



Fountain Valley School District

BOARD OF TRUSTEES  
REGULAR MEETING

**AGENDA**

Board Room  
10055 Slater Avenue  
Fountain Valley, CA

**April 14, 2016**

- CALL TO ORDER: 4:30PM
- ROLL CALL
- APPROVAL OF AGENDA

M \_\_\_  
 2<sup>nd</sup> \_\_\_  
 V \_\_\_

**BOARD WORKSHOPS**

**1. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) WORKSHOP**

The Board of Trustees will participate in a workshop in order to review updates to the District’s Local Control Accountability Plan (LCAP) including 2015-16 progress and draft goals and actions.

**2. PEACHJAR WORKSHOP**

Assistant Superintendent of Curriculum and Instruction, Steve McLaughlin, will review and discuss Peachjar, Inc., a leading e-flyer management system.

- PUBLIC COMMENTS

*Speakers may address the Board of Trustees on Closed Session Items. Please comply with procedures listed on the goldenrod form “For Persons Wishing to Address the Board of Trustees” and give the form to the Executive Assistant.*

- CLOSED SESSION

The Board of Trustees will retire into Closed Session to address the following:

- Personnel Matters: *Government Code 54957 and 54957.1*  
 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

*Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.*

- Pupil Personnel: *Education Code 35146*
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Public Employee Performance Evaluation: *Government Code Section 54957 & 54957.1*  
The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.
- OPEN SESSION: 7:00PM
- PLEDGE OF ALLEGIANCE will be led by Boy Scout Troop 1 of Huntington Beach.

### **SPECIAL PRESENTATIONS**

#### **3. RECOGNITION OF NEWLAND SCHOOL STUDENTS**

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from Newland School.

#### **4. RECOGNITION OF PLAVAN SCHOOL STUDENTS**

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement or extraordinary effort. The Board will recognize six outstanding students from Plavan School.

#### **5. RECOGNITION OF NEWLAND SCHOOL PARENT VOLUNTEERS**

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Newland School, the Board shall recognize and thank Craig Daedelow and Nicole Privett.

#### **6. RECOGNITION OF PLAVAN SCHOOL PARENT VOLUNTEERS**

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Plavan School, the Board shall recognize and thank Grace Hile and Marie Tallas.

#### **7. RECOGNITION OF ACSA ADMINISTRATORS OF THE YEAR, JAY ADAMS AND JENNIFER KAJDASZ**

The Board of Trustees will celebrate Region XVII and State ACSA Administrator of the Year and Fountain Valley School District Administrator of the Year, Jay Adams, and Region XVII ACSA Elementary Co-Administrator of the Year, Jennifer Kajdasz.

- RECESS

**BOARD REPORTS AND COMMUNICATIONS**

Board Members will make the following reports and communicate information to fellow Board Members and staff.

**PUBLIC HEARING**

**8. PUBLIC HEARING ON INITIAL CONTRACT PROPOSALS BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND FOUNTAIN VALLEY EDUCATION ASSOCIATION FOR 2016-17**

A public hearing shall be held for the purpose of receiving public comment on the initial contract proposals between the Fountain Valley School District and the Fountain Valley Education Association for the 2016-17 school year. Public input is welcomed.

**PUBLIC COMMENTS**

*Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern. Speakers are requested to limit their presentation to four minutes unless the time is waived by a majority of the Board Members present. If a member of the audience requests a response to their comments, the Board of Trustees may ask the Superintendent/Staff to respond to them personally or in writing after the meeting, or direct that additional information be provided to the Board on a future agenda.*

\*\*\* BOARD MEMBERS WHO WISH TO DISCUSS WITH STAFF ANY ITEMS LISTED UNDER LEGISLATIVE SESSION SHOULD INFORM THE BOARD PRESIDENT AT THIS TIME.

**LEGISLATIVE SESSION**

**9. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

M \_\_\_\_\_  
2<sup>nd</sup> \_\_\_\_\_  
V \_\_\_\_\_

All items listed under the Consent Calendar and Routine Items of Business are considered by the Board of Trustees to be routine and will be enacted by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's Recommendation: The Board of Trustees approves all items listed under the Consent Calendar and Routine Items of Business in one action.

**Routine Items of Business**

- 9-A. Board Meeting Minutes from March 10 regular meeting
- 9-B. Board Meeting Minutes from March 24 special meeting
- 9-C. Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- 9-D. Donations
- 9-E. Warrants
- 9-F. Purchase Order Listing
- 9-G. Budget Adjustments

**Consent Items**

**9-H. RECEIPT OF FOUNTAIN VALLEY EDUCATION ASSOCIATION'S INITIAL PROPOSAL FOR 2016-17**

Superintendent's Comments: It is recommended that the Board of Trustees receives the 2016-17 initial contract proposals of the Fountain Valley Education Association.

**9-I. PRESENTATION OF FOUNTAIN VALLEY SCHOOL DISTRICT'S 2016-17 INITIAL CONTRACT PROPOSALS TO FOUNTAIN VALLEY EDUCATION ASSOCIATION**

Superintendent's Comments: It is recommended that the Board of Trustees approves the 2016-17 initial contract proposals of the Fountain Valley School District to the Fountain Valley Education Association.

**9-J. APPROVAL OF SETTLEMENT WITH MARINE SHALE PROCESSORS SITE PRP GROUP**

Superintendent's Comments: It is recommended that the Board of Trustees approves the settlement agreement with Marine Shale Processors Site PDP Group in the amount of \$2,800.00.

**9-K. APPROVAL OF SCOPE OF WORK WITH GOVERNMENT FINANCIAL STRATEGIES, INC., FOR THE COMMUNITY COMMITTEE MEETINGS**

Superintendent's Comments: It is recommended that the Board of Trustees approves the scope of work with Government Financial Strategies, Inc., for the community committee meetings.

**9-L. MEMORANDUM OF UNDERSTANDING BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND FOUNTAIN VALLEY EDUCATION ASSOCIATION REGARDING EDUCATION CODE 44977.5 "BABY BONDING"**

Superintendent's Comments: It is recommended that the Board of Trustees approves the Memorandum of Understanding regarding Education Code 44977.5 "Bonding Leave".

**9-M. APPROVAL OF CONTRACT FOR DELIVERY OF AUTOMATED EMAIL DISTRIBUTION OF FLYERS BETWEEN FOUNTAIN VALLEY SCHOOL DISTRICT AND PEACHJAR, INC.**

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract entered into by and between Fountain Valley School District and Peachjar, Inc., for the delivery of automated email distribution of flyers.

**9-N. APPROVAL OF PROPOSAL LETTER WITH CUSHMAN & WAKEFIELD FOR APPRAISAL SERVICES**

Superintendent's Comments: It is recommended that the Board of Trustees authorizes the Superintendent or designee to sign all required documents related to the appraisal.

**9-O. SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Superintendent's Comments: It is recommended that the Board of Trustees approves the Special Education Settlement Agreement covering the family-selected assessments and the attorney fees as detailed in the attached memo.

**9-P. APPROVAL OF CONTRACT BETWEEN THE IRVINE MATH PROJECT (IMP) AND FOUNTAIN VALLEY SCHOOL DISTRICT TO PROVIDE SUPPORT IN THE IMPLEMENTATION OF COMMON CORE MATH STANDARDS IN OUR MIDDLE SCHOOLS**

Superintendent's Comments: It is recommended that the Board of Trustees approves the contract for professional development services with the Irvine Math Project.

**9-Q. AWARD THE CONTRACT TO PARAGON SYSTEMS, INC. IN THE AMOUNT OF \$56,694.11 TO INSTALL CAT6 WIRING IN CLASSROOMS**

Superintendent's Comments: It is recommended that the Board of Trustees approve the contract entered into by and between FVSD and Paragon Systems Inc., for the purpose of installing CAT6 wiring in classrooms.

**9-R. AWARD THE CONTRACT TO DATALINK IN THE AMOUNT OF \$320,750.94 TO PROVIDE AND MOUNT WIRELESS ACCESS POINTS IN CLASSROOMS**

Superintendent's Comments: It is recommended that the Board of Trustees awards the contract to DataLink Inc. for the amount of \$320,750.94 for the purpose of providing and mounting Wireless Access Points in classrooms.

**9-S. RATIFICATION OF CONTRACTS FOR PROFESSIONAL DEVELOPMENT SERVICES ON FOUNTAS & PINNELL READING ASSESSMENTS WITH TRAINERS, EVAN GRANDON AND MARCIA FRIES, AT GISLER SCHOOL**

Superintendent’s Comments: It is recommended that the Board of Trustees ratifies the contracts for Evan Grandon and Marcia Fries for professional development services at Gisler School.

**9-T. NON-PUBLIC AGENCY CONTRACTS**

Superintendent’s Comments: Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contracts be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payments.

Non-Public School/Agency	100% Contract Cost	Effective Dates
Approach Learning and Assessment	\$ - 690.88	3/2/16-6/30/16
Educational Testing and Assessment, Inc.	\$5,000	7/1/15-6/30/16

**SUPERINTENDENT’S COMMENTS/NEW ITEMS OF BUSINESS**

The Board President will receive any announcements concerning new items of business from board members or the superintendent.

- CLOSED SESSION
- APPROVAL TO ADJOURN

**The next regular meeting of the Fountain Valley School District Board of Trustees is on Thursday, May 5, 2016 at 7:00pm**

*A copy of the Board Meeting agenda is posted on the District’s web site (www.fvsvd.us). Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent’s Office at 10055 Slater Avenue, Fountain Valley, CA 92708 or call 714.843.3255 during normal business hours.*

*Regular Board meeting proceedings are tape recorded.*

Reasonable Accommodation for any Individual with a Disability: Any individual with a disability who requires reasonable accommodation to participate in a board meeting may request assistance by contacting the Superintendent’s office: 10055 Slater Avenue, Fountain Valley, CA 92708 or call (714) 843-3255 or FAX (714) 841-0356.

Board meeting of April 14, 2016



Fountain Valley School District  
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Julianne Hoefer, Director, Assessment and Accountability  
SUBJECT: **LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)  
WORKSHOP**  
DATE: April 8, 2016

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**Background:**

The Board of Trustees will participate in a workshop in order to review updates to the District's Local Control Accountability Plan (LCAP) including 2015-16 progress and draft goals and actions.

Board meeting of April 14, 2016



Fountain Valley School District  
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Steve McLaughlin, Assistant Superintendent, Instruction  
SUBJECT: **REVIEW AND DISCUSSION REGARDING PEACHJAR, INC.  
MANAGEMENT SYSTEM FOR DISTRICT-APPROVED FLYERS**  
DATE: April 8, 2016

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**Background:**

Assistant Superintendent of Curriculum and Instruction, Steve McLaughlin, will review and discuss Peachjar, Inc., a leading eflyer management system.



Fountain Valley School District  
Curriculum/Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Steve McLaughlin, Ed.D., Assistant Superintendent, Instruction  
SUBJECT: **STUDENT RECOGNITION PROGRAM: NEWLAND**  
DATE: March 25, 2016

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**Background:**

One of the interests of the Board of Trustees is to broaden their recognition program to include students demonstrating improvement in a variety of areas and levels. Each elementary school will recognize one student per grade level and each middle school two students per grade level. Students will be selected by their principal and teachers based on the following criteria:

- extraordinary effort
- achievement
- improvement

At the Board Meeting on April 14, 2016, the following six students from **Newland School** will be recognized:

**Newland School**

Kindergarten  
First Grade  
Second Grade  
Third Grade  
Fourth Grade  
Fifth Grade

Jaidyn Johnson  
Emma Kraber  
Dylan Daedelow  
Kassidy Nguyen  
Giovanni Patriarca  
Cosette Monson



Fountain Valley School District  
Curriculum/Instruction

M E M O R A N D U M

TO: Board of Trustees  
FROM: Steve McLaughlin, Ed.D., Assistant Superintendent, Instruction  
SUBJECT: **STUDENT RECOGNITION PROGRAM: PLAVAN**  
DATE: March 25, 2016

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**Background:**

One of the interests of the Board of Trustees is to broaden their recognition program to include students demonstrating improvement in a variety of areas and levels. Each elementary school will recognize one student per grade level and each middle school two students per grade level. Students will be selected by their principal and teachers based on the following criteria:

- extraordinary effort
- achievement
- improvement

At the Board Meeting on April 14, 2016, the following six students from **Plavan School** will be recognized:

**Plavan School**

Kindergarten  
First Grade  
Second Grade  
Third Grade  
Fourth Grade  
Fifth Grade

Adam Jabbari  
Micah Nguyen  
Pierce Singh  
Kyra Do  
Goten Huynh  
Ian Bui



SO 15-16/B16-42  
Fountain Valley School District  
Superintendent's Office

MEMORANDUM

TO: Board of Trustees  
FROM: Mark Johnson, Ed.D., Superintendent  
SUBJECT: **RECOGNITION OF PARENT VOLUNTEERS: NEWLAND SCHOOL**  
DATE: April 8, 2016

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**Background:**

It is an interest of the Board of Trustees to acknowledge parent volunteers from all our school sites. At this board meeting, parent volunteers from Newland School will be recognized.

Volunteers are selected by the principal and/or Parent Teacher unit at the school and are honored for their diligent and loyal commitment to students and staff. Any of the following criteria may be considered when a school selects its volunteers for recognition by the Board of Trustees:

- The person selected has shown a consistent commitment to the school.
- The person selected is dependable.
- The person selected has performed acts of service which genuinely aid school staff such as serving as room parent, performing bookkeeping or tallying for fund raising activities, serving as a volunteer for music, art or theater presentations, assisting in a classroom, the library or student store, or serving as a chaperone for school activities.
- The person selected can be counted on to see a project through to its conclusion.
- The person selected has regularly performed a service that provides special mentoring, support or motivation to one or more students.

I am proud to name the outstanding and deserving volunteers being recognized from Newland School:

**Newland School**

♥ Craig Daedelow  
♥ Nicole Privett



SO 15-16/B16-43  
Fountain Valley School District  
Superintendent's Office

MEMORANDUM

TO: Board of Trustees  
FROM: Mark Johnson, Ed.D., Superintendent  
SUBJECT: **RECOGNITION OF PARENT VOLUNTEERS: PLAVAN SCHOOL**  
DATE: April 8, 2016

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**Background:**

It is an interest of the Board of Trustees to acknowledge parent volunteers from all our school sites. At this board meeting, parent volunteers from Plavan School will be recognized.

Volunteers are selected by the principal and/or Parent Teacher unit at the school and are honored for their diligent and loyal commitment to students and staff. Any of the following criteria may be considered when a school selects its volunteers for recognition by the Board of Trustees:

- The person selected has shown a consistent commitment to the school.
- The person selected is dependable.
- The person selected has performed acts of service which genuinely aid school staff such as serving as room parent, performing bookkeeping or tallying for fund raising activities, serving as a volunteer for music, art or theater presentations, assisting in a classroom, the library or student store, or serving as a chaperone for school activities.
- The person selected can be counted on to see a project through to its conclusion.
- The person selected has regularly performed a service that provides special mentoring, support or motivation to one or more students.

I am proud to name the outstanding and deserving volunteers being recognized from Plavan School:

**Plavan School**

♥ Grace Hile  
♥ Marie Tallas

Board meeting of April 14, 2016



Fountain Valley School District  
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Mark Johnson, Ed.D., Superintendent  
SUBJECT: **RECOGNITION OF ACSA ADMINISTRATORS OF THE YEAR,  
JAY ADAMS AND JENNIFER KAJDASZ**  
DATE: April 8, 2016

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**Background:**

The Board of Trustees will celebrate Region XVII and State ACSA Administrator of the Year and Fountain Valley School District Administrator of the Year, Jay Adams, and Region XVII ACSA Elementary Co-Administrator of the Year, Jennifer Kajdasz.

**NOTICE OF PUBLIC HEARING**

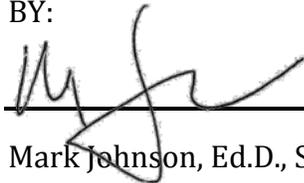
FOUNTAIN VALLEY SCHOOL DISTRICT

**INITIAL CONTRACT PROPOSALS BETWEEN  
FOUNTAIN VALLEY SCHOOL DISTRICT  
AND  
FOUNTAIN VALLEY EDUCATION ASSOCIATION  
For 2016-2017**

Notice is hereby given that the Board of Trustees of the Fountain Valley School District, at its meeting to be held on April 14, 2016 at 7:00 p.m. in the Board Room located at 10055 Slater Avenue, Fountain Valley, CA, will conduct a public hearing on the initial contract proposal between the Fountain Valley School District and the Fountain Valley Education Association.

**FOUNTAIN VALLEY SCHOOL DISTRICT**

BY:



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Mark Johnson, Ed.D., Superintendent

03/30/16

Date

**Fountain Valley School District**  
Superintendent's Office

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

10055 Slater Avenue  
Fountain Valley, CA 92708

**March 10, 2016**

**MINUTES**

President Galindo called the regular meeting of the Board of Trustees to order at 5:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo	President
Sandra Crandall	President Pro Tem
Lisa Schultz	Clerk
Jim Cunneen	Member
Ian Collins	Member

President Galindo asked the Board and audience to observe a moment of silence in honor of teacher Wendy Baker, noting that she will be greatly missed by our Fountain Valley family.

MOMENT OF SILENCE  
IN HONOR OF WENDY  
BAKER

**Motion:** Mr. Collins moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mr. Cunneen

Vote: 5-0

**BOARD WORKSHOPS**

Assistant Superintendent Christine Fullerton was joined by architectural firm, LPA, Inc., to update the Board on the creation of the Fountain Valley School District Facilities Master Plan. Mrs. Fullerton opened the workshop by commending LPA on their work to date and their ability to include the input of our stakeholders. She then turned the workshop over to Don Pender from LPA. Mr. Pender reviewed the proposed schedule, events to date and upcoming events. He reviewed drafting guiding principles, as put together by our stakeholders, including: valuing and reflecting the district's community spirit, supporting the spirit of the mission of the district, facilities are planned to be relevant well into the future, students learn in spaces that support their health, and planning and designing of future facilities will maintain the focus on inclusion, engagement and transparency.

FACILITIES MASTER  
PLAN WORKSHOP

He reviewed the past program. He also provided a summary of the conditions assessments completed at each site, buildings, mechanical needs and electrical needs. In addition, he reviewed a sample facility condition assessment. He reviewed a summary of principals' input on site priorities, noting the importance placed on air quality and learning environment. He reviewed the stakeholder survey results including teacher responses, noting the importance placed on improvement of general classroom spaces. He then reviewed concepts that came out of the meetings of the Facilities Committee, including ideas regarding learning spaces, sustainability, environmental quality and inspiring spaces.

The Board of Trustees participated in a workshop to review the process used to update the District's Local Control Accountability Plan (LCAP). Assistant Superintendent, Instruction, Dr. Steve McLaughlin and Director, Assessment and Accountability, Dr. Julianne Hoefer, led the Board through a review of the process used regarding the LCAP including: a review of LCAP basics, a timeline for the process established, and stakeholder input. Dr. McLaughlin reviewed a brief history of LCAP, in general and specifically in our District, including: the purpose of the LCAP, the timeline regarding adoption and updating, and the eight state priorities included in the LCAP. Dr. Hoefer reviewed the 2015-16 LCAP timeline, including: the schedule for the LCAP leadership team meetings, OCDE's review in mid-April, and a public hearing at the June 16 meeting prior to approval of the LCAP at the June 30 meeting. She reviewed the members of the expanded LCAP leadership team and the focus of each of the LCAP leadership team's meetings to date including: reflecting on the present, thinking about the future and ensuring stakeholder voice. She also reviewed opportunities for input from students, parent and community members, and staff. And she reviewed the timeline for finalizing the LCAP including the May 10<sup>th</sup> meeting where the focus will be bringing it all together.

LOCAL CONTROL  
ACCOUNTABILITY  
PLAN (LCAP)  
WORKSHOP

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mrs. Galindo announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release;

evaluation of employee performance;  
complaints/charges against an employee; other  
personnel matters.

- Pupil Personnel: *Education Code 35146*  
Student expulsion(s) or disciplinary matters for  
violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and  
CSEA Bargaining Units with the Board’s designated  
representative, Cathie Abdel.
- Public Employee Performance Evaluation:  
*Government Code Section 54957 & 54957.1*  
Update and review of negotiations with the FVEA and  
The Board will meet in closed session to discuss the  
annual performance evaluation of the superintendent.

The public portion of the meeting resumed at 7:00pm.

PLEDGE OF  
ALLEGIANCE

Girl Scout Troop 3609 led the Pledge of Allegiance.

President Galindo requested that the audience observe a moment  
of silence in honor of Masuda teacher, Wendy Baker.

Moment of Silence in  
Honor of Wendy Baker

**SPECIAL PRESENTATIONS**

It is an interest of the Board of Trustees to celebrate those  
employees that go above and beyond the call of duty. The Board  
of Trustees joined staff, parents and the community in celebrating  
Classified Heroes Jason Carrico, Scott Hojnacki and Tamara  
Snyder for their exemplary actions and quick thinking on behalf  
of our students and families.

APPRECIATION TO  
CLASSIFIED HEROES  
JASON CARRICO, SCOTT  
HOJNACKI AND  
TAMARA SNYDER

It is an interest of the Board of Trustees to recognize students  
who display high achievement, improvement or extraordinary  
effort. The Board recognized six outstanding students from Cox  
School including: Trajan Panas (K), Mason Smith (1<sup>st</sup>), Mary  
Frey (2<sup>nd</sup>), Gierge Hanna (3<sup>rd</sup>), Cassidy Trounce (4<sup>th</sup>) and Brianna  
Zaffina (5<sup>th</sup>). The Board joined parents, staff and the community  
in celebrating the accomplishments of these students.

RECOGNITION OF COX  
SCHOOL STUDENTS

It is an interest of the Board of Trustees to recognize students  
who display high achievement, improvement or extraordinary  
effort. The Board recognized six outstanding students from

RECOGNITION OF  
GISLER SCHOOL  
STUDENTS

Gisler School including: Danielle Carpentier (K), Wyatt Campbell (1<sup>st</sup>), Mae Oster (2<sup>nd</sup>), Maxwell Ma (3<sup>rd</sup>), Jessica Grimes (4<sup>th</sup>) and Autumn Derring (5<sup>th</sup>). The Board joined parents, staff and the community in celebrating the accomplishments of these students.

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Cox School, the Board recognized and thanked Rachel Chisnall and Rosalia Escutia. The Board joined staff and the community in thanking these parents for their dedication to Cox School.

RECOGNITION OF COX  
SCHOOL PARENT  
VOLUNTEERS

It is an interest of the Board of Trustees to recognize outstanding parent volunteers who give generously of their time and talents to our schools. From Gisler School, the Board recognized and thanked Kendra Bailey and James Bailey. The Board joined staff and the community in thanking these parents for their dedication to Gisler School.

RECOGNITION OF  
GISLER SCHOOL  
PARENT VOLUNTEERS

Following the special presentations, the Board took a brief recess for cookies and photos. The regular meeting resumed at 8:11pm.

**STAFF REPORTS AND PRESENTATIONS**

Assistant Superintendent, Business, Chris Fullerton presented and reviewed with the Board of Trustees the Second Interim Report for the Fountain Valley School District. Mrs. Fullerton began by reviewing the mission statement of the District. She provided as well a review of the State economy, noting that although State General Fund Revenues are higher than projected for 2015-16 and State unemployment is at the lowest since the recession, the economy is still unstable. She reviewed the Governor’s January proposal, noting \$63.2 billion for K-12 education and the Proposition 98 maintenance factor is expected to be repaid in 2016-17. In addition, she reviewed Second Interim assumptions including ADA of 6243. Following this, she reviewed Second Interim revenue and changes since First Interim, and Second Interim Expenditures and changes since First Interim. Mrs. Fullerton also reviewed the General Fund balance for the District, noting an ending fund balance of \$9,210,966, a decrease of \$1,309,285 from First Interim. She noted as well that the District is not deficit spending. She reviewed multiyear projections and assumptions and the District’s Fund 40 investment. In closing, she reviewed the budget calendar, highlighting events between

SECOND INTERIM  
REPORT PRESENTATION  
(WRITTEN AND ORAL)

now and June 30<sup>th</sup> when the Board will adopt the 2016-17 budget.

## **BOARD REPORTS AND COMMUNICATIONS**

Mrs. Schultz noted some important work being done in the District surrounding professional development including: CGI training, collaboration on content teams at our middle schools, work on our reading and writing program, and Dr. Sandra Kaplan's training on Depth and Complexity. She noted pride in this work and commended Dr. McLaughlin, Dr. Hoefler and Mrs. Robinson on their leadership efforts. She also noted participating in the Facilities workshop this evening and commended Mr. Hastie and Mrs. Fullerton on their efforts. Lastly, she attended the 4<sup>th</sup> District PTA Sacramento Safari.

Mrs. Crandall commended our Classified Heroes honored this evening. Her activities since the last meeting included: Government Leaders Prayer Breakfast, PTA HUC Founder's Day luncheon, Chamber of Commerce Leadership Award luncheon, memorial services for Doris McCann, Facilities Committee meeting, PAGE meeting, OCSBA/ACSA dinner meeting, opening ceremonies for FV Little League and Pony Baseball, Boy Scout Blue and Gold dinner, FV Police and FV Fire annual basketball game, 50<sup>th</sup> anniversary celebration of FVHS, Kindergarten information meeting, fourth evening CGI training for TK-2 teachers, FAPE University presentation for Special Education personnel, and she presented the Community Volunteer Academy presentation on K-2 math.

Mr. Collins' activities since the last meeting included: Planning meeting for Assistance League Operation School Bell, Government Leaders Prayer Breakfast, tours of Newland, Plavan and Tamura, SPC meeting, OCSBA/ACSA dinner meeting and PAGE meeting, 50<sup>th</sup> anniversary celebration of FVHS, Foundation meeting, and the Facilities Committee meeting.

Mr. Cunneen's activities since the last meeting included: tours of Talbert, Cox, Masuda, Gisler and Fulton, FV Chamber of Commerce monthly breakfast, OCSBA/ACSA dinner meeting, Facilities Committee meeting, FV Rotary Most Improved Student presentation, and opening day for FV Little League.

Mrs. Galindo's activities since the last meeting included: tours of Gisler and Fulton, PAGE meeting, OCSBA/ACSA dinner meeting, Plavan 3<sup>rd</sup> grade wax museum, SPC meeting, and

Chamber of Commerce Business Leaders Awards Luncheon. She called attention as well to the recently approved wall to wall Wifi contract.

**PUBLIC HEARINGS**

A public hearing was held for the purpose of receiving public comment on the use of Educator Effectiveness funds by the Fountain Valley School District. Public input was welcomed. There were no requests to speak and the hearing was closed.

**PUBLIC HEARING  
EDUCATOR  
EFFECTIVENESS FUNDS**

**PUBLIC COMMENTS**

There were no requests to address the Board.

