



Fountain Valley School District

BOARD OF TRUSTEES
REGULAR MEETING

AGENDA

Board Room
10055 Slater Avenue
Fountain Valley, CA

July 16, 2015

- CALL TO ORDER: 5:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M ___
 2nd ___
 V ___

BOARD WORKSHOPS

1. AIR QUALITY AND CLIMATE REPORT

Assistant Superintendent, Business, Christine Fullerton and Director, Maintenance and Operations, Joe Hastie will conduct a workshop to review with the Board the recent report of findings relative to air quality and climate at our sites.

- PUBLIC COMMENTS

Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

- OPEN SESSION: 7:00PM
- PLEDGE OF ALLEGIANCE

STAFF REPORTS AND PRESENTATIONS

2. BUDGET UPDATE (ORAL AND WRITTEN)

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Scott Martin will provide an update for the Board of Trustees on the State Budget and its effect on the Fountain Valley School District.

BOARD REPORTS AND COMMUNICATIONS

Board Members will make the following reports and communicate information to fellow Board Members and staff.

PUBLIC COMMENTS

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.

*** BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

LEGISLATIVE SESSION

3. APPOINTMENT OF ASSISTANT SUPERINTENDENT, CURRICULUM AND INSTRUCTION

M ___
2nd ___
V ___

After an extensive executive search, the Board of Trustees has selected Steven McLaughlin, Ed.D. for the position of assistant superintendent, curriculum and instruction, Fountain Valley School District, effective July 20, 2015. The Board of Trustees welcomes Dr. McLaughlin to our district and looks forward to the continued success of our Curriculum Division under his leadership.

Superintendent's Recommendation: It is recommended that the Board of Trustees approves the appointment of Steven McLaughlin, Ed.D. to the position of assistant superintendent, curriculum and instruction effective July 20, 2015.

4. APPROVAL OF EMPLOYMENT CONTRACT FOR ASSISTANT

M ___

SUPERINTENDENT, CURRICULUM AND INSTRUCTION

2nd ___
V ___

Pending approval of appointment of Dr. Steve McLaughlin to the position of Assistant Superintendent, Curriculum and Instruction for the Fountain Valley School District effective July 20, 2015, the contract for employment is presented to the Board of Trustees for approval.

Superintendent’s Recommendation: It is recommended that the Board of Trustees approves the employment contract for the position of Assistant Superintendent, Curriculum and Instruction with Dr. Steve McLaughlin, effective July 20, 2015.

5. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

M ___
2nd ___
V ___

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

Routine Items of Business

- 5-A. Board Meeting Minutes from June 25th regular meeting
- 5-B. Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 5-C. Donations
- 5-D. Warrants
- 5-E. Purchase Order Listing
- 5-F. Budget Adjustments

Consent Items

5-G. 2014-15 QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

Superintendent’s Comments: It is recommended that the Board of Trustees receives the Williams Quarterly Report for the fourth quarter of the 2014-15 year and approves its submittal to the Orange County Department of Education.

5-H. RESOLUTION 2016-01: AUTHORIZATION OF SIGNATURES ON REPLACEMENT WARRANTS

Superintendent’s Comments: It is recommended that the Board of Trustees approves Resolution 2016-01: Authorization of Signatures on Replacement Warrants.

5-I. RESOLUTION 2016-02: APPOINTMENT OF CUSTODIAN OF REVOLVING CASH FUND

Superintendent's Comments: It is recommended that the Board of Trustees adopts Resolution 2016-02 naming Christine Fullerton, Assistant Superintendent, Business Services, custodian of the Revolving Cash Fund.

5-J. RESOLUTION 2015-03: AUTHORIZATION OF APPROVAL OF VENDOR CLAIMS/ORDERS

Superintendent's Comments: It is recommended that the Board of Trustees adopts Resolution 2015-03: Authorization of Approval of Vendor Claims/Orders.

5-K. RESOLUTION 2015-04: AUTHORIZATION OF SIGNATURES

Superintendent's Comments: It is recommended that the Board of Trustees adopts Resolution 2015-04: Authorization of Signatures.

5-L. APPROVE RESOLUTION 2016-05: TEMPORARY INTER-FUND TRANSFER FROM FUND 40

Superintendent's Comments: It is recommended that the Board of Trustees adopts Resolution 2016-05, the temporary inter-fund transfer of funds from Fund 40.

5-M. AUTHORIZATION TO USE FULLERTON JOINT UNION HIGH SCHOOL DISTRICT RFP#2014-2015-12 (SNACK, DRY, FROZEN)

Superintendent's Comments: It is recommended that the Board of Trustees authorizes the Superintendent, or his designee, to approve the 2015-16 rollover of the Fullerton Joint Union High School District #2014/2015-12 bid ("piggyback").

5-N. AUTHORIZATION TO USE MURRIETA VALLEY USD DAIRY BID (#D-051914)

Superintendent's Comments: It is recommended that the Board of Trustees authorizes the Superintendent, or his designee, to approve the 2015-2016 rollover of the Murrieta Valley USD Dairy Bid #D-051914.

5-O. AUTHORIZATION TO USE SANTA CLARA VALLEY FROZEN BID (11-12-31012012)

Superintendent's Comments: It is recommended that the Board of Trustees authorizes the Superintendent, or his designee, to approve the 2015-2016 rollover of the Santa Clara Valley Frozen Food Bid (11-12-31012012).

5-P. AUTHORIZATION TO USE LAS VIRGENES USD PRODUCE BID (#CN03-1314)

Superintendent's Comments: It is recommended that the Board of Trustees authorizes

the Superintendent, or his designee, to approve the 2015-16 rollover of the Las Virgenes USD Produce Bid #CN03-1314).

5-Q. QRIS BLOCK GRANT

Superintendent's Comments: It is recommended that the Board of Trustees adopts the resolution for the QRIS Block Grant Award and Service Agreement #41782 for the State Preschool Program under the Direction of Mona Green.

5-R. AGREEMENT FOR SPECIAL SERVICES WITH SCHOOL SERVICES OF CALIFORNIA

Superintendent's Comments: It is recommended that the Board of Trustees approves the Agreement for Special Services with School Services of California, Inc., for the period of one year, beginning August 1, 2015 and ending July 31, 2016, and authorizes the Superintendent or designee to sign all documents.

5-S. APPROVAL OF RETAINER AGREEMENT/PARKER & COVERT, ATTORNEYS AT LAW FOR 2015-16 AND 2016-17 SCHOOL YEARS

Superintendent's Comments: It is recommended that the Board of Trustees accepts and approves the retainer agreement with Parker & Covert Attorneys at Law.

5-T. MOU BETWEEN OCDE AND FVSD FOR SPECIAL SCHOOLS PROGRAM

Superintendent's Comments: It is recommended that the Board of Trustees approves the MOU between the Orange County Department of Education and the Fountain Valley School District.

5-U. LOCAL EDUCATION AGENCY PLAN TITLE III BUDGET

Superintendent's Comments: It is recommended that the Board of Trustees approves the Title III Preliminary Budget for the 2015-16 school year.

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, August 13, 2015 at 7:00pm.

A copy of the Board Meeting agenda is posted on the District's web site (www.fvsd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by

contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or call 714.843.3255 during normal business hours.

Board meeting proceedings are tape recorded.

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's office: 10055 Slater Avenue, Fountain Valley, CA 92708 or call (714) 843-3255 or FAX (714) 841-0356.

Board Meeting of July 16, 2015

SO 2015-16/B16-1
Fountain Valley School District
Superintendent's Office

M E M O R A N D U M

TO: Board of Trustees
FROM: Mark Johnson, Superintendent
SUBJECT: Board Workshop: Air Quality and Climate Report
DATE: July 10, 2015

Assistant Superintendent, Business, Christine Fullerton and Director, Maintenance and Operations, Joe Hastie will conduct a workshop to review with the Board the recent report of findings relative to air quality and climate at our sites.

Board Meeting of July 16, 2015

SO 2015-16/B16-2
Fountain Valley School District
Superintendent's Office

M E M O R A N D U M

TO: Board of Trustees
FROM: Mark Johnson, Superintendent
SUBJECT: **BUDGET UPDATE (ORAL AND WRITTEN)**
DATE: July 10, 2015

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Scott Martin will provide an update for the Board of Trustees on the State Budget and its effect on the Fountain Valley School District.

SO 2015-16/B16-4
Fountain Valley School District
Superintendent's Office

M E M O R A N D U M

TO: Board of Trustees
FROM: Mark Johnson, Superintendent
SUBJECT: **Appointment of Assistant Superintendent, Curriculum and Instruction**
DATE: July 10, 2015

Background

After an extensive executive search, the Board of Trustees has selected Steven McLaughlin, Ed.D. for the position of assistant superintendent, curriculum and instruction, Fountain Valley School District, effective July 20, 2015. The Board of Trustees welcomes Dr. McLaughlin to our district and looks forward to the continued success of our Curriculum Division under his leadership.

Recommendation:

It is recommended that the Board of Trustees approves the appointment of Steven McLaughlin, Ed.D. to the position of assistant superintendent, curriculum and instruction effective July 20, 2015.

CONTRACT OF EMPLOYMENT FOR THE POSITION OF
ASSISTANT SUPERINTENDENT, CURRICULUM AND INSTRUCTION

The Fountain Valley School District (“District”) hereby employs Steve McLaughlin for the position of Assistant Superintendent, Curriculum and Instruction for the period of July 20, 2015 through June 30, 2018. Responsibilities, compensation, benefits and all other terms of employment for the Assistant Superintendent shall be set forth in adopted board policies and in board regulations.

The Assistant Superintendent, Curriculum and Instruction shall be paid an annual base salary of \$158,600, which shall be prorated for service of less than a full year, effective July 20, 2015. In addition to the annual base salary, the Assistant Superintendent, Curriculum and Instruction shall receive \$3000 a year for an earned doctorate. Assistant Superintendent, Curriculum and Instruction shall not be entitled to receive a mileage stipend or mileage reimbursement for use of his personal vehicle on District business. Upon receipt of an overall satisfactory annual performance evaluation for the previous school year of service, the base salary shall be increased by \$7,500 effective July 1, 2016 and July 1, 2017.

The Assistant Superintendent, Curriculum and Instruction shall be required to render a 245 day work year of full and regular service to the district during each annual period covered by the contract or portion thereof. The Assistant Superintendent, Curriculum and Instruction shall be entitled to 24 days of vacation with pay exclusive of holidays defined in section 37220 and 37221 of the California Education Code and any other additional holidays granted by the Board for twelve month management employees.

The Assistant Superintendent, Curriculum and Instruction’s base salary shall be increased by the same percentage as any salary percentage increase applied to the entire Fountain Valley Management Team.

The Board of Trustees shall have the power, notwithstanding any other term or provision of this Agreement, to vote to terminate the Assistant Superintendent, Curriculum and Instruction’s employment, without cause, prior to the expiration of this Agreement.

Should the Board exercise said option to terminate, the Board shall pay to the Assistant Superintendent, Curriculum and Instruction upon the effective date of termination, a sum equal to his monthly salary multiplied by the number of months remaining on his contract, or extensions thereof, at the time of termination, not to exceed eighteen (18) months. The Assistant Superintendent, Curriculum and Instruction shall receive District-paid health coverage for the same period of time. The Assistant Superintendent, Curriculum and Instruction agrees that should the Board exercise this option, such payment shall fully compensate him for any contract damages to which he would otherwise be entitled.

This Agreement may be terminated by the Board upon determination by the Board of any of the following causes:

- a. Failure or refusal by the Assistant Superintendent, Curriculum and Instruction to perform in a satisfactory manner the essential duties and responsibilities of the position, after 60 calendar days’ written notice of the same from the Board;

- b. Serious, intentional misconduct or malfeasance; or
- c. Material breach of a term of this Agreement.

Prior to final determination by the Board of cause for termination, the Assistant Superintendent, Curriculum and Instruction must have been given written notice of such possible action and of the factual reasons and legal grounds therefore, and a reasonable opportunity to prepare a response and be heard by the Board in the way of explanation or defense.

In addition, in accordance with California Government Code section 53243.2, if this contract is terminated, any cash settlement that the Assistant Superintendent, Curriculum and Instruction may receive from the District shall be fully reimbursed to the District if the Assistant Superintendent is convicted of a crime involving an abuse of his office of position.

Mark Johnson, Ed.D., Superintendent

Date

I hereby accept this offer of employment. I agree to perform the duties of Assistant Superintendent, Curriculum and Instruction as set forth in board policy and board regulations.

Steve McLaughlin, Ed.D., Assistant Superintendent, Curriculum and Instruction

Date

Fountain Valley School District
Superintendent's Office

REGULAR MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

June 25, 2015

MINUTES

President Collins called the regular meeting of the Board of Trustees to order at 6:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Ian Collins	President
Jeanne Galindo	President Pro-Tem
Sandra Crandall	Clerk
Lisa Schultz	Member
Jim Cunneen	Member

Motion: Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mr. Collins announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated

representative, Cathie Abdel.

The public portion of the meeting resumed at 7:00pm.

PLEDGE OF ALLEGIANCE

Mrs. Schultz led the Pledge of Allegiance.

SPECIAL PRESENTATIONS

The Board of Trustees is pleased to join our staff and community in celebrating Jan Berry, Classified Technician, as Fountain Valley School District’s Classified Employee of the Year. The Board of Trustees joined staff and members of the community in celebrating Ms. Berry.

CELEBRATION OF CLASSIFIED EMPLOYEE OF THE YEAR: JAN BERRY

The Board of Trustees would like to thank Assistant Superintendent, Instruction, Anne Silavs for her service to our students. The Board joined staff and the community in celebrating Ms. Silavs’ impact on the Fountain Valley School District and wished her well as she leaves our district.

RECOGNITION OF ASSISTANT SUPERINTENDENT, ANNE SILAVS

The Board of Trustees joined the Fountain Valley Schools Foundation, represented by Judy Edwards, Chelsea Sievers and Mike Davis, in thanking those restaurants and businesses that made the 2015 Taste of Fountain Valley such an amazing success. The Board recognized thanked Chef Marla McGee, Fusion Bites, Mangiamo Gelato, Rubio’s and Inka Cantina, present this evening, for their continued support of our students. The Board and Foundation also thanked those participating restaurants and businesses unable to attend this evening for their support.

RECOGNITION OF 2015 TASTE OF FOUNTAIN VALLEY PARTICIPATING RESTAURANTS

The Board took a short recess. The public meeting resumed at 7:45pm.

BOARD REPORTS AND COMMUNICATIONS

Mr. Cunneen’s activities since the last meeting included: meetings and informational reviews with Dr. Johnson and 8th grade promotion at Masuda. He thanked Mrs. Fullerton for her time in meeting with him and Mrs. Schultz regarding the budget and Ms. Silavs for her service to the District.

Mrs. Schultz’ activities since the last meeting included: Gisler’s End of the Year Carnival, Masuda’s 8th grade promotion and meeting with Mrs. Fullerton, Dr. Johnson and Mr. Cunneen regarding the budget. She thanked Ms. Silavs for her time in Fountain Valley, noting that Cypress is luck to have her.

Mrs. Galindo’s activities since the last meeting included:
Talbert’s 8th grade promotion. She thanked Ms. Silavs.

Mrs. Crandall congratulated all of our staff for a wonderful and successful year. Her activities since the last meeting included: joining Plavan School as the Special Olympic torch passed by, end of year Kindergarten performance of the Rainbow Connection at Courreges, Fulton’s 8th grade promotion, two meetings regarding the district’s role in providing transportation for the Special Olympic Games, meeting of the past reading specialists of the District, and meetings with Dr. Johnson. She thanked Ms. Silavs, noting how much she will miss her.

Mr. Collins activities since the last meeting included: Gisler’s Carnival, Fulton’s 8th grade promotion, a dance recital at the Huntington Beach Performing Arts including the Cunneen daughters, a Rotary meeting, and the FVSF meeting. He thanked Ms. Silavs, noting that she will be missed.

PUBLIC COMMENTS

There were no requests to address the Board.

PUBLIC COMMENTS

LEGISLATIVE SESSION

Motion: Mrs. Galindo moved to approve the Local Control Accountability Plan for Fountain Valley School District

**APPROVAL OF
LOCAL CONTROL
ACCOUNTABILITY
PLAN FOR
FOUNTAIN VALLEY
SCHOOL DISTRICT**

Second: Mrs. Schultz

Mrs. Crandall noted her appreciation of the BTSA program in 2015-16, as well as music for elementary students, 2017-18 PE teachers coming in according to the plan, 2015-16 Facilities Plan looking at deferred maintenance, professional development opportunities, and continued shared support of ST Math. She noted that the LCAP was well written.

