

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## Regular Meeting AGENDA

Fountain Valley School District  
PDC Room  
10055 Slater Avenue  
Fountain Valley, CA 92708

May 15, 2025  
3:30 p.m.

Mrs. Carol Davis, Chairperson  
Mr. Tony McCombs, Vice- Chairperson  
Mr. William Mullin, Member  
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

### GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Public Hearing for 2025-2026 Personnel Commission Budget** *Action*  
  
A public hearing shall be held to receive public comment on the first reading of the 2025-2026 Personnel Commission Budget. Public input is welcome. Please email your comments to [madisond@fvsd.us](mailto:madisond@fvsd.us) by 1:00 P.M. on Thursday, May 15, 2025. Your comments will be read into the record.
4. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, March 27, 2025** *Action*  
(Attachment #1)
5. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, April 24, 2025** *Action*  
(Attachment #2)
6. **Minutes, Regular Meeting of the Board of Trustees, April 10, 2025** *Information*  
(Attachment #3)
7. **Director's Report** *Information*
8. **Commissioner's Comments** *Information*

## 9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes. *Information*

## ADMINISTRATION

### 10. Certification of Eligibility Lists *Action*

Assistant Superintendent, Business  
Behavior Intervention Assistant – Schoolwide General Education  
Food Services Worker  
(Attachments #4-6)

## PERSONNEL

Nothing at this time.

## FINANCIAL

11. 2024- 2025 Budget Update Presentation – Assistant Superintendent, Business Services: Ms. Christine Fullerton *Information*

12. 2025-2026 Personnel Commission Budget – First Reading *Information*  
(Attachment #7)

## CLOSED SESSION

### 13. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

## NEXT MEETING

### 14. The next meeting of the Personnel Commission will be:

June 26, 2025  
3:30 p.m.  
PDC Room

## ADJOURNMENT

### 15. Adjournment

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR  
MEETING OF MARCH 27, 2025**

DATE: May 8, 2025

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Attached for your approval are the minutes of the Personnel Commission regular meeting of March 27, 2025.

**RECOMMENDATION**

The Personnel Commission approve the minutes of the March 27, 2025 Personnel Commission regular meeting.

**Attachment #1**

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting

## MINUTES

March 27, 2025

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:32 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Tony McCombs led the Pledge of Allegiance. Present for the entire meeting:

Mrs. Carol Davis, Chairperson  
Mr. Tony McCombs, Vice-Chairperson  
Mr. William Mullin, Member (Absent)  
Mrs. Carmen Serna, Director, Human Resources

### GENERAL FUNCTIONS

#### Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Due to Mr. Mullin's absence, there was an automatic second. Motion carried.

#### Introduction of Guests

Ms. Chris Olson, School Office Manager at Talbert and CSEA Vice-President; Mr. Jeremy Talley, Head Custodian at Oka and CSEA President.

#### Introduction of Staff

Mrs. Carmen Serna was in attendance.

#### Minutes, Regular Meeting of the Personnel Commission, February 27, 2025

Mr. McCombs moved to approve the Minutes as presented. Automatic second. Motion carried.

#### Minutes, Regular Meeting of the Board of Trustees, January 16, 2025

Presented as an information item only.

#### Minutes, Regular Meeting of the Board of Trustees, February 13, 2025

Presented as an information item only.

#### Minutes, Special Meeting of the Board of Trustees, February 20, 2025

Presented as an information item only.

#### Minutes, Governance Team Building Meeting of the Board of Trustees, February 22, 2025

Presented as an information item only.

#### Director's Report

Mrs. Serna provided an overview of the CSPCA conference with the Personnel Commissioners that occurred in Napa, March 16-18, 2025. Personnel that attended the conference: Mrs. Serna, Ms. Danette Madison, (Personnel Technician), Mr. Bill Mullin (Personnel Commissioner) and Mr. Jeremy Talley (CSEA President). Mrs. Serna stated there were several breakout sessions that provided great information.

This being Ms. Madison's first time attending the conference, it allowed for collaboration on sessions to attend and conversation after the sessions as to what was discussed and how it applies to Fountain Valley School District. Sessions included topics, such as, Classification and Compensation and Artificial Intelligence (AI). As for AI, Mrs. Serna shared her awareness of the usage of ChatGPT and used it periodically as a resource. She explained the session provided information as to how long AI has been developing, how it is currently being used by students and professionals, and provided several other AI applications available for use. The session provided several pros and cons to using it. The session was well put together and it brought to our attention how applicants could use AI for completion of applications and such.

She shared another great session attended with Ms. Madison was about leaves (of absence). It provided a new perspective on how leaves are currently being processed and how we can better serve our employees. Together with Mr. Mullin, they attended the Culture of Developing Trust in the Workplace. She also attended a Workplace Violence Prevention session that covered the new law passed which states each District had to create a Workplace Violence Prevention plan. Because the law is new and is still evolving, the session provided information to help move forward with a better understanding.

Mrs. Serna shared she attended the FVSD Annual Art Show, which was very well attended by the community. There were an array of activities for the attendees from food trucks to hands on activity booths for the children. The middle school choir's performed as well.

Lastly, Mrs. Serna wanted to address the Resolution that was on the agenda prior to the Personnel Commission taking action.

#### **Commissioners' Comments**

Commissioners had no comments.

Mrs. Davis thanked everyone for their reports and comments regarding the CSPCA conference.

#### **Public Comments**

Mr. Talley shared he attended the CSPCA conference and also attended the Workplace Violence Prevention session with Mrs. Serna. He shared it was about reporting violence in the workplace, having a plan in place that the District would adopt and each site would then have a modified plan specifically for their site. Mr. Talley had questions about the AI session, he asked if the AI session was pertaining to the use of ChatGPT or if it addressed the use of AI for personnel. He shared the information available at the conference was great and the networking was a great opportunity. He stated he was able to attend favorite sessions/speakers as they always have great information. He said not from this conference, but he learned how there was another possible way to fund the days in the catastrophic sick leave bank. Mr. Talley continued by stating the conference was a great learning opportunity. He said the district lost Donna Johnson, Personnel Technician who recently retired, who was a wealth of information. This conference provided Mr. Talley with the first opportunity to collaborate with Mrs. Madison, Mrs. Serna and Mr. Mullin. Through the years, the conference allows for the rapport to grow between Personnel Commission staff and CSEA. CSEA has always had a good working relationship with the District and it intended to keep it that way.