**PUBLIC COMMENTS**

**LEGISLATIVE SESSION**

**Motion:** Mr. Collins moved to approve the 2015-16 Second Interim Report.

**APPROVAL OF 2015-16  
SECOND INTERIM  
REPORT**

**Second:** Mrs. Crandall

**Vote:** 5-0

**Motion:** Mr. Collins moved to approve the eight candidates brought forward for the 2016 CSBA Delegate Assembly Election – Region 15.

**2016 CSBA DELEGATE  
ASSEMBLY ELECTION  
– REGION 15**

**Second:** Mrs. Shultz

**Vote:** 5-0

**Motion:** Mr. Collins moved to approve the Consent Calendar.

**CONSENT  
CALENDAR/  
ROUTINE ITEMS OF  
BUSINESS**

**Second:** Mr. Cunneen

**Vote:** 5-0

The Consent Calendar included:

- Board Meeting Minutes from the February 11 regular meeting
- Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)
- Donations
- Warrants

- Purchase Order Listing
- Budget Adjustments
- Resolution 2016-14: Compensation to Board Member Ian Collins for missed meeting on February 11 due to illness
- Approval of Agreement to Lease Metered Mail Equipment from Pitney Bowes
- Approval of Contract with Dell Secureworks, Inc., in the Amount of \$8,915 to Provide Active Firewall Monitoring
- Resolution 2016-15: Appreciation to Classified Heroes Jason Carrico, Scott Hojnacki and Tamara Snyder
- Non-Public Agency Contracts

Non-Public School/Agency	100% Contract Cost	Effective Dates
Professional Tutors of America, Inc.	\$3,000	2/11/16-6/30/16

### **SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS**

Dr. Johnson        Congratulated the students and parents honored this evening from Cox and Gisler. He thanked Dr. Hoefler and Dr. McLaughlin for their LCAP workshop this evening. In addition, he thanked Mrs. Fullerton for the LPA workshop this evening and he thanked Mrs. Christine Currasco for encouraging her peers to participate in the CGI 3-5 training. He commended the participants in the 4<sup>th</sup> TK-2 CGI training, noting that they are moving faster than any other group he has seen implement it. He commended their willingness to participate and attend night trainings. In addition, he noted the April 19<sup>th</sup> District Art Show, noting that he is looking forward to increased attendees. He highlighted the planned food trucks, art activities and art on display. In addition, he noted the April 23<sup>rd</sup> Taste of Fountain Valley and the parent LCAP survey that recently went out. He thanked Mrs. Crandall for her continued running of the Community Volunteer Academy. He noted the amazing people throughout this District, stating that this evening we had the opportunity to celebrate three remarkable people that we are blessed to have in our district. Lastly, he commented that Sumarlei Martone showed great courage and he is grateful to her for being here tonight. He extended condolences to the family of Wendy Baker and commended Jay Adams,

Jennifer Kajdasz and the Masuda staff in their dealing with this difficult challenge. He also commended Cara Robinson and our counseling staff for their support.

Mr. Collins        Noted that both Jason and Scott worked on grounds. He commended their work and humble disposition.

**ADJOURNMENT**

**Motion:**        Mr. Cunneen moved to adjourn the meeting at 8:59pm.

Second:         Mrs. Schultz

Vote:            Unanimously approved

/rl

**Fountain Valley School District**  
Superintendent's Office

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**

10055 Slater Avenue  
Fountain Valley, CA 92708

**March 24, 2016**

**MINUTES**

President Galindo called the special meeting of the Board of Trustees to order at 3:00pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo	President
Sandra Crandall	President Pro Tem
Lisa Schultz	Clerk
Jim Cunneen	Member
Ian Collins	Member

**Motion:** Mr. Collins moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Schultz

Vote: 5-0

Mr. Cunneen led the Pledge of Allegiance.

PLEDGE OF  
ALLEGIANCE

**BOARD WORKSHOPS**

Dr. Johnson opened the workshop by briefly reviewing the work of the Facilities Committee and the Facilities Master Plan Committee, noting that all of this work has been done in a manner that is thoughtful, transparent, engaging and inclusive and with integrity. He thanked the Board for their efforts to date and commended LPA as well for their work on the Facilities Master Plan. Assistant Superintendent, Business Services, Christine Fullerton was joined by Keith Weaver, Government Financial Strategies, Inc., to review and discuss strategies for engaging the community in the outcome of the Facilities Master Plan. Mr. Weaver reviewed the work to date completed by the Facilities Committee and the Facilities Master Plan Committee, noting the recommendation to further engage the community in order to develop solutions through the creation of a committee. Those invited to participate in the committee would include parents,

COMMUNITY  
OUTREACH  
REGARDING  
FACILITIES MASTER  
PLAN WORKSHOP

students, district staff, and those who live or work in the community. Trustees will receive an information presentation and written report from committee members. The committee will meet once a week for four weeks. He reviewed the topics for discussion including: introduction to the District's facilities, introduction to school funding, the District's budget and facilities funding sources, discussion of public information and community outreach and development of a consensus report. He noted that this report will be based upon consensus decision-making, a process that seeks agreement, is collaborative, builds relationships, and sets the stage for a more engaged community with a deeper understanding of the District's challenges and opportunities. He reviewed the proposed format for each of the four meetings including discussion groups where small groups will focus on classroom learning, accountability and finance, technology, outdoor spaces or safety and security. In addition, he reviewed the process for the committee, including four meetings centered on four topics, once a week for one month, in May, without homework, where participants are expected to commit to the entire process. He explained that District staff will have the opportunity to facilitate the committee process but committee members will be asked to chair and report on their discussions. Committee members will also be invited to take tours of the sites. The goals of the committee and process for committee members include a feeling that members learn something they did not already know; a feeling of having contributed to the process and that the process was worthwhile; and support of the District doing X (X being the recommendation of the consensus report). Lastly, he reviewed next steps including: meetings with District cabinet to prepare for the community committee, conducting public information research for discussion at the community committee, and a communication effort to participate in the committee; weekly meetings of the committee in May and the Board receiving a report on the community committee results in June; and finally, the Board asking to provide direction on implementation of committee results.

It was discussed that the estimated cost of the above process and a survey of the community, each costing approximately \$25,000, would be between \$50,000-\$55,000.

The Board discussed the necessity of conducting a survey of the community as a part of this process. Mrs. Crandall, Mr. Cunneen and Mrs. Galindo noted an interest in relying on the survey conducted and presented to the Board in December 2014.

The Board discussed as well those individuals that should be included in the committee, specifically whether participants should include individuals that work within the District while not

living in the District.

Following discussion, the Board gave direction to staff to move forward with the strategy presented this evening to engage the community. In addition, it was noted that potentially, at a future meeting, additional research regarding a survey could be shared with the Board for their further discussion.

**PUBLIC COMMENTS**

There were no requests to address the Board.

**PUBLIC COMMENTS**

**LEGISLATIVE SESSION**

Mr. Collins requested that Item 2A Approval of the 2016 Special Education Extended School Year Program and August Program be pulled for separate vote.

**CONSENT  
CALENDAR/  
ROUTINE ITEMS OF  
BUSINESS**

**Motion:** Mrs. Crandall moved to approve the Consent Calendar, with the exception of Item 2A.

Second: Mr. Cunneen

Vote: 5-0

**Motion:** Mr. Cunneen moved to approve Item 2A Approval of the 2016 Special Education Extended School Year Program and August Program on the Consent Calendar.

Second: Mr. Collins

Mr. Collins commended the work of the Fountain Valley Schools Foundation on the selection process for a director for their upcoming Summer Enrichment Academy, to be held during a similar timeframe as the District’s Extended School Year Program and August Program.

Vote: 5-0

The Consent Calendar included:

- Approval of the 2016 Special Education Extended School Year Program and August Program
- Approval of Consulting Services Agreement with Total Compensation Systems, Inc., for Retiree Health and Actuarial Study

**SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS**

Dr. Johnson Thanked Mrs. Fullerton and Mr. Weaver for their extensive work in preparing for the presentation this evening. He also thanked the Board for their direction to move forward with the engagement strategy, noting that he is confident that this process will have the four components discussed earlier this evening including: thoughtfulness, transparency, and an engaging and inclusive process, conducted with integrity.

There were no requests to address the Board prior to closed session.

PUBLIC COMMENTS

Mrs. Galindo announced that the Board would retire into Closed Session. Action was not anticipated. The following was addressed:

CLOSED SESSION

- Personnel Matters: *Government Code 54957 and 54957.1*  
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
- Pupil Personnel: *Education Code 35146*  
Student expulsion(s) or disciplinary matters for violation of Board Policy 5144.1.
- Negotiations: *Government Code 54957.6*  
Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
- Conference with Legal Counsel—Anticipated Litigation: *Government Code Section 54956.9*  
Significant exposure to litigation pursuant to paragraphs (d)(2) and (e)(3) of Government Code Section 54956.9: 1 case

**ADJOURNMENT**

**Motion:** Mr. Collins moved to adjourn the meeting at

5:04pm.

Second: Mr. Cunneen

Vote: Unanimously approved

/rl

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL ITEMS FOR APPROVAL  
April 14, 2016**

**1.0 EMPLOYMENT FUNCTIONS:**

1.1 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING CERTIFICATED LEAVES OF ABSENCE:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
1.1.1	Costigan, Kimberly	Newland	¾ Combo	Maternity	06/03/2016
1.1.2	Quinn, Lauren	Masuda	Science	Maternity	02/01/2016
1.1.3	Richards, Jill	Cox	Kindergarten	Maternity	04/04/2016
1.1.4	Roquemore, Nicole	Newland	Kindergarten	Maternity	03/04/2016
1.1.5	Barnes, Kristen	Newland	2 <sup>nd</sup> Grade	Medical	02/29/2016

1.2 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE MODIFIED DAY, SPORT TOURNAMENT, START AND END DATES, AND CLASSIFIED HOLIDAY CALENDARS FOR 2016-2017 SCHOOL YEAR (see attachments).

1.3 ASSISTANT SUPERINTENDENT, PERSONNEL HAS ACCEPTED THE RESIGNATION OF THE TEACHER ON LEAVE TERI HOWARTH EFFECTIVE 06/24/2016.

1.4 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING CERTIFICATED JOB DESCRIPTIONS FOR TEACHERS ON SPECIAL ASSIGNMENT(TOSA):

1.4.1 TK-5<sup>th</sup> Grade English Language Arts and Literacy

1.4.2 TK-5<sup>th</sup> Grade Math

1.4.3 TK-8<sup>th</sup> Grade Instructional Support

1.4.4 6-8<sup>th</sup> Grade English Language Arts and Literacy

1.4.5 6-8<sup>th</sup> Grade Math

1.5 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING NEW CERTIFICATED EMPLOYEE, JENIFER HUGHES AT MASUDA MIDDLE SCHOOL ON TEMPORARY CONTRACT EFFECTIVE APRIL 4, 2016 and ENDING ON OR BEFORE JUNE 23, 2016.

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL ITEMS FOR APPROVAL  
April 14, 2016**

**2.0 EMPLOYMENT FUNCTIONS**

2.1 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE FOLLOWING CLASSIFIED LEAVE OF ABSENCE:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
2.1.1	Rico, Monique	Cox	P/S Instructor	Maternity	03/21/2016

2.2 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS THE APPROVAL OF THE FOLLOWING NEW CLASSIFIED EMPLOYEES:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
2.2.1	Linnes, Ashley	Newland	Behavior Intervention Asst.	03/07/2016
2.2.2	Acosta, Krystal	Oka CDC	P/S Instructor	03/24/2016
2.2.3	Gibson, Carla	Oka	ESP Aide	04/04/2016
2.2.4	Arnett, Autumn	Talbert	Food Service Worker	04/04/2016
2.2.5	Burbage, Heather	Plavan	Licensed Vocational Nurse	04/04/2016
2.2.6	Nesheiwat, Amy	Masuda	Food Service Worker	04/18/2016
2.2.7	Beck, Casey	Tamura, Gisler, Oka, Courreges & Masuda	Field Support/Help Desk Tech	04/11/2016

2.3 ASSISTANT SUPERINTENDENT, PERSONNEL HAS ACCEPTED THE RESIGNATION OF THE FOLLOWING CLASSIFIED EMPLOYEE:

	<u>EMPLOYEE</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
2.3.1	McCombs, Heather	Business	Purchasing Technician	04/05/2016

2.4 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE PROBATIONARY DISMISSAL OF CLASSIFIED EMPLOYEE # 3711, LISCENCED VOCATIONAL NURSE AT PLAVAN SCHOOL . EFFECTIVE 03/25/2016.

2.5 ASSISTANT SUPERINTENDENT, PERSONNEL REQUESTS APPROVAL OF THE REVISED CLASSIFIED, CLASSIFIED MANAGEMENT AND CONFIDENTIAL SALARY SCHEDULES EFFECTIVE 07/01/2015 (see attachments).

**3.0 WORKSHOP/CONFERENCE ATTENDANCE:**

	<u>NAME</u>	<u>ATTENDING</u>	<u>LOCATION</u>	<u>COST</u>	<u>BUDGET</u>	<u>DATES</u>
3.1	Johnson, Mark	CA City Superintendent's Conference	San Diego, Ca	Actual & Necessary	012719165 -5210	April 28-29, 2016
3.2	Collins, Ian	CSBA Delegate Assembly	Sacramento, Ca	Actual & Necessary	012719166 -5210	May 13-15, 2016

**FOUNTAIN VALLEY SCHOOL DISTRICT  
PERSONNEL ITEMS FOR APPROVAL**

April 14, 2016

**INSTRUCTION**

4.0 **CONFERENCE/WORKSHOP ATTENDANCE**

	<u>NAME</u>	<u>ATTENDING</u>	<u>LOCATION</u>	<u>COST</u>	<u>BUDGET</u>	<u>DATE</u>
4.1	BASIC AUDIOMETRY AND HEARING PROBLEMS COURSE	Melanni Evans, District Nurse	Cal State University, San Bernardino (on-line course)	Actual & Necessary	010019961-5210	April 11, 2016 to June 16, 2016

**REASON FOR LATE SUBMITTAL: Information received too late for prior month's Board approval.**

4.2	CSHA CONVENTION 2016	Antoinette Gaglione, SLP Dori Arko, SLPA	Anaheim, CA	Actual & Necessary	010019961-5210	April 28, 2016 thru May 1, 2016
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# FOUNTAIN VALLEY SCHOOL DISTRICT

## PERSONNEL

TO: ALL CERTIFICATED EMPLOYEES  
FROM: Cathie Abdel, Assistant Superintendent, Personnel  
SUBJECT: **2016-2017 Calendar of Modified Days**  
DATE: March 22, 2016

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Please be advised of the following designations for modified day for the **2016-2017** School Year.

### September

1 Staff Development #1  
8 Teacher Planning  
15 Back-to-School TK-5/Site Planning 6-8  
22 Back-to-School 6-8/Site Planning TK-5  
29 Teacher Planning

### February

2 Site Planning  
9 Teacher Planning  
15-17 Parent Conferences  
23 Site Planning/Special Ed

### October

6 Site Planning  
13 Site Planning/Special Ed  
20 Teacher Planning  
24-28 Parent Conferences

### March

2 Teacher Planning  
9 Report Card Prep 6-8/Teacher Planning TK-5  
16 Report Card Prep TK-5/Teacher Planning 6-8  
23 Site Planning  
30 Teacher Planning

### November

3 Site Planning  
10 Teacher Planning  
17 Site Planning

### April

6 Site Planning  
13 Site Planning  
27 Teacher Planning

### December

1 Report Card Prep 6-8/Site Planning TK-5  
8 Report Card Prep TK-5/Site Planning 6-8  
15 Teacher Planning

### May

4 Open House TK-5/Teacher Planning 6-8  
11 Open House 6-8/Teacher Planning TK-5  
18 Site Planning  
25 Teacher Planning  
30 FVEA Association Modified Day

### January

5 Site Planning  
12 Teacher Planning  
19 Site Planning  
26 Teacher Planning/Special Ed

### June

1 Site Planning  
8 Site Planning  
15 Report Card Prep TK-8/Teacher Planning  
21-23 Teacher Planning

#### **Teacher Planning**

Teacher remains on campus for the purpose of lesson planning, classroom management duties, progress/report card preparation, etc. Grade level and/or department meetings may be held when necessary.

#### **Site Planning**

Principal/District staff development or site meetings.

**Week of October 17<sup>th</sup> Send progress reports home.**  
**Week of December 12<sup>th</sup> Send report cards home.**  
**Week of February 6<sup>th</sup> Send progress reports home.**  
**Week of April 3<sup>rd</sup> Send report cards home.**  
**Week of May 15<sup>th</sup> Send progress reports home.**  
**June 23<sup>rd</sup> TK-8 Send report cards home.**

Board Approved: \_\_\_\_\_

# FOUNTAIN VALLEY SCHOOL DISTRICT

## PERSONNEL

TO: All Schools  
FROM: Cathie Abdel, Assistant Superintendent, Personnel  
SUBJECT: **Sport Tournament Dates**  
DATE: March 15, 2016

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Please note the tournament dates for the **2016-2017** School Year. Those attending require many substitutes and buses. As you plan school calendars, avoid scheduling activities, which require substitutes on these days.

<u>DATE</u>	<u>ACTIVITY</u>	<u>LOCATION</u>
Wednesday, 11/16/2016	SOCCER	TALBERT MIDDLE SCHOOL
Wednesday, 02/22/2017	VOLLEYBALL	FULTON MIDDLE SCHOOL
Wednesday, 04/12/2017	BASKETBALL	MASUDA MIDDLE SCHOOL
Wednesday, 05/24/2017	TRACK and FIELD	FULTON MIDDLE SCHOOL

*Board Approved:* \_\_\_\_\_

# FOUNTAIN VALLEY SCHOOL DISTRICT

## 2016–2017 CALENDAR

### START AND END DATES FOR:

PRINCIPALS, ASST. PRINCIPALS  
PROGRAM SPECIALISTS  
COORDINATORS,  
(210 DAYS)

AUGUST 4, 2016 TO JUNE 30, 2017  
*Thanksgiving Week Off*

PSYCHOLOGISTS  
(192 DAYS)

AUGUST 30, 2016, TO JUNE 30, 2017  
*Thanksgiving Week Off*

12 MONTH CERTIFICATED

JULY 1, 2016 TO JUNE 30, 2017

12 MONTH CLASSIFIED -  
DIRECTORS, SUPERVISORS,  
CONFIDENTIALS

JULY 1, 2016 TO JUNE 30, 2017

200 DAY CLASSIFIED

AUGUST 18, 2016 TO JUNE 30, 2017  
*Thanksgiving Week Off*

180 DAY CLASSIFIED

SEPTEMBER 7, 2016 TO JUNE 23, 2017

**NOTE 1:** All 200 day Classified Employees will return on 8/18/2016  
School offices open to public on Monday, 8/22/2016  
School offices closes to public on Tuesday, 06/27/2017

**NOTE 2:** Middle School Principals will work an additional 5 days.

*Board Approved:* \_\_\_\_\_

**FOUNTAIN VALLEY SCHOOL DISTRICT**  
**CLASSIFIED EMPLOYEES' HOLIDAY CALENDAR**  
**2016-2017 SCHOOL YEAR**

<b><u>HOLIDAY</u></b>	<b><u>DATE</u></b>	<b><u>DAY</u></b>
INDEPENDENCE DAY	July 4	Monday
LABOR DAY	September 5	Monday
VETERANS' DAY	November 11	Friday
ADMISSION DAY (Observed)	November 23	Wednesday
THANKSGIVING DAY	November 24	Thursday
BOARD APPROVED HOLIDAY	November 25	Friday
WINTER RECESS	December 19 - January 2	
BOARD APPROVED HOLIDAY	December 23	Friday
CHRISTMAS HOLIDAY	December 26	Monday
BOARD APPROVED HOLIDAY	December 30	Friday
NEW YEAR'S DAY HOLIDAY	January 2	Monday
MARTIN LUTHER KING DAY	January 16	Monday
LINCOLN'S BIRTHDAY	February 13	Monday
PRESIDENTS' DAY	February 20	Monday
SPRING RECESS	April 17 - April 21	
BOARD APPROVED HOLIDAY	April 21	Friday
MEMORIAL DAY	May 29	Monday

*Board Approved:* \_\_\_\_\_



**FOUNTAIN VALLEY SCHOOL DISTRICT**  
**TEACHER ON SPECIAL ASSIGNMENT (TOSA)**  
**TK-5<sup>th</sup> GRADE ENGLISH LANGUAGE ARTS AND LITERACY**

**DEFINITION**

Under the general supervision of the Assistant Superintendent, Curriculum and Instruction, the TK-5<sup>th</sup> grade English Language Arts and Literacy Teacher on Special Assignment will be assigned to facilitate and provide teacher leadership for professional development and instructional practices related to the California English Language Arts and Literacy content standards and instruction, including developing, presenting, facilitating and creating resources, coaching and supporting elementary school sites.

**ESSENTIAL DUTIES**

- Collaborate with district staff, site administrators and general education and special education teachers in implementing TK-5<sup>th</sup> grade California English Language Arts and Literacy content standards and English Language Development content standards in FVSD
- Assist with the development and presentation of District wide professional development in literacy for TK-5<sup>th</sup> grade general and special education staff and administrators
- Assist and support TK-5<sup>th</sup> grade teachers in developing content knowledge and instructional strategies to support instruction of literacy
- Support TK-5<sup>th</sup> grade general education and special education teachers in differentiated student learning, including interventions and enrichment, in the instruction of literacy
- Work directly with TK-5<sup>th</sup> grade general education and special education teachers to provide classroom-based demonstrations, instructional support and facilitate collaboration
- Model effective teaching strategies and techniques in the classroom for TK-5<sup>th</sup> grade general education and special education teachers for students with disabilities, English Learners and other special populations
- Collaborate with TK-5<sup>th</sup> grade teachers and teacher teams with the selection of instructional materials and assessments, and the analysis and utilization of student data including state assessments and local benchmarks, to formulate a plan to improve instructional practice and student learning of literacy
- Assist and support TK-5<sup>th</sup> grade general education and special education staff in developing knowledge and building capacity in current and future use of technology to support instruction of literacy

**QUALIFICATIONS**

- Knowledge of:
  - 21<sup>st</sup> Century skills and objectives
  - California English Language Arts and Literacy content standards
  - California English Language Development content standards
  - District reading assessments
  - Smarter Balanced Assessments (SBAC)

- Research-based intervention strategies and instructional techniques related to reading, including leveled readers
- Excellent organizational and collaborative skills
- Principle theories, methods, techniques and strategies pertaining to teaching and instruction of students and adults
- Effective instructional strategies to support TK-5<sup>th</sup> grade general and special education students, English Learners and other special populations in the instruction of literacy
- Effective use of educational technology to support instructional strategies in TK-5<sup>th</sup> grade literacy instruction

### **ABILITY TO**

- Assist in the planning, organizing and monitoring of the implementation and continued use of effective reading instructional strategies and practices for effective student growth
- Assist in the planning, organizing and delivery of professional development for general education and special education staff in the area of TK-5<sup>th</sup> grade English Language Arts and Literacy
- Communicate effectively in both oral and written form
- Establish and maintain effective working relationships
- Help analyze problems and issues and develop appropriate solutions
- Be flexible and manage multiple tasks
- Utilize technology as a means for various types of communication and record keeping

### **EDUCATION/EXPERIENCE/REQUIRED CERTIFICATION**

- Minimum of three years successful teaching experience
- Valid California Teaching Credential
- English Learner authorization
- Valid California driver's license

### **PHYSICAL DEMANDS AND REQUIREMENTS**

The physical demands described here are representatives of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger; handle or feel objects, tools or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. The employee must possess mental and physical health and hygiene conducive to the high standards of the District.



**FOUNTAIN VALLEY SCHOOL DISTRICT  
TEACHER ON SPECIAL ASSIGNMENT (TOSA)  
TK – 5<sup>th</sup> Grade MATH**

**DEFINITION**

Under the general supervision of the Assistant Superintendent, Curriculum and Instruction, the TK – 5<sup>th</sup> grade Math Teacher on Special Assignment will be assigned to facilitate and provide teacher leadership for professional development and instructional practices related to the California math content standards and math instruction, and to provide support in the implementation of District adopted instructional materials and Cognitive Guided Instruction (CGI), including developing, presenting, facilitating and creating resources, coaching and supporting elementary school sites.

**ESSENTIAL DUTIES**

- Collaborate with district staff, site administrators and general education and special education teachers in implementing TK-5<sup>th</sup> grade California math content standards in FVSD
- Assist with the development and presentation of District wide professional development in the area of math for TK-5<sup>th</sup> grade general and special education staff and administrators
- Assist and support TK-5<sup>th</sup> grade teachers in developing content knowledge and instructional strategies to support math instruction
- Support TK-5<sup>th</sup> grade general education and special education staff with the implementation of District adopted instructional materials and Cognitive Guided Instruction (CGI)
- Support TK-5<sup>th</sup> grade general education and special education staff in differentiated student learning including math interventions and enrichment
- Work directly with TK-5<sup>th</sup> grade general education and special education staff to provide classroom-based demonstrations, instructional support and facilitate collaboration
- Model effective teaching strategies and techniques in the classroom for TK-5<sup>th</sup> grade general education and special education staff for students with disabilities, English Learners and other special populations
- Collaborate with TK-5<sup>th</sup> grade teachers and teacher teams with the analysis and utilization of student data in the area of math including state assessments and local benchmarks, to formulate a plan to improve instructional practice and student learning
- Actively seek out additional instructional materials to support math instruction
- Assist and support TK-5<sup>th</sup> grade general education and special education staff in developing knowledge and building capacity in current and future use of technology to support math instruction

**QUALIFICATIONS**

- Knowledge of:
  - 21<sup>st</sup> Century skills and objectives
  - California Math Content Standards
  - District adopted instructional materials
  - Cognitive Guided Instruction

- Smarter Balanced Assessment (SBAC)
- Research-based intervention strategies and instructional techniques related to math
- Excellent organizational and collaborative skills
- Principle theories, methods, techniques and strategies pertaining to teaching and instruction of students and adults
- Effective instructional strategies to support TK-5<sup>th</sup> grade general and special education students English Learners and other special populations in the area of math
- Effective use of educational technology to support instructional strategies in the area of TK-5<sup>th</sup> grade math

### **ABILITY TO**

- Assist in the planning, organizing and monitoring of the implementation and continued use of effective math instructional strategies and practices for effective student growth
- Assist in the planning, organizing and delivery of professional development for TK-5<sup>th</sup> grade general education and special education staff in the area of math
- Communicate effectively in both oral and written form
- Establish and maintain effective working relationships
- Help analyze problems and issues and develop appropriate solutions
- Be flexible and manage multiple tasks
- Utilize technology as a means for various types of communication and record keeping

### **EDUCATION/EXPERIENCE/REQUIRED CERTIFICATION**

- Minimum of three years successful teaching experience
- Valid California Teaching Credential
- English Learner authorization
- Valid California driver's license

### **PHYSICAL DEMANDS AND REQUIREMENTS**

The physical demands described here are representatives of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger; handle or feel objects, tools or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. The employee must possess mental and physical health and hygiene conducive to the high standards of the District.



