

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

August 22, 2019

4:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 4:32 p.m. in the Board Room, 10055 Slater Avenue, Fountain Valley, California. Mr. Bill Mullin led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice Chairperson
Mr. William Mullin, Member
Mr. Ross Hessler, Director, Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

Introduction of Guests

Ms. Cathie Abdel was in attendance.

Introduction of Staff

Ms. Lisa O’Cain was in attendance.

Minutes, Regular Meeting of the Personnel Commission, June 27, 2019

Mr. Mullin moved to approve the minutes as presented. Mr. McCombs seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, August 08, 2019

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, June 13, 2019

Presented as an information item only.

Director’s Report

Mr. Hessler responded to Mrs. Davis’ question regarding the reduction in hours for Gisler Noon Duty Aides contained in the June Board minutes. He stated this was due to the hours for Noon Duty Aide being realigned at Gisler and the hiring of an additional Noon duty Aide at that site. He stated we continue our staffing with six Noon Duty Aide positions currently open. We are also looking at the impact of reduced staffing for Special Education. He stated we have also had some late changes in assignments. He attended the Leadership Advance which was really well presented and well attended. The big project involved the poster panels which can be seen hanging in the Board room windows. They show individual participants’ history alongside the District’s history.

Commissioners’ Comments

Mr. Mullin stated he was able to attend the Leadership Advance. He was impressed with the way the Advance was put together and the presentations were excellent. He had provided some of the pictures from the early

days of the District. He was very impressed with how the whole picture came together, how much the people were involved and the dynamic of the whole group. Everyone was looking forward to a positive start for the new school year. He was also impressed with the new science buildings and how the modules will be put together onsite. Everyone was well prepared and Cathie gave a great presentation. Everything presented was for the Fountain Valley School District as a team. Mrs. Davis asked about the staffing for Special Education. Mr. Hessler stated with the new Director, Ms. Kate Smith, we are looking at the hours, the positions and modifying as needed the staffing through attrition. Mr. Mullin requested information regarding the Moiola plot as it becomes available.

Public Comments

Ms. Abdel said that we are looking at how to define the FVSD WAY. At the Leadership Advance we had an activity where we had the attendees go through a process to come up with key terms that define the FVSD Way. It is not completely defined yet and our intent is to go out and work with all our employees to determine the FVSD Way.

ADMINISTRATION

Personnel Commission Annual Report, First Review

Mr. Hessler updated Mr. McCombs' profile for this year's annual report. The Commissioner's stated they liked the simplicity and straight forwardness of the report. Mr. Hessler pointed out two interesting facts. The first one was that applications were down about 25% and the second one fact was that we had twice as many hires as the year before.

Eligibility Lists

None at this time.

PERSONNEL

Job Announcements

The interdepartmental transfer job postings for Extended School Program Assistant (3), Extended School Program Instructor (3), Instructional Assistant, Library/Media Technician, Noon Duty Aide, Preschool Assistant (4), and Preschool Instructor (2) were reviewed. Additionally, the open posting for Noon Duty Aide was reviewed. Along with the dual certification job postings for Extended School Program Assistant, Preschool Assistant, and Preschool Instructor.

FINANCIAL

2020 CSPCA Annual Conference Approval

Mr. Mullin moved to approve the reasonable and necessary expenses for the 2020 CSPCA conference. Mr. McCombs seconded the motion. Motion carried.

CLOSED SESSION

Commission adjourned to closed session for the Personnel Director's annual assessment at 5:02 p.m.

NEXT MEETING

The next meeting of the Personnel Commission will be:

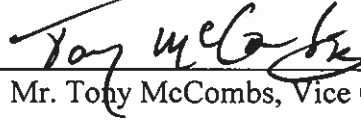
**Regular Meeting:
September 19, 2019.
Board Room**

ADJOURNMENT

The August 22, 2019, regular meeting of the Personnel Commission was adjourned at 5:28 p.m.



Mrs. Carol Davis, Chairperson



Mr. Tony McCombs, Vice Chairperson