

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

October 30, 2019

4:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the Masuda Middle School Multipurpose Room, 17415 Los Jardines West, Fountain Valley, California. Ms. Cathie Abdel led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice Chairperson
Mr. William Mullin, Member
Mr. Ross Hessler, Director, Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

Introduction of Guests

Ms. Cathie Abdel was in attendance.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, September 19, 2019

Mr. Mullin moved to approve the minutes as presented. Mr. McCombs seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, October 10, 2019

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, September 5, 2019

Presented as an information item only.

Director's Report

Mr. Hessler stated it was a nice additional recognition for the Classified Employee of the Year and Administrator of the Year at the Board meeting on the 5th of September. He stated we are still very busy hiring and are looking at a couple of possible reclassifications. Personnel will be busy with multiple trainings this coming month. We are finishing up with Mandated Reporter and Sexual Harassment training and will have a Safety Training day on November 08, 2019.

Commissioners' Comments

Mrs. Davis, Mr. Mullin and Mr. McCombs all expressed appreciation for the tour of the new modernized rooms and science buildings at Masuda. They also congratulated Mr. Hessler on his retirement from the District and his new position with the consulting firm, Eric Hall and Associates. They thanked him for his commitment to the District and stated he will be missed. Mr. McCombs stated he attended and enjoyed the new classified employee orientation.

Public Comments

None

ADMINISTRATION

Retirement of Mr. Ross Hessler, Director, Human Resources

Mr. Ross Hessler, Director of Human Resources, has announced his retirement, effective December 24, 2019. Ross joined the Fountain Valley School District in 1999, and has spent the past 20 years recruiting, hiring and supporting our amazing support staff. We wish him all the best in his future endeavors.

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for ESP Assistant, Food Services Worker, Instructional Assistant – Bilingual (Arabic), Library/Media Technician, Preschool Assistant and Senior Administrative Assistant. Mr. McCombs seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental transfer job postings for Extended School Program Assistant, Instructional Assistant, Noon Duty Aide, Office Assistant – School, and School Office Manager were reviewed. The substitute only positions of Instructional Assistant Moderate/Severe and Speech/Language Pathology Assistant were reviewed. Also, the dual certification job postings for Extended School Program Instructor, Food Services Worker, Health Assistant, Health Technician –LVN, Instructional Assistant & Instructional Assistant – Mild/Moderate, Preschool Assistant, and Senior Payroll Technician were reviewed.

FINANCIAL

Nothing at this time

CLOSED SESSION

Commission adjourned to closed session at 4:52 p.m.

NEXT MEETING

The next meeting of the Personnel Commission will be:

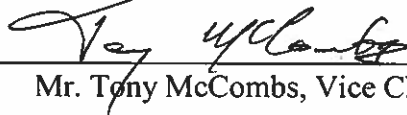
**Regular Meeting:
November 21, 2019.
Board Room**

ADJOURNMENT

The October 30, 2019, regular meeting of the Personnel Commission was adjourned at 5:20 p.m.



Mrs. Carol Davis, Chairperson



Mr. Tony McCombs, Vice Chairperson