**FOUNTAIN VALLEY SCHOOL DISTRICT  
TEACHER ON SPECIAL ASSIGNMENT (TOSA)  
TK-8 INSTRUCTIONAL SUPPORT TOSA**

**DEFINITION**

Under the supervision of the Assistant Superintendent, Curriculum and Instruction, the Teacher on Special Assignment will be assigned to the schools in the Fountain Valley School District to serve as a resource for teachers in the areas of instruction, curriculum, behavioral strategies, assessment, professional development and technology. The TOSA will assist in the implementation of 21<sup>st</sup> Century teaching skills, curriculum development and the integration of technology in the classroom by serving as instructional coach.

**ESSENTIAL DUTIES**

- Support staff with the implementation of District signature practices and instructional strategies (CGI, Thinking Maps, etc.)
- Work directly with general education and special education staff to provide classroom-based demonstrations and collaborative support
- Model effective teaching strategies and techniques in the classroom, for general education and special education staff for students with disabilities
- Assist teachers in the implementation of the District's core curriculum and newly adopted intervention curriculum
- Assist general education and special education teachers in adapting the core curriculum for student with disabilities, English Learners, and other special populations
- Assist general education and special education teachers in redesigning core instruction to better meet the needs of students with disabilities, English Learners, and other special populations
- Conduct on-going training for general education and special education staff in general education and co-teaching and self-contained classrooms regarding inclusive instructional practices, curriculum accommodations and modifications and interventions for students with disabilities in the general education classroom
- Mentor teachers regarding effective classroom management, including instructional and behavioral strategies and the utilization of support staff
- Collaborate with District staff and help design intervention resources and tools for general education
- Collaborate with teachers and teacher teams with the analysis and utilization of student data including state assessments and local benchmarks, to formulate a plan for improvement, including early intervention
- Assist general education and special education teachers with technology tools to meet the needs of students with disabilities, English Learners and other special populations
- Assist with the development and presentation of District wide professional development for general and special education staff and administrators

**QUALIFICATIONS**

- Knowledge of:
  - 21<sup>st</sup> Century skills and objectives
  - Common Core State Standards

- Smarter Balanced Assessments (SBAC)
- Research-based intervention strategies and instructional techniques
- Excellent organizational and collaborative skills
- Principle theories, methods, techniques and strategies pertaining to teaching and instruction of students and adults
- Educational curriculum, instructional goals and objectives and educational trends and research findings pertaining to instructional best practices and innovative instruction and technology for general education and Special Education
- Effective behavioral strategies to support general and special education students in the classroom
- Special education guidelines and laws pertaining to the effective implementation of IEP's
- Effective use of accommodations and modifications of the core curriculum for special education students
- Effective use of educational technology to support instructional strategies in the general education and special education classrooms

#### **ABILITY TO**

- Assist in the planning, organizing and monitoring of the implementation and continued use of instructional strategies and practices for effective student growth
- Assist in the planning, organizing and delivery of professional development for general education and special education staff
- Communicate effectively in both oral and written form
- Establish and maintain effective working relationships
- Help analyze problems and issues and develop appropriate solutions
- Be flexible and manage multiple tasks
- Utilize technology as a means for various types of communication and record keeping

#### **EDUCATION/EXPERIENCE/REQUIRED CERTIFICATION**

- Minimum of three years successful teaching experience
- Valid California Teaching Credential
- English Learner authorization
- Valid California driver's license

#### **PHYSICAL DEMANDS AND REQUIREMENTS**

The physical demands described here are representatives of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger; handle or feel objects, tools or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. The employee must

possess mental and physical health and hygiene conducive to the high standards of the District.



**FOUNTAIN VALLEY SCHOOL DISTRICT**  
**TEACHER ON SPECIAL ASSIGNMENT (TOSA)**  
**6-8<sup>th</sup> GRADE ENGLISH LANGUAGE ARTS AND LITERACY**

**DEFINITION**

Under the general supervision of the Assistant Superintendent, Curriculum and Instruction, the 6-8<sup>th</sup> grade English Language Arts and Literacy Teacher on Special Assignment will be assigned to facilitate and provide teacher leadership for professional development and instructional practices related to the California English Language Arts and Literacy content standards and instruction, including developing, presenting, facilitating and creating resources, coaching and supporting middle school sites.

**ESSENTIAL DUTIES**

- Collaborate with district staff, site administrators and general education and special education teachers in implementing 6- 8<sup>th</sup> grade English Language Arts and Literacy California content standards and English Language Development content standards in FVSD
- Assist with the development and presentation of District wide professional development in the area of 6-8<sup>th</sup> grade English Language Arts and Literacy for general and special education staff and administrators
- Assist and support English Language Arts and Literacy teachers in developing content knowledge and instructional strategies to support 6-8<sup>th</sup> grade instruction in literacy
- Support 6-8<sup>th</sup> grade general education and special education English Language Arts and Literacy teachers in differentiated student learning including interventions and enrichment in the instruction of literacy
- Work directly with 6-8<sup>th</sup> grade general education and special education English Language Arts and Literacy teachers to provide classroom-based demonstrations, instructional support and facilitate collaboration
- Model effective teaching strategies and techniques in the classroom for general education and special education English Language Arts and Literacy teachers for students with disabilities, English Learners and other special populations
- Collaborate with 6-8<sup>th</sup> grade English Language Arts and Literacy teachers and teacher teams with the selection of instructional materials, and the analysis and utilization of student data, including state assessments and local benchmarks, to formulate a plan to improve instructional practice and student learning in the area of literacy
- Assist and support English Language Arts and Literacy general education and special education staff in developing knowledge and building capacity in current and future use of technology to support instruction in literacy

**QUALIFICATIONS**

- Knowledge of:
  - 21<sup>st</sup> Century skills and objectives
  - California English Language Arts and Literacy content standards
  - California English Language Development content standards
  - District Reading assessments
  - Smarter Balanced Assessments (SBAC)

- Research-based intervention strategies and instructional techniques related to literacy
- Excellent organizational and collaborative skills
- Principle theories, methods, techniques and strategies pertaining to teaching and instruction of students and adults
- Effective instructional strategies to support general and special education students, English Learners and other special populations in the area of 6-8<sup>th</sup> grade literacy instruction
- Effective use of educational technology to support instructional strategies in the area of 6-8<sup>th</sup> grade literacy instruction

### **ABILITY TO**

- Assist in the planning, organizing and monitoring of the implementation and continued use of effective reading instructional strategies and practices for effective student growth
- Assist in the planning, organizing and delivery of professional development for general education and special education staff in the area of 6-8<sup>th</sup> grade English-Language Arts and Literacy
- Communicate effectively in both oral and written form
- Establish and maintain effective working relationships
- Help analyze problems and issues and develop appropriate solutions
- Be flexible and manage multiple tasks
- Utilize technology as a means for various types of communication and record keeping

### **EDUCATION/EXPERIENCE/REQUIRED CERTIFICATION**

- Minimum of three years successful teaching experience
- Valid California Teaching Credential
- English Learner authorization
- Valid California driver's license

### **PHYSICAL DEMANDS AND REQUIREMENTS**

The physical demands described here are representatives of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger; handle or feel objects, tools or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. The employee must possess mental and physical health and hygiene conducive to the high standards of the District.



**FOUNTAIN VALLEY SCHOOL DISTRICT  
TEACHER ON SPECIAL ASSIGNMENT (TOSA)  
6-8<sup>th</sup> GRADE MATH**

**DEFINITION**

Under the general supervision of the Assistant Superintendent, Curriculum and Instruction, the 6-8<sup>th</sup> grade Math Teacher on Special Assignment will be assigned to facilitate and provide teacher leadership for professional development and instructional practices related to the California math content standards, District adopted instructional materials and math instruction, including developing, presenting, facilitating and creating resources, coaching and supporting middle school sites.

**ESSENTIAL DUTIES**

- Collaborate with district staff, site administrators and general education and special education teachers in implementing 6- 8<sup>th</sup> grade California math content standards in FVSD
- Assist with the development and presentation of District wide professional development in the area of 6-8<sup>th</sup> grade math for general and special education staff and administrators
- Assist and support teachers in developing content knowledge and instructional strategies to support 6-8<sup>th</sup> grade math instruction
- Support 6-8<sup>th</sup> grade general education and special education math teachers in differentiated student learning, including interventions and enrichment
- Work directly with 6-8<sup>th</sup> grade general education and special education math teachers to provide classroom-based demonstrations, instructional support and facilitate collaboration
- Model effective teaching strategies and techniques in the classroom for general education and special education math teachers for students with disabilities, English Learners and other special populations
- Collaborate with 6-8<sup>th</sup> grade math teachers and teacher teams with the analysis and utilization of student data, including state assessments and local benchmarks, to formulate a plan to improve instructional practice and student learning in the area of math
- Actively seek out additional instructional materials to support math instruction
- Assist and support 6-8<sup>th</sup> grade general education and special education math teachers in developing knowledge and building capacity in current and future use of technology to support math instruction

**QUALIFICATIONS**

- Knowledge of:
  - 21<sup>st</sup> Century skills and objectives
  - California Math Content Standards
  - District adopted instructional materials
  - Smarter Balanced Assessments (SBAC)
  - Research-based intervention strategies and instructional techniques related to math

- Excellent organizational and collaborative skills
- Principle theories, methods, techniques and strategies pertaining to teaching and instruction of students and adults
- Effective instructional strategies to support general and special education students in the area of 6-8<sup>th</sup> grade math
- Effective use of educational technology to support instructional strategies in the area of 6-8<sup>th</sup> grade math

**ABILITY TO**

- Assist in the planning, organizing and monitoring of the implementation and continued use of effective math instructional strategies and practices for effective student growth
- Assist in the planning, organizing and delivery of professional development for general education and special education staff in the area of 6-8<sup>th</sup> grade math
- Communicate effectively in both oral and written form
- Establish and maintain effective working relationships
- Help analyze problems and issues and develop appropriate solutions
- Be flexible and manage multiple tasks
- Utilize technology as a means for various types of communication and record keeping

**EDUCATION/EXPERIENCE/REQUIRED CERTIFICATION**

- Minimum of three years successful teaching experience
- Valid California Teaching Credential
- English Learner authorization
- Valid California driver's license

**PHYSICAL DEMANDS AND REQUIREMENTS**

The physical demands described here are representatives of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger; handle or feel objects, tools or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. The employee must possess mental and physical health and hygiene conducive to the high standards of the District.

## Classified Salary Schedule 2015-16

Range	Step 1		Step 2		Step 3		Step 4		Step 5	
	Hourly	Monthly								
1	13.28	2302	13.94	2416	14.64	2538	15.38	2666	16.15	2798
2	13.44	2329	14.11	2446	14.82	2568	15.56	2697	16.33	2830
3	13.62	2361	14.30	2479	15.03	2605	15.77	2733	16.55	2869
4	13.71	2377	14.40	2495	15.11	2619	15.87	2751	16.67	2889
5	13.88	2405	14.57	2526	15.30	2651	16.06	2784	16.87	2924
6	13.99	2425	14.68	2545	15.42	2673	16.20	2807	17.00	2947
7	14.15	2453	14.86	2575	15.60	2705	16.39	2841	17.20	2981
8	14.28	2476	15.00	2600	15.76	2731	16.54	2868	17.36	3009
9	14.46	2506	15.18	2632	15.94	2763	16.74	2901	17.58	3047
10	14.59	2529	15.32	2655	16.07	2786	16.89	2928	17.74	3075
11	14.73	2554	15.47	2681	16.25	2816	17.07	2958	17.91	3105
12	14.89	2580	15.63	2710	16.42	2846	17.24	2988	18.11	3139
13	15.03	2605	15.78	2735	16.56	2871	17.39	3015	18.27	3167
14	15.15	2627	15.91	2758	16.71	2896	17.54	3039	18.42	3192
15	15.34	2658	16.10	2791	16.92	2933	17.76	3078	18.65	3233
16	15.45	2678	16.23	2813	17.05	2954	17.89	3102	18.79	3257
17	15.63	2710	16.42	2846	17.24	2988	18.11	3139	19.02	3290
18	15.80	2738	16.60	2876	17.43	3022	18.30	3172	19.21	3330
19	15.95	2765	16.76	2905	17.60	3050	18.49	3204	19.40	3362
20	16.12	2795	16.93	2935	17.78	3082	18.66	3234	19.60	3398
21	16.29	2823	17.11	2965	17.97	3114	18.87	3270	19.82	3435
22	16.42	2846	17.25	2990	18.11	3139	19.02	3296	19.97	3461
23	16.63	2882	17.45	3025	18.32	3176	19.23	3334	20.19	3500
24	16.75	2903	17.59	3048	18.47	3201	19.39	3360	20.37	3530
25	16.93	2935	17.78	3082	18.66	3234	19.60	3398	20.57	3566
26	17.10	2963	17.97	3114	18.85	3268	19.80	3431	20.79	3603
27	17.27	2993	18.14	3144	19.04	3300	19.99	3465	21.00	3640
28	17.46	3027	18.33	3178	19.24	3335	20.20	3502	21.22	3678
29	17.61	3052	18.50	3206	19.42	3366	20.39	3534	21.41	3711
30	17.82	3089	18.70	3242	19.64	3405	20.62	3575	21.65	3752
31	18.00	3119	18.90	3275	19.85	3440	20.83	3610	21.88	3793
32	18.14	3144	19.05	3302	20.00	3467	21.00	3640	22.06	3823
33	18.35	3181	19.28	3343	20.24	3507	21.25	3683	22.31	3867
34	18.54	3213	19.46	3373	20.44	3543	21.46	3720	22.54	3906
35	18.69	3240	19.63	3403	20.61	3573	21.63	3748	22.71	3936
36	18.87	3270	19.81	3429	20.81	3607	21.85	3787	22.94	3977
37	19.07	3305	20.02	3470	21.03	3646	22.08	3826	23.18	4018
38	19.28	3343	20.24	3507	21.25	3683	22.31	3867	23.43	4060
39	19.47	3374	20.45	3545	21.46	3720	22.54	3906	23.66	4101
40	19.67	3410	20.65	3580	21.70	3761	22.78	3949	23.92	4145
41	19.89	3447	20.88	3619	21.91	3798	23.02	3989	24.16	4188

## Classified Salary Schedule 2015-16

Range	Step 1		Step 2		Step 3		Step 4		Step 5	
	Hourly	Monthly								
42	20.06	3477	21.07	3653	22.12	3833	23.23	4027	24.40	4229
43	20.27	3513	21.28	3688	22.33	3871	23.45	4064	24.63	4269
44	20.47	3548	21.49	3725	22.58	3913	23.69	4106	24.88	4312
45	20.66	3582	21.71	3763	22.79	3950	23.93	4147	25.13	4356
46	20.88	3619	21.91	3798	23.02	3989	24.16	4188	25.37	4397
47	21.09	3656	22.15	3839	23.25	4030	24.42	4232	25.64	4445
48	21.31	3693	22.37	3878	23.49	4071	24.67	4277	25.90	4489
49	21.52	3731	22.60	3917	23.72	4112	24.92	4319	26.17	4535
50	21.74	3768	22.82	3956	23.97	4154	25.16	4362	26.42	4580
51	21.97	3809	23.07	3998	24.22	4199	25.44	4409	26.70	4627
52	22.18	3844	23.29	4037	24.46	4239	25.69	4452	26.95	4672
53	22.40	3883	23.52	4076	24.70	4282	25.93	4495	27.23	4720
54	22.64	3924	23.76	4119	24.96	4326	26.22	4544	27.53	4771
55	22.86	3963	24.00	4160	25.20	4369	26.46	4587	27.79	4817
56	23.07	3998	24.22	4199	25.44	4409	26.70	4627	28.04	4860
57	23.31	4041	24.47	4241	25.70	4454	26.97	4675	28.33	4911
58	23.54	4080	24.70	4282	25.95	4498	27.24	4721	28.61	4959
59	23.76	4119	24.96	4326	26.22	4544	27.53	4771	28.91	5010
60	23.98	4156	25.18	4365	26.43	4581	27.75	4810	29.14	5051
61	24.24	4202	25.46	4413	26.74	4635	28.08	4867	29.47	5108
62	24.49	4245	25.72	4457	27.00	4681	28.35	4915	29.78	5161
63	24.74	4289	25.99	4505	27.29	4730	28.65	4966	30.08	5214
64	24.99	4332	26.24	4548	27.55	4775	28.93	5014	30.37	5264
65	25.21	4370	26.48	4590	27.80	4819	29.19	5060	30.64	5312
66	25.48	4417	26.75	4636	28.09	4869	29.49	5111	30.96	5367
67	25.73	4459	27.01	4682	28.36	4916	29.79	5163	31.28	5421
68	26.00	4507	27.30	4732	28.66	4968	30.10	5218	31.61	5478
69	26.25	4549	27.57	4777	28.95	5018	30.38	5266	31.90	5530
70	26.51	4596	27.84	4826	29.23	5067	30.69	5319	32.23	5586
71	26.80	4645	28.14	4878	29.54	5120	31.02	5377	32.58	5647
72	27.06	4690	28.41	4923	29.82	5168	31.32	5429	32.88	5700
73	27.30	4732	28.66	4968	30.10	5218	31.61	5478	33.19	5753
74	27.58	4780	28.95	5017	30.40	5269	31.91	5532	33.52	5810
75	27.85	4828	29.25	5071	30.73	5326	32.25	5590	33.87	5870
76	28.13	4876	29.56	5124	31.04	5381	32.59	5648	34.22	5932
77	28.42	4925	29.84	5172	31.33	5431	32.90	5703	34.54	5987
78	28.69	4973	30.12	5221	31.64	5483	33.21	5757	34.88	6046
79	29.00	5026	30.45	5278	31.97	5542	33.57	5819	35.26	6111
80	29.26	5072	30.73	5326	32.26	5592	33.87	5870	35.57	6166
81	29.57	5125	31.04	5381	32.60	5650	34.22	5932	35.94	6230
82	29.86	5175	31.35	5434	32.92	5707	34.57	5992	36.30	6292

**Classified Salary Schedule  
2015-16**

Range	Step 1		Step 2		Step 3		Step 4		Step 5	
	Hourly	Monthly								
83	30.15	5227	31.67	5489	33.24	5762	34.91	6051	36.66	6354
84	30.47	5281	31.98	5544	33.59	5822	35.27	6113	37.02	6418
85	30.78	5335	32.31	5601	33.93	5880	35.62	6175	37.40	6483
86	31.08	5388	32.65	5659	34.27	5941	35.98	6237	37.79	6550
87	31.39	5441	32.96	5712	34.60	5997	36.33	6297	38.14	6611
88	31.70	5494	33.28	5769	34.94	6056	36.69	6359	38.53	6678
89	32.01	5549	33.61	5826	35.29	6116	37.06	6423	38.92	6745
90	32.34	5606	33.95	5884	35.64	6178	37.43	6488	39.30	6813
91	32.66	5661	34.29	5944	36.01	6242	37.79	6550	39.69	6880
92	32.99	5717	34.62	6001	36.37	6304	38.19	6620	40.09	6949
93	33.31	5774	34.99	6065	36.72	6365	38.56	6683	40.48	7017
94	33.65	5833	35.33	6123	37.11	6432	38.96	6752	40.91	7091
95	33.98	5889	35.69	6185	37.47	6495	39.34	6818	41.31	7160

**FOUNTAIN VALLEY SCHOOL DISTRICT  
2015-16 Salary Schedule  
Classified Mangement**

Range	Step A		Step B		Step C		Step D		Step E		Step F	
	Month	Annual										
06A	4,920	59,040	5,162	61,944	5,413	64,956	5,678	68,136	5,957	71,484	6,256	75,072
07	5,990	71,880	6,283	75,396	6,592	79,104	6,913	82,956	7,253	87,036	7,616	91,392
7A	5,162	61,944	5,413	64,956	5,677	68,124	5,957	71,484	6,250	75,000	6,562	78,744
08	5,413	64,956	5,677	68,124	5,957	71,484	6,250	75,000	6,554	78,648	6,884	82,608
12	6,556	78,672	6,878	82,536	7,217	86,604	7,572	90,864	7,946	95,352	8,343	100,116
14	7,228	86,736	7,583	90,996	7,956	95,472	8,349	100,188	8,760	105,120	9,198	110,376
17	8,337	100,044	8,750	105,000	9,178	110,136	9,631	115,572	10,111	121,332	10,615	127,380

- Range 6A Supervisor Grounds
- Range 07 Director Food Services
- Range 7A Energy Conservation Manager, Custodial Supervisor
- Range 08 Supervisor Maintenance, Supervisor Transportation
- Range 12 Information Technology Supervisor
- Range 14 Director Child Care Program
- Range 17 Director Fiscal Services, Director Human Resources

Note: Following the 5th, 10th, 15th, 20th, 25th, 30th and 35th years of employment in the District, a cumulative stipend in the amount of \$500, not to exceed \$3,500 in the 35th year, is awarded.

Revised 3/10/2016

**FOUNTAIN VALLEY SCHOOL DISTRICT  
2015-16 Salary Schedule  
Confidential Employees**

Range	Step 1		Step 2		Step 3		Step 4		Step 5	
	Month	Annual								
29	4,062	48,744	4,257	51,084	4,468	53,616	4,686	56,232	4,913	58,956
38	4,433	53,196	4,651	55,812	4,877	58,524	5,113	61,356	5,365	64,380
40	4,523	54,276	4,744	56,928	4,975	59,700	5,219	62,628	5,475	65,700
55	5,209	62,508	5,462	65,544	5,730	68,760	6,013	72,156	6,309	75,708

Range 29: Payroll Technician

Range 38: Senior Payroll Technician, Insurance Benefits Technician

Range 40: Senior Administrative Secretary, Certificated and Classified Personnel Technican

Range 55: Executive Assistant

*Note: Following the 5th, 10th, 15th, 20th, 25th, 30th, and 35th years of employment in the District, a cumulative stipend in the amount of \$600, not to exceed \$4,200 in the 35th year, is awarded.*

Revised 2/2/16

FOUNTAIN VALLEY SCHOOL DISTRICT  
DONATIONS

**BOARD APPROVAL DATE: 4/14/2016**

SCHOOL	DONOR	AMOUNT	DESCRIPTION / INTENDED USE
<b>COX</b>			
	Cox PTO	\$ 4,836.00	Transporation for 5th graders to camp
	Cox PTO	\$ 269.78	Principal's incentives
	Cox PTO	\$ 576.44	Classroom Enhancement
<b>FULTON</b>			
	Fulton PTA	\$ 2,129.39	Clubs and Coach Stipends
	Fulton PTA	\$ 6,000.00	Science Equipment
<b>GISLER</b>			
	Gisler PTO	\$ 90.20	Instructional Supplies
<b>MASUDA</b>			
	Masuda Parents	\$ 720.00	Tickets & Transportation to Museum of Tolerance - April 8, 2016
	Wells Fargo Matching Gifts	\$ 200.00	Principal's Discretion
<b>TALBERT</b>			
	Talbert PTO	\$ 2,500.00	Cover expenses for Science OC Project Based Learning Summer Inst.
	Talbert PTO	\$ 1,411.72	Science Expenses
	Pacific Life Foundation	\$ 1,500.00	Chrome Cart and Chrome book
<b>TAMURA</b>			
	Tamura PTO	\$ 10,330.79	Purchase of 32 Chromebooks
	Tamura PTO	\$ 938.52	Purchase of Chrome Cart

**FOUNTAIN VALLEY SCHOOL DISTRICT  
BOARD MEETING APRIL 14, 2016**

To: Christine Fullerton  
From: Mino Nhek  
Subject: Warrant Listing  
Warrant Numbers: 72106 - 72509  
Dates: 3/1/2016 - 3/29/2016

Fund 01	General Fund	389,374.16
Fund 12	Child Development	34,025.42
Fund 13	Cafeteria	63,443.25
Fund 14	Deferred Maintenance	-
Fund 25	Capital Facilities	-
Fund 40	Special Reserves	-
Fund 68	Worker Comp	70,952.24
Fund 69	Insurance	678,263.57
<b>TOTAL</b>		<b>\$ 1,236,058.64</b>

# FOUNTAIN VALLEY SD

## PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 04/14/2016

FROM 03/02/2016 TO 04/05/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4175	SWRCB ACCOUNTING OFFICE	1,282.00	1,282.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4245	HUNTINGTON BEACH GLASS & MIRRO	538.65	538.65	012879390 5645	Vandalism / Outside Srvs-Repairs & Mainten
J20M4246	ABM WINDOW CLEANING	1,200.00	1,200.00	014869390 5645	STAR Building DO-Routine Maint / Outside Srvs-Repairs &
J20M4247	INDUSTRIAL METAL SUPPLY	112.17	112.17	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4248	DECKER EQUIPMENT/SCHOOL FIX	58.00	58.00	012879390 4347	Vandalism / Repair & Upkeep Equip Supplies
J20M4249	ALLIED REFRIGERATION INC.	91.93	91.93	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4250	GRILLO FILTER SALES INC.	700.23	700.23	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4251	ALLIED REFRIGERATION INC.	91.93	91.93	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4252	LYTLE SCREEN PRINTING INC.	86.94	86.94	016919295 5580	7240 SpEd Transportaion-Fuel / Uniform Cleaning
J20M4253	COUNTRY CITY TOWING INC	437.50	437.50	016919395 5645	7240 Special Ed Transportation / Outside Srvs-Repairs &
J20M4276	UNITED PARCEL SERVICE	30.00	30.00	012869390 5899	Maintenance / Other Operating Expenses
J20M4277	MENDTRONIX INC.	650.00	650.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20M4278	CONNELL CHEVROLET	250.00	250.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4279	SIMPLEXGRINELL	2,235.50	1,541.50	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
			694.00	014869390 5645	STAR Building DO-Routine Maint / Outside Srvs-Repairs &
J20M4280	SHIMANOFF, PERRY	600.00	600.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4281	SIMPLEXGRINELL	980.00	980.00	014869390 5645	STAR Building DO-Routine Maint / Outside Srvs-Repairs &
J20M4284	VORTEX INDUSTRIES INC	4,588.00	4,588.00	012869390 5645	Maintenance / Outside Srvs-Repairs & Mainten
J20R1194	GUITAR CENTER INC.	257.19	257.19	010143889 4311	Donations - Talbert / Elective Supplies
J20R1197	ARIEL SUPPLY INC.	1,747.92	1,747.92	010019961 4320	Medi-Cal Billing-Instructional / Computer Supplies
J20R1200	MALPASS, TERI	7,000.00	7,000.00	010050075 5813	Common Core Suppl-Tchr Collab / Consultant
J20R1201	METRO BUSINESS SOLUTIONS INC.	297.00	297.00	012723232 5645	Sch Site Admin - Cox / Outside Srvs-Repairs & Mainten
J20R1202	METRO BUSINESS SOLUTIONS INC.	362.99	362.99	012719385 5815	Purchasing / Document Imaging
J20R1203	PC & MAC EXCHANGE	938.52	938.52	010011089 4410	Donations - Tamura / Fixed Assets \$500-\$5000
J20R1204	GST	10,330.79	9,482.15	010011089 4399	Donations - Tamura / Equipment Under \$500
			848.64	010011089 5826	Donations - Tamura / Licensing/Software,Maint/Supp
J20R1205	LAKESHORE LEARNING MATERIALS	126.00	126.00	011533275 4310	Cotsen Foundation - Cox / Instructional Supplies
J20R1206	SUPER DUPER SCHOOL COMPANY	90.70	90.70	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
J20R1207	WESTERN PSYCHOLOGICAL	63.56	63.56	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
J20R1208	PRO-ED INC.	354.32	354.32	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
J20R1209	PEARSON CLINICAL ASSESSMENT	1,331.99	1,331.99	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
J20R1210	LAKESHORE LEARNING MATERIALS	108.00	108.00	010144989 4311	Donations - Masuda / Elective Supplies
J20R1212	SCHOOL SPECIALTY	190.97	190.97	010013789 4399	Donations - Oka / Equipment Under \$500