Mrs. Davis reminded Mr. Talley that not all district's have the same relationship. Mr. Talley stated he learned at the conference of how volatile relationships are in different districts. He said CSEA is very fortunate for being on the same page with the District and for doing what is best first for students and employees.

Mrs. Davis stated she shared that a conference she attended, Personnel Commissioners from other districts shared they had to attend meetings every other week to continue building trust.

Mr. Talley responded he was thankful for the representation the district has, from Mrs. Serna to Assistant Superintendents, Ms. Cathie Abdel and Ms. Chris Fullerton.

As personnel change, Mr. Talley stated it was important to ensure language was codified in the contract to protect the employees and to continue setting up Classified members for success.

Mrs. Serna commented that CSEA negotiations were scheduled for the following week and what Mr. Talley shared was negotiations and collaboration. Mr. Talley continued to comment that he was looking forward to negotiations and Ms. Chris Fullerton will be missed when she retires in June 2025.

## **ADMINISTRATION**

### **Certification of Eligibility Lists**

Mr. McCombs motioned to approve the Certification of Eligibility lists for Instructional Assistant Mild/Moderate, Instructional Assistant Moderate/Severe, ESP Assistant, and Food Services Worker. Automatic second, motion carried.

Mrs. Davis stated there appeared to be a lot of testing. Mrs. Serna responded that the District is in a better place regarding hiring, so positions were being posted for substitutes. Most recently, Head Custodian substitutes were needed due to the substitute pool being low. Also posted was Substitute – School Office Manager to increase the substitute pool. Mrs. Serna shared with the Personnel Commissioners that CalPERS had reinterpreted the law regarding hiring retiree annuitants to work specifically on a substitute basis. CalPERS stated if a district is able to hire a substitute for a position, they should be hired first and not hiring a retiree annuitant to supplement their income.

Mrs. Davis commented when a retiree returns to the workplace, it makes it easier for the position and district because of their knowledge. Mr. Talley also commented that the retiree's knowledge of the process and their knowledge is a commodity. He also commented that the CSEA union also has contacted CalPERS for additional information. Mr. Talley mentioned retiree Spirk who was a School Office Manager with years of knowledge who has helped out seamlessly. Mrs. Serna stated CalPERS was still working on the criteria and had overwhelming response from districts asking for clarification and specific criteria. Mrs. Serna stated the district had to make sure they were trying to fill positions with regular hires or calling substitutes before contacting a retired annuitant. She continued stating a viable substitute pool list must be in place.

Mr. McCombs shared retiree annuitants may have been hired after retirement for training purposes. Mrs. Serna reiterated the process was still being reviewed by CalPERS, the district had been in communication with the retired annuitants because they are great people, do a great job, but the district does not want to jeopardize their retirement. She wanted to make sure they understood that it was not a district protocol, but the district was trying to protect the retiree, their retirement, and following CalPERS direction.

### **Resolution No. 2025-01**

Mrs. Davis asked for a motion to open discussion regarding Resolution No. 2025-01.

Mrs. Serna shared with the Commission and guests that this was not a new process. The resolution last took effect when Mrs. Chris Fullerton was hired 10 years ago.

Mrs. Serna stated the resolution was approved 10 years ago and the same resolution could have been used, but the Personnel Commission wanted transparency. The sole purpose for the resolution was to allow for the position to be under the category of Senior Management, where it was currently.

The District Senior Managers was comprised of the Superintendent and the three Executive Cabinet members: Assistant Superintendent, Personnel, Assistant Superintendent, Educational Services, and Assistant Superintendent, Business Services.

Mrs. Serna stated having the Assistant Superintendent, Business Services as part of the Senior Managers is typical for many districts. The process would produce an unranked list of candidates to select from. The District partnered with School Services of California to assist with the recruitment process to find the right candidate. Hiring an Assistant Superintendent, Business Services is critical to the well-being of the District. The resolution is not changing the position title or the salary. The Board of Trustees also approved the resolution recently and this was the presentation to the Personnel Commission to be aware and to honor their rights as the Personnel Commission.

Mrs. Davis asked about the type of exam, if it was an exam or essay type of submission. Mrs. Serna stated the recruitment process was posted on various platforms, such as, EdJoin and EdCal, and CASBO network with School Services support. The posting was live on March 17, 2025 with the deadline to apply is April 14, 2025. She stated that, as with her hiring process, various stakeholders assist with the interviewing process.

Mrs. Davis asked for clarification regarding application requirements. Mrs. Serna stated an application stating the candidates experience, degrees, certifications etc. The vetting process will start with screening of applications for minimum requirements and experience followed by the first interview. The Assistant Superintendent, Business Services, requires a higher level of experience and knowledge.

A brief discussion was held regarding the topic of stakeholders that participate in the interview panel and the various manners to reach being hired as an Assistant Superintendent, Business Services.

Mrs. Serna expressed her appreciation for the Personnel Commission and the importance of transparency. She added that she had spoken to Mr. Mullin regarding the resolution as he was absent from the Personnel Commission meeting on March 27th.

Mrs. Davis stated she appreciated the information and stated she thought the information she had stated what stakeholders were going to be involved and it was quite extensive.

Mrs. Davis stated the recommendation was that the Personnel Commission adopt Resolution No. 2025-01 approving the designation of the position of Assistant Superintendent, Business Services, as a Classified Senior Management position under Education Code Section 45108.5. Mr. McCombs moved to approve, automatic second. Resolution approved.

## **PERSONNEL**

### *Job Announcements*

Mrs. Davis stated there was dual certification for: Bus Driver, Instructional Assistant – Applied Behavior Analysis, and Substitute School Office Manager. Mr. McCombs did not have comment.

Mrs. Davis asked about the School Office Manager substitutes and the need for only five, as mentioned on the job announcement. Mrs. Serna stated that generally, when placing the postings, we estimated the number of substitutes needed and accepted how many applicants allowed for adequate staffing if long-term assignments were needed.

## **FINANCIAL**

Nothing at this time.

