Trustees.

In addition, information will be shared with the Board of Trustees regarding the process that will be utilized to develop the 2024-25 LCAP. The 2024-25 LCAP will be the first year of implementation for a new 3-year cycle that begins with the 2024-25 school year and culminates with the 2026-27 school year.

I. BOARD MEMBER REPORTS

Mr. Nguyen gave well wishes to everyone who celebrates Lunar New Year

and wished everyone in the community good health, happiness, peace, prosperity, love, and kindness in the new year. He reported that he attended the Lunar New Year celebration at Tamura Elementary School, which was a full day of activities and learning. He also attended a luncheon put on at the District Central Office by the Vietnamese staff members for their colleagues within the building. Mr. Nguyen also attended the Honors Symphony concert made up of students from all three of our middle schools and taught by Mr. Michael Miller. We are appreciative of the Fountain Valley Schools Foundation for offering this opportunity to interested students and families. He attended the Superintendent's Parent Council meeting. Mr. Nguyen attended the Community, Coffee & Culture -English Learner Families Event hosted by FVSD Educational Services Department. Attendees learned about the available programs and services that FVSD provides to their children in our schools. He participated on a committee formed to learn about Other Post Employment Benefits (OPEB) trust managers. He expressed appreciation for our Senior managers for their foresight and planning, which put our district in a good financial position in the years to come. Finally, Mr. Nguyen shared that he attended a meeting to discuss world language electives at the middle school.

Mr. Cole also wished everyone a Happy Lunar New Year. He attended the Lunar New Year celebration at Tamura Elementary School. There were Tamura staff and volunteers manning every station. It was a community event that they had been working on for months to put it all together. He attended the Capital Advisors Budget Update at the OCDE hosted by CSBA, where we learned a great deal about where we are statewide in regards to the budget; we need to be very thoughtful about how we spend our money, but we have historically been very good about being fiscally responsible here in FVSD. He attended the FV Schools Foundation meeting and is appreciative of all they do for our schools.

Mrs. Crandall also attended the Honors Symphony Orchestra concert made up of students from all three of our middle schools and taught by Mr. Michael Miller. The 6-8 week after-school opportunity culminates in this concert sponsored by the FVSF, where students played three intricate pieces by various composers. Mr. Miller and the musicians all did a great job. She also attended the FV Rotary's Most Improved Student recognition and the FVSD IT Department's Workshop entitled "Not Your Grandma's Google." Mr. Sadegh and Mr. Hernandez taught attendees about the newer

features of Google Workspace. Mrs. Crandall also attended the wellorganized and fun soccer tournament hosted by Talbert. The participants were all FVSD teams, which gave more students the opportunity to play. It was a great job by all our coaches and host school. She accepted the invitation from Gisler School to participate in their One School One Book initiative by recording herself reading a chapter from Nim's Island. Mrs. Crandall participated in the Lunar New Year celebrations at Tamura and Gisler. In terms of her committee work, she also participated in the OPEB vendor interviews and appreciates the foresight of the FVSD leadership for putting this opportunity in place. As for her personal growth as a board member, she attended a fiscal webinar hosted by OCBA and given by Kevin Gordon, and then an in-person session where he again spoke about the CA budget with former CA Superintendent of Public Schools, Jack O'Connell, and Capitol Advisors. They stated that the fiscal stressors include declining enrollment, retirement systems obligations (STRS and PERS), and rising costs of vendors and utilities. The hope is that the economy will turn around, so for now, we are in waiting mode.

Mrs. Galindo attended the Fountain Valley Schools Foundation meeting. They are planning the Marc Ecker Golf Tournament, which is being held at Strawberry Farms Golf Club on May 22, 2024. She encouraged golfers to take advantage of this fun opportunity. She thanked the Foundation for continuing to step up and do all the tasks to make this event possible. The foundation also discussed their \$ 3,000 allocations to each of the 10 FVSD sites to be used for purposes each has selected and how they might communicate with the community about how each school used their funds.

Mr. Schultz attended the middle school soccer tournament hosted at Talbert, where everyone did a great job. He also attended the Honors Symphony Orchestra concert. At the Rotary Most Improved Students recognition, Mr. Schultz appreciated one of the students who teared up while sharing that he wanted to make his parents proud. It's important for us to remind our kids that they belong, they can do it, and that they have someone they are doing it for other than themself. He thanked the local police department for handling a vandalism issue at Gisler, congratulated all the teachers of the year who have been recognized, wished the students who are in outdoor education a good trip, and congratulated all the schools for their Instagram posts that promote what the students are

doing in school such as Writers' Workshop.

