



Fountain Valley School District

BOARD OF TRUSTEES  
ANNUAL ORGANIZATIONAL MEETING

**AGENDA**

Board Room  
10055 Slater Avenue  
Fountain Valley, CA

**December 10, 2015**

- CALL TO ORDER: 5:00PM
- ROLL CALL
- APPROVAL OF AGENDA

M \_\_\_\_\_  
 2<sup>nd</sup> \_\_\_\_\_  
 V \_\_\_\_\_

**STUDY SESSION**

**1. BOOKSTUDY: *THE ADVANTAGE***

Superintendent, Mark Johnson, Ed.D., will lead the Board of Trustees through a fourth session focused on a study of *The Advantage* by Patrick Lencioni.

- PUBLIC COMMENTS

*Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form "For Persons Wishing to Address the Board of Trustees" and give the form to the Executive Assistant.*

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

*Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.*

- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*  
The board will meet in closed session to discuss the annual performance evaluation of the superintendent.
- OPEN SESSION: 7:00PM
- PLEDGE OF ALLEGIANCE

### **SPECIAL PRESENTATIONS**

#### **2. RECOGNITION OF OUTGOING BOARD PRESIDENT IAN COLLINS**

The Board of Trustees would like to recognize and thank outgoing Board President Ian Collins for his leadership this past year. The Board of Trustees would like to join staff and the community in celebrating the successes of 2015 in the Fountain Valley School District under his leadership.

- RECESS

### **STAFF REPORTS AND PRESENTATIONS**

#### **3. REVIEW OF ARCHITECTURAL SELECTION PROCESS (WRITTEN AND ORAL)**

Assistant Superintendent, Business, Christine Fullerton will present and review with the Board of Trustees the process completed for selection of an architectural firm for completion of the District's Facilities Master Plan.

#### **4. FIRST INTERIM REPORT PRESENTATION (WRITTEN AND ORAL)**

Assistant Superintendent, Business, Christine Fullerton will present and review with the Board of Trustees the First Interim Report for the Fountain Valley School District.

### **BOARD REPORTS AND COMMUNICATIONS**

Board Members will make the following reports and communicate information to fellow Board Members and staff.

### **PUBLIC COMMENTS**

*Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be*

*provided to the Board on a future agenda.*

\*\*\* BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

**LEGISLATIVE SESSION**

- 5. **ELECTION OF BOARD PRESIDENT FOR 2016** M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

Superintendent's Recommendation: It is recommended that the Board of Trustees open nominations for and vote on a Board President for the 2016 calendar year.

- 6. **ELECTION OF PRESIDENT PRO TEM FOR 2016** M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

Superintendent's Recommendation: It is recommended that the Board of Trustees open nominations for and vote on a Board President Pro Tem for the 2016 calendar year.

- 7. **ELECTION OF BOARD CLERK FOR 2016** M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

Superintendent's Recommendation: It is recommended that the Board of Trustees open nominations for and vote on a Board Clerk for the 2016 calendar year.

- 8. **SELECTION OF REPRESENTATIVES TO COUNTY COMMITTEES AND COUNCILS AND DISTRICT COMMITTEES** M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

As part of the annual organizational meeting, the Board shall select board representatives to County committees and councils and various District committees. Alternates may be selected for some of the committees at the discretion of the board.

Superintendent's Recommendation: It is recommended that the Board of Trustees open for discussion and reach consensus on board representation on County committees and councils and District committees.

- 9. **SELECTION OF BOARD MEETING DATES FOR 2016** M \_\_\_  
2<sup>nd</sup> \_\_\_  
V \_\_\_

Superintendent's Recommendation: It is recommended that the Board of Trustees approve the 2016 Board Calendar of board meeting dates.

- 10. **CSBA DELEGATE ASSEMBLY NOMINATIONS** M \_\_\_  
2<sup>nd</sup> \_\_\_

V \_\_\_\_\_

The Delegate Assembly is the policy-making body of CSBA. Board members elected to the Delegate Assembly serve a two-year term beginning April 1, 2016.

Superintendent's Recommendation: It is recommended that the Board of Trustees reach consensus on whether it shall submit a name or names in nomination for the CSBA Region 15 Delegate Assembly.

**11. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

M \_\_\_\_\_  
2<sup>nd</sup> \_\_\_\_\_  
V \_\_\_\_\_

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

**Routine Items of Business**

- 11-A. Board Meeting Minutes from November 12<sup>th</sup> regular meeting
- 11-B. Board Meeting Minutes from November 19<sup>th</sup> special meeting
- 11-C. Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 11-D. Donations
- 11-E. Warrants
- 11-F. Purchase Order Listing
- 11-G. Budget Adjustments

**Consent Items**

**11-H. MEMORANDUM OF UNDERSTANDING BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND FVEA REGARDING HEALTH AND WELFARE BENEFITS**

Superintendent's Comments: It is recommended that the Board of Trustees approves the Memorandum of Understanding regarding Health and Welfare Benefits effective January 1, 2016 through December 31, 2016.

**11-I. APPROVAL TO INCREASE THE DISTRICT'S HEALTH AND WELFARE CONTRIBUTION FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES**

Superintendent's Comments: It is recommended that the Board of Trustees approves the increase to health and welfare benefits for management and confidential employees effective January 1, 2016 through December 31, 2016.

**11-J. APPROVAL OF 2015-16 FIRST INTERIM REPORT**

Superintendent's Comments: The First Interim Report is completed and submitted to the County Office of Education and the State Controller's Office as of October 31, 2015. It is recommended that the Board of Trustees receives and authorizes submittal of the First Interim Report for 2015-16.

**11-K. REVIEW AND APPROVAL OF FINANCIAL AUDIT 2014-15**

Superintendent's Comments: It is recommended that the Board of Trustees receives and accepts the 2014-15 Financial Audit.

**11-L. APPROVAL OF LPA, INC. TO COMPLETE FOUNTAIN VALLEY SCHOOL DISTRICT'S FACILITIES MASTER PLAN**

Superintendent's Comments: It is recommended that the Board of Trustees approves selection of the architectural firm, LPA, Inc. to complete the Fountain Valley School District's Facilities Master Plan.

**11-M. CONTRACT FOR PROFESSIONAL DEVELOPMENT SERVICES FOR MIDDLE SCHOOL E/LA TEACHERS WITH CAROL JAGO**

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract for professional development services with Carol Jago, which will occur on May 3, 2016.

**11-N. QRIS GRANT AMENDMENT 1**

Superintendent's Comments: It is recommended that the Board of Trustees approves the resolution for the amendment to the QRIS Block Grant for the State Preschool Programs under the Direction of Mona Green.

**11-O. APPROVAL OF PURCHASE BY FOUNTAIN VALLEY SCHOOL DISTRICT OF H/SS MATERIALS FROM THE TEACHERS' CURRICULUM INSTITUTE (TCI) FOR FVSD'S MIDDLE SCHOOL HISTORY/SOCIAL SCIENCE DEPARTMENTS**

Superintendent's Comments: It is recommended that the Board of Trustees approves the purchase of materials from TCI for each of our middle schools.

**SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS**

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

**The next regular meeting of the Fountain Valley School District  
Board of Trustees is on Thursday, January 14, 2016 at 7:00pm  
(pending Board approval this evening).**

*A copy of the Board Meeting agenda is posted on the District's web site ([www.fvzd.us](http://www.fvzd.us)). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or call 714.843.3255 during normal business hours.*

*Regular Board meeting proceedings are tape recorded.*

*Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent's office: 10055 Slater Avenue, Fountain Valley, CA 92708 or call (714) 843-3255 or FAX (714) 841-0356.*

Board meeting of December 10, 2015



SO 2015-16/B16-21  
Fountain Valley School District  
Superintendent's Office

M E M O R A N D U M

TO: Board of Trustees  
FROM: Mark Johnson, Ed.D., Superintendent  
**SUBJECT: BOOK STUDY: *THE ADVANTAGE***  
DATE: December 4, 2015

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**Background:**

Superintendent, Mark Johnson, Ed.D., will lead the Board of Trustees through a fourth session focused on a study of *The Advantage* by Patrick Lencioni.

Board meeting of December 10, 2015



SO 2015-16/B16-22  
Fountain Valley School District  
Superintendent's Office

MEMORANDUM

TO: Board of Trustees  
FROM: Mark Johnson, Ed.D., Superintendent  
SUBJECT: **RECOGNITION OF OUTGOING BOARD PRESIDENT IAN COLLINS**  
DATE: December 4, 2015

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**Background:**

The Board of Trustees would like to recognize and thank outgoing Board President Ian Collins for his leadership this past year. The Board of Trustees would like to join staff and the community in celebrating the successes of 2015 in the Fountain Valley School District under his leadership.



Board meeting of December 10, 2015



SO 2015-16/B16-23  
Fountain Valley School District  
Superintendent's Office

MEMORANDUM

TO: Board of Trustees  
FROM: Mark Johnson, Ed.D., Superintendent  
SUBJECT: **REVIEW OF ARCHITECTURAL SELECTION PROCESS  
(WRITTEN AND ORAL)**  
DATE: December 4, 2015

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**Background:**

Assistant Superintendent, Business, Christine Fullerton will present and review with the Board of Trustees the process for selection of an architectural firm for completion of the District's Facilities Master Plan.

Board meeting of December 10, 2015



SO 2015-16/B16-24  
Fountain Valley School District  
Superintendent's Office

MEMORANDUM

TO: Board of Trustees  
FROM: Mark Johnson, Ed.D., Superintendent  
SUBJECT: **FIRST INTERIM REPORT PRESENTATION (WRITTEN AND ORAL)**  
DATE: December 4, 2015

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**Background:**

Assistant Superintendent, Business, Christine Fullerton will present and review with the Board of Trustees the First Interim Report for the Fountain Valley School District.

SO 2015-16/  
B16-25  
Fountain Valley School District  
SUPERINTENDENT'S OFFICE

MEMORANDUM

TO: Board of Trustees  
FROM: Rina Lucchese, Executive Assistant  
SUBJECT: **Election of Board President for 2016**  
DATE: December 3, 2015

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**Background:**

The provisions of the Education Code require the governing board of each school district to hold an annual organizational meeting within a prescribed 15-day period. At the board meeting of November 12, 2015, the Board of Trustees took action to select Thursday, December 10, 2015 at 7:00 pm as the date and time of the annual meeting.

As part of the annual organizational meeting, the Board of Trustees will elect its officers for the calendar year 2016.

Board members shall make a motion, a second, and vote for a Board President.

**Recommendation:**

It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board President for the calendar year 2016.

SO 2015-16/B16-26  
Fountain Valley School District  
SUPERINTENDENT'S OFFICE

MEMORANDUM

TO: Board of Trustees  
FROM: Rina Lucchese, Executive Assistant  
SUBJECT: **Election of Board President Pro Tem for 2016**  
DATE: December 3, 2015

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**Background**

As part of the annual organizational meeting, the Board of Trustees will elect its officers for the calendar year 2016. Board members shall make a motion, a second, and vote for a Board President Pro Tem.

**Recommendation**

It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board President Pro Tem for the calendar year 2016.

SO 2015-16/B16-27  
Fountain Valley School District  
SUPERINTENDENT'S OFFICE

MEMORANDUM

TO: Board of Trustees  
FROM: Rina Lucchese, Executive Assistant  
SUBJECT: **Election of Board Clerk for 2016**  
DATE: December 3, 2015

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**Background**

As part of the annual organizational meeting, the Board of Trustees will elect its officers for the calendar year 2016. Board members shall make a motion, a second, and vote for a Board Clerk.

**Recommendation**

It is recommended that the Board of Trustees opens nominations and reaches consensus on a Board Clerk for the calendar year 2016.

SO 2015-16/B16-28  
Fountain Valley School District  
SUPERINTENDENT'S OFFICE

MEMORANDUM

TO: Board of Trustees  
FROM: Mark Johnson, Superintendent  
SUBJECT: **Selection of Representatives to County Committees and Councils and District Committees**  
DATE: December 3, 2015

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**Background**

As part of the annual organizational meeting, the Board shall select board representatives to County committees and councils and various District committees. Alternates may be selected for some of the committees at the discretion of the board.

1. Nominating Committee/County Committee on School District Organization <i>Representative:</i> <i>Alternate:</i>	5. District Audit Committee  <i>Representative:</i> <i>Alternate:</i>
2. Health and Wellness Committee <i>Representative:</i> <i>Alternate:</i>	6. Superintendent Parent Council (SPC) <i>Representative:</i> <i>Representative:</i>
3. Ad Hoc Committee for the City of Huntington Beach <i>Representative:</i> <i>Alternate:</i>	7. Facilities Committee <i>Representative:</i> <i>Alternate:</i>
4. Representative to the Legislative Action Committee for Education (ACE) <i>Representative:</i> <i>Alternate:</i>	

**Recommendation:**

It is recommended that the Board of Trustees opens for discussion and reaches consensus on board representation on County Councils and District Committees.



SO 2015-16/B16-16  
Fountain Valley School District  
SUPERINTENDENT'S OFFICE

MEMORANDUM

TO: Board of Trustees  
FROM: Mark Johnson, Ed.D., Superintendent  
SUBJECT: **Selection of Board Meeting Dates for 2016**  
DATE: December 4, 2015

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**Background**

The Board of Trustees shall reach consensus on board meeting dates for the upcoming year. A proposed calendar of board dates is listed below. Meeting dates are on Thursdays, unless noted.

