

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## REGULAR MEETING

### MINUTES

June 27, 2019

4:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 4:35 p.m. in the PDC Room, 10055 Slater Avenue, Fountain Valley, California. Mr. Tony McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson  
Mr. Tony McCombs, Vice Chairperson  
Mr. William Mullin, Member  
Mr. Ross Hessler, Director, Human Resources

## GENERAL FUNCTIONS

### Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mr. McCombs seconded the motion. Motion carried.

### Introduction of Guests

Master Dylan McCombs was in attendance.

### Introduction of Staff

Ms. Donna Johnson was in attendance.

### Minutes, Regular Meeting of the Personnel Commission, May 16, 2019

Mr. McCombs moved to approve the minutes as presented. Automatic second used due to Mr. Mullin's absence. Motion carried.

### Agenda, Regular Meeting of the Board of Trustees, June 13, 2019

Presented as an information item only.

### Minutes, Special Meeting of the Board of Trustees, April 22, 2019

Presented as an information item only.

### Minutes, Regular Meeting of the Board of Trustees, April 25, 2019

Presented as an information item only.

### Minutes, Regular Meeting of the Board of Trustees, May 16, 2019

Presented as an information item only.

### Director's Report

Mr. Hessler stated with school just ending and office staff being gone the construction is started and moving ahead at the three sites.

### Commissioners' Comments

Mr. Mullin stated he was able to attend several year-end events. The middle school track and field was larger than he expected and was spectacular. He also attended the talent show at Oka. It was well done and very cute. He is amazed at how everyone is involved in putting it together including teachers and staff. Mr. McCombs stated last month he completed the Merit Academy and attended the Employee Recognition Night. He is looking forward to attending the 2020 CSPCA Annual Conference next year.

### Public Comments

None.

## ADMINISTRATION

### Eligibility Lists

Mr. Mullin moved to approve the eligibility list for IA - Applied Behavior Analysis and Noon Duty Aide. Mr. McCombs seconded the motion. Motion carried.

## PERSONNEL

### Job Announcements

The interdepartmental transfer job postings for Library/Media Technician, and two for Preschool Instructor were reviewed. Additionally, the dual certification job postings for Bus Driver and Instructional Assistant – Applied Behavior Analysis were reviewed. The summer camp postings for Custodian, Preschool Assistant, and two for Recreation Leader were reviewed. Also, the extended school year program postings for Behavior Intervention Assistant, Bus Driver, Certified Occupational Therapy Assistant, Custodian, IA - Applied Behavior Analysis, Instructional Assistant – Moderate/Severe, Licensed Vocational Nurse, School Office Manager, Speech/Language Pathology Assistant were reviewed. Lastly, the Summer Enrichment Academy's posting for custodian was reviewed.

## FINANCIAL

### Personnel Commission Budget 2019-2020: 2<sup>nd</sup> Reading and Adoption

Mr. McCombs moved to approve the Personnel Commission budget for 2019 - 2020 Mr. Mullin seconded the motion. Motion carried.

### Approval of Invoice for CODESP

Mr. Mullin moved to approve the CODESP invoice as presented. Mr. McCombs seconded the motion. Motion carried.

### Approval of Invoice for CSPCA Membership

Mr. Mullin moved to approve the invoice for CSPCA membership as presented. Mr. McCombs seconded the motion. Motion carried.

## CLOSED SESSION

Commission adjourned to closed session for the Personnel Director's annual assessment at 4:48 p.m.

## NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**August 22, 2019.**

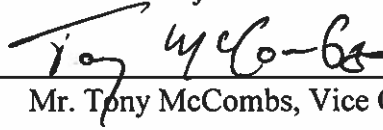
**PDC Room**

**ADJOURNMENT**

The June 27, 2019, regular meeting of the Personnel Commission was adjourned at 5:10 p.m.



Mrs. Carol Davis, Chairperson



Mr. Tony McCombs, Vice Chairperson