J. PUBLIC HEARING

 Public Hearing on 2023-2024 Tentative Agreement between Fountain Valley School District and Fountain Valley Education Association

The Board of Trustees will conduct a public hearing for the purpose of receiving public comment on the proposed agreement for the 2023-2024 school year between Fountain Valley School District and the Fountain Valley Education Association.

PUBLIC HEARING Tentative Agreement 2023-24 with FVEA.pdf

K. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form For Persons Wishing to Address the Board of Trustees and give the form to the Public Information Officer/Executive Assistant to the Superintendent.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There were two requests to address the Board.

Green Valley resident, Mr. Gillis, shared his concern about the water pooling around the fencing between Cox Elementary School and some Green Valley homes.

Green Valley residents and FVSD parents, Moshe and Alana Molcho, shared concerns about the water pooling, damage to the field, and mosquitos related to the fencing between Cox Elementary School and some Green

Valley homes.

L. LEGISLATIVE ITEMS

 Approval of 2023-24 Local Control Accountability Plan Mid-Year Update

Background:

On June 22, 2023, the FVSD Board of Trustees approved the 2023-24 Local Control Accountability Plan (LCAP). New regulations regarding the LCAP process were introduced through Education Code sections 47606.5, 52062, and 52068. The required components of this update include the following:

- Update to the LCFF Budget Overview for Parents,
- Update on all available mid-year outcome data related to the metrics identified in the current year's LCAP, and
- Update on all available mid-year expenditure and implementation data on all actions identified in the current year's LCAP

As a new requirement of the LCAP cycle, districts must present the LCAP Mid-year Update to the Board of Trustees for consideration of approval on an annual basis before February 28th.

Fiscal Impact:

There is no fiscal impact involved in the approval process.

Attachments:

2023-24 FVSD LCAP Mid-Year Update.docx @

It is recommended that the Board of Trustees approve the 2023-24 Local Control Accountability Plan Mid-year Update which includes the updated LCFF Budget Overview for Parents, mid-year outcome data related to metrics identified in the 2023-24 LCAP, and mid-year expenditure and implementation data on all actions identified in the 2023-24 LCAP for Fountain Valley School District.

Moved by: Phu Nguyen
Seconded by: Dennis Cole

2. Public Disclosure of Collective Bargaining Agreement between Fountain Valley School District and Fountain Valley Education Association for the 2023-2024 school year

Background:

Attached is the Public Disclosure of Collective Bargaining Agreement between the Fountain Valley School District and the Fountain Valley Education Association for the 2023-2024 school year.

Attachments:

It is recommended that the Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the Fountain Valley Education Association for the 2023-2024 school year.

Moved by: Jeanne Galindo Seconded by: Sandra Crandall

Carried 5-0

3. Agreement Between Fountain Valley School District and Fountain Valley Education Association

On December 20, 2023, Fountain Valley School District and Fountain Valley Education Association reached a tentative agreement on all bargaining matters related to the 2023-2024 certificated contract. The tentative agreement was ratified by FVEA unit members on January 23, 2024, and includes a total compensation increase of 5.5% to the certificated salary schedule, in addition to changes and/or additions to contract language detailed in the attached Tentative Agreement.

2023-2024 FVSD-FVEA TA signed 2023-12-21.pdf praft

It is recommended that the Board of Trustees approves the 2023-2024 Tentative Agreement between Fountain Valley School District and Fountain Valley Education Association.

Moved by: Dennis Cole

Seconded by: Jeanne Galindo

Carried 5:0

4. Memorandum of Understanding between Fountain Valley School District and Fountain Valley Education Association

Background:

FVSD and FVEA have entered into a MOU to provide a \$2000 stipend to full-time certificated employees and \$1000 to part-time certificated employees for an early declaration of retirement to assist in preparing for the certificated staffing needs for the 2024-2025 school year.

Attachments:

2023-2024 Early Retirement Notification Stipend -FVEA and FVSD.pdf *❷*

It is recommended that the Board of Trustees approve the MOU between Fountain Valley School District and the Fountain Valley Education Association.

Moved by: Sandra Crandall Seconded by: Steve Schultz

Carried 5:0

6. Public Disclosure of Collective Bargaining Agreement between Fountain Valley School District and Fountain Valley Education Association for the 2023-2024 school year

Background:

Attached is the Public Disclosure of Collective Bargaining Agreement between the Fountain Valley School District and the Fountain Valley Education Association for the 2023-2024 school year.

