

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL COMMISSION**

**REGULAR MEETING**

**MINUTES**

June 24, 2021

3:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC room at 10055 Slater Avenue, Fountain Valley, California 92708. Mrs. Davis led the Pledge of Allegiance.

Present for the entire meeting:

Mr. William Mullin, Chairperson  
Mrs. Carol Davis, Vice – Chairperson  
Ms. Cathie Abdel, Assistant Superintendent Personnel

Mr. Tony McCombs, Member (absent)

**GENERAL FUNCTIONS**

**Approval of Agenda**

Mrs. Davis moved to approve the agenda as presented. Automatic second used due to the absence of Mr. McCombs. Motion carried.

**Introduction of Guest**

No guests attended.

**Introduction of Staff**

Ms. Donna Johnson was in attendance.

**Minutes, Regular Meeting of the Personnel Commission, May 27, 2021**

Mrs. Davis moved to approve the minutes as presented. Automatic second used due to the absence of Mr. McCombs. Motion carried.

**Agenda, Regular Meeting of the Board of Trustees, June 10, 2021**

Presented as an information item only.

**Agenda, Special Meeting of the Board of Trustees, June 12, 2021**

Presented as an information item only.

**Minutes, Regular Meeting of the Board of Trustees, May 20, 2021**

Presented as an information item only.

**Director's Report**

Ms. Abdel shared an update regarding our current classified job postings. Since our last meeting, we have posted for our Director of Food Services, Director of Safety and Human Resources, and Supervisor of Child Care & Recreation Programs. We are currently in the process of gathering information for the new positions of Guidance Technician and Wellness Specialist. She thanked the Personnel Commissioners for their insight and commitment to move forward with the Classified Employee of the Year event. It was very special to hold the event outdoors at Fulton and everyone had a wonderful evening. She hopes we will discuss holding it outdoors again next year. The years of service certificates were given to the principals and supervisors who presented them to the individual employees. Ms. Abdel stated we were able to hold the Classified Barbeque last week.

She had the opportunity at this event to present the years of service certificates to the maintenance, transportation and district office staff. Ms. Abdel stated we are honoring this year's classified retirees tonight at the Board meeting. We have Kathy Niemeyer, Brad Gulla, Lynn Ivans-Aaron, and Barbara Lazork attending along with their supervisors who will speak on their behalf.

Lastly, we have made it to the end of the school year. She was able to visit the ten school sites yesterday and it was great to see kids outside playing without masks and participating in fifth grade activities, promotions, celebrations, and dodge ball games. Ms. Abdel is very proud of the work we did this year. We were able to open our elementary schools on September 28 in the hybrid model and we ended back full in person for the last 9 weeks at our elementary schools. Kudos to everyone.

#### **Commissioners' Comments**

Mrs. Davis stated the awards night was just wonderful. Mr. Mullin stated he spoke with several people and they were excited to be recognized and to attend. Mr. Mullin stated the kids are thrilled to be back in school and seeing their friends without their masks.

#### **Public Comments**

No public comments received.

### **ADMINISTRATION**

#### **Eligibility Lists**

Mrs. Davis moved to approve the eligibility lists for Food Services worker, Instructional Assistant, Instructional Assistant Mild/Moderate and Instructional Assistant Moderate/Severe as presented. Automatic second used due to the absence of Mr. McCombs. Motion carried.

### **PERSONNEL**

#### **Job Announcements**

The open job posting for Noon Duty Aide was reviewed along with the dual certification job postings for Food Services Worker, and Health Assistant.

### **FINANCIAL**

#### **Approval of Invoice for CODESP**

Mrs. Davis moved to approve the invoice for CODESP as presented. Mrs. Davis moved to approve the agenda as presented. Automatic second used due to the absence of Mr. McCombs. Motion carried.

#### **Approval of Invoice for CSPCA Membership**

Mrs. Davis moved to approve the invoice for CSPCA membership as presented. Mrs. Davis moved to approve the agenda as presented. Automatic second used due to the absence of Mr. McCombs. Motion carried.

### **CLOSED SESSION**

The Personnel Commission adjourned to closed session at 3:56 p.m.

### **NEXT MEETING**

The next meeting of the Personnel Commission will be:

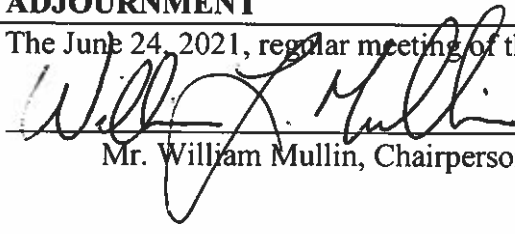
**Regular Meeting:**


**August 26, 2021 at 3:30 p.m.**

**PDC Room**

**ADJOURNMENT**

The June 24, 2021, regular meeting of the Personnel Commission adjourned at 4:09 p.m.

  
Mr. William Mullin, Chairperson

  
Carol Davis Vice-Chairperson