January 14 / Workshop hold January 28 at 3pm  
February 11  
March 10 / Workshop hold March 24 at 3pm  
April 14 / Workshop hold April 21 at 3pm  
May 5 / Workshop hold May 19 at 3pm  
June 16  
June 30  
July 28  
August 11  
September 8 / Workshop hold September 29 at 3pm  
October 13 / Workshop hold October 27 at 3pm  
November 17  
December 8

**Recommendation**

It is recommended that the Board of Trustees discusses and reaches consensus on the Board Calendar for 2016.

Board Meeting of December 10, 2015

SO 2015-16/B16-29  
Fountain Valley School District  
Superintendent's Office

MEMORANDUM

TO: Board of Trustees  
FROM: Mark Johnson, Superintendent  
SUBJECT: **CSBA Delegate Assembly Nominations**  
DATE: December 3, 2015

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**Background:**

The California School Board Association is accepting nominations to CSBA's Delegate Assembly through January 7, 2016. The Delegate Assembly is the primary policy-making body of CSBA. Delegates adopt CSBA's legislative platform, take positions on critical issues, elect officers, and adopt bylaw changes. Delegates also serve as a communications link between district board members and the regional director and play a role in fostering collegiality within their region.

The Region 15 Delegate Assembly covers Orange County. The Board of Trustees may nominate board members within their geographic region to the Region 15 Delegate Assembly. The Board may nominate as many individuals as it chooses. Nominees must be members of CSBA member boards within the region.

CSBA delegates serve two-year terms. Those elected in 2016 will serve beginning April 1, 2016 through March 31, 2018. There are two required Delegate Assembly meetings each year, one in May in Sacramento and one preceding CSBA's Annual Education Conference and Trade Show in November/December.

**Recommendation:**

It is recommended that the Board of Trustees reaches consensus on which name or names it will submit in nomination for the CSBA Region 15 Delegate Assembly.



**Fountain Valley School District**  
Superintendent's Office

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

10055 Slater Avenue  
Fountain Valley, CA 92708

**November 12, 2015**

**MINUTES**

President Collins called the regular meeting of the Board of Trustees to order at 4:35pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Ian Collins	President
Jeanne Galindo	President Pro-Tem
Sandra Crandall	Clerk
Lisa Schultz	Member
Jim Cunneen	Member

**Motion:** Mrs. Galindo moved to approve the meeting agenda.

AGENDA APPROVAL

**Second:** Mrs. Schultz

**Vote:** 5-0

**STUDY SESSION**

Dr. Johnson opened the third study session of *The Advantage* by Patrick Lencioni by asking each participant to share something they are proud of recently happening in our District or to take a moment to highlight a colleague in the room. This third study session focused on Discipline 1: Building a Cohesive Leadership Team, and included discussion of how stakeholders define our District, and discussion of conflict, including our Governance Team's current place on the conflict continuum. Dr. Johnson reviewed the steps for building a cohesive leadership team as defined by the Lencioni: results, accountability, commitment, conflict, and trust. He called attention to a study by The Table Group of 12,000 teams through a 38-question online team assessment measuring a team's likely susceptibility to the five dysfunctions. The study showed 65% of teams scored accountability in the lowest category. The participants discussed why accountability is such a challenge. In closing, Dr. Johnson reviewed the common characteristics of great organizations

**BOOK STUDY: *THE ADVANTAGE***

including: clear vision for where the organization is going; commitment to team/organization success over individual success; high expectations/strong work ethic; and strong culture for how things are done here. He noted that the Board will next discuss pages 73-104, focusing on why we exist and how we behave. He thanked the Board for their work as well as that of senior staff on this effort.

There were no requests to address the Board prior to closed session.

**PUBLIC COMMENTS**

Mr. Collins announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

**CLOSED SESSION**

- Personnel Matters: *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
- Public Employee Performance Evaluation:  
*Government Code 54957 & 54957.1*  
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

The public portion of the meeting resumed at 7:00pm.

**PLEDGE OF ALLEGIANCE**

Mrs. Moyers, President of SPC, led the Pledge of Allegiance.

**SPECIAL PRESENTATION**

The Board of Trustees would like to recognize the hard work and dedication of the Fountain Valley Schools Foundation in their support of our students. The Board of Trustees joined staff and the community in celebrating the remarkable success of the First Annual Marc A. Ecker Golf Tournament and the amazing impact the support of our Foundation has on our educational programs.

**RECOGNITION OF FOUNTAIN VALLEY SCHOOLS FOUNDATION AND SUCCESS OF FIRST ANNUAL MARC A. ECKER GOLF**

Board President Collins welcomed Foundation President Judy Edwards and members of the Schools Foundation present this evening.

TOURNAMENT

The Board took a brief recess for photos and cookies. The public portion of the meeting resumed at 7:17pm.

### **BOARD REPORTS AND COMMUNICATIONS**

Mrs. Crandall congratulated Joanna Burch, our Teacher of the Year. Her activities since the last meeting included: visits to Courreges, Tamura, Fulton and Oka, Veterans' Day ceremonies at Courreges and Masuda, Thanksgiving Feast at Oka, CGI evening training, Scott Martin's farewell, FV Women's Club luncheon where Dr. Johnson spoke, Boys and Girls Club Twilight meeting, Facilities Committee meeting followed by Special Board Meeting, Mayor's Social, Veterans' Day ceremony hosted by the City of Fountain Valley, Chamber of Commerce luncheon, second Community Volunteer Academy presentation on providing help in reading, and speaking to our local Boy Scout Troop on civic leadership.

Mrs. Galindo's activities since the last meeting included: visits to Newland, Fulton, and Cox, Masuda Veterans' Day ceremony, OCDE Teacher of the Year Celebration at the Disneyland Hotel honoring Joanna Burch, Scott Martin's farewell, and the Mayor's Social. She commended the work being done to select an architectural firm to create a Master Plan and thanked staff for working to get this done in a timely manner.

Mrs. Schultz' activities since the last meeting included: CGI training, visits to Tamura, Courreges, Plavan, Cox, Gisler and Masuda, Masuda Veterans' Day ceremony, Scott Martin's farewell, 4<sup>th</sup> District PTA Roundtable, and the ACE meeting.

Mr. Cunneen's activities since the last meeting included: individual meetings with Dr. Johnson, review of reports and communications, the ACE meeting, the Facilities Committee meeting, FV Rotary meetings including a presentation by John Wood and the Most Improved Student recognition, and visit to Plavan.

Mr. Collins' activities since the last meeting included: Masuda's Veterans' Day ceremony, Huntington Beach Assistance League luncheon, OCDE Teacher of the Year Celebration honoring Joanna Burch, meeting with Jill Richards and Ethel Parsons,

FVSF meeting, Literary Guild Banquet, Plavan Harvest Festival, visits to Oka and Gisler, and Scott Martin’s farewell.

**PUBLIC HEARINGS**

The Board of Trustees conducted a public hearing for the purpose of receiving public comment on the proposed tentative agreement for the 2015-16 school year between FVSD and CSEA, Chapter #358. Public input was welcomed. There were no requests to address the Board and the hearing was closed.

TENTATIVE  
AGREEMENT BETWEEN  
FOUNTAIN VALLEY  
SCHOOL DISTRICT AND  
CSEA, CHAPTER #358  
FOR 2015-16 YEAR

**PUBLIC COMMENTS**

There was one request to address the Board. One parent addressed the Board regarding air conditioning in our schools.

PUBLIC COMMENTS

**LEGISLATIVE SESSION**

**Motion:** Mrs. Schultz moved to approve the Public Disclosure of Collective Bargaining Agreement between Fountain Valley School District and CSEA, Chapter #358 for the 2015-16 School Year.

PUBLIC DISCLOSURE OF  
COLLECTIVE  
BARGAINING  
AGREEMENT BETWEEN  
FOUNTAIN VALLEY  
SCHOOL DISTRICT AND  
CSEA #358 FOR THE 2015-  
16 SCHOOL YEAR

Second: Mrs. Galindo

Vote: 5-0

**Motion:** Mrs. Crandall moved to approve the Agreement between CSEA, Chapter #358 and Fountain Valley School District.

AGREEMENT BETWEEN  
CSEA CHAPTER #358 AND  
FOUNTAIN VALLEY  
SCHOOL DISTRICT

Second: Mr. Cunneen

Vote: 5-0

Mr. Collins requested that Item 6-H Approval of Contract between Fountain Valley School District and MIND Research Institute to provide ST Math to the District’s four TK programs be pulled for separate vote.

CONSENT  
CALENDAR/  
ROUTINE ITEMS OF  
BUSINESS

**Motion:** Mrs. Galindo moved to approve the Consent Calendar with the exception of Item 6-H.

Second: Mrs. Schultz

Vote: 5-0

**Motion:** Mrs. Crandall moved to approve Item 6-H Approval of Contract between Fountain Valley School District and MIND Research Institute to provide ST Math to the District's four TK programs

Second: Mr. Cunneen

Mr. Collins noted how remarkable it is that this is being extended to TK. Dr. Johnson echoed these comments, commending Dr. McLaughlin. He thanked the Board for moving this forward.

Vote: 5-0

The Consent Calendar included:

- Board Meeting Minutes from the October 15<sup>th</sup> regular meeting
- Board Meeting Minutes from October 21<sup>st</sup> special meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants
- Purchase Order Listing
- Budget Adjustments
- Approval of Contract between Fountain Valley School District and MIND Research Institute to provide ST Math to the District's four TK programs
- Resolution 2016-08: Authorization for Teaching Credentials
- Permission to Award Contracts for Professional Services
- Annual Organizational Meeting
- Smartboard Professional Development – Oka and Plavan
- Approval of 2015-16 Memorandum of Understanding between OCDE and FVSD for the Beginning Teacher Support and Assessment System General Education (BTSA)/Induction Program Consortium – Agreement #42223
- Approval of 2015-16 Memorandum of Understanding Between OCDE and FVSD for the Beginning Teacher Support and Assessment System Education Specialist (ES) (BTSA)/Induction Program Consortium – Agreement #42304
- Royers Studios Animation Programs: Fulton

- Royers Studios Animation Programs: Masuda
  - Royers Studios Animation Programs: Talbert
  - Paradigm Healthcare Services, LLC Service Agreement
  - Paradigm Healthcare Services, LLC Data Use Agreement
  - Practi-Cal Data Use Agreement
  - CISCO/Meraki Vendor Change Request
  - Contract with Gloria Johnston
  - Non-Public Agency Contracts (Board Members Only)
- | <u>Non-Public Agency</u>       | <u>100% Contract Cost</u> | <u>Effective Dates</u> |
|--------------------------------|---------------------------|------------------------|
| Del Sol School                 | \$440                     | 7/1/15-8/31/15         |
| Dr. Rienzi Haytasingh, Psy. D. | \$3,500                   | 10/6/15-6/30/16        |

**SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS**

Dr. Johnson        Commended Mrs. Fullerton for her work with the Facilities Committee, noting she is building a vision for what is possible, and this has been a great leadership opportunity for her. He noted that at the December 10<sup>th</sup> meeting an architect will be brought to the Board for approval, which will allow us to start the process of putting together a Master Plan. He commended our teachers, noting the professional development has been engaged in at a very high level, indicative of their commitment to learning. He commended the collaboration in the District, in TK-2 as well as amongst our middle school staff. He highlighted the Courreges teachers who went to Tamura to see Math Wall and CGI implemented. He commended as well the Gisler teachers at Plavan working on reading. He noted his enjoyment of the Thanksgiving Feast at Oka hosted by Lisa Dicidadue and Dana Liccardo, noting it was a great opportunity to meet with students but, also with parents. He commended Joanna Burch and noted how wonderful it was to honor her at the OCDE celebration. He thanked Dr. Hoefer for her work with Cal State Fullerton and the Smartboard collaborative learning model at Oka and Plavan. He thanked our veterans for their service and those currently serving because of all they have provided for us. He celebrated Jay Adams, Jennifer Johnson, and Jennifer Kadajsz for their work at Masdua and

Chris Christensen at Courreges on their excellent Veterans' Day ceremonies. He noted as well Polar Day on December 12<sup>th</sup> at Talbert Middle School and he commended Jennifer Morgan and John Wood on their leadership efforts in preparing this event.

Mr. Collins        Echoed Dr. Johnson's appreciation to our armed services and the freedoms that their service affords us. He wished everyone present a happy Thanksgiving. He noted as well the upcoming CSBA Annual Education Convention which the Board is looking forward to during the first week of December. He thanked those here this evening for their attendance.

**ADJOURNMENT**

**Motion:**        Mrs. Galindo moved to adjourn the meeting at 7:52pm.

**Second:**        Mrs. Schultz

**Vote:**            Unanimously approved

/rl

**Fountain Valley School District**  
Superintendent's Office

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**

10055 Slater Avenue  
Fountain Valley, CA 92708

**November 19, 2015**

**MINUTES**

President Collins called the special meeting of the Board of Trustees to order at 3:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Ian Collins	President
Jeanne Galindo	President Pro-Tem
Sandra Crandall	Clerk
Lisa Schultz	Member
Jim Cunneen	Member

**Motion:** Mrs. Schultz moved to approve the meeting agenda.

AGENDA APPROVAL

**Second:** Mrs. Galindo

**Vote:** 5-0

Dr. Gloria Johnston led the Pledge of Allegiance.

