

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

June 20, 2024

3:30 p.m.

Mr. Mullin called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mrs. Serna led the Pledge of Allegiance.

Present for the entire meeting:

Mr. William Mullin, Chairperson
Mrs. Carol Davis, Vice-Chairperson
Mr. Tony McCombs, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Mr. McCombs seconded the motion. Motion carried.

Introduction of Guests

No guests attended.

Introduction of Staff

Ms. Johnson and Ms. Abdel attended.

Minutes, Regular Meeting of the Personnel Commission, May 23, 2024

Mr. McCombs moved to approve as presented. Mrs. Davis seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, June 13, 2024

Presented as an information item only.

Director's Report

Mrs. Serna shared with the Commissioners she attended the Talbert Middle School promotion. It was a wonderful feeling to see those eighth graders with their parents and loved ones behind them cheering them on. It was great to see the connection that the principal, Jay Adams, had with the students. It was a great morning and the end to the school year.

Mrs. Serna stated that this was one of the quickest school years she had in her three years with Fountain Valley. It has been a team effort. She expressed her heartfelt appreciation for all the staff in Personnel. Everyone has stepped up and contributed to keeping the team moving. It has been a great team effort.

We are starting summer school. ESY is starting on June 25, 2024, and we have approximately 169 students and we had the opportunity to hire 42 staff members for this program. Our Academic Summer School starts a week later, and we have 180 students and were able to employ 15 to 16 staff for this program. It is fun to see a different vibe for summer school.

Mrs. Serna shared that we are participating in the CSESAP program. We have approximately 130 employee participants. There is a criteria for the classified staff to be eligible to participate. A classified employee must be making 62,000 or less and work 11 months or less. They can withdraw up to 10% from their paycheck. The state is matching 90 cents on the dollar this year in the money they put aside.

Mrs. Serna distributed the latest Classified Personnel Report. It helps to keep the Commission informed of the new employees, promotions, resignations, and those employees going on a leave of absence.

Commissioners' Comments

Mr. McCombs also felt the school year went by very fast. He thanked the personnel staff for everything they did and accomplished this school year. It all was accomplished so easily and perfectly for our staff this year. He wished everyone a happy summer. Mrs. Davis thanked everyone and said it had been a pleasure working with the staff. Mr. Mullin also thanked everyone for their professionalism and willingness to help and make things happen. He congratulated everyone on the great school year.

Public Comments

None were received.

ADMINISTRATION

Certification of Eligibility Lists

Mr. McCombs moved to approve the eligibility list for Health Assistant and Library/Media Technician. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcements

The Personnel Commission reviewed the dual certification job posting for Instructional Assistant – Deaf and Hard of Hearing.

FINANCIAL

2024-2025 Personnel Commission Budget Second Reading and Approval

Mrs. Davis moved to approve the 2024-2025 Personnel Commission budget. Mr. McCombs seconded the motion. Motion carried.

Approval of Invoice for CODESP

Mr. McCombs moved to approve the invoice for CODESP as presented. Mrs. Davis seconded the motion. Motion carried.

Approval of Invoice for CSPCA

Mrs. Davis moved to approve the invoice for CSPCA as presented. Mr. McCombs seconded the motion. Motion carried.

CLOSED SESSION

No closed session was required.

NEXT MEETING

The next meeting of the Personnel Commission will be:

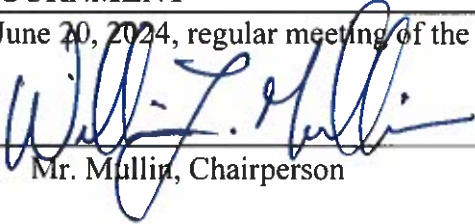
Regular Meeting:

August 22, 2024, at 3:30 p.m.

Board Room

ADJOURNMENT

The June 20, 2024, regular meeting of the Personnel Commission adjourned at 3:58 p.m.



Mr. Mullin, Chairperson

Mrs. Davis, Vice-Chairperson