Attachments:

FVSD FVEA 2023-24 AB1200.pdf *∅*

2023-24 Fountain Valley FVEA AB 1200 OCDE Letter.pdf @

It is recommended that the Board of Trustees approves the Public Disclosure of Collective Bargaining Agreement for the agreement between Fountain Valley School District and the Fountain Valley Education Association for the 2023-2024 school year.

Moved by: Jeanne Galindo Seconded by: Phu Nguyen

Carried 5:0

5. Memorandum of Understanding between Fountain Valley School District and CSEA and its Fountain Valley Chapter #358 FVSD and CSEA and its Fountain Valley Chapter #358 have entered into an MOU to provide a \$2000 stipend to full-time classified employees and \$1000 to part-time classified employees for an early declaration of retirement to assist in preparing for the classified staffing needs for the 2024-2025 school year.

MOU Between FVSD and CSEA -Early Retirement Notification Stipend (2023-2024).pdf *❷*

It is recommended that the Board of Trustees approves the MOU between Fountain Valley School District and CSEA and its Fountain Valley Chapter #358.

Moved by: Sandra Crandall Seconded by: Dennis Cole

Carried 5:0

6. Approval of Employment Contracts for Assistant Superintendents and Superintendent

BACKGROUND:

The following new contracts for employment of Assistant Superintendents, and Superintendent are presented to the Board of Trustees for approval.

- A. FVSD Assistant Superintendent Education Gargus.pdf @
- B. FVSD Assistant Superintendent Personnel Abdel.pdf @
- C. FVSD Assistant Superintendent Business Fullerton --.pdf

D. <u>FVSD - Superintendent - Stopp.pdf</u> @

It is recommended that the Board of Trustees approve the employment contracts for the positions of Assistant Superintendent, Educational Services with Jerry Gargus, Ed.D, the position of Assistant Superintendent, Personnel Services with Cathie Abdel, the position of Assistant Superintendent, Business Services with Chris Fullerton, and the position of Superintendent, with Katherine Stopp, Ed.D.

Moved by: Sandra Crandall Seconded by: Dennis Cole

Carried 5:0

M. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

ACTION: Approval of Consent Agenda Items

Moved by: Dennis Cole

Seconded by: Jeanne Galindo

Carried 5:0

- Minutes of January 11, 2024 Board of Trustees Meeting
 Board of Trustees Regular Meeting Jan 11 2024 Minutes Html ∅
- Minutes of January 19, 2024 Board of Trustees Meeting
 Board of Trustees Special Meeting Jan 19 2024 Minutes Html ∅
- 3. Classified Personnel Report

Background:

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Human Resources

Recommended Action:

Approval/Ratification of the Classified Personnel Report.

Attachments:

2.0 Classified Personnel Items 2024-02-08.pdf Ø

Approval/Ratification of the Classified Personnel Report

Carried

4. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Personnel Services

Recommended Action: Approval/Ratification of the Certificated Personnel items.

Attachments:

<u>Certificated Personnel Items -- Revised</u> *②*2023-2024 Assistant Superintendent Salary Schedule effective. 7/1/2023 *②*

5. Ed Services Personnel Items

Background:

Approval of the consent calendar will approve the Educational Services Personnel items, including various actions required to meet the district's needs.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Educational Services

Recommended Action:

Approval/Ratification of the Educational Services Personnel items.

Attachments:

Educational Services Personnel Items 2024 FEB 8.pdf @

6. Donations

Background:

Income received by the District Office must be sent to the School Claims Office, Department of Education, by Abatement and Receipt Listings. Recorded receipts come from multiple sources as listed.

Submitted by:

Business Services

Attachments:

Donations.pdf @

7. Purchase Orders

Background:

Purchase orders have been processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California.

Submitted by:

Business Services

Attachments:

PO Report 12-22-2023 thru 01-30-2024.pdf PO Change Orders 12-22-2023 thru 01-30-2024.pdf PO Change

8. Warrants

Background:

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

Submitted by:

Business Services

Attachments:

Warrants 2024 FEB 08.pdf @

9. Upgrade to Google for Education Plus Edition

Background:

In 2021, Google G Suite for Education was rebranded to Google Workspace for Education. Shortly after rebranding, Google introduced four editions of Google Workspace for Education: Educational Fundamentals, Education Standard, Teaching and Learning Upgrade, and Education Plus. The current district version is Educational Fundamentals. The Education Fundamentals remains free to educational institutions; the other three editions are now subscription-based. While the Educational Fundamentals is still supported, enhanced features such as AI, improved Gmail and Google Drive security, third-party integration, enhanced reporting, etc., are only offered on subscription-based editions.

