

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

December 17, 2020

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:38 p.m. held via a Zoom webinar. Mrs. Cathie Abdel led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Member
Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice - Chairperson
Ms. Cathie Abdel, Assistant Superintendent Personnel

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

Introduction of Guests

Ms. Cathie Abdel introduced the one attendee via zoom, Ms. Connie Ramirez.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, November 19, 2020

Mrs. Davis moved to approve the minutes as presented. Mr. Mullin seconded the motion. Motion carried.

Agenda, Special Meeting of the Board of Trustees, December 10, 2020

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, November 12, 2020

Presented as an information item only.

Director's Report

Ms. Abdel shared some personnel highlights that have occurred since our last Personnel Commission meeting. She stated our classified hiring has not stopped and we continue to fill positions constantly. Over the course of the last two weeks, we were able to welcome three new members to our classified family. The first new member is Tamara Acevedo who we hired as the Administrative Assistant to Educational Services, effective January 4, 2021. Prior to this, Tamara had been serving as a long-term Administrative Assistant substitute for one of our employees on leave. We also welcomed Ann Remo who we hired as an Instructional Assistant – Moderate/Severe for our program at Oka Elementary effective December 15, 2020. She was also a long-term substitute with the District. We also had one of our Bus Drivers retire at the end of last year and additionally we have a Bus driver on a leave. To fill the open position we hired Maria Bustillos effective January 5, 2021. Ms. Abdel noted we have three additional openings to fill. The openings are for a plumber at maintenance, a head custodian due to a retirement at Plavan, and a health assistant at Cox. Ms. Abdel stated we are quickly approaching our winter recess. Our last day will be tomorrow and we will be closing the district office for winter recess and are scheduled to return on January 4, 2021. This will give our employees time to spend with their families and catch their breath. Lastly, Ms. Abdel wished the classified staff, certificated staff, Fountain

Valley District family, and the Personnel Commissioners, a happy holiday season. She hopes 2021 will be a positive year for us in all possible ways.

Commissioners' Comments

Mr. Mullin wished everyone a Merry Christmas and Happy Holidays. Mr. McCombs wished everyone a Merry Christmas and Happy New Year. He is also looking forward to a happy, bright New Year and for everyone to be safe and enjoy the rest of the year.

Public Comments

Ms. Connie Ramirez sent an email to be read into the Personnel Commission record. She emailed, "I want to say I miss seeing everyone in person. Hope everyone has a beautiful holiday season and may the New Year be filled with happiness and good health."

ADMINISTRATION

Election of Personnel Commission Officers

Mrs. Davis nominated Mr. Mullin for the position of Chairperson for 2021. Mr. McCombs seconded the motion. Motion carried. Mr. McCombs nominated Mrs. Davis for the position of Vice-Chairperson for 2021. Mr. Mullin seconded the motion. Motion carried.

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for Administrative Assistant, Bus Driver, Instructional Assistant – Applied Behavior Analysis and Instructional Assistant – Moderate/Severe. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

No job announcements were reviewed.

FINANCIAL

No financial information was presented.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

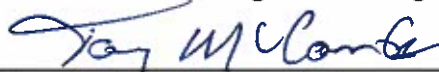
Regular Meeting:

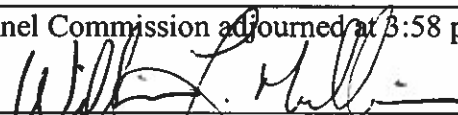
January 28, 2021 at 3:30 p.m.

Via Zoom Webinar

ADJOURNMENT

The December 17, 2020, regular meeting of the Personnel Commission adjourned at 3:58 p.m.


Mr. Tony McCombs, Chairperson


Mr. William Mullin, Vice-Chairperson