

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## ***REGULAR MEETING***

### **MINUTES**

April 25, 2024

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mrs. Serna led the Pledge of Allegiance.

Present for the entire meeting:

Mrs. Carol Davis, Vice-Chairperson  
Mr. Tony McCombs, Member  
Mrs. Carmen Serna, Director Human Resources

Mr. William Mullin, Chairperson (Absent)

## **GENERAL FUNCTIONS**

### **Approval of Agenda**

Mr. McCombs moved to approve the agenda as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

### **Introduction of Guests**

Chris Olson and Jeremy Talley attended.

### **Introduction of Staff**

Ms. Johnson, Ms. Fullerton, and Ms. Abdel attended.

### **Minutes, Regular Meeting of the Personnel Commission, March 28, 2024**

Mr. McCombs moved to approve as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

### **Agenda, Regular Meeting of the Board of Trustees, April 18, 2024**

Presented as an information item only.

### **Minutes, Regular Meeting of the Board of Trustees, March 14, 2024**

Presented as an information item only.

### **Director's Report**

Mrs. Serna thanked Ms. Fullerton for taking the time to update the Personnel Commissioners and guests on the budget. It is a very important aspect as our District finishes this school year and moves into the next school year.

We just celebrated the Fountain Valley School District Annual Art Show on April 16, 2024. It was a great event with lots of attendees, booths, and food. Everything from the planning to the breakdown of the event went smoothly.

Classified Employee Appreciation Week is coming up in May. Each site honors and celebrates our classified employees in a different manner. Mrs. Serna stated our classified employees are the glue that keeps everything

together. For our District Office, Transportation, and Maintenance & Operation employees, we will hold our Annual Classified Barbecue on May 16, 2024. The Commissioners are invited and will receive a copy of the flyer soon. We always have a great event with delicious food and raffles.

Mrs. Serna distributed the latest "School News" which is a free publication for all. It contains articles from Dr. Stopp and fun facts about events at different school sites and other school districts.

We have been busy hiring since the last time we met. We have hired two Behavioral Intervention Assistants, and one Instructional Assistant -ABA. We had great candidates for the Food Services Warehouse Operator/Delivery Driver and the Warehouse Operator/Delivery Driver. We will be welcoming these new staff members to our family within the next week or two.

#### **Commissioners' Comments**

Mrs. Davis attended the Fulton basketball game. She thanked Ms. Abdel for the picture.

#### **Public Comments**

None were received.

### **ADMINISTRATION**

#### **Budget Update Presentation – Assistant Superintendent, Business: Chris Fullerton**

Ms. Fullerton presented the 2024 - 2025 budget update to the Personnel Commission. She gave an overview of the State economy, along with an overview of the Fountain Valley School District's current proposed budget, and the governor's 2023 -2024 second interim proposed budget.

#### **Certification of Eligibility Lists**

Mr. McCombs moved to approve the eligibility lists for Behavior Intervention Assistant, Bus Driver, Food Services Operator/Delivery Driver, Food Services Worker, and Warehouse Operator/Delivery Driver. Automatic second due to the absence of Mr. Mullin. Motion carried.

### **PERSONNEL**

#### **Job Announcements**

The Personnel Commission reviewed the dual certification job postings for Bus Aide – Special Education (Substitute), Library/Media Technician, and Purchasing Technician.

### **FINANCIAL**

#### **Personnel Commission Budget – Year to Date**

The year-to-date Personnel Commission budget was reviewed.

### **CLOSED SESSION**

No closed session was required.

### **NEXT MEETING**

The next meeting of the Personnel Commission will be:

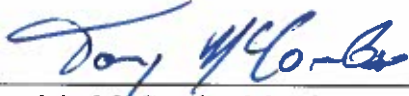
**Regular Meeting:**

**May 23, 2024, at 3:30 p.m.**

**PDC Room**

## ADJOURNMENT

The April 25, 2024, regular meeting of the Personnel Commission adjourned at 4:06 p.m.



Mr. McCombs, Member



Mrs. Davis, Vice-Chairperson