## **CLOSED SESSION**

Mrs. Serna advised a closed session is needed with no anticipated report after closed session. The Personnel Commission adjourned to closed session at 4:10 p.m.

## **NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**  
**April 24, 2025, at 3:30 p.m.**  
**PDC Room**

## **ADJOURNMENT**

The March 27, 2025, regular meeting of the Personnel Commission adjourned at 4:25 p.m.

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Mrs. Davis, Chairperson

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Mr. McCombs, Vice-Chairperson



**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR  
MEETING OF APRIL 24, 2025**

DATE: April 29, 2025

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Attached for your approval are the minutes of the Personnel Commission regular meeting of April 24, 2025.

**RECOMMENDATION**

The Personnel Commission approve the minutes of the April 24, 2025 Personnel Commission regular meeting.

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting

## MINUTES

April 24, 2025

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:32 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Bill Mullin led the Pledge of Allegiance. Present for the entire meeting:

Mrs. Carol Davis, Chairperson  
Mr. Tony McCombs, Vice-Chairperson (Absent)  
Mr. William Mullin, Member  
Mrs. Carmen Serna, Director, Human Resources

### GENERAL FUNCTIONS

#### Introduction of Guests

No guests were in attendance.

#### Introduction of Staff

Mrs. Serna thanked everyone for joining the meeting and stated Mr. McCombs had a commitment and appreciated the other two Commissioners for being in attendance, which allowed for the quorum. In attendance were Ms. Cathie Abdel, Assistant Superintendent, Personnel Services; Mr. Jeremy Talley, Head Custodian at Oka and CSEA President; Ms. Christine Olson, School Office Manager at Talbert Middle School and CSEA Vice-President; and Ms. Danette Madison, Classified Personnel Technician.

#### Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Due to Mr. McCombs absence, there was an automatic second. Motion carried.

#### Minutes, Regular Meeting of the Personnel Commission, March 27, 2025

Due to Mr. McCombs absence, the approval of the Minutes was tabled for the next Personnel Commission meeting on May 15, 2025. Mrs. Davis inquired with Mr. Mullin, due to his absence, if he had any questions. Mr. Mullin stated he did not have any questions or comments.

#### Minutes, Regular Meeting of the Board of Trustees, March 13, 2025

Presented as an information item only.

#### Director's Report

Mrs. Serna commented how quickly time has gone as we approach the beginning of May. The end of the school year always provided an opportunity for review and preparation for the summer. She stated recently that Ms. Abdel, Mr. Talley, she and stakeholders were able to conduct initial interviews for the Assistant Superintendent, Business, which were successful. Next Tuesday, Dr. Stopp and the Executive Cabinet will hold the final interviews and it was anticipated that the name of the chosen candidate will be presented to the Board of Trustees at the scheduled Board Meeting on May 8, 2025. As soon as the information is public, Mrs. Serna will share the details with the Personnel Commissioners to keep them informed.

Mrs. Davis commented that was a fast timeline. Mrs. Serna concurred and stated they were happy with the number of candidates that applied as well as with the initial interviews. She stated interviewers walked away feeling comfortable with the considered candidates.

Personnel was gearing up to prepare for summer school, regular education and special education. A Google interest form was sent to all Classified personnel with the deadline just closing, there were many interested personnel interested in working during the summer. Mrs. Serna stated that the summer assignments would be assigned starting with special education, then general education.

Personnel was also preparing for staffing as there had been resignations and retirements. She also stated there was an anticipated growth in Transitional Kindergarten (TK), which would require more TK Aides beginning the 2025-2026 school year. Mrs. Serna stated this process needed to start now because waiting until the summer would be too late. Mrs. Davis asked how old a child must be to enroll into Transitional Kindergarten. Ms. Abdel stated the child needed to be four years of age by the first three days of the school year. Mrs. Serna commented the District still provided the traditional Preschool program that was fee-based and was supplemented by the State. She offered that the program provided accessibility for working parents for their young children to receive instruction, childcare and placed them on the path to success. Mrs. Serna indicated there was opportunity for current Kindergarten Aides to express their interest in the new TK Aide positions due to the number of hours being offered. Current Kindergarten Aides work 17.5 hours per week, whereas the TK Aides work 28 hours per week. She stated filling the positions was a top goal.

The Personnel Commission was provided with a copy of the district's newsletter, *School News*. Mrs. Serna stated that the newsletter provided updates to parents, stakeholders, and the community of the various events occurring at the schools, especially awards presented to students by the Board of Trustees. Also provided to the Commissioners was a copy of the Classified Personnel Report that went to the Board of Trustees' last meeting which provided an update regarding hiring, resignations and leaves of absences.

Mrs. Serna stated that the annual Classified employee celebration was scheduled for May 15, 2025. She mentioned CSEA would also have their pizza event, as in previous years. She expressed excitement for the next couple of months and the closing of the school year.

### **Commissioners' Comments**

Mr. Mullin stated he was reserving his comments for the next Personnel Commission meeting as he had prepared a synopsis of the CSPCA conference attended in March along with Mrs. Serna, Mr. Talley, and Ms. Madison. He stated the conference was a bit different than in the past but overall was a good meeting.

### **Public Comments**

Mr. Talley commented in response to Mr. Mullin's CSPCA comments, that the best part of the conference was the information presented and the amazing speakers.

Mrs. Davis added that when she last attended a conference, she found how grateful she was to work with Fountain Valley because many other places did not have the camaraderie or the same level of caring that FVSD had.

Mr. Talley concurred with Mrs. Davis and that it was fortunate to have people who respected each other even in times of differences.

Mr. Mullin added more to his initial comments, stating while at the conference he was made aware that Castro Valley had a Personnel Commission handbook that was updated and provided to the Board. He stated it seemed like a great document to have and would like to obtain a copy.

Mr. Talley stated he thought that would be a great idea to review because personally when he was first hired, he did not have an understanding as to the purpose or responsibilities of the Personnel Commission.

Mrs. Davis stated that the Annual Report would more than likely be the equivalent document offered at the district.

Mrs. Serna stated she would request a copy of Castro Valley's Personnel Commission handbook and determine the differences between the documents. Some Districts offer the Annual Personnel Commission Report, a simple data-only type of report, but our report encompasses more information, such as, explaining the jurisdiction and responsibilities of the Personnel Commission. She said perhaps there may be aspects of their handbook that could be integrated into the annual report.