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 04/14/2016**

**FROM 03/02/2016 TO 04/05/2016**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R1213	SURPLUS TWO WAY RADIOS	37.75	37.75	010014787 4310	Other Donations - Courreges / Instructional Supplies
J20R1214	AMAZON.COM LLC	97.09	97.09	015102960 4399	Special Ed. - Fulton SDC / Equipment Under \$500
J20R1215	SOUTHWEST SCHOOL AND OFFICE SU	643.68	643.68	010011616 4310	Sch Site Instr - Newland / Instructional Supplies
J20R1216	SAMS CLUB	840.02	840.02	010142929 4399	Sch Site Instr - Fulton / Equipment Under \$500
J20R1228	ORANGE COUNTY DEPARTMENT OF ED	810.00	810.00	010269275 5210	School Readiness Init Admin / Travel, Conference, Workshop
J20R1235	HILLYARD / LOS ANGELES	2,616.99	2,616.99	012889390 4410	Custodial / Fixed Assets \$500-\$5000
J20R1236	BEBOP BOOKS	621.00	621.00	010114055 4310	Title I - Plavan / Instructional Supplies
J20R1237	AMAZON.COM LLC	48.87	48.87	016099275 4310	6761 Arts, Music & PE / Instructional Supplies
J20R1238	MEDIC FIRST AID INTERNATIONAL	43.20	43.20	012739963 4310	Medi-Cal Billing-Health Serv. / Instructional Supplies
J20R1240	PEARSON	1,492.45	1,492.45	016158155 4322	7140 Gifted & Talented - Instr / Testing Supplies
J20R1243	ARIEL SUPPLY INC.	1,165.00	690.00	012395098 4330	7395 Sch/Libr Imp Instr-DO / Printing/Xerox Supplies
			475.00	012395298 4330	7395 Sch/Libr Impr Admin-DO / Printing/Xerox Supplies
J20R1244	SCHOLASTIC MAGAZINE	93.63	93.63	010459275 4310	Student Achievement Suppl-Inst / Instructional Supplies
J20R1245	GUITAR CENTER INC.	600.00	600.00	010099276 5645	Instrumental Music-Insurance / Outside Srvs-Repairs &
J20R1246	GUITAR CENTER INC.	156.44	156.44	010099276 5645	Instrumental Music-Insurance / Outside Srvs-Repairs &
J20R1248	ARIEL SUPPLY INC.	429.74	429.74	010019961 4320	Medi-Cal Billing-Instructional / Computer Supplies
J20R1249	APPLE COMPUTER ORDER DEPARTMEN	328.32	328.32	010019961 4320	Medi-Cal Billing-Instructional / Computer Supplies
J20R1250	LAKESHORE LEARNING MATERIALS	70.00	70.00	010013232 4310	Sch Site Instr - Cox / Instructional Supplies
J20R1251	LAKESHORE LEARNING MATERIALS	126.00	126.00	011533275 4310	Cotsen Foundation - Cox / Instructional Supplies
J20R1252	LAKESHORE LEARNING MATERIALS	176.00	176.00	011533275 4310	Cotsen Foundation - Cox / Instructional Supplies
J20R1253	LAKESHORE LEARNING MATERIALS	126.00	126.00	011533275 4310	Cotsen Foundation - Cox / Instructional Supplies
J20R1254	SELOGIE AND BRETT LLP	4,500.00	4,500.00	015999860 5894	Special Ed - Administration / Regionalized Services (X-Pot)
J20R1256	NASH, IAN AND STEPHANIE	3,000.00	3,000.00	015999860 5894	Special Ed - Administration / Regionalized Services (X-Pot)
J20R1257	AMAZON.COM LLC	26.83	26.83	010019961 4320	Medi-Cal Billing-Instructional / Computer Supplies
J20R1258	AMAZON.COM LLC	1,080.00	1,080.00	012849380 4325	Fiscal Services / Office Supplies
J20R1259	CURRICULUM ASSOCIATES INC.	790.54	790.54	010019961 4310	Medi-Cal Billing-Instructional / Instructional Supplies
J20R1265	CERTIFIED TRANSPORTATION BUS C	2,622.88	2,622.88	010143887 5711	Other Donations - Talbert / Direct Cost - Field Trips
J20R1266	AMAZON.COM LLC	259.17	259.17	010019961 4320	Medi-Cal Billing-Instructional / Computer Supplies
J20R1267	CSHA	1,310.00	1,310.00	010019961 5210	Medi-Cal Billing-Instructional / Travel, Conference, Worksho
J20R1268	BLICK ART MATERIALS	88.36	88.36	010142989 4311	Donations - Fulton / Elective Supplies
J20R1269	PEARSON CLINICAL ASSESSMENT	820.69	820.69	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
J20R1271	APPLE COMPUTER ORDER DEPARTMEN	1,884.96	1,884.96	010019961 4410	Medi-Cal Billing-Instructional / Fixed Assets \$500-\$5000
J20R1272	CAMBIUM LEARNING INC.	550.00	550.00	010019961 5826	Medi-Cal Billing-Instructional / Licensing/Software,Maint/Su
J20R1273	KUYPERS CONSULTING INC.	348.64	348.64	012299963 4310	Medi-Cal Billing-Psychologists / Instructional Supplies

# FOUNTAIN VALLEY SD

## PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 04/14/2016

FROM 03/02/2016 TO 04/05/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R1274	SCHOLASTIC BOOK ORDERS	3,379.32	3,379.32	010114055 4310	Title I - Plavan / Instructional Supplies
J20R1275	MAGNATAG	1,081.09	1,081.09	010142929 4410	Sch Site Instr - Fulton / Fixed Assets \$500-\$5000
J20R1276	MUSEUM OF TOLERANCE	288.00	288.00	010144989 5812	Donations - Masuda / Admission Costs
J20R1277	SAMS CLUB	300.00	300.00	010142929 4399	Sch Site Instr - Fulton / Equipment Under \$500
J20R1279	SOUTHWEST SCHOOL AND OFFICE SU	95.25	95.25	015999860 4325	Special Ed - Administration / Office Supplies
J20R1280	ORANGE COUNTY DEPARTMENT OF ED	450.00	450.00	010050075 5210	Common Core Suppl-Tchr Collab / Travel, Conference,
J20R1281	AMAZON.COM LLC	129.92	129.92	012334955 4120	Title III-LEP-Masuda / Supplementary Textbook
J20R1282	SCHOOL SPECIALTY	303.37	303.37	012739964 4310	Medi-Cal Billing-OT Services / Instructional Supplies
J20R1284	J W PEPPER	215.06	215.06	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
J20R1285	APPLE COMPUTER ORDER DEPARTMEN	651.84	651.84	012218055 4399	Title III - Immigrant Instr / Equipment Under \$500
J20R1286	AMAZON.COM LLC	27.35	27.35	012218055 4320	Title III - Immigrant Instr / Computer Supplies
J20R1287	STAPLES	432.00	432.00	012721616 4325	Sch Site Admin - Newland / Office Supplies
J20R1290	LAKESHORE LEARNING MATERIALS	453.45	453.45	010113255 4310	Title I - Cox / Instructional Supplies
J20R1291	ROSETTA STONE LTD.	621.00	621.00	012338055 5826	Title III-LEP-Instructional / Licensing/Software,Maint/Supp
J20R1292	SOUTHWEST SCHOOL AND OFFICE SU	54.00	54.00	015644760 4310	Special Ed. - Courreges S&L / Instructional Supplies
J20R1293	RENAISSANCE LEARNING INC	4,109.00	4,109.00	010011616 5826	Sch Site Instr - Newland / Licensing/Software,Maint/Supp
J20R1294	SOUTHWEST SCHOOL AND OFFICE SU	500.00	500.00	010114055 4310	Title I - Plavan / Instructional Supplies
J20R1295	LAKESHORE LEARNING MATERIALS	86.38	86.38	012739964 4310	Medi-Cal Billing-OT Services / Instructional Supplies
J20R1298	AMAZON.COM LLC	534.11	534.11	011531675 4310	Cotsen Foundation - Newland / Instructional Supplies
J20R1302	SAMS CLUB	200.00	200.00	012819771 5828	Personnel Commission / Staff Recognition
J20R1305	ARIEL SUPPLY INC.	278.64	278.64	010019961 4320	Medi-Cal Billing-Instructional / Computer Supplies
J20R1306	ARIEL SUPPLY INC.	530.93	530.93	010011616 4310	Sch Site Instr - Newland / Instructional Supplies
J20R1307	REMEDIA PUBLICATIONS	26.96	26.96	015101660 4310	Special Ed. - Newland SDC / Instructional Supplies
J20R1308	ARIEL SUPPLY INC.	650.00	650.00	012723131 4325	Sch Site Admin - Gisler / Office Supplies
J20R1310	METRO BUSINESS SOLUTIONS INC.	129.58	129.58	012719470 4325	Personnel Department / Office Supplies
J20R1311	METRO BUSINESS SOLUTIONS INC.	64.79	64.79	012719470 4325	Personnel Department / Office Supplies
J20R1313	LAKESHORE LEARNING MATERIALS	125.00	125.00	011533275 4310	Cotsen Foundation - Cox / Instructional Supplies
J20R1314	STAPLES	300.00	300.00	015513860 4310	Special Ed. - Talbert RSP / Instructional Supplies
J20R1315	STAPLES	100.00	100.00	010143889 4311	Donations - Talbert / Elective Supplies
J20R1316	PIONEER DRAMA SERVICE INC.	240.69	240.69	010143889 4311	Donations - Talbert / Elective Supplies
J20R1319	GST	322.84	322.84	010123838 4399	Pacific Life Grant - Talbert / Equipment Under \$500
J20R1320	PC & MAC EXCHANGE	938.52	938.52	010123838 4410	Pacific Life Grant - Talbert / Fixed Assets \$500-\$5000
J20R1321	NEW MANAGEMENT	360.47	360.47	012723131 4325	Sch Site Admin - Gisler / Office Supplies
J20R1323	APPLE COMPUTER ORDER DEPARTMEN	65,917.08	65,917.08	012109078 4410	Tech/Media Office Operation / Fixed Assets \$500-\$5000

# FOUNTAIN VALLEY SD

## PURCHASE ORDER DETAIL REPORT BY FUND

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J20R1325	STAPLES	80.47	80.47	015644760 4310	Special Ed. - Courreges S&L / Instructional Supplies
J20R1326	STAPLES	306.00	306.00	015512960 4310	Special Ed. - Fulton RSP / Instructional Supplies
J20R1327	STAPLES	284.00	284.00	015512960 4310	Special Ed. - Fulton RSP / Instructional Supplies
J20R1328	LAKESHORE LEARNING MATERIALS	259.11	259.11	010114055 4310	Title I - Plavan / Instructional Supplies
J20R1331	METRO BUSINESS SOLUTIONS INC.	27.72	27.72	012723232 4325	Sch Site Admin - Cox / Office Supplies
J20R1332	STAPLES	200.00	200.00	010013232 4310	Sch Site Instr - Cox / Instructional Supplies
J20R1333	PEARSON CLINICAL ASSESSMENT	1,243.32	1,243.32	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
J20R1334	HARBOTTLE LAW GROUP	25,000.00	25,000.00	015659860 5830	Special Ed. - Legal Services / Legal Fees
J20R1335	ORANGE COUNTY DEPARTMENT OF ED	305.50	305.50	012299962 5813	Medi-Cal Billing-Consultant / Consultant
J20R1336	LRP PUBLICATIONS INC.	374.30	374.30	015999860 4325	Special Ed - Administration / Office Supplies
J20R1337	LAKESHORE LEARNING MATERIALS	220.00	220.00	015101660 4310	Special Ed. - Newland SDC / Instructional Supplies
J20R1338	XCELL INC.	105.00	32.50	010019961 4347	Medi-Cal Billing-Instructional / Repair & Upkeep Equip
			72.50	012109078 4347	Tech/Media Office Operation / Repair & Upkeep Equip
J20R1339	SCHOOL SERVICES OF CALIFORNIA	1,240.00	620.00	010059470 5210	Contractual Obligation - Cert / Travel, Conference, Workshop
			310.00	012719165 5210	Superintendent / Travel, Conference, Workshop
			155.00	012719380 5210	Business Department / Travel, Conference, Workshop
			155.00	012849380 5210	Fiscal Services / Travel, Conference, Workshop
J20R1340	TEKNIQUE IT LLC	2,283.95	337.96	010011089 4310	Donations - Tamura / Instructional Supplies
			153.46	010011616 4310	Sch Site Instr - Newland / Instructional Supplies
			204.81	010014747 4310	Sch Site Instr - Courreges / Instructional Supplies
			161.67	010113255 4310	Title I - Cox / Instructional Supplies
			528.15	010142929 4399	Sch Site Instr - Fulton / Equipment Under \$500
			352.59	010143838 4310	Sch Site Instr - Talbert / Instructional Supplies
			545.31	010144949 4320	Sch Site Instr - Masuda / Computer Supplies
J20R1341	PRACTI-CAL	546.25	546.25	012299962 5813	Medi-Cal Billing-Consultant / Consultant
J20R1342	APPLE COMPUTER ORDER DEPARTMEN	520.32	520.32	016689380 4399	7394 TIIG Admin Tech-Operation / Equipment Under \$500
J20R1343	CSUSB	560.00	560.00	010019961 5210	Medi-Cal Billing-Instructional / Travel, Conference, Worksho
J20R1344	CLEARVISION TECHNOLOGIES	200.00	200.00	012395098 5826	7395 Sch/Libr Imp Instr-DO / Licensing/Software,Maint/Supp
J20R1345	AMAZON.COM LLC	94.38	94.38	012109078 4320	Tech/Media Office Operation / Computer Supplies
J20R1346	PRO ED INC.	81.25	81.25	015643760 4310	Special Ed. - Oka S&L / Instructional Supplies
J20R1347	SUPER DUPER SCHOOL COMPANY	31.21	31.21	015643760 4310	Special Ed. - Oka S&L / Instructional Supplies
J20R1348	SPEECH CORNER	92.26	92.26	015643760 4310	Special Ed. - Oka S&L / Instructional Supplies
J20R1349	AMAZON.COM LLC	399.49	399.49	012739963 4327	Medi-Cal Billing-Health Serv. / Health Supplies
J20R1350	AMAZON.COM LLC	1,684.26	1,684.26	012739963 4327	Medi-Cal Billing-Health Serv. / Health Supplies

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 04/14/2016**

**FROM 03/02/2016 TO 04/05/2016**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R1351	KUYPERS CONSULTING INC.	98.79	98.79	012299965 4310	Medi-Cal Billing-Counselor / Instructional Supplies
J20R1352	PEARSON CLINICAL ASSESSMENT	615.85	615.85	010019961 5826	Medi-Cal Billing-Instructional / Licensing/Software,Maint/Su
J20R1353	AMAZON.COM LLC	26.50	26.50	010019961 4320	Medi-Cal Billing-Instructional / Computer Supplies
J20R1354	AWARDS & TROPHIES	100.00	100.00	012719385 4325	Purchasing / Office Supplies
J20R1355	LAKESHORE LEARNING MATERIALS	323.89	323.89	010013131 4310	Sch Site Instr - Gisler / Instructional Supplies
J20R1356	GST	10,330.79	10,330.79	010013789 4399	Donations - Oka / Equipment Under \$500
J20R1357	PC & MAC EXCHANGE	938.52	938.52	010013789 4410	Donations - Oka / Fixed Assets \$500-\$5000
J20R1358	PC & MAC EXCHANGE	938.52	938.52	010011089 4410	Donations - Tamura / Fixed Assets \$500-\$5000
J20R1359	GST	10,338.47	9,489.83	010011089 4399	Donations - Tamura / Equipment Under \$500
			848.64	010011089 5826	Donations - Tamura / Licensing/Software,Maint/Supp
J20R1360	APPLE COMPUTER ORDER DEPARTMEN	2,250.24	2,250.24	012109078 4410	Tech/Media Office Operation / Fixed Assets \$500-\$5000
J20R1361	RIVERSIDE PUBLISHING COMPANY	87.95	87.95	010019961 4322	Medi-Cal Billing-Instructional / Testing Supplies
J20R1362	FOUNTAIN VALLEY CHAMBER OF COM	100.00	50.00	012719165 5210	Superintendent / Travel, Conference, Workshop
			50.00	012719166 5210	Board of Trustees / Travel, Conference, Workshop
J20R1363	CALIFORNIA CITY SCHOOL SUPERIN	150.00	150.00	012719165 5210	Superintendent / Travel, Conference, Workshop
J20R1364	CALIFORNIA SCHOOL BOARD ASSOC.	55.00	55.00	012719166 5210	Board of Trustees / Travel, Conference, Workshop
J20S8043	WAXIE	10,471.51	10,471.51	011000000 9320	Revenue Limit - State Revenues / STORES
J20S8044	UNISOURCE	22,902.26	22,902.26	011000000 9320	Revenue Limit - State Revenues / STORES
J20S8045	CANNON SPORTS	503.82	503.82	011000000 9320	Revenue Limit - State Revenues / STORES
J20S8046	HILLYARD / LOS ANGELES	4,652.34	4,652.34	011000000 9320	Revenue Limit - State Revenues / STORES
	<b>Fund 01 Total:</b>	<b>249,856.93</b>	<b>249,856.93</b>		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 04/14/2016**

**FROM 03/02/2016 TO 04/05/2016**

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J20R1195	S & S WORLDWIDE	486.00	486.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1196	S & S WORLDWIDE	486.00	486.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1211	LAKESHORE LEARNING MATERIALS	162.00	162.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R1217	DISCOUNT SCHOOL SUPPLY	810.00	810.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1218	DISCOUNT SCHOOL SUPPLY	810.00	810.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1219	ORIENTAL TRADING COMPANY	2,511.00	2,511.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1220	ORIENTAL TRADING COMPANY	2,511.00	2,511.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1221	TOYS R US	500.00	500.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1222	TOYS R US	500.00	500.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1223	RHODE ISLAND NOVELTY	486.00	486.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1224	SMART & FINAL	540.00	540.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1225	SMART & FINAL	540.00	540.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1226	SAMS CLUB	540.00	540.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1227	SAMS CLUB	540.00	540.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1231	RALPHS GROCERY COMPANY	1,080.00	1,080.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1232	KO WATER GAMES LLC	700.34	700.34	120016398 5610	ESP-Summer Camp Instructional / Outside Services - Rentals
J20R1233	KO WATER GAMES LLC	140.43	140.43	120016398 5610	ESP-Summer Camp Instructional / Outside Services - Rentals
J20R1239	TOYS R US	324.00	324.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R1241	ORIENTAL TRADING COMPANY	594.00	594.00	120016398 4310	ESP-Summer Camp Instructional / Instructional Supplies
J20R1242	STAPLES	324.00	324.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R1247	LAKESHORE LEARNING MATERIALS	324.00	324.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R1255	ARIEL SUPPLY INC.	743.58	743.58	120336098 4325	Extended School Administration / Office Supplies
J20R1278	LAKESHORE LEARNING MATERIALS	432.00	432.00	120016798 4310	Child Dev Cox Preschool-Instr / Instructional Supplies
J20R1296	SUNSET SCREEN PRINTING	281.88	281.88	120016086 4309	Outdoor Education - Child Care / Outdoor Education
J20R1297	ORANGE COUNTY COUNCIL, BOY SCO	9,477.00	9,477.00	120016086 5812	Outdoor Education - Child Care / Admission Costs
J20R1303	LAKESHORE LEARNING MATERIALS	54.00	54.00	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R1304	STAPLES	54.00	54.00	120016198 4310	State Preschool Instructional / Instructional Supplies
<b>Fund 12 Total:</b>		<b>25,951.23</b>	<b>25,951.23</b>		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 04/14/2016**

**FROM 03/02/2016 TO 04/05/2016**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R1177	AMAZON.COM LLC	852.11	852.11	133207380 4410	Cafeteria Fund / Fixed Assets \$500-\$5000
J20R1229	REFRIGERATION CONTROL COMPANY	365.04	365.04	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R1230	REFRIGERATION CONTROL COMPANY	348.50	348.50	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R1260	REFRIGERATION CONTROL COMPANY	351.00	351.00	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R1261	REFRIGERATION CONTROL COMPANY	843.48	843.48	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R1262	REFRIGERATION CONTROL COMPANY	147.00	147.00	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R1301	AMAZON.COM LLC	51.74	51.74	133207380 4320	Cafeteria Fund / Computer Supplies
J20R1317	REFRIGERATION CONTROL COMPANY	241.80	241.80	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
J20R1318	AMAZON.COM LLC	40.20	40.20	133207380 4325	Cafeteria Fund / Office Supplies
J20R1322	SOUTHWEST SCHOOL AND OFFICE SU	376.92	376.92	133207380 4399	Cafeteria Fund / Equipment Under \$500
J20R1324	AMAZON.COM LLC	33.17	33.17	133207380 4325	Cafeteria Fund / Office Supplies
J20R1330	REFRIGERATION CONTROL COMPANY	451.45	451.45	133207380 5645	Cafeteria Fund / Outside Srvs-Repairs & Mainten
	<b>Fund 13 Total:</b>	<b>4,102.41</b>	<b>4,102.41</b>		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND**

**BOARD OF TRUSTEES MEETING 04/14/2016**

**FROM 03/02/2016**

**TO 04/05/2016**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4282	SMARDEN SUPPLY COMPANY	266.81	266.81	402998990 4347	Moiola Improvement Projects / Repair & Upkeep Equip
J20R1288	LPA INC.	156,975.00	156,975.00	404859390 6220	Air Quality/Climate,Facilities / Architectural & Engineer.Fe
<b>Fund 40 Total:</b>		<b>157,241.81</b>	<b>157,241.81</b>		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 04/14/2016**

**FROM 03/02/2016 TO 04/05/2016**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
Total Account Amount:			437,152.38		

# FOUNTAIN VALLEY SD

## PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND

BOARD OF TRUSTEES

04/14/2016

FROM 03/02/2016 TO 04/05/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20M4001	HOME DEPOT	5,000.00	+1,000.00	012899390 4343	Gardening / Gardening Supplies
J20M4006	AGROMIN OC LLC	3,500.00	+1,500.00	012899390 4343	Gardening / Gardening Supplies
J20M4010	BUS WEST	16,000.00	+2,000.00	016929395 4349	7230 Home-to-Sc Transportation / Transportation Supplies
J20M4012	GRAINGER INC.	11,000.00	+1,500.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4014	HOME DEPOT	15,000.00	+1,000.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4020	CLARK SECURITY PRODUCTS INC.	8,000.00	+1,000.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20M4027	SMARDEN SUPPLY COMPANY	16,000.00	+2,500.00	012869390 4347	Maintenance / Repair & Upkeep Equip Supplies
J20R0090	SOUTHWEST SCHOOL AND OFFICE SU	1,250.00	+500.00	010014789 4310	PTA Donations - Courreges / Instructional Supplies
J20R0204	SOUTHWEST SCHOOL AND OFFICE SU	300.00	+100.00	012849380 4325	Fiscal Services / Office Supplies
J20R0221	METRO BUSINESS SOLUTIONS INC.	54,240.00	+18,000.00	010019380 4330	School Equipment / Printing/Xerox Supplies
			+11,000.00	010019380 4347	School Equipment / Repair & Upkeep Equip Supplies
J20R0364	SOUTHWEST SCHOOL AND OFFICE SU	3,900.00	+600.00	010011010 4310	Sch Site Instr - Tamura / Instructional Supplies
J20R0366	SOUTHWEST SCHOOL AND OFFICE SU	7,500.00	+3,500.00	010142929 4310	Sch Site Instr - Fulton / Instructional Supplies
J20R0406	ARIEL SUPPLY INC.	570.00	+70.00	012721010 4325	Sch Site Admin - Tamura / Office Supplies
J20R0497	SOUTHWEST SCHOOL AND OFFICE SU	900.00	+600.00	012721010 4325	Sch Site Admin - Tamura / Office Supplies
J20R0992	STAPLES	124.20	+24.20	010144949 4310	Sch Site Instr - Masuda / Instructional Supplies
J20R1113	SOUTHWEST SCHOOL AND OFFICE SU	541.94	+109.94	010011616 4310	Sch Site Instr - Newland / Instructional Supplies
J20S8033	WEST LITE SUPPLY CO INC	1,958.58	+34.02	011000000 9320	Revenue Limit - State Revenues / STORES
<b>Fund 01 Total:</b>			<b>+45,038.16</b>		

# FOUNTAIN VALLEY SD

## PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND

BOARD OF TRUSTEES

04/14/2016

FROM 03/02/2016 TO 04/05/2016

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0307	SMART & FINAL	15,120.00	+7,020.00	123206098 4710	Extended School Food Service / Food
J20R0348	SOUTHWEST SCHOOL AND OFFICE SU	3,900.00	+400.00	120016098 4310	Extended School Instructional / Instructional Supplies
J20R0443	SOUTHERN CALIFORNIA PIZZA COMP	1,080.00	+972.00	123206498 4710	Child Dev Oka Preschool-Food / Food
J20R0938	LAKESHORE LEARNING MATERIALS	1,110.11	+138.11	120016198 4310	State Preschool Instructional / Instructional Supplies
J20R1154	TOYS R US	200.00	+178.40	120016098 4310	Extended School Instructional / Instructional Supplies
<b>Fund 12 Total:</b>			<b>+8,708.51</b>		

**FOUNTAIN VALLEY SD**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY FUND**

**BOARD OF TRUSTEES 04/14/2016**

**FROM 03/02/2016 TO 04/05/2016**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
J20R0229	SMART & FINAL	4,000.00	+3,000.00	133207380 4710	Cafeteria Fund / Food
J20R0290	SUNRISE PRODUCE COMPANY	27,000.00	-3,000.00	133207380 4710	Cafeteria Fund / Food
<b>Total Account Amount:</b>			<b>+53,746.67</b>		

# FOUNTAIN VALLEY SD

Reference #:

## Adjustment of Funds

2016 40

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

### Fund: 0101 GENERAL FUND

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
1100	TEACHERS' SALARIES		754.00
2400	CLERICAL & OFFICE SALARIES		500.00
3101	STRS-CERTIFICATED POSITIONS		82.00
3313	MEDICARE-CERTIFICATED		11.00
3314	MEDICARE-CLASSIFIED		7.00
3356	OASDI-CLASSIFIED		31.00
3601	WORKERS'COMP-CERTIFICATED		18.00
3602	WORKERS'COMP-CLASSIFIED		12.00
4200	BOOKS OTHER THAN TEXTBOOKS		259.00
4300	MATERIALS & SUPPLIES		24,504.00
5600	RENTAL,LEASE,REPAIR & NON CAP		1,714.00
5800	PROF/CONS SERV & OPER EXPENSE	161.00	8,174.00
8600	LOCAL INCOME	161.00	28,454.00
9780	OTHER ASSIGNMENTS	21,612.00	
9790	UNASSIGNED/UNAPPROPRIATED		14,000.00
<b>Subfund Total:</b>		<b>21,934.00</b>	<b>78,520.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, April 14, 2016.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above adjustment was approved on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

# FOUNTAIN VALLEY SD

Reference #:

## Adjustment of Funds

2016 41

It has been resolved to make the budget adjustments as listed below per Education Code 42600.

