

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

September 21, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Sullivan led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mrs. Carol Davis, Member
Mr. William Mullin, Vice-Chairperson
Mrs. Carmen Serna, Director Human Resources
Mr. William Mullin, Vice-Chairperson (absent)

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

Introduction of Guests

Ms. Cindy Sullivan

Introduction of Staff

Dr. Stopp, Ms. Abdel, Ms. Fullerton, Mr. Gargus, Ms. Green, Ms. Moyers, Ms. Johnson, and various Child Development Services staff attended.

Minutes, Regular Meeting of the Personnel Commission, August 24, 2023

Approval was postponed until the October 26, 2023 meeting.

Agenda, Regular Meeting of the Board of Trustees, September 14, 2023

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, August 10, 2023

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, August 28, 2023

Presented as an information item only.

Director's Report

Mrs. Serna shared that we are back in school and starting our third week. We had a very smooth start, and our current enrollment is approximately 6,011 students. Transitional kindergarten numbers are substantial and coming in higher. This is offset by our kindergarten, 5th and 8th grade numbers, which are not as high as expected. We had an amazing welcome back with our breakfast and Shoreline event. This evening, we have our first back-to-school nights for our elementary schools. Our middle school back-to-school nights will be held on September 28, 2023. This is one of my favorite nights for our parents. Mrs. Serna distributed copies of the tentative agreement reached with CSEA. The agreement is with the CSEA headquarters for approval and must be ratified by our CSEA members before being approved by the Board of Trustees. Mrs. Serna shared

some of the highlights, which include a 5 percent increase in the salary schedule effective July 1, 2023, an increase of \$500 to the health and welfare benefits cap for each full-time employee and \$250 for each part-time employee. Also included in the MOU, our Food Services Workers are being moved from a range of 10 to a range of 15 due to a market analysis conducted last year for some of our classifications. We are also continuing our participation in the summer assistance program for the 2024- 2025 school year for our classified employees. We have had quite a few employees take advantage of this wonderful program. Mrs. Serna shared how hard the Personnel department has worked to test, interview, and hire candidates, but we are incredibly proud of our employees who are being promoted. Since our last meeting, we have had 9 of our current employees who have received a promotion. Mrs. Serna thanked everyone for attending the meeting.

Commissioners' Comments

Mrs. Davis stated she was so happy to participate in such a wonderful celebration. It is one of her favorite things to do. It brings so much joy. Mr. McCombs stated it is exciting to hear everything happening at the District with Mrs. Serna's report. Negotiations are challenging, and it is always nice to hear that we can come to a collective agreement. It is good to hear that things are going well for our District and to be a part of it.

Public Comments

None received.

RECOGNITIONS

Celebration of Classified Retirees

The Personnel Commission recognized and celebrated our new retirements, which include Janice Kiesel, Stacy Pierce, Rose Schimkus, Cindy Sullivan, and Teresita Rivera. Ms. Green, Mrs. Serna, and Ms. Abdel celebrated and thanked Cynthia Sullivan for her time and dedication to the District.

ADMINISTRATION

Eligibility Lists

Mrs. Davis moved to approve the eligibility lists for Child Care Programs Technician, ESP Coordinator, ESP Assistant, ESP Instructor, Instructional Assistant – DHH, Instructional Assistant, Preschool Instructor, and Senior Payroll Technician. Automatic second due to the absence of Mr. Mullin. Motion carried.

PERSONNEL

Job Announcement

The Personnel Commission reviewed the dual certification job postings for Applications Specialist, ESP Assistant, ESP Instructor, and Instructional Assistant.

FINANCIAL

Nothing at this time.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

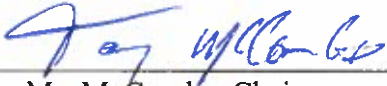
Regular Meeting:

October 26, 2023, at 3:30 p.m.


Board Room

ADJOURNMENT

The September 21, 2023, regular meeting of the Personnel Commission adjourned at 3:50 p.m.



Mr. McCombs, Chairperson



Mrs. Davis Member for Mr. Mullin, Vice-Chairperson