Mr. Mullin shared that during the presentation at the conference, Castro Valley shared the handbook was created when there were challenging times between the Personnel Commission, Superintendent, and Board of Trustees. After the creation of the handbook, Castro Valley stated it had assisted greatly since.

## **ADMINISTRATION**

Nothing at this time.

## **PERSONNEL**

Mrs. Serna provided information regarding the Schoolwide General Education Behavior Intervention Assistant (BIA) job announcement and clarified that the classification encompassed special education and general education that supports the entire school. She shared that there was a vacancy at a school site that required a general education schoolwide BIA. There was a need to review the requirements and qualifications for the position and candidates to be able to support the entire school not just an individual student or classroom. Mrs. Serna shared there were a few interested candidates, internally and externally. There would be subject matter experts interviewing to ensure the best equipped candidates were forwarded to the eligibility list.

Mrs. Serna shared the search for Food Services Workers continued and shared there were a number of applicants. The hiring would require a lot of training. She complimented the work of Director, Food Services, Suzanne Brown and her team for the work they continued to do which included serving breakfast and larger number of students being served. She stated there was a need for Food Services Worker substitutes.

Mr. Mullin asked what the substitute pool was for Food Services Worker. Mrs. Serna stated there had not been many substitutes for this classification and this was the reason for the posting searching for substitutes. This substitute listing had a higher interest than expected.

Mr. Talley stated there were ten school sites with two Food Services Workers assigned to each site, so it would seem it would be difficult to keep substitutes on the list as there may be little opportunity for assignments. The kitchens have seen a lot of changes due to TK. They do a lot of work, which included the time during COVID, where they served the community and were working when others were made to stay home.

Mrs. Serna commented the Food Services Workers were at the forefront from day one during COVID. She shared the classification and compensation review conducted in the past allowed for a salary increase that moved the range from ten to fifteen to remain competitive, which allowed for retaining staff.

## **FINANCIAL**

Nothing at this time.

## **CLOSED SESSION**

No closed session was required.

## **NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**  
**May 15, 2025, at 3:30 p.m.**  
**PDC Room**

## **ADJOURNMENT**

The April 24, 2025, regular meeting of the Personnel Commission adjourned at 4:25 p.m.

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Mrs. Davis, Chairperson

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Mr. McCombs, Vice-Chairperson

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF April 10, 2025**

DATE: April 29, 2025

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Attached for your information are the minutes of the Board of Trustees regular meeting of April 10, 2025.



**FOUNTAIN VALLEY  
SCHOOL DISTRICT**  
*Board of Trustees Meeting*

## **Board of Trustees Regular Meeting - Apr 10 2025 Minutes**

Thursday, April 10, 2025 at 5:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

### **A. CALL TO ORDER- 5:00 P.M.**

1. Roll Call
  - Sandra Crandall, President
  - Dennis Cole, President Pro Tem
  - Phu Nguyen, Clerk
  - Ashley Ramirez, Member
  - Steve Schultz, Member

### **B. APPROVAL OF AGENDA**

1. Agenda for April 10, 2025 Regular Board of Trustees Meeting  
ACTION:

*Moved by:* Phu Nguyen

*Seconded by:* Steve Schultz

**Carried 5-0**

### **C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

There were no requests to address the board on closed session items.

### **D. CLOSED SESSION**

1. Personnel Matters: Government Code 54957 and 54957.1  
Appointment/Assignment/Promotion of employees;  
employee discipline/dismissal/release; evaluation of  
employee performance; complaints/charges against an

employee; other personnel matters.

2. Pupil Personnel: Education Code 35146
3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
4. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5

**E. OPEN SESSION - 5:00 P.M.**

1. Pledge of Allegiance was led by Mrs. Ramirez.

**F. REPORT OF CLOSED SESSION**

1. The Board President reported that no action had been taken.

**G. RECOGNITION/ANNOUNCEMENT**

1. Through the Eyes of a Student  
It is the interest of the Board of Trustees to learn our students' perspectives of our schools as experienced and shared by them.  
  
On behalf of the Board, Mr. Cole read a statement in Spanish by Gisler student Lysander Rojas.

**H. SPECIAL PRESENTATION**

1. Recognition of Newland Elementary School Students -- Lighthouse Leadership Awards  
It is an interest of the Board of Trustees to recognize students who display leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect, and love. The Board will recognize eight outstanding students from **Newland Elementary School**.
2. Recognition of Oka Elementary School Students -- Lighthouse



## Leadership Awards

It is an interest of the Board of Trustees to recognize students who display leadership through the FVSD Guiding Principles: perseverance, citizenship, leadership, teamwork, integrity, respect, and love. The Board will recognize nine outstanding students from **Oka Elementary School**.

### **I. BOARD MEMBER REPORTS**

Mr. Schultz attended the Madagascar musical at Gisler Elementary, attended the Rotary ESS breakfast, and middle school cheer groups. He congratulated all the FVSD teachers of the year and noted the loss of a former FVSD alumnus.

Mr. Nguyen attended the Middle School Show Choir performance, the Middle School basketball tournament, the FVSD SPC meeting, the District Art Show, Talbert's Open House, and the Plavan Site Visit and Jog-a-thon. Lastly, he noted this being Black April in the Vietnamese community, recognizing 50 years since the Vietnam War.

Mrs. Ramirez attended the Rotary's Every Student Succeeding Breakfast, District Art Show, Toured Plavan, Courreges, Fulton, and Oka, and attended Talbert's Open House and the Talbert and Fulton Choir Performances.

Additionally, for her committee work, she attended the FVSD Health & Wellness Meeting and the Huntington Beach Quarterly Meeting. She thanked them for their partnership and responsiveness to having the crosswalk installed in Yorktown by Oka.

Mr. Cole attended the Wicked Show Choir performance (and sang a bar during his report), the District Wild About Art Show, the FVSD Health and Wellness meeting, and the Fountain Valley Schools Foundation Meetings. Lastly, he went to Sacramento to meet with the state treasurer, lieutenant governor, and their teams to talk about expanding a critical-to-college savings program for all children in California.

