

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

November 18, 2021

3:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Johnson led the Pledge of Allegiance.

Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice – Chairperson
Mr. Tony McCombs, Member
Ms. Cathie Abdel, Assistant Superintendent Personnel

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

No guests attended.

Introduction of Staff

Ms. Donna Johnson was in attendance.

Minutes, Regular Meeting of the Personnel Commission, October 28, 2021

Mrs. Davis moved to approve the minutes as presented. Mr. McCombs seconded the motion. Motion carried.

Director's Report

Ms. Abdel shared with the Personnel Commissioners that Dr. Johnson has been chosen as the new Superintendent of Tustin Unified School District. His first date in this new position will be January 03, 2022. The Board of Trustees will meet this evening to begin discussions of how to move forward with the search process. We will be planning a celebratory event for him and will make sure the Commissioners are aware of the date.

Ms. Abdel shared a couple of highlights from several of the events we had the opportunity to hold during the month. The first was our Veteran's Day celebration held in-person at Masuda Middle School. This year the event was held out on the grass area in front of the school and the 8th grade students were able to attend in person. The event was livestreamed for the 6th and 7th graders so they could participate as well. We also held the annual soccer tournament at Talbert Middle School. Parents were invited to attend and cheer on their students. Cathie mentioned that CSEA has started their Helping Hands Holiday Assistance Program and are accepting donations through December 3, 2021.

Ms. Abdel stated tonight the Personnel Commission is being asked to approve the action to appoint Mrs. Carmen Serna as the Personnel Commission Director and the action item will be going to the Board of Trustees tonight to approve the other half of the Director position.

Lastly, Ms. Abdel thanked the Commission for their support and letting her serve as the Director of Human Resources for the past 23 months.

Commissioners' Comments

Mr. Mullin, Mrs. Davis and Mr. McCombs thanked Ms. Abdel for her leadership, communication and for improving the quality of the Director position.

Public Comments

No public comments were received.

ADMINISTRATION

Personnel Commission appointment of New director of Human Resources – Mrs. Carmen Serna

Mr. McCombs moved to approve the appointment of Mrs. Carmen Serna as the new Director of Human Resources for Fountain Valley School District. Mrs. Davis seconded the motion. Motion carried.

Selection of Personnel Commission Meeting Dates for 2022

Mrs. Davis moved to accept the meeting dates as presented for the calendar year 2022. Mr. McCombs seconded the motion. Motion carried.

Eligibility Lists

Mrs. Davis moved to approve the eligibility lists for Behavior Intervention Assistant, Instructional Assistant, Director of Human Resources, Instructional Assistant –Bilingual Arabic, Instructional Assistant –Bilingual Spanish, Instructional Assistant Mild/Moderate, Instructional Assistant Moderate/Severe, Library/Media Technician, Preschool Assistant, and Preschool Instructor. Mr. McCombs seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The dual certification job postings for Behavior Intervention Assistant, Food Services Worker, and Licensed Vocational Nurse were reviewed.

FINANCIAL

Nothing at this time.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

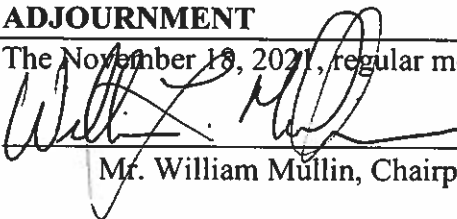
Regular Meeting:

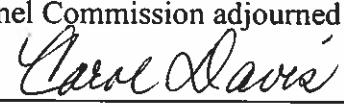
December 16, 2021 at 3:30 p.m.

PDC Room

ADJOURNMENT

The November 18, 2021, regular meeting of the Personnel Commission adjourned at 3:58 p.m.


Mr. William Mullin, Chairperson


Carol Davis Vice-Chairperson