Vote: 5-0

Motion: Mrs. Crandall moved to approve the Local Education Agency Plan for July 2, 2015 through June 30, 2020

**LOCAL EDUCATION
AGENCY PLAN FOR
JULY 1, 2015
THROUGH JUNE 30,
2020**

Second: Mrs. Galindo

Mrs. Crandall noted appreciation for Dr. Hoefler’s hard work and willingness to answer questions.

Vote: 5-0

Motion: Mrs. Schultz moved to approve 2015-16 Final District Budget

APPROVAL OF 2015-16 FINAL DISTRICT BUDGET

Second: Mrs. Crandall

Mr. Collins thanked Mrs. Fullerton and Mr. Martin for their presentation.

Vote: 5-0

Motion: Mrs. Galindo moved to approve the Consent Calendar.

CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

Second: Mr. Collins

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from the June 11th regular meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Adjustments
- Legal Services Provided by Best, Best & Krieger LLP, Attorneys at Law
- Retainer Agreement for Legal Services in 2015-16 School Year with the Law Offices of Margaret A. Chidester & Associates
- Approval of Contract with Heartland Payment Systems
- Approval of Sunguard Human Resources Contract Renewal
- Approval of E-Rate Consultant Contract with CSM
- Notice of Layoff for Classified Positions
- Contract for Professional Development Services with The University of California, Irvine
- Consolidated Application for Funding Categorical Aid Programs Spring 2015
- Resolution 2015-26: State Preschool Program
- State Preschool Program Self-evaluation Annual Report

- Approval of Contract with Gloria Johnston
- Approval to Utilize the Los Angeles Community College District Piggyback Bid #94 Including All Extensions
- Approval to Utilize Colton Joint Unified School District Piggyback Bid #15-04 and All Extensions
- Approval of Resolution 2015-27 Education Protection Account (EPA) Funding and Spending Determinations for the 2015-16 Fiscal Year
- School-based Medi-Cal Administrative Activities (SMAA) Participation Agreement
- OCDE Data Center Services Agreement #41861
- Non-public Agency Contracts (Board Members Only)

Non-Public School/Agency	100% Contract Cost	Effective Dates
Cornerstone Therapies	\$691.25	3/1/2015-6/30/2015
Cornerstone Therapies	\$406.40	7/1/2015-6/30/2016
Cornerstone Therapies	\$508	7/1/2015-6/30/2016
Providence Speech & Hearing Center	\$4,469.60	7/1/2015-6/30/2016
Speech & Lang. Pathology Services	\$9,840	7/1/2015-6/30/2016
Behavior Solutions, Inc.	\$1,000	7/1/2015-6/30/2016
Approach Learning & Assessment Ctrs., Inc.	\$43,508.58	7/1/2015-6/30/2016
Approach Learning & Assessment Ctrs., Inc.	\$49,907.78	7/1/2015-6/30/2016
Speech & Lang. Development Center	\$57,447.39	7/1/2015-6/30/2016

SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson Thanked Ms. Silavs and her staff for their hard work and their love of our students; thanked the FVFSF and Mrs. Edwards for her amazing leadership and partnership with the District; congratulated all of our students for finishing their grades, especially our 8th graders as they move onto high school with unparalleled preparation; thanked Mrs. Fullerton for her conversation with Mr. Cunneen and Mrs. Schultz regarding the budget and Mr. Martin for building it; congratulated the Board for a successful year and thanked them for allowing him to join them; noted that Mr. Cunneen and Mrs. Schultz are fabulous and committed; thanked Mr. Johnson, Mr. Ploski, Mr. Holman and Mr. Morgan for finishing the year in their new roles noting that he is proud to have them with our District and is looking forward to the future and where we will go.

Mr. Collins Noted his pride in the achievements of our schools, parents, students, and Foundation. He noted as well his upcoming trip to Alaska in

celebration of his 50th wedding anniversary.

ADJOURNMENT

Motion: Mrs. Galindo moved to adjourn the meeting at 7:58pm.

Second: Mr. Cunneen

Vote: Unanimously approved

/rl

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL ITEMS FOR APPROVAL
July 16, 2015**

1.0 EMPLOYMENT FUNCTIONS

- 1.1 ASSISTANT SUPERINTENDENT, PERSONNEL HAS ACCEPTED THE RESIGNATION OF THE FOLLOWING CERTIFICATED EMPLOYEE:

	<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>LOCATION</u>	<u>EFFECTIVE</u>
1.1.1	Silavs, Anne	Asst. Supt. C & I	DO	06/30/2015
1.1.2	Dishong, Justin	MS Teacher	Fulton	06/18/2015
1.1.3	Garcia, Ervin	MS Teacher	Masuda	06/18/2015

2.0 EMPLOYMENT FUNCTIONS

- 2.1 ASSISTANT SUPERINTENDENT, PERSONNEL HAS ACCEPTED THE RETIREMENT OF CLASSIFIED EMPLOYEE MICHELLE HULSTEIN EFFECTIVE JUNE 18, 2015.
- 2.2 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS THE APPROVAL OF THE NEW CLASSIFIED EMPLOYEE, DEVIN NGUYEN, CUSTODIAN AT FULTON MIDDLE SCHOOL EFFECTIVE JULY 1, 2015.
- 2.3 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS THE APPROVAL OF THE NEW CLASSIFICATION SPECIFICATION OF APPLICATION SPECIALIST AND PLACEMENT AT RANGE 75.
- 2.4 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE RECLASSIFICATION OF CLASSIFIED EMPLOYEE, BELINDA BURROUGHS TO APPLICATION SPECIALIST, EFFECTIVE JUNE 26, 2015
- 2.5 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE PROMOTION OF CLASSIFIED EMPLOYEE, THAO NGUYEN TO SCHOOL ADMINISTRATIVE ASSISTANT AT MASUDA MIDDLE SCHOOL EFFECTIVE AUGUST 19, 2015.

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL ITEMS FOR APPROVAL**

July 16, 2015

INSTRUCTION

3.0 APPROVAL OF ADDITIONAL DUTY REQUESTS

	<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>	<u>BUDGET</u>	<u>DATE</u>
3.1	JAMES, Brooke (Tal) TERICH, Amelia (Pla) (C & I)	Visual and Performing Arts Co-Coordinators	Regular hourly stipend rate, not to exceed 150 hours each	014079275-1115	2015-2016 school year
3.2	JOHNSON, Lindsey (C & I)	Science Works Coordinator	\$4,000.00 stipend	010189275-1115	2015-2016 school year
3.3	BRUINSMA, Pamela WHITE, Anne (C & I)	Extra hours needed during peak times for the Science Works Material Resource Center	37.5 hours/each 37.5 hours/each 37.5 hours/each Regular hourly rate	010189275-2113	8/10/15 to 9/11/15 11/4/15 to 12/16/15 2/22/16 to 3/25/16

FOUNTAIN VALLEY SCHOOL DISTRICT
DONATIONS

BOARD APPROVAL DATE: 07/16/2015

SCHOOL	DONOR	AMOUNT	DESCRIPTION / INTENDED USE
COX			
	Cox PTO	\$1,945.00	Technology classroom enhancement
	Cox PTO	\$4,686.75	Transportation for outdoor ed science
DISTRICT OFFICE			
	Western Digital	n/a	80 My Passport External USB 3.0 Drives
			20 My Passport External USB 2.0 Drives
			Distribute to educators for backup and additional storage.
FULTON			
	Fulton PTA	\$2,061.00	Clubs, Sports release, ASB/8th Stipend
	Fulton PTA	\$1,918.80	Bus to Knott's -8th gr. Field trip
GISLER			
	GISLER PTO	\$49.00	Ink for library printer
MASUDA			
	Masuda PTA	\$1,727.24	Cheer & track stipends, clubs
	Masuda PTA	\$15,000.00	Principal's discretion
	ExplorOcean	\$600.00	As needed/various programs/supplies
OKA			
	Oka PTO	\$826.20	Transportation- Boomers-Irvine

FOUNTAIN VALLEY SCHOOL DISTRICT
DONATIONS

BOARD APPROVAL DATE: 07/16/2015

SCHOOL	DONOR	AMOUNT	DESCRIPTION / INTENDED USE
TALBERT			
	Talbert PTO	\$1,154.03	School Clubs, Homework help
	Talbert PTO	\$1,700.97	Cheer and sports coach stipends
	Talbert PTO	\$1,365.24	Purchase of 13 iCom Radios
	Talbert PTO	\$145.53	Extra custodial hours
	Talbert PTO	\$1,118.72	STEAM Release Time
	Talbert Drama	\$469.00	Drama Supplies
TAMURA			
	Tamura PTO	\$842.34	5th gr. Field trip to Cabrillo Aquarium

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 07/16/2015

FROM 06/17/2015 TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
I20M4324	INDIGO BRIDGE TECHNOLOGIES	13,200.00	13,200.00	010059390 5645	Common Core Supplemental-Maint / Outside Srvs-Repairs &
I20M4347	ABC SCHOOL EQUIPMENT INC	777.60	777.60	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
I20M4357	EBERHARD EQUIPMENT	257.58	257.58	012899390 4347	Gardening / Repair & Upkeep Equip Supplies
I20M4359	TURF STAR INC.	600.00	600.00	012899390 4347	Gardening / Repair & Upkeep Equip Supplies
I20R1578	METRO BUSINESS SOLUTIONS INC.	86.39	86.39	012723232 4325	Sch Site Admin - Cox / Office Supplies
I20R1579	METRO BUSINESS SOLUTIONS INC.	438.52	438.52	012719385 5815	Purchasing / Document Imaging
I20R1580	ORANGE COUNTY REGISTER	174.00	174.00	012849380 5825	Fiscal Services / Advertising
J20M4001	HOME DEPOT	4,000.00	4,000.00	012899390 4343	Gardening / Gardening Supplies
J20M4002	HYDRO-SCAPE PRODUCTS INC	4,000.00	4,000.00	012899390 4343	Gardening / Gardening Supplies
J20M4003	ALAN'S LAWNMOWER & GARDEN	2,500.00	2,500.00	012899390 4343	Gardening / Gardening Supplies
J20M4004	VILLAGE NURSERIES	1,000.00	1,000.00	012899390 4343	Gardening / Gardening Supplies
J20M4005	RESOURCE BUILDING MATERIALS	2,000.00	2,000.00	012899390 4343	Gardening / Gardening Supplies
J20M4006	AGROMIN OC LLC	2,000.00	2,000.00	012899390 4343	Gardening / Gardening Supplies
J20M4007	RAINBOW ENVIRONMENTAL	2,000.00	2,000.00	012899390 4343	Gardening / Gardening Supplies
J20M4008	NAPA AUTO PARTS	6,000.00	3,000.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
			1,500.00	016919395 4349	7240 Special Ed Transportation / Transportation Supplies (on
			1,000.00	016929395 4349	7230 Home-to-Sc Transportation / Transportation Supplies
J20M4009	ENERGYCAP INC.	1,495.00	1,495.00	012839392 5826	Energy Manager / Licensing/Software,Maint/Supp
J20M4051	DAVE BANG ASSOCIATES	24,877.49	24,877.49	012839390 6110	Maintenance - Cap Facilities / Site Improvement - Playground
J20M4052	OMEGA FIRE PROTECTION	6,000.00	5,500.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4053	WALTERS WHOLESALE ELECTRIC CO	825.00	825.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4054	DAVE BANG ASSOCIATES	7,774.40	7,774.40	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4055	WAXIE	476.47	476.47	012889390 4340	Custodial / Custodial Supplies
J20R0002	SCHOOL SERVICES OF CALIFORNIA	645.00	215.00	012719165 5210	Superintendent / Travel, Conference, Workshop
			215.00	012719380 5210	Business Department / Travel, Conference, Workshop
			215.00	012719470 5210	Personnel Department / Travel, Conference, Workshop
J20R0003	TEXTBOOK WAREHOUSE	333.40	333.40	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0005	CALIFORNIANS DEDICATED TO EDUC	1,680.00	1,120.00	010189275 5210	Beckman Science Incentive-Inst / Travel, Conference,
J20R0011	LEVEL 27 MEDIA	361.80	361.80	017109275 4325	Testing / Office Supplies
J20R0012	CURRICULUM ASSOCIATES INC.	723.13	723.13	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0013	CURRICULUM ASSOCIATES INC.	522.79	522.79	012129078 4110	Lottery Instructional Material / Basic Textbooks

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 07/16/2015

FROM 06/17/2015 TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0014	CURRICULUM ASSOCIATES INC.	162.18	162.18	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0015	CURRICULUM ASSOCIATES INC.	267.12	267.12	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0016	CURRICULUM ASSOCIATES INC.	610.56	610.56	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0017	CURRICULUM ASSOCIATES INC.	284.29	284.29	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0018	CURRICULUM ASSOCIATES INC.	335.81	335.81	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0019	ORANGE COUNTY DEPARTMENT OF	255.00	255.00	010028255 5210	Intervention-Administrative / Travel, Conference, Workshop
J20R0022	TEXTBOOK WAREHOUSE	6,003.72	6,003.72	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0023	ORANGE COUNTY DEPARTMENT OF	960.00	960.00	016158155 5210	7140 Gifted & Talented - Instr / Travel, Conference, Worksho
J20R0024	SCHOOL LOOP INC.	8,458.00	2,283.66	010458155 5826	Student Achievement Supp-Inter /
			6,174.34	012109078 5826	Tech/Media Office Operation /
J20R0025	DOCUMENT TRACKING SERVICES	2,750.00	2,750.00	012109078 5826	Tech/Media Office Operation /
J20R0026	ILLUMINATE EDUCATION INC.	25,348.00	25,348.00	012109078 5826	Tech/Media Office Operation /
J20R0027	EAGLE SOFTWARE INC.	9,900.00	9,900.00	012109078 5826	Tech/Media Office Operation /
J20R0028	SOLARWINDS	395.00	395.00	012109078 5826	Tech/Media Office Operation /
J20R0029	VOLOGY INC.	875.00	875.00	012109078 5826	Tech/Media Office Operation /
J20R0030	SOUTHWEST SCHOOL AND OFFICE SU	1,296.00	1,296.00	010013737 4310	Sch Site Instr - Oka / Instructional Supplies
J20R0031	ARIEL SUPPLY INC.	756.00	756.00	010013737 4310	Sch Site Instr - Oka / Instructional Supplies
J20R0036	PERSONNEL COMMISSIONERS ASSOC	40.00	40.00	012819771 5390	Personnel Commission / Dues and Membership Non Taxabl
J20R0037	CODESP	1,850.00	1,850.00	012819771 5390	Personnel Commission / Dues and Membership Non Taxabl
J20R0038	CSPCA	657.00	657.00	012819771 5390	Personnel Commission / Dues and Membership Non Taxabl
J20R0040	CALSTRS	60,000.00	60,000.00	010059470 3901	Contractual Obligation - Cert / OTHER
J20R0047	SCHOOL EMPLOYERS ASSOCIATION	1,500.00	1,500.00	012719470 5390	Personnel Department / Dues and Membership Non Taxabl
J20R0050	PROCARE WORK INJURY CENTER	2,800.00	2,800.00	012719470 5820	Personnel Department / Physical Exam, Drug testing
J20R0051	US HEALTHWORKS	500.00	500.00	012719470 5820	Personnel Department / Physical Exam, Drug testing
J20R0053	BLACKBOARD CONNECT INC.	18,771.00	18,771.00	012109078 5826	Tech/Media Office Operation /
J20R0055	LEGO BRAND RETAIL INC.	4,537.59	2,729.05	010124949 4310	Pacific Life Grant - Masuda / Instructional Supplies
			1,808.54	010144989 4310	Donations - Masuda / Instructional Supplies
J20R0056	MIND RESEARCH INSTITUTE	2,999.00	2,999.00	010114955 5826	Title I - Masuda / Licensing/Software,Maint/Supp
J20R0057	RENAISSANCE LEARNING INC	8,608.17	8,608.17	010114955 5826	Title I - Masuda / Licensing/Software,Maint/Supp
J20R0058	B E PUBLISHING	1,170.00	1,170.00	010144989 5826	Donations - Masuda / Licensing/Software,Maint/Supp
J20R0059	AWARDS & TROPHIES	1,200.00	1,200.00	012719470 4325	Personnel Department / Office Supplies
J20R0060	ARIEL SUPPLY INC.	3,500.00	3,500.00	012719470 4325	Personnel Department / Office Supplies