The IT department, in collaboration with Educational Services, carefully compared different editions of Google Workspace for Education and determined the Google Workspace Education Plus edition best serves the needs of the District.

Fiscal Impact:

The cost to upgrade is \$3.59 per student licenses or \$21,647.70 per year. This is a three year contract which guarantees the per student rate will not change over the life of the contract.

Recommended Action:

It is recommended the Board of Trustees approve the upgrade to Google Workspace for Education Plus.

Submitted by:

Business Services

Attachment:

FVESD Workspace Plus quote .pdf @

10. Childcare Programs Healthy Smiles Agreement

Background:

This agreement between the Fountain Valley School District Childcare Programs Department and Healthy Smiles for Kids of Orange County will allow our School Readiness Nurse to facilitate screenings for our preschool students.

Fiscal Impact:

There is no fiscal impact.

Submitted by:

Ed. Services, Childcare Programs

Recommended Actions:

Approval is recommended for the Childcare Programs Healthy Smiles Agreement for the 2023-2024 school year.

Attachments:

FVSD CCP Healthy Smiles Contract Feb 2024.pdf @

11. Approval of Single Plans for Student Achievement

Background:

California Education Code (Section 64001) and the federal Every Student Succeeds Act require Single Plans of Student Achievement (SPSA) as a condition for accepting categorical funds, including Title I and Title III. The plans aim to consolidate school programs and create blueprints to improve academic achievement for all students. Fountain Valley School District's SPSAs are aligned with the Local Control Accountability Plan (LCAP) to provide coherence. The eight State Priority Areas (Basic Services, Implementation of State Standards, Course Access, Student Achievement, Other Student Outcomes, Parent Engagement, School Climate, and Student Engagement), which are components of the CA Schools Dashboard accountability system, also provide the framework for each school's SPSA.

Recommended Action:

It is recommended that the Board of Trustees approve the School Plans for Student Achievement (SPSA) for Courreges, Gisler, Newland, Oka and Tamura Elementary Schools.

Submitted by:

Educational Services

Attachments:

2023 24 School Plan For Student Achievement Gisler Elementary.pdf @

2023 24 School Plan For Student Achievement Newland Elementary.pdf @

2023 24 School Plan For Student Achievement Oka Elementary.pdf @
2023 24 School Plan For Student Achievement Tamura E
lementary.pdf @

12. Approval of 2023-24 School Accountability Report Card **Background:**

In November 1998, California voters passed Proposition 98, also known as the Classroom Instructional Improvement and Accountability Act. Under this act, all public schools in California are required annually to prepare a School Accountability Report Card (SARC) and disseminate this document to the public. The SARC document is intended to provide the public with important information regarding each individual public school and communicate school progress in achieving designated goals.

Each school site in the Fountain Valley School District (FVSD) annually completes a SARC that includes State-mandated, site-specific, and district-wide information. SARC documents must be submitted to the California Department of Education and posted to both the district and site websites. As mandated by the state, the SARCs for Cox, Fulton, Masuda, Plavan, and Tamura will be translated into Vietnamese and be made available in the same location as the English SARC document.

Recommended Action:

It is recommended that the Board of Trustees approves the School Accountability Report Cards (SARCs) for the ten school sites in the Fountain Valley School District.

Submitted by:

Educational Services

Attachments:

2023 24 SARC Courreges Elementary.pdf @
2023 24 SARC Cox Elementary School 2.pdf @
2023 24 SARC Fulton Middle.pdf @
2023 24 SARC Gisler Elementary.pdf @

13. Approval of Instructional Programming for Summer 2024

Background:

Fountain Valley School District recognizes the importance of providing ongoing learning opportunities for targeted students outside the traditional school year. As such, the District is proposing two complementary programs for Summer 2024, including (1) Extended School Year (ESY) and (2) Summer Intervention Academy (SIA).

Extended School Year

The Extended School Year Program (ESY) will provide students eligible for special education services with educational programming for the following reasons:

- A child suffers an inordinate or disproportionate degree of regression during the portion of the year in which the customary 180-day school year is not in session, and
- It takes an inordinate or unacceptable length of time for a child to recoup those lost skills (academic, emotional, or behavioral) upon returning to school

The summer program will take place on the Newland Elementary School campus.