Mrs. Crandall noted the flow of families in the District Central Office and thanked the IT department for all their hard work in repairing or replacing student computers. She attended Fulton's choir showcase and Show Choir performance, as well as the Surf City Concert at Edison High School, the Gisler musical Madagascar, the middle school basketball tournament, middle school Open House at Fulton, the 4th District PTA Administrators Dinner and the Every Student Succeeding Breakfast, and thanked Dave Osborn and his foundation for the \$500 scholarship provided to each of the

10 students. She toured Plavan, Courreges, Fulton, and Oka. Lastly, she attended the Fountain Valley Schools Foundation meeting where two principals shared what the Foundation grant money at their school was used for: Oka principal Julie Ballesteros shared about the FOSNOT Math program, and the Tamura PTA president, Mrs. Coral Dyla, from Tamura School, shared about the Brainstorm STEM student lessons and a STEM family night that they were able to procure with the grant.

## **J. PUBLIC COMMENTS**

*Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.*

**To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.**

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There was one request to address the Board:

Mrs. Jennifer Moore, FVSD teacher spoke about elementary planning time

## **K. LEGISLATIVE ITEMS**

1. Board Policy 1312.3 Uniform Complaint Procedures (First Reading)

### **Background:**

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in the Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 1312.3 requires updates to reflect changes and

updates to language regarding to address prohibited discrimination and violations of state and federal laws governing educational programs, 5 CCR 4621 mandates districts to adopt uniform complaint procedures (UCP) consistent with the state's complaint procedures specified in 5 CCR 4600-4670. The following policy contains a list of programs and activities subject to these procedures pursuant to state law BP 1312.3 is being brought to the Board of Trustees for first reading.

**Submitted By:**

Superintendent's Office

**Attachments:**

[1312.3 Uniform Complaint Procedures](#) 

It is recommended that the Board of Trustees approves the revisions to Board Policy 1312.3 for first reading and move the policy forward for second reading, with any changes as indicated by the Board of Trustees.

*Moved by:* Dennis Cole

*Seconded by:* Phu Nguyen

**Carried 5-0**

2. Board Policy 5113 Attendance & Absences (First Reading)

**Background:**

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in the Education Code or statute. The California School Board Association or the Orange County of Department of Education informs the District of mandated changes through alerts.

Board Policy 5113 Attendance & Absences requires updates to reflect changes and updates to Education Code 48200 and Education Code 48260. Board Policy 5113 is being brought to the Board of Trustees for first reading.

**Fiscal Impact:**

There is no fiscal impact associated with this item.

**Submitted By:**

Educational Services

**Attachments:**

[5113 Absences and Excuses - First Reading.docx](#) 

It is recommended that the Board of Trustees approves the revisions to Board Policy 5113 for first reading and move the policy forward for second reading, with any changes as indicated by the Board of Trustees.

*Moved by:* Sandra Crandall

*Seconded by:* Ashley Ramirez

**Carried 5-0**

3. Board Policy 5113.1 Chronic Absenteeism and Truancy (First Reading)

**Background:**

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in the Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 5113.1 Chronic Absenteeism and Truancy requires updates to reflect changes to language associated with the passage of Senate Bill 153, which authorizes districts to implement attendance recovery programs for students in grades TK-12 to make up lost instructional time and offset absences. Board Policy 5113.1 is being brought to the Board of Trustees for first reading.

**Submitted By:**

Educational Services

**Attachment:**

[5113.1 Chronic Absences and Truancy - First Reading.docx](#) 

It is recommended that the Board of Trustees approves the revisions to Board Policy 5113.1 for first reading and move the policy forward for second reading, with any changes as indicated by the Board of Trustees.

*Moved by:* Ashley Ramirez

*Seconded by:* Dennis Cole

**Carried 5-0**

4. Board Policy 6174 Education for English Language Learners  
(First Reading)

**Background:**

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in the Education Code or statute. The California School Board Association or the Orange County of Department of Education informs the District of mandated changes through alerts.

Board Policy 5113 Attendance & Absences requires updates to reflect changes and updates associated with Assembly Bill 2074, Senate Bill 114, Senate Bill 141, and Assembly Bill 2268. Board Policy 6174 is being brought to the Board of Trustees for first reading.

**Submitted By:**

Educational Services

**Attachment:**

[6174 Education for English Language Learners - First Reading.docx](#) 

It is recommended that the Board of Trustees approves the revisions to Board Policy 6174 for first reading and move the policy forward for second reading, with any changes as indicated by the Board of Trustees.

*Moved by:* Phu Nguyen

*Seconded by:* Steve Schultz

**Carried 5-0**

5. 2025-26 Declaration of Need for Fully Qualified Educators

**Background:**

Each year, we file the Declaration of Need for Fully Qualified Educators with the California Commission on Teacher Credentialing. This declaration shows estimated hiring needs

for certain positions, which may require an emergency credential. We only estimate what we think we might need. We can adjust our estimates at any time during the school year. The Commission expects us to be within ten percent (10%) of what we actually request. We have never gone over that percentage.

**Submitted by:**

Personnel Services

**Attachments:**

[2025-26 Declaration of Need for Fully Qualified Educators](#) 

It is recommended that the Board of Trustees approves the 2025-26 Declaration of Need for Fully Qualified Educators so that staffing can be completed with the best possible candidates.

*Moved by:* Steve Schultz

*Seconded by:* Sandra Crandall

**Carried 5-0**

6. Approval of Adoption of Kindergarten Screener for Reading Difficulties, Including Risk of Dyslexia

**Background:**

On July 10, 2023, Governor Newsom signed Senate Bill 114 into law, which requires Districts to screen students in Kindergarten through 2nd grade for reading delays, including dyslexia. In December 2024, the State Board of Education provided LEAs with an approved list of screening instruments, from which school districts must select, have approved by their local board, and prepare to implement annually beginning with the 2025-26 school year.

**Current Considerations:**

In January 2025, FVSD's Educational Services Team formed a Literacy Screener Committee, which consisted of Kindergarten teachers from multiple FVSD school sites. The committee met on February 26, 2025. During the meeting, the District's TOSA team shared the history of Senate Bill 114, information included in the 2017 document "*California Dyslexia Guidelines*," and reviewed the four SBE-approved

instruments.