<b>Fund: 1212 CHILD DEVELOPMENT</b>
-------------------------------------

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
8600	LOCAL INCOME		57.00
9740	RESTRICTED BALANCE		57.00
<b>Subfund Total:</b>		<b>0.00</b>	<b>114.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, April 14, 2016.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above adjustment was approved on the \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

# FOUNTAIN VALLEY SD

Reference #:

## Transfer of Funds

2016 39

It has been resolved to make the budget transfers as listed below per Education Code 42600.

### Fund: 0101 GENERAL FUND

<b>Object</b>	<b>Description</b>	<b>FROM</b>	<b>TO</b>
1100	TEACHERS' SALARIES	216.00	673.00
2900	OTHER CLASSIFIED SALARIES	8,806.00	9,234.00
3101	STRS-CERTIFICATED POSITIONS		42.00
3313	MEDICARE-CERTIFICATED		55.00
3314	MEDICARE-CLASSIFIED	128.00	135.00
3354	ALTERNATIVE RETIRE-CLASSIFIED		2.00
3356	OASDI-CLASSIFIED	546.00	562.00
3601	WORKERS'COMP-CERTIFICATED		9.00
3602	WORKERS'COMP-CLASSIFIED	205.00	215.00
4300	MATERIALS & SUPPLIES		224.00
5800	PROF/CONS SERV & OPER EXPENSE	13,682.00	12,432.00
<b>Subfund Total:</b>		<b>23,583.00</b>	<b>23,583.00</b>

I certify this is a true excerpt from the Minutes of a regular Board Meeting held by the FOUNTAIN VALLEY SD Board of Trustees, April 14, 2016.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

The above transfer was approved on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

APPROVED: Superintendent of Schools, County of Orange: \_\_\_\_\_  
Deputy

FOUNTAIN VALLEY SCHOOL DISTRICT  
Personnel Division

M E M O R A N D U M

TO: Dr. Mark Johnson, Superintendent

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **Receipt of the Fountain Valley Education Association's Initial Proposal for 2016-2017**

DATE: April 4, 2016

---

**Background**

Government Code, Public Notice, Section 3547 requires that copies of the initial contract proposal of the exclusive representative be presented at a public meeting and thereafter shall be public record. An initial proposal from the Fountain Valley Education Association (FVEA) has been received. In compliance with this requirement FVEA presents the attached subjects for collective bargaining.

**Recommendation**

It is recommended that the Board of Trustees receives the 2016-2017 initial contract proposals of the Fountain Valley Education Association.

Reference: Government Code Section 3547 – Collective Bargaining



10231 Slater Avenue, Suite 106  
Fountain Valley, CA 92708  
(714) 378-0181

Wednesday, March 16, 2016

Dr. Mark Johnson, Superintendent  
Fountain Valley School District  
10055 Slater Avenue  
Fountain Valley, CA 92708

Dear Dr. Johnson,

The Fountain Valley Education Association hereby notifies the Fountain Valley School District that it wishes to open the articles listed below from the collective bargaining agreement between the Fountain Valley School District and the Fountain Valley Education Association for the purposes of discussion and modification. Specific proposals will be made at a later date.

#### FOUNTAIN VALLEY EDUCATION ASSOCIATION

The Fountain Valley Education Association will enter into bargaining with the Fountain Valley School District for the purpose of negotiating a successor agreement to the contract currently in effect through June 30, 2016.

The Fountain Valley Education Association sets forth the following proposed issues for improvement and change in the contract including, but not limited to:

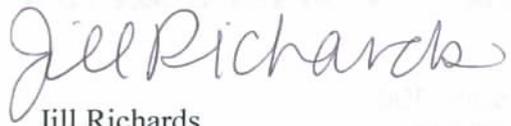
#### NEGOTIATIONS ISSUES

- Article VI, Hours of Employment
- Article VII, Salary
- Article VIII, Health and Benefits
- Article XI, Class Size
- Article XIII, Evaluation

X//

Please feel free to contact me or Anne Rogers, Bargaining Chair, if you have any questions or concerns.

Sincerely,



Jill Richards  
President, Fountain Valley Education Association

CC: Cathie Abdel, Personnel

FOUNTAIN VALLEY SCHOOL DISTRICT  
Personnel Division

M E M O R A N D U M

TO: Dr. Mark Johnson, Superintendent

FROM: Cathie Abdel, Assistant Superintendent, Personnel

SUBJECT: **Presentation of Fountain Valley School District's 2016 -2017 Initial Proposal to Fountain Valley Education Association**

DATE: April 4, 2016

---

**Background**

Article 8 of Government Code, Public Notice, Section 3547 (a) states that “all initial proposals of exclusive representatives and of public school employers which relate to matters within the scope of representation shall be presented at a public meeting of the public school employer and thereafter shall be public record.” In compliance with this requirement, the Fountain Valley School District sets forth the following proposed issues for the purpose of negotiating a successor agreement of the current contract with the Fountain Valley Education Association:

**Article VI Hours of Employment**  
**Article VII Wages**  
**Article VIII Health and Welfare Benefits**  
**Article IX Leaves**  
**Article XI Class Size**  
**Article XII Evaluation**  
**Article XV PAR Program/Mentor Teacher Program**

In addition to the above, FVEA also has interest in negotiating any additional issues that may arise during, or as a result of, the negotiations process.

**Recommendation**

It is recommended that the Board of Trustees approves the 2016-2017 initial contract proposals of the Fountain Valley School District to the Fountain Valley Education Association.

Reference: Government Code Article 8, Public Notice, Section 3547 (a)



Fountain Valley School District  
Business Services Division

MEMORANDUM

TO: Board of Trustees  
FROM: Christine Fullerton, Assistant Superintendent Business Services  
SUBJECT: **APPROVE SETTLEMENT WITH MARINE SHALE  
PROCESSORS SITE PRP GROUP**  
DATE: April 8, 2016

---

**Background:**

In 1988, the Fountain Valley School District arranged for disposal of .62 tons of waste at the Marine Shale Processors Site in Louisiana. When Marine Shale Processors ceased operation of the facility, storage tanks and bins of waste were left behind. The United States Environmental Protection Agency and the Louisiana Department of Environmental Quality have demanded that entities, who arranged for waste to be treated, stored or disposed of, take corrective action. Based on the small volume of waste shipped to the site, the District has been offered a “cash-out” settlement, thereby avoiding transaction and litigation expenses.

**Fiscal Impact:**

The “cash-out” settlement amount offered is \$2,800.00.

**Recommendation:**

It is recommended that the Board of Trustees approves the settlement with Marine Shale Processors Site PDP Group in the amount of \$2,800.00.

## SETTLEMENT AGREEMENT

**WHEREAS**, the Marine Shale Processors Site (AI No. 5414) (the “Site”) consists of approximately 48 acres and is located at 9828 Louisiana Highway 182 East approximately 1.5 miles west of Amelia, St. Mary Parish, Louisiana, and is bordered by Louisiana Highway 90 to the north, industrial properties to the northwest and to the southeast, and Bayou Boeuf to the southwest; and

**WHEREAS**, Marine Shale Processors, Inc. (“MSP”) purchased the Site in 1984 and converted it into a waste processing and treatment facility for non-hazardous oil field wastes, but in 1985, MSP began to incinerate hazardous wastes, including a wide variety of organic and inorganic hazardous substances; and

**WHEREAS**, as many as 7,700 entities, including the signatories hereto, are alleged to have arranged for the treatment, storage, or disposal of hazardous substances and wastes at the Site, and the “nexus” of such entities with the Site is documented in hazardous waste manifest records in the possession of the Louisiana Department of Environmental Quality (“LDEQ”) and/or the United States Environmental Protection Agency (“USEPA”); and

**WHEREAS**, MSP ceased operating the facility in 1996 but left behind storage tanks and bins containing incinerated waste residues and untreated waste, on-site stockpiles of incinerated waste and untreated waste, and fill material composed of incinerated waste material; and

**WHEREAS**, the USEPA and the LDEQ have issued demand letters to forty-six (46) entities who allegedly arranged for the treatment, storage, or disposal of waste at the Site, advising them that they should enter into an agreement to undertake a remedial investigation and corrective action study and remedial action at the Site, and providing such parties with information as to the other potentially responsible parties (“PRPs”) with a “nexus” to the Site, including the signatories hereto; and

**WHEREAS**, twenty-seven (27) of the PRPs have entered into an agreement to (1) devote their resources to efficiently address any claims that may be asserted by the United States, the State of Louisiana, or other parties in connection with the Site, (2) allocate among themselves common legal, technical, administrative, and other costs incurred in connection with this matter, and (3) cooperate among themselves in this effort (the “Marine Shale Processors Site Joint Defense and PRP Agreement”) and, pursuant thereto, have organized and constitute themselves when acting collectively under the terms of Marine Shale Processors Site Joint Defense and PRP Agreement as the “MSP Site PRP Group”; and

**WHEREAS**, the MSP Site PRP Group has established committees in an effort to, *inter alia*, coordinate, negotiate, and manage the investigation and remedial actions at the Site and seeks to try to avoid the costs of litigation with the LDEQ and USEPA, as well as litigation by and amongst the PRPs in related contribution actions; and

**WHEREAS**, the MSP Site PRP Group has retained consultants to carry out necessary actions to proceed with the remedial investigation and corrective action study, as well as other activities that may be approved by the MSP Site PRP Group; and

**WHEREAS**, in accordance with the Cooperative Agreement for Site Investigation and Remediation executed by the MSP Site PRP Group and the LDEQ, a remedial investigation and corrective action study are being conducted at the Site in accordance with applicable statutory and regulatory requirements; and

**WHEREAS**, the MSP Site PRP Group has reviewed the “waste-in” volumetric quantity information provided by the United States Department of Justice which was prepared from hazardous waste manifest documents and has determined that approximately 1,200 PRPs in this volume range, should be afforded the early opportunity, based upon the relatively small volume of wastes they shipped to the Site, to “cash-out”, and thereby avoid transaction or litigation expenses; and

**WHEREAS**, the MSP Site PRP Group has considered the matter, has determined that the cash-out amounts represent a reasonable contribution by the cashed-out parties for their fair share of costs incurred and to be incurred by the MSP Site PRP Group, and has voted to approve a “cash-out” settlement to be offered to the PRPs, and to so advise the State of Louisiana of such settlement effort; and

**WHEREAS**, the MSP Site PRP Group has and will continue to incur significant costs in the investigation of the Site, as well as in negotiations with state and federal officials, etc.; and

**WHEREAS**, the PRPs to whom an early “cash-out” opportunity is being extended are not members of the MSP Site PRP Group, and have, to date, been able to avoid costs and expenses associated with the Site, and are not being asked to pay a “participation fee” to the MSP Site PRP Group or to accept any future liability risk associated with costs of the implementation of investigation and remediation activities at the Site; and

**WHEREAS**, the MSP Site PRP Group members have agreed to compromise, release, and waive any claims under state or federal laws that the MSP Site PRP Group and its members have, or may have, arising from the release or threat of release of hazardous substances at, on, or from the Site, against such of the PRPs that accept this early cash-out settlement opportunity.

**NOW, THEREFORE**, in consideration of the mutual promises, representations, and warranties contained herein, and for other good and valuable consideration, the MSP Site PRP Group and the undersigned party signatories (hereinafter, individually, “cash-out party” and collectively, “cash-out parties”) agree as follows:

### **AGREEMENT**

1. The cash-out party shall pay the MSP Site PRP Group the agreed amount of \$2,800.00. The payment shall be made no later than 5 business days after the cash-out party’s execution of this Settlement Agreement. The payment shall be made payable to the **MARINE SHALE PROCESSORS SITE TRUST (Federal Tax ID Number 47-6335896)**.
2. Each cash-out party represents and warrants that it has no information in its possession or in the possession of any of its representatives or agents that reflects total shipments of waste by that cash-out party to the Site in excess of 1.00 tons. The MSP Site PRP Group relies upon such warranty and representation and reserves all of its rights to re-open this matter and pursue any and all claims against the cash-out party that it and its members may have in the event that such warranty and representation is not accurate. Each cash-out party also represents and warrants that it will not alter, destroy, or otherwise dispose of any records, documents, or other information that reflects shipments of waste by the cash-out party to the Site or the cash-out party’s potential liability regarding the Site, pending final settlement of this matter, and that it has not done so after receiving the settlement packet provided to cash-out parties.
3. Furthermore, in the event the MSP Site PRP Group obtains additional information that identifies total shipments of waste in excess of the above 1.00 tons by the cash-out party or a related entity, then this Agreement shall be modified accordingly to reflect any additional payment that may be required by the cash-out party, to receive the benefit of this Agreement.
4. The cash-out parties shall have no obligation to the MSP Site PRP Group to undertake or pay for any investigation or remediation of any kind, or for any other cost of response, past or present, at the Site.
5. The MSP Site PRP Group, upon the receipt of a cash-out party’s properly executed Settlement Agreement and payment, shall execute and issue a general release to that cash-out party in the form set forth in Attachment E to the settlement packet provided to cash-out parties.
6. The MSP Site PRP Group shall advise the LDEQ of the payment by the cash-out party, will confirm that the payment is fair and reasonable, and, without warranty, will use its best efforts to have the cash-out party named as a participating PRP in any agreement or consent order with the LDEQ, so that the cash-out party shall be entitled to receive any and all liability protections afforded by such agreement or consent order.

7. Upon its execution by the MSP Site PRP Group and a cash-out party, this Settlement Agreement shall be a contract and may be enforced as such. Except to the extent necessary to seek a remedy for any breach of this Settlement Agreement, this Settlement Agreement is not and shall not be offered or deemed as an admission of-fact, law, or liability of any party. This Settlement Agreement shall be governed by and interpreted in accordance with the laws of Louisiana and constitutes the entire agreement among the parties. This Settlement Agreement shall be binding on all signatories and their successors and assigns.
  
8. This Settlement Agreement may be executed in multiple counterparts, each of which may be deemed an original, but all of which shall be deemed one and the same Settlement Agreement.

**Marine Shale Processors Site PRP Group**

\_\_\_\_\_  
 Steve Holt  
 Chairman, Steering Committee

Date: \_\_\_\_\_

**Cash-Out Party:**

**FOUNTAIN VALLEY SCHOOL DISTRICT**

\_\_\_\_\_  
 Company Name

By: \_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (print name)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

TIN: \_\_\_\_\_

Thus sworn and signed before me on this the  
 \_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
 NOTARY PUBLIC  
 My commission expires: \_\_\_\_\_



Fountain Valley School District  
Business Services Division

MEMORANDUM

TO: Board of Trustees  
FROM: Christine Fullerton, Assistant Superintendent Business Services  
SUBJECT: **APPROVE THE SCOPE OF WORK WITH GOVERNMENT  
FINANCIAL STRATEGIES, INC. FOR THE COMMUNITY  
COMMITTEE MEEETINGS**  
DATE: April 8, 2016

---

**Background:**

During the month of May, the District will be convening a community committee to discuss our facilities, the draft of the Facilities Master Plan, potential costs of upgrading the facilities, and various funding options. Government Financial Strategies, Inc. (GFS) will be assisting District staff in preparing for and facilitating these community outreach meetings.

**Fiscal Impact:**

The fee for the scope of work outlined in the agreement is \$24,000.00 and will come from one-time discretionary funds.

**Recommendation:**

It is recommended that the Board of Trustees approves the scope of work with Government Financial Strategies, Inc. for the community committee meetings.



## MEMORANDUM

To: Christine Fullerton  
From: Lori Raineri *LR*  
Keith Weaver *KW*  
Date: March 23, 2016  
Re: Scope of Work for Facilities Planning Committee

---

Chris, thank you again for the opportunity to work with Fountain Valley School District. Below is a scope of work for us to assist with a facilities planning committee.

The services we anticipate providing include:

- Meeting preparation including:
  - Schedule
  - Syllabus
  - Sample topics
  - Attendance and organization
  - Discussion questions
  - Support for District staff
- Attendance at committee meetings. We anticipate 4 committee meetings held weekly over the course of a month, with the potential topics of:
  - Facilities needs
  - Funding and financing options for facilities needs
  - Public information research
  - Development of committee consensus report
- We would plan to help present the topic in the second week on “budget basics and bond basics” describing operation versus capital funds, and funding sources and financing options for facilities needs.
- The larger committee could break into discussion groups to discuss specific topics (for example, classroom learning, technology, security, outdoor spaces, accountability and finance, etc.). We would help with the development and organization of the discussion groups.
- Attendance at meetings with District staff to prepare for upcoming committee meetings and to debrief following completed committee meetings.
- Informational presentations to the Board and assistance with the Committee’s report to the Board.

We propose to work on a fixed-fee basis. We estimate a budget of 100 hours, which based on our standard hourly rate, equates to \$22,500 for professional services, plus expenses of \$1,500, for a total budget of \$24,000.

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The District will only be invoiced for work once the scope of services described above has been completed. If for any reason the District decides to stop the work prior to completion, then our fee would be based on the hours worked (at our standard hourly rate of \$225) and expenses incurred to that point, but not to exceed the fixed fee amount. Further, the cost of our services may be reimbursable to the District from any resulting financing.

As always, our commitment to our clients is "100 percent satisfaction guaranteed, 100 percent of the time". It is our goal to provide the best financial advisory services in the most economical fashion. We look forward to continuing to provide the District with this same high level of service.

Chris, if the scope of work is acceptable, please sign and date below and return a copy to me. Thank you.

Accepted By:

---

Christine Fullerton  
Assistant Superintendent, Business Services  
Fountain Valley School District

Date: \_\_\_\_\_



Fountain Valley School District  
Personnel Department

MEMORANDUM

TO: Board of Trustees  
FROM: Cathie Abdel, Assistant Superintendent, Personnel  
SUBJECT: **MEMORANDUM OF UNDERSTANDING BETWEEN FVSD AND  
FVEA REGARDING EDUCATION CODE 44977.5 "BONDING  
LEAVE"**  
DATE: April 8, 2016

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**Background:**

On April 4, 2016 the Fountain Valley Education Association and the Fountain Valley School District agreed to address California Education Code 44977.5, which was amended by AB375 effective January 1, 2016, to provide differential pay for "bonding leave" for the birth or placement of a child in connection with the bargaining unit members adoption or foster care for a total of 12 weeks.

**Fiscal Impact:**

The fiscal impact will be the cost of up to 12 weeks of differential pay for each unit member requesting bonding leave, minus any of the unit member's accumulated sick leave. The impact will be determined by the number of bargaining unit members requesting maternity or paternity leave under Education Code 44977.5 and placement on the certificated salary schedule.

**Recommendation:**

It is recommended that the Board of Trustees approves the Memorandum of Understanding regarding Education Code 44977.5 *Bonding Leave*.

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
FOUNTAIN VALLEY EDUCATION ASSOCIATION  
AND  
FOUNTAIN VALLEY SCHOOL DISTRICT

RE: Education Code 44977.5 "Bonding Leave"

1. This Memorandum of Understanding addresses California Education Code 44977.5 which was amended by AB375 effective January 1, 2016 to provide differential pay for certificated employees for "bonding leave" for the birth or placement of a child in connection with the bargaining unit member's adoption or foster care, for a total of 12 weeks.
2. Bargaining unit members must be eligible for leave under the California Family Rights Act (must have at least 1,250 hours of certificated service with the Fountain Valley School District during the previous 12 months) in order to be eligible for bonding leave provided under Education Code 44977.5.
3. Bargaining unit members must exhaust all current year and accumulated sick leave prior to being eligible for differential pay.

*Example: If a unit member has 6 weeks of available sick leave at the start of maternity/paternity bonding leave, he/she must exhaust all 6 weeks of sick leave and is then eligible for 6 weeks of differential pay under Education Code 44977.5 for a total of 12 weeks.*

4. The District will continue to make its contribution towards health/welfare benefits for the unit member during the period of bonding leave. The unit member will continue to be responsible for his/her monthly portion of premium contributions for health/welfare benefits.
5. If both parents are bargaining unit members of the District, they are entitled to a total of 12 weeks for bonding leave, and may split the 12 weeks.
6. The minimum duration of bonding leave is two weeks.
7. Bonding leave must be taken within one year of the birth or placement of the child with the unit member.
8. Appropriate documentation must be submitted to Vania Arjian in the Personnel Department a minimum of two weeks prior to utilizing maternity/paternity bonding leave.

FOR THE ASSOCIATION:

Christine Carrasco  
Christine Carrasco, FVEA President

4-4-16  
Date

FOR THE DISTRICT:

Cathie Abdel  
Cathie Abdel, Assistant Superintendent, Personnel

4-4-2016  
Date



Fountain Valley School District  
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Steve McLaughlin, Assistant Superintendent, Instruction  
SUBJECT: **APPROVAL OF CONTRACT FOR DELIVERY OF AUTOMATED  
EMAIL DISTRIBUTION OF FLYERS BETWEEN FOUNTAIN  
VALLEY SCHOOL DISTRICT AND PEACHJAR, INC.**  
DATE: April 8, 2016

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**Background:**

Peachjar, Inc. is a leading eflyer management system used by districts and schools across North America. Peachjar sends district-approved eflyers directly to parents and automatically posts them online. Peachjar will provide Fountain Valley School District with access and use of their flyer management system, commencing May 31, 2016.

Peachjar's 12 month unlimited service license fee includes automated email distribution of flyers that have been approved by the District and posting, storage, and management of flyers in school-specific web pages and folders located on a website owned by Peachjar and accessible to parents, school staff, and District staff.

**Fiscal Impact:**

All expenses associated with this service provided by Peachjar, Inc. will be covered with funds allocated in the District's Local Control Accountability Plan to support the utilization of technology, social media, and newsletters to inform parents, promote involvement, and solicit input.

**Recommendation:**

It is recommended that the Board of Trustees approves the contract entered into by and between Fountain Valley School District and Peachjar, Inc., for the delivery of automated email distribution of flyers.



## Quote

**Peachjar**

13290 Evening Creek Drive South, Suite 200  
 San Diego, CA 92128

**Prepared for:**

Fountain Valley School District  
 10055 Slater Avenue  
 Fountain Valley, CA 92708

**Date** April 5, 2016  
**Quote #** 7040516M1  
**Expires** April 30, 2016  
**Rep.** Ryan Ta

Item	Quantity	Description	Rate	Amount
PJ - Shared	10	Peachjar Service License Fee - 12 month Unlimited Use Service includes automated email distribution of flyers approved by District and posting, storage, and management of flyers in school-specific web pages and folders located on a website owned by Peachjar and accessible to parents, school staff, and District staff; access and use of Peachjar's flyer approval management system.	225.00	2,250.00
	10	One-time Start-up Fee (per school)	100.00	1,000.00
PJ - GRN15	1	<p><b>Promotion:</b>            Subject to District completing all "Actions to be Conducted by District" as stated in Section 4 of the attached Peachjar Order Authorization on or before <u>July 15, 2016</u>, Peachjar agrees to:            (i) waive the annual license fee of \$225 per school for the initial term and all subsequent renewal terms, if any; and (ii) waive its service fees for local community organizations posting to District's schools when promoting a free event or activity that does not entice participants to join a fee-based program, or purchase products or services. This service fee waiver for local community organizations is <u>not</u> based on the organization's non-profit status.</p>		-2,250.00
			<b>Total</b>	<b>\$1,000.00</b>

# Peachjar Order Authorization

## ACCOUNT INFORMATION

District Name:	Fountain Valley School District	Service Start Date:	July 15, 2016
Start-up Fee:	\$1,000	Reference Quote:	7040516M1
Annual Rate:	\$225/participating school		
Adjustments:	See attached Reference Quote	Total Due:	\$1,000

## ACKNOWLEDGEMENTS

Peachjar, Inc. ("Peachjar") will provide District with access and use of Peachjar's flyer management system (the "Service") as further described in the attached Reference Quote subject to the following terms and conditions:

- 1. License Grant.** Peachjar grants District a non-exclusive, non-transferable license to use the Service for the approval and distribution of informational eflyers.
- 2. License from District.** Subject to the terms of this agreement, District grants Peachjar a non-exclusive, non-transferrable license to use District Data only to the extent necessary to provide the Service to the District. Such license to District Data shall survive the termination of this agreement for a period of up to 12 months, solely for the purpose of storing backup District Data.
- 3. Authorized Use.** In conjunction with License Grant, unlimited use of the Service shall be provided without charge to District staff, school staff, and the authorized parent group(s) at each school subject to Peachjar's [Terms of Use Policy](#) as set forth on its website. Peachjar will be compensated from external organizations that choose to contract directly with Peachjar for posting and email distribution of their eflyers through the Service subject to District flyer approval. Peachjar will be solely responsible for billing and collection. District agrees that all participating schools will not distribute paper flyers from external organizations or post/distribute eflyers from external organizations in a manner that would circumvent Peachjar's compensation. Schools may place paper copies of flyers in the school office area. Additionally, schools may distribute paper flyers from any source provided that such paper flyer distribution is done in conjunction with eflyer distribution through the Service. No flyers from external organizations shall be posted or delivered by Peachjar without District approval. District recognizes that Peachjar enables communications between District-approved organizations posting eflyers and parents/guardians for the purposes of facilitating sign-ups and providing supplies that may be necessary for participation in activities.
- 4. Actions to be Conducted by District.** District will place a Peachjar button (logo with link) on the home page of each school's website and implement secure protocol for eflyer distribution to parent/guardian email addresses. District will place information on the District website to inform external organizations of the Peachjar service and use its best effort to provide Peachjar with a contact list of external organizations who have previously distributed flyers through District schools.
- 5. Term and Termination.** This agreement shall commence immediately upon execution by both parties and continue for one year after the Service Start Date. This agreement shall automatically renew on the anniversary of the Service Start Date for an unlimited number of one (1) year periods unless either party provides written notice of its desire not to renew at least 30 days prior to the end the then-current term.
- 6. Confidentiality and Use of Information.** Peachjar shall use commercially reasonable efforts to ensure that District's Data will be safeguarded against loss or theft, as well as unauthorized access, disclosure, copying, or use. Peachjar warrants that it will not share, sell, or disclose District's Data to any third party where not required by law.
- 7. Limitations of Liability.** District recognizes that Peachjar does not verify the accuracy of information that is contained in flyers or provided to District by third-party organizations as part of the flyer approval process. Peachjar and District mutually agree to indemnify, hold harmless and defend each other, including but not limited to the other party's officers, agents, and employees, from every claim, demand, liability, loss, damage, injury, and expense related to the services provided under this agreement.