PLEDGE OF  
ALLEGIANCE

There were no requests to address the Board.

PUBLIC COMMENTS

**BOARD WORKSHOPS**

The Governance Team participated in a workshop facilitated by Gloria Johnston, Achievement Equity, Inc. The Governance team discussed practices, protocols and Governance Team effectiveness.

GOVERNANCE  
WORKSHOP

**ADJOURNMENT**

**Motion:** Mrs. Galindo moved to adjourn the meeting at 6:31pm.

**Second:** Mrs. Schultz

**Vote:** Unanimously approved

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**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL ITEMS FOR APPROVAL  
December 10, 2015**

**1.0 EMPLOYMENT FUNCTIONS**

1.1 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING CLASSIFIED LEAVES OF ABSENCE:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
1.1.1	Englesberg, Lisa	Talbert	Health Assistant	Personal	11/16/2015
1.1.2	Cooper, Kim	Courreges	P/S Instructor	Medical	11/16/2015

1.2 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS THE APPROVAL OF THE FOLLOWING NEW CLASSIFIED EMPLOYEES:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
1.2.1	Gallegos, William	Plavan	Custodian	11/30/2015
1.2.2	Guerra, Isidro	Business	Director of Fiscal Services	12/15/2015

1.3 ASSISTANT SUPERINTENDENT, PERSONNEL HAS ACCEPTED THE RESIGNATION OF THE FOLLOWING CLASSIFIED EMPLOYEES:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
1.3.1	Martin, Scott	Business	Director of Fiscal Services	10/27/2015
1.3.2	Tobon, Kim	Plavan	LVN	06/17/2015
1.3.3	Brink, Elizabeth	Tamura	IA Special Education	11/13/2015

1.4 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE PROMOTION OF CLASSIFIED EMPLOYEE GABRIEL JIMENEZ FOR THE POSITION OF HEAD CUSTODIAN AT GISLER SCHOOL EFFECTIVE 11-09-2015 AND RESIGNING HIS POSITION AS CUSTODIAN AT PLAVAN SCHOOL 11-06-2015.

**2.0 WORKSHOP/CONFERENCE ATTENDANCE:**

	<u>NAME</u>	<u>ATTENDING</u>	<u>LOCATION</u>	<u>COST</u>	<u>BUDGET</u>	<u>DATES</u>
2.1	Hessler, Ross Mullin, Bill Davis, Carol Benner, Jan O'Cain, Lisa	CSPCA Annual Conference	Anaheim, Ca	Actual & Necessary	012819771 -5210	February 25-28, 2016

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL ITEMS FOR APPROVAL**

December 10, 2015

<b><i>INSTRUCTION</i></b>
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**3.0 INDEPENDENT CONTRACTOR AGREEMENTS/RESOLUTIONS**

	<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>	<u>BUDGET</u>	<u>DATE</u>
3.1	THOMAS, Tara WECHSUNG, Cindy (Momentum in Teaching)	Whole staff professional development, classroom demonstrations and side-by- side coaching to address shift of CCSS through the implementation of Reading Workshop and Balanced Library (Gisler)	\$2,600.00	011533175-5813	December 17, 2015

**4.0 CONFERENCE/WORKSHOP ATTENDANCE**

	<u>NAME</u>	<u>ATTENDING</u>	<u>LOCATION</u>	<u>COST</u>	<u>BUDGET</u>	<u>DATE</u>
4.1	2016 Every Child Counts Symposium	ROBINSON, Cara MCCANN, Jenny	Monterey, CA	Actual and Necessary	010019961-5210	January 13-15, 2016

FOUNTAIN VALLEY SCHOOL DISTRICT  
DONATIONS

**BOARD APPROVAL DATE: 12/10/2015**

SCHOOL	DONOR	AMOUNT	DESCRIPTION / INTENDED USE
TALBERT			
	Talbert PTO	\$732.96	After school clubs, mth lab, homework help
	Talbert PTO	\$1,029.27	After school clubs, mth lab, homework help

**FOUNTAIN VALLEY SCHOOL DISTRICT  
BOARD MEETING DECEMBER 10, 2015**

To: Christine Fullerton  
From: Mino Nhek  
Subject: Warrant Listing  
Warrant Numbers: 71029 - 71286  
Dates: 11/2/2015 - 11/24/2015

Fund 01	General Fund	400,979.08
Fund 12	Child Development	20,823.85
Fund 13	Cafeteria	67,879.40
Fund 14	Deferred Maintenance	16,352.26
Fund 25	Capital Facilities	-
Fund 40	Special Reserves	15,375.75
Fund 68	Worker Comp	71,608.08
Fund 69	Insurance	59,532.82
<b>TOTAL</b>		<b>\$ 652,551.24</b>

# FOUNTAIN VALLEY SD

## PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 12/10/2015

FROM 11/03/2015 TO 12/01/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4148	FASTENAL COMPANY	2,000.00	2,000.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4153	DIGITAL NETWORKS GROUP INC.	1,084.91	1,084.91	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4154	STAPLES	15.79	15.79	012859385 4325	Warehouse / Office Supplies
J20M4155	TIME AND ALARM SYSTEMS INC.	2,772.00	2,772.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4156	EBERHARD EQUIPMENT	400.00	400.00	012899390 4347	Gardening / Repair & Upkeep Equip Supplies
J20M4159	DTSC	257.50	257.50	012869390 5540	Maintenance / Waste Disposal
J20M4181	AMERICAN ENVIRONMENTAL SPECIAL	692.20	692.20	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4182	AMERICAN ENVIRONMENTAL SPECIAL	1,075.00	1,075.00	014869390 5645	STAR Building DO-Routine Maint / Outside Srvs-Repairs &
J20M4183	TIME AND ALARM SYSTEMS INC.	943.60	943.60	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4184	TIME AND ALARM SYSTEMS INC.	846.92	846.92	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4185	GRAINGER INC.	602.69	602.69	012889390 4420	Custodial / Equip \$500-\$5000 Machinery
J20M4186	REFRIGERATION CONTROL COMPANY	810.30	810.30	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4187	REFRIGERATION CONTROL COMPANY	401.67	401.67	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4188	REFRIGERATION CONTROL COMPANY	1,227.00	1,227.00	014869390 5645	STAR Building DO-Routine Maint / Outside Srvs-Repairs &
J20M4189	MCKINLEY ELEVATOR CORP	350.00	350.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4190	SHIFFLER EQUIPMENT SALES INC.	355.49	355.49	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4191	REFRIGERATION CONTROL COMPANY	521.54	521.54	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20R0748	AMAZON.COM LLC	391.13	195.56	012719380 4399	Business Department / Equipment Under \$500
			195.57	012869390 4399	Maintenance / Equipment Under \$500
J20R0749	THE VISION BOARD, LLC	89.00	89.00	016099275 5210	6761 Arts, Music & PE / Travel, Conference, Workshop
J20R0750	CERTIFIED TRANSPORTATION BUS C	4,836.00	4,836.00	010013289 5811	Donations - Cox / Transportation Outside Agency
J20R0752	AMAZON.COM LLC	112.97	112.97	010143889 4311	Donations - Talbert / Elective Supplies
J20R0753	CMC SOUTH	1,465.00	1,465.00	011534075 5210	Cotsen Foundation - Plavan / Travel, Conference, Workshop
J20R0754	CORNER BAKERY CAFE	362.69	362.69	010050075 4310	Common Core Suppl-Tchr Collab / Instructional Supplies
J20R0757	SOS SURVIVAL PRODUCTS	83.02	83.02	010014747 4310	Sch Site Instr - Courreges / Instructional Supplies
J20R0758	CMC SOUTH	1,125.00	1,125.00	011533275 5210	Cotsen Foundation - Cox / Travel, Conference, Workshop
J20R0759	GREAT BOOKS FOUNDATION	260.77	260.77	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies
J20R0760	AMAZON.COM LLC	161.46	161.46	010014787 4310	Other Donations - Courreges / Instructional Supplies
J20R0761	METRO BUSINESS SOLUTIONS INC.	1,333.19	1,333.19	012819771 4410	Personnel Commission / Fixed Assets \$500-\$5000
J20R0762	CMC SOUTH	1,350.00	1,350.00	011531675 5210	Cotsen Foundation - Newland / Travel, Conference,
J20R0763	AARDVARK CLAY AND SUPPLY	110.00	110.00	010143889 4310	Donations - Talbert / Instructional Supplies
J20R0765	LAKESHORE LEARNING MATERIALS	485.84	485.84	010113255 4310	Title I - Cox / Instructional Supplies
J20R0766	ORANGE COUNTY DEPARTMENT OF ED	50.00	50.00	010019961 5210	Medi-Cal Billing-Instructional / Travel, Conference, Worksho

# FOUNTAIN VALLEY SD

## PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 12/10/2015

FROM 11/03/2015 TO 12/01/2015

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0767	AMAZON.COM LLC	70.78	70.78	012109078 4320	Tech/Media Office Operation / Computer Supplies
J20R0770	BOOKSOURCE	231.76	231.76	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies
J20R0771	BOOKSOURCE	204.80	204.80	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies
J20R0772	BOOKSOURCE	192.82	192.82	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies
J20R0773	BOOKSOURCE	224.27	224.27	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies
J20R0774	BOOKSOURCE	251.10	251.10	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies
J20R0775	SCHOLASTIC MAGAZINE	196.26	196.26	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies
J20R0776	U.S. SCHOOL SUPPLY INC.	132.03	132.03	010014747 4310	Sch Site Instr - Courreges / Instructional Supplies
J20R0777	METRO BUSINESS SOLUTIONS INC.	495.97	495.97	012724949 4399	Sch Site Admin - Masuda / Equipment Under \$500
J20R0778	LYTLE SCREEN PRINTING INC.	1,550.00	1,550.00	016919295 5580	7240 SpEd Transportaion-Fuel / Uniform Cleaning
J20R0781	ORANGE COUNTY REGISTER	741.48	741.48	012109078 5825	Tech/Media Office Operation / Advertising
J20R0782	OFFICE DEPOT	50.00	50.00	015511060 4310	Special Ed. - Tamura RSP / Instructional Supplies
J20R0783	LH CONNECTED/STRIDETRACK	350.00	350.00	010011616 4310	Sch Site Instr - Newland / Instructional Supplies
J20R0784	ACSA FOUNDATION FOR	750.00	750.00	010019961 5210	Medi-Cal Billing-Instructional / Travel, Conference, Worksho
J20R0786	EDUCATIONAL DATA SYSTEMS	160.66	160.66	010028255 4322	Intervention-Administrative / Testing Supplies
J20R0787	UCI	225.00	225.00	010142929 5210	Sch Site Instr - Fulton / Travel, Conference, Workshop
J20R0788	CERTIFIED TRANSPORTATION BUS C	867.36	867.36	010014789 5811	PTA Donations - Courreges / Transportation Outside Agency
J20R0789	BOOKSOURCE	260.48	260.48	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies
J20R0796	GST	1,844.06	1,844.06	010013789 4399	Donations - Oka / Equipment Under \$500
J20R0797	APPLE COMPUTER ORDER DEPARTMEN	932.64	932.64	010013789 4399	Donations - Oka / Equipment Under \$500
J20R0798	AMAZON.COM LLC	42.29	42.29	012218055 4399	Title III - Immigrant Instr / Equipment Under \$500
J20R0801	SARSON USA INC	844.94	844.94	012739961 4310	Health Services / Instructional Supplies
J20R0802	LEVEL 27 MEDIA	529.20	529.20	012739962 4310	Medi-Cal Billing-Nurses / Instructional Supplies
J20R0803	HOME DEPOT	200.00	200.00	010144989 4311	Donations - Masuda / Elective Supplies
J20R0804	RALPHS GROCERY COMPANY	200.00	200.00	010144989 4311	Donations - Masuda / Elective Supplies
J20R0805	SAMS CLUB	200.00	200.00	010144989 4311	Donations - Masuda / Elective Supplies
J20R0806	ORANGE COUNTY DEPARTMENT OF ED	125.00	125.00	010019961 5210	Medi-Cal Billing-Instructional / Travel, Conference, Worksho
J20R0807	SMART & FINAL	300.00	300.00	010144989 4311	Donations - Masuda / Elective Supplies
J20R0808	LAKESHORE LEARNING MATERIALS	500.00	500.00	010144989 4311	Donations - Masuda / Elective Supplies
J20R0809	TARGET STORES	500.00	500.00	010144989 4311	Donations - Masuda / Elective Supplies
J20R0810	DICORPO, LOUISE	128.00	128.00	012589860 4310	Discrete Trial Training / Instructional Supplies
J20R0814	ROSETTA STONE LTD.	954.00	954.00	012338055 5826	Title III-LEP-Instructional / Licensing/Software,Maint/Supp
J20R0815	DATALINK CORPORATION	22,697.00	22,697.00	012109078 6410	Tech/Media Office Operation /
J20R0816	SCHOLASTIC MAGAZINE	1,716.33	1,716.33	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 12/10/2015**

