

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

August 26, 2021

3:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 3:40 p.m. in the PDC room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. McCombs led the Pledge of Allegiance.

Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice – Chairperson
Mr. Tony McCombs, Member
Ms. Cathie Abdel, Assistant Superintendent Personnel

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

Ms. Chris Fullerton, Assistant Superintendent, Business Services, Parham Sadegh, and Christian Yepiz attended.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, June 24, 2021

Mrs. Davis moved to approve the minutes as presented. Mr. McCombs seconded the motion. Motion carried.

Minutes, Special Meeting of the Personnel Commission, August 4, 2021

Mrs. Davis moved to approve the minutes as presented. Automatic second used due to the absence of Mr. Mullin. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, August 5, 2021

Presented as an information item only.

Agenda, Special Meeting of the Board of Trustees, August 18, 2021

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, June 10, 2021

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, June 12, 2021

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, June 24, 2021

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, July 15, 2021

Presented as an information item only.

Director's Report

Ms. Abdel shared we have been extremely busy. We are working on finalizing our staffing and determining what our current vacancies are. This has been the busiest summer we have ever experienced. Ms. Abdel shared with the Commission that Fountain Valley School District would be hosting the Deaf and Hard of Hearing Program (D/HH) which will be located at Cox Elementary School. The program used to be located at Ocean View School District and it is a shared program with other districts through the West Orange County Consortium for Special Education (WOCCSE). We will be bringing forward our new job description to the Commission in the near future. We are looking forward to having this new program at Fountain Valley School District.

Ms. Abdel stated we are hosting our first Professional Development (PD) day on September 1, 2021. It will be our kickoff for the 2021 -2022 school year. We are holding the meeting virtually and then the sites will be doing activities with their staff. We are also working on a voluntary PD opportunity for classified staff on the following day about reconnecting.

Ms. Abdel also shared copies and information regarding the most up to date CDPH Guidance and the FAQ sheets given to staff. We have a state public health order that requires employees to show their vaccination status or test weekly. We are required to be compliant by October 15, 2021 and are looking at implementing the required monitoring with the Orange County Department of Education.

Commissioners' Comments

Mr. McCombs requested information regarding the guidance and requirements for the District Office and Maintenance & Operations staff. Ms. Abdel stated Cal OSHA monitors these facilities. Cal OSHA does not require masks if you are vaccinated. They require self-attestation. We recommend that when we have situations where there are large groups, we all wear masks. If staff visit any of the school sites, they are required to wear masks.

Public Comments

No public comments received.

ADMINISTRATION

Classification Plan Amendment – Reclassification of Director, Human Resources

Mr. McCombs moved to approve the reclassification of Director, Human Resources as presented. Mrs. Davis seconded the motion. Motion carried.

Mr. McCombs moved to approve the placement of the reclassification of Director, Human Resources on range 17 of the classified management salary schedule. Mr. McCombs seconded the motion. Motion carried.

Classification Plan Amendment – Reclassification of Technology Support Specialist

Mrs. Davis moved to approve the reclassification of Technology Support Specialist to Computer/Network Specialist as presented. Mr. McCombs seconded the motion. Motion carried.

Classification Plan Amendment – Creation of the new classification of Director, Information Technology

Mr. McCombs moved to approve the new classification of Director, Information Technology as presented.

Mrs. Davis seconded the motion. Motion carried.

Mr. McCombs moved to approve the placement of the new classification of Director, Information Technology on range 14 of the classified management salary schedule. Mr. McCombs seconded the motion. Motion carried.

Eligibility Lists

Mrs. Davis moved to approve the eligibility lists for Behavior Intervention Assistant, Custodian, Director, Food Services, ESP Assistant, ESP Instructor, Guidance Technician, Health Assistant, Noon Duty Aide, Preschool Assistant, Special Education Data Technician, and Supervisor Child Care & Recreation. Mr. McCombs seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental job posting for Head Custodian was reviewed along with the dual certification job postings for Certificated Personnel Technician, Food Services Technician, Guidance Technician, Preschool Instructor, Special Education Data Technician, and Wellness Specialist.

FINANCIAL

Nothing at this time.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

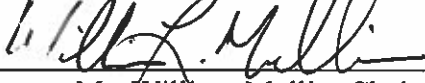
Regular Meeting:

September 23, 2021 at 3:30 p.m.

Board Room

ADJOURNMENT

The August 26, 2021, regular meeting of the Personnel Commission adjourned at 4:18 p.m.



Mr. William Mullin, Chairperson



Carol Davis Vice-Chairperson