

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

October 26, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mrs. Cathie Abdel led the Pledge of Allegiance. Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice-Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

Mr. Jeremy Talley (CSEA President) and Diego Ortega (CSEA Labor Representative) attended.

Introduction of Staff

Dr. Katherine Stopp and Mrs. Cathie Abdel, attended.

Minutes, Regular Meeting of the Personnel Commission, August 24, 2023

Mr. Mullin moved to approve as presented. Automatic second due to the absence of Mrs. Davis. Motion carried.

Minutes, Regular Meeting of the Personnel Commission, September 21, 2023

Mrs. Davis moved to approve as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, October 12, 2023

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, September 14, 2023

Presented as an information item only.

Director's Report

Mrs. Serna shared that we are currently in Conference Week with modified school schedule. Our Student Support Services team is holding Professional Learning opportunities for Special Education staff including our Instructional Assistants in Special Education and Behavior Intervention Assistants. Some of the Professional Development topics this week include topics such as: The Power of Visual Supports, Social Skills, CPR, and De-escalation. This week has been filled with hiring for vacant positions and the Classified Personnel Department has been busy with testing, interviewing for six different positions, and numerous reference checks for job offers. In an attempt to continue filling our hard to fill positions such as paraprofessionals in Special Education and the Extended School Program, Mrs. Serna will be attending a Career and Job Fair on November

1st coordinated through Orange Coast College. Mrs. Serna congratulated Mr. McCombs for his re-appointment as CSEA's nominee. Mr. McCombs is completing his second terms as Personnel Commissioner and Mrs. Serna expressed our appreciation for his commitment to serve the Commission and staff. The re-appointment of Mr. McCombs will be presented to the Board of Trustees at their upcoming meeting on November 9th.

Commissioners' Comments

Mr. Mullin stated that during a recent trip he had an opportunity to visit an Italian school and compare it to the American educational systems. He congratulated Mr. McCombs for his re-appointment to the Personnel Commission and appreciates the knowledge Mr. McCombs brings to the Commission.

Mrs. Davis reported the job fair Mrs. Serna will be attending sounds like a great opportunity. She stated she is happy to serve and be part of the Personnel Commission with Mr. McCombs and Mr. Mullin.

Mr. McCombs expressed his appreciation for CSEA and his fellow Personnel Commissioners for their support during his tenure serving on the Commission.

Public Comments

Mr. Jeremy Talley stated CSEA is thankful Mr. McCombs serves as the representative to the Personnel Commission on behalf of CSEA. Mr. Talley expressed FVSD is a good place to work and we work as a team to do what is best for students and staff. He thanked the three Personnel Commissioners for their service.

ADMINISTRATION

Reappointment of CSEA Appointee to the Personnel Commission

Presented as an information item only.

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for Application Specialist, Behavior Intervention Assistant, ESP Assistant, ESP Instructor, and Instructional Assistant – Bilingual. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcement

The Personnel Commission reviewed the dual certification job postings for Bus Aide- Special Education, Bus Driver, Field Support Help Desk Technician, Instructional Assistant Mild/Moderate, Instructional Assistant Moderate/Severe, Licensed Vocational Nurse, Noon Duty Aide, Senior Heavy Duty Mechanic, and Speech/Language Pathologist Assistant.

FINANCIAL

Nothing at this time.

CLOSED SESSION

The Personnel Commission adjourned to closed session at 3:52 p.m., to discuss, according to Government Code 54957, the Classified Human Resources Director's job performance evaluation. There was no action taken from Closed Session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

November 16, 2023, at 3:30 p.m.

Board Room

ADJOURNMENT

The October 26, 2023, regular meeting of the Personnel Commission adjourned at 4:48 p.m.



Mr. McCombs, Chairperson



Mr. Mullin, Vice-Chairperson