

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

January 26, 2023

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Johnson led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice-Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

Introduction of Guests

Ms. Chris Olsen, School Office Manager, attended.

Introduction of Staff

Ms. Johnson attended.

Minutes, Regular Meeting of the Personnel Commission, December 15, 2022

Mrs. Davis moved to approve the minutes as presented. Automatic second used due to absence of Mr. Mullin. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, January 12, 2023

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, November 10, 2022

Presented as an information item only.

Minutes, Annual Organizational Meeting of the Board of Trustees, December 15, 2022

Presented as an information item only.

Director's Report

Mrs. Serna shared since our last meeting she attended a student performance at Tamura in December. It was so great to see the smiling faces and the pride and joy of students and their loved ones. We also celebrated our District Office employees with the annual pancake breakfast. Senior Managers hosted this event for our employees. Ms. Serna also attended a PERAD meeting at OCDE, which included a budget overview. She attended the middle school soccer tournament on January 18, 2023. It was heartwarming to see the students especially those with special needs participate in such a great event.

Mr. Mullin, Mr. Talley, Ms. Johnson and Mrs. Serna, attended the CSPCA Conference in Long Beach. She stated it was a great conference. Some of the classes she attended were "Current Challenges and Opportunities for Merit System Directors", "Trust in the Workplace", "The Disengagement Epidemic", "Investigations 101", "Leaves of

Absence”, and “CalPERS Benefits”. She stated many things were learned and her pride for the special place that we have at FVSD. Mrs. Serna shared she is grateful to be part of such a great district.

Commissioners' Comments

Mrs. Davis stated she also attended the soccer tournament at Talbert. It was so wonderful to go back on campus again. She enjoyed watching the tournament very much.

Mr. Mullin stated he attended the CSPCA conference and it had the largest attendance of any so far. The presentations were divided into two sessions per day with six choices in each session. He shared that next year's conference will be in Monterey. He will share the email he received from CSPCA with the slides from most of the presentations if anyone is interested. He shared information from the session, “Creating a Leadership Program for Classified Employees” that he attended. It was a very well done conference. Mr. Mullin suggested the Personnel Commission give information to the Board of Trustees on the merit system since we have two new Board members. Mr. Mullin stated we also have several new principals that would benefit from getting information on the merit system.

Mr. McCombs shared he is also interested in revisiting professional development programs for our classified employees. He also supports revisiting with the Board of Trustees and principals the origination, the charge and the partnership the Commission has with the District.

Public Comments

Ms. Olsen thanked the Personnel Commission for their generous donation to CSEA's Helping Hands this holiday season. CSEA was able to support more employees because of their donations.

ADMINISTRATION

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for Bilingual Testing Technician, ESP Instructor, Field Support Help Desk Technician, Food Services Worker, Health Assistant, IA – Applied Behavior Analysis, IA Mild/Moderate, IA Moderate/Severe, Library/Media Technician, and Senior Administrative Assistant. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcement

The dual certification job postings for Behavior Intervention Assistant, Bus Aide – Special Education, Computer/Network Specialist, Extended School Program Instructor, Food Services Worker, Office Assistant, Painter, and Preschool Assistant were reviewed.

FINANCIAL

Personnel Commission Budget: Year-to-Date

The year-to-date Personnel Commission budget was reviewed.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

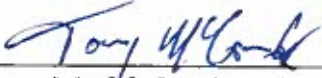
Regular Meeting:

February 23, 2023 at 3:30 p.m.

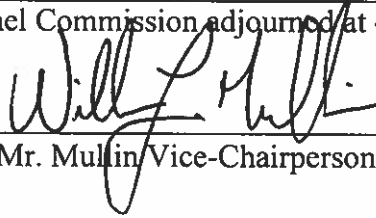
Board Room

ADJOURNMENT

The January 26, 2023 regular meeting of the Personnel Commission adjourned at 4:20 p.m.



Mr. McCombs, Chairperson



Mr. Mullin Vice-Chairperson