Summer Intervention Academy (SIA)

The Summer Intervention Academy will provide students performing below grade level with the opportunity to close achievement gaps in Reading/English Language Arts and Mathematics. Classroom teachers will refer students for participation in the Summer Instruction Academy based on mid-year achievement measured by Fountas & Pinnell reading assessments, Scholastic Reading Inventory Assessments, grade-level specific math assessments, and academic grades in ELA and Mathematics.

The program will take place on the Oka Elementary School

campus.

Fiscal Impact:

Yes

Dollar Amount

300,000

Budgeted

Yes

Budget Source

Special Education Funding, AMIM Grant Funds & Title I Funds

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves plans for the District to provide Instructional Programming for Summer School for targeted students.

14. Approval of Student Behavioral Health Incentive Program (SBHIP) Agreement with Orange County Department of Education

Background:

The Student Behavioral Health Improvement Incentive Program (SBHIP) originated with the passing of AB 133 and is intended to address behavioral health access barriers for Medi-Cal students through targeted interventions that increase access to preventive, early intervention, and behavioral health services by school-affiliated behavioral health providers.

The objectives of the SBHIP grant are as follows:

- Break down silos and improve coordination of student behavioral health services through communication with schools, school-affiliated programs, Medi-Cal managed care plans, counties, and Mental Health Plans.
- Increase the number of TK-12th grade students receiving preventative and early intervention behavioral health services provided by schools, providers in schools, school-affiliated community-

- based organizations and clinics, county behavioral health departments and school districts, charter schools, and/or county offices of education, and
- Get non-specialty services on or near school campuses The SBHIP agreement with the Orange County Department of Education provides Fountain Valley School District with \$56,891.52 of funding which can be used to (1) behavioral health screenings and referrals, (2) build stronger partnerships to increase access to Medi-Cal services, (3) technical assistance support for contracts, or (4) IT enhancements for behavioral health services. FVSD plans to utilize SBHI funds to offset the cost associated with behavioral health screenings and referrals.

Fiscal Impact:

Under the terms of the service agreement with the Orange County Department of Education, FVSD would receive \$56,891.52 which must be utilized for actions aligned with the SBHIP guidelines by June 30, 2025.

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with the Orange County Department of Education to participate in the Student Behavioral Health Incentive Program.

Attachments:

Fountain Valley SD-SBHIP-State(10004356)23-25RV.pdf @

15. Consolidated Application - Winter Release 2023

Background:

Notification has been received from the California State
Department of Education with regard to funding under the
2023-24 Consolidated Application winter release. The
Consolidated Application is used by the California
Department of Education to distribute categorical funds from
various state and federal programs to school districts
throughout California. The winter release of the application is
typically released to Districts in February and contains the
district's estimated entitlements for each eligible funded
program.

Recommended Action:

It is recommended that the Board of Trustees approve transmittal of the Consolidated Application Winter Release 2023 Data Collection to the California State Department of Education.

Submitted by:

Business Services

Attachments:

CONAPP 2023 Winter Release.pdf *❷*

16. Special Education Settlement Agreement 2023-2024-E

Background:

According to the Special Education Agreement Signed on January 18, 2024, between Parents and the Fountain Valley School District, the District agrees to the following:

1. Compensatory Reimbursement provided to Parents in the amount not to exceed Thirty-Six Thousand Dollars (\$36,000.00) for (1) speech and language services provided to the Student; (2) private tutoring services provided to the Student; (3) reading intervention and/or remediation services provided to the Student.

Term of the settlement agreement is through January 31, 2026.

Furthermore, the District agrees to pay attorney fees incurred on behalf of the Student directly to the attorneys in the amount of Fourteen Thousand Dollars (\$14,000.00)

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2023-2024-E.

N. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Mr. Nguyen asked fellow trustees if they would support an inquiry into community interest in additional world language electives. Trustees agreed that they would like to receive information on this topic from FVSD staff. Dr. Stopp will direct the staff to gather information and present it at a later date.

In her Superintendent's report, Dr. Stopp wished everyone a happy Lunar

New Year, she too enjoyed all of the celebrations at our school sites. Coming up on February 15th is Going Gold where we highlight the cause of childhood cancer. This is near and dear to our hearts as it has affected two FVSD students/families. She also shared that the adventure begins for kindergarten and transitional kindergarteners, and that if people know of anyone who is age eligible for K and TK they should encourage them to attend a Welcome Event happening at each of our elementary schools on Thursday, February 22nd at 1:30 pm.