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 07/16/2015

FROM 06/17/2015 TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0061	CENTRAL DRUG SYSTEM	1,980.00	1,980.00	012719470 5820	Personnel Department / Physical Exam, Drug testing
J20R0062	STATE OF CA DEPT OF JUSTICE	4,500.00	4,500.00	012719470 5823	Personnel Department / Fingerprinting
J20R0063	SOUTHWEST SCHOOL AND OFFICE SU	3,500.00	3,500.00	012719470 4325	Personnel Department / Office Supplies
J20R0064	CHIDESTER, MARGARET A.	5,000.00	5,000.00	012159470 5830	Personnel - Legal Services / Legal Fees
J20R0065	SAMS CLUB	300.00	300.00	012719470 4325	Personnel Department / Office Supplies
J20R0077	HOUGHTON MIFFLIN HARCOURT	25,000.00	25,000.00	010458155 5826	Student Achievement Supp-Inter /
J20R0085	CLEARVISION TECHNOLOGIES	1,750.00	1,750.00	012395098 5826	7395 Sch/Libr Imp Instr-DO / Licensing/Software,Maint/Supp
J20R0086	AMAZON.COM LLC	54.73	54.73	012109078 4320	Tech/Media Office Operation / Computer Supplies
J20R0087	APPLE COMPUTER ORDER	894.24	894.24	012109078 4399	Tech/Media Office Operation / Equipment Under \$500
J20R0088	SOUTHWEST SCHOOL AND OFFICE SU	3,000.00	3,000.00	010014747 4310	Sch Site Instr - Courreges / Instructional Supplies
J20R0089	SOUTHWEST SCHOOL AND OFFICE SU	1,000.00	1,000.00	012724747 4325	Sch Site Admin - Courreges / Office Supplies
J20R0090	SOUTHWEST SCHOOL AND OFFICE SU	750.00	750.00	010014789 4310	PTA Donations - Courreges / Instructional Supplies
J20R0091	PEARSON EDUCATION	6,064.96	6,064.96	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0092	PEARSON EDUCATION	5,020.48	5,020.48	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0093	PEARSON EDUCATION	4,849.44	4,849.44	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0094	PEARSON EDUCATION	2,409.46	2,409.46	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0095	PEARSON EDUCATION	3,680.03	3,680.03	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0096	PEARSON EDUCATION	3,090.57	3,090.57	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0097	EDUCATIONAL DATA SYSTEMS	700.30	700.30	010028255 4322	Intervention-Administrative / Testing Supplies
J20R0098	PEARSON EDUCATION	5,602.10	5,602.10	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0099	APPLE COMPUTER ORDER	1,125.12	1,125.12	012209078 4410	Technology Replacement / Fixed Assets \$500-\$5000
J20R0100	RENAISSANCE LEARNING INC	2,705.00	2,705.00	010014789 5826	PTA Donations - Courreges / Licensing/Software,Maint/Supp
J20R0101	LEARNING A-Z	849.50	849.50	010014789 5826	PTA Donations - Courreges / Licensing/Software,Maint/Supp
J20R0102	FOLLETT SCHOOL SOLUTIONS INC.	1,844.90	1,844.90	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0103	FOLLETT SCHOOL SOLUTIONS INC.	2,952.08	2,952.08	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0104	KEENAN & ASSOCIATES	269,103.00	269,103.00	012849380 5450	Fiscal Services / Other Insurance
J20R0105	FOLLETT SCHOOL SOLUTIONS INC.	325.30	325.30	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0106	FOLLETT SCHOOL SOLUTIONS INC.	1,358.25	1,358.25	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0107	SCHOOL SERVICES OF CALIFORNIA	4,140.00	4,140.00	012849380 5813	Fiscal Services / Consultant
J20R0108	FOLLETT SCHOOL SOLUTIONS INC.	1,637.48	1,637.48	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0109	FOLLETT SCHOOL SOLUTIONS INC.	2,363.65	2,363.65	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0110	FOLLETT SCHOOL SOLUTIONS INC.	3,379.96	3,379.96	012129078 4110	Lottery Instructional Material / Basic Textbooks

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 07/16/2015**

FROM 06/17/2015 TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0111	FOLLETT SCHOOL SOLUTIONS INC.	322.16	322.16	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0112	STAPLES	197.64	197.64	012395098 4325	7395 Sch/Libr Imp Instr-DO / Office Supplies
J20R0113	APPLE COMPUTER ORDER	3,651.84	2,434.56	012218055 4399	Title III - Immigrant Instr / Equipment Under \$500
			1,217.28	012338055 4399	Title III-LEP-Instructional / Equipment Under \$500
J20R0134	HILLYARD / LOS ANGELES	1,152.41	1,152.41	012889390 5899	Custodial / Other Operating Expenses
	Fund 01 Total:	627,792.61	626,232.61		

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 07/16/2015**

FROM 06/17/2015 TO 07/06/2015

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I20M4346	WAXIE	222.91	222.91	120016098 4340	Extended School Instructional / Custodial Supplies
J20R0005	CALIFORNIANS DEDICATED TO EDUC	1,680.00	280.00	120016098 5210	Extended School Instructional / Travel, Conference,
			280.00	120016998 5210	Child Dev Plavan Presch-Instr / Travel, Conference,
J20R0008	ADVENTURE CITY	1,743.75	1,743.75	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0009	CITY OF LA MIRADA	1,395.00	1,395.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0010	PARTY BOUNCE	350.00	350.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0020	CITY OF GARDEN GROVE	328.00	328.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0021	HARBOR BREEZE CORPORATION	1,400.00	1,400.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0032	OC GAMES2U	1,600.00	1,600.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0034	BUFFETS INC.	1,220.62	1,220.62	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0035	PARTY BOUNCE	550.00	550.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0054	CITY OF CERRITOS	60.00	60.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0066	BOOMERS	2,092.50	2,092.50	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0067	CITY OF HUNTINGTON BEACH	300.00	300.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0068	DISCOVERY SCIENCE CENTER	1,601.00	1,601.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0069	THE KITE CONNECTION INCORPORAT	735.00	735.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0070	GET AIR SURF CITY	800.00	800.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0071	SAMS CLUB	2,160.00	2,160.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R0072	SMART & FINAL	2,160.00	2,160.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R0073	SAMS CLUB	1,080.00	1,080.00	120017098 4310	CDC-Summer Camp Instructional / Instructional Supplies
J20R0074	SMART & FINAL	1,080.00	1,080.00	120017098 4310	CDC-Summer Camp Instructional / Instructional Supplies
J20R0075	TOYS R US	162.00	162.00	120017098 4310	CDC-Summer Camp Instructional / Instructional Supplies
J20R0076	SUNSET SCREEN PRINTING	454.90	454.90	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R0078	AQUARIUM OF THE PACIFIC	1,792.50	1,792.50	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0080	OC GAMES2U	864.00	864.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0081	CITY OF HUNTINGTON BEACH	300.00	300.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0082	MULLIGAN FAMILY FUN CENTER	2,248.50	2,248.50	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0083	HOWIE'S GAME SHACK	600.00	600.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
J20R0084	PARTY BOUNCE	450.00	450.00	120016398 5812	ESP-Summer Camp Instructional / Admission Costs
	Fund 12 Total:	29,430.68	28,310.68		

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 07/16/2015

FROM 06/17/2015

TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4008	NAPA AUTO PARTS	6,000.00	500.00	133207380 4347	Cafeteria Fund / Repair & Upkeep Equip Supplies
J20R0004	HEARTLAND PAYMENT SOLUTIONS	3,889.00	3,889.00	133207380 5826	Cafeteria Fund / Licensing/Software,Maint/Supp
J20R0006	GOLD STAR FOODS	220,000.00	220,000.00	133207380 4710	Cafeteria Fund / Food
	Fund 13 Total:	229,889.00	224,389.00		

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 07/16/2015

FROM 06/17/2015

TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
I20M4358	DIVISION OF THE STATE ARCHITEC	8,110.00	8,110.00	404839380 5860	Energy Efficient Project / Permits & Fees
J20M4052	OMEGA FIRE PROTECTION	6,000.00	500.00	402998990 5645	Moiola Improvement Projects / Outside Srvs-Repairs &
	Fund 40 Total:	14,110.00	8,610.00		

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 07/16/2015**

FROM 06/17/2015 TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0039	KEENAN & ASSOCIATES	850,642.00	850,642.00	682719470 5899	Workers Comp Admin / Other Operating Expenses
J20R0046	KEENAN & ASSOCIATES	2,800.00	2,800.00	682719470 5899	Workers Comp Admin / Other Operating Expenses
J20R0048	US HEALTHWORKS	2,000.00	2,000.00	682719470 5820	Workers Comp Admin / Physical Exam, Drug testing
J20R0049	PROCARE WORK INJURY CENTER	2,000.00	2,000.00	682719470 5820	Workers Comp Admin / Physical Exam, Drug testing
	Fund 68 Total:	857,442.00	857,442.00		

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 07/16/2015**

FROM 06/17/2015 TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0041	P & A ADMINISTRATIVE SERVICES	250,000.00	125,000.00	695019470 3701	Insurance Health/Welfare-Retir / RETIREE
			125,000.00	695019470 3702	Insurance Health/Welfare-Retir / RETIREE
J20R0042	KEENAN & ASSOCIATES	19,000.00	19,000.00	695009470 5899	Insurance Health/Welfare / Other Operating Expenses
J20R0043	BENTLEY PRINTING & GRAPHICS IN	500.00	500.00	695009470 4325	Insurance Health/Welfare / Office Supplies
J20R0044	P & A ADMINISTRATIVE SERVICES	4,000.00	4,000.00	695009470 5813	Insurance Health/Welfare / Consultant
	Fund 69 Total:	273,500.00	273,500.00		

FOUNTAIN VALLEY SD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 07/16/2015**

FROM 06/17/2015 TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
Total Account Amount:			2,018,484.29		

FOUNTAIN VALLEY SD

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES

07/16/2015

FROM 06/17/2015 TO 07/06/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
I20M4003	RAINBOW ENVIRONMENTAL	2,600.00	+600.00	012899390 4343	Gardening / Gardening Supplies
I20R0178	SOUTHWEST SCHOOL AND OFFICE SU	1,438.00	-1,046.00	010013737 4310	Sch Site Instr - Oka / Instructional Supplies
I20R1565	LAKESHORE LEARNING MATERIALS	75.00	+30.00	015114160 4310	SpEd Summer School - SDC / Instructional Supplies
Fund 01 Total:			-416.00		
Total Amount of Change Orders:			-416.00		

**FOUNTAIN VALLEY SCHOOL DISTRICT
BOARD MEETING JULY 16, 2015**

To: Christine Fullerton
From: Mino Nhek
Subject: Warrant Listing - Check Numbers 69729 - 69931
Dates: 6/17/2015 - 7/2/2015

Fund 01	General Fund	343,706.28
Fund 12	Child Development	19,866.90
Fund 13	Cafeteria	7,380.84
Fund 25	Capital Facilities	
Fund 40	Special Reserves	9,989.06
Fund 68	Worker Comp	528.37
Fund 69	Insurance	9,533.42
TOTAL		391,004.87

FOUNTAIN VALLEY SD

Reference #:

Adjustment of Funds

2015 67

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

Fund: 0101 GENERAL FUND

Object	Description	FROM	TO
1100	TEACHERS' SALARIES		7,948.00
2400	CLERICAL & OFFICE SALARIES		500.00
3101	STRS-CERTIFICATED POSITIONS		627.00
3313	MEDICARE-CERTIFICATED		105.00
3314	MEDICARE-CLASSIFIED		7.00
3353	ARP-CERTIFICATED		2.00
3356	OASDI-CLASSIFIED		31.00
3501	SUI-CERTIFICATED		134.00
3502	SUI-CLASSIFIED		1.00
3601	WORKERS'COMP-CERTIFICATED		120.00
3602	WORKERS'COMP-CLASSIFIED		11.00
4200	BOOKS OTHER THAN TEXTBOOKS		339.00
4300	MATERIALS & SUPPLIES	367.00	12,561.00
5600	RENTAL,LEASE,REPAIR & NON CAP		9,545.00
5800	PROF/CONS SERV & OPER EXPENSE		33,105.00
8600	LOCAL INCOME	500.00	139,675.00
8900	INCOMING TRANSFERS	149,147.00	499.00
9790	UNASSIGNED/UNAPPROPRIATED	74,487.00	345.00
Subfund Total:		224,501.00	205,555.00

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, July 16, 2015.

AYES: _____

NOES: _____

ABSENT: _____

Secretary, Board of Trustees

The above adjustment was approved on the _____ day of _____, 200__.

APPROVED: Superintendent of Schools, County of Orange: _____
Deputy

FOUNTAIN VALLEY SD

Transfer of Funds

Reference #:
2015 66

It has been resolved to make the budget transfers as listed below per Education Code 42600.

Fund: 0101 GENERAL FUND

Object	Description	FROM	TO
3101	STRS-CERTIFICATED POSITIONS	2.00	
3313	MEDICARE-CERTIFICATED	1.00	
3353	ARP-CERTIFICATED		1.00
3501	SUI-CERTIFICATED	1.00	
3601	WORKERS'COMP-CERTIFICATED	1.00	
4300	MATERIALS & SUPPLIES		613.00
5800	PROF/CONS SERV & OPER EXPENSE	610.00	527.00
9790	UNASSIGNED/UNAPPROPRIATED	526.00	
Subfund Total:		1,141.00	1,141.00

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, July 16, 2015.

AYES: _____
 NOES: _____
 ABSENT: _____

 Secretary, Board of Trustees

The above transfer was approved on the ____ day of _____, 200__.

APPROVED: Superintendent of Schools, County of Orange: _____
Deputy

Board meeting of July 16, 2015

SO: 2015-16/B16-3
Fountain Valley School District
Superintendent's Office

MEMORANDUM

TO: Board of Trustees
FROM: Mark Johnson, Superintendent
SUBJECT: **Williams Uniform Complaint Quarterly Report
(Quarter #4: April 1-June 30, 2015)**
DATE: July 10, 2015

Background:

Education Code mandates that a school district shall report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the county superintendent of schools. This report shall be publicly agendaized at a regular board meeting. Complaints and written responses shall be available as public records.

The Williams Litigation Settlement mandates that the district shall use certain procedures to investigate and resolve specific complaints that fall within three specific categories.

- **Instructional materials**
- **Teacher vacancy or misassignment**
- **Facilities**

Williams Quarterly Report: April 1 to June 30, 2015

The District received no complaints in any of the categories.

Recommendation:

It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the fourth quarter of the 2014-15 year and approve its submittal to the Orange County Department of Education.



2014-2015 Quarterly Report Williams Legislation Uniform Complaints

District: Fountain Valley School District

District Contact: Mark Johnson, Ed.D.

Title: Superintendent

- Quarter #1 July 1 to September 30, 2014 **Report due by October 31, 2014**
- Quarter #2 October 1 to December 31, 2014 **Report due by January 31, 2015**
- Quarter #3 January 1 to March 31, 2015 **Report due by April 30, 2015**
- Quarter #4 April 1 to June 30, 2015 **Report due by July 31, 2015**

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
CAHSEE Intensive Instruction & Services (high schools only)			
TOTALS			

Name of Superintendent: Mark Johnson, Ed.D.

Signature of Superintendent: _____ Date: 7/16/2015

Please submit to: Thea Savas
Senior Administrative Assistant
200 Kalmus Drive, B-1000
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 327-1366

Fountain Valley School District

BUSINESS SERVICES DIVISION
ASB/S 15/16 - 30

M E M O R A N D U M

TO: Mark Johnson, Ed.D., Superintendent
FROM: Christine Fullerton, Assistant Superintendent, Business Services
SUBJECT: **RESOLUTION 2016-01: AUTHORIZATION OF SIGNATURES ON
REPLACEMENT WARRANTS**
DATE: July 1, 2015

BACKGROUND

Any warrant that is presented to the County Treasurer within six months after it was issued is void and said warrants are then voided and replaced by issuing another warrant. In order to eliminate the necessity of obtaining a second board approval for the same warrant, a Resolution authorizing district employees to sign is required.

RECOMMENDATIONS

It is recommended that the Board of Trustees approve **RESOLUTION 2016-01: Authorization of Signatures on Replacement Warrants.**

kf

RESOLUTION 2016-01

AUTHORIZATION OF SIGNATURES ON REPLACEMENT WARRANTS

WHEREAS, Education Code Section 42660/85270 states that any school warrant not presented to the County Treasurer within six months after it was issued is void;

NOW, THEREFORE BE IT RESOLVED, that the following district employees are hereby authorized to sign replacement warrants within the provisions of Education Code Section 42660/85270; said warrants to replace warrants that are not presented to the County Treasurer within six months, or as otherwise provided after issuance, and thus become void:

- Mark Johnson, Superintendent
- Christine Fullerton, Assistant Superintendent, Business Services
- Cathie Abdel, Assistant Superintendent, Personnel
- Scott Martin, Director, Fiscal Services
- Ross Hessler, Director, Human Resources

MOTION:

SECOND:

AYES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)

) SS.

COUNTY OF ORANGE)

I, _____, Clerk of the Board of Trustees of Fountain Valley School District of Orange County, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 16th of July, 2015, and passed by a _____ vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of July, 2015.

