

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

March 28, 2024

3:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 3:33 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mrs. Davis led the Pledge of Allegiance.

Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice-Chairperson
Mr. Tony McCombs, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. McCombs moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

Introduction of Guests

Chris Olson attended.

Introduction of Staff

Ms. Johnson and Ms. Abdel attended.

Minutes, Regular Meeting of the Personnel Commission, February 22, 2024

Mr. McCombs moved to approve as presented. Mrs. Davis seconded the motion. Motion carried.

Minutes, Special Meeting of the Personnel Commission, February 28, 2024

Mrs. Davis moved to approve as presented. Mr. McCombs seconded the motion. Motion carried.

Minutes, Regular Meeting of the Board of Trustees, February 8, 2024

Presented as an information item only.

Director's Report

Mrs. Serna shared that open house for the middle schools was held on March 21, 2024, and the elementary school's open house will be held tonight. She is looking forward to attending Courreges's open house with Dr. Stopp and Board member, Mr. Cole. Mrs. Serna stated she also attended the Rotary Most Improved Breakfast on March 19th where we honored some very deserving students. It was a great event and very heartwarming.

She invited the commissioners to attend the Fountain Valley School District Annual Art Show, which is coming up on April 16, 2024, at 4:00 p.m. The show gives us an opportunity to honor those students and their art while also having their loved ones attend. There will be music and various stations for the students to enjoy.

Mrs. Serna distributed and discussed the 2024-2025 academic calendar approved by the Board of Trustees. We are moving to align our start times with other school districts and will start prior to Labor Day next year. The

first day of school will be August 28, 2024, and the school year will end on June 13, 2025. The calendar also contains all the school holidays for classified employees for the next school year.

The Board of Trustees approved and offered an early retirement incentive again this year to classified school employees. This year we had twelve members eligible for the early retirement incentive. It allows us to plan ahead, and our members are then able to benefit from the incentive offered.

We have been busy since the last time we met. We have hired three ESP Assistants, five Instructional Assistants in special education, one Administrative Assistant, one Noon Duty Aide and two Food Services Workers. We have numerous openings and continue with testing, interviews, and hiring.

Commissioners' Comments

Mrs. Davis also attended the Rotary Most Improved Breakfast where her grandson was honored and expressed how special it was. Mrs. Davis thanked Mrs. Serna for her kind words.

Mr. McCombs stated he enjoyed the three days of the CSPCA conference in Monterey. The conference was informative. Topics offered were the Commissioner's Boot Camp, AI Technology and the Evolution in Education, Class and Compensation Studies, Job Analysis, and a sundry of other workshops. It was great to get together with other leaders, support operators and peers to support and serve our communities.

Mr. Mullin also enjoyed the CSPCA conference. It was well run and fast paced. The sessions were very informative and contained new information and laws. This includes the new law on sick leave which includes 5 days and other types of leave now included. He attended a session on reasonable accommodation and how to keep track of those accommodations and a session on insurance issues. There was also a lot of discussion on the reduction in the student population and how it affects the different school districts statewide.

Public Comments

Ms. Olson stated the school office managers appreciate the district and Ms. Abdel working to increase the ASB stipend for middle schools. It is very much appreciated. Ms. Olson invited all the commissioners to the pizza party after our Employee Appreciation Night on May 23, 2024. Ms. Abdel shared our district office head custodian Oai Nguyen is retiring and we held an ice cream social for him yesterday. Please wish him well if you see him.

ADMINISTRATION

Certification of Eligibility Lists

Mr. McCombs moved to approve the eligibility lists for ESP Assistant, ESP Instructor, Instructional Assistant, Instructional Assistant - ABA, Instructional Assistant – Moderate/Severe, Office Assistant, Preschool Assistant, and Special Education Data Technician. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

No announcements were presented or reviewed at this meeting.

FINANCIAL

No items were presented.

CLOSED SESSION

No closed session was required.

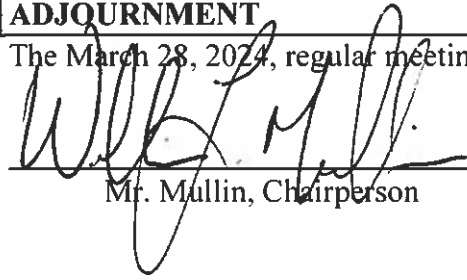
NEXT MEETING

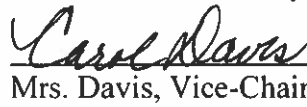
The next meeting of the Personnel Commission will be:

Regular Meeting:
April 25, 2024, at 3:30 p.m.
Board Room

ADJOURNMENT

The March 28, 2024, regular meeting of the Personnel Commission adjourned at 4:00 p.m.



Mr. Mullin, Chairperson

Mrs. Davis, Vice-Chairperson