

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL COMMISSION**

***REGULAR MEETING***

**MINUTES**

September 19, 2019

4:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 4:35 p.m. in the Board Room, 10055 Slater Avenue, Fountain Valley, California. Ms. Connie Ramirez led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson  
Mr. Tony McCombs, Vice Chairperson  
Mr. William Mullin, Member  
Mr. Ross Hessler, Director, Human Resources

**GENERAL FUNCTIONS**

**Approval of Agenda**

Mr. McCombs moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

**Introduction of Guests**

Ms. Connie Ramirez and Ms. Cathie Abdel were in attendance.

**Introduction of Staff**

Ms. Donna Johnson was in attendance.

**Minutes, Regular Meeting of the Personnel Commission, August 22, 2019**

Mr. Mullin moved to approve the minutes as presented. Mr. McCombs seconded the motion. Motion carried.

**Agenda, Regular Meeting of the Board of Trustees, September 5, 2019**

Presented as an information item only.

**Minutes, Regular Meeting of the Board of Trustees, August 8, 2019**

Presented as an information item only.

**Director's Report**

Mr. Hessler gave a quick update to the Commissioners. He stated we currently have 11 exams in process. This is due to last minute resignations from mid to late August. Interviews will be following within a week or two for each test. We have been doing well with the numbers of applicants attending the tests. This has been a benefit to us for recruitment. Mr. Hessler mentioned we have one more evening of back to school night. They will start around 6:00 to 6:30

**Commissioners' Comments**

Mr. Mullin attended back to school nights at Newland and Oka. He stated both schools are very well maintained and cared for. Mr. Mullin believes it is very important for the employees to know the campuses are being looked at and that everyone is doing a great job. Mr. McCombs stated he found the past classified professional development day and those being planned exciting. He asked where the funding came from for the grant. Ms. Abdel stated the grant was provided by the state last year but did not include a time limit for

spending the funds. The focus of this grant was safety. The District has agreed to add additional funds to the grant in order to enable classified to have additional days. Mr. McCombs asked that the Commissioners be notified regarding the dates for the remaining professional development days.

### **Public Comments**

Ms. Connie Ramirez wished to summarize the experiences at summer camp for the Commissioners. They had approximately 35 employees last summer. They had nine weeks of following in the FVSD theme. They concentrated on the history of Fountain Valley School District and the school mascots. She appreciated being part of the Leadership Advance and the fact that it incorporates more and more employees from all levels.

## **ADMINISTRATION**

### **Reappointment of the Joint Appointee to the Personnel Commission**

Mr. McCombs moved to reappoint Mrs. Carol Davis, the joint appointee to the Personnel Commission. Mr. Mullin seconded the motion. Motion carried. Her new term will be effective December 1, 2019.

### **Personnel Commission Annual Report, Second Reading**

Mr. Mullin moved to approve the 2018-2019 Personnel Commission Annual Report. Mr. McCombs seconded the motion. Motion carried.

### **Eligibility Lists**

Mr. Mullin moved to approve the eligibility lists for Bus Driver, ESP Assistant, ESP Instructor, Noon Duty Aide, Preschool Assistant, and Preschool Instructor. Mr. McCombs seconded the motion. Motion carried.

## **PERSONNEL**

### **Job Announcements**

The interdepartmental transfer job postings for Behavior Intervention Assistant, Food Services Worker (2), Instructional Assistant (2), and Noon Duty Aide were reviewed. Also, the dual certification job postings for Instructional Assistant – Bilingual (Arabic), Library Media Technician, and Senior Administrative Assistant were reviewed.

## **FINANCIAL**

Nothing at this time

## **CLOSED SESSION**

Commission adjourned to closed session for the Personnel Director's annual assessment at 4:48 p.m.

## **NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**October 24, 2019.**

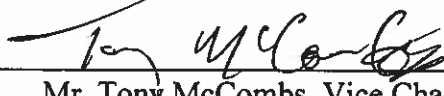
**Board Room**

**ADJOURNMENT**

The September 19, 2019, regular meeting of the Personnel Commission was adjourned at 6:00 p.m.



Mrs. Carol Davis, Chairperson



Mr. Tony McCombs, Vice Chairperson