**FROM 11/03/2015 TO 12/01/2015**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0818	XCELL INC.	60.00	60.00	010019961 4347	Medi-Cal Billing-Instructional / Repair & Upkeep Equip
J20R0819	AMAZON.COM LLC	216.00	216.00	012849380 4347	Fiscal Services / Repair & Upkeep Equip Supplies
J20R0820	MIND RESEARCH INSTITUTE	12,000.00	12,000.00	012669275 5826	Student Ach ST Math Lab-Instr /
J20R0821	A1GM	150.00	150.00	012724747 4325	Sch Site Admin - Courreges / Office Supplies
J20R0823	ORANGE COUNTY DEPARTMENT OF ED	46,955.00	46,955.00	012109078 5899	Tech/Media Office Operation / Other Operating Expenses
J20R0824	ORANGE COUNTY DEPARTMENT OF ED	29,174.00	29,174.00	012109078 5899	Tech/Media Office Operation / Other Operating Expenses
J20R0826	PITNEY BOWES INC.	6,567.24	6,567.24	012719385 5640	Purchasing / Outside Services - Leases
J20R0827	PITNEY BOWES INC.	421.33	421.33	012719385 4325	Purchasing / Office Supplies
J20R0828	AMAZON.COM LLC	33.63	33.63	010142989 4399	Donations - Fulton / Equipment Under \$500
J20R0829	ARIEL SUPPLY INC.	97.20	97.20	010019961 4320	Medi-Cal Billing-Instructional / Computer Supplies
J20R0830	MOMENTUM IN TEACHING LLC	2,600.00	2,600.00	011533175 5813	Cotsen Foundation - Gisler / Consultant
J20R0831	HATFIELD, AYUMI	500.00	500.00	012509861 5813	Interpreter Aide / Consultant
J20R0832	AMAZON.COM LLC	318.60	318.60	012719470 4325	Personnel Department / Office Supplies
J20R0834	ERGO DESKTOP LLC	2,559.87	1,535.91	012849380 4410	Fiscal Services / Fixed Assets \$500-\$5000
J20R0836	ORANGE COUNTY DEPARTMENT OF ED	150.00	150.00	012334955 5210	Title III-LEP-Masuda / Travel, Conference, Workshop
J20R0837	HEINEMANN	930.00	930.00	012129078 4110	Lottery Instructional Material / Basic Textbooks
J20R0838	ARIEL SUPPLY INC.	441.50	441.50	010011616 4310	Sch Site Instr - Newland / Instructional Supplies
J20R0840	PEARSON	1,086.00	1,086.00	012299963 5826	Medi-Cal Billing-Psychologists /
J20R0841	NEWLAND PTA	1,540.00	1,540.00	010011689 4310	Donations - Newland / Instructional Supplies
J20R0842	LAKESHORE LEARNING MATERIALS	216.00	216.00	015511660 4310	Special Ed. - Newland RSP / Instructional Supplies
J20R0843	SOUTHWEST SCHOOL AND OFFICE SU	107.46	107.46	015511660 4310	Special Ed. - Newland RSP / Instructional Supplies
J20R0845	SOUTHWEST SCHOOL AND OFFICE SU	226.80	226.80	010011616 4310	Sch Site Instr - Newland / Instructional Supplies
J20R0846	SOUTHWEST SCHOOL AND OFFICE SU	64.80	64.80	015101660 4310	Special Ed. - Newland SDC / Instructional Supplies
J20R0847	AMAZON.COM LLC	71.25	71.25	010019962 4320	Medi-Cal Billing - S&L / Computer Supplies
J20S8021	WAXIE	8,548.84	8,548.84	011000000 9320	Revenue Limit - State Revenues / STORES
J20S8022	GRAINGER INC.	156.30	156.30	011000000 9320	Revenue Limit - State Revenues / STORES
J20S8024	EMPIRE CLEANING SUPPLY	3,327.48	3,327.48	011000000 9320	Revenue Limit - State Revenues / STORES
<b>Fund 01 Total:</b>		<b>183,760.21</b>	<b>182,736.25</b>		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 12/10/2015**

**FROM 11/03/2015 TO 12/01/2015**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4180	HOME DEPOT	1,403.11	1,403.11	120016798 4410	Child Dev Cox Preschool-Instr / Fixed Assets \$500-\$5000
J20R0756	LAKESHORE LEARNING MATERIALS	216.00	216.00	120016498 4310	Child Dev Oka Preschool-Instr / Instructional Supplies
J20R0768	DISCOUNT SCHOOL SUPPLY	324.00	324.00	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0769	LAKESHORE LEARNING MATERIALS	324.00	324.00	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0779	DISCOUNT SCHOOL SUPPLY	540.00	540.00	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0780	LAKESHORE LEARNING MATERIALS	432.00	432.00	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0785	LAKESHORE LEARNING MATERIALS	108.00	108.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R0790	VIRCO MANUFACTURING	341.17	341.17	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0791	LAKESHORE LEARNING MATERIALS	324.00	324.00	120016498 4310	Child Dev Oka Preschool-Instr / Instructional Supplies
J20R0792	LAKESHORE LEARNING MATERIALS	216.00	216.00	120016498 4310	Child Dev Oka Preschool-Instr / Instructional Supplies
J20R0793	CONSTRUCTIVE PLAYTHINGS	432.00	432.00	120016498 4310	Child Dev Oka Preschool-Instr / Instructional Supplies
J20R0794	LAKESHORE LEARNING MATERIALS	162.00	162.00	120016598 4310	Child Dev Newland Presch-Instr / Instructional Supplies
J20R0795	LAKESHORE LEARNING MATERIALS	270.00	270.00	120016898 4310	Child Dev Gisler Presch-Instr / Instructional Supplies
J20R0799	CONSTRUCTIVE PLAYTHINGS	81.00	81.00	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0811	LAKESHORE LEARNING MATERIALS	108.00	108.00	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0813	LEVEL 27 MEDIA	37.80	37.80	120336098 4325	Extended School Administration / Office Supplies
J20R0817	LENOVO (UNITED STATES) INC.	2,159.98	2,159.98	120016198 4410	State Preschool Instructional / Fixed Assets \$500-\$5000
J20R0822	SCHOOL SPECIALTY	18,568.55	1,352.27	120016198 4410	State Preschool Instructional / Fixed Assets \$500-\$5000
J20R0833	STAPLES	108.00	108.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R0835	DISCOUNT SCHOOL SUPPLY	108.00	108.00	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R0844	SURPLUS TWO WAY RADIOS	121.86	31.86	120016098 4399	Extended School Instructional / Equipment Under \$500
			90.00	120016098 5645	Extended School Instructional / Outside Srvs-Repairs & Maint
	<b>Fund 12 Total:</b>	<b>26,385.47</b>	<b>9,169.19</b>		



**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 12/10/2015**

**FROM 11/03/2015 TO 12/01/2015**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0755	REFRIGERATION CONTROL COMPANY	665.42	665.42	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R0800	REFRIGERATION CONTROL COMPANY	240.52	240.52	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R0812	REFRIGERATION CONTROL COMPANY	665.42	665.42	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R0825	REFRIGERATION CONTROL COMPANY	786.29	786.29	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R0834	ERGO DESKTOP LLC	2,559.87	511.98	133207380 4410	Cafeteria Fund / Fixed Assets \$500-\$5000
J20R0839	OFFICE DEPOT	578.85	578.85	133207380 4410	Cafeteria Fund / Fixed Assets \$500-\$5000
	<b>Fund 13 Total:</b>	<b>5,496.37</b>	<b>3,448.48</b>		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 12/10/2015**

**FROM 11/03/2015**

**TO 12/01/2015**

<u>PO NUMBER</u>	<u>VENDOR</u>		<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0822	SCHOOL SPECIALTY		18,568.55	17,216.28	252869380 4410	Capital Facilities-Maintenance / Fixed Assets \$500-\$5000
		Fund 25 Total:	18,568.55	17,216.28		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 12/10/2015**

**FROM 11/03/2015 TO 12/01/2015**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0834	ERGO DESKTOP LLC	2,559.87	511.98	682719470 5899	Workers Comp Admin / Other Operating Expenses
	<b>Fund 68 Total:</b>	<b>2,559.87</b>	<b>511.98</b>		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 12/10/2015**

**FROM 11/03/2015 TO 12/01/2015**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
Total Account Amount:			213,082.18		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND**

**BOARD OF TRUSTEES**

**12/10/2015**

**FROM 11/03/2015 TO 12/01/2015**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4012	GRAINGER INC.	7,500.00	+1,500.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4022	PRO PACIFIC BEE REMOVAL	1,500.00	+1,000.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4027	SMARDEN SUPPLY COMPANY	11,500.00	+1,500.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
<b>Fund 01 Total:</b>			<b>+4,000.00</b>		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND**

**BOARD OF TRUSTEES 12/10/2015**

**FROM 11/03/2015 TO 12/01/2015**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
<b>Total Account Amount:</b>			<b>+4,000.00</b>		

# FOUNTAIN VALLEY SD

Reference #:

## Adjustment of Funds

2016 16

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

<b>Fund: 0101 GENERAL FUND</b>
--------------------------------

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
1100	TEACHERS' SALARIES	366,815.00	539,583.00
1200	CERTIFICATED PUPIL SUPPORT	1,328.00	1,817.00
3101	STRS-CERTIFICATED POSITIONS	39,490.00	58,087.00
3313	MEDICARE-CERTIFICATED	5,336.00	7,850.00
3353	ARP-CERTIFICATED		224.00
3501	SUI-CERTIFICATED	184.00	270.00
3601	WORKERS'COMP-CERTIFICATED	8,569.00	12,622.00
4200	BOOKS OTHER THAN TEXTBOOKS	15,000.00	25.00
4300	MATERIALS & SUPPLIES	48,537.00	163,359.00
4400	NONCAPITALIZATION EQUIPMENT	20,000.00	36,555.00
5100	SUBAGREEMENTS FOR SERVICE	236,661.00	
5200	TRAVEL & CONFERENCES		12,857.00
5300	DUES AND MEMBERSHIPS		1,000.00
5400	INSURANCE		3,590.00
5500	OPERATIONS & HOUSEKEEPNG SVCS	1,800.00	
5600	RENTAL,LEASE,REPAIR & NON CAP	138,017.00	126,493.00
5800	PROF/CONS SERV & OPER EXPENSE	57,123.00	982,539.00
5900	COMMUNICATIONS	100,000.00	106,360.00
6100	SITES AND IMPROVEMENT OF SITES		43,538.00
7141	Excess Costs/Deficit Pay-Schls		140,240.00
7142	Excess Costs/County Offices	25,724.00	
7612	IFT BETWEEN GEN,&SPEC.RES.FUND	459,133.00	
7619	IFT-TRFS OUT ALL OTHER IFTs		620,000.00
8000	REVENUE LIMIT SOURCES	195,437.00	1,686,863.00
8100	FEDERAL INCOME	132,996.00	153,937.00
8200	FEDERAL INCOME	155.00	32,538.00
8500	STATE INCOME		3,714,243.00
8600	LOCAL INCOME	637,691.00	135,970.00
8700	OTHER REVENUES		13,952.00
9740	RESTRICTED BALANCE	69,274.00	47,435.00
9780	OTHER ASSIGNMENTS		2,495,014.00
9789	RESERVE FOR ECONOMIC UNCERTAIN		77,834.00
9790	UNASSIGNED/UNAPPROPRIATED	1,800,351.00	2,687,274.00

# FOUNTAIN VALLEY SD

Reference #:

## Adjustment of Funds

2016 16

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

**Fund: 0101 GENERAL FUND**

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
<b>Subfund Total:</b>		<b>4,359,621.00</b>	<b>13,902,069.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above adjustment was approved on the \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy



# FOUNTAIN VALLEY SD

Reference #:

## Adjustment of Funds

2016 17

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

### Fund: 1212 CHILD DEVELOPMENT

Object	Description	FROM	TO
1300	SUPERVISION AND ADMINISTRATORS	6.00	
4300	MATERIALS & SUPPLIES	5,000.00	19,220.00
4400	NONCAPITALIZATION EQUIPMENT		7,364.00
4700	FOOD		8,230.00
5200	TRAVEL & CONFERENCES		1,055.00
5600	RENTAL, LEASE, REPAIR & NON CAP		9,118.00
5751	Direct Cost - Field Trips		4,500.00
5800	PROF/CONS SERV & OPER EXPENSE	25,067.00	16,775.00
5900	COMMUNICATIONS	750.00	
6200	BUILDING AND IMPROVE OF BLDGS		8,600.00
7350	TRANSFER INDIRECT COST IFT		1,771.00
8500	STATE INCOME	18,880.00	215.00
8600	LOCAL INCOME		66,898.00
9740	RESTRICTED BALANCE	55,490.00	57,913.00
<b>Subfund Total:</b>		<b>105,193.00</b>	<b>201,659.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above adjustment was approved on the \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

# FOUNTAIN VALLEY SD

## Adjustment of Funds

Reference #:  
2016 18

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

<b>Fund: 1313 CAFETERIA FUND</b>
----------------------------------

Object	Description	FROM	TO
4700	FOOD	58,000.00	59,500.00
5900	COMMUNICATIONS		500.00
8600	LOCAL INCOME		233.00
9740	RESTRICTED BALANCE	2,000.00	233.00
<b>Subfund Total:</b>		<b>60,000.00</b>	<b>60,466.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