O. CLOSED SESSION

- 1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- 2. Pupil Personnel: Education Code 35146
- 3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- 4. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5
- 5. Public Employee Performance Evaluation: Government Code Section 54957 and 54957.1 The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

Mrs. Galindo left the meeting at 8:47 pm.

P. REPORT OF CLOSED SESSION

The Board President will report out on action taken if any.

Q. ADJOURNMENT

1. Meeting Adjourned

Motion to adjourn at 9:39

Moved by: Dennis Cole

Seconded by: Phu Nguyen

Carried: 4-0

2. Next Meeting March 14, 2024

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: CERTIFICATION OF ELIGIBILITY LISTS

DATE: March 15, 2024

Attached are the eligibility lists for the following:

ESP Assistant

ESP Instructor

Instructional Assistant

Instructional Assistant - ABA

Instructional Assistant – Moderate/Severe

Office Assistant

Preschool Assistant

Special Education Data Technician

RECOMMENDATION

The Personnel Commission approves the eligibility lists enumerated above.

Attachments #4 - #8

ELIGIBILITY LIST ESP Assistant Merged (Updated 2-27-24)

RANK	NAME	EXPIRES
1	Rachel Garrison	09-07-24
2	Katherine Castro	09-07-24
3	Corey Peshke	08-15-24
4	Taylor Valdez	06-13-24
4	Irma Perez	06-13-24
5	Natalie Reyes	08-15-24
6	Guadalupe Inda	03-28-24
7	Araskia Petrossian	09-27-24
8	Barbara Conroy	09-07-24
8	Heidy Gutierrez	02-27-25
9	Zina Pacheco	02-27-25
10	Beth Birch	06-13-24
11	Meral Cakir	12-01-24
12	Cynthia Armenta	02-27-25
13	Mia Do	10-09-24
14	Lauren Blackwood	02-03-24
14	Natalia Murillo	10-09-24
15	Leah Wilson	09-12-24
15	Caren Rizzo	04-03-24
15	Jaclyn Yamasaki	02-27-25
16	Audrey Camacho	05-15-24
16	Laura Ledezma	10-17-24
16	Abby Wagner	06-13-24

ELIGIBILITY LIST ESP Assistant (Continued)

Merged (Updated 2-27-24)

RANK	NAME	EXPIRES
16	Taylor Henry	12-01-24
17	Tais Alencastro	05-22-24
18	Emily Nguyen	08-15-24
19	Stefani Penn	02-27-25
20	Rathana You	03-28-24
20	Ludmilla Annenkoff	12-01-24
20	Jennifer McGuire	02-27-25
21	Monica Orozco	02-27-25
22	Julie Kalajian	02-03-24
22	Angela Graves	02-03-24
23	Kaleo Helekahi	09-07-24
23	Madelyne Lu	09-07-24
24	Huong Phan	05-22-24

ELIGIBILITY LIST ESP Instructor Updated (Merged 02-16-24)

RANK	NAME	EXPIRES
1	Diane Kallen	08-15-24
2	Jennifer Adame	08-15-24
3	Sandra Cisneros	10-09-24
4	Britney Arroyo	02-16-25
5	Rylie McCobb	09-07-24
6	Bonnie Betancourt	06-09-24
7	Kaitlyn Nguyen	09-07-24

ELIGIBILITY LIST Instructional Assistant Updated (Merged 02-20-24)

RANK	NAME	EXPIRES
1	Marcella Baker	09-06-24
1	Katherine Castro	09-06-24
1	Kim Peterson	02-20-25
1	Carissa Crane	02-20-25
1	Kristen Chidley	09-06-24
1	Tiffany Pham	09-06-24
2	Maria Barrera	09-06-24
2	Rachel Machir	09-06-24
3	Yamilex Sanchez Arias	09-06-24
4	Kim Louie	02-20-25

ELIGIBILITY LIST IA Applied Behavior Analysis Merged (Updated 03-22-24)

RANK	NAME	EXPIRES
1	Jade Daniels	03-04-25
1	Rebecca Diaz	01-18-25
1	Shirley Santos Cantoral	06-14-24
1	Palkun Ly	03-22-25
2	Nashley Banuelos	04-03-24
3	Melissa Sturnick	06-14-24
4	Giselle Bernal	04-03-24
5	Monica McDonnell	10-24-24