Clerk _____

Fountain Valley School District

BUSINESS SERVICES DIVISION

ASB/S 15-16 - 31

M E M O R A N D U M

TO: Mark Johnson, Ed.D., Superintendent
FROM: Christine Fullerton, Assistant Superintendent, Business Services
SUBJECT: **RESOLUTION 2016-02: APPOINTMENT OF CUSTODIAN
THE REVOLVING CASH FUND**
DATE: July 1, 2015

BACKGROUND

Education Code Section 42800 provides that the Governing Board may establish a Revolving Cash Fund in an amount not more than two percent (2%) of the district's estimated expenditures during the fiscal year, and not in any event, to exceed \$35,000 for an elementary school district.

RECOMMENDATION

It is recommended that the Board of Trustees adopt **RESOLUTION 2016-02** naming Christine Fullerton, Assistant Superintendent, Business Services, custodian of the Revolving Cash Fund.

kf

FOUNTAIN VALLEY SCHOOL DISTRICT

**RESOLUTION 2016-02
APPOINTMENT OF CUSTODIAN OF REVOLVING CASH FUND**

WHEREAS, Education Code section 42800 authorizes the Governing Board of any school district to establish a Revolving Cash Fund; and

WHEREAS, Education Code section 42800 requires that the Governing Board adopt a resolution setting forth the need for a Revolving Cash Fund and designate the officer authorized to sign checks from the Revolving Cash Fund; and

WHEREAS, the Revolving Cash Fund may be used for any lawful education purpose authorized under Education Code section 35160; and

WHEREAS, the maximum amount of the revolving cash shall not exceed the limits set forth in Education Code section 42800;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees authorizes the Assistant Superintendent, Business Services, be appointed as custodian of said Fund and that the signature of the custodian be required on checks drawn on the Revolving Cash Fund.

SIGNATURE:

Christine Fullerton
Assistant Superintendent
Business Services

AYES: MEMBERS

NOES: MEMBERS

ABSENT: MEMBERS

STATE OF CALIFORNIA)) SS.
COUNTY OF ORANGE)

I, _____, Clerk of the Board of Trustees of the Fountain Valley School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 16th day of July 2015, and passed by _____ vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of July 2015.

Clerk of Board of Trustees

Fountain Valley School District
BUSINESS SERVICES DIVISION
ASB/S 15/16 - 32

MEMORANDUM

TO: Mark Johson, Ed.D., Superintendent
FROM: Christine Fullerton, Assistant Superintendent, Business Services *CF*
SUBJECT: **RESOLUTION 2016-03: AUTHORIZATION OF APPROVAL OF
VENDOR CLAIMS/ORDERS**
DATE: July 1, 2015

BACKGROUND

Authorization of Approval of Vendor Claims/Orders is required to approve vendor orders for payment, warrant registers as indicated, (this will also include electronic warrants within the Accounting Systems) and that all previous authorizations of signatures are rescinded.

RECOMMENDATION

It is recommended that the Board of Trustees approve **RESOLUTION 2016-03: Authorization of Approval of Vendor Claims/Orders.**

kf

RESOLUTION 2016-03

AUTHORIZATION OF APPROVAL OF VENDOR CLAIMS/ORDERS

FOUNTAIN VALLEY SCHOOL DISTRICT

DATE July 1, 2015

I, _____, Clerk of the governing Board of the above named School District of Orange County, California, hereby certify that the said board at a regular meeting thereof, held on the 16th day of July 2015 adopted by a majority vote of said Board, a resolution that the following named persons be authorized to approve vendor payments electronically, effective the 16th day of July 2015; and that all previous authorizations for approval are rescinded. This resolution further states that when the authorization is exercised, the claims and orders have been ordered paid by said Board, and have been processed pursuant to the provisions of Education Code Sections 42630-34/85230-34.

This authorization is subject to the following provisions:

NAME TYPED

SPECIMEN SIGNATURE

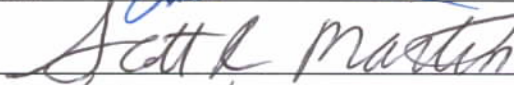
Mark Johnson



Christine Fullerton



Scott Martin



Kim Fogarty



IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of July 2015.

Clerk _____

Fountain Valley School District

BUSINESS SERVICES DIVISION

ASB/S 15/16 – 33

MEMORANDUM

TO: Mark Johnson, Ed.D., Superintendent
FROM: Christine Fullerton, Assistant Superintendent, Business Services *CA*
SUBJECT: **RESOLUTION 2016-04: AUTHORIZATION OF SIGNATURES**
DATE: July 1, 2015

BACKGROUND

Authorization of Signatures is required to sign payroll notices of employment/changes of status (NOE/CS), time sheets, vendor orders for payment, warrant registers as indicated, (this will also include electronic warrants within the Accounting Systems), and that all previous authorization of signatures are rescinded.

RECOMMENDATION

It is recommended that the Board of Trustees approve **RESOLUTION 2016-04: Authorization of Signatures.**




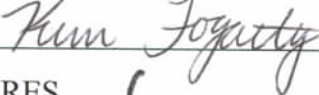




kf

RESOLUTION 2016-04: AUTHORIZATION OF SIGNATURES

FOUNTAIN VALLEY SCHOOL DISTRICT

DATE: July 1, 2015

I, _____, Clerk of the governing Board of the above named School District of Orange County, California, hereby certify that the said Board at a regular/special meeting thereof, held on the 16th day of July, 2015, adopted by a majority vote of said Board, a resolution that the following named persons be authorized to sign payroll notices of employment/changes of status (NOE/CS), Time Sheets, vendor orders for payment and warrant registers as indicated, and that all previous authorization of signatures are rescinded. This resolution further states that the authorization is subject to the following provisions:

<u>NAME TYPED</u>	<u>SPECIMEN SIGNATURE</u>	<u>AUTHORIZED TO SIGN:</u>			
		<u>PAYROLL</u>		<u>VENDOR PAYMENTS</u>	
		<u>NOE/CS</u>	<u>TIME SHEET</u>	<u>ORDERS</u>	<u>REGISTERS</u>
Mark Johnson		X	X	X	X
Christine Fullerton		X	X	X	X
Scott Martin		X	X	X	X
Kim Fogarty				X	X
<u>FACSIMILE SIGNATURES</u>					
Mark Johnson		X	X	X	X
Christine Fullerton		X	X	X	X
Scott Martin		X	X	X	X
Kim Fogarty				X	X

I further certify that the signatures following are those of the members of the governing Board not mentioned above.

<u>NAME TYPED</u>	<u>SIGNATURE</u>
Ian Collins	_____
Jeanne Galindo	_____
Sandra Crandall	_____
Lisa Schultz	_____
Jim Cunneen	_____

IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of July, 2015.

**Fountain Valley School District
BUSINESS SERVICES DIVISION
DFS/15/16 - 107**

M E M O R A N D U M

TO: Christine Fullerton, Assistant Superintendent, Business Services
FROM: Scott R Martin, Director, Fiscal Services
DATE: July 1, 2015
**SUBJECT: APPROVAL OF RESOLUTION 2016-05-TEMPORARY INTER-FUND
TRANSFER FROM FUND 40**

BACKGROUND

Due to the timing of when State Apportionments are received throughout the 2015-16 school year, it may be necessary for cash flow purposes that the District completes a temporary transfer from Fund 40 into any fund with a negative balance. The amount of this borrowing is not to exceed \$4,000,000. In accordance with Education Code 42603, any transfer shall be repaid by the close of the fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year end.

RECOMMENDATION

It is recommended that the Board of Trustees approve **RESOLUTION 2016-05**, the temporary inter-fund transfer of funds from Fund 40.

kf

RESOLUTION NO. 2016-05
of the
BOARD OF TRUSTEES
FOUNTAIN VALLEY SCHOOL DISTRICT

**RESOLUTION TO ESTABLISH TEMPORARY INTERFUND TRANSFERS OF
SPECIAL OR RESTRICTED FUND MONIES**

WHEREAS, the governing board of any school may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by education code section 42603; and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, no more than 75 percent of the maximum of monies held in any fund or account during a current fiscal year may be transferred; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED, that the Governing Board of the Fountain Valley School District, in accordance with the provisions of Education Code Section 42603 authorizes the Administration to make temporary transfers to cover payment of obligations from any fund or account.

PASSED AND ADOPTED this 16th day of July, 2015.

Ayes: _____

Noes: _____

Absent: _____

Abstain: _____

Clerk of the Board of Trustees
Fountain Valley School District

**FOUNTAIN VALLEY SCHOOL DISTRICT
FOOD SERVICES**

TO: Christine Fullerton, Assistant Superintendent of Business
FROM: Diane Sharpe, Food Service Director
SUBJECT: Authorization to use Fullerton Joint Union High School District RFP#2014/2015-12
(Snack, Dry, Frozen)
DATE: July 1, 2015

BACKGROUND

School district governing boards have the authority to "piggyback" on another public agency's bid per Public Contract Code Section 20118 and 20652 when it is determined to be in the best interest of the district. The Fullerton Joint Union High School District went out to bid for frozen, dry and snack products on July 7, 2014 and awarded A&R Wholesale Foods the contract. The Fullerton Joint Union High School District is rolling over this bid for the 2015-2016 school year and Fountain Valley School District would like to piggy back on this bid.

RECOMMENDATION

It is recommended that the Board authorize the Superintendent or his designee, to approve the 2015-2016 rollover of the Fullerton Joint Union High School District #2014/2015-12 bid. ("piggyback")

A&R Food Distributors

June 29, 2015

Diane Sharpe
Director of Food Service
Fountain Valley School District
10055 Slater Ave
Fountain Valley, CA 92708

Dear Diane,

Thank you for agreeing to piggyback on the Fullerton Union High School District bid RFP#2014/15-12, Frozen, Refrigerated, Processed Commodity and Dry Food for 2015-2016 school year.

A&R Food Distributors agrees to allow the Fountain Valley School District to Piggyback on the Fullerton Union High School District bid for the 2015-2016 school year.

At your convenience, please confirm by signing below and return to my office via fax, e-mail, or mail.

We sincerely appreciate this opportunity and our longstanding partnership. We look forward to a successful new school year.

Sincerely,



Sang Kim
Bid Coordinator

I agree to piggyback on the Fullerton Union High School District bid RFP#2014/15-12, Frozen, Refrigerated, Processed Commodity and Dry Food for 2015-2016 school year.



Signature

6/29/15

Date

A&R Food Distributors

May 11, 2015

Kristin Hilleman, SNS
Director, Food Services
Fullerton Joint Union HS District
1051 W. Bastanchury Rd.
Fullerton, CA 92833

Dear Mrs. Hilleman,

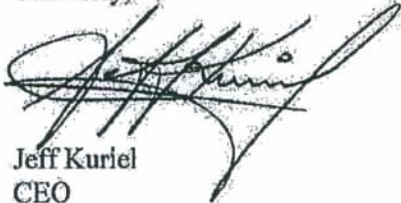
We appreciate your interest to continue partnering with A&R Food Distributors in providing Fullerton JUHSD Dry Food Products and Services for 2015-2016 school year.

We would like to extend your current 2014-2015 Dry Food Products RFP under the same terms and conditions with attached pricing changes for 2015-2016 school year. Please note a Frito Lay pricing error last year and new manufacturer price increase this year has compounded the overall impact. We have applied a cost plus markup on Frito which is less than market along with few price reductions to help offset the overall impact.

Upon Fullerton JUHSD Board approval and your most convenience, please confirm by signing below and returning this letter via e-mail, fax, or US mail.

Again, we sincerely appreciate this opportunity and our longstanding partnership. We look forward to a another successful new school year.

Sincerely,



Jeff Kuriel
CEO



Signature

Date

5/20/15

**FOUNTAIN VALLEY SCHOOL DISTRICT
FOOD SERVICES**

TO: Christine Fullerton, Assistant Superintendent of Business
FROM: Diane Sharpe, Food Service Director
SUBJECT: Authorization to use Murrieta Valley USD Dairy Bid (#D-051914)
DATE: June 24, 2015

BACKGROUND

School district governing boards have the authority to "piggyback" on another public agency's bid per Public Contract Code Section 20118 and 20652 when it is determined to be in the best interest of the district. The Murrieta Valley USD went out to bid for dairy products on May 19, 2014 and awarded Driftwood Dairy the contract. The Murrieta Valley USD is rolling over this bid for the 2015-2016 school year and Fountain Valley School District would like to continue with this extension as well.

RECOMMENDATION

It is recommended that the Board authorize the Superintendent or his designee, to approve the 2015-2016 rollover of the Murrieta Valley USD Dairy Bid #D-051914.
("piggyback")



June 24, 2015

Diane Sharpe
Food Service Director
Fountain Valley School District
10055 Slater Ave.
Fountain Valley, CA 92708

Dear Ms. Sharpe,

Thank you for agreeing to Piggyback on the Murrieta Valley Unified School District RFP# D-051914 Milk, Dairy, Fruit Juice and Ice Cream Products for the 2015-2016 school year.

Driftwood agrees to allow the Fountain Valley School District to piggyback on the Murrieta Valley Unified School District RFP# D-051914 Milk, Dairy, Fruit Juice and Ice Cream Products for the 2015-2016 school year.

Please confirm by signing below and return to my office via fax, e-mail, or mail.

I would like to thank you and your staff for being such excellent customers. I look forward to continuing our excellent relationship!

Sincerely,

John Dolan
VP Sales

I agree to piggyback on the Murrieta Valley Unified School District RFP# D-051914 Milk, Dairy, Fruit Juice and Ice Cream Products for the 2015-2016 school year.

Diane Sharpe
Signature

6/24/15
Date

Printed at: 11:28 am

on: Thursday, May 1, 2014

Ad #: 0001273860

Order Taker: Maria Tinajero



Classified Advertising
Proof

1825 Chicago Ave.
Riverside, CA 92507
(800) 514-7253
(951) 684-1200
(951) 368-9006 Fax

Account Information

Phone #: 9516961600
Name: MURRIETA VALLEY USD
Address: 41870 MCALBY CT
MURRIETA, CA 92562
USA

Account #: 100141361
Client: MURRIETA VALLEY USD
Placed By: Jill Lancaster
Fax #:

Ad Information

Classification: EN CLS Legals
Publication: EN Press Enterprise, EN PE.com

Start Date: 05/03/2014
Stop Date: 05/03/2014
Insertions: 1 print / 1 online

Rate code: EN LGL PE Any
Ad type: EN CLS 10 Liner

Size: 2 X 52.00 Li
Bill Size:

Amount Due: 185.40

Ad Copy:

NOTICE INVITING REQUEST FOR PRICING (RFP)

NOTICE IS HEREBY GIVEN that this RFP is being issued by the following school districts: Temecula Valley, Lake Elsinore, and Murrieta Valley Unified School Districts of Riverside County, California, acting by and through their Governing Boards for,

RFP# D-051914 MILK, DAIRY, FRUIT JUICE AND ICE CREAM PRODUCTS

RFP Deadline: 10:00 a.m. on May 19, 2014

RFP Opening: 10:15 a.m. on May 19, 2014

Place of RFP Receipt: Murrieta Valley Unified School District
Nutrition Services
41870 McAlby Court
Murrieta, CA 92562

Companies interested in submitting a RFP should request appropriate RFP documents and specifications from Jill Lancaster via email at jlancaster@murrieta.k12.ca.us.

All RFPs must be submitted on the forms furnished by the district and delivered in sealed envelopes labeled clearly with the name, address, and telephone number of the company submitting the RFP.

RFPs can be delivered prior to the opening date and time stated above to Nutrition Services, Murrieta Valley Unified School District, 41870 McAlby Court, Murrieta, CA 92562 between 8:00 a.m. and 4:00 p.m. Monday through Friday. Any RFPs received after the time specified above shall be returned unopened.

No pricing may be withdrawn for a period of sixty (60) days after the date set for the opening of the RFPs.

The Districts reserve the right to reject any or all RFP's, to accept or reject any one or more items of a RFP, or to waive any irregularities or informalities in the RFP. 5/3

XVII. TERMINATION:

- A. Failure on the part of the successful Vendor to meet contract requirements shall be cause for cancellation. Either party may cancel contract upon a thirty (30) days written notice to the other party.
- B. The DISTRICT reserves the right to terminate the contract at any time for due cause which shall include such reasons as unsatisfactory service, unsatisfactory product; or to extend the contract with present dairy company(s) upon annual review of weighted factors, performance of service and/or provision of quality product.
- C. The DISTRICT shall hold the successful Vendor liable and responsible for all damages which may be sustained because of failure to comply with any conditions herein. If the successful Vendor fails to furnish or deliver any material, supplies, equipment, or services at the prices quoted, or at the times and places stated, or otherwise fails to comply with the terms of the documents in their entirety, the DISTRICT may purchase the items herein specified elsewhere, without notice to the successful Vendor. Additional costs accrued by DISTRICT through this purchase may be deducted from unpaid invoices or must be paid to DISTRICT by the successful Vendor.

