

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

November 19, 2020

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:37 p.m. held via a Zoom webinar. Mr. McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Member
Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice - Chairperson
Ms. Cathie Abdel, Assistant Superintendent Personnel

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

Ms. Cathie Abdel introduced the two attendees via zoom, Mrs. Vania Arjian and Mr. Matt Cowper.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, October 22, 2020

Mrs. Davis moved to approve the minutes as presented. Mr. Mullin seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, November 12, 2020

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, October 8, 2020

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, October 15, 2020

Presented as an information item only.

Director's Report

Ms. Abdel stated that since the last meeting of the Personnel Commission, we had an election in which we had two seats open for the Board of Trustees. Mrs. Jeanne Galindo was reelected for another term and Mr. Steve Schultz, a teacher at Fountain Valley High School, was elected for his first term with Fountain Valley School District to begin on December 17, 2020. Mr. Ian Collins was not reelected but we will be honoring him at our next Board meeting on December 10, 2020. We will be recognizing Mr. Collins for the 12 years of commitment he has shown to our District, staff, and community. Ms. Abdel shared a PowerPoint highlighting our classified employees that retired after the close of the school year. Ms. Abdel stated this month she was able to present the retirement bells to these retirees. She was able to visit and thank Beverly Godshall, Sheri Ramos, Deborah Hopkins, Helen Kim, and Deborah Landau for their service to the District.

Ms. Abdel also provided a construction update in her PowerPoint. She stated we are currently in phase three of construction within the Measure O project that focused on five areas: air conditioning, roof and windows, safety

and security, paint, and ceilings and floorings. We currently have five schools that have completed phase one and two. They are Courreges, Masuda, Cox, Tamura and Fulton. Ms. Abdel shared various pictures and reviewed the work that was completed in phase two at Cox, Tamura and Fulton. She stated we are currently in phase three at Gisler and Talbert and gave a status of the construction at each of these schools. She also gave the status of the phase four schools, Newland and Oka, which will begin construction in the spring and summer of 2021 and the phase five school, which will be Plavan.

Ms. Abdel then gave an update on Personnel and the status of our open positions. We had posted for an Administrative Assistant and had over 140 applicants. We conducted seven testing sessions for this position and we are now moving into the QAI and performance phase. We also conducted a bus driver test and are now moving towards our QAI and performance test. We have scheduled testing for Instructional Assistant –ABA and plumber for after the Thanksgiving break.

Lastly, the senior managers delivered over 700 Bundt cakes and Thanksgiving cards to honor and express their appreciation to all the employees for all the work they have done over the last 8 months and everything that they continue to do. Their commitment makes such a difference in this District.

Commissioners' Comments

Mrs. Davis expressed her appreciation for Ms. Abdel's presentation that included updates on the Board of Trustees and the Measure O construction, which is going so beautifully. Mr. Mullin also thanked Ms. Abdel for her presentation and was happy to hear the classified staff were recognized and that they are supported 100 percent. He stated he has spoken with the children in his neighborhood and they are all glad to be back in class. Mr. McCombs expressed his gratitude for Ian Collins' many years of service to the District. Mr. McCombs stated he attended the Board of Trustees meeting last week where Mr. Collins received accolades from fellow colleges, other Board members, and the community. The Personnel Commission thanks him for his service and wishes him their best.

Public Comments

No public comments were received.

ADMINISTRATION

Selection of Personnel Commission Meeting Dates for 2021

The Personnel Commission discussed and reached a consensus on the meeting dates for 2021. Mr. Mullin moved to approve the dates as presented. Mrs. Davis seconded the motion. Motion carried.

Personnel Commission 2020 Annual Report, Second Review

Mrs. Davis moved to approve the 2019-2020 Personnel Commission Annual Report as presented. Mr. Mullin seconded the motion. Motion carried.

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for Custodian, IA – Bilingual, Noon Duty Aide and Office Assistant. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The dual certification job postings for Administrative Assistant, Bus Driver, Instructional Assistant – Applied Behavior Analysis, and Plumber were reviewed.

FINANCIAL

No financial information was presented.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

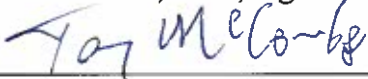
Regular Meeting:

December 17, 2020 at 3:30 p.m.

Via Zoom Webinar

ADJOURNMENT

The November 19, 2020, regular meeting of the Personnel Commission adjourned at 4:15 p.m.



Mr. Tony McCombs, Chairperson

Mr. William Mullin, Vice-Chairperson

CLOSED SESSION

No closed session.

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Via Zoom Webinar

ADJOURNMENT

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Mr. Tony McCombs, Chairperson



Mr. William Mullin, Vice-Chairperson