ELIGIBILITY LIST IA Moderate/Severe Merged (Updated 03-08-24)

RANK	NAME	EXPIRES
1	Kevin Nguyen	01-18-25
2	Bertha Mondragon	01-18-25
3	Laura Ledezma	10-18-24
4	Monica McDonnell	10-18-24
4	Cirilo Duarte	03-08-25
5	Drake Martin	10-31-24
6	Brenda Guerrero	12-08-24

ELIGIBILITY LIST Office Assistant Expires 2-20-25

RANK	NAME
1	Allie Schultz
2	Maria Maningding Ko
3	Marquis Alvarado
4	Natalie Reyes
5	Theresa King

ELIGIBILITY LIST Preschool Assistant Merged (Updated 02-16-24)

RANK	NAME	EXPIRES
1	Jordynn Peschke	02-16-25
2	Heidy Gutierrez	02-16-25
3	Araskia Petrossian	03-30-24
4	Alejandra Alonso	03-17-24
5	Stephanie Hernandez	03-30-24
6	Hanh Tran	03-30-24

ELIGIBILITY LIST Special Education Data Technician Expires 02-26-25

RANK	NAME
1	Marquis Alvarado
2	Kiefer Rodriguez
3	Natalie Reyes
4	Olivia Diaz
5	Miguel Martinez

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: JOB ANNOUNCEMENTS

DATE: March 21, 2024

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Dual Certification:

Behavior Intervention Assistant

Food Services Warehouse Operator/Delivery Driver

Food Services Worker

Head Custodian

Substitute Services Technician

Warehouse Operator/Delivery Driver



Behavior Intervention Assistant at Fountain Valley Elementary School District

Application Deadline

3/13/2024 3:30 PM Pacific

Date Posted

2/22/2024

Contact

Donna Johnson

714-843-3228

Number of Openings

1

Salary

Pay Range

\$26.52 - \$32.24 Per Hour

Add'l Salary Info

\$26.52 - \$32.24 (Range 44, 5 Steps) *Per CSEA contract, hiring maybe made up to step 3

Length of Work Year

9.55 months per year

Employment Type

Part Time

Requirements / Qualifications

Experience: Job-related experience is required.

Education: Targeted, job-related education with study in job-related area.

Certifications: Current CPR and First Aid

Completion of Pro-Act and Applied Behavior Analysis trainings by end of probationary period.

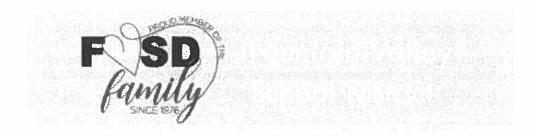
The current position is 28.75 hours per week.

Comments and Other Information

Applications will be screened for minimum qualifications before the performance interview. Applicants who meet the minimum requirements will be invited via email to the technical interview to be held the week of March 18, 2024. Please watch your email for further information once you apply.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.



Food Services Warehouse Operator/Delivery Driver at Fountain Valley Elementary School District

Application Deadline

3/20/2024 3:30 PM Pacific

Date Posted

2/29/2024

Contact

Donna Johnson

714-843-3228

Number of Openings

Salary

Pay Range

\$28.17 (Range 50, Step 1) - \$34.23 (Range 50, Step 5) Per Hour

Add'l Salary Info

Position includes Health & Welfare benefits. *Per CSEA contract hiring may be made up to step 3

Length of Work Year

10.48 months per year

Employment Type

Part Time

Requirements / Qualifications

EDUCATION AND EXPERIENCE REQUIREMENTS:

Job-related experience and graduation from high school.

CERTIFICATES AND LICENSES:

Valid California Class C Drivers License

Valid forklift & Motorized Pallet Jack Certificate

The examination process will consist of a written test and an oral interview. The test will be held on Friday, March 22, 2024, at 9:00 a.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, CA 92708. All applicants are invited to test.

Comments and Other Information

This position is 30 hours per week and includes Health & Welfare benefits. Membership in CalPERS retirement.

CalPERS Links
Not all postings qualify for CalPERS. Informational Only.



Food Services Worker at Fountain Valley Elementary School District

Application Deadline

Until Filled

Date Posted

2/29/2024

Contact

Donna Johnson

714-843-3228

Number of Openings

2

Salary

Pay Range

\$19.88 (Range 15, Step 1) - \$24.17 (Range 15, Step 5) Per Hour

Add'l Salary Info

\$19.88 - \$24.17 per hour (Range 15, 5 steps) *per CSEA contract, hiring may be made up to step 3

Length of Work Year

9.6 months

Employment Type

Part Time

Requirements / Qualifications

EDUCATION AND EXPERIENCE

High school diploma or equivalent and job related experience is desired.

