

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL COMMISSION**

***REGULAR MEETING***

**MINUTES**

February 27, 2020

4:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. in the PDC room, 10055 Slater Avenue, Fountain Valley, California. Ms. Chris Fullerton led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Member  
Mr. Tony McCombs, Chairperson  
Mr. William Mullin, Vice -Chairperson  
Ms. Cathie Abdel, Assistant Superintendent Personnel

**GENERAL FUNCTIONS**

**Approval of Agenda**

Mr. Mullin moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

**Introduction of Guests**

Ms. Chris Fullerton was in attendance.

**Introduction of Staff**

Ms. Lisa O'Cain was in attendance.

**Minutes, Regular Meeting of the Personnel Commission, January 23, 2020**

Mrs. Davis moved to approve the minutes as presented. Automatic second was used due to Mr. Mullin's absence. Motion carried.

**Agenda, Regular Meeting of the Board of Trustees, February 13, 2020**

Presented as an information item only.

**Minutes, Regular Meeting of the Board of Trustees, December 19, 2019**

Presented as an information item only.

**Minutes, Regular Meeting of the Board of Trustees, January 9, 2020**

Presented as an information item only.

**Director's Report**

Mrs. Abdel shared we held a great Professional Development Day on January 27<sup>th</sup>. We had over 75 classified employees participate. We had a general session with a representative from Keenan who spoke about balancing work and home life. She thanked and recognized Parham Sadegh, who presented information on technology, Amy Motsinger and Jenny McCann who presented on behavioral supports, Brittany Vu, a SchoolsFirst representative who discussed 403b and 457 retirement accounts, and Ms. Fullerton and Ms. Abdel who presented on the merit system. It was a great day and showed how interested the classified employees are in trainings. Ms. Abdel shared Huntington Beach acted to change their inter-district transfer policy. She explained they will be releasing their inter-district transfer students at the end of this year. They will allow only next year's 5<sup>th</sup> and 8<sup>th</sup> grade students to remain. The total number of students on inter-district transfers in HBCSD is about

800 of which approximately 200 are students from Fountain Valley. We foresee a growth in enrollment with the return of these students. We are currently working with our school office managers and principals to establish timelines for registration for our returning students.

Lastly, this Saturday we are hosting a community open house at Masuda and at Courreges to invite our community members in to see the work that has been completed. We will tour some key parts of these campuses.

### **Commissioners' Comments**

Mr. Mullin stated he attended the Personnel Commission Conference in San Francisco with Mr. McCombs and Ms. Johnson. He was impressed with this year's breath of offerings. He attended five sessions. He especially found the legal update for the State of California at the very end of the conference to be educational. This covered the new laws for 2020 and how they affect schools and Ed Code. Mr. Mullin stated he brought back information to share which he will leave with Ms. Abdel. Mrs. Davis thanked Ms. Abdel for her work in hosting and presenting the professional development day for classified employees. Mr. McCombs stated he also attended the Personnel Commission Conference. His highlights of the conference were the HR Analytics and the Blending of Work and Life sessions. He stated the tools presented by the different companies for HR analysis and the running of recruitments are amazing and the pricing seemed affordable. He learned in one of his sessions there is no work life balance, as it is a myth. Mr. McCombs stated it was a great conference with a lot of merit systems 101 and 102 refreshers.

### **Public Comments**

None currently.

## **ADMINISTRATION**

### **Budget and Construction Update Presentation- Assistant Superintendent Chris Fullerton**

Mrs. Fullerton, Assistant Superintendent, Business presented the state of the economy, the budget and a Measure O construction update. She started her presentation with the state of the economy and the governor's budget overview. She stated the biggest increase to our budget comes from the heading other state - the one-time money from special education and from various contributions. Mrs. Fullerton stated Measure O is moving along well. We are in the middle of Phase Two with Fulton Middle School, Tamura and Cox Elementary Schools under construction. She shared information and pictures of the new rooms, roofs, blacktop and AC units at different school sites and gave information on the cost savings and increases.

### **Selection of Personnel Commission Date for May 2020 Meeting**

The Personnel Commission discussed the various dates available in May for the commission meeting and Classified Employee Appreciation Night. It was determined to have the Classified Employee Appreciation Night on May 14<sup>th</sup>.

### **Eligibility List**

Mr. Mullin moved to approve the eligibility lists for ESP Assistant and Instructional Assistant – Applied Behavior Analysis. Mrs. Davis seconded the motion. Motion carried.

## **PERSONNEL**

### **Job Announcements**

The interdepartmental postings for Head Custodian and Noon Duty Aide were reviewed along with the open job posting for Noon duty Aide. The dual certification job postings for Extended School Program Assistant and Head Custodian.

**FINANCIAL**

Nothing currently.

**CLOSED SESSION**

Commission adjourned to closed session at 5:32 p.m.

**NEXT MEETING**

The next meeting of the Personnel Commission will be:

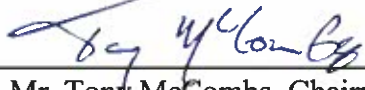
**Regular Meeting:**

**March 26, 2020 at 4:30 p.m.**

**PDC Room**

**ADJOURNMENT**

The February 27, 2020, regular meeting of the Personnel Commission was adjourned at 6:00 p.m.



Mr. Tony McCombs, Chairperson

Mr. William Mullin, Vice-Chairperson

**FINANCIAL**

Nothing currently.

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