

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

June 15, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mrs. Davis led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice-Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

Ms. Chris Olson, CSEA Vice-President, attended.

Introduction of Staff

Ms. Johnson attended.

Minutes, Regular Meeting of the Personnel Commission, April 27, 2023

Mrs. Davis moved to approve the minutes as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

Minutes, Regular Meeting of the Personnel Commission, May 25, 2023

Mr. Mullin moved to approve the minutes as presented. Automatic second due to the absence of Mrs. Davis. Motion carried.

Agenda, Special Meeting of the Board of Trustees, May 20, 2023

Presented as an information item only.

Director's Report

Mrs. Serna shared that since the last meeting, we have held our classified celebration on May 25th. It was a wonderful event that gave us the opportunity to recognize our years of service, employees of the year, and our retirees. It was very special, and we had an opportunity to attend the pizza party hosted by CSEA. We are getting ready for summer school. We are holding Academic Summer School, which will be held at Cox this year. We currently have 488 students enrolled in this program. We have 29 classified staff members supporting this program. We are also offering Extended School Year at Courreges, and we have 190 students enrolled in this program. We have 35 classified staff members supporting this program. Thirdly, we have hired 30 classified staff members for Extended School Program Summer Camp. Mrs. Serna reminded everyone that this coming Monday is Juneteenth and a new holiday for our employees. She stated that we are coming up to the end of the school year, and our employees are working to close the year before summer break. She also reminded everyone that we do not have a Personnel Commission meeting in July. She wished everyone a great summer.

Commissioners' Comments

Mrs. Davis inquired about the ongoing graduations Mrs. Serna attended. Mr. Mullin thanked everyone for a great job at the Classified Employee Night celebration and for all the behind the scene work necessary to make the event a success. He appreciates the level of communication and professionalism exhibited. He plans on attending the Talbert promotion. Mr. McCombs thanked Ms. Serna for her opening comments at the Classified Employee Night, which were very heartfelt.

Public Comments

Ms. Olson stated that the Classified Employee Night was well organized, short, and everyone was recognized. It was a very successful event.

ADMINISTRATION

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for ESP Assistant, ESP Instructor, and School Office Manager. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

No job announcements were presented or discussed.

FINANCIAL

Personnel Commission Budget 2023-2024: Second Reading and Adoption

The Personnel Commission participated in the second reading and review of the proposed 2023-2024 budget. Mrs. Davis moved to approve the 2023- 2024 budget as presented. Mr. Mullin seconded the motion. Motion carried.

Approval of 2023 2024 CODESP Invoice

Mrs. Davis moved to approve the 2023 -2024 CODESP invoice as presented. Mr. Mullin seconded the motion. Motion carried.

Approval of 2023 2024 CSPCA Invoice

Mr. Mullin moved to approve the 2023 -2024 CSPCA invoice as presented. Mrs. Davis seconded the motion. Motion carried.

Approval for the 2024 CSPCA Conference

Mrs. Davis moved to approve the reasonable and necessary expenses for the 2023 -2024 CSPCA conference as presented. Mr. Mullin seconded the motion. Motion carried.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

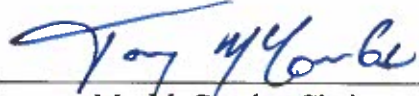
Regular Meeting:

August 24, 2023, at 3:30 p.m.

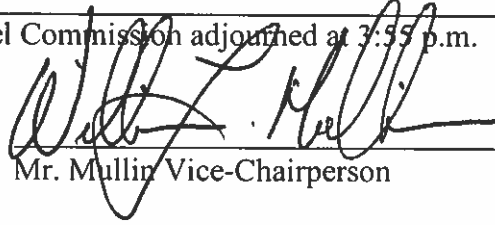
PDC Room

ADJOURNMENT

The June 15, 2023, regular meeting of the Personnel Commission adjourned at 3:55 p.m.



Mr. McCombs, Chairperson



Mr. Mullin Vice-Chairperson