

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL COMMISSION**

***SPECIAL MEETING***

**MINUTES**

February 28, 2024

10:00 a.m.

Mr. Mullin called the Special Meeting of the Personnel Commission to order at 10:00 a.m. in the Harper Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Mullin led the Pledge of Allegiance.

Present for the entire meeting:

Mr. William Mullin, Chairperson  
Mrs. Carol Davis, Vice-Chairperson  
Mr. Tony McCombs, Member  
Mrs. Carmen Serna, Director Human Resources

**GENERAL FUNCTIONS**

**Approval of Agenda**

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

**Introduction of Guests**

Ms. Fullerton, Mr. Koser, and Mr. Talley attended the meeting.

**Introduction of Staff**

Ms. Johnson.

**ADMINISTRATION**

***Classification Plan Amendment – Renaming the Title of Food Services/Delivery Driver to Food Services Warehouse Operator/Delivery Driver and revising the Essential Functions and range for this classification.***

Mr. McCombs moved to approve the renaming of the title of Food Services/Delivery Driver to Food Services Warehouse Operator/Delivery Driver and revising the Essential Functions and range for this classification. Mrs. Davis seconded the motion. Motion carried.

***Classification Plan Amendment –Revision to Essential Functions for Warehouse Operator/Delivery Driver***

Mr. McCombs moved to approve the revision to the Essential Functions for Warehouse Operator/Delivery Driver. Mrs. Davis seconded the motion. Motion carried.

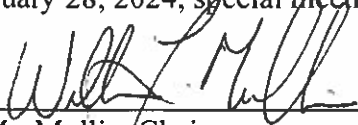
**NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:  
March 28, 2024, at 3:30 p.m.  
PDC Room**

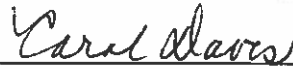
**ADJOURNMENT**

The February 28, 2024, special meeting of the Personnel Commission adjourned at 10:17 a.m.



---

Mr. Mullin, Chairperson



---

Mrs. Davis, Vice-Chairperson