

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

April 28, 2022

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:34 p.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Talley led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Chairperson

Mr. William Mullin, Member

Mrs. Carmen Serna, Director Human Resources

Mr. Tony McCombs, Member (Absent)

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Automatic second used due to absence of Mr. McCombs. Motion carried.

Introduction of Guests

Mr. Talley, CSEA President, attended.

Introduction of Staff

Ms. Abdel was in attendance.

Minutes, Regular Meeting of the Personnel Commission, March 24, 2022

Mr. Mullin moved to approve the minutes as presented. Automatic second used due to absence of Mr. McCombs. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, April 21, 2022

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, March 5, 2022

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, March 10, 2022

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, March 24, 2022

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, April 4, 2022

Presented as an information item only.

Director's Report

Mrs. Serna shared she attends the School Office Manager (SOM) meetings and has had an opportunity to provide personnel updates to school office staff. The most recent SOM meeting was held on April 27, 2022.

Mrs. Serna reported she is participating in the CSPCA Merit Academy along with Mr. Jeremy Talley (CSEA President); topics from the CSPCA Merit Academy include: Roles of the Director, Personnel Commission & Supporting staff; Brown Act and Parliamentary Procedures; and Recruitment and Examination. Mrs. Serna attended Open House at Cox Elementary and Masuda Middle School. It was heartwarming to resume this event in person and resuming some normalcy after Covid-19. It was evident that students and parents enjoyed the evening. Mrs. Serna thanked everyone who coordinated the FVSD Art Showcase. The Art Showcase was well attended and students had an opportunity to participate in various stations that included: marble paint art, string paint art, "build your own plant" and drawing. Middle school students entertained with songs and the food trucks were enjoyed by many attendees. Mrs. Serna stated the Employee Appreciation Night is scheduled for May 26, 2022. It was determined by the Personnel Commissioners the event will be held at the District Office Board Room following the Personnel Commission meeting.

Commissioners' Comments

Mr. Mullin stated he would like to start inviting and recognizing long-term employees who are retiring at Personnel Commission meetings. Mr. Mullin shared several children who live in his neighborhood who are FVSD students attended the Art Showcase and enjoyed the event. Mr. Mullin reminded staff who attended the CSPCA Conference that resources can be found on the CSPCA website. Mrs. Davis stated the Art Showcase was very successful and it was a lovely evening.

Public Comments

Mr. Talley expressed his appreciation to Mrs. Serna and Ms. Abdel for giving him the opportunity to participate in the CSPCA Merit Academy.

ADMINISTRATION

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for ESP Instructor, Instructional Assistant- DHH, Food Service Worker, Substitute Services Technician, Instructional Assistant- Mild/Moderate, and Instructional Assistant- Moderate/Severe. Automatic second used due to absence of Mr. McCombs. Motion carried.

PERSONNEL

Job Announcements

The interdepartmental transfer job postings for Library/Media Technician and Office Assistant was reviewed along with the dual certification postings for Bus Aide- Special Education and Field Support Help Desk Technician.

FINANCIAL

Personnel Commission Budget-Year to Date

The year-to-date Personnel Commission budget was reviewed.

CLOSED SESSION

No closed session.

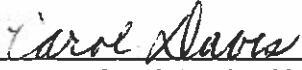
NEXT MEETING

The next meeting of the Personnel Commission will be:

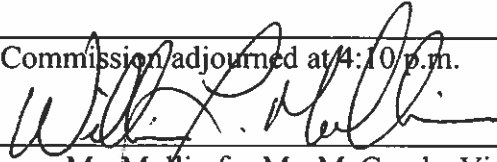
**Regular Meeting:
May 26, 2022 at 3:30 p.m.
Board Room**

ADJOURNMENT

The March 24, 2022, regular meeting of the Personnel Commission adjourned at 4:10 p.m.



Mrs. Carol Davis, Chairperson



Mr. Mullin for Mr. McCombs Vice-Chairperson