<p>The above adjustment was approved on the ____ day of _____, 200__.</p> <p style="text-align: center;">APPROVED: Superintendent of Schools, County of Orange: _____ Deputy</p>
--

# FOUNTAIN VALLEY SD

## Adjustment of Funds

Reference #:  
2016 19

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

### Fund: 1414 DEFERRED MAINTENANCE

Object	Description	FROM	TO
5600	RENTAL, LEASE, REPAIR & NON CAP		43,248.00
5800	PROF/CONS SERV & OPER EXPENSE		310.00
6100	SITES AND IMPROVEMENT OF SITES		76,752.00
8600	LOCAL INCOME		2,699.00
8900	INCOMING TRANSFERS		620,000.00
9760	OTHER COMMITMENTS		502,389.00
<b>Subfund Total:</b>		<b>0.00</b>	<b>1,245,398.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

Secretary, Board of Trustees

The above adjustment was approved on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_

Deputy

# FOUNTAIN VALLEY SD

Reference #:

## Adjustment of Funds

2016 20

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

<b>Fund: 2525 CAPITAL FACILITIES</b>
--------------------------------------

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
5800	PROF/CONS SERV & OPER EXPENSE		390.00
8600	LOCAL INCOME		3,625.00
9780	OTHER ASSIGNMENTS		3,235.00
<b>Subfund Total:</b>		<b>0.00</b>	<b>7,250.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above adjustment was approved on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

# FOUNTAIN VALLEY SD

## Adjustment of Funds

Reference #:  
2016 21

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

**Fund: 4040 SPECIAL RESERVE/C.O.P.**

Object	Description	FROM	TO
5600	RENTAL,LEASE,REPAIR & NON CAP		8,000.00
5800	PROF/CONS SERV & OPER EXPENSE	23,400.00	27,450.00
8600	LOCAL INCOME	108,000.00	600,247.00
8900	INCOMING TRANSFERS	459,133.00	
9760	OTHER COMMITMENTS		27,995,008.00
9780	OTHER ASSIGNMENTS	28,574,191.00	600,247.00
<b>Subfund Total:</b>		<b>29,164,724.00</b>	<b>29,230,952.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above adjustment was approved on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

# FOUNTAIN VALLEY SD

Reference #:

## Adjustment of Funds

2016 22

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

### Fund: 6768 INSURANCE-WCI

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
4300	MATERIALS & SUPPLIES		314.00
5800	PROF/CONS SERV & OPER EXPENSE		82,642.00
8600	LOCAL INCOME		25,700.00
9790	UNASSIGNED/UNAPPROPRIATED	82,956.00	25,700.00
<b>Subfund Total:</b>		<b>82,956.00</b>	<b>134,356.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above adjustment was approved on the \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

# FOUNTAIN VALLEY SD

Reference #:

## Adjustment of Funds

2016 23

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

<b>Fund: 6769 INSURANCE HEALTH/WELFARE</b>
--

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
4300	MATERIALS & SUPPLIES		100.00
5800	PROF/CONS SERV & OPER EXPENSE		305.00
8600	LOCAL INCOME		1,900.00
9790	UNASSIGNED/UNAPPROPRIATED	100.00	1,595.00
<b>Subfund Total:</b>		<b>100.00</b>	<b>3,900.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above adjustment was approved on the \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

# FOUNTAIN VALLEY SD

Reference #:

## Transfer of Funds

2016 12

It has been resolved to make the budget transfers as listed below per Education Code 42600.

### Fund: 0101 GENERAL FUND

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
4100	TEXTBOOKS	400,000.00	401,345.00
4300	MATERIALS & SUPPLIES	12,241.00	72,490.00
4400	NONCAPITALIZATION EQUIPMENT	6,137.00	38,268.00
5200	TRAVEL & CONFERENCES	1,000.00	5,356.00
5300	DUES AND MEMBERSHIPS		1,750.00
5600	RENTAL, LEASE, REPAIR & NON CAP		11,635.00
5751	Direct Cost - Field Trips	4,500.00	
5800	PROF/CONS SERV & OPER EXPENSE	61,325.00	19,308.00
5900	COMMUNICATIONS		150.00
7350	TRANSFER INDIRECT COST IFT	1,771.00	
9740	RESTRICTED BALANCE	41,869.00	
9790	UNASSIGNED/UNAPPROPRIATED	24,030.00	2,571.00
<b>Subfund Total:</b>		<b>552,873.00</b>	<b>552,873.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above transfer was approved on the \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy



# FOUNTAIN VALLEY SD

Reference #:

## Transfer of Funds

2016 13

It has been resolved to make the budget transfers as listed below per Education Code 42600.

<b>Fund: 1212 CHILD DEVELOPMENT</b>
-------------------------------------

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
4300	MATERIALS & SUPPLIES		4,744.00
5200	TRAVEL & CONFERENCES		3,270.00
5600	RENTAL,LEASE,REPAIR & NON CAP		500.00
5800	PROF/CONS SERV & OPER EXPENSE	6,774.00	90.00
9740	RESTRICTED BALANCE	1,830.00	
<b>Subfund Total:</b>		<b>8,604.00</b>	<b>8,604.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above transfer was approved on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

# FOUNTAIN VALLEY SD

Reference #:

## Transfer of Funds

2016 14

It has been resolved to make the budget transfers as listed below per Education Code 42600.

<b>Fund: 2525 CAPITAL FACILITIES</b>
--------------------------------------

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
6100	SITES AND IMPROVEMENT OF SITES		8,200.00
6200	BUILDING AND IMPROVE OF BLDGS		14,950.00
9780	OTHER ASSIGNMENTS	23,150.00	
<b>Subfund Total:</b>		<b>23,150.00</b>	<b>23,150.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above transfer was approved on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

# FOUNTAIN VALLEY SD

Reference #:

## Transfer of Funds

2016 15

It has been resolved to make the budget transfers as listed below per Education Code 42600.

### Fund: 6768 INSURANCE-WCI

Object	Description	FROM	TO
4300	MATERIALS & SUPPLIES		32.00
9790	UNASSIGNED/UNAPPROPRIATED	32.00	
<b>Subfund Total:</b>		<b>32.00</b>	<b>32.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, December 10, 2015.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above transfer was approved on the \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy



Fountain Valley School District  
Personnel Department

MEMORANDUM

TO: Board of Trustees  
FROM: Cathie Abdel, Assistant Superintendent, Personnel  
SUBJECT: **MEMORANDUM OF UNDERSTANDING BETWEEN FVSD AND  
FVEA REGARDING HEALTH AND WELFARE BENEFITS**  
DATE: December 1, 2015

---

**Background:**

On November 18, 2015, the Fountain Valley Education Association and the Fountain Valley School District agreed to the increase of the District's contribution to health and welfare benefits for full-time certificated bargaining unit members eligible as of December 31, 2015 from \$8,000 to \$9,000 and a pro-rata amount of the \$9000 for the certificated bargaining unit members who work at least 50% but less than 75%. The Memorandum of Understanding does not modify the CBA between the District and the Association and shall automatically expire on December 31, 2016.

**Fiscal Impact:**

The increase of the District's contribution to the Health and Welfare benefits will be transferred from the District's Insurance fund.

**Recommendation:**

It is recommended that the Board of Trustees approves the Memorandum of Understanding regarding Health and Welfare Benefits up to December 31, 2016.

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
FOUNTAIN VALLEY TEACHERS ASSOCIATION  
AND  
FOUNTAIN VALLEY SCHOOL DISTRICT

RE: HEALTH AND WELFARE BENEFITS

1. This Memorandum of Understanding addresses the Health and Welfare Benefits for the Fountain Valley Teachers Association.
2. The Fountain Valley School District shall contribute \$9,000 towards the cost of District health and welfare benefits for each full-time certificated bargaining unit member eligible as of December 31, 2015. Part-time certificated bargaining unit members who work at least 50% but less than 75% shall receive a pro-rata amount of the \$9,000 contribution towards the cost of District health and welfare benefits.
3. This Memorandum of Understanding is not a precedent for any other activity or situation in the Fountain Valley School District.
4. This Memorandum of Understanding does not modify the Collective Bargaining Agreement between the District and the Association.
5. This Memorandum of Understanding shall automatically expire and shall be of no further force or effect as of December 31, 2016.

FOR THE ASSOCIATION:

Jill Richards  
(Signature)

11/18/15  
(Date)

FOR THE DISTRICT:

Catherine Abdel  
(Signature)

11/18/15  
(Date)



Fountain Valley School District  
Personnel Department

M E M O R A N D U M

TO: Board of Trustees  
FROM: Cathie Abdel, Assistant Superintendent, Personnel  
SUBJECT: **APPROVAL TO INCREASE THE DISTRICT'S HEALTH AND WELFARE CONTRIBUTION FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES**  
DATE: December 4, 2015

---

**Background:**

Upon consultation with management and confidentials and the Fountain Valley School District there was concurrence with the proposal to increase the District's contribution to health and welfare benefits from \$8,000 to \$9,000 for full time management and confidential employees and from \$4000 to \$4500 for part time management and confidential employees effective January 1, 2016 through December 31, 2016.

**Fiscal Impact:**

The increase of the District's contribution to the health and welfare benefits will be transferred from the District's Insurance fund for the 2016 insurance year.

**Recommendation:**

It is recommended that the Board of Trustees approves the increase to the District's contribution to health and welfare benefits for management and confidential employees effective January 1, 2016 through December 31, 2016.



DFS/15-16 - 115  
Fountain Valley School District  
**BUSINESS SERVICES DIVISION**

MEMORANDUM

TO: Board of Trustees  
FROM: Christine Fullerton, Assistant Superintendent Business Services  
SUBJECT: **Approval of 2015-16 First Interim Report**  
DATE: December 10, 2015

---

**Background:**

School districts are required to complete two interim financial reports during a fiscal year; one as of October 31 and one as of January 31. The Interim Reports are filed with the County Department of Education and the State Controller's Office. School districts must conduct a review of their interim reports in accordance with state-adopted Criteria and Standards. Two critical areas are cash balance and fund balance. The second part of the summary review includes specified additional information intended to assist governing boards and county offices in better understanding the status of the District budget. This supplemental information includes the status of negotiations, reserves, and any multi-year commitments that have occurred since the budget was adopted.

**Fiscal Impact:**

**Beginning Balance**

The unaudited beginning balance for July 1, 2015 is \$5,925,131.

***Income Assumptions***

1. Local Control Funding Formula

The budget has been updated as of the first interim report to reflect all state level changes the Local Control Funding Formula (LCFF). The LCFF was calculated using an average daily attendance (ADA) of 6,163.27, an implementation percentage of 51.52% and a cost of living adjustment of 1.02%. Districts are required to complete a Local Control Accountability Plan (LCAP). The LCAP outlines spending of LCFF revenues and is approved by the Board of Trustees each year in June.

The methodology used for enrollment projections is based on the population and births in conjunction with historical enrollment and an analysis of District trends. The District also uses Decision Insite to assist in enrollment projections. As of the First Interim Report, the projected ADA has decreased by .15 from budgeted ADA, which has been factored into the projected year-end total anticipated LCFF revenue. The projected total LCFF revenue for 2015-16 is \$45,185,227 before factoring in the County Office transfer.

2. Federal Income

The adopted budget includes estimates based on entitlements for 2015-16 funding for all federal programs. Contracted programs are budgeted as received during the year.

All federal program revenues have been adjusted for unearned revenue from fiscal year 2014-15. General Fund revenue is projected to be \$2,132,257. The projected federal revenue has increased by 10.0% from budgeted amount.

3. Other State Income

Significant changes since budget adoption includes one-time Mandate Discretionary funds at an estimated rate of \$528 per ADA and one-time Educator Effectiveness funds providing approximately \$1,466 per certified full-time equivalent. The remaining balance is mainly comprised of funding for Lottery funds and Mandate Block Grant funding. Lottery is projected at \$140 per annual ADA. The restricted portion of Lottery funding is estimated at \$41 per annual ADA. The Mandate Block Grant is expected to be funded at a rate of \$28.42 per ADA.

All State program revenues have been adjusted for carry-over revenues. Revenue is projected to be \$5,071,740.

4. Other Local Income

Other local income is derived from various sources: lease income, special education transfer of apportionment, donations, contract fees and miscellaneous income. Lease income is used to partially fund the Routine Maintenance program.

Other local income is projected to be \$4,383,729.



### ***Expenditure Assumptions***

#### 1. Salary Increases

Step, column, and longevity increases for certificated, classified, confidential, and management employees have been included in the salary accounts for the First Interim budget. Salaries and benefits for all staff make up approximately 77.0% of total revenue as of October 31, 2015.

#### Benefits

Employee benefit rates are as follows: STRS 10.73%, PERS 11.847%, Social Security 6.20%, PARS 1.30%, Medicare 1.45%, Unemployment Insurance .05%, and Workers' Compensation 2.33%. Health and Welfare costs are allocated \$8,000 per employee for classified working six hours or more, \$8,000 per certificated prorated at percentage of hours and \$4,000 for employees working part-time. The remainder of costs is borne by employees through payroll deduction. As First Interim is a snap shot of our budget through October 31<sup>st</sup>, the increase in benefit cap to \$9,000 for full time employees, and \$4,500 for employees working part-time, is not yet reflected. This increase will be captured at Second Interim, and is included in all AB1200 disclosures.

