

Fountain Valley School District
Superintendent's Office

SPECIAL MEETING OF THE BOARD OF TRUSTEES

10055 Slater Avenue
Fountain Valley, CA 92708

May 19, 2016

MINUTES

President Galindo called the special meeting of the Board of Trustees to order at 3:30pm.

CALL TO ORDER

The following board members were present:

ROLL CALL

Jeanne Galindo	President
Sandra Crandall	President Pro-Tem
Lisa Schultz	Clerk
Jim Cunneen	Member

Mr. Collins was absent due to illness.

Motion: Mrs. Crandall moved to approve the meeting agenda.

AGENDA APPROVAL

Second: Mrs. Schultz

Vote: 4-0

Mrs. Crandall led the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE
PUBLIC COMMENTS

There were no requests to address the Board.

LPA WORKSHOP

Assistant Superintendent Christine Fullerton was joined by Don Pender, Glenn Kubota, Jomay Liao and Jim Kisel from architectural firm LPA, Inc., to review and discuss the Facilities Master Plan.

Mr. Pender began by stating that the purpose of the presentation was two-fold: 1) To present a draft of the plan to the Board with the intent of receiving commentary from them. 2) To give the board the chance to express their thoughts on the prioritization of the master plan. LPAs goal was to make this a transparent process and Mr. Pender commended the Board and the District for their efforts in this process. He summarized the master plan, and referred to it as a "Long Range Road Map." The components include: Demographic Analysis, Financial Analysis, Facility Needs Assessment, and Educational Vision. He reviewed the

timeline of the plan and the different levels of stakeholder engagement, and ended his portion of the presentation by providing an overview of the FMP's deliverable components. The main sections are: 1) Overview and Process 2) Planning Considerations 3) Program Costs and Priorities 4) Site Master Plans 5) Appendix.

He turned the workshop over to Mr. Kubota who talked about the individual Facility Condition Assessment process. He explained that LPA visited every site, met with M&O and the principals to come up with the top 3 priorities for each site and then did the site assessments. He led the Board through a sample assessment, using Masuda as the example.

The assessment covered 4 main elements: 1) Existing site information 2) Condition assessment 3) Site assessment 4) Systems assessment. Each assessment was broken down into specific pieces and those pieces were assigned a work category. Ms. Liao explained each of the 17 work categories and how they used the categories to break down the overall cost of the plan. She then turned the workshop over to Mr. Kisel who reviewed the total program costs. He discussed the budget development and that it was based on program and campus needs identified by stakeholders during the facilities master planning process. He stated that the total project cost includes construction costs and soft costs for the scope of work identified. He reviewed program costs vs. funding and then went through a project cost summary that gave estimated master plan costs for each site. He broke down the overall cost by work category, providing an estimated master plan cost for each of the 17 categories. Don completed the presentation by discussing the stakeholder's participation in a prioritization activity. He then invited the Board to participate in their own Prioritization Exercise, which gave them the opportunity to provide input. He explained that this is a long process and that priorities may change as the work unfolds – but this provides a starting point. The Board worked together to establish a Scope Prioritization List and a Site Prioritization list. After completing the exercise, Mrs. Crandall commended LPA for all the work they've done, stating that it was a joy to watch this process unfold. She commended the quality of their report and the fact that they effectively communicated their message in lay terms. Mrs. Galindo thanked LPA for the comprehensive overview and very detailed roadmap.

SUPERINTENDENT'S COMMENTS/NEW ITEMS OF BUSINESS

Dr. Johnson In Dr. Johnson's absence, Assistant
Superintendent Christine Fullerton thanked

LPA for their efforts and to the Board for their participation in the process.

ADJOURNMENT

Motion: Mr. Cunneen moved to adjourn the meeting at 515pm.

Second: Mrs. Schultz

Vote: Unanimously approved

/hg