

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL COMMISSION**

***REGULAR MEETING***

**MINUTES**

January 25, 2018

4:30 p.m.

Mrs. Carol Davis called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the Board room, 10055 Slater Avenue, Fountain Valley, California. Mr. McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson  
(Mr. William Mullin, Vice Chairperson - Absent)  
Tony McCombs, Member  
Mr. Ross Hessler, Director, Human Resources

**GENERAL FUNCTIONS**

**Approval of Agenda**

Mr. McCombs moved to approve the agenda as presented. Automatic second used due to the absence of Mr. Mullin. Motion carried.

**Introduction of Guests**

Ms. Cathie Abdel and Ms. Connie Ramirez were in attendance.

**Introduction of Staff**

Ms. Donna Johnson was in attendance.

**Minutes, Regular Meeting of the Personnel Commission, December 17, 2017**

Mr. McCombs moved to approve the agenda as presented with two corrections. Automatic second used. Motion carried.

**Agenda, Regular Meeting of the Board of Trustees, January 18, 2018**

Presented as an information item only.

**Minutes, Special Meeting of the Board of Trustees, December 7, 2017**

Presented as an information item only.

**Minutes, Regular Meeting of the Board of Trustees, December 12, 2017**

Presented as an information item only.

**Director's Report**

Mr. Hessler stated the Board of Trustees' had a very nice recognition for Rabbi Einstein for his 30 plus years of service on the Personnel Commission. He stated next month the Commission will have Assistant Superintendent of Business, Christine Fullerton, give a presentation on the State of the District and State of the Budget. He reminded the Commission that next week is the CSPCA conference in San Diego.

**Commissioners' Comments**

Mrs. Davis and Mr. McCombs were both pleased with the Board's recognition of Rabbi Einstein for his many years of service. Mr. McCombs asked several questions regarding the job announcements or postings. He stated

he likes to see the promotional postings since he believes employees should be given every opportunity for advancement. He stated he would like to know how the seniority points are added to the process. Mr. Hessler replied that the seniority points are added to the ending score before rounding. Mr. McCombs also questioned why there is not a passing score for the exam listed on the posting. He felt if the passing score was listed it would remove any subjectivity in the process. Mr. McCombs requested more information for the Personnel Commission regarding these issues. Mr. Hessler stated the test scores stand alone and the criteria he uses for the passing point on the tests is based on past scoring and logistical considerations. He said he would provide these items for review at next month's meeting.

### Public Comments

Ms. Ramirez thanked the Board of Trustees and the Personnel Commission for their openness in decisions and stated she enjoyed the family atmosphere at the Fountain Valley School District.

## ADMINISTRATION

### Eligibility Lists

Mr. McCombs moved to approve the Eligibility Lists for Heating/Ventilation Technician and Instructional Assistant-Moderate/Severe. Automatic second. Motion carried.

## PERSONNEL

### Job Announcements

The interdepartmental transfer job postings for Extended School Program Aide (2), Extended School Program Assistant, Extended School Program Coordinator, Extended School Program Instructor (3), Instructional Assistant, Instructional Assistant Moderate/Severe, and Preschool Aide (2) were reviewed. Also, the Dual Certification job postings for Extended School Program Coordinator and Extended School Program Instructor were reviewed.

## FINANCIAL

### SCPMA Conference Approval

Mr. McCombs moved to approve the reasonable and necessary expenses for the 2018 SCPMA conference. Automatic second. Motion carried.

## CLOSED SESSION

No closed session.

## NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

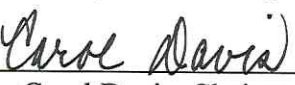
**February 22, 2018**

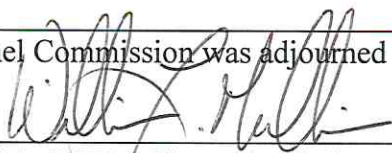
**4:30 p.m.**

**Board Room**

## ADJOURNMENT

The January 25, 2018 regular meeting of the Personnel Commission was adjourned at 4:55 p.m.

  
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Mrs. Carol Davis, Chairperson

  
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Mr. Bill Mullin, Chairperson

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