

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## *REGULAR MEETING*

### MINUTES

August 24, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:35 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Talley led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson  
Mr. William Mullin, Vice-Chairperson  
Mrs. Carmen Serna, Director Human Resources

Mrs. Carol Davis, Member (absent)

## GENERAL FUNCTIONS

### Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Automatic second due to the absence of Mrs. Davis. Motion carried.

### Introduction of Guests

Mr. Jeremy Talley, CSEA President, attended.

### Introduction of Staff

Ms. Johnson attended.

### Minutes, Regular Meeting of the Personnel Commission, June 15, 2023

Mr. Mullin moved to approve the minutes as presented. Automatic second due to the absence of Mrs. Davis. Motion carried.

### Agenda, Regular Meeting of the Board of Trustees, August 10, 2023

Presented as an information item only.

### Minutes, Special Meeting of the Board of Trustees, May 20, 2023

Presented as an information item only.

### Minutes, Regular Meeting of the Board of Trustees, June 15, 2023

Presented as an information item only.

### Minutes, Regular Meeting of the Board of Trustees, June 22, 2023

Presented as an information item only.

### Director's Report

Mrs. Serna shared that we have had a very busy summer. We are finalizing our staffing and determining our vacancies. We had a very successful summer school and are preparing for the 2023-2024 school year. Some of the changes this school year are that the Middle Schools are moving to two lunch schedules. This was due to the large lunch lines on popular menu item days, which allows our students to encounter shorter lines, and

students will have more time to eat and meet with their peers. This will increase the hours and the number of Noon Duty Aides at our Middle Schools.

Today, we had our first round of principal interviews for the vacancy at Cox. If all goes according to plan, a special Board meeting will be held on August 28, 2023, to announce the new principal. We are welcoming an early start class to the Deaf and Hard of Hearing (DHH) program at Cox. We were able to hire two Instructional Assistant's- DHH employees to continue supporting the DHH program.

We are very excited about our new school year. We have our welcome-back breakfast on August 29, 2023. It is from 8:00 a.m. to 9:00 a.m. The welcome-back program will be held at Shoreline beginning at 9:00 a.m. Classified staff will be offered up to 6 hours to attend the welcome-back program and complete their mandated training.

### **Commissioners' Comments**

Mr. Mullin expressed concerns about the short notice and late start of senior management positions. He believes this District continues to do an excellent job with the resources that we have. We have excellent people everywhere in the District. He stated he is looking forward to this year. Mr. McCombs hoped everyone had a wonderful summer and a chance to unwind. It is good to be back.

### **Public Comments**

Mr. Talley stated that CSEA appreciates the additional opportunity for employees to timecard extra time to complete their mandated training. It will be an exciting year, and he hopes we can keep our family atmosphere, enabling us to get the best people.

## **ADMINISTRATION**

### **Eligibility Lists**

Mr. Mullin moved to approve the eligibility lists for Bus Driver, IA – Applied Behavior Analysis, Licensed Vocational Nurse, and ESP Assistant. Automatic second due to the absence of Mrs. Davis. Motion carried.

## **PERSONNEL**

### **Job Announcement**

The Personnel Commission reviewed the dual certification job postings for Behavior Intervention Assistant, Child Care Program Technician, ESP Coordinator, ESP Instructor, Instructional Assistant – Bilingual (Spanish), Instructional Assistant – Deaf and Hard of Hearing, Instructional Assistant, IA Mild/Moderate, IA Moderate/Severe, Preschool Instructor, and Sr. Payroll Technician.

## **FINANCIAL**

Nothing at this time.

## **CLOSED SESSION**

No closed session.

## **NEXT MEETING**

The next meeting of the Personnel Commission will be:

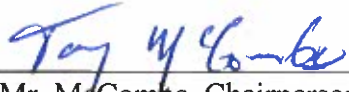
**Regular Meeting:**

**September 21, 2023, at 3:30 p.m.**

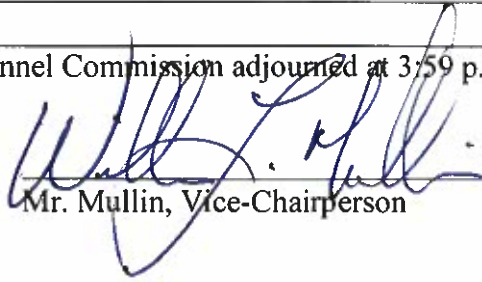
**Board Room**

**ADJOURNMENT**

The August 24, 2023, regular meeting of the Personnel Commission adjourned at 3:59 p.m.



Mr. McCombs, Chairperson



Mr. Mullin, Vice-Chairperson