#### Retirement Package

The District covers the cost of health and welfare for 40 retired employees until age 65. The cost does not exceed the cap at the time of the employee's retirement. The cost is recorded in the general fund object code 3700.

#### 2. Other Expenditures

Object codes 4000 through 7000 reflect typical expenditures in supplies, services and equipment. Transfers from another fund are used to cover planned program costs and salary adjustments.

### **Ending Balance**

The projected ending balance for June 30, 2015, is \$10,520,251. The state requires a reserve for economic uncertainties of 3% of expenditures \$1,565,335. Restricted balance \$1,175,926, Assigned balance \$2,630,655, Stores \$100,000, and Revolving Fund \$35,000, and undesignated amount of \$5,013,335.

All other funds are projected to end the year with a positive fund and cash flow balance.

### **Recommendation:**

It is recommended that the Board of Trustees approve the First Interim Report for fiscal year 2015-16.



Fountain Valley School District  
**BUSINESS SERVICES DIVISION**

MEMORANDUM

TO: Board of Trustees  
FROM: Christine Fullerton, Assistant Superintendent, Business Services  
SUBJECT: **REVIEW AND APPROVAL OF FINANCIAL AUDIT 2014-15**  
DATE: December 4, 2015

---

**Background:**

The 2014-15 Financial Audit, completed by Vavrinek, Trine, Day & Co., LLP, is presented to the Board of Trustees for review and acceptance. The Audit Report includes financial statements, supplemental information, compliance statements, findings and recommendations. The Audit Committee met and discussed the audit on December 14, 2015 and will make comments to the Board of Trustees. There were no restatements on the financial reports and no findings reported. The audit received an unmodified certification in all areas, the best possible certification.

A copy of the Audit Report is available in the Business Services office for review.

**Fiscal Impact:**

There is no fiscal impact at this time.

**Recommendation:**

It is recommended that the Board of Trustees receives and accepts the 2014-15 Financial Audit.



Fountain Valley School District  
**BUSINESS SERVICES DIVISION**

MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Christine Fullerton, Assistant Superintendent, Business Services  
**SUBJECT:** Approval of LPA, Inc. to complete the Fountain Valley School District Facilities Master Plan.  
**DATE:** December 4, 2015

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**Background:**

The Facilities Committee was developed in March of 2015, and tasked with the mission of comprehensively examining the facilities needs in the Fountain Valley School District, to ensure students and employees have the resources required to meet our future needs. The committee was made up of approximately thirty individuals, representing: teachers, classified staff, parents, community members, city leaders, and district administrators. Between March and November, the team visited schools in surrounding districts, toured schools in FVSD, reflected on what was observed and recommended the development of a Facilities Master Plan to the Board of Trustees. The Board took the recommendation under advisement, and gave direction to staff to find an architect and work toward the development of a District Facilities Master Plan.

A panel of ten representative members of the Facilities Committee, interviewed four architectural firms, in order to bring a recommended firm to the Board of Trustees for approval. Each of the firms interviewed has extensive experience in Facilities Master Plan development, in the TK-8 educational environment.

The panel chose to recommend LPA, Inc. to work with the District in the development of a Facilities Master Plan. The panel was impressed with LPA's collaborative and inclusive approach to plan development, their ability to engage stakeholders, their proven track record of success, and their ability to engage and present information in an understandable and professional manner.

**Fiscal Impact:**

The cost of the plan development is not to exceed \$160,000 and no more than 5% in reimbursable expenses. Funds for the plan will come from the Special Reserve for Capital Outlay (Fund 40).

**Recommendation:**

It is recommended that the Board of Trustees approves LPA, Inc. to complete the Fountain Valley School District Facilities Master Plan.



Fountain Valley School District  
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Steve McLaughlin, Assistant Superintendent, Instruction  
SUBJECT: ***CONTRACT FOR PROFESSIONAL DEVELOPMENT SERVICES  
FOR MIDDLE SCHOOL E/LA TEACHERS WITH CAROL JAGO***  
DATE: December 4, 2015

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**Background:**

Carol Jago has taught English in middle and high school for 32 years and is Associate Director of the California Reading and Literature Project at UCLA. She served as president of the National Council of Teachers of English (NCTE) and chairs the College Board's English Academic Advisory Committee. She has published many books with Heinemann, including *With Rigor for All: Meeting Common Core Standards for Reading Literature*. She has also published books on contemporary multicultural authors for NCTE. Carol wrote an education column for the Los Angeles Times, and her essays continue to appear in educational journals and online forums. She edits the journal of the California Association of Teachers of English and worked on the planning committee for the 2009 NAEP Reading Framework and the 2011 NAEP Writing Framework. Carol was a member of the feedback committee for the Common Core State Standards initiative and serves on the Partnership for Assessment of Readiness for College and Careers (PARCC) technical advisory committee.

During the 2015/16 school year, E/LA site leads, one per grade level, have met twice with Dr. Steve McLaughlin to provide input on professional development. Areas of identified needs include increased site and district collaboration time, as well as deeper understanding of instructional expectations under the new State Standards. During this May 3, 2016 training, Carol Jago will provide all middle school E/LA teachers with a set of consistent expectations for literacy instruction under the new State Standards. She will also provide a foundational understanding of literacy instruction to our teachers.

**Fiscal Impact:**

The cost for the day is \$3,375, which is inclusive of all travel expenses. All expenses associated with this training will be covered with funds allocated in the District's Local Control Accountability Plan to support the implementation of the Common Core State Standards.

**Recommendation:**

It is recommended that the Board of Trustees approves the contract for professional development services with Carol Jago, which will occur on May 3, 2016.

# Proposal



361 Hanover Street • Portsmouth, NH 03801

Date: November 24, 2015

To:

Steve McLaughlin  
Fountain Valley School District  
10055 Slater Avenue  
Fountain Valley, CA 92708

From:

Michelle Flynn  
PD Specialist  
Phone: 800-541-2086 ext. 1117

Heinemann Professional Development is very pleased that you are interested in scheduling a series of professional development days with us. If you have any questions about the quote below, please contact me at the phone number listed above. Thank you.

Custom Professional Development			
Proposed Service	Description	Proposed Dates	Pricing
Custom Professional Development – Carol Jago	1 day of Custom PD with Heinemann Author Carol Jago  Cost is all-inclusive, covering consultant's per diem fees and all related travel expenses.	May 3, 2016	\$3,375.00
		<b>Total Cost</b>	<b>\$3,375.00</b>



Fountain Valley School District  
Curriculum and Instruction

M E M O R A N D U M

TO: Board of Trustees  
FROM: Mona Green, Director Child Care Programs  
SUBJECT: **QRIS GRANT AMENDMENT 1**  
DATE: December 4, 2015

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**Background:**

In September of 2015, The Orange County Department of Education was awarded a \$3.2 million Quality Rating and Improvement System (QRIS) Block Grant from the California Department of Education, authorized by Senate Bill 858. This grant provides annual funding to increase the number of low income children enrolled in the California State Preschool Program (CSPP) who have been rated as high quality by a Quality Rating and Improvement System.

**Fiscal Impact:**

We were initially awarded \$22,497.65. Additional money has been made available through this grant and FVSD will receive \$3876.00 additional funds.

**Recommendation:**

It is recommended that the Board of Trustees approves the resolution for the amendment to the QRIS Block Grant for the State Preschool Programs under the Direction of Mona Green.

AMENDMENT #1  
FOUNTAIN VALLEY SCHOOL DISTRICT  
CALIFORNIA STATE PRESCHOOL PROGRAM (CSSP)  
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) BLOCK GRANT  
SERVICE AGREEMENT

The AGREEMENT entered into July 1, 2014, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and Fountain Valley School District, 10055 Slater Avenue, Fountain Valley, California 92708, hereinafter referred to as DISTRICT is hereby amended as follows.

1.0 Section 3.0, ALLOCATION OF FUNDS, shall be amended to read as follows:

A. SUPERINTENDENT agrees to pay DISTRICT a total maximum obligation not to exceed Twenty-six thousand three hundred seventy-three dollars and sixty-five cents (\$26,373.65). The initial QRIS grant funds of Twenty-two thousand four hundred ninety-seven dollars and sixty-five cents (\$22,497.65) shall be made in advance upon receipt of a fully executed AGREEMENT between the Parties for services to be rendered pursuant to Section 2.0 of this AGREEMENT, and an invoice from DISTRICT. The additional grant funds of Three thousand eight hundred seventy-six dollars (\$3,876.00) shall be paid immediately to the DISTRICT. DISTRICT shall agree that the additional grant funds of Three thousand eight hundred seventy-six dollars (\$3,876.00) shall be awarded upon receipt by SUPERINTENDENT of the signed Amendment by the DISTRICT'S authorized signer and an invoice by December 31, 2015. If the signed Amendment and invoice

1 are not received by December 31, 2015, DISTRICT shall return the  
2 Three thousand eight hundred seventy-six dollars (\$3,876.00) to  
3 SUPERINTENDENT by January 30, 2016. Payment shall be based on  
4 DISTRICT'S eligible costs incurred and paid by DISTRICT pursuant to  
5 this AGREEMENT. Payment shall be mailed to: Fountain Valley School  
6 District, 10055 Slater Avenue, Fountain Valley, California 92708,  
7 or at such other place as DISTRICT may designate in writing.

8 B. Expenditures by DISTRICT shall be made pursuant to the  
9 guidelines as described in the California Department of Education,  
10 July 1, 2014, California State Preschool, CSPP, Funding Terms and  
11 Conditions and Programs Requirements For Child Development  
12 Programs, Fiscal Year 2014-2015, which is attached as Exhibit "B"  
13 to this AGREEMENT and referenced herein. DISTRICT shall be  
14 responsible for ensuring that DISTRICT shall adhere to the  
15 guidelines as mandated by the California Department of Education's  
16 California State Preschool, CSPP, Funding Terms and Conditions and  
17 Programs Requirements For Child Development Programs, for the  
18 fiscal years after Fiscal Year 2014-2015 until the grant funds  
19 described in this AGREEMENT are completely spent. DISTRICT shall be  
20 responsible for completing the required reporting documents  
21 directly with the California Department of Education as of January  
22 1, 2016.

23 C. The California Department of Education shall provide to  
24 DISTRICT a copy of the California Department of Education's CDFS  
25 8501 Form, which is attached as Exhibit "C" and referenced herein,  
to complete and return to the California Department of Education.



1 DISTRICT shall submit a copy of the completed CDFS 8501 Form within  
2 ten (10) business days from the date of mailing to the California  
3 Department of Education to SUPERINTENDENT'S designated  
4 representative: Orange County Superintendent of Schools, Attn:  
5 Shannon Anderson, P. O. Box 9050, Costa Mesa, California 92628-  
6 9050. DISTRICT shall be responsible for completing and submitting  
7 CDFS 8501 Form only to the California Department of Education after  
8 January 1, 2016, for grant funds that have been spent.

9 D. DISTRICT shall complete "CSPP QRIS Block Grant Reporting  
10 Form 3", which is attached as Exhibit "C-1" and referenced herein,  
11 for expenditures through December 31, 2015, and mail to  
12 SUPERINTENDENT'S designated representative: Orange County  
13 Superintendent of Schools, Attn: Shannon Anderson, P. O. Box 9050,  
14 Costa Mesa, California 92628-9050. DISTRICT shall not be required  
15 to complete and submit CSPP QRIS Block Grant Reporting Form 3 to  
16 SUPERINTENDENT'S designated representative for any expenditures  
17 after January 1, 2016.

18 E. DISTRICT'S expenditures are subject to final approval by  
19 SUPERINTENDENT and the California Department of Education. Due to  
20 the STATE requirements, all fiscal reporting on CDFS 8501 Form and  
21 CSPP QRIS Block Grant Reporting Form 3 must be submitted to  
22 SUPERINTENDENT'S designated representative as described above and  
23 received by or no later than the following due dates:

<u>Report For Period Ending</u>	<u>Due Date</u>
June 30, 2015	July 20, 2015
December 31, 2015	January 20, 2016

1 Neither SUPERINTENDENT or the California Department of Education  
2 shall be liable for any billings received from DISTRICT after the  
3 due dates described in this section.

4 D. If the California Department of Education requests the  
5 return of any unspent grant award monies paid to the DISTRICT,  
6 SUPERINTENDENT shall invoice DISTRICT for such unspent grant award  
7 monies and DISTRICT shall remit payment within thirty (30) days  
8 from the date of the invoice.

9 E. If the California Department of Education does not  
10 request the return of any unspent grant award monies paid to the  
11 DISTRICT, expenditures by DISTRICT shall be made pursuant to the  
12 guidelines as described in the California Department of Education,  
13 July 1, 2014, California State Preschool, CSPP, Funding Terms and  
14 Conditions and Programs Requirements For Child Development  
15 Programs, Fiscal Year 2014-2015, which is attached as Exhibit "B"  
16 to this AGREEMENT and referenced herein.