XVIII. DISTRICT INSPECTION:

All items shall be subject to inspection. Inspection of the items shall not relieve the successful Vendor from any obligation to fulfill the contract. Defective items shall be made good by the successful Vendor, and unsuitable items may be rejected, notwithstanding that such defective items may have been previously overlooked by the DISTRICT and accepted. If any item shall be found defective at any time before final acceptance of the complete delivery, the successful Vendor shall immediately remedy such defect in a manner satisfactory to the DISTRICT.

XIX. PRICING DISCREPENCY PENALTY:

Should successful Vendor overcharge DISTRICT for any item, successful Vendor agrees to immediately reimburse DISTRICT the full amount of the overcharge

XX. COOPERATIVE PURCHASING/OTHER AGENCY CLAUSE:

For the term of this agreement and any mutually agreed extension pursuant to this request for pricing, and at the option of the successful Vendor, the DISTRICT specifies that all public school districts in Riverside, Orange, Los Angeles, San Bernardino and San Diego counties may purchase the identical item(s) at the same or lower price and upon the same terms and conditions (hereinafter referred to as "piggyback") pursuant to Public Contract Code Sections 20118 and 20652. The DISTRICT waives its right to require such other entities to draw their warrants in favor of the DISTRICT and authorizes each DISTRICT/agency to make payment to the successful Vendor.

XXI. EQUAL EMPLOYMENT OPPORTUNITY:

In connection with the execution of the contract, successful Vendor shall not discriminate against any employee or application for employment because of race, religion, color, sex or national

**FOUNTAIN VALLEY SCHOOL DISTRICT
FOOD SERVICES**

TO: Christine Fullerton, Assistant Superintendent of Business
FROM: Diane Sharpe, Food Service Director
SUBJECT: Authorization to use Santa Clarita Valley Frozen Bid (11-12-31012012)
DATE: June 24, 2015

BACKGROUND

School district governing boards have the authority to "piggyback" on another public agency's bid per Public Contract Code Section 20118 and 20652 when it is determined to be in the best interest of the district. The Santa Clarita Valley School District went out to bid for frozen products on July 1, 2012 and awarded Goldstar Foods the contract. The Santa Clarita Valley School District is rolling over this bid for the 2015-2016 school year and Fountain Valley School District would like to continue with this extension as well.

RECOMMENDATION

It is recommended that the Board authorize the Superintendent or his designee, to approve the 2015-2016 rollover of the Santa Clarita Valley Frozen Food Bid # (11-12-31012012). ("piggyback")

June 15, 2015

Fountain Valley Unified School District
Diane Sharpe, Director of Food Services
10055 Slater Avenue
Fountain Valley, CA 92708

Dear Diane,

Gold Star Foods has won the award for the Santa Clarita Valley School Food Services Agency the term of five [5] years. The original term of the contract was July 1, 2012 through June 30, 2013. The contract may be extended for an additional four (4) one year periods in accordance with California Education Code, Sections 17596 (K-12) and 81644 (Community Colleges). We would like to offer the "piggyback" option of this agreement to your district and extend our service as the provider of frozen, refrigerated, processed commodity, and dry products for the 2015-2016 school year.

Please consider our offer to renew carefully and respond by May 31st. If you have any questions or comments, please call me immediately at Gold Star Foods.

We are proud to be your Child Nutrition Partner!

Yours sincerely,

Tiffany Riad
Director of Contracts and Commodities

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY

25210 Anza Drive, Santa Clarita, California 91355 * (661) 295-1574 * Fax (661) 295-0981

March 18, 2015

Tiffany Riad
Director of Contracts and Commodities
Gold Star Foods
P.O. Box 4328
Ontario, CA 91761

Re: RFP# 11-12-31012012-01 Distribution of Foods

Dear Tiffany,

The Santa Clarita Valley School Food Services Agency is pleased to report that your January 13, 2015 offer to renew RFP #11-12-31012012-01 – contract for Distribution of Foods under the same terms and conditions as the original agreement (through June 30, 2012) for the 2015/2016 school year – was approved at the Agency's March 17, 2015 Board meeting. We look forward to this continuation of services and products.

We appreciate the working relationship we have with your company, and your willingness to work with us to provide good nutrition through the school meal programs.

Sincerely,



Lynnelle Grumbles, MS, RDN, SNS
Chief Executive Officer

LG/lk

Cc: Sean Leer

VI. ACTION CALENDAR

1. Dr. Hamlin made the motion, seconded by Ms. David, to approve the renewal of RFP# 11-12-31012012 for distribution of foods for the 2015/2016 School Year from Gold Star Foods; motion carried 4-0. Ms. Grumbles stated this is the fourth year for this renewal (maximum is five years on a renewal for services).

2. Ms. Wolcott made the motion, seconded by Ms. David, to approve the renewal of RFP# 13-14-01012014-1 for distribution of USDA "brown boxes" for the SUPER Commodity Co-Op for the 2015/2016 School Year from Gold Star Foods; motion carried 4-0. This is year two of a five year agreement.

3. After some discussion and recommendations, Ms. Wolcott made the motion, seconded by Ms. David, to approve the 2nd Interim Budget Report for the 2014/2015 School Year; motion carried.

M – 66 Ayes: 4
 Renewal of RFP# 11-12-31012012 for Distribution of Foods, 2015/16 SY-Gold Star Foods
 Vote: 4-0 Approved
 Dains/Wolcott/David/Hamlin

M – 67 Ayes: 4
 Renewal of RFP# 13-14-01012014 for USDA Foods Distribution for the SUPER Co-Op, 2015/16 SY-Gold Star Foods
 Vote: 4-0 Approved
 Dains/Wolcott/David/Hamlin

M – 68 Ayes: 4
 2nd Interim Budget Report 14/15
 Vote: 4-0 Approved
 Dains/Wolcott/David/Hamlin

VII. CORRESPONDENCE AND BOARD INFORMATION

1. A copy of the Driftwood Dairy prices (Year-To-Date) was included for the Board.

2. A copy of the Resolution from the Newhall School District designating Mr. Paul Cordeiro as the Alternate Official Representative to the SCVSFSA Board of Directors was included for the Board.

3. Ms. Crawford read the Agency Report. **STAFF:** It was reported preparations have begun for the summer programs and for the 2015/2016 School Year. Employee re-assignments were implemented on Monday, March 16, 2015. The remaining 10 positions are pending negotiations, regarding the effects of labor hour reduction. Negotiations meetings with CSEA are currently scheduled for March 18 and 25, 2015. **OTHER CONCERNS:** It was reported there are two remaining Kids' Cooking events. Participating schools are:

Driftwood Dairy Prices

NEW Alternate Board Member: Newhall SD

Agency Report

School	Date	Teacher	Grade(s)	Theme
Pinetree Elem.	3/19/15	Tiffany Storch	3/4	Western
Live Oak Elem.	3/27/15	Jolie McDonald	4	Sports

Report from the Legislative Action Conference (LAC):
 Attended by Ms. Grumbles, Ms. Weiss and Ms. Crawford; visited with Mark Railsback, Communications Director from Congressman Steve Knight's office; and also with Congressman David G. Valadao (21st District, CA) – discussed child reauthorization, regional indexing for school meal eligibility and reimbursements, entitlement for USDA Foods for every breakfast served, Target 1 sodium level reductions, and reduction of whole grains to 50%.

**FOUNTAIN VALLEY SCHOOL DISTRICT
FOOD SERVICES**

TO: Christine Fullerton, Assistant Superintendent of Business
FROM: Diane Sharpe, Food Service Director
SUBJECT: Authorization to use Las Virgenes USD Produce Bid (#CN0#-1314)
DATE: July 1, 2015

BACKGROUND

School district governing boards have the authority to "piggyback" on another public agency's bid per Public Contract Code Section 20118 and 20652 when it is determined to be in the best interest of the district. The Las Virgenes USD went out to bid for produce on June 13, 2013 and awarded Sunrise Produce the contract. The Las Virgenes USD is rolling over this bid for the 2015-2016 school year and Fountain Valley School District would like to continue with this extension as well.

RECOMMENDATION

It is recommended that the Board authorize the Superintendent or his designee, to approve the 2015-2016 rollover of the Las Virgenes USD Produce Bid #CN03-1314.
("piggyback")

LAS VIRGENES UNIFIED SCHOOL DISTRICT
4111 N. LAS VIRGENES ROAD
CALABASAS, CALIFORNIA 91302
Telephone: (818) 880-4000
Fax: (818) 880-4200
www.lvusd.org



BOARD OF EDUCATION

JILL GAINES

CINDY ISER

DAVE MOORMAN

LESLI STEIN

GORDON WHITEHEAD

DANIEL STEPENOSKY, Ed.D.
SUPERINTENDENT

June 17, 2014

Lisa Marquez
Sunrise Produce
P.O. Box 1279
Commerce, CA 91731

Re: Renewal of RFP for Produce

Dear Lisa,

Las Virgenes Unified School District Nutrition Services would like to continue doing business with Sunrise Produce for 2014-2015. The term of the original contract was July 1, 2013 through June 30, 2014.

Las Virgenes Unified School District would like to renew our contract for the next school year from July 1, 2014 through June 30, 2015 in accordance with the same terms and conditions.

We value your commitment to excellence and look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads 'Waleska M. Cannon'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Waleska M. Cannon, M.B.A., R.D.
Director Child Nutrition
Las Virgenes Unified School District



April 27, 2015

Las Virgenes USD
Waleska Cannon, Director of Child Nutrition
4111 N. Las Virgenes Road
Calabasas, CA 91302

Re: Las Virgenes USD – RFP for Produce

Congratulation, Sunrise Produce Company would like to extend our existing RFP agreement to the Las Virgenes USD for the 2015-2016 school year in accordance with the same terms and conditions.

We look forward to another successful year as your produce supplier.

Regards,


Lisa Marquez
VP Sales
1400 Goodrich Blvd.
Commerce, CA 90022
lmarquez@sunriseproduce.com
951-757-5972



July 2, 2015

Diane Sharpe.
Director, Food and Nutrition Services
Fountain Valley SD

This letter is to inform you that Sunrise Produce Company is happy to extend the piggyback option to Fountain Valley SD on the current Produce RFP with Las Virgenes USD for the 2015/2016 school year.

Sunrise Produce Company is excited to continue our partnership as your produce supplier for the 2015-2016 school year.

Thank you,

Lisa Andrea Marquez

Lisa Andrea Marquez
Vice President
Sunrise Produce Company

Las Virgenes Unified School District
Conejo Valley Unified School District

REQUEST FOR PROPOSAL (RFP)

Proposal # CN03-1314 -PRODUCE

BID DUE: June 10, 2013

TIME: 3:00 PM

SUBMIT PROPOSAL TO:

Waleska M. Cannon, M.B.A., R.D.
Director of Child Nutrition
22450 Mulholland HWY
Calabasas, California 91302

RFP Private Bid Opening: June 10, 2013 – 3:00 PM

Please bid your lowest prices for the items or services on the attached specification sheets. Before bidding, please review the Provision Contract, Instructions and Conditions, and Specifications.

Each bid must be in accordance with specifications stated on bid form. Submit all bids in a sealed envelope, clearly marked with the RFP Number, Opening Date and Opening Time. All Bids must reach the Department of Child Nutrition Services at Las Virgenes Unified School District at the address listed above by the Time and Date listed above.

For further information, call Waleska M. Cannon at the Department of Child Nutrition for the Las Virgenes Unified School District at (818) 225-1828.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as quoted in accordance with the terms, conditions, specifications, and prices herein quoted. This bid is subject to a cash discount of ___% / ___ days.

Bidder Name: Sunrise Produce Company

Signed By: [Signature] (written signature required)

Print Name: David Sapia Title: Executive Vice Pres. Date: 6-6-13

Mailing Address: 1400 Goodrich Blvd.

City: Commerce State: CA Zip Code: 90022

Phone Number: 800-834-4926 Fax Number: 800-582-5222

E-Mail Address: dsapia@sunriseproduce.com

Include this completed page in your bid. Faxed responses are not acceptable.
This agency is an equal opportunity provider

16. **Piggyback Clause:** For the term of the contract and any mutually agreed extension pursuant to this RFP, at the option of the vendor, specific school districts, local educational agencies, and community college districts, within the state of California and other listed states, may purchase the identical items at the same price and upon the same terms and conditions pursuant to California Public Contract Code.

Piggyback Option Granted: _____ X _____

Piggyback Option Not Granted: _____

(please initial)

EXCLUSIONS:

Specifications and/or bid sheets are attached.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.



FOUNTAIN VALLEY SCHOOL DISTRICT
Curriculum/Instruction

MEMORANDUM

TO: Mark Johnson, Superintendent
Anne Silavs, Asst. Superintendent, Instruction
FROM: Mona Green, Director, Child Development and Recreation Programs
SUBJECT: *Board Resolution, QRIS Block Grant*
DATE: June 25, 2015

BACKGROUND

The Orange County Department of Education has been awarded a \$3.2 million Quality Rating and Improvement System (QRIS) Block Grant from the California Department of Education, authorized by Senate Bill 858. This will provide annual funding to increase the number of low income children enrolled in the California State Preschool Program (CSPP) who have been rated as high quality by a Quality Rating and Improvement System. Research has shown that children's participation in at least one year of high quality preschool results in a significant reduction in the achievement gap.

All state preschool programs in Orange County will be eligible for local grants ranging from \$2,000 - \$7,200 per session of enrolled preschoolers.

The Fountain Valley School District State Preschool Program has been awarded \$22,497.65 as of July 1, 2015.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the resolution for the QRIS Block Grant Award and Service Agreement #41782 for the State Preschool Program under the Direction of Mona Green.

FOUNTAIN VALLEY SCHOOL DISTRICT
CALIFORNIA STATE PRESCHOOL PROGRAM (CSSP)
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) BLOCK GRANT
SERVICE AGREEMENT

This AGREEMENT is hereby entered into this 1st day of July, 2014, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and Fountain Valley School District, 10055 Slater Avenue, Fountain Valley, California 92708, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

WITNESSETH:

WHEREAS, SUPERINTENDENT has entered into an AGREEMENT with the State of California, hereinafter referred to as STATE, which is administered by the California Department of Education for the administration of the California State Preschool Program - Quality Rating and Improvement System Block Grant, for the Early Education and Support Services, hereinafter referred to as PROGRAM; and

WHEREAS, SUPERINTENDENT has been awarded grant funds from the California Department Education to conduct the Quality Rating and Improvement System (QRIS) for continuous quality improvement of early education programs based on a tiered rating structure with progressively higher quality standards for each tier that provides supports and incentives for programs, teachers, and administrators to reach higher levels of quality, monitors and evaluates the impacts on child

1 outcomes, and disseminates information to parents and the
2 public about program quality; and

3 WHEREAS, SUPERINTENDENT will serve as the Lead Education
4 Agency and Fiscal Agent for the State funds received under the
5 California State Preschool Program - Quality Rating and Improvement
6 System Block Grant;

7 WHEREAS, the Quality Rating and Improvement System Block
8 Grant requires SUPERINTENDENT to allocate a portion of the grant
9 funds to California State Preschool Program (CSPP) grant contract
10 holders; and

11 WHEREAS, DISTRICT is specially trained, experienced and
12 competent to perform the services required and is agreeable to the
13 rendering of such services according to the terms and conditions
14 hereinafter set forth;

15 NOW, THEREFORE, the Parties hereby agree as follows:

16 1.0 TERM. The term of this AGREEMENT shall commence on July 1,
17 2014, and terminate on December 31, 2015, subject to earlier
18 termination as set forth in this AGREEMENT, provided, however,
19 DISTRICT shall be obligated to perform such duties as would
20 normally extend beyond this term including, but not limited to,
21 obligations with respect to indemnification, audits, reporting, and
22 accounting.

23 2.0 SCOPE OF WORK. SUPERINTENDENT hereby engages DISTRICT as an
24 independent contractor to perform the described work upon the terms
25 and conditions hereinafter set forth. DISTRICT shall meet all of
the contractual requirements listed herein and shall provide all

1 labor, materials, supplies, and equipment necessary to fully
2 perform all responsibilities required by this AGREEMENT and
3 specifically described in Exhibit "A", QRIS Block Grant 2014-15
4 Orange County Local Block Grant Application, which is attached
5 hereto and incorporated herein by this reference to this AGREEMENT.

6 3.0 ALLOCATION OF FUNDS.