After completing the review process, FVSD's Literacy Screener Committee is recommending the adoption of:

- *Multitudes*, a tool developed by the University of California, San Francisco that is free to school districts and consists of a 10-13 minute screening administered one-to-one by classroom teachers

**Fiscal Impact:**

The recommended literacy screening instrument is free to school districts; however, there will be costs associated with training FVSD staff in preparation for the 2025-26 school year. The District will receive a \$45,000 grant through the Orange County Department of Education to support those costs.

**Submitted By:**

Educational Services

**Attachments:**

[UC San Francisco Multitudes Agreement.pdf](#) 

It is recommended that the Board of Trustees approves the adoption of *Multitudes*, as the District's literacy screener for Kindergarten.

*Moved by:* Ashley Ramirez

*Seconded by:* Phu Nguyen

**Carried 5-0**

7. Adoption of 1st and 2nd Grade Screener for Reading Difficulties, Including Risk of Dyslexia

**Background:**

On July 10, 2023, Governor Newsom signed Senate Bill 114 into law, which requires Districts to screen students in Kindergarten through 2nd grade for reading delays, including dyslexia. In December 2024, the State Board of Education provided LEAs with an approved list of screening instruments, from which school districts must select, have approved by their local board, and prepare to implement annually beginning with the 2025-26 school year.

**Current Considerations:**

In January 2025, FVSD's Educational Services Team formed a Literacy Screener Committee, which consisted of 1st- and 2nd-grade teachers from multiple FVSD school sites. The committee met on February 26, 2025. During the meeting, the District's TOSA team shared the history of Senate Bill 114, information included in the 2017 document "*California Dyslexia Guidelines*," and reviewed the four SBE-approved instruments.

After completing the review process, FVSD's Literacy Screener Committee is recommending the adoption of:

- *Rapid Online Assessment of Reading*, a tool developed by Stanford University that is free to school districts and consists of a 10-20 minute online assessment that can be administered with a whole class of students.


**Fiscal Impact:**

The recommended literacy screening instrument is free to school districts; however, there will be costs associated with training FVSD staff in preparation for the 2025-26 school year. The District will receive a \$45,000 grant through the Orange County Department of Education to support those costs.

**Submitted By:**

Educational Services

**Attachments:**

[ROAR Terms of Service and Data Agreement for Board Approval.pdf](#) 

It is recommended that the Board of Trustees approves the adoption of *Rapid Online Assessment of Reading*, as the District's literacy screener for 1st- and 2nd-grade.

*Moved by:* Dennis Cole

*Seconded by:* Phu Nguyen

**Carried 5-0**


**L. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS**

ACTION: Approval of Consent Agenda Items

*Moved by:* Dennis Cole



**Carried 5-0**

1. Minutes of March 13, 2025 Board of Education Meeting  
[Board of Trustees Regular Meeting - Mar 13 2025 - Minutes - Html](#) 

2. Certificated Personnel Items

**Background:**

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

**Submitted by:**

Personnel Services

**Recommended Action:**

Approval/Ratification of the Certificated Personnel items.

**Attachments:**

[Certificated Personnel Items](#) 

[Azusa Pacific-Fountain Valley ESD MOU 2025-26](#) 

[GCU-Fountain Valley School District - CA MOU - Le, Linh](#) 

3. Classified Personnel Report

**Background:**

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

**Submitted by:**

Human Resources

**Recommended Action:**

Approval/ratification of the Classified Personnel Report

**Attachment:**

[Classified PR 04-10-2025.pdf](#) 

4. Donations

Donations received by the District or school site are sent to the Business Services Department, and must be approved by the Board of Trustees, before the funds can be deposited into the appropriate account.

[Donations .pdf](#) 

5. Approve/Ratify Purchase Orders

**Background:**

Purchase orders have been processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California.

**Submitted by:**

Business Services

**Attachments:**

[PO CHANGE REPORT 2-27-25 thru 3-26-25.pdf](#) 

[PO REPORT 2-27-25 thru 3-26-25.pdf](#) 

6. Warrants

**Background:**

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

**Submitted by:**

Business Services

[FY 2024-2025 Board Report 03.26.25.pdf](#) 

7. Williams Uniform Complaint Quarterly Report (Q#3: Jan 1-Mar 31)

**Background:**

The Orange County Department of Education is requesting the report of uniform complaints received in your district per the requirements of Education Code section 35186(d).<sup>1</sup> This is a reporting requirement for all school districts and county-operated programs.

**Recommended Action:**

It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the first quarter of the 2024-25 year and approves its submittal to the Orange County Department of Education.

**Submitted by:**

Superintendent's Office

**Attachments:**

[UCP Report Form District 2024-25 \(Q3 -- FVSD\).pdf](#) 

8. Procademy Basketball Contract Summer 2025

**Background:**

This agreement between the Fountain Valley School District Childcare Programs Department and Procademy Basketball Programs will provide basketball instruction at all ESP Summer Programs.

**Fiscal Impact:**

The total estimated cost for the program is between \$7,500.00 and \$9,000.00 for the Summer ESP Programs at Courreges, Cox, Newland, and Tamura Schools. The ELOP Grant will cover this expense.

**Submitted By:**

Educational Services

**Recommended Action:**

It is recommended that the Board of Trustees approves the contract with Procademy Orange County for the Summer ESP Program.

**Attachments:**

[Procademy Basketball Contract Summer 2025.pdf](#) 

9. Quality Start OC Quality Rating and Improvement System (QRIS) Participation Agreement with the Childcare Programs Department

**Background:**

This resolution is adopted to certify approval of the contract between Quality Start OC and the Childcare Programs Department. If the agreement is approved, a contract will be awarded for the 2024/2025 school year for a maximum total of

\$3,000.00.


**Submitted By:**

Educational Services

**Recommended Action:**

It is recommended that the Board of Trustees approves the contract between Quality Start OC and the Childcare Programs Department.

