

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## REGULAR MEETING

### MINUTES

May 26, 2017

2:00 p.m.

Carol Davis called the Regular Meeting of the Personnel Commission to order at 2:03 p.m. in the Board Room, 10055 Slater Avenue, Fountain Valley, California. Mr. Chris Mullin led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson  
Mr. William Mullin, Vice Chairperson  
Mr. Ross Hessler, Director, Human Resources

## GENERAL FUNCTIONS

### Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Automatic second used due to the absence of Rabbi Einstein. Motion carried.

### Introduction of Guests

Ms. Cathie Abdel, Mr. Chris Mullin and Ms. Christine Fullerton were in attendance.

### Introduction of Staff

Ms. Donna Johnson was in attendance.

### Minutes, Regular Meeting of the Personnel Commission, April 27, 2017

Mr. William Mullin moved to approve the minutes of the April 27, 2017 meeting. Automatic second used due to the absence of Rabbi Einstein. Motion carried.

### Minutes, Regular Meeting of the Board of Trustees, April 13, 2017

Presented as an information item only

### Minutes, Special Meeting of the Board of Trustees, April 27, 2017

Presented as an information item only

### Agenda, Regular Meeting of the Board of Trustees, May 18, 2017

Presented as an information item only

### Director's Report

Mr. Hessler stated we are entering into a busy time with retirements and resignations at the end of the school year. The Classification study is on schedule and will have the next step completed before the end of June.

### Commissioners' Comments

Mrs. Carol Davis requested information regarding the school construction and the site priorities. Ms. Cathie Abdel stated the site priorities had been determined and the first two schools to begin construction are Courreges and Masuda. Each group of school sites will be completed before moving on to the next group.

Public Comments

None.

**ADMINISTRATION**

“Updates in Education and the Classified Impact”

This information was presented by Principal Chris Mullin. He discussed his classified staffing and gave the Personnel Commission updates on Newland and the District math and reading programs.

“Financial State of the District”

This information was presented by Assistant Superintendent, Business Services, Christine Fullerton. She gave the Personnel Commission an update on the District’s budget and the first sale of Fountain Valley School District’s Measure O bond sale.

Classification Plan Amendment- New classification of Health Technician- LVN

Mr. Hessler reported that Fountain Valley School District has a requirement for one position at this time. The hours for the position are not set but will be determined within the next week. Mr. Mullin moved to certify the new classification of Health Technician – LVN at range 56. Automatic second used due to the absence of Rabbi Einstein. Motion carried.

Classification Study Update

Mr. Hessler reported that EMS Consulting sent the new job descriptions yesterday and most were sent out to the employees today. The employees will have one week to make and return any necessary changes. EMS hopes to have the final draft returned by the end of June. The compensation study will take place in the fall. Mr. Hessler has been very pleased with the new format and how easy the company has been to work with. Everything is currently running on schedule.

Eligibility Lists

No lists were presented.

**PERSONNEL**

Job Announcements

The Interdepartmental Transfer job postings for limited-term Extended School Year positions were reviewed and for CDC Preschool Instructor at Oka.

**FINANCIAL**

The Personnel Commission first reading budget for 2017-2018 was reviewed.

**CLOSED SESSION**

No closed session.

**NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**June 22, 2017**

**4:30 p.m.**

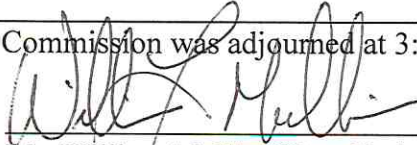
**PDC Room**

**ADJOURNMENT**

The May 26, 2017 regular meeting of the Personnel Commission was adjourned at 3:10 p.m.



Mrs. Carol Davis, Chairperson



Mr. William Mullin, Vice Chairperson