17 F. All billings to SUPERINTENDENT shall be supported, at  
18 DISTRICT'S facility, by source documentation including, but not  
19 limited to, ledgers, journals, time sheets, invoices, bank  
20 statements, cancelled checks, receipts, receiving records, and  
21 records of services provided.

22 G. DISTRICT shall not claim reimbursement for services  
23 provided beyond the expiration and/or termination of this  
24 AGREEMENT.

25 H. The obligation of SUPERINTENDENT under this AGREEMENT is  
contingent upon the availability of funds furnished by the State of

1 California Department of Education. In the event that such funding  
2 is terminated or reduced, this AGREEMENT may be terminated, and  
3 SUPERINTENDENT'S fiscal obligations hereunder shall be limited to a  
4 pro-rated amount of funding actually received by the SUPERINTENDENT  
5 under the grant. SUPERINTENDENT shall provide DISTRICT written  
6 notification of such termination. Notice shall be deemed given  
7 when received by the DISTRICT or no later than three (3) days after  
8 the day of mailing, whichever is sooner.

9 2.0 Except as expressly herein amended, said AGREEMENT shall in  
10 all respects be and remain in full force and effect.

11 IN WITNESS WHEREOF, the Parties hereto set their hands.

12 DISTRICT: FOUNTAIN VALLEY  
13 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

14 BY: \_\_\_\_\_  
15 AUTHORIZED SIGNATURE

14 BY:   
15 AUTHORIZED SIGNATURE

16 PRINT NAME: \_\_\_\_\_

16 PRINT NAME: Patricia McCaughey

17 TITLE: \_\_\_\_\_

17 TITLE: Coordinator

18 DATE: \_\_\_\_\_

18 DATE: November 4, 2015

21 FVSD-QRIS Block Grant 2014-2016-Amendment#1(41782)16  
22 ZIP4



EXHIBIT "C"

Please read instructions before completing report.

**CALIFORNIA DEPARTMENT OF EDUCATION  
ATTENDANCE AND FISCAL REPORT FOR  
CALIFORNIA STATE PRESCHOOL PROGRAMS  
CDFS 8501 Pg. 1 of 4 (06/14)**

Mail completed report to:

CALIFORNIA DEPARTMENT OF EDUCATION  
**Child Development Fiscal Services**  
1430 N Street, Suite 2213  
Sacramento, CA 95814-5901

REPORTING PERIOD		CONTRACT NUMBER					
MONTH ENDING	YEAR						
		COUNTY	VENDOR CODE				

FULL NAME OF CONTRACTOR		FISCAL ANALYST				
SECTION I -	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E	
CERTIFIED CHILDREN	CUMULATIVE PRIOR PERIOD (Col. C Prior Report)	CURRENT PERIOD	CUMULATIVE FISCAL YEAR (Col. A + Col. B)	ADJUSTMENT FACTOR	ADJUSTED DAYS OF ENROLLMENT (Col. C x Col. D) (Do not round)	
DAYS OF ENROLLMENT						
<i>Three and Four Year Olds</i>						
Full-time-plus				1.18		
Full-time				1.00		
Three-quarters-time				0.75		
One-half-time				0.6172		
<i>Exceptional Needs</i>						
Full-time-plus				1.416		
Full-time				1.20		
Three-quarters-time				0.90		
One-half-time				0.6172		
<i>Limited and Non-English Proficient</i>						
Full-time plus				1.298		
Full-time				1.10		
Three-quarters-time				0.825		
One-half-time				0.6172		
<i>At Risk of Abuse or Neglect</i>						
Full-time-plus				1.298		
Full-time				1.10		
Three-quarters-time				0.825		
One-half-time				0.6172		
<i>Severely Disabled</i>						
Full-time-plus				1.77		
Full-time				1.50		
Three-quarters-time				1.125		
One-half-time				0.6172		
<b>TOTAL DAYS OF ENROLLMENT</b>						
<b>DAYS OF OPERATION</b>						
<b>DAYS OF ATTENDANCE</b>						

**NO NONCERTIFIED CHILDREN** Check this box and continue to Section III if no noncertified children are enrolled in the program.

**CALIFORNIA DEPARTMENT OF EDUCATION  
ATTENDANCE AND FISCAL REPORT FOR  
CALIFORNIA STATE PRESCHOOL PROGRAMS**  
CDFS 8501 Pg. 2 of 4 (06/14)

Please read instructions before completing report.

REPORTING PERIOD		CONTRACT NUMBER					
MONTH ENDING	YEAR						
				COUNTY		VENDOR CODE	

Note: Section II – Information for noncertified children must be submitted as a part of this report. If you do not serve noncertified children, check the box on page 1 and omit this page.

FULL NAME OF CONTRACTOR			FISCAL ANALYST		
SECTION II – NONCERTIFIED CHILDREN	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
Report all children who are not certified but are served at the same site(s) as certified children. Complete this section according to the instructions given for Section I. <b>DAYS OF ENROLLMENT</b>	CUMULATIVE PRIOR PERIOD (Col. C Prior Report)	CURRENT PERIOD	CUMULATIVE FISCAL YEAR (Col. A + Col. B)	ADJUSTMENT FACTOR	ADJUSTED DAYS OF ENROLLMENT (Col. C x Col. D) (Do not round)
<i>Three and Four Year Olds</i>					
Full-time-plus				1.18	
Full-time				1.00	
Three-quarters-time				0.75	
One-half-time				0.6172	
<i>Exceptional Needs</i>					
Full-time-plus				1.416	
Full-time				1.20	
Three-quarters-time				0.90	
One-half-time				0.6172	
<i>Limited and Non-English Proficient</i>					
Full-time plus				1.298	
Full-time				1.10	
Three-quarters-time				0.825	
One-half-time				0.6172	
<i>At Risk of Abuse or Neglect</i>					
Full-time-plus				1.298	
Full-time				1.10	
Three-quarters-time				0.825	
One-half-time				0.6172	
<i>Severely Disabled</i>					
Full-time-plus				1.77	
Full-time				1.50	
Three-quarters-time				1.125	
One-half-time				0.6172	
<b>TOTAL DAYS OF ENROLLMENT</b>					



**CALIFORNIA DEPARTMENT OF EDUCATION  
ATTENDANCE AND FISCAL REPORT FOR  
CALIFORNIA STATE PRESCHOOL  
PROGRAMS**

CDFS 8501 Pg. 3 of 4 (06/14)

Please read instructions before completing report.

REPORTING PERIOD		CONTRACT NUMBER					
MONTH ENDING	YEAR						
		COUNTY		VENDOR CODE			

FULL NAME OF CONTRACTOR

FISCAL ANALYST

	COLUMN A CUMULATIVE PRIOR PERIOD (Col. C Prior Report)	COLUMN B CURRENT PERIOD	COLUMN C CUMULATIVE FISCAL YEAR (Col. A + Col. B)
<b>SECTION III – REVENUE (See instructions)</b>			
RESTRICTED INCOME			
Child Nutrition Programs			
County Maintenance of Effort (EC Section 8279)			
Other:			
<b>SUBTOTAL</b>	\$	\$	\$
Transfer From Reserve			
Family Fees for Certified Children			
Int. Earned on Apportionment Pmts.			
UNRESTRICTED INCOME			
Fees for Noncertified Children			
Head Start			
Other:			
<b>TOTAL REVENUE</b>	\$	\$	\$

**SECTION IV – REIMBURSABLE EXPENSES (See instructions)**

1000 Certificated Salaries			
2000 Classified Salaries			
3000 Employee Benefits			
4000 Books and Supplies			
5000 Services and Other Operating Expenses			
6100/6200 Other Approved Capital Outlay			
6400 New Equipment (program-related)			
6500 Equipment Replacement (program-related)			
Depreciation or Use Allowance			
Start-Up Expenses (service level exemption)			
Budget Impasse Credit			
Indirect Costs (Rate: _____%; include in Admin Cost)			
<b>NONREIMBURSABLE STATE USE ONLY</b>			
<b>TOTAL REIMBURSABLE EXPENSES</b>	\$	\$	\$
TOTAL ADMINISTRATIVE COST (included in Section IV above)			

COMMENTS: If necessary, attach an additional sheet to explain information contained in this report.

CERTIFICATION—I hereby certify that, to the best of my knowledge and belief, the information in this report is accurate and complete.

Signature of Contractor Designee (Original signature only)	E-mail Address	Telephone ( ) Ext.	Date
Designee Name & Title (Please Print):			
Contractor Fiscal Contact Name & Title	E-mail Address	Telephone ( ) Ext.	Date

**NO SUPPLEMENTAL REVENUE**

**CALIFORNIA DEPARTMENT OF EDUCATION  
ATTENDANCE AND FISCAL REPORT FOR  
CALIFORNIA STATE PRESCHOOL  
PROGRAMS**

CDFS 8501 Pg. 4 of 4 (06/14)

Please read instructions before completing report.

REPORTING PERIOD		CONTRACT NUMBER					
MONTH ENDING	YEAR						
		COUNTY		VENDOR CODE			

FULL NAME OF CONTRACTOR	FISCAL ANALYST
-------------------------	----------------

	COLUMN A CUMULATIVE PRIOR PERIOD (Col. C Prior Report)	COLUMN B CURRENT PERIOD	COLUMN C CUMULATIVE FISCAL YEAR (Col. A + Col. B)
<b>SECTION V – SUPPLEMENTAL REVENUE (See instructions)</b>			
Enhancement Funding			
Other:			
<b>TOTAL SUPPLEMENTAL REVENUE</b>	\$	\$	\$

<b>SECTION VI – SUPPLEMENTAL EXPENSES</b>			
	COLUMN A	COLUMN B	COLUMN C
1000 Certificated Salaries			
2000 Classified Salaries			
3000 Employee Benefits			
4000 Books and Supplies			
5000 Services and Other Operating Expenses			
6000 Equipment/Capital Outlay			
Depreciation or Use Allowance			
Indirect Costs			
<b>NONREIMBURSABLE EXPENSES</b>			
6100-6500 Nonreimbursable Capital Outlay			
Other:			
<b>TOTAL SUPPLEMENTAL EXPENSES</b>	\$	\$	\$

COMMENTS: If necessary, attach an additional sheet to further explain information contained in this report.

**CERTIFICATION—***I hereby certify that, to the best of my knowledge and belief, the information in this report is accurate and complete.*

Signature of Contractor Designee <i>(Original signature only)</i>	E-mail Address	Telephone ( ) Ext.	Date
Designee Name & Title (Please Print):			
Contractor Fiscal Contact Name & Title	E-mail Address	Telephone ( ) Ext.	Date



## INSTRUCTIONS

**Contractors Required to File This Report:** Child Care and Development contractors operating a California State Preschool Program(s).

**Report Deadlines:** Reports must be submitted in accordance with the Child Care and Development contract Funding Terms and Conditions (FT&C) and Program Requirements. Monthly reporting is required by contractors who are on Conditional or Provisional status. All other contractors will submit reports according to the timelines listed below:

<b>Period Ending</b>	<b>DUE to CDFS (postmarks do not qualify as receipt dates)</b>
September 30	October 20
December 31	January 20
March 31	April 20
June 30	July 20

**How to Submit the Report:** The submission of the report is the responsibility of the contractor. The principal administrative officer may assign a contractor designee for completion of the report, but the contractor's Board is responsible for the accurate and timely submission of the report.

To be valid, a report must be complete, signed, and dated by the contractor designee. Please note that only original signatures are acceptable. Invalid reports or reports not received in the Child Development Fiscal Services Unit by the 20th of the month following the end of the reporting period will be deemed delinquent and all subsequent apportionments will be withheld until reporting requirements have been met.

**SECTION I – CERTIFIED CHILDREN:** Report only children who have been certified as eligible for California Department of Education (CDE) subsidized services. A family is considered to be enrolled in the program when the application and certification forms have been completed, information has been verified, and forms have been signed. Noncertified children in the program will be reported in Section II.

Use only Columns B, C, D, and E for the first report of the fiscal year. Column A remains blank. Beginning with the second report, Column C of the previous report is entered in Column A. Adjustments should be made in Column A and reasons for the adjustments stated in the Comments Section following Section IV or on a separate sheet of paper. Report current period data in Column B. Column C is the sum of Columns A and B. Compute Column E by multiplying Column C by the corresponding "adjustment factor" shown in Column D. Total columns A, B, C, & E, do not use negative figures in any of the columns and do not round.

**DAYS OF ENROLLMENT** – The enrollment data from the contractor's enrollment and attendance register, totaled for all children in the program for the days the contractor is open to provide services. Enter the number of children enrolled in the appropriate category. A child enrolled under 4 hours is considered half-time. A child enrolled 4 hours to under 6.5 hours is considered three-quarters-time. A child enrolled 6.5 hours to under 10.5 hours is considered full-time. A child enrolled 10.5 hours and over is considered full-time-plus. NOTE: the category "Limited and Non-English Proficient" is only for children 2 years of age through kindergarten age.

**DAYS OF OPERATION** – A Day of Operation is a day the contractor provides child care and development services for one or more certified children enrolled.

**DAYS OF ATTENDANCE** – A child is in attendance when he or she is present in the program for any part of a day or when he or she is absent because of illness or quarantine, illness or quarantine of the parent, family emergency, court-ordered visitation, or a reason which is clearly in the best interest of the child. This number must be equal to or less than the Days of Enrollment.