Agreed and acknowledged by the following who is authorized to sign on behalf of the District:

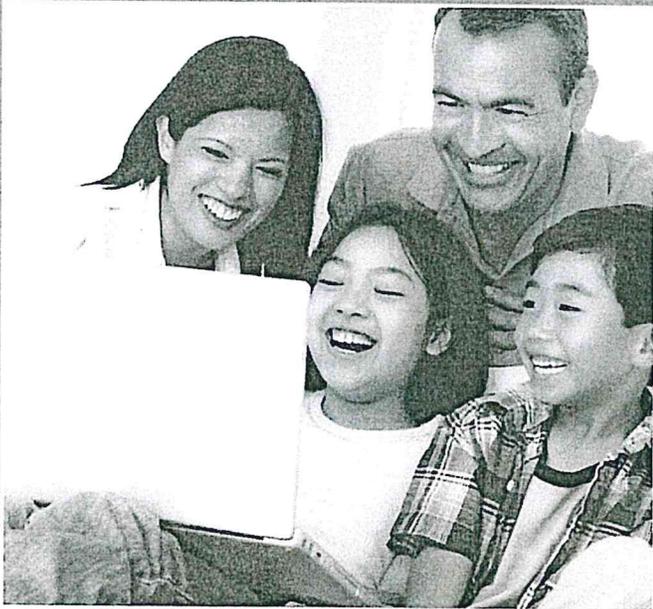
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name

Email completed form to [contracts@peachjar.com](mailto:contracts@peachjar.com)

## Communications



- **Supports your communication strategy**
- **Delivers flyers to parents the way they prefer: electronically**
- **Improves parent and community engagement**

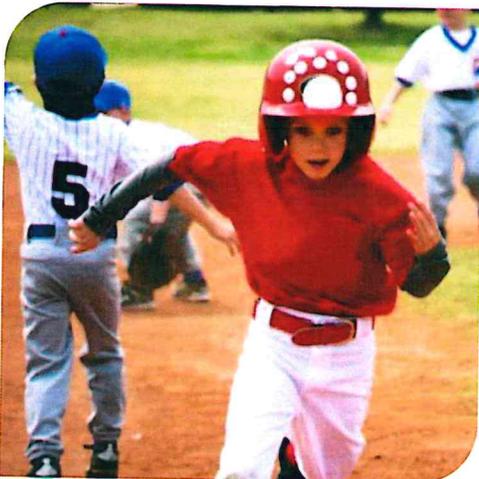
Peachjar is the leading eflyer management system used by thousands of schools across North America. Peachjar sends district-approved eflyers directly to parents, and automatically posts them online.

Peachjar increases parent and community engagement by delivering flyers to parents as visually engaging images where they can click to sign up for activities and events. According to Pew Research, 94% of U.S. adults access the internet and 72% own a smart-phone. Peachjar updates and modernizes an existing communication channel and is free for schools and parent groups. Principals and community partners embrace Peachjar because sending flyers digitally saves them time and money, and enables them to reach parents directly.



## DISTRICTS

- ✓ Removes burden of distributing paper flyers
- ✓ Includes digital flyer approval system
- ✓ Increases quality control
- ✓ Delivers significant cost savings
- ✓ Free for schools and parent organizations to upload and distribute eflyers



## COMMUNITY ORGANIZATIONS

- ✓ Eliminates burden of delivering paper flyers
- ✓ Once uploaded, eflyers are automatically sent to the district office for approval
- ✓ Eflyers go directly to parents, once approved
- ✓ Highlights activities in full color
- ✓ Boosts community awareness as parents share on social media
- ✓ Includes optional sign-up tool



## PARENTS

- ✓ Receive eflyers as digital images by email
- ✓ View all school eflyers online quickly
- ✓ Choose delivery frequency
- ✓ Share eflyers on social media to encourage friends to participate
- ✓ Click on eflyers to sign-up

**FOR MORE INFORMATION**

[WWW.PEACHJAR.COM](http://WWW.PEACHJAR.COM)



## Peachjar - Frequently Asked Questions by District Staff

### ***What if some of our parents don't have internet access?***

Research shows that many parents without internet access at home have other ways to go online. For example, many parents use a smartphone to go online through their cellular network or use/borrow a computer at work or a public library. Additionally, since schools are saving thousands of dollars each year with Peachjar, many districts use the savings to provide a parent resource computer in the front office of each campus that gives parents the ability to go online to view school flyers and other info on their school website. Finally, some schools choose to place a few paper flyers in their front office area.

Once a flyer has been posted online and distributed through Peachjar, if a principal considers it to be essential communication, paper copies can be sent home.

### ***What if we don't have all of our parents' email addresses?***

Peachjar has proven tools to facilitate your efforts to gather parent email addresses. Also, parents can click the Peachjar button on school websites to find and view eflyers.

### ***What about our parents who don't speak English?***

Since Peachjar sends flyers electronically, there is no additional cost to distribute multi-page eflyers with additional pages in other languages. Additionally, Peachjar's entire website can be viewed in Spanish, French, Italian, or German by selecting "Google Translate" at the bottom of the homepage.

### ***Will enrichment and community organizations support this initiative?***

External organizations go through a time consuming and costly process to copy and deliver paper flyers to schools. Peachjar saves these groups tons of time. Enrichment and community organizations want school districts to use the most effective means of electronic communication for school flyers – Peachjar provides it.

### ***How do we load parent email addresses into the system?***

As a contract service provider, Peachjar uses a secure file transfer protocol for districts to load parent email addresses into their Peachjar account. In accordance with our business agreement and terms of use, parent email addresses are only used for the distribution of school/district-approved eflyers - nothing else! For more detailed information, please ask us for our Data Security Protocol.

### ***Our schools send home flyers on a specific day of the week. Can we do this with Peachjar?***

Yes! School and district staff can schedule the eflyers they create for release on a designated day. Those eflyers will be grouped and delivered in a single email along with the eflyers posted by external organizations that are approved by district staff on the same designated day of the week.

### ***We already have our own electronic method for school flyers. Why should we use Peachjar?***

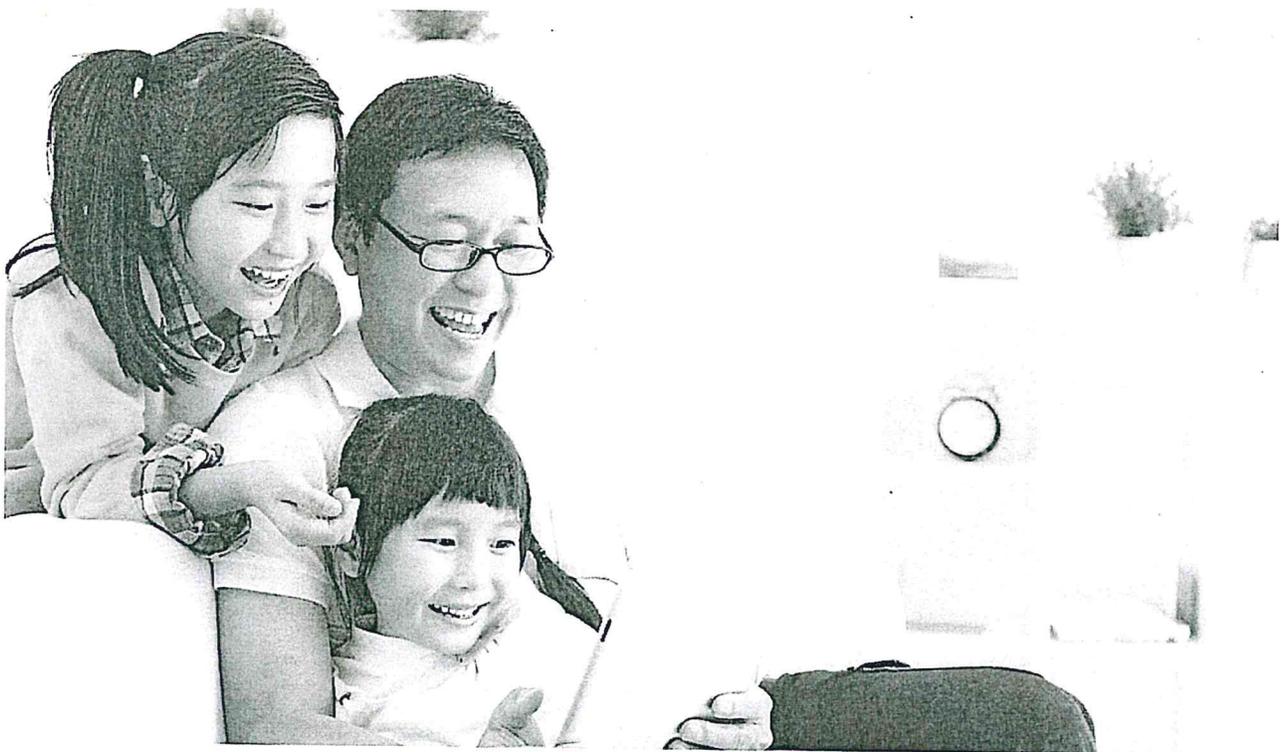
Going paperless on your own requires dedicated staff members who take the time to upload flyers to school and district websites and draft emails to parents containing links. Peachjar automates this process and sends visually engaging flyer images directly to parents via email. Additionally, Peachjar's digital flyer approval system is a big time-saver for district staff.

Have more questions? We are here to help! Contact your representative or call 858.997.2117.



# Only Peachjar...

- Provides digital flyer approval
- Sends emails including eflyers from multiple sources
- Automatically posts and expires flyers on school websites
- Allows parents to adjust their flyer delivery frequency
- Provides digital sign-ups
- Is FREE to the school district (under current incentive)





Fountain Valley School District  
**BUSINESS SERVICES DIVISION**

MEMORANDUM

TO: Christine Fullerton, Assistant Superintendent, Business Services  
FROM: Isidro Guerra, Director, Fiscal Services  
SUBJECT: **Approval of Proposal Letter with Cushman & Wakefield for Appraisal Services**  
DATE: April 6, 2016

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**Background:**

FVSD has a long-term ground lease agreement with the Church of Jesus Christ of Latter Day Saints for the Maintenance and Operations Facility located at 17350 Mt. Herrmann St. FVSD is required to obtain an appraisal every five years to determine the fair market value of the land. The District's appraised value is compared to the Church's appraised value and upon reaching a mutually agreed-upon market value, lease payments are set for the next five years.

In 2011 an alternative arrangement was agreed to by both parties, consisting of a ten percent reduction in lease payments given the decline in real estate values at that time. The District last obtained an appraisal in 2006. We solicited proposals from local appraisal firms and received four responses. Cushman & Wakefield proposed the lowest fees with the earliest completion date.

**Fiscal Impact:**

The fees associated with this report are estimated at \$2,500.

**Recommendation:**

It is recommended that the Board of Trustees authorize the Superintendent or designee to sign all required documents related to the appraisal.

Mitzi Minerman  
Director



**Cushman & Wakefield Western Inc.**  
2020 Main Street, Suite 1000  
Irvine, CA 92614  
949.378.9713 Tel  
949.474.0405 Fax  
mitzi.minerman@cushwake.com

April 6, 2016

Isidro Guerra  
Director, Fiscal Services  
**FOUNTAIN VALLEY SCHOOL DISTRICT**  
10055 Slater Avenue  
Fountain Valley, CA 92708

Re: **Industrial Land**  
**17350 Mount Hermann**  
**Fountain Valley, CA 92708**

Dear Mr. Guerra:

Thank you for requesting our proposal for appraisal services. This proposal letter will become, upon your acceptance, our letter of engagement to provide the services outlined herein.

## TERMS OF ENGAGEMENT

### I. PROBLEM IDENTIFICATION

**The Parties To This Agreement:** Cushman & Wakefield of Western Inc., Inc. and/or its designated affiliate or subsidiary (herein at times referred to as "C&W") and FOUNTAIN VALLEY SCHOOL DISTRICT (herein at times referred to as the "Client").

**Intended Users:** The appraisal will be prepared for the Client and is intended only for the use specified below. The Client agrees that there are no other Intended Users.

**Intended Use:** To determine the market value of the subject land. The information contained within the report will be used for further purposes of determining market rent for the ground lease on the property and to establish lease payments.

**Type of Opinion and Rights Appraised:** Market value of the Fee Simple interest

**Date of Value:**

- Date of inspection

**Subject of the Assignment and Relevant Characteristics:** The property to be appraised includes approximately 2.18 acres of industrially zoned land. The property is located in Fountain Valley, CA.

**Assignment Conditions:** The assignment is based upon the following assignment conditions:

Hypothetical Condition— 1) The property is to be appraised with no consideration given to the current improvements, nor any cost to demolish or remove them. 2) There is a long-term ground lease in effect. The subject property should be appraised as vacant land with no lease in place.

## II. ANTICIPATED SCOPE OF WORK

**USPAP Compliance:** C&W will develop an appraisal in accordance with USPAP and the Code of Ethics and Certification Standards of the Appraisal Institute.

**General Scope of Work:**

- Property Inspection to the extent necessary to adequately identify the real estate
- Research relevant market data, in terms of quantity, quality, and geographic comparability, to the extent necessary to produce credible appraisal results
- Consider and develop those approaches relevant and applicable to the appraisal problem. Based on our discussions with the Client, we anticipate developing the following valuation approaches:
- Sales Comparison Approach to estimate Land Value

## III. REPORTING AND DISCLOSURE

**Scope of Work Disclosure:** The actual Scope of Work will be reported within the report.

**Reporting Option:** The appraisal will be communicated in an Appraisal Report.

## IV. FEE, EXPENSES AND OTHER TERMS OF ENGAGEMENT

**Fee:** \$2,500 for a 3-week delivery and \$3,000 for a 2-week delivery. All invoices are due upon receipt. The Client shall be solely responsible for C&W's fees and expenses hereunder. Acknowledgement of this obligation is made by the countersignature to this agreement by an authorized representative of the Client.

**Additional Expenses:** Fee quoted is inclusive of expenses related to the preparation of the report.

**Retainer:** A retainer of 50% is required for this assignment in order to commence work.

**Report Copies:** The final report will be delivered in electronic format. Up to three hard copies will be provided upon request.

**Start Date:** The appraisal process will initiate upon receipt of signed agreement, applicable retainer, and the receipt of the property-specific data.

**Acceptance Date:** This proposal is subject to withdrawal if the engagement letter is not executed by the Client within four (4) business days.

- Draft and Final Report Delivery:** As requested, a draft version of the report will be delivered within two to three weeks (depending on option noted in Fee) of your written authorization to proceed, assuming prompt receipt of necessary property information. The Client will have 10 days after delivery of the draft report within which to comment, after which a final report will be submitted and the fee will be due and payable.
- Final Report Delivery:** Within thirty (30) days of receipt of your written authorization to proceed, assuming prompt receipt of necessary property information. Payment of the fee shall be due and payable upon delivery of the report.
- Changes to Agreement:** The identity of the Client, Intended User(s) identified herein, or Intended Use identified herein; the date of value; type of value or interest appraised; or property appraised cannot be changed without a new agreement.
- Prior Services Disclosure:** USPAP requires disclosure of prior services performed by the individual appraiser within the three years prior to this assignment. The undersigned appraiser(s) has/have not provided prior services within the designated time frame.
- Conflicts of Interest:** C&W adheres to a strict internal conflict of interest policy. If we discover in the preparation of our appraisal a conflict with this assignment we reserve the right to withdraw from the assignment without penalty.
- Further Conditions of Engagement:** The Conditions of Engagement attached hereto are incorporated herein and are part of this letter of engagement.

Isidro Guerra  
**Fountain Valley School District**  
April 5, 2016  
Page 4

Thank you for calling on us to render these services and we look forward to working with you.

Sincerely,  
**CUSHMAN & WAKEFIELD OF WESTERN INC., INC.**



---

Mitzi Minerman  
Director

cc:

**AGREED:**  
**CLIENT: FOUNTAIN VALLEY SCHOOL DISTRICT**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Isidro Guerra

Title: \_\_\_\_\_  
Director, Fiscal Services

E-mail Address/Phone & Fax Nos.: \_\_\_\_\_

## Information Needed to Complete the Assignment

We understand that you will provide the following information for our review, if available.

### Physical Information

- Plot plan/survey and legal description
- Building plans/leasing plan/stacking plan
- Property Conditions Assessment Report
- Original construction and site acquisition costs
- Cost of any major expansions, modifications or repairs incurred over the past three years/capital expense budget
- On Site Contact—name and phone number—for property inspection

### Financial Information

- Income & Expense Statements for three previous years plus year-to-date
- Pro forma operating budgets
- Most recent real estate tax bill or statement
- Argus diskette or other financial modeling file
- Sales history of the subject property over the past three years at a minimum

### Supporting Documentation

- Leases and/or detailed Lease Abstracts
- Detailed Rent Roll including:
  - Commencement and Expiration Dates and options to renew
  - Leased Area
  - Base Rent and contractual increases (CPI, fixed steps, etc.)
  - Expense Recapture or Pass-through provisions including applicable base year amounts
  - Overage or Percentage Rent breakpoints and percentages, as applicable
  - Tenant Improvement (TI) costs
  - Concessions (free rent, other)
- Summary of recently negotiated unexecuted leases or letters of intent
- Delinquency report identifying tenants in arrears or in default

### Other Documentation

- Copy of your guidelines or instructions to appraisers/consultants
- Supplemental Standards, if applicable (applies only to government agencies, government sponsored entities, other entities that establish public policy)
- Additional Information to be considered in the appraisal

## CONDITIONS OF ENGAGEMENT

- 1) Each Intended User identified herein should consider the appraisal as only one factor together with its independent investment considerations and underwriting criteria in its overall investment decision. The appraisal cannot be used by any party or for any purpose other than the Intended User(s) identified herein for the Intended Use described herein.
- 2) Federal banking regulations require banks and savings and loan associations to employ appraisers where a FIRREA compliant appraisal must be used in connection with mortgage loans or other transactions involving federally regulated lending institutions, including mortgage bankers/brokers. Because of that requirement, an appraisal, if ordered independent of a financial institution or agent, may not be accepted by a federally regulated financial institution. The appraisal prepared pursuant to this Engagement will be prepared in accordance with the Uniform Standards of Professional Appraisal Practice of The Appraisal Foundation, the Standards of Professional Practice and the Code of Ethics of the Appraisal Institute.
- 3) The appraisal report will be subject to our standard Assumptions and Limiting Conditions, which will be incorporated into the appraisal. All users of the appraisal report are specifically cautioned to understand the standard Assumptions and Limiting Conditions as well as any Extraordinary Assumptions and Hypothetical Conditions which may be employed by the appraiser and incorporated into the appraisal.
- 4) The appraisal report or our name may not be used in any offering memoranda or other investment material without the prior written consent of C&W, which may be given at the sole discretion of C&W. Any such consent, if given, shall be conditioned upon our receipt of an indemnification agreement from a party satisfactory to us and in a form satisfactory to us. Furthermore, Client agrees to pay the fees of C&W's legal counsel for the review of the material which is the subject of the requested consent. C&W disclaims any and all liability with regard to the appraisal prepared pursuant to the engagement to any party other than the Intended User(s). Under no circumstances will C&W consent to the quote, reference or inclusion of the appraisal in connection with crowd funding activities. Further, crowd funding investors are specifically excluded from any class of Intended Users.
- 5) In the event the Client provides a copy of the appraisal to, or permits reliance thereon by, any party not identified herein as an Intended User, Client hereby agrees to indemnify and hold C&W, its affiliates and the respective shareholders, directors, officers and employees, harmless from and against all damages, expenses, claims and costs, including attorneys' fees, incurred in investigating and defending any claim arising from or in any way connected to the use of, or reliance upon, the appraisal by any such party.
- 6) The balance of the fee for the appraisal will be due upon delivery of a report. Payment of the fee is not contingent on the appraised value, a loan closing, or any other prearranged condition. Additional fees will be charged on an hourly basis for any work, which exceeds the scope of this proposal, including performing additional valuation scenarios, additional research and conference calls or meetings with any party, which exceed the time allotted by C&W for an assignment of this nature. If we are requested to stop working on this assignment, for any reason, prior to our completion of the appraisal, C&W will be entitled to bill the Client for the time expended to date at C&W's hourly rates for the personnel involved.
- 7) If C&W or any of its affiliates or any of their respective employees receives a subpoena or other judicial command to produce documents or to provide testimony involving this assignment in connection with a lawsuit or proceeding, C&W will use reasonable efforts to notify the Client of our receipt of same. However, if C&W or any of its affiliates are not a party to these proceedings, Client agrees to compensate C&W or its affiliate for the professional time and reimburse C&W or its affiliate for the actual expense that it incurs in responding to any such subpoena or judicial command, including attorneys' fees, if any, as they are incurred. C&W or its affiliate will be compensated at the then prevailing hourly rates of the personnel responding to the subpoena or command for testimony.
- 8) By signing this agreement Client expressly agrees that its sole and exclusive remedy for any and all losses or damages relating to this agreement or the appraisal shall be limited to the amount of the appraisal fee paid by the Client. In the event that the Client, or any other party entitled to do so, makes a claim against C&W or any of its affiliates or any of their respective officers or employees in connection with or in any way relating to this engagement or the appraisal, the maximum damages recoverable from C&W or any of its affiliates or their respective officers or employees shall be the amount of the monies actually collected by C&W or any of its affiliates for this assignment and under no circumstances shall any claim for consequential damages be made.
- 9) C&W disclaims any and all liability to any party with regard to the appraisal report other than an Intended User identified herein.
- 10) The fees and expenses shall be due C&W as agreed in this letter. If it becomes necessary to place collection of the fees and expenses due C&W in the hands of a collection agent and/or an attorney (whether or not a legal action is filed) Client agrees to pay all fees and expenses including attorneys' fees incurred by C&W in connection with the collection or attempted collection thereof.



Fountain Valley School District  
Support Services

MEMORANDUM

TO: Board of Trustees  
FROM: Cara Robinson, Director, Support Services  
SUBJECT: **SPECIAL EDUCATION SETTLEMENT AGREEMENT**  
DATE: April 8, 2016

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**Background:**

According to the Settlement Agreement fully executed on April 1, 2016, between Parents and the Fountain Valley School District, it was agreed upon that the District fund reimbursement for family-selected assessments and attorney's fees and costs not to exceed \$8,500.00. The term of this settlement agreement is April 1, 2016 thru June 23, 2016.

**Fiscal Impact:**

Total fiscal impact to be \$8,500.00.

**Recommendation:**

It is recommended that the Board of Trustees approves the Special Ed Settlement Agreement covering the family-selected assessments and the attorney fees.



Fountain Valley School District  
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Steve McLaughlin, Assistant Superintendent, Instruction  
SUBJECT: ***APPROVAL OF CONTRACT BETWEEN THE IRVINE MATH PROJECT (IMP) AND FOUNTAIN VALLEY SCHOOL DISTRICT TO PROVIDE SUPPORT IN THE IMPLEMENTATION OF COMMON CORE MATH STANDARDS IN OUR MIDDLE SCHOOLS***  
DATE: April 8, 2016

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**Background:**

The Irvine Math Project (IMP) partners with local districts and their schools to design hands-on professional development aligned to Common Core for K-12 mathematics teachers. The IMP provides a different approach for mathematics instruction that compliments the Cognitively Guided Instruction (CGI) program currently in use by Fountain Valley School District's TK-5 teachers. The IMP team is comprised of classroom practitioners, math content experts, and math education researchers.

To support the preparation of FVSD 6-8 grade math teachers in successfully implementing Common Core standards, the UC Irvine Math Project will collaborate with the district to provide content based professional development, unit curriculum/lesson writing, and general support. There will be two days of professional development, one day in May and another day in June.

**Fiscal Impact:**

All expenses associated with the IMP training will be covered with funds allocated in the District's Local Control Accountability Plan to support the implementation of Common Core math standards for the district's 6-8 math teachers.

**Recommendation:**

It is recommended that the Board of Trustees approves the contract for professional development services with the Irvine Math Project.

**Sales and Service Agreement  
Between  
Fountain Valley School District  
and  
The Regents of the University of California  
University of California, Irvine**

This Agreement for **Mathematics consultative services and training** is by and between The Regents of the University of California, a California constitutional corporation, on behalf of the University of California, Irvine campus **California Math Project** (hereinafter "University") and **Fountain Valley School District** (hereinafter "Buyer").

**I. SCOPE OF WORK**

University shall provide **Middle School math support as outlined in Appendix A**

All work is being performed by the University on a best efforts basis, and the University makes no warranty regarding the outcome of the work specified herein.

**II. PERIOD OF PERFORMANCE**

A. The period of performance of this Agreement shall commence on **May 4, 2016** and continue through **June 30, 2016**.

B. Either the University or the Buyer may terminate this Agreement at any time, without cause, by giving the other **30** days written notice of such action. If terminated prior to completion, the University shall, in thirty (30) days, receive full payment from Buyer for all costs incurred under this Agreement up to and including the date of termination.

**III. COMPENSATION AND REIMBURSEMENT OF EXPENSES**

A. Rate:

The total amount of this Agreement is \$ **16,775**.

B. Payments shall be made to the University based on the following schedule:  
**Invoiced July 1, 2016**

C. Payment checks shall reference this Agreement and be issued to the **Regents of the University of California** and mailed to:

**Karajeau Hyde  
Irvine Math Project  
439 Social Science Tower  
University of California, Irvine  
Irvine, California 92697 - 2505**

**IV. TERMS AND CONDITIONS**

A. Indemnification

Except as otherwise limited herein, University shall defend, indemnify and hold harmless Buyer, its officers, employees, and agents from and against any and all

liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage are caused by or result from the negligent or intentional acts or omissions of University, its officers, employees, or agents.

Buyer shall defend, indemnify and hold harmless University, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage are caused by or result from the negligent or intentional acts or omissions of Buyer, its officers, employees, or agents.

Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release any party from its obligation to indemnify as to any claims or cause of action asserted so long as the event(s) upon which such claim or cause of action is predicated shall have occurred prior to the effective date of termination or completion.

**B. Insurance**

1. Buyer shall provide proof of insurance, naming the University as additional insured, showing amounts of coverage as follows:

Broad Form Commercial General Liability Insurance (Contractual Liability Included):

Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000

2. The University shall maintain self-insurance covering its activities under this Agreement in an amount not less than \$1,000,000 per occurrence.

**C. WARRANTY**

**THE PRODUCTS AND SERVICES UNDER THIS AGREEMENT ARE PROVIDED WITHOUT WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ANY OTHER WARRANTY, EXPRESSED OR IMPLIED. IN NO EVENT IS THE REGENTS OF THE UNIVERSITY OF CALIFORNIA LIABLE FOR ANY INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES RESULTING FROM THE USE OF THE PRODUCTS AND SERVICES CONTRACTED FOR HEREIN.**

**D. Conflict of Interest**

Buyer affirms that there exists no actual or potential conflict of interest between the parties, including the financial interests of their officers, agents, or employees. Any question regarding a possible conflict of interest will be raised with the University.