7 A. SUPERINTENDENT agrees to pay DISTRICT a total maximum
8 obligation not to exceed Twenty-two thousand four hundred ninety-
9 seven dollars and sixty-five cents (\$22,497.65). Payment shall be
10 made in advance upon receipt of a fully executed AGREEMENT between
11 the Parties for services to be rendered pursuant to Section 2.0 of
12 this AGREEMENT, and an invoice from DISTRICT. Payment shall be
13 based on DISTRICT'S eligible costs incurred and paid by DISTRICT
14 pursuant to this AGREEMENT. Payment shall be mailed to: Fountain
15 Valley School District, 10055 Slater Avenue, Fountain Valley,
16 California 92708, or at such other place as DISTRICT may designate
17 in writing.

18 B. Expenditures by DISTRICT shall be made pursuant to the
19 guidelines as described in the California Department of Education,
20 July 1, 2014, California State Preschool, CSPP, Funding Terms and
21 Conditions and Programs Requirements For Child Development
22 Programs, Fiscal Year 2014-2015, which is attached as Exhibit "B"
23 to this AGREEMENT and referenced herein.

24 C. The California Department of Education shall provide to
25 DISTRICT a copy of the California Department of Education's CDFS
8501 Form, which is attached as Exhibit "C" and referenced herein,

1 to complete and return to the California Department of Education.
2 DISTRICT shall submit a copy of the completed CDFS 8501 Form within
3 ten (10) business days from the date of mailing to the California
4 Department of Education to SUPERINTENDENT'S designated
5 representative: Orange County Superintendent of Schools, Attn:
6 Lynn Turner, P. O. Box 9050, Costa Mesa, California 92628-9050.
7 DISTRICT'S expenditures are subject to final approval by
8 SUPERINTENDENT and the California Department of Education. Due to
9 the STATE requirements, all fiscal reporting must be submitted to
10 SUPERINTENDENT'S designated representative and received by or no
11 later than the following due dates:

<u>Report For Period Ending</u>	<u>Due Date</u>
June 30, 2015	July 20, 2015
December 31, 2015	January 20, 2016

14 Neither SUPERINTENDENT or the California Department of Education
15 shall be liable for any billings received from DISTRICT after the
16 due dates described in this section.

17 D. If the California Department of Education requests the
18 return of any unspent grant award monies paid to the DISTRICT,
19 SUPERINTENDENT shall invoice DISTRICT for such unspent grant award
20 monies and DISTRICT shall remit payment within thirty (30) days
21 from the date of the invoice.

22 E. If the California Department of Education does not
23 request the return of any unspent grant award monies paid to the
24 DISTRICT, expenditures by DISTRICT shall be made pursuant to the
25 guidelines as described in the California Department of Education,
July 1, 2014, California State Preschool, CSPP, Funding Terms and

1 Conditions and Programs Requirements For Child Development
2 Programs, Fiscal Year 2014-2015, which is attached as Exhibit "B"
3 to this AGREEMENT and referenced herein.

4 F. All billings to SUPERINTENDENT shall be supported, at
5 DISTRICT'S facility, by source documentation including, but not
6 limited to, ledgers, journals, time sheets, invoices, bank
7 statements, cancelled checks, receipts, receiving records, and
8 records of services provided.

9 G. DISTRICT shall not claim reimbursement for services
10 provided beyond the expiration and/or termination of this
11 AGREEMENT.

12 H. The obligation of SUPERINTENDENT under this AGREEMENT is
13 contingent upon the availability of funds furnished by the State of
14 California Department of Education. In the event that such funding
15 is terminated or reduced, this AGREEMENT may be terminated, and
16 SUPERINTENDENT'S fiscal obligations hereunder shall be limited to a
17 pro-rated amount of funding actually received by the SUPERINTENDENT
18 under the grant. SUPERINTENDENT shall provide DISTRICT written
19 notification of such termination. Notice shall be deemed given
20 when received by the DISTRICT or no later than three (3) days after
21 the day of mailing, whichever is sooner.

22 4.0 INDEPENDENT CONTRACTOR. DISTRICT, in the performance of this
23 AGREEMENT, is and at all times to be an independent contractor and
24 shall be wholly responsible for the manner in which the services
25 required by the terms of this AGREEMENT are performed. Nothing
herein contained shall be construed as creating the relationship of

1 employer and employee, or principal and agent, between
2 SUPERINTENDENT and DISTRICT. DISTRICT assumes the responsibility
3 for the acts of its employees or agents as they relate to the
4 services to be provided. DISTRICT, its officers, agents and
5 employees, shall not be entitled to any rights, and/or privileges
6 of SUPERINTENDENT'S employees and shall not be considered in any
7 manner to be SUPERINTENDENT'S employees.

8 5.0 AUDIT AND RECORD RETENTION.

9 5.1 DISTRICT shall maintain books, records, documents, and
10 other evidence, accounting procedures and practices, sufficient to
11 properly reflect all direct and indirect costs of whatever nature
12 claimed to have been incurred in the performance of this AGREEMENT,
13 including any matching costs and expenses. The foregoing
14 constitutes "records" for the purpose of this provision.

15 5.2 DISTRICT agrees to maintain and preserve such records for
16 five (5) years after the termination of the AGREEMENT. DISTRICT
17 agrees to permit the SUPERINTENDENT, the California Department of
18 Education or any duly authorized representative, to have access to,
19 examine or audit any pertinent books, documents, papers and records
20 related to this AGREEMENT and to allow interviews of any employees
21 who might reasonably have information related to such records or
22 for a longer period as is required by applicable statute or by any
23 other provision of this AGREEMENT.

24 5.3 DISTRICT agrees to comply with any reasonable request
25 for access to its records related to this AGREEMENT and such
records shall be made available for examination and audit by any

1 duly authorized representative of SUPERINTENDENT and/or
2 California Department of Education. DISTRICT shall allow interviews
3 of any employee(s) who might reasonably have information related to
4 such records.

5 6.0 COPYRIGHT/TRADEMARK/PATENT. DISTRICT understands and agrees
6 that all matters produced under this AGREEMENT shall become the
7 property of SUPERINTENDENT and cannot be used without
8 SUPERINTENDENT'S express written permission. SUPERINTENDENT shall
9 have all right, title and interest in said matters, including the
10 right to secure and maintain the copyright, trademark and/or patent
11 of said matter in the name of the SUPERINTENDENT.

12 7.0 HOLD HARMLESS.

13 7.1 SUPERINTENDENT hereby agrees to indemnify, defend, and
14 hold harmless DISTRICT, its Governing Board, officers, agents, and
15 employees from liability and claims of liability for bodily injury,
16 personal injury, sickness, disease, or death of any person or
17 persons, or damage to any property, real personal, tangible or
18 intangible, arising out of the negligent acts or omissions of
19 employees, agents or officers of SUPERINTENDENT or the Orange
20 County Board of Education during the period of this AGREEMENT.

21 7.2 DISTRICT hereby agrees to indemnify, defend, and hold
22 harmless SUPERINTENDENT, the Orange County Board of Education, and
23 its officers, agents, and employees from liability and claims of
24 liability for bodily injury, personal injury, sickness, disease, or
25 death of any person or persons, or damage to any property, real,
personal, tangible or intangible, arising out of the negligent acts

1 or omissions of employees, agents or officers of DISTRICT during
2 the period of this AGREEMENT.

3 8.0 INSURANCE. Each party shall maintain its own comprehensive
4 insurance coverage to protect the Parties against liability or
5 claims of liability which may arise out of this AGREEMENT. Each
6 party will provide a copy of its certificate of insurance
7 evidencing all coverages and endorsements upon written request of
8 the other party.

9 9.0 NON-DISCRIMINATION.

10 9.1 SUPERINTENDENT and DISTRICT agree that they will not
11 engage in unlawful discrimination because of race, color, religious
12 creed, national origin, physical or mental handicap, disability,
13 age, sex or status as a disabled veteran or veteran of the Vietnam
14 era of such persons.

15 9.2 SUPERINTENDENT and DISTRICT shall comply with all
16 provision of and furnish all information and reports required by
17 the federal rules, regulations, and relevant orders governing Equal
18 Employment Opportunity.

19 10.0 APPLICABLE LAW. SUPERINTENDENT and DISTRICT agree to comply
20 with all federal, state and local laws, rules and regulations and
21 ordinances that are now or may result in the future become
22 applicable to SUPERINTENDENT or DISTRICT'S business, equipment and
23 personnel engaged in operations covered by this AGREEMENT or
24 occurring out of the performance of such operations.

1 11.0 ASSIGNMENT. DISTRICT shall not subcontract or assign the
2 performance of any of the services in this AGREEMENT without prior
3 written approval of the SUPERINTENDENT.

4 12.0 TOBACCO USE POLICY. In the interest of public health, the
5 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
6 use of any tobacco products are prohibited in buildings and
7 vehicles, and on any property owned, leased or contracted for by
8 the SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15.
9 Failure to abide with conditions of this policy could result in the
10 termination of this AGREEMENT.

11 13.0 TERMINATION. This AGREEMENT may be terminated by
12 SUPERINTENDENT or DISTRICT with or without cause, upon the giving
13 of thirty (30) days prior written notice to the other party.
14 Written notice shall be deemed given when received by the other
15 party or no later than three (3) calendar days after the day of
16 mailing, whichever is sooner.

17 14.0 NOTICES. All notices or demands to be given under this
18 AGREEMENT by either party to the other shall be in writing and
19 given either by: i) Personal service, or ii) U.S. Mail, mailed
20 either by registered or certified mail, return receipt requested,
21 with postage prepaid. Service shall be considered given when
22 received if personally served or, if mailed, on the third (3rd) day
23 after deposit in any U.S. Post Office. The address to which
24 notices or demands may be given by either party may be changed by
25 written notice given in accordance with the notice provisions of

1 this section. At the date of this AGREEMENT the addresses of the
2 parties are as follows:

3 DISTRICT: Fountain Valley School District
4 10055 Slater Avenue
5 Fountain Valley, California 92708
6 Attn: _____

7 SUPERINTENDENT: Orange County Superintendent of Schools
8 200 Kalmus Drive
9 P.O. Box 9050
10 Costa Mesa, California 92628-9050
11 Attn: Patricia McCaughey

12 15.0 SEVERABILITY. If any term, condition or provision of this
13 AGREEMENT is held by a court of competent jurisdiction to be
14 invalid, void, or unenforceable, the remaining provisions will
15 nevertheless continue in full force and effect, and shall not be
16 affected, impaired or invalidated in any way.

17 16.0 ALTERATION OF TERMS. This AGREEMENT, together with any
18 exhibits attached hereto and incorporated herein by reference,
19 fully expresses all understanding of SUPERINTENDENT and DISTRICT
20 with respect to the subject matter of this AGREEMENT and shall
21 constitute the total AGREEMENT between the Parties for these
22 purposes. No addition to, or alteration of, the terms of this
23 AGREEMENT, whether written or verbal, shall be valid unless made in
24 writing and formally executed and approved by SUPERINTENDENT and
25 DISTRICT.

17.0 AUTHORIZED SIGNATURE. The individuals signing this AGREEMENT
warrant that they are authorized to do so, and further, that they
are authorized to make the promises in this AGREEMENT on behalf of
the respective Parties. The Parties understand and agree that a

1 breach of this warranty shall constitute a breach of the AGREEMENT
2 and shall entitle the non-breaching party to all appropriate legal
3 and equitable remedies against the breaching party.

4 18.0 GOVERNING LAW. The terms and conditions of this AGREEMENT
5 shall be governed by the laws of the State of California with venue
6 in Orange County, California.

7 19.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
8 attached hereto constitute the entire agreement among the Parties
9 to it and supersedes any prior or contemporaneous understanding or
10 agreement with respect to the services contemplated, and may be
11 amended only by a written amendment executed by both Parties to the
12 AGREEMENT.

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18 [THIS SECTION INTENTIONALLY LEFT BLANK.]
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IN WITNESS WHEREOF, the Parties hereto set their hands.

DISTRICT: FOUNTAIN VALLEY SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS

BY: 
AUTHORIZED SIGNATURE

BY: 
AUTHORIZED SIGNATURE

PRINT NAME: Mona Green

PRINT NAME: Patricia McCaughey

TITLE: Director

TITLE: Coordinator

DATE: 6/9/15

DATE: May 20, 2015

FVSD-QRIS-State Grant(41782)16
ZIP4



QRIS Block Grant

**2014-15 Orange County Local Block Grant
Application**

Submit Grant Applications To:

An electronic copy of the entire application must be submitted to Lynn Turner at
lturner@ocde.us

Due on or before Friday, May 15, 2015

Local Block Grant Application Directions

LOCAL BLOCK GRANT FUNDING

All Orange County agencies operating California State Preschool Program (CSPP) funded preschool sessions serving children in Orange County are eligible to participate in the CA QRIS Block Grant. Local block grant award eligibility is determined based on Quality Rating and Improvement System (QRIS) rating from the 2013-14 school year. Funding amounts for Tier 4 and Tier 5 were determined based on feedback from Orange County state preschool leads. The consensus from the group was to tie the award amount closely to the number of CSPP slots at each site. However, the group also recognized that the number of students enrolled varies throughout the year. Therefore, Orange County Department of Education will be awarding grants at a per-session flat rate. This rate was calculated based on the total grant funds available after subtracting for assessment (20%). The resulting figure of \$260 per slot was then multiplied by a base session size of 20 (based on the maximum group size at the 5 point level on the QRIS Matrix).

The Tier 5 local block grant award is \$5,200 per session.

In order to incentivize movement to Tier 5, and to support sites in increasing scores, the group agreed that Tier 4 sites should receive reduced amount per session, with the remaining costs being applied to Quality Improvement services.

The Tier 4 local block grant award is \$4,400 per session.

ADDITIONAL AWARDS

As of 2013-14, only 20% Orange County CSPP sites are rated at Tier 4 or 5. Rather than retain all of the remaining dollars for quality improvement support efforts, Orange County will award funds to incentivize quality improvement to sites who are not-yet-rated (referred to as Tier 0), or who received a Tier 1-3 rating in 2013-14.

The Tier 0-3 Quality Improvement Incentive award is \$2,000 per session.

Due to the low number of sites in Orange County who currently have tier 4 or tier 5 ratings, there are significant local block grant dollars remaining to support quality improvement. The cornerstone of Orange County's quality improvement support will be the creation and support of Professional Learning Communities (PLCs) for early childhood teaching staff. The Orange County consortia recognizes the importance of reflective practice, and that continuous quality improvement requires time for teaching staff to meet regularly to engage in dialogue about curriculum, assessment, and family engagement. Participation in this type of professional learning community by a site's staff has great potential to increase and sustain the level of overall program quality. The consortia also recognizes that such monthly team meetings may require additional hourly pay or sub-release time for teaching staff. To that end, participating sites that also commit to PLC training and monthly professional learning community meetings for all teaching staff (through December 2015) are eligible to receive an enhanced local block grant with an additional \$ 2,500 per session. Agencies wishing to receive the PLC award should complete Form C.

The Professional Learning Communities (PLC) Award is \$2,500 per session.

Local Block Grant Application Directions

REQUIRED ELEMENTS

- Form A – Agency Signature Page
- Form B – Action Plan for QRIS Rating Quality Improvement (QI) Awards
- Form C – Action Plan for Professional Learning Communities (PLC) Awards

- Form DI: QI Budget Narrative (Attached Excel Form, Tab 1)
- Form DII: PLC Budget Narrative (Attached Excel Form, Tab 2)
- Form DIII –QRIS Local Block Grant 2013–14 Budget Spreadsheet (Attached Excel Form, Tab 3). Please note that the Budget Spreadsheet auto-populates totals from the QI and PLC Budget Narratives on tabs 1-2. You will only need to enter indirect costs on the Budget Spreadsheet.

INSTRUCTIONS

Form B: Briefly describe efforts agency will take to achieve or maintain the highest possible point score for each element of the Quality Rating Matrix. If change is not feasible at this time for a particular element, please describe why. For example, an agency may choose to stay at 3 points for ratio/group size, because it is cost-prohibitive at this time to hire an additional aide to bring ratio down, and/or to reduce class size. The QRIS Quality Improvement Action Plan is agency-wide. A separate Action Plan for each individual site is not required. However, if there will be targeted use of funds for particular sites please include that information within your narrative.

Form DI: Complete tables to show expenditure categories and estimated costs for each category. Category totals will auto-fill onto Budget Form D.

Form C: If applying for Professional Learning Community (PLC) funds*, describe the efforts your agency will make to support participation in a PLC (attend PLC training, and attend monthly meetings) by all teaching staff. The PLC Action Plan is agency-wide; therefore a separate Action Plan for each individual site is not required. However, if there will be targeted use of funds for particular sites please include that information within your narrative.

*If you desire to participate in the PLC program, but are having difficulty meeting requirements, please contact Diane Ehrle for technical assistance. It is our goal to assist all interested agencies in creating a workable PLC plan.

Form DII: Complete tables to show expenditure categories and estimated costs for

Local Block Grant Application Directions

each category. Category totals will auto-fill onto Budget Form D.

Form DIII: Double check totals to ensure alignment with Budget Narrative, and add indirect costs.