CERTIFICATES AND LICENSES

Completion of Food Handlers/ServSafe Certificate by end of probationary period.

Comments and Other Information

When a sufficient number of qualified applicants are received, they will be invited to attend the written test at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley, CA 92708. Applicants will be invited to attend the test via email. Please allow at least 75 minutes for check-in, instructions, and the test. Please bring a valid ID such as a driver's license or passport.

Please arrive at least 15 minutes before your test time for check-in.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.



Head Custodian at Fountain Valley Elementary School District

Application Deadline

3/12/2024 3:30 PM Pacific

Date Posted

2/21/2024

Contact

<u>Donna Johnson</u> 714-843-3228

Number of Openings

1

Salary

Pay Range

\$28.74 (Range 52, Step 1) - \$34.92 (Range 52, Step 5) Per Hour

Add'l Salary Info

* Per CSEA contract hiring may be made up to step 3

Length of Work Year

12

Employment Type

Part Time

Requirements / Qualifications

Job-related experience with increasing levels of responsibility is required, as well as a high school diploma or equivalent.

This position is for 28.75 hours per week. The shift is Monday - Friday 3:00 p.m. - 8:45 p.m.

Comments and Other Information

The first part of the examination process is a written test scheduled for Wednesday, March 13, 2024, at 2:30 at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley. Please arrive 15 minutes early to be seated. All applicants are invited to attend since there will be no screening of applications before the test. Please allow at least 1 hour and 30 minutes for check-in, instructions, and the test. Please bring a valid ID such as a driver's License or passport. Applications will be screened for the minimum qualifications following the written test. Applicants are expected to meet the minimum qualifications stated above. Those applicants who pass the exam and meet the minimum qualifications will be invited to the performance interview.



Substitute Services Technician at Fountain Valley Elementary School District

Application Deadline

4/11/2024 3:30 PM Pacific

Date Posted

3/19/2024

Contact

Donna Johnson

714-843-3228

Number of Openings

Salary

Pay Range

\$4,468 (Range 41, Step 1) - \$5,426 (Range 41, Step 5) Monthly

Add'l Salary Info

* Per CSEA contract, hiring may be made up to step 3

Length of Work Year

10.2 months

Employment Type

Full Time

Requirements / Qualifications

Job-related experience is required, as well as a high school diploma or equivalent.

Comments and Other Information

The examination process will begin with a required written test on April 15, 2024, at 9:00 a.m. All applicants are invited to attend the test. Please arrive 15 minutes early for check-in and seating. A passing score must be received to proceed to the interview. Tentative schedule is as follows: 6:00 a.m. - 1:30 p.m. (Monday-Friday with 1/2 hour unpaid lunch) and 1 additional hour per day working remotely in the afternoon/evening.

Please bring a valid photo ID, such as a driver's license or passport. The test will be held at the Fountain Valley School District Offic 10055 Slater Ave., Fountain Valley.

Please allow about 1.5 hours for instructions and test time.

Applications will be screened for the minimum qualifications following the written test.

CalPERS Links Not all postings qualify for CalPERS. Informational Only.



Warehouse Operator/Delivery Driver at Fountain Valley Elementary School District

Application Deadline

3/20/2024 3:30 PM Pacific

Date Posted

2/29/2024

Contact

Donna Johnson

714-843-3228

Number of Openings

Salary

Pay Range

\$28.17 (Range 50, Step 1) - \$34.23 (Range 50, Step 5) Per Hour

Add'l Salary Info

Position includes Health & Welfare benefits. *Per CSEA contract hiring may be made up to step 3

Length of Work Year

12 months per year

Employment Type

Part Time

Requirements / Qualifications

EDUCATION AND EXPERIENCE REQUIREMENTS:

Job-related experience and graduation from high school.

CERTIFICATES AND LICENSES:

Valid California Class C Drivers License

Valid forklift & Motorized Pallet Jack Certificate

The examination process will consist of a written test and an oral interview. The test will be held on Thursday, March 28, 2024, at 9:00 a.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, CA 92708. All applicants are invited to test.

Comments and Other Information

This position is 30 hours per week and includes Health & Welfare benefits. Membership in CalPERS retirement.

CalPERS Links Not all postings qualify for CalPERS. Informational Only.