**NO NONCERTIFIED CHILDREN** – If your program only serves certified children, you may omit completion and submission of Section II for noncertified children enrollment by checking this box. If this box is not checked, you must submit Section II or this report will be considered incomplete and delinquent.



**SECTION II – NONCERTIFIED CHILDREN:** Report all children in the appropriate category who are supported by other than CDE contract payments and served at the same site(s) as certified children.

**TOTAL DAYS OF ENROLLMENT** – Total Columns A, B, C, & E, do not use negative figures in any of the columns and do not round.

**SECTION III – REVENUE:** Report all revenue related to the program for both certified and noncertified children. Do not report child development apportionment payments received from CDE or funds required to be reported in Section V and VI, Supplemental Revenue and Expenses.

**RESTRICTED INCOME** – Income that may only be expended for specific limited purposes.

**CHILD NUTRITION PROGRAMS** – Report revenue received from the CDE Nutrition Services Division deposited in the Child Development Fund.

**COUNTY MAINTENANCE OF EFFORT** – Report Maintenance of Effort funds received from the county pursuant to California Education Code Section 8279, which are restricted for childcare operating costs, in the current fiscal year. Note: Report unrestricted Maintenance of Effort funds under Unrestricted Income "Other".

**OTHER** – Report field trip fees, sale of state purchased equipment, etc.

**TRANSFER FROM RESERVE FUND** – Report the amount of funds transferred from the reserve fund and used for reimbursable expenses for certified children. Be sure to include corresponding expenses in Section IV.

**FAMILY FEES FOR CERTIFIED CHILDREN** – Report family fees collected for certified children attending CSPP Program.

Fees for noncertified children should be reported under Unrestricted Income.

**INTEREST EARNED ON APPORTIONMENT PAYMENTS** – Report all interest earned on advanced CDE funds for this contract.

**UNRESTRICTED INCOME** – Report income that the donor has not restricted for use for certified children or income the donor has restricted for purposes that are not reimbursable to the contract, including income for services to children not subsidized by the contract.

Head Start Note: Report Head Start funds partnered with part-day preschool to create a full-day of care as Unrestricted Income.

**SECTION IV – REIMBURSABLE EXPENSES:** Report all expenses related to the program for both certified and noncertified children. Include all expenses related to the income reported in Section III plus contract funds. Title 5, Section 18063 regulations require that "Contractors shall report expenditures on an accrual basis." Report costs as they occur rather than when they are actually paid. Please round to whole numbers.

**CERTIFICATED SALARIES** – Salaries paid to employees in positions that require a credential or permit issued by the Commission on Teacher Credentialing, or a related Administrative Services Credential. (Refer to FT&C for staffing qualifications.)

**CLASSIFIED SALARIES** – All other salaries that are not certificated.

**EMPLOYEE BENEFITS** – Employers' contributions to retirement plans and health and welfare benefits.

**BOOKS & SUPPLIES** – Expenditures for books and supplies including costs of sales/use tax, freight, and handling charges.

**SERVICES & OTHER OPERATING EXPENSES** – Expenditures for services, rentals, leases, maintenance contracts, dues, travel, insurance, utilities, legal, and other operating expenditures.



**CAPITAL OUTLAY** – Amounts paid for fixed assets or additions to fixed assets, including land or existing buildings, the improvements of grounds, construction of buildings, additions to buildings, remodeling of buildings, or initial and additional equipment.

As specified in the “Funding Terms & Conditions” (FT&C), purchases for both New and Replacement Equipment may require prior written approval by the CDE, Child Development Division.

**NEW EQUIPMENT**– Expenditures for movable personal property, including equipment such as vehicles, machinery, computer systems, and playground equipment

**EQUIPMENT REPLACEMENT**– Expenditures for equipment replaced on a piece-for-piece basis. These expenditures must be identified for purposes of the calculation of the current expense of education (Education Code Section 41372).

**DEPRECIATION OR USE ALLOWANCE** – Taxes, insurance and maintenance may be claimed as part of actual and allowable costs for buildings or building improvements related to the child development program and equipment necessary for the operation of the program. See the FT&C for more information.

**START-UP EXPENSES** – Start-up (Service Level Exemption) for eligible contractors will be identified on the contract face sheet as a dollar amount and is a service-level exemption which is an amount that may be reimbursed without the required enrollment to earn it.

**START-UP/CLOSE-DOWN EXPENSES** – Similar to Start-Up, seasonal migrant contractors may incur unique costs associated with closing down and starting up agency operations to coincide with the periods of service needed by migrant families.

**BUDGET IMPASSE CREDIT**– Budget Impasse Credit for eligible contractors will be identified on the contract face sheet as a dollar amount and is a service level exemption which is an amount that may be reimbursed without the required enrollment to earn it.

**INDIRECT COSTS** – If claimed, an indirect cost allocation plan must be on file and available for review by the CDE staff and auditors. This rate is applied to budget categories 1000-5000 only in determining the maximum amount of indirect costs that are reimbursable under the contract. Rates are subject to audit verification.

**ADMINISTRATIVE COST** – Costs for activities that do not provide a direct benefit to the children, including any allowance for indirect costs and audits. Reimbursement of administrative costs may not exceed 15 percent of the funds provided.

**COMMENTS** – Provide any information that will assist in understanding unusual circumstances that are reflected in your report and any changes made to cumulative prior period data. Changes in days of operation, variations in enrollment or attendance, and delays in expenditures are some items that require explanations. When a correction is necessary, an amended report is not required (except for the June year-end). Adjustments should be made by reporting the corrected figures in Column A (prior period) of the next report to be filed. Do not use negative figures in any of the columns. Note in the Comments section or on an additional sheet of paper that the data in Column A reflects changes from prior reports, so it will be clear that the current data is correct and not a mistake in transferring the data from Column C of the prior report. When an amended report is submitted, all pages are required (including an original signature).

**NO SUPPLEMENTAL REVENUE** – If your program has no supplemental revenue you may omit Sections V and VI by checking this box. If this box is not checked, you must submit Sections V and VI or this report will be considered incomplete and delinquent.

**SECTION V – SUPPLEMENTAL REVENUE:** Report all supplemental revenue including income such as Head Start, First 5 enhancement funds, other enhancement funds, donations from individuals, foundation grants, corporate grants, or other funds intended to pay for projects or benefits beyond the basic child development services for certified or commingled children.

**SECTION VI – SUPPLEMENTAL EXPENSES:** Expenses listed in this section are to include all expenses related to the income reported in section V. CDE will not reimburse the contractor for any expenses reported on this page. For additional information, see instructions for Section IV, Reimbursable Expenses.



**NAME of CSPP Contractor**

E-MAIL SIGNED HARD COPY & EXCEL VERSION TO THE LEA		Semi-Annual Reporting Form (From LEA to CDE)	
Categories of Spending	Amount spent in the first reporting period	Amount spent in the second reporting period	Total amount spent (Columns B+C)
<b>1000 Certified Salaries</b>			
Increase in salaries	\$ -	\$ -	\$ -
Release Time/Substitutes	\$ -	\$ -	\$ -
Paid Pre-Service Day(s)	\$ -	\$ -	\$ -
Professional Development/coursework reimbursement	\$ -	\$ -	\$ -
Additional staff to reduce adult: child ratios	\$ -	\$ -	\$ -
Additional staff to cover time for PLC/completing ASQs or other assessments	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
<b>Subtotal</b>	\$ -	\$ -	\$ -
<b>2000 Classified Salaries</b>			
Paid Pre-Service Day(s)	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
<b>Subtotal</b>	\$ -	\$ -	\$ -
<b>3000 Benefits</b>			
Other:	\$ -	\$ -	\$ -
<b>Subtotal</b>	\$ -	\$ -	\$ -
<b>4000 Supplies</b>			
Other:	\$ -	\$ -	\$ -
<b>Subtotal</b>	\$ -	\$ -	\$ -
<b>5000 Travel/Equipment/Contractual</b>			
Travel	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Workshop conference/registration fee	\$ -	\$ -	\$ -
Incentives/Teacher stipends	\$ -	\$ -	\$ -
Contracted/Purchased Professional Development Services	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
<b>Subtotal</b>	\$ -	\$ -	\$ -
Other Spending Categories not mentioned (please specify):			
Non-reimbursable bonuses	\$ -	\$ -	\$ -
<b>Grand Total</b>	\$ -	\$ -	\$ -

**CERTIFICATION - I hereby certify that, to the best of my knowledge and belief, the information in this report is accurate and complete**

Signature of CSPP Contractor (Original signature only)	Date
Name and Title (Please Print) :	
Fiscal Contact Name and Title	Date



Fountain Valley School District  
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Steve McLaughlin, Assistant Superintendent, Instruction  
SUBJECT: ***APPROVAL OF PURCHASE BY FOUNTAIN VALLEY SCHOOL DISTRICT OF H/SS MATERIALS FROM THE TEACHERS' CURRICULUM INSTITUTE (TCI) FOR FVSD'S MIDDLE SCHOOL HISTORY/SOCIAL SCIENCE DEPARTMENTS***  
DATE: December 4, 2015

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**Background:**

TCI's online History Alive! programs transform middle school social studies classes into a multi-faceted learning experience. TCI lessons start with a big idea, which is the Essential Question, and incorporate graphic note taking, group work, and step-by-step discovery. Students are the center of instruction that taps a variety of learning styles, allowing students of all abilities to learn and succeed.

During the September 25, 2015 professional development day, history teachers from each of the three middle schools met to collaborate and discuss instructional resources. The team requested a grade level set (6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>) of TCI materials as supplemental materials. The entire FVSD middle school history team will also be provide both site and district release time in order to discuss the utilization of these materials in the classroom.

**Fiscal Impact:**

The cost of the teacher bundles for grades 6-8 is \$2,400 per school for a total of \$7,200. All expenses associated with this purchase will be covered with funds allocated in the District's Local Control Accountability Plan to support the implementation of the Common Core State Standards.

**Recommendation:**

It is recommended that the Board of Trustees approves the purchase of materials from TCI for each of our middle schools.



Thank you for your interest in TCI products. Quotes generated online through our website are not stored or available for TCI employees to access and/or view. Please contact Customer Support at info@teachtci.com or 800-497-6138 if you have any questions or if we can provide you with further assistance.

**Quote date: 11/18/2015**

	Quantity	Price	Extended Price
<b>Teacher Bundle</b>	3	\$800.00	\$2400.00
<b>Duration:</b> 6 Years			
History Alive! The United States Through Industrialism © 2011			
ISBN: N/A			
Item Number: TB-9398-6			
<b>Teacher Bundle</b>	3	\$800.00	\$2400.00
<b>Duration:</b> 6 Years			
History Alive! The Medieval World and Beyond © 2011			
ISBN: N/A			
Item Number: TB-9244-6			
<b>Teacher Bundle</b>	3	\$800.00	\$2400.00
<b>Duration:</b> 6 Years			
History Alive! The Ancient World © 2011			
ISBN: N/A			
Item Number: TB-9091-6			
<b>Subtotal</b>			<b>\$7200.00</b>
Standard Shipping and Handling <sup>1</sup>			\$TBD
Sales Tax <sup>2</sup>			\$TBD
<b>Total</b>			<b>\$7200.00</b>

**SSL Certificates**

And now for the fine print.

**Shipping<sup>1</sup>:** TCI ships all in-stock items for regular domestic orders at the current rate of 5% of the order subtotal or \$5.00 minimum. Packages shipped to Alaska or Hawaii will be sent via 2-day air service at the current rate of 8% of the order subtotal or \$10.00 minimum. Orders can be shipped to any domestic location by 2-day air service at the rate of 8% of order subtotal or \$10.00 minimum. TCI requires 1-3 business days to process all orders, in addition to the time in transit. Delivery dates are not guaranteed. TCI cannot ship to P.O. Box addresses, including APO and FPO addresses. Call Customer Support for international shipping options. All orders ship FOB shipping point.

**Sales Tax<sup>2</sup>:** Sales tax will be applied as appropriate to CA, FL, IL, IN, KY, MI, MO, NJ, TX, VA, and WA orders. Our payment terms are net 30 days from invoice date. **Tax Exempt Status:** Have a tax exempt certificate on file with us? You don't need to do a thing. We'll review your order and automatically remove any sales tax. If you haven't ordered with us before and are tax-exempt, please email us at [info@teachtci.com](mailto:info@teachtci.com) with your school/district tax exempt certificate. Per the State Board of Equalization, TCI is unable to extend a district's exemption status to an individual paying by personal credit card or personal check, even if the purchase is for the benefit of the school.

**Payments:** All orders must be accompanied by a form of payment. We accept district and school purchase orders. Individual or personal orders must be prepaid by credit card, check, or money order.

**Quote Details:** Quotes generated online through our website are not stored or available for TCI employees to access and/or view. This quote is not an offer. Prices are subject to change at any time. Please contact Customer Support at 800-497-6138 if you have any questions—we'd love to talk to you. Peruse our FAQs if you have any purchasing questions.

**Web:** [www.teachtci.com](http://www.teachtci.com)

**Ph:** 800-497-6138

**Fax:** 800-343-6828

**Mail:** TCI, P.O. Box 1327, Rancho Cordova, CA 95741