

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL COMMISSION**

***REGULAR MEETING***

**MINUTES**

April 26, 2018

4:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the Board Room, 10055 Slater Avenue, Fountain Valley, California. Mr. McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Vice Chairperson  
Mr. Tony McCombs, Member  
Mr. Ross Hessler, Director, Human Resources

Absent: Mr. William Mullin, Chairperson

**GENERAL FUNCTIONS**

**Approval of Agenda**

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis invoked the use of the automatic second due to the absence of Mr. Mullin. Motion carried.

**Introduction of Guests**

Ms. Cathie Abdel and Ms. Connie Ramirez were in attendance.

**Introduction of Staff**

Ms. Donna Johnson was in attendance.

**Minutes, Regular Meeting of the Personnel Commission, March 22, 2018**

Mr. McCombs moved to approve the minutes as presented. Automatic second. Motion carried.

**Agenda, Regular Meeting of the Board of Trustees, April 19, 2018**

Presented as an information item only.

**Minutes, Regular Meeting of the Board of Trustees, March 8, 2018**

Presented as an information item only.

**Minutes, Special Meeting of the Board of Trustees, March 22, 2018**

Presented as an information item only.

**Minutes, Special Meeting of the Board of Trustees, March 24, 2018**

Presented as an information item only.

**Director's Report**

Mr. Hessler stated the art show last week was well attended. It was estimated that over 2,500 students and family members attended this year. The Taste of Fountain Valley held last weekend also went very well, and raised money for the district's STEAM programs. Mr. Hessler informed the Personnel Commission the district had reached an agreement with CSEA for the 2017-2018 fiscal year. The agreement provides for a 1% increase to the classified salary schedule effective 7/1/2017. It also provides a 1% off-schedule payment and an increase

to the benefits cap of \$500, for a total cap of \$9,500 per calendar year. The new cap will be effective in January 2019. The agreement is set to be ratified on May 1, 2018 and once ratified will go to the Board of Trustees on May 10, 2018. The classified management and confidential employees will receive the same 1% on and off schedule increase along with the increase to the benefits cap.

### Commissioners' Comments

None at this time.

### Public Comments

Ms. Connie Ramirez thanked the Personnel Commission for changing the date of the Employee Recognition Night.

## ADMINISTRATION

### Eligibility Lists

Mr. McCombs moved to approve the eligibility lists for Behavior Intervention Assistant, ESP Instructor, ESP Assistant and Instructional Assistant –Moderate/Severe. Automatic second. Motion carried.

## PERSONNEL

### Job Announcements

The interdepartmental transfer job posting for Food Services Worker was reviewed. Also, the Dual Certification job postings for Food Services Worker, Operations, Supervisor and School Office Manager were reviewed.

## FINANCIAL

### Personnel Commission Budget 2018-2019: First Reading

The Personnel Commission first reading of the budget for 2018-2019 was reviewed. Mrs. Davis asked for the cost of the annual support contract with EMS be added to the budget for final review.

### Approval of the PCASC Mini Conference, "Finding Value in Merit"

Mr. McCombs moved to approve the reasonable and necessary expenses for the PCASC Mini Conference to be held on June 1, 2018. The conference allows for a free attendee for each paid attendee. Mrs. Davis stated that she wishes to attend. Mr. McCombs will be unable to attend. Automatic second used due to the absence of Mr. Mullin. Motion carried.

## CLOSED SESSION

No closed session.

## NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**May 29, 2018**


**5:30 p.m.**

**Board Room**

## ADJOURNMENT

The April 26, 2018 regular meeting of the Personnel Commission was adjourned at 4:47 p.m.

  
Mr. William Mullin, Chairperson

  
Mrs. Carol Davis, Vice Chairperson