E. Equal Opportunity Affirmative Action

Buyer will abide by the requirements set forth in Executive Orders 11246 and 11375. Where applicable, Buyer will abide by 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a), incorporated by reference with this statement: **“This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.”** With respect to activities occurring in the State of California, Buyer agrees to adhere to the California Fair Employment and Housing Act. Buyer will provide UC on request a breakdown of its labor force by groups as specified by UC, and will discuss with UC its policies and practices relating to its affirmative action programs. Buyer will not maintain or provide facilities for employees at any establishment under its control that are segregated on a basis prohibited by federal law. Separate or single-user restrooms and necessary dressing or sleeping areas must be provided, however, to ensure privacy.

F. Cooperation

University and Buyer shall cooperate in the event of any legal action or claim made by a third party that may result from activities relating to the performance of this Agreement.

G. Compliance

1. University and Buyer agree to comply with all applicable federal, state, and local laws, regulations and codes in the performance of this Agreement.
2. Buyer warrants that any and all of its work being submitted under this Agreement comply with all U.S. export control laws and regulations. Buyer shall notify University in writing to [exportcontrol@research.uci.edu](mailto:exportcontrol@research.uci.edu) if any ITAR or EAR restricted technology or data is to be provided to University under this Agreement or if data that Buyer is requesting University to produce during the course of work under this Agreement is expected to be ITAR or EAR restricted. University shall have the right to decline ITAR or EAR restricted technology or data or tasks requiring production of such information.

H. Force Majeure

University shall not be responsible for damages or for delays or failures in performance resulting from acts or occurrences beyond its reasonable control, including, without limitation: fire, lightning, explosion, power surge or failure, water, acts of God, war, revolution, civil commotion or acts of civil or military authorities or public enemies: any law, order, regulation, ordinance, or requirement of any government or legal body or any representative of any such

government or legal body; or labor unrest, including without limitation, strikes, slowdowns, picketing or boycotts; inability to secure materials and supplies, transportation facilities, fuel or energy shortages, or acts or omissions of others.

I. Assignment

The obligations of the parties pursuant to this Agreement shall not be assigned without the prior written consent of the parties.

J. Confidentiality

It is agreed that Buyer shall disclose only information necessary to the work and, if any such information is considered confidential, it shall be clearly marked "Confidential Information" and sent by Buyer in writing only to the University (as specified in article IV, paragraph K.) or orally disclosed to the University and reduced to writing by Buyer within thirty days of disclosure. University shall inform its employees that for a period of one year from the end of the Agreement, Confidential Information shall not be used or disclosed to others except in furtherance of this Agreement unless Confidential Information: (i) is or shall have been known to the University before its receipt thereof; (ii) is disclosed to the University by a third party; (iii) is or shall have become known to the public through no fault of the University; or (iv) is required by law to be disclosed.

K. Notice

Whenever any notice is to be given hereunder, it shall be in writing and shall be deemed received, if delivered by courier on a business day, on the day delivered, or on the second business day following mailing, if sent by first-class certified or registered mail, postage prepaid, to the following addresses:

To University:

**University of California, Irvine  
Irvine Math Project  
439 Social Science Tower  
Irvine, CA 92697 - 2505  
Attn: Karajeane Hyde, Principal Service Provider**

AND

University of California, Irvine  
Purchasing and Risk Services  
Irvine, CA 92697-4530  
Attn: Rick Coulon

To Buyer:

**Company Name: Fountain Valley School District  
Address: 10055 Slater Avenue  
Address:  
City: Fountain Valley      State: CA      Zip: 92708  
Attn: Steve McLaughlin**

L. Severability

If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

M. Use of Name

The parties agree that they will not use the name, logo, seal or trademarks of the other party or its employees, including without limitation, in any advertisement, press release, publicity or any product or service resulting from this Agreement, without prior written approval of the other party.

N. Non-Waiver

Waiver or non-enforcement by either party of a term or condition shall not constitute a waiver or a non-enforcement of any other term or condition or of any subsequent breach of the same or similar term or condition.

O. No Third-Party Rights

Nothing in this Agreement is intended to make any person or entity who is not signatory to the agreement a third-party beneficiary of any right created by this Agreement or by operation of law.

P. Dispute Resolution

Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to JAMS in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration proceedings shall be Orange County, California, and any enforcement of the arbitrator's decision shall be brought in a court of competent jurisdiction in Orange County, California.

Q. Attorney's Fees

In any action brought by a party to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs. The prevailing party shall be entitled to the reasonable value of any services provided to it by in-house counsel. The reasonable value of services provided by in-house counsel shall be calculated by applying an hourly rate commensurate with prevailing market rates charged by attorneys in private practice for such services.

R. Amendments

Any amendments to this Agreement must be made, in writing, and approved by the authorized representatives of the Buyer and the University.

S. Entire Agreement

This Agreement and any exhibits attached hereto constitute the entire agreement between the parties to it and supersede any prior understanding or agreement with respect to the services contemplated, and may be amended only by written amendment executed by both parties to this Agreement.

T. Governing Law

This Agreement shall be construed in accordance with the laws of the State of California without regard to its conflicts of laws rules.

U. Independent Contractor

University in the performance of this Agreement shall be and act as an independent contractor.

ACKNOWLEDGED AND ACCEPTED BY:

**The Regents of the University of California**

\_\_\_\_\_  
*(UC Irvine Department Approval)*

Name: **Stephanie Reyes-Tuccio**

\_\_\_\_\_  
Date

Title: **Director, Center for Educational Partnerships**

\_\_\_\_\_  
**Brant Yancy**

Title: **Director**

\_\_\_\_\_  
Date

Purchasing and Risk Services

**Buyer: Fountain Valley School District**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
Date

Name: **Steve McLaughlin**

Title: **Assistant Superintendent, Instruction**

SMOKE AND TOBACCO-FREE ENVIRONMENT: The University of California is committed to a healthy campus and workplace culture and environment. Effective January 2, 2014, the University of California is a Smoke and Tobacco-Free environment. Smoking and the use of smokeless tobacco products (e.g. e-cigarettes and other unregulated nicotine products) is strictly prohibited on all University of California-controlled properties, owned or leased and regardless of location. For more information please see: <http://www.policies.uci.edu/adm/pols/903-14.html>

Revised 04/2015

**Irvine Math Project- Fountain Valley School District  
Common Core grades 6-8 Math Proposal Spring 2016**

To support the preparation of FVSD grades 6-8 teachers to successfully implement the common core standards, the UC Irvine Math Project will partner with the district to provide content and pedagogical content based professional development, unit curriculum/lesson writing, and general support.

<b>2016 Professional Development &amp; Curriculum Support</b>		
<b>Course Scope and Sequence PD</b> to support grades 6-8 teachers in understanding the CA framework, big ideas of each course and then developing a coherent list, order and pacing of instructional units. Day will allow time for teachers to analyze which textbooks lessons best support each unit and which are not grade level standards. <b>Spring 2016</b>	\$2,000/per presenter per day; includes copies, materials, and prep.	\$2,000
<b>1 Day of grade 6 PD.</b> Focus on content for most needed content units as decided by grade level team. PD day will address a single, coherent unit and allow teachers to participate in hands-on lessons that build conceptual understanding and lead to procedural development. Days will include reading of those standards in the framework and progressions as well as discussion of imbedded math practices and pedagogy throughout. PD day will include time to analyze which text lessons best support standards and when to implement those (unit pacing). <b>1 day Spring 2016</b>	\$2,000/per presenter per day; includes copies, materials, and prep. Max of 30 teachers.	\$2,000
<b>1 Day of grade 7 PD.</b> Focus on content for most needed content units as decided by grade level team. PD day will address a single, coherent unit and allow teachers to participate in hands-on lessons that build conceptual understanding and lead to procedural development. Days will include reading of those standards in the framework and progressions as well as discussion of imbedded math practices and pedagogy throughout. PD day will include time to analyze which text lessons best support standards and when to implement those (unit pacing). <b>1 day Spring 2016</b>	\$2,000/per presenter per day; includes copies, materials, and prep. Max of 30 teachers.	\$2,000
<b>1 Day of grade 8 PD.</b> Focus on content for most needed content units as decided by grade level team. PD day will address a single, coherent unit and allow teachers to participate in hands-on lessons that build conceptual understanding and lead to procedural development. Days will include reading of those standards in the framework and progressions as well as discussion of imbedded math practices and pedagogy throughout. PD day will include time to analyze which text lessons best support standards and when to implement those (unit pacing). <b>1 day Spring 2016</b>	\$2,000/per presenter per day; includes copies, materials, and prep. Max of 30 teachers.	\$2,000
<b>Provide common core conceptual curriculum</b> for each instructional unit addressed in PD, grades 6-8. Each unit will have an outline and come with all conceptual lessons as well as many problem solving/hook lessons. Outline will suggest best places to supplement adopted textbook. Each unit is comprised of approximately 10-15 one to three-day lessons, includes a parent letter, student note pages (toolbox), an end of unit exam, and a teacher Storybook (the math of the unit and how to teach the unit).	\$2,250 per unit x 1 units per grade x 3 grade levels.	\$6,750

<b>General Support</b> General Teacher, Admin team, district, and partnership communication and support.		\$500
<b>2016 Totals and Overhead</b>		
10% UCI CFEP Overhead Tax	\$1,525	
<b>Total 2016</b>	<b>\$16,775</b>	



Fountain Valley School District  
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Parham Sadegh, IT Supervisor  
SUBJECT: ***AWARD THE CONTRACT TO PARAGON SYSTEMS, INC. IN THE AMOUNT OF \$56,694.11 TO INSTALL CAT6 WIRING IN CLASSROOMS***  
DATE: April 8, 2016

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**Background:**

In February 2016, the Board approved RFP # 10 to Paragon Systems Inc. in the amount of \$84,485.50 to install CAT6 wiring in classrooms. After final review with the Maintenance Department, the vendor and legal counsel, the contract was reduced to \$56,694.11.

**Fiscal Impact:**

The scope of work outlined in this contract will be partially funded through 2016/2017 E-RATE 2.0 as well 2015-2016 IT budget.

**Recommendation:**

It is recommended that the Board of Trustees approves the contract entered into by and between FVSD and Paragon Systems Inc., for the purpose of installing CAT6 wiring in classrooms.



915 Calle Amanecer #K San Clemente, CA 92673  
 V. 949.388.2100 F. 949.388.2101

License #949118  
 www.paragonsystemsinc.com

FVSD  
 Parham Sadegh

March 24, 2016  
 PSI #2276

## Contract Proposal for Fountain Valley School District

### District Cabling: Internal Connection E-RATE Year 19

#### RFP NO. 10

Paragon Systems Inc. is agreeing to install 102 new cable runs, 11 re-locate and terminate runs and 10 re-termination of existing cables as opposed to 180 new cable runs originally requested in RFP 10. The new lump sum total will be \$56,694.11. The installation per site will be as follows:

	new CAT6	relocate and term existing cat 6	reterm existing cat 6 in ceiling
Courreges ES	12	11	
Cox ES	17		
Gisler ES	14		
Fulton MS ES	19		
Masuda MS	0		
Newland ES	14		
OKA ES	4		10
Plavan ES	10		
Talbert MS	0		
Tamura ES	12		

**Terms and Conditions:**

- Quote is good for 120 days.
- Project cannot be started until a PO is received and approved by this office.
- All work to be performed based on the time frame identified in RFP 10.

*The information contained in this scope of work is **privileged** and **confidential**. It is intended to be reviewed only by the organization named above. If you are not an authorized employee of the organization, you are hereby notified that any review, dissemination or copying of this Scope of Work is strictly prohibited.*

Sign: \_\_\_\_\_ Print: \_\_\_\_\_ date: \_\_\_\_\_



## DATALINK SERVICES STATEMENT OF WORK

CUSTOMER INFO	
Customer Name	Fountain Valley School District
Customer Contact	Parham Sadegh
Customer Email	<a href="mailto:sadeghp@fvsd.us">sadeghp@fvsd.us</a>
Customer Phone Number	714-843-3200
Customer Address	10055 Slater Ave, Fountain Valley, CA 92708

SERVICE DESCRIPTION
<p><b>Cisco Meraki Wireless Access Point Installation</b></p> <p>Datalink has been enlisted by Fountain Valley School District (client) to provide physical installation services for their newly procured Cisco Meraki Wireless Access Points (AP).</p>

PROJECT SCOPE AND TASKS {FEETYPE}
<p>In accordance with this Statement of Work, Datalink will perform the following tasks:</p> <ul style="list-style-type: none"><li>• Physical installation of 336 Cisco Meraki MR34 APs per manufacturer installation guide</li><li>• Connect Ethernet patch cable from client provided Ethernet jack to newly installed APs</li><li>• Verify power is applied on of newly installed APs<ul style="list-style-type: none"><li>○ Provide report to the client of all APs which did not power on successfully</li></ul></li><li>• Breakdown of packing material and disposal in the proper client provided recycling or trash bins</li><li>• Provide project management services for resource coordination, scheduling and to provide periodic project updates</li></ul>
<p><b>Notes and assumptions:</b></p> <ul style="list-style-type: none"><li>• Ethernet cabling provided by the client will be installed to a location not to exceed 1 meter from the proposed AP installation location</li><li>• No Radio Frequency surveying will be conducted as part of this project</li><li>• No LAN or Wireless LAN configuration will be conducted as part of this project</li><li>• APs will be installed per manufacturers installation instructions</li><li>• Client will provide all LAN switching hardware with sufficient Power Over Ethernet budget to provide proper power to the newly installed APs</li><li>• Client will provide contact information for all key project stakeholders to ensure they can be kept abreast of the project status</li></ul>

**PROJECT PRICING — FIXED FEE**

Datalink will perform the activities defined in the Project Scope and Tasks for the project price indicated below.

If the scope of work changes to exceed the tasks as defined in **Project Scope and Tasks**, a Datalink Change Order will be processed to accommodate revised project pricing and level of effort, per the process referred to in the **Change Control** section below.

{TravelAndExpenses}

<b>Work Description</b>	<b>Price</b>
Cisco Meraki MR34 Installation Services	\$43,344.00
<b>Total</b>	<b>\$43,344.00</b>

**CUSTOMER ACCEPTANCE AND APPROVAL**

FVSD	
Signee Name [Printed]	
Signature	
Title	
Date	
Client P.O. Number	

**WORK HOURS**

Regular Work Hours — Monday through Friday, 8 a.m. to 6 p.m. local time, excluding customer observed holidays. On an exception basis, Datalink staff may work alternate work hours pending approval of the Datalink project manager.

Generally, if a holiday falls on a Sunday, it will be observed on the next Monday. If a holiday falls on a Saturday, it will be observed on the previous Friday.

**TERMS AND CONDITIONS**

Terms of this agreement are governed either by an executed Master Service Agreement or by the Datalink standard Terms and Conditions found here: <http://www.datalink.com/terms-and-conditions>

**CHANGE CONTROL**

Changes and change requests will be processed under the Datalink Change Management process as defined here: [Datalink Corporate Change Control Process and Form](#) found here: <http://www.datalink.com/media/CC2012Q1.PDF>



STATEMENT OF WORK AUTHOR	
Author [Printed]	Grant Jacobs
Statement of Work Revision	SSR8385R1



Fountain Valley School District  
Curriculum and Instruction

MEMORANDUM

TO: Board of Trustees  
FROM: Parham Sadegh, IT Supervisor  
SUBJECT: ***AWARD THE CONTRACT TO DATALINK IN THE AMOUNT OF \$320,750.94 TO PROVIDE AND MOUNT WIRELESS ACCESS POINTS IN CLASSROOMS***  
DATE: April 8, 2016

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**Background:**

In February 2016, the Board awarded RFP # 11 to Datalink Inc. in the amount of \$320,750.94 to provide and mount wireless access points in classrooms.

**Fiscal Impact:**

The scope of work outlined in this contract will be partially funded through 2016/2017 E-RATE 2.0 as well 2015-2016 and 2016-2017 IT budget.

**Recommendation:**

It is recommended that the Board of Trustees awards the contract to DataLink Inc. for the amount of \$320,750.94 for the purpose of providing and mounting Wireless Access Points in classrooms.



Quote Number: QUOTE00095164 v5  
Quote Created: 3/22/2016  
Quote Expiration: 4/28/2016

Logan Malouf  
Regional Sales Director  
Logan.Malouf@datalink.com

Bill-To Company: Fountain Valley School District  
Ship-To Company: Fountain Valley School District

Morgan Kaiser  
Account Representative  
(661) 203-4867  
Morgan.Kaiser@datalink.com

### Meraki Erate

Ln #	Part #	Qty	Description	Ea Price	Net Price
1	MR34-HW	336	MERAKI MR34 CLOUD MANAGED AP QTY 100 AVAIL & SHIP DIRECT	\$622.55	\$209,176.80
2	LIC-ENT-5YR	336	Meraki 5YR LIC AND SUP MR ENTERPRISE	\$148.50	\$49,896.00
3	DTLK-PS	1	Fountain Valley USD - Datalink Project Management	\$7,275.00	\$7,275.00
4	DTLK-PS	1	Fountain Valley USD - Datalink Services	\$36,069.00	\$36,069.00

Quote Subtotal: **\$302,416.80**

*Estimated Freight: \$1,600.00*

*Estimated Sales Tax: \$16,734.14*

**Total: \$320,750.94**

Please FAX all POs to (661) 215-6353  
or email to [morgan.kaiser@datalink.com](mailto:morgan.kaiser@datalink.com)

#### Terms and Conditions:

This price quotation is valid until the expiration date identified above. All quotes are subject to our Terms and Conditions, <http://www.datalink.com/terms-and-conditions>, and upon acceptance by the Purchaser, the Terms and Conditions apply to the agreement between the parties. Any additional or differing terms or conditions proposed by Purchaser or included in Purchaser's acceptance of this quotation or Purchase Order shall not become part of the agreement between the parties and are hereby expressly rejected, unless Seller expressly agrees to or has agreed to such additional or differing terms in writing. Amounts quoted exclude all applicable local transaction taxes and freight. Any tax and/or shipping amounts shown on this quote are estimated and subject to change. Applicable local transaction taxes will be invoiced unless a valid exemption certificate is received and approved by Datalink.



Fountain Valley School District  
Curriculum and Instruction

M E M O R A N D U M

TO: Board of Trustees  
FROM: Steve McLaughlin, Assistant Superintendent, Instruction  
SUBJECT: **RATIFICATION OF CONTRACTS FOR PROFESSIONAL DEVELOPMENT SERVICES FOUNTAS & PINNELL READING ASSESSMENTS WITH TRAINERS, EVAN GRANDON AND MARCIA FRIES, AT GISLER SCHOOL**  
DATE: April 8, 2016

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**Background:**

Fountas & Pinnell Literacy is a comprehensive, systematic approach to high-quality literacy instruction. Their Benchmark Assessment Systems are reliable and accurate tools, which identify the instructional and independent reading levels of students and document their progress through one-on-one formative and summative assessments.

The April 11, 2016 training at Gisler School will implement, support and utilize the recent purchase of Fountas & Pinnell Benchmark materials that were ordered for Gisler School at the end of January.

**Fiscal Impact:**

All expenses associated with the training will be covered with funds allocated in the District's Local Control Accountability Plan to support student success.

**Recommendation:**

It is recommended that the Board of Trustees ratifies the contracts for Evan Grandon and Marcia Fries for professional development services at Gisler School.

# CONSULTING AGREEMENT

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between \_\_\_\_\_, hereafter referred to as "Consultant" and the Fountain Valley School District, hereinafter referred to as "District".

Whereas, the District is in need of special services and advice; and

Whereas, such services and advice are not available at no cost from public agencies; and

Whereas, Consultant is specially trained, experienced and competent to provide the special services and advice required; and

Whereas, such services are needed on a limited basis:

Now, therefore, the parties hereto agree as follows:

1. Services to be provided by consultant:

2. The Consultant will commence providing services under this agreement on \_\_\_\_\_ and will diligently perform as required and complete performance by \_\_\_\_\_. The Consultant will perform said services as an independent calling and not as an employee of the District. Consultant shall be under the control of the district as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant upon request such information as is reasonably necessary to the performance of the Consultant to this agreement.
4. The District shall pay the consultant \$ \_\_\_\_\_ per day for \_\_\_\_\_ days, for a total contract price of \$ \_\_\_\_\_ for services rendered pursuant to this agreement
5. The District may at any time for any reason terminate this agreement and compensate Consultant only for services rendered to the date of termination. Written notice by the District Superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
6. Consultant agrees to and shall hold harmless and indemnify the District, its officers, agents and employees from every claim or demand made and every liability or loss, damage or expense of any nature whatsoever, which may be incurred by reason of: (A) Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage or expense sustained by the consultant or any person, firm or corporation employed by the Consultant upon or in connection with the services called for in this agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees or agents; (B) Any injury to or death of persons or damage to property sustained by any persons, firm or corporation, including the District, arising out of, or in any way connected with the services covered by this agreement, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employee or agents. The Consultant, at Consultant's expense, cost and risk, shall defend any and all actions, suits or other proceeding that may be brought or instituted against the District, its officers, agents or employees on any such claim, demand or liability and shall pay or satisfy any judgment that may be rendered against the District, its officers, agents or employees in any action, suit or other proceedings as a result thereof.
7. This agreement is not assignable without written consent of the parties hereto.
8. Consultant shall comply with all applicable federal, state and local laws, regulations and ordinances including worker's compensation.
9. Consultant, if an employee of another public agency, certifies that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this agreement.

In witness whereof, the parties hereto have caused this agreement to be executed.

<p style="text-align: center;">Must be signed <u>prior</u> to District signature</p> <p>Consultant: _____</p> <p><b>Consultant Signature:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>City, State, Zip Code:</b> _____</p> <p><b>Date:</b> _____</p>	<p style="text-align: center;">Board Approval required <u>prior</u> to signature</p> <p style="text-align: center;">FOUNTAIN VALLEY SCHOOL DISTRICT</p> <p>By: _____</p> <p style="text-align: center;">Director, Business Services</p> <p>Date: _____</p> <p>Date of Board Approval: _____</p>
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DISTRIBUTION: Forward three (3) copies of contract (signed by Consultant) to Business Services for signature. Only one (1) copy of fully executed contract will be returned to Consultant.

# CONSULTING AGREEMENT

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between \_\_\_\_\_, hereafter referred to as "Consultant" and the Fountain Valley School District, hereinafter referred to as "District".

Whereas, the District is in need of special services and advice; and

Whereas, such services and advice are not available at no cost from public agencies; and

Whereas, Consultant is specially trained, experienced and competent to provide the special services and advice required; and

Whereas, such services are needed on a limited basis:

Now, therefore, the parties hereto agree as follows:

1. Services to be provided by consultant:

2. The Consultant will commence providing services under this agreement on \_\_\_\_\_ and will diligently perform as required and complete performance by \_\_\_\_\_. The Consultant will perform said services as an independent calling and not as an employee of the District. Consultant shall be under the control of the district as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant upon request such information as is reasonably necessary to the performance of the Consultant to this agreement.
4. The District shall pay the consultant \$ \_\_\_\_\_ per day for \_\_\_\_\_ days, for a total contract price of \$ \_\_\_\_\_ for services rendered pursuant to this agreement
5. The District may at any time for any reason terminate this agreement and compensate Consultant only for services rendered to the date of termination. Written notice by the District Superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
6. Consultant agrees to and shall hold harmless and indemnify the District, its officers, agents and employees from every claim or demand made and every liability or loss, damage or expense of any nature whatsoever, which may be incurred by reason of: (A) Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage or expense sustained by the consultant or any person, firm or corporation employed by the Consultant upon or in connection with the services called for in this agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees or agents; (B) Any injury to or death of persons or damage to property sustained by any persons, firm or corporation, including the District, arising out of, or in any way connected with the services covered by this agreement, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employee or agents. The Consultant, at Consultant's expense, cost and risk, shall defend any and all actions, suits or other proceeding that may be brought or instituted against the District, its officers, agents or employees on any such claim, demand or liability and shall pay or satisfy any judgment that may be rendered against the District, its officers, agents or employees in any action, suit or other proceedings as a result thereof.
7. This agreement is not assignable without written consent of the parties hereto.
8. Consultant shall comply with all applicable federal, state and local laws, regulations and ordinances including worker's compensation.
9. Consultant, if an employee of another public agency, certifies that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this agreement.

In witness whereof, the parties hereto have caused this agreement to be executed.

<p style="text-align: center;">Must be signed <u>prior</u> to District signature</p> <p>Consultant: _____</p> <p><b>Consultant Signature:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>City, State, Zip Code:</b> _____</p> <p><b>Date:</b> _____</p>	<p style="text-align: center;">Board Approval required <u>prior</u> to signature</p> <p style="text-align: center;">FOUNTAIN VALLEY SCHOOL DISTRICT</p> <p>By: _____</p> <p style="text-align: center;">Director, Business Services</p> <p>Date: _____</p> <p>Date of Board Approval: _____</p>
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DISTRIBUTION: Forward three (3) copies of contract (signed by Consultant) to Business Services for signature. Only one (1) copy of fully executed contract will be returned to Consultant.

2015/2016

WEST ORANGE COUNTY CONSORTIUM FOR SPECIAL EDUCATION  
CONFIDENTIAL MEMO

To: FVSD Board Members  
From: Anne Delfosse, Executive Director  
West Orange County Consortium for Special Education  
Date: March 21, 2016  
Subject: **Non-Public Agency/ School Addendum Contracts**

Board Meeting Date: April 14, 2016

Under current consortium budget agreements, any unfunded cost of NPS/NPA placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contract/addendum be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Student's Name	Non-Public School/Agency	Addendum	Effective Dates
W16010	Approach Learning and Assessment Center Inc. dba Olive Crest Academy W16010	-690.88	3/2/16 - 6/30/16

Mark Johnson, Ed.D.  
Superintendent

Date:

ADDENDUM TO AGREEMENT FOR NONPUBLIC NONSECTARIAN SCHOOL/AGENCY SERVICES  
INDIVIDUAL SERVICE CONTRACT

This ADDENDUM to the SERVICE CONTRACT is made and entered into this 14th of April, 2016 between the Fountain Valley School District County of Orange and Approach Learning and Assessment Ctrs, Inc. dba Olive Crest Academy for  
(Local Education Agency) (Nonpublic School or Agency)

W16010 born on 12/13/2004, who is a resident of Fountain Valley School District of Orange County.  
(Name of Student) (Date of Birth) (Local Education Agency)

**ORIGINAL CONTRACT – July 1, 2015 to June 30, 2016**

SERVICES AS PROVIDED IN ORIGINAL CONTRACT	Provider Type	Per Session Total	Cost per Session	Maximum No. Sessions	Total Original Cost
Specialized Academic Instruction	NPS	Per Diem	165.58	209	34,606.22
Transportation	NPS	1 day	52.80	209	11,035.20
Language/Speech Therapy Individual 2x30min/wk	NPS	30 mins	50.79	84	4,266.36
TOTAL ORIGINAL CONTRACT COST					49,907.78

**ADDENDUM CONTRACT – March 2, 2016 to June 30, 2016**

SERVICES ADDED BY THIS ADDENDUM	Provider Type	Per Session Total	Cost per Session	Maximum No. Sessions	Total Addendum Cost
Language/Speech Therapy Individual 2x30min/wk	NPS	30 mins	50.79	34	-1,726.86
Language/Speech Therapy Group 2x30min/wk	NPS	30 mins	30.47	34	1,035.98
TOTAL ADDENDUM CONTRACT COST					- 690.88

**AMENDED CONTRACT**

SERVICES AS PROVIDED IN AMENDED CONTRACT	Provider Type	Per Session Total	Cost per Session	Maximum No. Sessions	Total Amended Cost
Specialized Academic Instruction	NPS	Per Diem	165.58	209	34,606.22
Transportation	NPS	1 day	52.80	209	11,035.20
Language/Speech Therapy Individual 2x30min/wk	NPS	30 mins	50.79	84	4,266.36
Language/Speech Therapy Individual 2x30min/wk	NPS	30 mins	50.79	34	-1,726.86
Language/Speech Therapy Group 2x30min/wk	NPS	30 mins	30.47	34	1,035.98
TOTAL AMENDED CONTRACT COST					49,216.90

This AMENDED Service shall begin on March 2, 2016 and shall terminate at 5:00 p.m. on June 30, 2016 unless sooner terminated as provided herein.