TECHNICAL ASSISTANCE

For assistance with the QI Narrative/Budget, please contact Krista Murphy at kmurphy@ocde.us.

For assistance with the PLC Narrative/Budget, please contact Diane Ehrle at dehrle@ocde.us.

APPLICATION APPROVAL, CONTRACT

On-time applications: Agencies will receive confirmation of approved application by email within two weeks of submission. Agency contract will be mailed out following notice of application approval.

FUNDING

100% of approved funds* will be disbursed to agency upon receipt of signed contract. If agency has executed contract in place prior to June 30, 2015, funds may be applied retro-actively to prior expenditures.

*Local Block Grant funding amount may change from amount indicated on agency application. Exact funding is not confirmed until contract is created. Local block grant funding is subject to receipt of QRIS Block Grant funds from the California Department of Education. All expenditures must meet the 2014-15 California State Child Development Contracts Funding Terms and Conditions for reimbursable and non-reimbursable costs.

LATE SUBMISSIONS

Any application received after the due date may be delayed in processing until the start of the 2015-16 school year, resulting in a delay of grant fund disbursement.

REVISIONS AND BUDGET MODIFICATIONS

If circumstances change such that your agency requires a revision to your approved application, please submit a revised application with track-changes, and a revised budget narrative and budget (forms B, BI, C, CI, and D) to Krista Murphy at kmurphy@ocde.us. Revisions must be approved before changes in expenditure will be allowed.

ACCOUNTABILITY

Local Block Grant awards: Agencies will be required to report Local QRIS Block Grant funds on their **CDFS 8501** form. California State Child Development Contract lead will be sending a management bulletin with details regarding reporting this funding on the 8501 form. Funds must be reported for the period ending June 30, 2015 (due July 20,

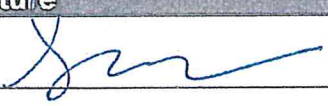
Local Block Grant Application Directions

2015), and the period ending December 31, 2015 (Due January 20, 2016). Submit a **copy** of the CDFS 8501 form to the Orange County Department of Education, care of Lynn Turner.

All funds must be spent by December 31, 2015.

Professional Learning Community (PLC) awards: Agencies will be required to upload PLC meeting sign-in sheets and meeting agendas for September-December, and staff professional growth certificates for required trainings, into the WELS data system.

Form A. Agency Signature Page

I. CSPP Contracting Agency	Agency Contact	Phone Number
Fountain Valley Elementary School District	Mona Green	714-962-4099
Address	City	Zip Code
9625 Warner Ave.	Fountain Valley	92708
Signature	Email	Date
	greenm@fvsd.us	5/1/2015

QRIS Local Block Grant Lead Contact Person	Program Contact's Email	Phone Number
Mona Green	greenm@fvsd.us	714-962-4099

Fiscal Lead Contact Person	Fiscal Contact's Email	Phone Number
Thuy Bui	buit@fvsd.us	714-843-3241

By signing this signature page, the applicant(s) certify that the information contained in the application is accurate and that all forms required to be submitted as part of the RFA are certified to be true and binding on the applicants. Additionally, in signing this signature page, the Agency/ applicant(s) is confirming that they will use the Quality Continuum Framework (Framework), the Tiered rating matrix and the Implementation Guide, as found at <http://www.cde.ca.gov/sp/cd/rt/rttelcapproach.asp>.

Signing the QRIS Local Block Grant Plan also confirms that the Agency/applicant has read and agreed to the general assurances found on this link: <http://www.cde.ca.gov/fq/fo/fm/generalassur2014.asp>

Form B. Action Plan for QRIS Local Block Grant Quality Improvement (QI) Awards

FVESD

<p>BIII. Quality Improvement, 0-3 Stars: Sites rated at 1-3 stars, or not-yet-rated in 2013-14 (if any): Please describe planned efforts to achieve and maintain high scores for each element of the QRIS Rating Matrix.</p>	
<p>Element 1. <i>Child Observation</i></p>	<p>Substitutes are need for all staff(teachers and assistants) who will attend 8 hour DRDP training class. Teaching staff will then be able implement DRDP as an assessment tool, at 60 days and 6 months after students arrival. We would like to purchase Ipads for the teachers to more easily enter results into DRDP Tech and plan curriculum based on results to improve student learning. Substitutes will also be need for the parent conferences that will be held with parents to discuss results of the DRDP.</p>
<p>Element 2. <i>Developmental and Health Screenings</i></p>	<p>We will work with Help Me Grow to pilot use of the online ASQ, to collect ASQ for all children. There will be no cost to participate. We may need to pay for substitutes for the teachers or nurses to go to the ASQ online training. We will also need to pay for travel expenses for those attending the training.</p>
<p>Element 3. <i>Minimum Qualifications for Lead Teachers</i></p>	<p><u>Oka State Preschool AM:</u> Susan Mendez, BA plus 24 units ECE Annette Blake, BA plus 24 units ECE</p> <p><u>Oka State Preschool PM:</u> Courtney Luu, BA in ECE Maria Elena Ortega, Teacher Permit</p> <p><u>Newland State:</u> Amber Chairez, Teacher Permit</p> <p><u>Courreges State:</u> Kim Cooper, BA in ECE</p> <p><u>Gisler State:</u> Kim Deutschmann, BA in ECE</p> <p>This type of funding does not allow us to give raises for going to school to get the 24 ECE units or send classified employees to further their education. The CSEA union does not allow us to give stipends to classified employees.</p>
<p>Element 4. <i>Effective Teacher-Child Interactions</i></p>	<p>We need substitutes to cover all staff (teachers and assistants) who will attend an 8 hour CLASS training to become familiar with the scoring system and expectations of the CLASS assessment. We will also need to pay for travel expenses for those attending the training.</p>

FVESD

Form B. Action Plan for QRIS Local Block Grant Quality Improvement (QI) Awards

Element 5. <i>Ratios and Group Size</i>	All programs are licensed for 2:24 With additional funds from the state CSPP program we must serve to full capacity. The QRIS funds do not allow options to add another staff member to lower our ratios. According to district's contract with CSEA we cannot hire a permanent employee with one-time funds.
Element 6. <i>Program Environment</i>	All staff will attend an 8 hour training to know the expectations of the ERS and will set a goal to receive 5.5 or higher on the rating scale. An independent reviewer will use ERS to assess their classroom environment. We will also need to pay for travel expenses for those attending the training.
Element 7. <i>Director qualifications</i>	Program Director: Mona Green Masters of Education in Child Development

FVESD

Form C. Action Plan for QRIS Local Block Grant Professional Learning Community (PLC) Awards

Please check one:

Agency is NOT applying for PLC Award Funds.

Agency is applying for PLC Award funds of up to \$3,000 per CSPP-funded session, and will meet the PLC Award requirements as described below:

In the tables below, indicate how Agency plans to meet all PLC Grant requirements by addressing all three PLC Goals. Plan must include details on how QRIS Local Block Grant PLC Award funds will be spent on or before 12/31/2015.

PLC Goal: 1.0 Professional Development	
<p>Goal 1.1 Enhance Knowledge of PLCs for ECE Leadership</p> <p>Minimum Requirements</p> <p>Directors and Site Supervisor will complete:</p> <ul style="list-style-type: none"> • CA Preschool Learning Foundations as a Basis for PLCs training • DRDP 2015 training or DRDP refresher training • Professional Learning Communities training 	Expected Completion Date(s)
<p>Goal 1.1 Action Plan:</p> <p>The Program Director will attend a training on the CA Preschool Learning Foundation, DRDP 2015 and PLC Training.</p>	September 2015

FVESD

Form C. Action Plan for QRIS Local Block Grant Professional Learning Community (PLC) Awards

<p>Goal 1.2 Enhance Knowledge of PLCs for Teachers and Instructional Assistants</p> <p>Minimum Requirements Classroom Teachers and Instructional Assistants will complete:</p> <ul style="list-style-type: none"> • <i>CA Preschool Learning Foundations as a Basis for PLCs</i> training • <i>DRDP 2015</i> training • <i>Meaningful Observation and Documentation</i> training • <i>Professional Learning Communities</i> training 	<p>Expected Completion Date(s)</p>
<p>Goal 1.2 Action Plan: All teachers and assistants will attend CA Preschool Learning foundations, DRDP 2015, Meaningful Observation and Documentation and PLC trainings.</p>	<p>September 2015</p>

PLC Goal: 2.0 Create time for Professional Learning Communities (Choose one option below)		
<p>Option 1: Site teachers and instructional assistants will collaboratively meet 2x per month September – December 2015</p>	<p>Option 2: Site teachers and instructional assistants will collaboratively meet 1x per month <u>and</u> site teachers meet without instructional assistants 1x per month September – December 2015</p>	<p>Expected Completion Date(s)</p>
<p>Goal 2.0 Action Plan: Using option 2, the site teachers will meet with their assistants once a month. All teachers will meet together once a month to use their individual DRDP findings to enhance their curriculum to reassure children's learning.</p>		<p>December 2015</p>

FVESD

Form C. Action Plan for QRIS Local Block Grant Professional Learning Community (PLC) Awards

PLC Goal: 3.0 Data Analysis, Lesson Planning, SMART Goals for Data Gaps	
<p>Goal 3.1 Analyze Data, Lesson Plan and Write SMART Goals for DRDP assessment data gaps: ECE Leadership</p> <p>Requirements <i>Directors/Site Supervisors:</i> Use program/classroom level DRDP assessment data to develop SMART Goals for data gaps</p>	Expected Completion Date(s)
<p>Goal 3.1 Action Plan:</p> <p>The Program Director will use <u>Learning by Doing</u> by Ricahrd DuFour and the results of the DRDP to enhance classroom instruction and to develop SMART goals for each classroom. The needs of the teachers in the form of professional development will also be addressed. The main goal will be to use the data to initiate important conversations as to what is needed for each class of children.</p>	February 2015
<p>Goal 3.2 Analyze Data, Lesson Plan and Write SMART Goals for DRDP data gaps: Teachers and Instructional Assistants</p> <p>Requirements Classroom Teachers and Instructional Assistants: Use classroom/student level DRDP data and CA Preschool Learning Foundations to collaboratively lesson plan and develop SMART Goals for data gaps</p>	Expected Completion Date(s)
<p>Goal 3.2 Action Plan:</p> <p>Along with the Director the teachers and assistants will develop lesson plans and daily activities for each classroom. They will use the DRDP student outcomes to then focus on a certain part of the curriculum to ensure students learning and progress..</p>	February 2015

FVESD

DI. QI Award Budget Narrative
 Provide justification for each Quality Maintenance/Improvement (QI) expenditure category, and include information about roles, time base, salary of the staff and consultants, equipment specifications and justification, and a clear description of services to be contracted.

1) Personnel and Benefits

The following requested personnel will work on Project

Position	Description	Agency	% FTE	Base Salary w/ Benefits	Total (Includes benefits)
					0
					0
Total QI Personnel and Benefits					\$ -

3) Materials and Supplies

Category	Purpose	Item Description	Total
Total QI Materials and Supplies			\$ -

3) Equipment < \$5,000

Item	Purpose	Item Description	Total
computers	to ease the use of DRDP 2015 daily in the classroom	Ipads	1995
Total QI Equipment < \$5,000			\$ 1,995.00

4) Travel

Title	Purpose	# Trips	\$ per Trip	Total
				0
Total QI Travel				\$ -

6) Contractual

Product/ Service	Agency	Cost	Total
			0
			0
Total QI Contractuals			\$ -

5) Capital Outlay

Item	Purpose	Item Description	Total
Total QI Capital Outlay			\$ -

** Prior Approval required

7) Stipends and/or Additional Hours

Enter Hourly rate and # of hours or Stipend only each line

Activity/Staff Name/Position	Stipend Amount	Hourly Rate	# of Hours	Stipend Amount	Total Add'l Hrs
Susan Mendez		24.273	22	0	534.006
Annette Blake		23.114	22	0	508.508
Maria Elena Ortega		23.114	20	0	462.28
Courtney Luu		25.476	40	0	1019.04
Kim Cooper		25.476	40	0	1019.04
Barbara Kraus		22.873	40	0	914.92
Kim Deutschmann		23.114	40	0	924.56
Kenan House		17.913	41	0	734.433
Amber Chairez		24.273	40	0	970.92
Christine Gonzales		22.873	40	0	914.92
Total PLC Stipends/ Additional Hours		232.499	345	0	8002.627

State Approved Indirect Rate	0.00%
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9) Total QI Indirect Costs	\$ -
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10) Total QI Costs (Including Indirect)	\$ 9,997.63
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**Total expenses including Indirect may not exceed your allocation.

EVSD

DII. PLC Award Budget Narrative.
 Provide justification for each PLC expenditure category, and include information about roles, time base, salary of the staff and consultants, equipment specifications and justification, and a clear description of services to be contracted.

1) Personnel and Benefits
 The following requested personnel will work on Project

Position	Description	Agency	% FTE	Base Salary w/ Benefits	Total (Includes benefits)
					0
					0
Total PLC Personnel and Benefits					0

3) Materials and Supplies

Category	Purpose	Item Description	Total
Books	Professional Development	various titles	500
Total PLC Materials and Supplies			500

3) Equipment < \$5,000

Item	Purpose	Item Description	Total
Computers	Ipads	to ease the use of DRDP 2015 daily in the classroom	4999
Total PLC Equipment < \$5,000			4999

4) Travel

Title	Purpose	# Trips	\$ per Trip	Total
Required training sessions	To improve matrix scores to 4 or 5/ Summer Institute	146	4.31	629.26
Total PLC Travel				629.26

6) Contractual

Product/Service	Agency	Cost	Total
n/a			0
			0
Total PLC Contractuals			0

5) Capital Outlay

Product/Service	Agency	Cost	Total
n/a			0
			0
Total PLC Capital Outlay			0

** Prior Approval required

7) Stipends and/or Additional Hours *Enter Hourly rate and # of hours or Stipend only each line*

Activity/Staff Name/Position	Stipend Amount	Hourly Rate	# of Hours	Stipend Amount	Total Add'l Hrs
Susan Mendez		24.273	42	0	1019.466
Annette Blake		23.114	42	0	970.788
María Elena Ortega		23.114	42	0	970.788
Courtney Luu		25.476	22	0	560.472
Kim Cooper		25.476	22	0	560.472
Barbara Kraus		22.873	22	0	503.206
Kim Deutschmann		23.114	21	0	485.394
Kenan House		17.913	20	0	358.26
Amber Chairez		24.273	20	0	485.46
Christine Gonzales		22.873	20	0	457.46
Total PLC Stipends/ Additional Hours		232.499	273	0	6371.766

State Approved Indirect Rate	0.00%
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9) Total QI Indirect Costs	\$ -
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10) Total QI Costs (Including Indirect)	\$ 12,500.03
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**Total expenses including Indirect may not exceed your allocation.

FVSD

QRIS Local Block Grant Budget

Agency Name:

Quality Improvement (QI)		
	<u>Personnel</u>	
	TOTAL PERSONNEL	\$0.00
Object	<u>Operations</u>	
4300	Materials and Supplies	\$0.00
4400	Equipment < \$5,000	\$1,995.00
5200	Travel	\$0.00
5800	Contractual	\$0.00
6000	Capital Outlay	\$0.00
	Stipends	\$8,002.63
	TOTAL OPERATIONS	\$9,997.63
	TOTAL DIRECT COSTS	\$9,997.63
	AMOUNT NOT SUBJECT TO INDIRECT	\$0.00
	TOTAL USED TO CALCULATE INDIRECT	\$0.00

Professional Learning Communities (PLC)		
	<u>Personnel</u>	
	TOTAL PERSONNEL	\$0.00
Object	<u>Operations</u>	
4300	Materials and Supplies	\$500.00
4400	Equipment < \$5,000	\$4,999.00
5200	Travel	\$629.26
5800	Contractual	\$0.00
6000	Capital Outlay	\$0.00
	Stipends	\$6,371.77
	TOTAL OPERATIONS	\$12,500.03
	TOTAL DIRECT COSTS	\$12,500.03
	AMOUNT NOT SUBJECT TO INDIRECT	\$0.00
	TOTAL USED TO CALCULATE INDIRECT	\$0.00

INDIRECT COSTS	(Insert Approved Rate)	\$0.00
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TOTAL GRANT FUNDS FY 2014-15	\$22,497.65
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Fountain Valley School District
BUSINESS SERVICES DIVISION
DFS/15-16 - 108

M E M O R A N D U M

TO: Christine Fullerton, Assistant Superintendent, Business Services
FROM: Scott R. Martin, Director, Fiscal Services
SUBJECT: **AGREEMENT FOR SPECIAL SERVICES WITH SCHOOL SERVICES OF CALIFORNIA**
DATE: July 01, 2015

BACKGROUND

Each year the District contracts with School Services of California (SSC) for fiscal services. SSC provides districts throughout the state with valuable information and insight into budgeting, finance and general practices. Included in the annual agreement with SSC is one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education*. Twelve (12) hours of annual contract service are also included in the membership fee. Participation at School Services workshops are offered at a discounted rate to members.

