

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

REGULAR MEETING

MINUTES

April 27, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Fullerton led the Pledge of Allegiance. Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

Mr. William Mullin, Vice-Chairperson (Absent)

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

Introduction of Guests

Ms. Fullerton, Assistant Superintendent, Business, and Chris Olson, CSEA Vice-President, attended.

Introduction of Staff

Ms. Johnson attended.

Minutes, Regular Meeting of the Personnel Commission, March 23, 2023

Mrs. Davis moved to approve the minutes as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, April 6, 2023

Presented as an information item only.

Agenda, Special Meeting of the Board of Trustees, April 15, 2023

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, March 9, 2023

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees April 1, 2023

Presented as an information item only.

Director's Report

Mrs. Serna shared that we are busy preparing for year-end activities and three summer programs. We are offering summer work for classified employees in all three summer programs. Academic Summer School is scheduled to go from July 5, 2023 to August 3, 2023 and is provided to our students needing extra intervention support. This program is offered at Cox for kindergarten through 7th-grade students. We are also offering our

Extended School Year Summer School for students with special needs from July 5, 2023, to August 4, 2023. This program is provided for preschool through 7th-grade students. The third program being offered by the Child Services Department team is ESP summer camp. This camp will offer many fun activities and field trips for the children.

Mrs. Serna was pleased to attend the Annual Art Show on April 15, 2023. She stated it was an absolute success. The students had the opportunity to do art projects, including key chains, sand art, and stained glass. They were also able to decorate their own ice cream cones with Dr. Stopp. It also highlighted our middle schools which provided great entertainment.

Since we last met, we have hired three Noon Duty Aides, two Preschool Assistants, and one Bus Driver. Additional training was held for Noon Duty Aides at Masuda due to the number of new hires there. We will be testing and hiring over the summer to add to our eligibility lists to get ready for hiring for the new school year. Ms. Serna invited the Commissioners to attend the Classified Employee Appreciation Barbeque at the Maintenance and Operations department on May 18, 2023.

Commissioners' Comments

Mrs. Davis and Mr. McCombs thanked Mrs. Serna for the invitation to the Classified Barbeque.

Public Comments

No comments were received.

ADMINISTRATION

Budget Update Presentation – Assistant Superintendent, Business: Chris Fullerton

Ms. Fullerton presented the 2024 - 2025 budget update to the Personnel Commission. She gave a state of the economy, an overview of Fountain Valley School District's current proposed budget, and an overview of the governor's second interim proposed budget.

Eligibility Lists

Mrs. Davis moved to approve the eligibility lists for Computer/Network Specialist, ESP Assistant, IA- Applied Behavior Analysis, and Preschool Assistant. Automatic second due to the absence of Mr. Mullin. Motion carried.

PERSONNEL

Job Announcement

The Personnel Commission reviewed the dual certification job postings for Instructional Assistant – Bilingual (Vietnamese), Instructional Assistant – Deaf and Hard of Hearing, and Licensed Vocational Nurse.

FINANCIAL

No financial items were discussed.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

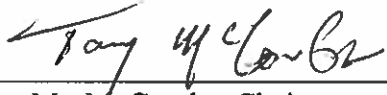
Regular Meeting:

May 25, 2023 at 3:30 p.m.

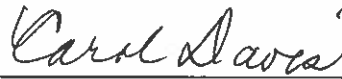
PDC Room

ADJOURNMENT

The April 27, 2023, regular meeting of the Personnel Commission adjourned at 4:08 p.m.



Mr. McCombs, Chairperson



Ms. Davis, Member for Mr. Mullin Vice-Chairperson