

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

May 14, 2020

4:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 4:30 p.m. held via a Zoom webinar. Mr. McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Member
Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice -Chairperson
Ms. Cathie Abdel, Assistant Superintendent Personnel

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

Ms. Cathie Abdel announced there were 19 attendees via zoom. Attendees were Adam Elmi, Elizabeth Castaneda, Bulmaro Sanchez, Katherine Silva, Connie Ramirez, Dan Locke, Jetzabel Segura, Jill Martin, Joy Moyers, Lisa O’Cain, Michelle Hughes, Patrick Ham, Peggy Blydt-Hanson, Reatte Gunagan, Sandra Crandall, and Sandy O’Toole

Introduction of Staff

Donna Johnson was in attendance.

Public Hearing for 2020-2021 Personnel Commission Budget

Mr. McCombs opened the public hearing for comments. As no comments were received, Mr. McCombs then closed the public hearing.

Minutes, Regular Meeting of the Personnel Commission, February 27, 2020

Mrs. Davis moved to approve the minutes as presented. Mr. Mullin seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, April 30, 2020

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, February 13, 2020

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, March 12, 2020

Presented as an information item only.

Minutes, Emergency Meeting of the Board of Trustees, March 13, 2020

Presented as an information item only.

Director's Report

Mrs. Abdel shared a slideshow and overview of the amazing work our classified employees have done during this unprecedented time. They supported the transition from school to our distance learning while taking on these challenges the FVSD Way, always remaining focused on student learning. School dismissal began on March 13, 2020, when the Board took action to close our schools and our classified staff was there to support the transition. Our IT team has spent days cleaning and distributing over 2,000 Chrome Books to our students. They continue to support our parents, staff and students with their technology needs through their help desk. Another challenge was how to provide meals to our students during this time. Our Food Services team have been serving meals to our students at multiple schools. We started by serving lunch 5 days a week and just recently changed the schedule to 3 days a week, serving meals that include lunch and breakfast. The Food Services team has served over 14,000 meals. Our Maintenance and Operations team have worked hard to maintain our facilities and make sure our campuses are clean and safe. The District Office staff has been there to provide the essential services and making sure the district continues to operate smoothly. This includes making sure employees are paid, health and welfare benefits are up and running, working on staffing, questions are answered, access to distance learning, support the staff through professional development, process purchase orders, pay bills, preparing for the 2020 budget, etc. Our SOM's meet every week and continue to provide registration opportunities for parents and answer parent and staff questions as needed. Our support staff participate in Zoom meetings with teachers, provide small group instruction with our students, and have the opportunity to participate in professional development opportunities. Cathie stated that on behalf of the Personnel Commissioners, Board of Trustees, senior managers, our leadership team we want to thank all of our classified staff for their continued dedication to our students, staff and our community.

Commissioners' Comments

Mr. McCombs thanked Ms. Abdel for her report. He stated we have an outstanding district, including our employees and leadership. Mr. Mullin stated he feels very proud of how we have adapted and he is proud to be a member of the Personnel Commission and a part of the Fountain Valley educational community. Mrs. Davis thanked Ms. Abdel for the slideshow, pictures and comments.

Public Comments

None currently.

ADMINISTRATION

Eligibility Lists

Mrs. Davis moved to approve the eligibility lists for ESP Assistant, Noon Duty Aide, and IA Moderate/Severe. Mr. Mullin seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental postings for Extended School Program Coordinator, Health Assistant and School Office Manager were reviewed along with the open job posting for Food Services Worker. The dual certification job postings for Extended School Program Coordinator and Senior Bus Driver/Trainer were also reviewed.

FINANCIAL

Personnel Commission Budget 2020-2021: First Reading

The Personnel Commission participated in the first reading and review of the proposed 2020-2021 budget. Mr. Mullin stated the budget is one of the main responsibilities of this commission. We have the ability to control our budget and are responsible for the budget and the staffing to that budget. He realizes this year things may be different. Mrs. Davis reminded the commission they have the ability to have a Director full time.

Approval of Invoice for CODESP

Mr. Mullin moved to approve the CODESP invoice as presented. Mrs. Davis seconded the motion. Motion carried.

Approval of Invoice for CSPCA Membership

Mrs. Davis moved to approve the invoice for CSPCA membership as presented. Mr. Mullin seconded the motion. Motion carried.

CLOSED SESSION

No Closed Session..

NEXT MEETING

The next meeting of the Personnel Commission will be:

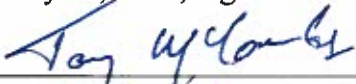
Regular Meeting:

June 25 at 4:30 p.m.

Via Zoom Webinar

ADJOURNMENT

The May 14, 2020, regular meeting of the Personnel Commission adjourned at 4:53 p.m.



Mr. Tony McCombs, Chairperson

Mr. William Mullin, Vice-Chairperson

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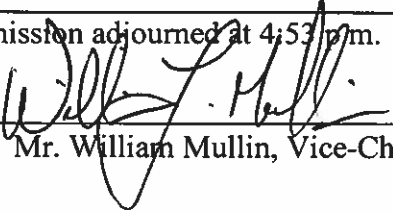
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