

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL COMMISSION**

**REGULAR MEETING**

**MINUTES**

December 19, 2019

4:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the PDC Room, 10055 Slater Avenue, Fountain Valley, California. Mr. Hessler led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson  
Mr. Tony McCombs, Vice-Chairperson  
Mr. William Mullin, Member  
Mr. Ross Hessler, Director, Human Resources

**GENERAL FUNCTIONS**

**Approval of Agenda**

Mr. Mullin moved to approve the agenda as presented. Mr. McCombs seconded the motion. Motion carried.

**Introduction of Guests**

Ms. Cathie Abdel, Ms. Amanda Allen, Ms. Vania Arjian, Ms. Christine Fullerton, Mr. Isidro Guerra, Mr. Mark Johnson, Mr. Sam Koser, Mr. Steve McLaughlin, Ms. Tracee Mueller, Ms. Eva Gemeinhardt, and Ms. Connie Ramirez were in attendance.

**Introduction of Staff**

Ms. Donna Johnson and Ms. Lisa O’Cain were in attendance.

**Special Recognition of Mr. Ross Hessler, Director of Human Resources, for his many years of service to the Personnel Commission and classified employees of Fountain Valley School District**

Mr. Mullin congratulated Mr. Hessler on his 20 years of service with the school district. He listed Mr. Hessler’s achievements over the years which included the Personnel Commission Newsletter, implementing weekly status reports and his lead in the classification study. The Personnel Commission presented a plaque to Mr. Hessler in appreciation for his service. The Personnel Commission took a brief recess to celebrate Mr. Hessler.

**Minutes, Regular Meeting of the Personnel Commission, November 21, 2019**

Mr. McCombs moved to approve the minutes as presented. The automatic second was used due to Mr. Mullin’s absence on November 21, 2019. Motion carried.

**Agenda, Regular Meeting of the Board of Trustees, November 21, 2019**

Presented as an information item only.

**Agenda, Special Meeting of the Board of Trustees, December 12, 2019**

Presented as an information item only.

**Director’s Report**

Mr. Hessler gave his last director’s report. He stated CSEA and Fountain Valley School District employees had been great to work with. He stated he was blessed with great support from Ms. Abdel and his staff. He was confident Ms. Abdel would have no problem managing the transition period.

**Commissioners' Comments**

Mr. McCombs and Mr. Mullin stated they enjoyed Mr. Hessler's retirement party. They believe the many heartfelt comments were a testament to Mr. Hessler's many contributions to the District and classified employees. Mr. Mullin thanked all those who were involved in hosting the event. He requested a current status of the State Budget and where we stand from Ms. Fullerton at either the February or March meeting.

**Public Comments**

District employees and management congratulated Mr. Hessler on his retirement and wished him well in his new position. Ms. Abdel thanked Mr. Koser and CSEA for all the work and love that goes into the "Helping Hands" program.

**ADMINISTRATION**

**Election of Officers**

Mr. Mullin nominated Mr. McCombs for the position of Chairperson for 2020. Mrs. Davis seconded the motion. Motion carried. Mr. McCombs nominated Mr. Mullin for the position of Vice-Chairperson for 2020. Mrs. Davis seconded the motion. Motion carried.

**Selection of the Personnel Commission Meeting Dates**

The Personnel Commission discussed and reached a consensus on the meeting dates for 2020 with the exception of May's meeting. Dates for this month will be discussed and approved at the January 2020 meeting. Mr. Mullin moved to approve the remaining dates as presented. Mr. McCombs seconded the motion. Motion carried.

**Eligibility Lists**

Mr. Mullin moved to approve the eligibility lists for Health Assistant, Noon Duty Aide, Speech/Language Pathology Assistant and Senior Payroll Technician. Mr. McCombs seconded the motion. Motion carried.

**PERSONNEL**

**Job Announcements**

The interdepartmental transfer posting for ESP Assistant, the open posting for Noon Duty Aide and the dual certification job posting for ESP Assistant were reviewed.

**FINANCIAL**

Nothing at this time

**CLOSED SESSION**

No closed session.

**NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**January 23, 2020 at 4:30 p.m.**


**Board Room**

**ADJOURNMENT**

The December 19, 2020, regular meeting of the Personnel Commission was adjourned at 5:08 p.m.



Mrs. Carol Davis, Chairperson



Mr. Tony McCombs, Vice Chairperson