The term of this agreement is from August 1st, 2015 to July 31st 2016. The annual membership fee is \$3,540 which is an increase of \$120 over the previous year. If approved, monthly payments will be scheduled in the amount of \$295.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Agreement for Special Services with School Services of California, Inc., for the period of one year, beginning August 1, 2015 and ending July 31, 2016, and authorize the Superintendent or designee to sign all documents.

kf

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL DIVISION
MEMORANDUM**

To: Mark Johnson, Superintendent

From: Cathie Abdel, Assistant Superintendent, Personnel

**Re: Approval of Retainer Agreement/Parker & Covert Attorneys at Law
2015-2016 and 2016-2017 School years.**

Date: June 17, 2015

Background

Parker & Covert services as the District's legal counsel in matters dealing with personnel, collective bargaining, and general law. Parker & Covert have served as legal counsel for the Fountain Valley School District for more than 25 years. The District maintains a modest legal budget. Mr. Spencer Covert is the principal attorney in a medium sized firm. Mr. Covert makes himself available to the district personally because of his long-standing relationship with the District. He has been very reliable as have been his associates and staff.

The agreement with Parker & Covert Attorneys at Law is attached for consideration for approval through the 2016-2017 school year. For 2015-2016, the agreement contains a modest hourly rate increase effective July 1, 2015 from \$225 to **\$245** per hour for **Partners**, from \$195 to **\$210** per hour for **Senior Associates**, from \$175 to **\$200** per hour for **Junior Associates**, and no changes per hour for **Law Clerks/Paralegals**.

For 2016-2017, the agreement contains a modest hourly rate increase effective July 1, 2016 from \$245 to **\$255** per hour for **Partners**, from \$210 to **\$215** per hour for **Senior Associates**, from \$200 to **\$205** per hour for **Junior Associates**, and no changes per hour for **Law Clerks/Paralegals**.

Recommendation

It is recommended that the Board of Trustees accepts and approves the retainer agreement with Parker & Covert Attorneys at Law.



FOUNTAIN VALLEY SCHOOL DISTRICT

10055 Slater Ave. • Fountain Valley, CA 92708 • 714.843.3200 • www.fvsd.us

MEMORANDUM

TO: Mark Johnson, Ed.D, Superintendent

FROM: Cara Robinson, Director, Support Services

SUBJECT: **MOU between OCDE and FVSD for Special Schools Program**

DATE: July 7, 2015 – for July 16, 2015 Board Meeting

BACKGROUND

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3 and 56195.5, Orange County Department of Education (OCDE) may provide for the education of individual pupils in special education programs who reside in other districts or counties. The OCDE Division of Special Education Services operates the OCDE Special Schools Program to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program. Agreement is effective the period of July 1, 2015 through June 30, 2016.

RECOMMENDATION

It is recommended that the Board of Trustees approve the MOU between Orange County Department of Education and Fountain Valley School District.

sb

	2015-16
1. Average number of pupils transported	282
2. Maximum number of billable days	202
3. Classified Salaries	85,165
4. Employee Benefits	27,678
5. Supplies	50
6. Travel/Conferences/Dues/Memberships	1,384
7. Other Expenses	-
8. Contracts with Private Contractors (5100)	4,713,980
9. Payments to Private Carriers (5830)	25,000
10. Other Services/Operating Expenses	156
11. Equipment/Replacement	-
12. Therapy Transportation	
Subtotal Costs	4,853,413
13. Direct Support costs	139,433
14. Indirect Support Costs @ 1%	1,394
15. Total Transportation Cost Allocation	4,854,807
16. State Transportation Entitlement	1,617,327
Total Revenue	1,617,327
18. Excess Transportation Cost	3,237,480
18a. *Per Pupil Excess Cost Line18/Line1	11,480
18b. *Per Day/Pupil Excess Cost Line18a/Line2	56.83

*Per Pupil cost is an estimate, actual cost is determined by average daily rate X # of days

Note: If we receive additional funding for transportation, the cost will be reduced.

**Orange County Department of Education
Special Schools Program**

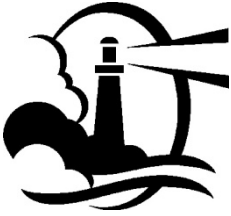
Revised Exhibit A

Revised 2015-16 Adopted Budget	Object	2013-2014	2014-15	2014-15	2015-16
2014-15 average enrollment 453.27 2015-16 proj average enrollment 442	Code	Actuals	Preliminary 1 Budget	Estimated Actuals	Adopted Budget
Restricted Fund Balance Low Incidence	9791	454,378.76	349,221	325,118	249,018
Reserve for Economic Uncertainty	9791	1,168,786.00	1,055,338	954,842	872,648
Adjustment to ending balance					
Total Beginning Balance	9791	1,623,164.76	1,404,559	1,279,960	1,121,666
Revenue					
Prin Apport State Aid-Prior Year	8019	(1,952.00)			
Revenue Limit	8091&8099				
AB602 Allocation	8097	1,615,467.00	1,705,870	1,616,506	1,644,060
AB602 Allocation		1,613,515.00	1,705,870	1,616,506	1,644,060
Prior Year Apportionment	8319	(42,952.00)	-	(46,021)	
Other State Revenue	8590	-	-		
Other State Revenue		(42,952)	-	(46,021)	-
Interagency Fees Bill Back to Districts	8677	18,418,809.27	19,852,224	18,820,955	19,583,465
Interagency Fees Special Circumstance Aids	8677	4,342,853.55	4,332,158	4,579,788	4,579,788
Other revenue	8631	3,611.75	-		
Other Local Revenue/EE contract	8699	3,259.26	3,175,335	200,416	193,665
Other Revenue/Tuition	8710	2,562,110.92		3,027,794	3,657,155
Other Local Revenue		25,330,644.75	27,359,717	26,628,953	28,014,073
Transfer in from Other Fund	8919				
Contribution from Unrestricted	8980				
Contribution for Indirect	8981	419,713.03	433,451	476,912	483,461
Contribution frm Special Ed/absence factor	8986	441,951.00		441,951	441,951
Contribution from Restricted	8990	(24,384.34)	-	83,106	86,888
Contribution to Restricted Routine Maint.	8991	(194,205.00)	(194,205)	(118,300)	(366,231)
Contribution to Food Services	8992	(138,997.24)	(135,855)	(153,148)	(162,032)
Contribution to Special Ed	8993	-	-		
Total Contributions		504,077.45	103,391	730,521	484,037
Total Revenue		29,028,449.96	30,573,538	30,209,920	31,263,836

**Orange County Department of Education
Special Schools Program**

Revised Exhibit A

Revised 2015-16 Adopted Budget	Object	2013-2014	2014-15	2014-15	2015-16
2014-15 average enrollment 453.27 2015-16 proj average enrollment 442	Code	Actuals	Preliminary 1 Budget	Estimated Actuals	Adopted Budget
Expenditures					
Teachers Salaries	1100	5,951,109.79	5,974,555	5,834,116	6,004,563
Pupil Support Salaries	1200	1,182,547.80	1,214,602	1,184,636	1,382,359
Supervisor/Administrators	1300	921,675.87	1,002,414	951,625	981,982
Other Certificated	1900	1,127,821.35	1,154,504	1,227,776	1,272,668
Total Certificated		9,183,154.81	9,346,075	9,198,153	9,641,572
Instructional Assistants	2100	6,887,174.46	7,079,480	6,852,872	7,008,885
Classified Support Salaries	2200	591,681.92	634,464	625,373	641,270
Supervisors/Managers	2300	448,673.79	466,345	475,836	472,314
Clerical/Technical	2400	721,735.36	707,312	721,575	714,291
Short term Sub	2900	112.50	-	140	150
Total Classified		8,649,378.03	8,887,601	8,675,796	8,836,910
STRS/PERS	3100-3200	1,693,552.16	1,646,312	1,715,948	1,976,089
Medicare and PARS	3300	242,905.21	254,463	251,102	255,867
Health and Welfare	3400	4,430,908.28	4,839,103	4,519,744	4,941,773
Unemployment	3500	8,846.56	9,099	9,050	9,236
Worker's Comp	3600	298,651.23	365,272	366,294	365,799
PERS Reduction	3800	-	-	-	-
Life Insurance/Other	3900	69,028.26	44,346	46,377	47,715
Total Benefits		6,743,891.70	7,158,595	6,908,515	7,596,479
Textbooks	4100	25,951.27	300	1,500	1,800
Other Books	4200	901.33	1,092	1,465	1,465
Materials and Supplies	4300	264,806.85	285,430	300,758	292,425
NonCapitalized Equipment	4400	22,151.60	53,352	32,473	45,752
Total Books and Supplies		313,811.05	340,174	336,196	341,442
Travel and Conference	5200	135,787.32	135,704	116,173	117,728
Dues and Membership	5300	1,129.50	1,245	800	1,000
Utilities	5500	160,046.91	152,405	170,368	168,517
Rents/Leases/Repairs	5640	341,331.68	382,493	408,795	410,631
Repairs/Maintenance	5600	184,463.90	84,466	219,549	62,025
Transfer of Direct Costs	5700	40,607.37	46,818	46,717	47,317
Professional/Consulting Services	5800	170,831.64	180,865	316,467	212,074
Communications	5900	71,494.19	69,660	59,267	64,974
Total		1,105,692.51	1,053,656	1,338,136	1,084,266
Improvement on Sites	6100	-	-	-	-
Buildings	6200	88,253.00	195,675	159,599	106,203
Capitalized Equipment	6400/6500	7,427.16	11,000	15,243	6,000
Total		95,680.16	206,675	174,842	112,203
Support Costs	7340	1,943,288.58	2,000,585	1,979,704	2,015,141
Support Contributions	7341	419,713.03	433,451	476,912	483,461
IFT Out-Other Authorized IFT	7619	-	-	-	-
Total Support		2,363,001.60	2,434,036	2,456,617	2,498,602
Total Expenditures		28,454,609.86	29,426,812	29,088,255	30,111,474
Restricted Fund Balance Low Incidence	9780/9740	325,118.08	263,921	249,018	249,018
Reserve for Economic Uncertainty	9780/9740	954,842.30	882,804	872,648	903,344
Ending Fund Balance		573,840.09	1,146,725	1,121,666	1,152,362
Total Bill Back		19,124,929.55	19,852,224.44	18,820,955	19,583,465
Average Enrollment		453.67	445.00	453.27	442.00
Estimated Bill Back per Pupil		42,156	44,612	41,523	44,306
Proposed Refund to District		1,556.46			
Actual Billing		40,599.58			



FOUNTAIN VALLEY SCHOOL DISTRICT

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Memorandum

TO: Mark Johnson, Ed.D., Superintendent

FROM: Julianne Hoefer, Ph.D., Director, Assessment and Accountability

DATE: July 8, 2015

SUBJECT: Local Education Agency Plan Title III Budget

Background

At the June 25, 2015 Board of Trustees meeting, the Local Education Agency Plan was approved. In order to receive Title III funding a budget must be presented in conjunction with goal 2 of the Local Education Agency Plan. The annual update of Goal 2: *All English learners (ELs) will become proficient in English and meet high standards in reading and mathematics as measured by State and local assessments* and the inclusion of a Title III budget is a new requirement. For the 2015-16 school year, the Title III funds are primarily used to support the newcomer program at Masuda, primary language support (when feasible) for newcomers, supplemental instructional materials, and extended school day opportunities.

Activities funded with the Title III monies are reflected in the State mandated Local Control Accountability Plan (LCAP).

Recommendation

It is recommended that the Board of Trustees approve the Title III Preliminary Budget for the 2015-16 school year.



Entitlement	\$ 72,944
plus carryover	\$ -
Subtotal	\$ 72,944
Admin & Indirect Costs	\$ 1,430
Admin Costs	\$ -
Indirect Costs	\$ 1,430
Centralized Services	\$ 6,064
Distribute to schools	\$ 65,450

2% Cap
 2% Costs of personnel division, payroll prep, accounting and procurement systems.
 * Professional Development-release/add'l-teachers, Community Liason, supplies,Academic Vocabulary Toolkit supplemental Instructional program.

	# EL	Beyond School Day Allocation	Other School Site Allocation	Total School Site Allocation
Cox	65	\$ 3,250		\$ 3,250
Courreges	167	\$ 8,350		\$ 8,350
Fulton	36	\$ 1,800		\$ 1,800
Gisler	47	\$ 2,350		\$ 2,350
Masuda	99	\$ 4,950	\$ 28,450	\$ 33,400
Newland	24	\$ 1,200		\$ 1,200
Oka	27	\$ 1,350		\$ 1,350
Plavan	118	\$ 5,900		\$ 5,900
Talbert	37	\$ 1,850		\$ 1,850
Tamura	120	\$ 6,000		\$ 6,000
Total	740	\$ 37,000	\$ 28,450	\$ 65,450

The purpose of the Title III LEP Student Program is to ensure that all limited-English proficient (LEP) students, referred to as English learners in California, attain English proficiency, develop high levels of academic attainment in English, and meet the same challenging state academic standards as all other students.

To support this goal, the United States Department of Education allocates Title III funds to state educational agencies, such as the California Department of Education, to provide subgrants to eligible local educational agencies based on the number of LEP students enrolled.

All school districts, county offices of education, direct-funded charter schools, juvenile/hall court schools, and California Department of Youth Authority institutions that report the enrollment of one or more LEP students on the R30-Language Census are eligible to participate in the Title III LEP Program.

Funds must be used for the following supplementary services as part of the language instruction program for LEP students:

- English language development instruction
- Enhanced instruction in the core academic subjects
- High-quality professional development for teachers and other staff

In addition, Title III LEP student program funds may be used for:

- Upgrading program objectives and instructional strategies
- Identifying and improving curricula, materials, and assessments
- Providing tutorials for academic and/or vocational education
- Intensifying instruction
- Acquiring or developing of educational technology
- Coordinating language instruction programs with other programs and services
- Providing community participation programs, including family literacy and parent outreach
- Program administration, including any indirect costs (limited to 2 percent of subgrant)
- Other activities that are consistent with the purposes of the program

* A centralized service is an activity funded by a school allocation but administered by the local educational agency central office. Even though the services may be directed by the LEA and possibly housed at the central office, the services are provided directly to students at the school site and thus would be charged to the 85 percent. Examples of centralized services that would be within the 85 direct services limitation include:

- Teacher professional development activities for multiple schools;
 - Shared costs of staff members (i.e., nurses, instructional aides, or content coaches) who provide services to multiple schools.
- Centralized services must be itemized as proposed expenditures in the SPSA and approved by the School Site Council (SSC) and local school board.



Fountain Valley School District
 Title III Immigrant Education Allocations
 2015-2016
 PRELIMINARY BUDGET

7/1/2015

Entitlement	\$	9,404	
plus carryover	\$	6,500	
Subtotal	\$	15,904	
Admin & Indirect Costs	\$	312	
Admin Costs	\$	-	2% cap
Indirect Costs	\$	312	2.00% Costs of personnel division, payroll prep, accounting and procurement systems. Primary language support.
Centralized Services	\$	1,321	
Distribute to schools	\$	14,271	

	School Site Allocation
Masuda	\$ 14,271

Total EL #

Under Title III, Part A, Section 3114(d)(1) of the Elementary and Secondary Education Act, the California Department of Education (CDE) is required to set aside funds to provide subgrant awards to local educational agencies (LEAs) that meet eligibility requirements for participation in the Immigrant Education Student Subgrant Program.

Title III - Immigrant Education Program funds are to be specifically targeted to eligible immigrant students and their families through the provision of supplementary programs and services for the underlying purpose of assuring that these students meet the same challenging grade level and graduation standards as mainstream students.

The purpose of the Title III - Immigrant Education Program subgrants is to pay for enhanced instructional opportunities to immigrant students and their families. LEAs may choose from activities authorized by Title III.

- Family literacy, parent training, and community outreach
- Educational personnel, including teacher aides
- Tutorials, mentoring, and counseling
- Identification and acquisition of educational materials and technology
- Basic instructional services
- Other instructional services designed to assist immigrant students to achieve in elementary and secondary schools in the United States
- Activities coordinated with community-based organizations (CBOs), institutions of higher education (IHEs), or private sector entities that have expertise in working with immigrant students and their families

[LEAs may assess reasonable administrative costs and the approved indirect cost rate for this program](#)

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 Shared costs of staff members (i.e., nurses, instructional aides, or content coaches) who provide services to multiple schools.
 Centralized services must be itemized as proposed expenditures in the SPSA and approved by the School Site Council (SSC) and local