**Attachments:**

[Fountain Valley School District 10006898 QRIS-District Incentive 3.24.25.pdf](#) 

10. Award Bid #25-01 Modular Buildings (Site Work Only) at Newland, Oka and Plavan to R. Jensen Co., Inc for \$1,632,000.00

**Background:**

As the District's Expanded Learning Opportunities Program (ELOP) has grown over the last few years, there has been an identified need for additional facilities. The District is adding modular classrooms for ELOP at Newland, Oka and Plavan

An advertisement to bid was placed in the Orange County Daily Pilot on February 6, 2025, and February 13, 2025, pursuant to Public Contract Code 20011 and Government Code 6066. Five (5) Contractors attended the mandatory job walk held on February 18, 2025, and four (4) completed the District prequalification process. Three (3) contractors submitted proposals on the advertised bid date of March 5, 2025, at 1:00 p.m. The bid was awarded to the lowest responsible bidder, R. Jensen Co., Inc.

**Bid Recap**

<b>Contractor</b>	<b>Bid Amount</b>	<b>Bid Alternate Amount</b>
Incotechnic	\$1,489,000.00	\$50,000
R Jensen	\$1,623,000.00	\$40,000
Sandlewood	\$1,933,000.00	\$0.0

**Submitted by:**

Business Services

**Recommended Action:**

It is recommended that the Board of Trustees award Bid #25-01 Modular Buildings (Site Work Only) at Newland, Oka and Plavan to R. Jensen Co., Inc. for \$1,623,000.00.

11. Approve Five Year Operations and Maintenance Agreement with Engie Services U.S., Inc. for the District's Solar Panels

**Background:**

In 2013-2014 the District installed solar panels at each of the ten schools. At that time the District entered into an Operations and Maintenance Agreement with Chevron Energy Solutions, which later became Engie Services U.S., Inc (Engie). The term of the initial agreement expired and staff is requesting a new five (5) year agreement be approved. Under the agreement, Engie will inspect, test, monitor and clean the solar panels and report any findings to District staff.

**Fiscal Impact:**

The fee for the first year is \$69,533 and will increase annually by 5%.

**Submitted By:**

Business Services

**Recommendation:**

It is recommended that the Board of Trustees approve the five-year Operations and Maintenance Agreement with Engie Services U.S., Inc. for the District's solar panels.

**Attachment:**

[Engie Operations & Maintenance Agreement.pdf](#) 

12. Approval of Service Proposal between Orange County Superintendent of Schools and Fountain Valley School District for Vision Driven Math Textbook Adoption Program partnership for the 2025-26 School Year

**Background:**

In March 2025, the FVSD Board of Trustees approved an agreement enabling the District to partner with the Orange County Department of Education for participation in the

Vision Driven Math Textbook Adoption Program for the 2024-25 school year.

Approval of this Service Proposal would enable the District to extend the partnership into the 2025-26 school year by providing up to six full days of professional development for a team of TK through 8th-grade FVSD teachers that will be identified to lead the Math Instructional Materials Review Process over the course of the 2025-26 and 2026-27 school years.

The focus of the 2025-26 work will be twofold. First, the team will engage in a comprehensive study of the 2024 California Mathematics Framework and the California Common Core Standards for Mathematics. Second, the team will gather information and review student achievement data to gain insight into FVSD's specific needs related to mathematics instruction.

**Fiscal Impact:**

The costs associated with this proposal total \$9,000.00 of direct services and materials. The District will cover the cost of this agreement using the Educator Effectiveness Block Grant (EEBG).

**Recommendation:**

It is recommended that the Board of Trustees approves the Service Proposal with the Orange County Department of Education to extend participation in the Vision Driven Math Adoption Program for the 2025-26 school year.

**Attachment:**

[FVSD Proposal 2025-2026\\_Vision Driven Math.docx](#) 

13. APPROVE/RATIFY NON-PUBLIC AGENCY CONTRACTS

**Background:**

Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district.

**Recommended Action:**

It is recommended that the following non-public school/agency/contracts/addendums be approved, and the West Orange County Consortium for Special Education be

authorized to receive invoices and process payment.

**Submitted by:**

Educational Services

**Attachments:**

[04-10-25 Board NPA-S Contracts Approval FVSD - B.pdf](#) 

**M. SUPERINTENDENT'S REPORT/ NEW BUSINESS**

Dr. Stopp shared three things. She attended the Fulton Showcase for 5th grade students who will enter middle school next year. Congratulations to the students and teachers who helped facilitate the day

Two groups she wanted to highlight, Ms. Jay Adams, Talbert Principal has been chosen by ACSA to receive the Dr. Janice Billings Award

FVSDs Teacher of the Year, Emi Allen, elementary music teacher, has been named a semifinalist for the Orange County Department of Education's Teacher of the Year program.

**N. CLOSED SESSION**

**O. REPORT OF CLOSED SESSION**

1. The Board President reported that no action had been taken.

**P. ADJOURNMENT**

1. Meeting Adjourned at 9:43 pm  
ACTION:

*Moved by:* Dennis Cole

*Seconded by:* Phu Nguyen

**Carried 5-0**

2. Next Meeting May 8, 2025

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: April 29, 2025

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Attached are the eligibility lists for:

Assistant Superintendent, Business Services  
Behavior Intervention Assistant – Schoolwide General Education  
Food Services Worker

**RECOMMENDATION**

The Personnel Commission approve the eligibility lists enumerated above.



**ELIGIBILITY LIST**  
**Assistant Superintendent, Business Services**  
**Expires 04-29-26**

NAME
Lawrence “Larry” Ferchaw
Isidro Guerra

**ELIGIBILITY LIST**  
**Behavior Intervention Assistant Schoolwide General Education**  
**Expires 05-01-26**

RANK	NAME
1	Shirley Santos Cantoral
2	Abby Wagner

**ELIGIBILITY LIST**  
**Food Services Worker**  
**Merged (Updated 05-05-25)**

<b>RANK</b>	<b>NAME</b>	<b>EXPIRES</b>
1	Jill Meyer	02-21-26
2	Thuyco Pham	05-05-26
3	Helena Luce	02-21-26
4	Katharine Heap	02-21-26
4	Carol Weaver	05-25-25
5	Jasmine Smith	09-24-25
5	Sonny Jerome	05-25-25
6	Elias Simjee	05-05-26
7	Jessie Kovach	08-09-25
8	Lori Delzer	09-24-25
9	Petty Elgamil	08-09-25
10	Rachel Miranda	08-09-25
11	Lykong Tex	09-24-25

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **2025-2026 PERSONNEL COMMISSION BUDGET – FIRST  
READING**

DATE: May 8, 2025

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The proposed 2025-2026 Personnel Commission budget is attached for the first reading.