-CONTRACTOR-

-DISTRICT-

**Approach Learning and Assessment Center Inc.  
Dba Olive Crest Academy**

(Name of Nonpublic School/Agency)

**Fountain Valley School District**

(Name of School District)

(Contracting Officer's Signature)

(Signature)

Date

(Type Name and Title)

**Mark Johnson, Ed.D**

(Type Name of Superintendent)

Date

2015/2016

WEST ORANGE COUNTY CONSORTIUM FOR SPECIAL EDUCATION  
CONFIDENTIAL MEMO

To: FVSD Board Members  
From: Anne Delfosse, Executive Director  
West Orange County Consortium for Special Education  
Date: March 21, 2016  
Subject: **Non-Public School/Agency Contracts**

Board Meeting Date: April 14, 2016

Under current consortium budget agreements, any unfunded cost of NPS/NPA placement is a cost to the general fund of the resident district. It is recommended that the following non-public school/agency contract/addendum be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Student's Name	Non-Public School/Agency	100% Contract	Effective Dates
W16150	Educational Testing and Assessment Inc. W16150	5,000	7/1/15 - 6/30/16

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Mark Johnson, Ed.D.  
Superintendent

Date:

### INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is made and entered into this 14<sup>th</sup> day of April, 2016, by and between Educational Testing and Assessment, inc. hereinafter referred to as "Independent Contractor" and Fountain Valley School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and

WHEREAS, such services and advice are not available at no cost from public agencies; and

WHEREAS, Independent Contractor is specially trained, experienced and competent to provide the special services and advice required; and

WHEREAS, such services are needed on a limited basis;

NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES TO BE PROVIDED BY Independent Contractor:

To provide a Psychological/Educational Assessment for W16150 SEISID 192222,  
birthdate 7/25/2002.

2. The Independent Contractor will commence providing services under this AGREEMENT on July 1 2015, and will diligently perform as required and complete performance by June 30 2016. The Independent Contractor will perform said services as an independent calling and not as an employee of the District. Independent Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

3. The District will prepare and furnish to the Independent Contractor upon request such information as is reasonably necessary to the performance of the Independent Contractor to this AGREEMENT.

4. The District shall pay the Independent Contract A total not to exceed \$5,000 for a  
Psychological/Educational Assessment for services pursuant to this AGREEMENT Payment shall be made upon receipt of an invoice.

Independent Contractor shall submit an invoice to the District 30 days in advance of each payment due date.

5. The District may at any time for any reason terminate this AGREEMENT and compensate Independent Contractor only for services rendered to the date of termination. Written notice by the District's Superintendent shall be sufficient to stop further performance of services by Independent Contractor. The notice shall be deemed given when received or not later than three days after the day of mailing whichever is sooner.

6. Independent Contractor agrees to and shall hold harmless and indemnify the District, its officers, agents, employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of.

- (a) Liability for damages for death or bodily injury to property, or any other loss, damage or expense sustained by the Independent Contractor or any person, firm or corporation employed by the Independent Contractor upon or in connection with the services called for in the AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

- (b) Any injury to or death of persons or damage to property, sustained by any persons, firm or corporation, including the District, arising out of, or in way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school property, except for liability for damages which result from the sole negligence or willful misconduct for the District, its officers, employees, or agents.

**INDEPENDENT CONTRACTOR AGREEMENT**  
Page Two

The Independent Contractor, at Independent Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceeding that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand or liability and shall pay or satisfy any judgement that may be rendered against the District, its officers, agents or employees in any action, suit or other proceedings as a result thereof, except for liability for damages which result from the sole negligence or willful misconduct for the District, its officers, employees, or agents.

7. The AGREEMENT is not assignable without written consent of the parties hereto.
8. Independent Contractor shall comply with all applicable federal, state and local laws, rules, regulations, and ordinances including worker's compensation.
9. Independent Contractor, if any employee of another public agency, certifies that Independent Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.
10. Independent Educational Evaluators and related Evaluations must adhere to West Orange County Consortium for Special Education (WOCCSE) IEE Definitions and Procedures (Appendix A) and IEE Criteria (Appendix B), including provision to District of protocols (or copies thereof) and a written report.
11. The services completed herein must meet the approval of this District and shall be subject to the District's right of inspection to secure the satisfactory completion thereof. If any services performed by Contractor do not conform to specifications and requirements of this Agreement, District may require Contractor to re-perform the services until they conform to said specifications and requirements, at no additional cost, and District may withhold payment for such services until Contractor correctly performs them. When the services to be performed are of such a nature that Contractor cannot correct its performance, the District shall have the right to (1) require the Contractor to immediately take all necessary steps to ensure future performance of services conforms to the requirements of this Agreement, and (2) reduce the contract price to reflect the reduced value of the services of the services received by the District. In the event Contractor fails to promptly re-perform the services or to take necessary steps to ensure that the future performance of the service conforms to the specifications and requirements of this Agreement, the District shall have the right to either (1) without terminating this Agreement, have the services performed by contract or otherwise, in conformance with the specifications of this Agreement and charge Contractor, and/or withhold from payment due to Contractor, any costs incurred by District that are directly related to the performance of such services, or (2) terminate this Agreement for default.

IN WITNESS WHEREOFF, The parties hereto have caused this AGREEMENT to be executed.

**INDEPENDENT CONTRACTOR**

**Fountain Valley School  
SCHOOL DISTRICT**

Signature \_\_\_\_\_

Signature \_\_\_\_\_

**Educational Testing and Assessment Inc.**

**3401 Sagamore Drive**

**Huntington Beach CA 92649**

City, State, Zip

**714-840-8625**

Phone No.

**20-0508097**

Federal ID for business/Social Security No. for individuals

Mark Johnson, Ed.D.

Superintendent

10055 Slater Avenue

Fountain Valley CA 92708

Date \_\_\_\_\_

Date \_\_\_\_\_

## WEST ORANGE COUNTY CONSORTIUM FOR SPECIAL EDUCATION

### INDEPENDENT EDUCATIONAL EVALUATIONS Definitions and Procedures

*“Independent Educational Evaluation (IEE)”* means an evaluation conducted by a qualified examiner who is not employed by the District.

*“Public Expense”* means that the District either pays for the full cost of the evaluation or components or ensures that the evaluation or components are otherwise provided at no cost to the parent/guardian.

#### PARENT REQUESTS FOR AN IEE:

A parent may request an IEE at public expense if they disagree with an assessment conducted by the District. The primary purpose of an IEE is to be able to compare it to the disputed District assessment so that IEP decisions can be made based on a consideration of both assessments. Therefore, parent’s request for an IEE at public expense must be made within a reasonable time following the completion of the District’s assessment, generally within one year.

If a parent requests an IEE at public expense the District will, without unnecessary delay, either (1) initiate a due process hearing to establish that its assessment is appropriate, or (2) ensure that an IEE is provided at public expense.

If a parent makes a verbal request for an IEE during an IEP team meeting, the request will be included in the notes for the IEP team meeting. If a parent makes a verbal request for an IEE outside of an IEP team meeting, the appropriate staff person will inform the parent that the request should be in writing, and will offer assistance to write the request, if appropriate.

A parent may be requested to indicate the reasons for disagreement with the District assessment, however, the parent is not required to specify the areas of disagreement with the District’s assessment as a condition to obtaining an IEE at public expense, and the District may not delay a response to the parent’s request if no further information is provided.

The District does not have an obligation to reimburse a parent for IEEs initiated prior to the date that the District’s assessment is completed and discussed at an IEP team meeting.

A parent is only entitled to reimbursement for one IEE at public expense for each assessment completed by the District with which the parent disagrees.

When a parent requests that an IEE be conducted, the school shall notify the District’s Director of Special Education, or designee. The District may, in an attempt to resolve the parent’s disagreement with the District’s assessment, propose that additional assessment(s) be conducted by District or WOCCE staff, qualified assessors from other public agencies, or private sector providers at district expense.

If the District agrees to provide or fund an IEE, the parent will be notified in writing whom to contact at the District office and/or by what other means the parent may start the IEE process. The written notice will be accompanied by the WOCCE IEE Definitions and Procedures, IEE

Criteria, and Sources of Independent Evaluation by Area of Assessment. While the District will not limit the parent's time to obtain the IEE, parents are encouraged to obtain the IEE within a reasonable period of time, in order to allow for a meaningful review of the IEE by the IEP team after review of the District's assessment.

If a parent requests reimbursement or payment for an IEE which has already been completed, without previously making such a request, the District will either agree to fund the costs of the IEE, or file a request for due process hearing to defend its assessment without unnecessary delay. Under these circumstances, the IEE obtained by the parent still must comply with the WOCCE IEE criteria.

If the parent chooses to obtain an IEE at their own expense, the IEP team will still fully consider the IEE in making educational decisions for the student.

If the District initiates a due process hearing and the final decision is that the District's assessment is appropriate, the parent still has the right to obtain an IEE, but not at public expense.

#### PARENT SELECTION OF AN INDEPENDENT EVALUATOR:

The parent has the right to choose an independent evaluator from the WOCCE Sources of Independent Evaluation by Area of Assessment list. The District must allow parents the opportunity to select a qualified evaluator that meets the WOCCE IEE criteria for qualified evaluators, even if the evaluator is not on the list of potential evaluators established by WOCCE.

If the parent elects to obtain an IEE by an evaluator not on the WOCCE Sources of Independent Evaluation by Area of Assessment, and the District/WOCCE determines the evaluator does not meet the WOCCE IEE criteria for one or more areas assessed, the District may decline payment for all or part of the costs of the IEE, as appropriate, if there is no justification for selection of an evaluator that does not meet the WOCCE IEE criteria. In the event this occurs, the District will file a request for a due process hearing seeking a determination that the IEE does not comply with the WOCCE IEE criteria without unnecessary delay.

**It is the parent's responsibility to inform the independent evaluator of the WOCCE IEE criteria and procedures and it is suggested that the parent provide the independent evaluator with a copy of these procedures.**

#### IEE COMPONENTS:

All assessments must be conducted in accordance with all requirements of federal and state law, and consistent with the requirements of evaluations conducted by District staff as described in the California Education Code and Code of Federal Regulations. Consistent with these requirements, IEEs must comply with and/or address all of the following:

1. Be conducted in the primary language or mode of communication of the student unless it is clearly not feasible to do so;
2. Utilize tests and assessment instruments which are not racially, culturally or ethnically biased;

3. Rely upon test data that is valid and reliable, including that it is administered in conformance with the instructions provided by the test provider;
4. Conduct an observation of the student in an appropriate educational setting, and note the student's relevant behaviors in that setting; and,
5. Include a determination of whether the student may need special education and/or related services and the basis for making that determination.

#### IEP TEAM CONSIDERATION OF THE IEE:

IEEs are designed to assist in the determination of the educational needs of students with disabilities. The IEP team is ultimately responsible for determining placements and services. The results of the IEE(s) will be considered in making educational decisions as required by Title 34 of the Federal Code of Regulations and/or Section 504 of the Rehabilitation Act of 1973. However, IEEs will not control the IEP team's determinations regarding eligibility for special education, appropriate goals, and/or placement and services recommendations.

#### RELEASE OF INFORMATION AND RESULTS:

As part of the evaluation, independent evaluators must agree to release their assessment information and results, including copies of any and all test protocols utilized in the assessment process as well as written report(s) of results, directly to the District prior to the receipt of payment (or reimbursement to parent) for their assessment.

#### COST LIMITATIONS:

The cost of the IEE shall be comparable to those costs that the District incurs when it uses its own employees or contractors to perform similar assessments. The cost of the IEE must also be reasonable and consistent with the costs being charged by comparably qualified evaluators in the areas being assessed. The costs charged to the District may also not exceed the fees the evaluator requires of other agencies or parents for such an assessment, when the components of the evaluation are comparable.

Costs may include observation, record review, administration and scoring of tests, report writing and attendance in person or by phone at an IEP team meeting for the purpose of reviewing the IEE report.

#### GEOGRAPHIC LIMITATIONS:

Independent evaluators must be located in Orange County, or within thirty (30) miles of the District. Travel expenses, whether by parent or the assessor, for any greater distance, shall not be at the cost of the District, unless the parent can demonstrate why it is not feasible to use a qualified evaluator within these geographic boundaries.

**PAYMENT FOR COMPLETED IEE:**

Upon completion of the IEE, it is the parent's responsibility to provide the District with the IEE report, test protocols, invoice of costs incurred for services provided, and proof of payment (if applicable). Once the completed IEE and required documentation has been provided to the District, it is the responsibility of the District's Director of Special Education or designee to determine whether the completed IEE meets the WOCCE IEE criteria. Payment may be limited for any test administration or other portion of the assessment conducted beyond the assessor's area(s) of expertise.

If the parent elected an evaluator with whom the District has a contractual relationship, as confirmed by the District/WOCCE, then payment shall be made directly to the independent evaluator. If the parent elected an evaluator who does not have a contract with the District, then reimbursement for the costs of the IEE shall be made to the parent in a timely manner.

Reimbursement will be in accordance with the District's policies and procedures and in the amount no greater than the actual cost to the parents.

**SPECIAL CONSIDERATIONS:**

Consideration shall be given to unique circumstances when necessary to assist a parent in obtaining an IEE at public expense. Any such request shall be made to the District's Director of Special Education, or designee.

***WEST ORANGE COUNTY SPECIAL EDUCATION LOCAL PLAN AREA***

**INDEPENDENT EDUCATIONAL EVALUATIONS  
Criteria**

**IEE COMPONENTS:**

All assessments must be conducted in accordance with all requirements of federal and state law, and consistent with the requirements of evaluations conducted by District staff as described in the California Education Code and Code of Federal Regulations. Consistent with these requirements, IEEs must comply with and/or address all of the following:

1. Be conducted in the primary language or mode of communication of the student unless it is clearly not feasible to do so;
2. Utilize tests and assessment instruments which are not racially, culturally or ethnically biased;
3. Rely upon test data that is valid and reliable, including that it is administered in conformance with the instructions provided by the test provider;
4. Conduct an observation of the student in an appropriate educational setting, and note the student's relevant behaviors in that setting; and,
5. Include a determination of whether the student may need special education and/or related services and the basis for making that determination.

**COST LIMITATIONS:**

The cost of the IEE shall be comparable to those costs that the District incurs when it uses its own employees or contractors to perform similar assessments. The cost of the IEE must also be reasonable and consistent with the costs being charged by comparably qualified evaluators in the areas being assessed. The costs charged to the District may also not exceed the fees the evaluator requires of other agencies or parents for such an assessment, when the components of the evaluation are comparable.

Costs may include observation, record review, administration and scoring of tests, report writing and attendance in person or by phone at an IEP team meeting for the purpose of reviewing the IEE report.

**GEOGRAPHIC LIMITATIONS:**

Contract Year: 2015/2016

HBUHSD Contract No: W16150 Appendix B  
Please refer to this number on all correspondence, invoices, etc.

Independent evaluators must be located in Orange County, or within thirty (30) miles of the District. Travel expenses, whether by parent or the assessor, for any greater distance, shall not be at the cost of the District, unless the parent can demonstrate why it is not feasible to use a qualified evaluator within these geographic boundaries.

**MINIMUM QUALIFICATIONS FOR EVALUATORS:**

All assessments must be conducted by persons competent to perform the assessment as determined by the District/WOCCSE as described in the California Education Code and the Code of Federal Regulations. Evaluators with credentials other than those listed below will not be approved unless the parent can demonstrate the appropriateness of using an evaluator meeting other qualifications.

<u>Type of Assessment</u>	<u>Examples of Tests or Tools</u>	<u>Qualified Assessor(s)</u>
Academic Achievement	Wechsler Individual Achievement Test—Third Edition (WIAT—III), Woodcock Johnson Test of Academic Achievement, Wide Range Achievement Test, 4th edition (WRAT-4), Kaufman Test of Educational Achievement, Second Edition (KTEA-II), KeyMath3™ Diagnostic Assessment, Gray Oral Reading Test-Fourth Edition (GORT-4), Woodcock Reading Mastery Tests, Third Edition (WRMT-III)	Credentialed Special Education Teacher, Licensed Educational Psychologist, or School Psychologist
Adaptive Behavior	Adaptive Behavior Assessment System — Second Edition (ABAS — Second Edition), Child Development Inventory (CDI), Adaptive Behavior Assessment System-Second Edition (ABAS-II) Vineland Adaptive Behavior Scales, Second Edition (Vineland-II)	School Psychologist or Licensed Educational Psychologist
Assistive Technology	Observations, Interview with Significant Others, Life Space Access Profile	Credentialed or Licensed Speech/Language Pathologist with additional training in AT, Special Education Teacher with additional training in AT and authorized to teach students who are physically handicapped, orthopedically impaired, or severely handicapped
Auditory Acuity/Hearing and Sound Processing	Sound Field Measure, Acoustic Testing, Auditory Continuous Performance Test (ACPT), SCAN-3:A Tests for Auditory Processing Disorders in Adolescents and Adults (SCAN3:A), SCAN-3:C Tests for Auditory Processing Disorders for Children (SCAN-3:C)	Licensed or Credentialed Audiologist

<u>Type of Assessment</u>	<u>Examples of Tests or Tools</u>	<u>Qualified Assessor(s)</u>
Auditory Processing	Test of Auditory Processing Skills (TAPS), Visual Auditory Digit Span Test (VADS)	School Psychologist or Licensed Educational Psychologist
Cognitive Functioning & Ability	Comprehensive Test of Nonverbal Intelligence, Second Edition (CTONI-2), Developmental Assessment of Young Children (DAYC), Southern California Ordinal Scales of Development, Scale of Cognition, Differential Ability Scales-II (DAS-II), Kaufman Assessment Battery for Children, Second Edition (KABC-II), Kaufman Brief Intelligence Test, Second Edition (KBIT-2), Naglieri Nonverbal Ability Test®—Second Edition (NNAT-2), Test of Nonverbal Intelligence, Fourth Edition (TONI-4), Wechsler Intelligence Scale for Children — Fourth Edition (WISC-IV), Wechsler Adult Intelligence Scale—Fourth Edition (WAIS-IV)	School Psychologist or Licensed Educational Psychologist
Emotions/Behaviors	BASC-2 (Behavior Assessment System for Children, Second Edition), Child Development Inventory (CDI), Draw-A-Person Screening for Emotional Disturbance (DAP:SPED), Children's Apperception Test (CAT), Devereux Behavior Rating Scale, Draw A Person: A Quantitative Scoring System (Draw A Person: QSS), Thematic Apperception Test (TAT), Children's Depression Inventory (CDI), Conners 3rd Edition (Conners 3), Children's Depression Inventory 2 (CDI-2), Children's Depression Rating Scale, Revised (CDRS-R), Piers-Harris Children's Self-Concept Scale, Second Edition (Piers-Harris 2), Reynolds Adolescent Depression Scale, Second Edition (RADS-2), Revised Children's Manifest Anxiety Scale: Second Edition (RCMAS-2)	School Psychologist, Licensed Educational Psychologist, or Licensed Clinical Social Worker

<u>Type of Assessment</u>	<u>Examples of Tests or Tools</u>	<u>Qualified Assessor(s)</u>
Executive Functioning	Brown Attention-Deficit Disorder Scales (Brown ADD Scales), Children's Category Test (CCT), Children's Memory Scale (CMS), Delis-Kaplan Executive Function System (D-KEFS), Test of Memory and Learning, Second Edition (TOMAL-2), Visual Aural Digit Span Test (VADS), Behavior Rating Inventory of Executive Function (BRIEF), Wide Range Assessment of Memory and Learning, Second Edition (WRAML2)	School Psychologist or Licensed Educational Psychologist
Fine Motor	Bruininks-Oseretsky Test of Motor Proficiency, Second Edition (BOT-2), Southern California Ordinal Scales of Development, Scale of Fine Motor, Peabody Developmental Motor Scales, Second Edition (PDMS-2)	Licensed Occupational Therapist
Functional Analysis Assessment (for serious problem behaviors)	Functional Assessment and Intervention System: Improving School Behavior (FAIS), Motivation Assessment Scale, Observations, Interviews with Significant Others. Data Collection and Interpretation	Licensed Educational Psychologist or School Psychologist or otherwise qualified person with comprehensive training in behavior analysis with an emphasis on positive behavioral interventions and knowledge of Title 5 of California Code of Regulations, Section 3052 (Hughes Bill)
Functional Behavior (for behaviors that impede learning)	Observations, Interviews with Significant Others, Data Collection and interpretation	Licensed Educational Psychologist or School Psychologist or otherwise qualified person with comprehensive training in behavior analysis with an emphasis on positive behavioral interventions
Gross Motor	Southern California Ordinal Scales of Development, Scale of Gross Motor, Peabody Developmental Motor Scales, Second Edition (PDMS-2), Test of Gross Motor Development, Second Edition (TGMD-2)	Licensed Physical Therapist or Credentialed Adaptive Physical Education Specialist
Health Factors	Hearing Screening, Vision Screening, Physical Examination	Licensed Physician or Licensed Nurse

<u>Type of Assessment</u>	<u>Examples of Tests or Tools</u>	<u>Qualified Assessor(s)</u>
Neurological Functioning	Quick Test of Cognitive Speed, Brief Neuropsychological Cognitive Examination (BNCE), Kaplan Baycrest Neurocognitive Assessment (KBNA), Benton Visual Retention Test, Fifth Edition, NEPSY - Second Edition (NEPSY - II), Neurobehavioral Functioning Inventory (NFI), Brief Neuropsychological Cognitive Examination (BNCE)	School Psychologist with specialized training in neuropsychological testing, Licensed Educational Psychologist with specialized training in neuropsychological testing, or Physician with certification in neurological processing
Oral Motor	Oral-Motor Feeding Rating Scale, Kaufman Speech Praxis Test for Children, Apraxia Profile, Oral Speech Mechanism Screening, Examination, Third Edition (OSMSE-3); Verbal Motor Production Assessment for Children (VMPAC); clinical observation	Licensed Occupational Therapist or Credentialed or Licensed Speech/Language Pathologist
Sensory Processing/ Sensory Motor Processing	Adolescent/Adult Sensory Profile, DeGangi-Berk Test of Sensory Integration (TSI), Sensory Profile, Sensory Integration and Praxis Tests (SIPT), Sensory Processing Measure (SPM)	Licensed Occupational Therapist
Social Skills	Asperger Syndrome Diagnostic Scale (ASDS), Childhood Autism Rating Scale, Second Edition (CARS-2), Gilliam Asperger's Disorder Scale (GADS), Gilliam Autism Rating Scale – Second Edition (GARS-2), Social Skills Rating System (SSRS); Asperger Syndrome Diagnostic Scale (ASDS), Autism Diagnostic Observation Schedule (ADOS)	School Psychologist or Licensed Educational Psychologist

<u>Type of Assessment</u>	<u>Examples of Tests or Tools</u>	<u>Qualified Assessor(s)</u>
Speech and Language	Diagnostic Evaluation of Articulation and Phonology (DEAP), Boehm Test of Basic Concepts, Third Edition (Boehm-3), Bracken Basic Concept Scale: Expressive (BBCS:E), Clinical Evaluation of Language Fundamentals - Fourth Edition (CELF - 4), Children's Communication Checklist—2 U.S. Edition (CCC—2), Comprehensive Assessment of Spoken Language (CASL), Comprehensive Test of Phonological Processing (CTOPP), Peabody Picture Vocabulary Test, Fourth Edition (PPVT-4), Southern California Ordinal Scales of Development, Scale of Communication, Expressive and Receptive One-Word Picture Vocabulary Tests, Fourth Edition (EOWPVT, ROWPVT), Expressive and Receptive One-Word Picture Vocabulary Tests, Fourth Edition (EOWPVT, ROWPVT), Goldman-Fristoe Test of Articulation 2, OWLS: Listening Comprehension (LC) Scale & Oral Expression (OE) Scale, Preschool Language Scale, Fourth Edition (PLS-4) English Edition, Receptive-Expressive Emergent Language Test—Third Edition (REEL-3), Bracken Basic Concept Scale – Third Edition: Receptive (BBCS-3:R), Test for Auditory Comprehension of Language-3rd Edition (TACL-3), Test of Language Development-Intermediate, 4th Edition (TOLD-I:4), Autism Diagnostic Observation Schedule (ADOS), Test for Auditory Comprehension of Language (TACL-3), Test of Language Development, Fourth Edition (TOLD-4), Test of Pragmatic Language, Second Edition (TOPL-2), SCAN-3:A Tests for Auditory Processing Disorders in Adolescents and Adults (SCAN3:A), SCAN-3:C Tests for Auditory Processing Disorders for Children (SCAN-3:C)	Credentialed or Licensed Speech/Language Pathologist
Visual Processing	Developmental Test of Visual Perception, Second Edition (DTVP-2), Visual Aural Digit Span Test	School Psychologist, Licensed Educational Psychologist, Teacher with additional training in vision processing, or Ophthalmologist
Visual-Motor Integration	Beery-Buktenica Developmental Test of Visual-Motor Integration, 6th Edition (BEERY VMI), Bender Visual-Motor Gestalt Test, Second Edition (Bender-Gestalt II)	School Psychologist, Licensed Educational Psychologist
Vocational WOCCE IEE Criteria Revised June 2011	Campbell Interest and Skill Survey (CISS), Career Assessment Inventory, Interest Determination, Exploration and Assessment System (IDEAS), Geist Picture Interest Inventory, COIN Basic Skills and Career Interest Survey	Credentialed Special Education Teacher with specialized training in vocational evaluation, School Psychologist, or Licensed Educational Psychologist

Contract Year: 2015/2016

HBUHSD Contract No: W16150 Appendix B  
Please refer to this number on all correspondence, invoices, etc.