Annual Budget of Personnel Commission Fiscal Year 2024-25  Fountain Valley School District		Column I 2023-24 Actuals (\$ only)	Column II 2024-25 Actuals or Estimate (\$ only)	Column III 2025-26 Budget (\$ only)
<b>2000</b>	<b>Classified Salaries<sup>1</sup></b>			
2300	Classified Supervisors & Administrators	\$0	\$0	\$0
	Commission Members <sup>2</sup>	\$1,650	\$1,650	\$1,650
	Director	\$80,631	\$86,466	\$85,570
2400	Clerical, Technical & Office Staff	\$134,518	\$132,595	\$127,248
	Secretaries, Clerks	\$0	\$0	\$0
	<b><i>SUBTOTAL (2000 CLASS.)</i></b>	<i>216,798</i>	<i>220,711</i>	<i>214,468</i>
<b>3000</b>	<b>Employee Benefits</b>			
3101	State Teachers Retirement System – Certificated	\$0	\$0	\$0
3102	State Teachers Retirement System – Classified	\$0	\$0	\$0
3201	Public Employees’ Retirement System-Certificated	\$0	\$0	\$0
3202	Public Employees’ Retirement System-Classified	\$56,507	\$59,270	\$57,070
3301	OASDI/Medicare – Certificated	\$0	\$0	\$0
3302	OASDI/Medicare – Classified	\$16,356	\$16,817	\$16,338
3401	Health & Welfare Benefits – Certificated	\$0	\$0	\$0
3402	Health & Welfare Benefits – Classified	\$66,602	\$71,645	\$70,256
3501	Unemployment Insurance – Certificated	\$0	\$0	\$0
3502	Unemployment Insurance – Classified	\$107	\$109	\$106
3601	Workers’ Compensation Insurance – Certificated	\$0	\$0	\$0
3602	Workers’ Compensation Insurance – Classified	\$4,774	\$4,596	\$4,459
3801	PERS Reduction – Certificated	\$0	\$0	\$0
3802	PERS Reduction - Classified	\$0	\$0	\$0
3901	Other Benefits – Certificated	\$0	\$0	\$0
3902	Other Benefits – Classified	\$279	\$295	\$295
	<b><i>SUBTOTAL (3000 CLASS.)</i></b>	<i>\$144,624</i>	<i>\$152,732</i>	<i>\$148,524</i>

Annual Budget of Personnel Commission Fiscal Year 2024-25  Fountain Valley School District		Column I 2023-24 Actuals (\$ only)	Column II 2024-25 Actuals or Estimate (\$ only)	Column III 2025-26 Budget (\$ only)
<b>4000</b>	<b>Books and Supplies</b>			
4200	Books & Reference Materials	\$0	\$0	\$0
	Literature, Periodicals	\$0	\$0	\$0
4300	Materials & Supplies	\$0	\$0	\$0
	Office Supplies	\$434	\$500	\$500
	<b><i>SUBTOTAL (4000 CLASS.)</i></b>	<b><i>\$434</i></b>	<b><i>\$500</i></b>	<b><i>\$500</i></b>
<b>5000</b>	<b>Services &amp; Other Operating Expenditures</b>			
5200	Travel & Conferences	\$10,195	\$12,000	\$12,000
	Expense Allowances	\$0	\$0	\$0
	Mileage	\$2,519	\$1,500	\$500
	Conferences	\$0	\$0	\$0
5300	Dues and Memberships	\$3,495	\$3,775	\$3,800
5400	Insurance	\$0	\$0	\$0
	Fire and Theft	\$0	\$0	\$0
	Liability	\$0	\$0	\$0
5500	Operations and Housekeeping Services <sup>3</sup>	\$0	\$0	\$0
	Utilities	\$0	\$0	\$0
5600	Rentals, Leases & Repairs	\$0	\$0	\$0
5700	Direct Cost Transfers	\$0	\$0	\$0
	Printing & Forms	\$0	\$60	\$60
5800	Prof/Consulting Services & Operating Expenditures	\$895	\$895	\$895
	Examinations	\$700	\$800	\$800
	Advertising	\$55	\$450	\$100
	Professional Assistance (Screening Committee, Consultants, Analysis Surveys)	\$631	\$1,800	P
5900	Communications	\$0	\$0	\$0
	Telephone	\$0	\$0	\$0

Annual Budget of Personnel Commission Fiscal Year 2024-25  Fountain Valley School District		<u>Column I</u> 2023-24 Actuals (\$ only)	<u>Column II</u> 2024-25 Actuals or Estimate (\$ only)	<u>Column III</u> 2025-26 Budget (\$ only)
	Postage	\$0	\$0	\$0
	<b><i>SUBTOTAL (5000 CLASS.)</i></b>	<i>\$18,490</i>	<i>\$21,280</i>	<i>\$18,155</i>

Annual Budget of Personnel Commission Fiscal Year 2024-25  Fountain Valley School District		<u>Column I</u> 2023-24 Actuals (\$ only)	<u>Column II</u> 2024-25 Actuals or Estimate (\$ only)	<u>Column III</u> 2025-26 Budget (\$ only)
<b>6000</b>	<b>Capital Outlay</b>			
6400	Equipment	\$0	\$0	\$0
	Office Equipment	\$0	\$0	\$0
6500	Replacement of Equipment	\$0	\$0	\$0
	<b><i>SUBTOTAL (6000 CLASS.)</i></b>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
	<b>TOTAL EXPENDITURES</b>	<b>\$380,345</b>	<b>\$395,223</b>	<b>\$381,647</b>

1) Include only those expenditures directly attributable to the activities of the Commission and their employees. For example, salaries of administrators having a line responsibility for all district operations should not be prorated even though some time may be spent working with personnel director.

2) Salaries for Commission member should not be included without prior and specific authorization by the governing board (Education Code Section 45250).

3) The district is required to provide suitable quarters for the Commission and their employees, therefore, expenditures in maintenance, operation, and capital outlay will be limited.